

CITY COUNCIL
FINANCE AUTHORITY
HOUSING AUTHORITY
REGULAR MEETING



Mayor
Mayor Pro Tem
Councilmember
Councilmember
Councilmember

Alejandra Avila
Daniel Damian
Jean M. Ayala
Emmanuel J. Estrada
Manuel Lozano

Agenda

August 20, 2025, 7:00 PM

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a Board Member is attending the meeting virtually pursuant to certain provisions of the Brown Act. Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place
at City Hall, 14403 E. Pacific Ave.,
Baldwin Park, CA 91706

Online



Audio streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber
<https://baldwinparkca.portal.civicclerk.com>

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the City Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or to comments@baldwinparkca.gov. Written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda

are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

The City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation - Vaia Rue Beatrix Cazares Day

Presentation - Jose Martinez, General Manager for Valley County Water District presents District Update: Insights from your Water District.

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
It is recommended that the City Council ratify the attached Warrants and Demands Register.
2. **Treasurer's Report CC - June 2025**
It is recommended that the Board receive and file the Treasurer's Report for June 2025.
3. **Meeting Minutes of August 6, 2025**
It is recommended that the City Council approve the following meeting minutes of the Special City Council and the Regular City Council Meeting held on August 6, 2025.
4. **Approve the Selection of Vendors for the Purchase of Three (3) Trucks from Puente Hills Ford with Aftermarket Equipment (AME) from Black & White Emergency Vehicles**
It is recommended that the City Council:
 1. Authorize the purchase of:
 - One (1) Ford F-250 in the amount of \$66,730.35, and
 - Two (2) Ford Ranger XLTs at \$49,823.00 each (totaling \$99,646) from Puente Hills Ford
 2. Approve the purchase of Aftermarket Equipment (AME) from Black & White Emergency Vehicles in the amount of \$75,000 for all three (3) vehicles.
 3. Authorize the Director of Finance to appropriate the amounts listed below from Measure BP Fund, make the necessary budget adjustments, and create new account numbers as needed to track all related expenditures.

- \$166,377 for vehicle purchases plus 10% contingency
 - \$75,000 for AME plus 10% contingency
 - \$24,200 for contingency. Each purchase requisition will include a 10% contingency for the purchase of trucks and AME upfitting.
4. Authorize the Director of Public Works, or their designee, to execute all documents necessary to complete the purchases.

5. **Approval of Amendment No. 3 to the Grant Agreement with Oath to Country Foundation (OTCF) to support the continued operation of the senior Veteran home as part of the Home Rehabilitation Pilot**

It is recommended that the City Council:

1. Authorize the Chief Executive Officer (CEO) to execute an amended Grant Agreement with Oath to Country Foundation (OTCF) subject to any non-substantive changes made by the CEO and City Attorney; and
2. Authorize the Director of Finance to re-appropriate funding for the Home Rehabilitation Pilot Program and make the necessary budget adjustments; and
3. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Police Department for the ARPA Obligation; and
4. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Community Development Department for the ARPA Obligation.

6. **Consider Approval of Amendment No. 2 to the Maintenance Services Agreement (MSA) With West Coast Arborists (WCA), Inc. for the Citywide Tree Maintenance Services Agreement**

It is recommended that the City Council:

1. Approve Amendment No. 2 to the Maintenance Services Contract with West Coast Arborists (WCA), Inc. for Citywide Tree Maintenance Services, extending the term contract for an additional one (1) year and adjusting rates by 3.0% for FY25-26 due to CPI increase; and,
2. Approve an increase to the annual not-to-exceed contract amount from \$171,000 to \$225,000 in FY25-26 to reflect the CPI increase and to perform additional grid trims; and
3. Authorize the Mayor and City Clerk to execute Amendment No. 2; and,
4. Authorize the Director of Finance to make necessary appropriation and budget adjustments for the increase in rates to allow payments approved for FY 2025-26.

PUBLIC HEARING

7. **Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits**

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

REPORTS OF OFFICERS

8. **Project Status Update on the CDBG Citywide Sidewalk Replacement Project**

It is recommended that the City Council:

1. Provide Input to City Staff regarding the Project.
2. Receive and File the report regarding this Project status update.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

9. Treasurer's Report SA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FINANCE AUTHORITY

10. Treasurer's Report FA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

HOUSING AUTHORITY

11. Baldwin Park Housing Authority's Warrants and Demands

It is recommended that the Board ratify the attached Warrants and Demands Register.

12. Treasurer's Report HA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

HOUSING AUTHORITY PUBLIC HEARING

13. Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 14th day of August 2025.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinparkca.gov. In compliance with the Americans with Disabilities Act, if

you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)