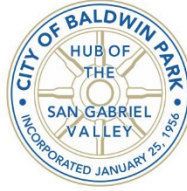


CITY COUNCIL
FINANCE AUTHORITY
HOUSING AUTHORITY
REGULAR MEETING



Mayor
Mayor Pro Tem
Councilmember
Councilmember
Councilmember

Alejandra Avila
Daniel Damian
Jean M. Ayala
Emmanuel J. Estrada
Manuel Lozano

Agenda

August 20, 2025, 7:00 PM

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a Board Member is attending the meeting virtually pursuant to certain provisions of the Brown Act. Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place
at City Hall, 14403 E. Pacific Ave.,
Baldwin Park, CA 91706

Online



Audio streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber
<https://baldwinparkca.portal.civicclerk.com>

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the City Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or to comments@baldwinparkca.gov. Written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda

are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

The City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation - Vaia Rue Beatrix Cazares Day

Presentation - Jose Martinez, General Manager for Valley County Water District presents District Update: Insights from your Water District.

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
It is recommended that the City Council ratify the attached Warrants and Demands Register.
2. **Treasurer's Report CC - June 2025**
It is recommended that the Board receive and file the Treasurer's Report for June 2025.
3. **Meeting Minutes of August 6, 2025**
It is recommended that the City Council approve the following meeting minutes of the Special City Council and the Regular City Council Meeting held on August 6, 2025.
4. **Approve the Selection of Vendors for the Purchase of Three (3) Trucks from Puente Hills Ford with Aftermarket Equipment (AME) from Black & White Emergency Vehicles**
It is recommended that the City Council:
 1. Authorize the purchase of:
 - One (1) Ford F-250 in the amount of \$66,730.35, and
 - Two (2) Ford Ranger XLTs at \$49,823.00 each (totaling \$99,646) from Puente Hills Ford
 2. Approve the purchase of Aftermarket Equipment (AME) from Black & White Emergency Vehicles in the amount of \$75,000 for all three (3) vehicles.
 3. Authorize the Director of Finance to appropriate the amounts listed below from Measure BP Fund, make the necessary budget adjustments, and create new account numbers as needed to track all related expenditures.

- \$166,377 for vehicle purchases plus 10% contingency
 - \$75,000 for AME plus 10% contingency
 - \$24,200 for contingency. Each purchase requisition will include a 10% contingency for the purchase of trucks and AME upfitting.
4. Authorize the Director of Public Works, or their designee, to execute all documents necessary to complete the purchases.

5. **Approval of Amendment No. 3 to the Grant Agreement with Oath to Country Foundation (OTCF) to support the continued operation of the senior Veteran home as part of the Home Rehabilitation Pilot**

It is recommended that the City Council:

1. Authorize the Chief Executive Officer (CEO) to execute an amended Grant Agreement with Oath to Country Foundation (OTCF) subject to any non-substantive changes made by the CEO and City Attorney; and
2. Authorize the Director of Finance to re-appropriate funding for the Home Rehabilitation Pilot Program and make the necessary budget adjustments; and
3. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Police Department for the ARPA Obligation; and
4. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Community Development Department for the ARPA Obligation.

6. **Consider Approval of Amendment No. 2 to the Maintenance Services Agreement (MSA) With West Coast Arborists (WCA), Inc. for the Citywide Tree Maintenance Services Agreement**

It is recommended that the City Council:

1. Approve Amendment No. 2 to the Maintenance Services Contract with West Coast Arborists (WCA), Inc. for Citywide Tree Maintenance Services, extending the term contract for an additional one (1) year and adjusting rates by 3.0% for FY25-26 due to CPI increase; and,
2. Approve an increase to the annual not-to-exceed contract amount from \$171,000 to \$225,000 in FY25-26 to reflect the CPI increase and to perform additional grid trims; and
3. Authorize the Mayor and City Clerk to execute Amendment No. 2; and,
4. Authorize the Director of Finance to make necessary appropriation and budget adjustments for the increase in rates to allow payments approved for FY 2025-26.

PUBLIC HEARING

7. **Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits**

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

REPORTS OF OFFICERS

8. **Project Status Update on the CDBG Citywide Sidewalk Replacement Project**

It is recommended that the City Council:

1. Provide Input to City Staff regarding the Project.
2. Receive and File the report regarding this Project status update.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

9. Treasurer's Report SA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FINANCE AUTHORITY

10. Treasurer's Report FA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

HOUSING AUTHORITY

11. Baldwin Park Housing Authority's Warrants and Demands

It is recommended that the Board ratify the attached Warrants and Demands Register.

12. Treasurer's Report HA - June 2025

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

HOUSING AUTHORITY PUBLIC HEARING

13. Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 14th day of August 2025.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinparkca.gov. In compliance with the Americans with Disabilities Act, if

you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Ana Zhang, Senior Finance Clerk
DATE: August 20, 2025
SUBJECT: City of Baldwin Park's Warrants and Demands

SUMMARY:

Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDED ACTION:

It is recommended that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT:

The payroll for the last period was \$746,288.84 and the attached General Warrants Register was \$937,921.95 for a total amount of \$1,684,210.79.

BACKGROUND:

The attached Claims and Demands report format meet the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1. The last payroll of the City of Baldwin Park consists of check numbers 203032 to 203048. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 56652 to 56968 for the period July 20, 2025, through August 2, 2025 inclusive; these are presented and hereby ratified in the amount of \$746,288.84.
2. General Warrants, with the electronic fund transfer (EFT) bank drafts in the amount of \$403,215.66 and checks from 252035 to 252185 in the amount of \$534,706.29 for the period of July 28, 2025 to August 11, 2025, inclusive; in the total amount of \$937,921.95 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Check Register-8-20-2025



City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 7/28/2025 - 8/11/2025

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
1119	08/05/2025	WILLIAM ZENDEJAS	ADPP EFFECTIVE 8/1/2025-COVERAGE:8/1-8/31/2025	100-00-000-14100-00000	\$ 4,102.62
252035	07/28/2025	CAL BLEND SOILS INC	BULK LANDSCAPE PRODUCTS	252-50-560-53100-00000	\$ 2,690.00
252036	07/28/2025	CHURCH OF THE REDEEMER	APR 2025 FOOD BANK SERVICE PROVIDER	220-40-420-53360-14835	\$ 1,377.13
252036	07/28/2025	CHURCH OF THE REDEEMER	MAY 2025 FOOD BANK SERVICE PROVIDER	220-40-420-53360-14835	\$ 1,173.62
252037	07/28/2025	GRAINGER, INC.	REPLACEMENT PAINT SHAKER FOR PUBLIC WORKS 6/24/25	254-50-550-58110-15705	\$ 12,424.19
252038	07/28/2025	GRIFFITH COMPANY	PMT01-APR 2025-SAN GABRIEL RIVER GREENING	243-50-520-58100-15093	\$ 55,853.00
252038	07/28/2025	GRIFFITH COMPANY	PMT01-APR 2025-SAN GABRIEL RIVER GREENING	270-50-520-58100-15093	\$ 20,360.27
252039	07/28/2025	HOUSING RIGHTS CENTER	DEC. 2024 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 788.00
252039	07/28/2025	HOUSING RIGHTS CENTER	FEB.2025 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 730.00
252039	07/28/2025	HOUSING RIGHTS CENTER	JAN. 2025 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 841.00
252039	07/28/2025	HOUSING RIGHTS CENTER	MAR. 2025 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 847.00
252039	07/28/2025	HOUSING RIGHTS CENTER	NOV.2024 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 841.00
252039	07/28/2025	HOUSING RIGHTS CENTER	OCT.2024 FAIR HOUSING SERVICES	220-40-420-53360-14825	\$ 802.00
252040	07/28/2025	KINGDOM CAUSES, INC.	MAY 2025-OPERATIONAL COST-S.HOMES-LAHS	270-60-691-53370-66024	\$ 123.36
252041	07/28/2025	KOMPAN CALIFORNIA, INC.	WALNUT GREEK PARK, ROBINA REPAIRS 10/17/24	234-60-620-53371-00000	\$ 12,132.61
252042	07/28/2025	LAW OFFICES OF JULIA SYLVA, A LAW CORPORATION	JUN 2025-COMMERCIAL CANNABIS MATTER	237-40-131-51102-14070	\$ 2,625.80
252043	07/28/2025	ROADLINE PRODUCTS INC.	MATERIALS & SUPPLIES FOR PAVEMENT MARKINGS	245-50-550-53100-15622	\$ 2,083.12
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 LEASE & AFTER MARKET EQUIPMENT	110-50-571-58140-15727	\$ 1,125.51
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 AFTER-MARKET EQUIPMENT-THREE (3) DODGE	402-50-591-58110-59003	\$ 4,178.68
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 FLEET LEASING PROGRAM	110-50-591-58140-15727	\$ 13,266.89
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 FLEET LEASING PROGRAM	275-50-765-58140-53001	\$ 10,106.02
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 FLEET LEASING PROGRAM-CITYWIDE VEHICLES	231-50-590-58140-15727	\$ 4,487.61
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 FLEET LEASING PROGRAM-CITYWIDE VEHICLES	246-50-590-58140-15727	\$ 3,210.67
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 AME-AFTERMARKET EQUIPMENT-PD VEHICLE	110-50-591-58110-59003	\$ 30,387.79
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 CODE ENHANCEMENT VEHICLE-2020 FORD F-15	220-40-460-58140-14715	\$ 409.15
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 RECREATION F250 AND AME	402-50-590-58110-59003	\$ 10,024.93
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 RECREATION F250 AND AME	402-50-590-58140-15727	\$ 992.84
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 TOLL FEE FOR THE POLICE DEPARTMENT	100-30-340-51101-00000	\$ 13.90
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 PUBLIC WORKS-ISUZU NPR STAKE BED VEHICLE	246-50-590-58110-59003	\$ 7,847.87
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 PUBLIC WORKS-ISUZU NPR STAKE BED VEHICLE	246-50-590-58140-15727	\$ 185.13
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 PUBLIC WORKS-ISUZU NPR STAKE BED VEHICLE	254-50-590-58140-15727	\$ 1,465.70
252044	07/30/2025	ENTERPRISE FM TRUST	JUN 2025 LEASE VEHICLES	402-50-591-58140-15727	\$ 5,423.38
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 CODE ENHANCEMENT VEHICLE-2020 FORD F-15	220-40-460-58140-14715	\$ 409.15
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 TOLL FEE FOR THE POLICE DEPARTMENT	100-30-340-51101-00000	\$ 62.05
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	110-50-571-58140-15727	\$ 1,116.76
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	110-50-591-58140-15727	\$ 8,844.10
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	231-50-590-58140-15727	\$ 4,487.61
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	246-50-590-58140-15727	\$ 4,258.80
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	254-50-590-58140-15727	\$ 1,465.70
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	275-50-765-58140-53001	\$ 10,106.02
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	402-50-590-58140-15727	\$ 992.84
252045	07/30/2025	ENTERPRISE FM TRUST	JUL 2025 LEASING EXPENSE FOR CITY VEHICLES	402-50-591-58140-15727	\$ 5,394.38
252046	07/30/2025	JENNY YU	PETTY CASH-SERGIO GARCIA 9/26/24	100-30-310-53100-00000	\$ 41.00
252046	07/30/2025	JENNY YU	PETTY CASH-MATT BALZANO 4/8/25	100-30-310-53100-00000	\$ 41.69
252046	07/30/2025	JENNY YU	PETTY CASH-VANESSA PINEDA 4/21/25	100-30-340-53100-00000	\$ 21.63
252046	07/30/2025	JENNY YU	PETTY CASH-DOLORES MADSEN 5/31/25	100-30-340-53100-00000	\$ 22.00
252046	07/30/2025	JENNY YU	PETTY CASH-SCOTT RAPP 4/21/25	100-30-340-53100-00000	\$ 33.04
252046	07/30/2025	JENNY YU	PETTY CASH-DOLORES MADSEN 5/1/25	100-30-340-53100-00000	\$ 30.17
252046	07/30/2025	JENNY YU	PETTY CASH-CYNTHIA ESPINOZA 4/30/25	100-30-340-53100-13041	\$ 32.17
252046	07/30/2025	JENNY YU	PETTY CASH-CYNTHIA ESPINOZA 5/1/25	100-30-340-53100-13041	\$ 44.00
252046	07/30/2025	JENNY YU	PETTY CASH-JOAN GARCIA 6/30/25	100-30-350-53100-00000	\$ 33.21
252046	07/30/2025	JENNY YU	PETTY CASH-ANTHONY VAZQUEZ 3/10/25	240-50-550-53330-15705	\$ 50.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
252046	07/30/2025	JENNY YU	PETTY CASH-HUMBERTO BRAVO 3/10/25	240-50-551-53100-15705	\$ 42.65
252046	07/30/2025	JENNY YU	PETTY CASH-DAVID LOPEZ 3/26/25	246-50-540-53100-15705	\$ 36.50
252046	07/30/2025	JENNY YU	PETTY CASH-ANTHONY VAZQUEZ 3/10/25	246-50-540-53100-15705	\$ 36.61
252046	07/30/2025	JENNY YU	PETTY CASH-ANTHONY VAZQUEZ 6/2/25	246-50-540-53100-15705	\$ 42.41
252047	07/31/2025	AFLAC	AFLAC	100-00-000-21216-00000	\$ 672.39
252047	07/31/2025	AFLAC	AFLAC	100-00-000-21216-00000	\$ 55.55
252047	07/31/2025	AFLAC	AFLAC	100-00-000-21216-00000	\$ 672.28
252047	07/31/2025	AFLAC	AFLAC	100-00-000-21216-00000	\$ 55.55
252048	07/31/2025	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-00000	\$ 51.80
252048	07/31/2025	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-00000	\$ 51.81
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ (33.00)
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 31.12
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 74.76
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 935.81
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 2,764.55
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 935.81
252049	07/31/2025	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 2,797.55
252050	07/31/2025	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-00000	\$ 10.00
252051	07/31/2025	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-00000	\$ 10.00
252052	07/31/2025	C.L.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-13404	\$ (16.00)
252052	07/31/2025	C.L.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-13404	\$ 960.00
252052	07/31/2025	C.L.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-13404	\$ 976.00
252053	07/31/2025	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-00000	\$ 34.50
252053	07/31/2025	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-00000	\$ 34.50
252054	07/31/2025	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-00000	\$ 55.80
252054	07/31/2025	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-00000	\$ 55.80
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	DEC 2023 PREMIUM-BASIC LIFE;AD&D;STD;LTD INSURANCE	403-10-160-54130-00000	\$ 5,896.96
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	\$ (8.24)
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	\$ (8.24)
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	\$ 115.50
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-00000	\$ 530.97
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	\$ 657.76
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	\$ 49.50
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60,000	100-00-000-21254-00000	\$ 24.75
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-00000	\$ 624.78
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	\$ 675.83
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	\$ 49.50
252055	07/31/2025	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60,000	100-00-000-21254-00000	\$ 24.75
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-00000	\$ (7.37)
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-00000	\$ 14.74
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-00000	\$ 281.61
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21253-00000	\$ 73.72
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-00000	\$ 312.47
252056	07/31/2025	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21253-00000	\$ 73.72
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ (116.52)
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ (19.75)
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ 195.52
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ 3,472.30
252057	07/31/2025	MUNICIPAL DENTAL POOL	RETRO DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ 29.13
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21253-00000	\$ 561.50
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ 3,890.49
252057	07/31/2025	MUNICIPAL DENTAL POOL	RETRO DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-00000	\$ 78.01
252057	07/31/2025	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21253-00000	\$ 561.50
252058	07/31/2025	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-00000	\$ (21.54)
252058	07/31/2025	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-00000	\$ (8.10)
252058	07/31/2025	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-00000	\$ 53.94
252058	07/31/2025	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-00000	\$ 1,053.09
252058	07/31/2025	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-00000	\$ 1,173.99
252059	08/04/2025	ABSOLUTE SECURITY INTERNATIONAL CORP	JUN 2025 SECURITY SRVC @ SC CELEB HALL & ST MARKET	100-60-610-51100-16101	\$ 1,188.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
252059	08/04/2025	ABSOLUTE SECURITY INTERNATIONAL CORP	JUN 2025 SECURITY SRVC @ SC CELEB HALL & ST MARKET	501-60-000-22328-00000	\$ 1,116.39
252060	08/04/2025	AMERICAN EAGLE COMPUTER PROD INC.	INK CARTRIDGES FOR PRINTER REPORT WRITING ROOM	100-30-340-53100-00000	\$ 1,041.36
252061	08/04/2025	ARCHITERRA INC	CITY PLAN CK-LP-25-03 4428 STEWART AV 5/25-6/24/25	100-40-000-22350-14135	\$ 281.25
252062	08/04/2025	ARIZONA MACHINERY LLC	MAINTENANCE&REPAIRS TO GATOR 5/5/25	402-50-590-53371-00000	\$ 1,997.85
252063	08/04/2025	AT&T	JUN 2025 MOBILE DATA COMPUTER-ACCT#9391082045	100-30-310-53403-00000	\$ 891.25
252063	08/04/2025	AT&T	JUN 2025 MOBILE DATA COMPUTER-ACT#9391082045	100-30-310-53403-00000	\$ 691.79
252064	08/04/2025	AT&T MOBILITY	ACT#928172-MOBILE DATA COMPUTER-DUE 7/25/2025	100-30-310-53403-00000	\$ 1,744.10
252065	08/04/2025	B&M SUPPLIERS LLC	GLOVES FOR JAIL	100-30-380-53100-00000	\$ 236.00
252066	08/04/2025	BALDWIN PARK AMERICAN LITTLE LEAGUE	MESURE BP-COMMUNITY EMPOWERMENT GRANT/AWARDEE	110-10-110-53370-11610	\$ 793.14
252067	08/04/2025	BALDWIN PARK AMERICAN LITTLE LEAGUE	MEASURE BP-COMMUNITY EMPOWERMENT GRANT AWARDEE	110-10-110-53370-11610	\$ 2,558.82
252067	08/04/2025	BALDWIN PARK AMERICAN LITTLE LEAGUE	MEASURE BP-COMMUNITY EMPOWERMENT GRANT AWARDEE	110-10-110-53370-11610	\$ 958.04
252068	08/04/2025	BORDERLAN, INC.	2/EA FORTIGATE-400F HARDWARE PLUS 3 YEAR	401-10-140-51101-00000	\$ 49,995.09
252069	08/04/2025	BURRO CANYON SHOOTING PARK	RANGE FEE FOR PATROL	100-30-340-53100-00000	\$ 40.00
252070	08/04/2025	CAL BLEND SOILS INC	MATERIAL&SUPPLIES-TOP SOIL MULCH FOR CITY HALL	245-50-560-53100-00000	\$ 1,197.76
252071	08/04/2025	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION APR-JUN 2025	100-00-000-20016-00000	\$ 1,035.28
252071	08/04/2025	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION APR-JUN 2025	100-00-000-20017-00000	\$ 5.23
252072	08/04/2025	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JAN-MAR 2025	100-00-000-20016-00000	\$ 1,044.75
252072	08/04/2025	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JAN-MAR 2025	100-00-000-20017-00000	\$ 38.48
252073	08/04/2025	CHRISTOPHER FLORES	REMAIN BALANCE-STATE OF THE CITY ADDRESS 5/30/25	100-60-610-51101-16143	\$ 925.00
252074	08/04/2025	CINTAS FIRST AID & SAFETY	SUPPLIES FOR FIRST AID KIT IN CITY YARD&MECH SHOP	254-50-550-53100-15705	\$ 313.80
252074	08/04/2025	CINTAS FIRST AID & SAFETY	SUPPLIES FOR FIRST AID KIT IN CITY YARD&MECH SHOP	402-50-590-53100-00000	\$ 313.80
252075	08/04/2025	CONCENTRA HEALTH SERVICES, INC	REC LEADER & CLASS I & V PHYSICAL 5/21-5/27/25	100-10-150-51101-11122	\$ 595.00
252075	08/04/2025	CONCENTRA HEALTH SERVICES, INC	REC LEADER & CLASS I PHYSICAL 5/28-6/2/25	100-10-150-51101-11122	\$ 483.00
252076	08/04/2025	CRESPINE A. MOJICA	JUDO INSTRUCTOR-6/18-7/26/25	501-60-000-22328-00000	\$ 1,478.75
252077	08/04/2025	DATA TICKET, INC.	DATA TICKET MAY 2025 ENTITY 0365 0705	100-40-460-51101-00000	\$ 100.00
252078	08/04/2025	DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION SB1186 1/1-3/31/2025	100-20-000-40231-00000	\$ 429.20
252079	08/04/2025	DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION SB1186 4/1-6/30/2025	100-20-000-40231-00000	\$ 368.40
252080	08/04/2025	EVAN MARTIN	PARKING FOR LT. MARTIN TRAINING	100-30-340-53100-00000	\$ 70.00
252081	08/04/2025	EZEQUIEL CONTRERAS	TAE KWON DO INSTRUCTOR 1/21-2/13/2025	501-60-000-22328-00000	\$ 1,121.25
252081	08/04/2025	EZEQUIEL CONTRERAS	TAE KWON DO INSTRUCTOR 2/18-3/13/2025	501-60-000-22328-00000	\$ 1,118.00
252082	08/04/2025	FM BODY & CLASSIC RESTORATION, INC	MAINTENANCE&REPAIRS TO UNIT 27-FENDER&DOOR 6/30/25	402-50-591-53371-00000	\$ 5,274.71
252082	08/04/2025	FM BODY & CLASSIC RESTORATION, INC	MATERIAL&SUPPLIES-HUBCAPS STOCK FOR DODGE VEHICLES	402-50-591-53100-00000	\$ 428.65
252083	08/04/2025	FORENSIC NURSE SPECIALIST, INC	EXAMS	100-30-340-51100-00000	\$ 2,600.00
252084	08/04/2025	FRANK LEE IMPORTS, LIMITED	TOTE BAGS FOR STUDENTS BOOTCAMP 029	501-30-000-22405-14880	\$ 277.04
252085	08/04/2025	GREG RUVOLO	FABRICATE 10' STEEL ADA RAILING.42" HIGH RAIL FLAG	251-50-560-51101-00000	\$ 4,987.00
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 157.55
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 174.08
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 46.31
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 58.27
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 25.06
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 44.18
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 33.13
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 26.43
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 73.31
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 411.08
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 86.97
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 333.42
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 54.84
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 58.23
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 16.44
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 31.17
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 17.66
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 455.79
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 81.77
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 251.35
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 31.16
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 7.01
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 43.96
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 56.05
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 62.69

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252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 236.49
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 375.60
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 11.36
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 37.83
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 24.28
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 37.53
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 55.62
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 10.22
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 92.11
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 19.85
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 365.26
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 70.15
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 114.72
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 141.57
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 13.24
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 50.00
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ (14.86)
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 71.71
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 29.79
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 54.19
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 33.12
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 101.53
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 59.23
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 149.04
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 467.72
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 8.27
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 53.73
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 46.18
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 130.19
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 41.35
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 20.96
252086	08/04/2025	HOME DEPOT	MATERIAL&SUPPLIES FOR BLDG MAINT.	100-60-620-53100-00000	\$ 55.92
252090	08/04/2025	INSIGHT PUBLIC SECTOR	120/EA VMWARE VSPHERE 8 SUBSCRIPTION LICENSE	401-00-000-13000-00000	\$ 6,404.40
252090	08/04/2025	INSIGHT PUBLIC SECTOR	120/EA VMWARE VSPHERE 8 SUBSCRIPTION LICENSE	401-00-000-13000-00000	\$ 6,404.40
252090	08/04/2025	INSIGHT PUBLIC SECTOR	120/EA VMWARE VSPHERE 8 SUBSCRIPTION LICENSE	401-00-000-13000-00000	\$ 6,404.40
252091	08/04/2025	INTEGRATED SOFTWARE SOLUTIONS	PRINTER LABELS FOR EVIDENCE	100-30-360-53100-00000	\$ 220.00
252092	08/04/2025	JOSE CASTRO	PERSONAL PROTECTED GEAR, BATTERIES	100-30-340-53100-00000	\$ 346.81
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 1,841.85
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 948.70
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 276.14
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 92.71
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 264.87
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 55.25
252093	08/04/2025	KEYSTONE UNIFORMS	UNIFORM FOR PST OFFICER	100-30-340-53100-00000	\$ 341.89
252094	08/04/2025	LARTEK RESTORATION	REPAIRS MADE TO COMMUNITY CENTER GYM 06/26/2025	100-60-620-53371-00000	\$ 2,317.18
252094	08/04/2025	LARTEK RESTORATION	REPAIRS MADE TO COMMUNITY CENTER GYM 06/26/2025	252-60-620-53371-00000	\$ 2,317.18
252095	08/04/2025	LC ACTION POLICE SUPPLY, LTD	100/EA CTS 4557 40MM SPONGE ROUND SPIN	100-30-340-53100-00000	\$ 7,774.52
252096	08/04/2025	MARIO ROMERO	REFUND RENTAL & RSV FACILITY JM SR. 6/28/25	100-60-000-45601-00000	\$ 380.00
252096	08/04/2025	MARIO ROMERO	REFUND RENTAL & RSV FACILITY JM SR. 6/28/25	501-60-000-22333-00000	\$ 500.00
252097	08/04/2025	MICHAEL KELLY	JUNE 2025 TELEPHONE USAGE FOR INMATES IN JAIL	100-30-370-53403-00000	\$ 200.00
252098	08/04/2025	MONICA ISORDIA	REFUND FOR SUMMER DAY CAMP REGIST 7/7-7/11/25	100-60-000-42602-00000	\$ 95.00
252099	08/04/2025	NATALIE CARAVANTES	REPTILES PICS/INTERACT-YOUTH SPORT AWARD 5/10/25	501-60-000-22326-00000	\$ 400.00
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 84.40
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 43.25
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 14.91
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 524.99
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 193.47
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 73.59
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 440.38
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 138.81

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 55.60
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES, BINDERS, AND DESK SUPPLIES	100-10-150-53100-00000	\$ 268.18
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	DESK TRAY, STAPLES, BINDER CLIPS, TAGS	100-10-150-53100-00000	\$ 306.22
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES FOR BUILDING AND SAFETY	100-40-450-53100-00000	\$ 74.91
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES FOR BUILDING AND SAFETY	100-40-450-53100-00000	\$ 12.59
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES FOR BUILDING AND SAFETY	100-40-450-53100-00000	\$ 54.45
252100	08/04/2025	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	\$ 1,580.89
252101	08/04/2025	OMEGA POLYGRAPH, LLC	POLYGRAPH EXAMS FOR PD APPLICANTS	100-30-370-51100-00000	\$ 1,800.00
252102	08/04/2025	PACIFIC PRODUCTS & SERVICES LLC	MATERIALS & SUPPLIES-STENCIL FOR PAVEMENT MARKING	245-50-550-53100-15622	\$ 575.70
252102	08/04/2025	PACIFIC PRODUCTS & SERVICES LLC	MATERIAL&SUPPLIES-PURCHASE OF STENCIL FOR PAVEMENT	254-50-550-53100-15622	\$ 297.25
252103	08/04/2025	PENSKE TRUCK LEASING CO, LP	REMOVE & INSTALL ROOF MOULDING-PD VEHICLE UNIT 37	402-50-591-51101-00000	\$ 3,494.38
252104	08/04/2025	PREMIUM PARTY DISTRIBUTION	HELIUM REFILL & BALLOONS FOR 4TH OF JULY EVENT	501-60-000-22327-00000	\$ 200.89
252105	08/04/2025	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS FOR TREE SECTION 6/27/25	240-50-561-53371-00000	\$ 140.00
252106	08/04/2025	PROFORCE LAW ENFORCEMENT	SAFETY SUPPLIES FOR BPPD SWAT	100-30-340-53100-13040	\$ 17,445.54
252107	08/04/2025	PSYCHOLOGICAL CONSULTING ASSOCIATES, INC.	BPPD LINE-OF-DUTY DEATH POST TRAUMA COUNS 6/1/25	100-10-150-51100-00000	\$ 1,818.00
252108	08/04/2025	ROSANNA MEJIA	HAWAIIAN DANCE INSTRUCTOR 5/19-6/30/25	501-60-000-22328-00000	\$ 300.30
252109	08/04/2025	SCHINDLER ELEVATOR CORPORATION	REPAIRS TO ELEVATOR @ CITY HALL PRKNG STRUCTURE	245-60-620-53371-15882	\$ 1,299.27
252110	08/04/2025	SOUTHERN CALIFORNIA GAS CO	GAS-72725-CNG STATION-14747 RAMONA 6/1-7/1/25	402-50-590-53110-16140	\$ 4,214.10
252111	08/04/2025	STATE CONTROLLER'S OFFICE	SCO & FTB OFFSET PROGRAM - 7/1/24-6/30-25	100-30-310-51100-00000	\$ 525.94
252112	08/04/2025	SUSAN SAXE-CLIFFORD,PH.D	PSYCH EVALUATION FOR POLICE APPLICANT 5/29/25	100-10-150-51101-11122	\$ 450.00
252112	08/04/2025	SUSAN SAXE-CLIFFORD,PH.D	PSYCH EVALUATION FOR POLICE APPLICANT 6/12/25	100-10-150-51101-11122	\$ 450.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/13/25	252-60-620-53371-00000	\$ 158.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/14/25	252-60-620-53371-00000	\$ 69.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/14/25	252-60-620-53371-00000	\$ 96.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/14/25	252-60-620-53371-00000	\$ 60.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/31/25	252-60-620-53371-00000	\$ 158.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/1/25	252-60-620-53371-00000	\$ 151.20
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/5/25	252-60-620-53371-00000	\$ 219.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 96.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 69.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 83.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 65.42
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 157.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 141.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 169.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 59.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 124.76
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 81.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/14/25	252-60-620-53371-00000	\$ 60.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/19/25	252-60-620-53371-00000	\$ 100.00
252113	08/04/2025	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 6/5/25	252-60-620-53371-00000	\$ 151.20
252115	08/04/2025	TERRA REALTY ADVISORS INC	BILLBOARD CONSULTING 4/2-5/28/25	100-40-405-51100-00000	\$ 800.84
252115	08/04/2025	TERRA REALTY ADVISORS INC	BILLBOARD CONSULTING 6/9,6/12&6/17/25	100-40-405-51100-00000	\$ 671.67
252116	08/04/2025	THE ABY MANUFACTURING GROUP INC	LIEUTENANT HAT BADGE	100-30-360-53100-00000	\$ 152.48
252117	08/04/2025	THE COUNSELING TEAM INTERNATIONAL	CRISIS INTERVENTION SUPPORT FOR BPPD 6/2/25	100-10-150-51100-00000	\$ 1,137.50
252117	08/04/2025	THE COUNSELING TEAM INTERNATIONAL	CRISIS INTERVENTION SUPPORT FOR BPPD 6/3/25	100-10-150-51100-00000	\$ 812.50
252117	08/04/2025	THE COUNSELING TEAM INTERNATIONAL	CRISIS INTERVENTION SUPPORT FOR BPPD 6/2/25	100-10-150-51100-00000	\$ 3,087.50
252117	08/04/2025	THE COUNSELING TEAM INTERNATIONAL	CRISIS INTERVENTION SUPPORT FOR BPPD 6/3/25	100-10-150-51100-00000	\$ 3,087.50
252117	08/04/2025	THE COUNSELING TEAM INTERNATIONAL	CRISIS INTERVENTION SUPPORT FOR BPPD 6/4/25	100-10-150-51100-00000	\$ 3,412.50
252118	08/04/2025	THE HAPPY KEY	MATERIALS & SUPPLIES-KEY FOR UNIT#5904	402-50-590-53100-00000	\$ 55.00
252118	08/04/2025	THE HAPPY KEY	MATERIALS & SUPPLIES-PLASTIC COPIES & METAL COPIES	402-50-590-53100-00000	\$ 36.00
252118	08/04/2025	THE HAPPY KEY	MATERIAL & SUPPLIES FOR UNIT #5043	402-50-590-53100-00000	\$ 28.00
252119	08/04/2025	THOMAS IP	REFRESHMENTS FOR DUI CHECK POINT	100-30-340-53100-00000	\$ 71.34
252120	08/04/2025	TRANSOURCE SERVICES CORP.	1 YEAR WARRANTY FOR PD PRINTERS	100-30-340-53100-00000	\$ 2,886.84
252121	08/04/2025	U.S. ARMOR CORPORATION	SAFETY VEST FOR PST OFFICER	100-30-340-53100-00000	\$ 936.95
252121	08/04/2025	U.S. ARMOR CORPORATION	SAFETY VEST FOR PST OFFICER	100-30-340-53100-00000	\$ 936.95
252121	08/04/2025	U.S. ARMOR CORPORATION	SAFETY VEST FOR OFFICERS	100-30-340-53100-00000	\$ 936.95
252121	08/04/2025	U.S. ARMOR CORPORATION	SAFETY VEST FOR OFFICER	100-30-340-53100-00000	\$ 1,030.64
252121	08/04/2025	U.S. ARMOR CORPORATION	SAFETY VEST FOR OFFICER	100-30-340-53100-00000	\$ 936.95
252122	08/04/2025	ULINE, INC.	GLOVES FOR DEPARTMENT	100-30-330-53100-00000	\$ 897.77

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
252122	08/04/2025	ULINE, INC.	48X40 HEAT TREAT RECYCLED PALLET,BLOWN GOODWRAPPER	245-50-560-53100-00000	\$ 519.93
252123	08/04/2025	USA ALARM SYSTEMS, INC.	HUB INSTALLATION AT CITY HALL 4/25/25	100-60-620-51101-00000	\$ 1,650.00
252124	08/04/2025	WILLDAN FINANCIAL SERVICES	PROFESSIONAL SERVICES RENDERED THROUGH 5/2/2025	100-25-299-51100-00000	\$ 4,635.00
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-610-53100-00000	\$ 521.32
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-630-53100-00000	\$ 521.32
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-640-53100-00000	\$ 521.32
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-650-53100-00000	\$ 521.33
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-660-53100-00000	\$ 521.33
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-670-53100-15100	\$ 521.33
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF STAFF POLOS	100-60-680-53100-00000	\$ 521.33
252125	08/04/2025	ACTION DESIGNZ LLC	PURCHASE OF JACKETS FOR LIFEGUARD STAFF	100-60-610-53100-00000	\$ 1,249.96
252126	08/04/2025	ADMIN SURE INC.	GENERAL&AUTO LIABILITY, WORKERS COMP- ADMIN	403-10-160-51100-00000	\$ 9,223.00
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/10/25	100-60-620-53371-00000	\$ 747.28
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/10/25	252-60-620-53371-00000	\$ 747.28
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/9/25	100-60-620-53371-00000	\$ 364.54
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/9/25	252-60-620-53371-00000	\$ 364.55
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/10/25	100-60-620-53371-00000	\$ 487.50
252127	08/04/2025	AIR EFFICIENCY SERVICES ANDREW DIAZ	MAINTENANCE & REPAIRS MADE TO ICE MACHINES 7/10/25	252-60-620-53371-00000	\$ 487.50
252128	08/04/2025	ALAN VELASCO	EXPENSES FOR TRIP TO TEMECULA BOXING TOURNAMENT	100-60-610-53100-16130	\$ 159.76
252129	08/04/2025	ALEJANDRO ROSALES	REFUND RENTAL DEPOSIT FOR JM CENTER 7/12/25	501-60-000-22333-00000	\$ 500.00
252130	08/04/2025	AZUSA WHOLESALE PLUMBING SUPPLY, INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 559.95
252130	08/04/2025	AZUSA WHOLESALE PLUMBING SUPPLY, INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 48.64
252130	08/04/2025	AZUSA WHOLESALE PLUMBING SUPPLY, INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 317.02
252131	08/04/2025	BMO BANK N.A.	TRAINING COURSE - RECORDS CLERK C. LOPEZ 11/24/25	100-30-310-53200-00000	\$ 381.06
252131	08/04/2025	BMO BANK N.A.	SUBSCRIPTION FOR SOCIAL MEDIA	100-30-310-53330-00000	\$ 2.99
252131	08/04/2025	BMO BANK N.A.	SUBSCRIPTION FOR SOCIAL MEDIA	100-30-310-53330-00000	\$ 2.99
252131	08/04/2025	BMO BANK N.A.	REPLENISHMENT FOR TRANSPONDERS	100-30-340-51101-00000	\$ 175.00
252131	08/04/2025	BMO BANK N.A.	REPLENISHMENT FOR TRANSPONDERS	100-30-340-51101-00000	\$ 49.20
252131	08/04/2025	BMO BANK N.A.	KEY HOLDER RACK FOR PATROL	100-30-340-53100-00000	\$ 500.00
252132	08/04/2025	CANON FINANCIAL SERVICES, INC	LEASE, MAINTENANCE AND OVERAGES 8/1-8/31/2025	401-10-141-58140-11504	\$ 404.39
252133	08/04/2025	CHICAS GRAPHICS AND DESIGN	UPDATED PICNIC SHELTER SIGNS AT MORGAN PARK	252-60-620-53100-00000	\$ 132.30
252133	08/04/2025	CHICAS GRAPHICS AND DESIGN	PARK SIGN UPDATED FOR MORGAN PARK	252-60-620-53100-00000	\$ 44.10
252134	08/04/2025	CLARA ADAME	REFUND DEPOSIT FOR JM SR. CENTER 7/13/25	501-60-000-22333-00000	\$ 300.00
252135	08/04/2025	CLARISSA I. ZAMORA	JUN 2025-BALLET FOLKLORICO INSTRUCTOR	501-60-000-22328-00000	\$ 630.00
252136	08/04/2025	COMMERCIAL DOOR OF ANAHEIM INC	REPAIRS TO THE SALLY PORT GRILLS-CITY HALL 7/10/25	245-60-620-53371-15882	\$ 375.00
252137	08/04/2025	CONCENTRA HEALTH SERVICES, INC	1 DOT PHYSICAL&1 CLASS I PHYSICAL. 7/9-7/11/25	100-10-150-51101-11122	\$ 180.00
252138	08/04/2025	DURHAM SCHOOL SERVICES	TRANSPORTATION TO NATURAL HISTORY MUSEUM 7/9/25	100-60-650-51100-00000	\$ 848.75
252139	08/04/2025	HDL, COREN & CONE	BP-PROPERTY TAX JUL-SEP 2025	100-25-299-51100-12410	\$ 3,541.63
252140	08/04/2025	HELEN HERNANDEZ	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	\$ 248.38
252141	08/04/2025	HIPOLITO REYES LOPEZ	MUSIC ENTERTAINMENT - BIRTHDAY CELEBRATION 7/16/25	501-60-000-22327-00000	\$ 350.00
252142	08/04/2025	HOME DEPOT	MATERIAL & SUPPLIES - MCNEILL MANOR	905-40-410-53100-14305	\$ 1,710.72
252142	08/04/2025	HOME DEPOT	MATERIAL & SUPPLIES - MCNEILL MANOR	905-40-410-53100-14305	\$ 155.25
252142	08/04/2025	HOME DEPOT	MATERIAL & SUPPLIES - MCNEILL MANOR	905-40-410-53100-14305	\$ 59.67
252143	08/04/2025	INSIGHT PUBLIC SECTOR	LAPTOP REPLACEMENT BATTERIES	401-10-140-53390-00000	\$ 343.32
252144	08/04/2025	JANET ZAMARRIPA	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	\$ 90.85
252145	08/04/2025	JIMMY WONG	MATERIAL & SUPPLIES FOR SUMMER SPLASH EVENTS	100-60-610-53100-00000	\$ 335.42
252146	08/04/2025	JOSHUA HENDRICKS	REIM-UNIFORMS FOR ATTENDING FBI ACADEMY	100-30-340-53100-00000	\$ 374.91
252147	08/04/2025	LEWIS ENGRAVING INC	PLATE NAMES FOR CITY COUNCIL	100-60-620-53100-00000	\$ 22.65
252148	08/04/2025	LOU'S GLOVES, INCORPORATED	BLACK NITRO GLOVES FOR CODE OFFICERS	100-40-460-53100-00000	\$ 108.00
252149	08/04/2025	LUIS FREGOSO	INSTRUCTOR-MARIACHI CLASSES 6/16-7/14/25	501-60-000-22328-00000	\$ 202.50
252150	08/04/2025	LUIS ROSALES	EXPENSES TRIP TO TEMECULA & BOXING TOURNAMENT	100-60-610-53100-16130	\$ 295.96
252151	08/04/2025	LUISMAN RUANO CASEROS	HOOD CLEANING AT SR. CENTER 7/9/25	100-60-620-53371-00000	\$ 550.00
252151	08/04/2025	LUISMAN RUANO CASEROS	HOOD CLEANING AT ARC KITCHEN 7/9/25	252-60-620-53371-00000	\$ 550.00
252152	08/04/2025	MANUEL AVILA	ANTI GRAFFITTI FILM @ MORGAN PARK RESTROOM 7/2/25	252-60-620-53371-00000	\$ 560.00
252153	08/04/2025	MANUEL CARRILLO, JR	REIM-CUSTOMIZED BELT BAGS FOR GIVEAWAYS	100-60-610-53100-00000	\$ 1,497.50
252154	08/04/2025	NETTIE'S PARTY PALS, INC	PETTING ZOO @ ZOCALO PARK 7/29/25	100-60-610-51100-00000	\$ 1,437.00
252155	08/04/2025	QUADIENT INC	POSTAGE MACHINE METER INK	401-10-141-53100-11503	\$ 550.07
252156	08/04/2025	RICOH USA INC	LEASE FOR EIGHT (8) RICOH COPIERS 8/17-11/16/2025	401-10-141-58140-11502	\$ 6,548.68
252157	08/04/2025	ROSE HERNANDEZ	REFUND DEPOSIT FOR JULIA MCNEILL SR. 7/19-7/20/25	501-60-000-22333-00000	\$ 300.00
252158	08/04/2025	S&S WORLDWIDE, INC	MATERIAL & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	\$ 394.25

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
252159	08/04/2025	SAN GABRIEL VALLEY CITY MANAGERS' ASSOCIATION	SGVCM ANNUAL MEMBERSHIP 7/1/2025-6/30/2026	100-10-110-53330-00000	\$ 55.00
252160	08/04/2025	SECURITAS TECHNOLOGY CORPORATION	SERVICE PARKING STRUCTURE SURVEILLANCE 7/1-9/30/25	245-60-620-53371-00000	\$ 2,128.46
252161	08/04/2025	SMART & FINAL	MATERIAL & SUPPLIES FOR SENIOR CENTER	100-60-630-53100-00000	\$ 39.84
252162	08/04/2025	SOUTH COAST A.Q.M.D	LATE FEE FOR ANNUAL AIR TOXICS "HOT SPOTS" PERMIT	100-60-620-53371-00000	\$ 8.37
252163	08/04/2025	STEPHAN HOLGUIN	K9-YEARLY TRACKING SUBSCRIPTION	100-30-310-53100-17110	\$ 140.00
252163	08/04/2025	STEPHAN HOLGUIN	REIM FOR DOG FOOD FOR K9 KYRA	100-30-310-53100-17110	\$ 702.16
252164	08/04/2025	T-MOBILE	PHONE-60023-BUILDING AND CODE 6/21-7/20/25	100-40-450-53403-00000	\$ 191.36
252164	08/04/2025	T-MOBILE	PHONE-60023-BUILDING AND CODE 6/21-7/20/25	100-40-460-53403-00000	\$ 355.39
252165	08/04/2025	USA ALARM SYSTEMS, INC.	FIRE ALARM SYS MONITORING @ CITY FACIL 8/1-8/31/25	100-60-620-51101-00000	\$ 973.34
252165	08/04/2025	USA ALARM SYSTEMS, INC.	FIRE ALARM SYS MONITORING @ CITY FACIL 8/1-8/31/25	100-60-620-51101-15100	\$ 245.00
252165	08/04/2025	USA ALARM SYSTEMS, INC.	FIRE ALARM SYS MONITORING @ CITY FACIL 8/1-8/31/25	252-60-620-51101-00000	\$ 1,172.33
252166	08/04/2025	VERIZON WIRELESS	PHONE-870914792-00016-EXEC SECRETARY 6/22-7/21/25	100-10-110-53403-00000	\$ 38.34
252167	08/04/2025	WILLDAN FINANCIAL SERVICES	PROFESSIONAL SERVICES RENDERED THROUGH 7/4/2025	100-25-299-51100-00000	\$ 1,347.00
252168	08/04/2025	YAMEL RICO	REFUND FOR RENT DEP/RSV- WALNUT CREEK PARK 8/17/25	100-60-000-45601-00000	\$ 225.00
252168	08/04/2025	YAMEL RICO	REFUND FOR RENT DEP/RSV- WALNUT CREEK PARK 8/17/25	501-60-000-22333-00000	\$ 50.00
252169	08/07/2025	ANTHONY PULIDO	PER DIEM-COMMERICAL VEHICLE ENFORCEMENT 8/24-29/25	100-30-310-53200-00000	\$ 473.00
252170	08/07/2025	APRIL M. ROJO	FOOD ITEMS FOR SUMMER DAY CAMP PARTICIPANTS	100-60-650-53100-00000	\$ 309.32
252171	08/07/2025	HENRY RAMOS	EXPENSES TRIP TO TEMECULA & BOXING TOURNAMENT	100-60-610-53100-16130	\$ 127.46
252172	08/07/2025	INSIGHT PUBLIC SECTOR	BTI PAPTOP REPLACEMENT BATTERY	401-10-140-53390-00000	\$ 68.66
252172	08/07/2025	INSIGHT PUBLIC SECTOR	BTI LAPTOP REPLACEMENT BATTERY	401-10-140-53390-00000	\$ 883.98
252173	08/07/2025	JENNY TORRES	MATERIALS & SUPPLIES FOR 5K RUN 8/2/2025	100-60-610-53100-16146	\$ 25.12
252174	08/07/2025	JESSICA GAMBOA	MATERIALS & SUPPLIES FOR CAMPFIRE STORIES EVENT	100-60-610-53100-00000	\$ 29.97
252175	08/07/2025	JESUS ASTORGA-RIOS	REIM APA CONF REG & TRAVEL EXPENSES 9/27-10/1/25	100-40-440-53350-00000	\$ 1,955.68
252176	08/07/2025	JIMMY WONG	MATERIAL & SUPPLIES FOR PETTING ZOO AT MORGAN PARK	100-60-610-53100-00000	\$ 28.73
252177	08/07/2025	JUAN E. RAMIREZ	ENGLISH-SPANISH INTERPRETER & TRANSLATOR 7/16/2025	100-10-110-51101-00000	\$ 1,790.00
252178	08/07/2025	JUAN JOSE ORNELAS LOPEZ	MUSIC ENTERTAINMENT FOR BIRTHDAY CELEB 8/20/25	501-60-000-22327-00000	\$ 450.00
252179	08/07/2025	JUAN RICO	PARKING FEE FOR SUMMER DAY CAMP TRIPS	100-60-650-53100-00000	\$ 30.00
252180	08/07/2025	LACPCA	CHIEF LACPCA STRATEGIC PLANNING WORKSHOP 9/3-10/3	100-30-300-53350-00000	\$ 300.00
252181	08/07/2025	LENA ABDULLAH	TRANSIT SUMMIT MATERIALS	244-50-580-53100-15525	\$ 70.82
252182	08/07/2025	LONG TANG	REIM	100-40-450-53330-00000	\$ 300.00
252183	08/07/2025	MARIA MORENO	FOOD ITEMS FOR PRIDE OF VALLEY 5K RUN 8/2/2025	100-60-610-53100-16146	\$ 79.96
252184	08/07/2025	MICHAEL SALAZAR	FOOD EXPENSE FOR TRAINING 8/18-8/22/25	100-40-460-53100-00000	\$ 115.00
252184	08/07/2025	MICHAEL SALAZAR	TRAVEL MILEAGE FOR TRAINING 8/18-8/22/25	100-40-460-53340-00000	\$ 77.00
252185	08/07/2025	WEX BANK	FUEL CARDS FOR CITY VEHICLES	402-50-590-53110-16140	\$ 34.00
DFT0011313	07/28/2025	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	\$ 12.00
DFT0011314	07/28/2025	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	\$ 96.00
DFT0011315	07/28/2025	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	\$ 120.00
DFT0011316	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	\$ 916.88
DFT0011317	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,408.95
DFT0011319	07/28/2025	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	\$ 143.04
DFT0011320	07/28/2025	PERS-RETIREMENT	PERS MISC CITY PAID - PEPRA	100-00-000-21256-00000	\$ 190.72
DFT0011327	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	\$ (221.43)
DFT0011339	07/31/2025	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	\$ 195.30
DFT0011340	07/31/2025	PERS-RETIREMENT	PERS REDEPOSIT	100-00-000-21206-00000	\$ 21.78
DFT0011341	07/31/2025	PERS-RETIREMENT	PERS SWORN- 344	100-00-000-21206-00000	\$ 29,379.23
DFT0011342	07/31/2025	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	\$ 17,059.51
DFT0011343	07/31/2025	PERS-RETIREMENT	PERS SWORN 351	100-00-000-21206-00000	\$ 9,706.48
DFT0011344	07/31/2025	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	\$ 13,480.69
DFT0011345	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 7,124.92
DFT0011346	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,650.38
DFT0011347	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,065.46
DFT0011348	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 49,335.63
DFT0011349	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,428.80
DFT0011350	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	\$ 1,845.27
DFT0011351	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,217.50
DFT0011352	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 276.32
DFT0011353	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	RETRO HEALTH INSURANCE PREMIUM	100-00-000-21210-00000	\$ 258.33
DFT0011354	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,872.60
DFT0011355	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 5,122.05
DFT0011356	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PERS PLATINUM HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,642.85

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
DFT0011365	07/31/2025	PERS-RETIREMENT	PERS SWORN CITY PAID - PEPRA	100-00-000-21256-00000	\$ 29,892.03
DFT0011366	07/31/2025	PERS-RETIREMENT	PERS SWORN ER REG PAY	100-00-000-21256-00000	\$ 29,529.24
DFT0011367	07/31/2025	PERS-RETIREMENT	PT PERS MISC CITY PAID	100-00-000-21256-00000	\$ 673.90
DFT0011368	07/31/2025	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	\$ 24,552.85
DFT0011369	07/31/2025	PERS-RETIREMENT	PERS MISC CITY PAID - PEPRA	100-00-000-21256-00000	\$ 21,263.44
DFT0011370	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 414.24
DFT0011371	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 532.73
DFT0011372	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 16,456.08
DFT0011373	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,071.60
DFT0011374	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,283.20
DFT0011375	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 850.00
DFT0011393	07/31/2025	PERS-RETIREMENT	ROUNDING DIFFERENCE	100-25-299-53370-00000	\$ (0.11)
DFT0011418	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 7,539.16
DFT0011419	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,650.38
DFT0011420	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,065.46
DFT0011421	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 60,890.01
DFT0011422	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,428.80
DFT0011423	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	\$ 1,107.16
DFT0011424	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,217.50
DFT0011425	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 276.32
DFT0011426	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	RETRO HEALTH INSURANCE PREMIUM	100-00-000-21210-00000	\$ 463.26
DFT0011427	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,872.60
DFT0011428	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 5,122.05
DFT0011429	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	PERS PLATINUM HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,642.85
DFT0011443	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 414.24
DFT0011444	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 532.73
DFT0011445	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 16,456.08
DFT0011446	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,071.60
DFT0011447	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,283.20
DFT0011448	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 850.00
DFT0011476	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ (926.52)
DFT0011484	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	RETIRED HEALTH PREMIUM	100-25-299-50223-00000	\$ 15,733.00
DFT0011485	08/05/2025	CALIFORNIA PUBLIC EMPLOYEES'	ACTIVE & RETIRED HEALTH INSURANCE ADMIN FEE	100-25-299-50220-00000	\$ 240.20
DFT0011521	08/07/2025	STATE DISBURSEMENT	SDU - CHILD SUPPORT	100-00-000-21225-00000	\$ 4,052.81
DFT0011522	08/07/2025	STATE DISBURSEMENT	SDU - CHILD SUPPORT	100-00-000-21225-00000	\$ 261.69
				Grand Total:	\$ 937,921.95

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Anthony Ceballos, Accountant
DATE: August 20, 2025
SUBJECT: Treasurer's Report CC - June 2025

SUMMARY:

Attached is the Treasurer's Report for the month of June 2025. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FISCAL IMPACT:

None

BACKGROUND:

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Treasurer Report June 2025

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
* City-Including General Fund & all other Special Revenue Funds	4.269%	Varies	Varies	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07
* Housing Authority	4.269%	Varies	Varies	-	-	-	-
				35,995,984.07	35,995,984.07	35,995,984.07	35,995,984.07
<u>US Government Bonds</u>							
* Federal Farm CR BKS Bond 4.3300% (King Capital Advisors)	4.330%	11/8/2024	11/5/2026	2,000,000.00	2,000,000.00	2,000,000.00	1,997,700.00
* Federal Home LN MTG Corp Medium Term NTS Fed R 4.000% 08/14/29 B/E DTD 08/14/24 Callable 02/14/25 Moody Rating Aaa S & P Rating AA+ (Multi-Bank Securities Inc.)	4.000%	8/14/2024	8/14/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,986,500.00
* Federal Home LN MTG Corp Medium Term NTS FED 5.050% 07/30/29 B/E DTD 07/31/24 Callable 07/30/25 (Multi-Bank Securities Inc.)	5.050%	7/31/2024	7/30/2029	6,500,000.00	6,500,000.00	6,500,000.00	6,490,835.00
* Federal Home LN BKS 4.500% 2/23/27 B/E DTD 02/27/25 Callable 05/23/25 @ 100.000 1ST CPN DTE 08/23/25 Moody Rating Aaa S&P Rating AA+ (Piper Sandler & Co.)	4.500%	2/27/2025	2/23/2027	2,000,000.00	2,000,000.00	2,000,000.00	1,997,880.00
* FEDERAL HOME LN BKS CONS BD 4.500% 04/17/28 B/E DTD 04/25/25 CALLABLE 10/17/25 @ 100.000 Moody Rating Aaa S & P (Piper Sandler & Co.)	4.500%	4/25/2025	4/17/2028	9,000,000.00	9,000,000.00	9,000,000.00	8,987,580.00
* FEDERAL HOME LN BKS CONS BD 4.500% 10/16/28 B/E DTD 04/24/25 CALLABLE 10/16/25 @ 100.000 Moody Rating Aaa S&P	4.500%	4/24/2025	10/16/2028	3,000,000.00	3,000,000.00	3,000,000.00	2,996,580.00
* Federal Home LN BKS CONS BD 4.650% 01/22/27 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.650%	1/30/2025	1/22/2027	5,000,000.00	5,000,000.00	5,000,000.00	4,994,100.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 4.520% 01/21/27 B/E DTD 01/21/25 CALLABLE 01/21/26 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.520%	1/21/2025	1/21/2027	6,269,000.00	6,269,000.00	6,269,000.00	6,275,958.59
* FEDERAL HOME LN BKS CONS BD 5.250% 01/22/30 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	5.250%	1/30/2025	1/22/2030	3,000,000.00	3,000,000.00	3,000,000.00	2,996,880.00
				38,769,000.00	38,769,000.00	38,769,000.00	38,724,013.59
<u>US Bank - Debt Service Trustee Accounts</u>							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	4,090,938.91	4,090,938.91	4,090,938.91	4,090,938.91
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	908,303.63	908,303.63	908,303.63	908,303.63
				4,999,242.54	4,999,242.54	4,999,242.54	4,999,242.54
				<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,719,240.20</u>
Total Investments						\$ 79,764,226.61	
Cash with BMO							
City Checking (General)						4,269,492.27	
City Miscellaneous Cash (W/C, P/R)						126,024.12	
CNG Station						69.66	
Housing Authority						1,233,546.24	
Money Market Plus						1,032,581.83	
Successor Agency						114,249.97	
Total Cash with BMO						6,775,964.09	
Investment Brokerage (Cash & Cash Equivalents)						44,323.56	
Total Cash and Investments						<u>\$ 86,584,514.26</u>	

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was no investment maturity/purchase transactions made for the month of June 2025 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:



Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Manuel Carrillo Jr, Chief Executive Officer
PREPARED BY: Shirley Quinones, Chief Deputy City Clerk
DATE: August 20, 2025
SUBJECT: Meeting Minutes of August 6, 2025

SUMMARY:

The City Council held the following meetings on August 6 2025; Special City Council and the Regular City Council Meeting.

RECOMMENDED ACTION:

It is recommended that the City Council approve the following meeting minutes of the Special City Council and the Regular City Council Meeting held on August 6, 2025.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

BACKGROUND:

None

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

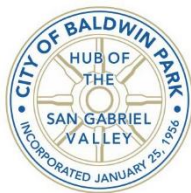
This report does not require legal review.

ATTACHMENTS:

1. Meeting Minutes of August 6 2025

CITY COUNCIL
SPECIAL MEETING
Minutes

August 6, 2025, 5:00 PM



Mayor	Alejandra Avila
Mayor Pro Tem	Daniel Damian
Councilmember	Jean M. Ayala
Councilmember	Emmanuel J. Estrada
Councilmember	Manuel Lozano

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 5:02 p.m. by Mayor Avila.

ROLL CALL

City Clerk Saenz performed roll call:

Council Member Jean M. Ayala (present)
Council Member Emmanuel J. Estrada (present arrived at 5:05)
Council Member Manuel Lozano (present arrived at 6:00)
Mayor Pro Tem Daniel Damian (present)
Mayor Alejandra Avila (present)

OPEN SESSION/STUDY SESSION - NONE

PUBLIC COMMUNICATIONS

The Mayor Avila opened Public Communications at approximately 5:03 p.m., seeing no one wishing to speak public communications was closed.

RECESS CLOSED SESSION - The City Council recessed to Closed Session at approximately 5:03 p.m.

1. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

A. Case: DJCBP Corporation dba Tier One Consulting and David Ju Case No. 2:23-cv-00384-CAS-PVC

No Reportable Action

**B. Case: DJCBP Corporation dba Tier One v City of Baldwin Park et al
Los Angeles County Superior Court Case No. 24STCP00313**

No Reportable Action

**C. Case: Rukli, Inc vs City of Baldwin Park
Los Angeles Superior Court Case No. 22STCV28634**

No Reportable Action

**D. Case: K8 Investor Holdings, LLC v. City of Baldwin Park, Julia Sylva
United States District Court, Central District of California
Case No. 2:23-cv-02428-MPW**

No Reportable Action

2. **Conference with Legal Counsel – Anticipated Litigation**
Pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Potential Case(s): Eighteen (18)

No Reportable Action

ADJOURNMENT

The meeting was adjourned at approximately 7:26 p.m. by Mayor Avila.

APPROVED: August 20, 2025

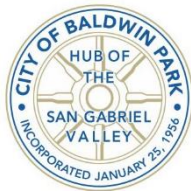
Alejandra Avila, Mayor

ATTEST:

Christopher Saenz, City Clerk

CITY COUNCIL
REGULAR MEETING
Minutes

August 6, 2025, 7:00 PM



Mayor	Alejandra Avila
Mayor Pro Tem	Daniel Damian
Councilmember	Jean M. Ayala
Councilmember	Emmanuel J. Estrada
Councilmember	Manuel Lozano

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 7:00 p.m. by Mayor Avila.

INVOCATION

The invocation was given by Councilmember Ayala.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Avila.

ROLL CALL

Chief Deputy City Clerk Quiñones performed roll call:

MEMBERS:

Council Member Jean M. Ayala (present)
Council Member Emmanuel J. Estrada (present)
Council Member Manuel Lozano (present)
Mayor Pro Tem Daniel Damian (present)
Mayor Alejandra Avila (present)

REPORT FROM CLOSED SESSION

City Attorney Bettenhausen announced that the City Council met in closed session, all members were present and there were no reportable actions.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Mayor Avila and the City Council presented Certificates of Recognition to the NextGen participants.

PUBLIC COMMUNICATIONS

The Mayor Avila opened Public Communications at approximately 7:27 p.m., the following spoke:

- 1) Irma Morales 2) Missionaries 3) Francisco Arenas 4) Anonymous
5) Yolanda Pompra 6) Ynetta Whitley 7) Juan Zamudio 8) Sam Brown
9) Rene Jimenz 10) John Rios 11) Abel

Seeing no one else wishing to speak, motion to close public communications.

CONSENT CALENDAR

1. **City of Baldwin Park's Warrants and Demands**

Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed
[5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

2. **Meeting Minutes of July 16, 2025**

Motion to approve the following minutes of the Special City Council Meeting, Regular City Council Meeting, Finance Authority Meeting and the Housing Authority Meeting held on July 16, 2025.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

3. **Approve Amended Memorandum of Understanding between the City of Baldwin Park and the Department of Recreation and Community Services Trust for Activity #6 of Permanent Local Housing Allocation (PLHA) Funds**

Motion to:

1. Approve the amended MOU between the City of Baldwin Park and RCS for the PLHA Funds - in the amount of \$366,949.12; and
2. Authorize the CEO to execute the MOU and necessary documents associated with the PLHA Funds; and
3. Authorize the Director of Finance to make the necessary adjustments to the appropriation and the budget.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

4. **Approve Final Tract Map No. 84521 to subdivide one (1) lot into two (2) lots to facilitate the conversion of an existing 10,452 square foot church building into 11 townhome units and the construction of four (4) new attached townhome units for a total of 15 for-sale townhome units**

Motion to accept Final Tract Map No. 84521 and authorize the City Clerk and staff to sign the Final Tract Map.

Item #4 was pulled for further discussion.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

5. **Approve Final Parcel Map No. 84384 to subdivide one (1) 24,113.82-square foot parcel into four (4) parcels**

Motion to accept the Final Parcel Map No. 84384 and authorize the City Clerk and staff to sign the Final Parcel Map.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

6. **Approve Final Parcel Map No. 83916 to subdivide one (1) 38,800-square foot parcel into four (4) parcels**

Motion to accept the Final Parcel Map No. 83916 and authorize the City Clerk and staff to sign the Final Parcel Map.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

7. **Waive Formal Bidding and Authorize the Cooperative Purchasing of Access Control System from Access Tech Security**

Motion to:

1. Waive Formal Bidding and Authorize Cooperative Purchasing to purchase access control system pursuant to Baldwin Park Municipal Code Section 34.23; and
2. Authorize the Director of Finance to make adjustments to the appropriation and budget related to this acquisition; and
3. Authorize the Chief Executive Officer to execute all required documentation for the purchase and installation of access control system.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

8. **Approve Amendment No. 6 to Funding Agreement No. F9620 with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for Grant Funding for the First/Last Mile Connections Project for the Baldwin Park Transit Center**

Motion to approve and authorize the Mayor to execute Amendment No. 6 to the FA with the LACMTA.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

9. **Receive and File Request from Waste Management to Change Single-Family Residential Service Day from Thursdays to Fridays for Area North of Ramona Boulevard**

Motion to receive and file this report and the attached correspondence from Waste Management requesting a service day change for single-family residential solid waste collection in the area north of Ramona Blvd from Thursdays to Fridays.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

10. **Approval of Construction Change Order and Funds Appropriation for the San Gabriel River Greening Project**

Motion to:

1. Authorize the Director of Finance to appropriate \$251,948 from Fund 243 to Account No. 243-50-520-58100-15093 and \$100,000 from Fund 256 to Account No. 256-50-520-58100-15093 and to make the necessary budget and purchase order adjustments as needed; and
2. Authorize the Director of Public Works to execute a change order to the contract agreement with Griffith Co.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

11. **Funding Agreement between the City of Baldwin Park and the County of Los Angeles for Local Solutions Fund Contract Number: HI-25-012**

Motion to:

1. Approve the funding agreement between the County of Los Angeles and the Baldwin Park for Local Solutions Fund – Measure A Local Solution Fund amount \$429,718; and

2. Authorize the Mayor to execute the Agreement; and
3. Authorize the Acting Director of Recreation & Community Services to execute the Agreement and necessary documents associated with the Measure A Local Solution Fund; and
4. Authorize the Director of Finance to make appropriations and necessary budget adjustments.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

12. **Approval and Adoption of Resolution No. 2025-029 and Consideration of approval to Memorandum of Understanding (MOU) with operator Managed Career Solutions (MCS) for East San Gabriel Valley America's Job Center of California to continue the NextGen Youth Workforce Program**

Motion to:

1. Approve Resolution No. 2025-029, authorizing the City to enter into a Memorandum of Understanding (MOU) with Operator Managed Career Solutions (MCS) for East San Gabriel Valley America's Job Center of California for the continued provision of workforce development services, effective July 1, 2025, through June 30, 2030; and
2. Authorize the Mayor to execute the MOU; and
3. Authorize the CEO to make adjustments as may be necessary to carry out the direction of the City Council; and
4. Authorize the Director of Finance to carry over any remaining balances from the previously approved appropriations in the amount of \$83,529 as of May 2025 from the American Rescue Plan Act (ARPA) Fund to fund the NextGen youth workforce program in 2025 and 2026.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

13. **Amendment to the City of Baldwin Park's Comprehensive Salary Schedule in Accordance with CalPERS Established Guidelines**

Motion to:

1. Approve the job title changes from Civilian Dispatcher Supervisor to Police Dispatch Supervisor and Civilian Dispatcher to Police Dispatcher; and
2. Approved the revised job descriptions for Civilian Dispatcher Supervisor, Civilian Dispatcher, and Director of Recreation and Community Services job descriptions, subject to any non-substantive changes made by Chief Executive Officer and the City Attorney, and subject to conditions precedent; and
3. Approve and adopt Resolution No. 2025-030 amending the City of Baldwin Park's Comprehensive Salary Schedule adopted by Resolution 2024-036, to update job titles for the above referenced job classifications.

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt motion. Passed [5-0] **AYES: AYALA, ESTRADA, LOZANO, DAMIAN, AVILA**

REPORTS OF OFFICERS

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

Mayor Pro Tem Damian sought the consensus of the City Council to direct staff to look into Park Plaza location very dirty and to put a signal light or come back with safety measures that can be put in place at La Rica and Baldwin Park Blvd, due to accidents occurring at this location. Also, would like to get an update from staff regarding the ADU plans.

Councilmember Estrada requested that the meeting adjourn in the memory of Vaia Rue Beatrix Cazares and sought the consensus of the City Council to direct staff to revise our sanctuary policy and research other cities' sanctuary policies.

Councilmember Lozano requested that the meeting adjourn in memory of Ruben Santiago and sought the consensus of the City Council to direct staff to look into yards that are not in compliance with the city's municipal code.

Councilmember Ayala sought the consensus of the City Council to recognize Sr. Girls Softball League at a future meeting.

Mayor Avila sought the consensus of the City Council to have staff bring back an update regarding the sidewalk repairs and to send out the city ordinance regarding the responsibility of property owners to maintain a clean yard.

All the members of the City Council would like to thank the Recreation and Community Services Department for all their hard work on keeping the community engaged during the summer.

ADJOURNMENT

The meeting was adjourned at approximately 8:14 p.m. by Mayor Avila.

APPROVED: August 20, 2025

Alejandra Avila, Mayor

ATTEST:

Christopher Saenz, City Clerk

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Padilla, Director of Public Works
PREPARED BY: Anthony Vazquez, Public Works Maintenance Manager
DATE: August 20, 2025
SUBJECT: Approve the Selection of Vendors for the Purchase of Three (3) Trucks from Puente Hills Ford with Aftermarket Equipment (AME) from Black & White Emergency Vehicles

SUMMARY:

The Public Works Department requests City Council approval to purchase one (1) 2025 Ford Super Duty F-250 and two (2) Ford Ranger XLT trucks from Puente Hills Ford, along with necessary aftermarket equipment (AME) from Black & White Emergency Vehicles, for use by the Baldwin Park Police Department. The purchase is funded by Measure BP and will replace an ageing 2005 Chevrolet 2500 truck and provide vehicles for two (2) newly approved Community Service Officer (CSO) positions. The replaced vehicle will be sold at auction, with proceeds applied to future vehicle and equipment purchases.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Authorize the purchase of:
 - One (1) Ford F-250 in the amount of \$66,730.35, and
 - Two (2) Ford Ranger XLTs at \$49,823.00 each (totaling \$99,646) from Puente Hills Ford
2. Approve the purchase of Aftermarket Equipment (AME) from Black & White Emergency Vehicles in the amount of \$75,000 for all three (3) vehicles.
3. Authorize the Director of Finance to appropriate the amounts listed below from Measure BP Fund, make the necessary budget adjustments, and create new account numbers as needed to track all related expenditures.
 - \$166,377 for vehicle purchases plus 10% contingency
 - \$75,000 for AME plus 10% contingency
 - \$24,200 for contingency. Each purchase requisition will include a 10% contingency for the purchase of trucks and AME upfitting.
4. Authorize the Director of Public Works, or their designee, to execute all documents necessary to complete the purchases.

FISCAL IMPACT:

There will be no impact to the General Fund. All funding will come from the Measure BP Fund based on SOC recommendations.

BACKGROUND:

On June 4, 2025, the City Council approved funding to enhance Baldwin Park Police Department services through the addition of two (2) Community Service Officer positions and the purchase of three (3) new vehicles. One (1) of the new trucks will replace an aging CORE (Community Outreach Resource and Engagement) Team vehicle, while the other two (2) will be assigned to the CSOs. These vehicles will assist the police department in providing

high-quality, effective, and responsive public safety services.

DISCUSSION:

Following an annual fleet evaluation, the Fleet Maintenance Division determined that purchasing rather than leasing these vehicles provides the City with the most cost-effective approach. A one-time purchase allows the City to take advantage of available incentives, eliminates ongoing administrative and invoicing overhead, and ensures the vehicles are recorded immediately as City assets.

Vendor Selection:

- Puente Hills Ford is a Ford Pro Commercial Vehicle Center (CVC) and offers the most competitive pricing among three (3) qualified dealerships. Its proximity ensures fast and convenient service, reduced travel time for staff, and priority access to parts and maintenance.
- Black & White Emergency Vehicles is a local vendor and has consistently delivered high-quality emergency vehicle outfitting services for the Baldwin Park Police Department. Their familiarity with department requirements ensures continuity, compatibility, and timely delivery.

ALTERNATIVES:

1. The City Council may choose not to approve the purchase of these trucks and instruct staff to obtain additional quotes. However, given the current state of the increasing prices due to tariffs, this action is not recommended
2. Provide Staff with an alternative direction.

CEQA REVIEW:

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and are not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Staff Report May 13th, 2025 _ Measure BP SOC Approval
2. Staff Report June 4th, 2025 _ City Council Funding Approval
3. Requisition for Puente Hills Ford
4. UNIT TRUCK PRICING _ Ford Trucks _ 2025
5. Purchase Requisition for Black & White Emergency Equipment _ Three (3) Ford Trucks _ 2025

STAFF REPORT



TO: Chair and Members of the Measure BP Stakeholders Oversight Committee (SOC)

FROM: Enrique C. Zaldivar, Chief Executive Officer

DATE: May 13, 2025

SUBJECT: Request for Measure BP Funding – Community Service Officer Positions (2), with Associated Equipment for Deployment; and One (1) Pick-Up Truck for the Community Outreach Resource and Engagement (CORE) Team - Continued from 4/8/2025 – Report Revised

SUMMARY

Public safety in the City is entrusted to the Police Department (PD). PD employs patrol police officers primarily to provide public safety services to the community. PD also has community service officers (CSO) in its personnel roster to deploy for security needs that do not require a patrol police officer, such as park security. Due to lack of funding, two (2) CSO positions are frozen. This Request for Funding is to provide the funds for the two CSO positions. Report has been revised and updated to reflect the cost of purchasing the vehicles rather than leasing them.

RECOMMENDATION

It is recommended that the SOC:

1. Approve \$607,372 in Measure BP Funding for Fiscal Year 2025-26 for the Community Service Officer program and the CORE Team, broken down as follows:

Community Service Officer Program (CSO)

- \$146,664 – Salaries for two (2) CSO positions (\$73,368 annual salary per position)
- \$156,086 – Benefits for two (2) CSO positions (\$78,043 annual benefits per position)
- \$ 2,930 – Uniforms and equipment for two (2) CSO positions (\$1,465 per position)
- \$ 99,646 – Purchase of two (2) Pickup Trucks for CSO's (\$49,823.00 per vehicle)
- \$ 3,400 – Graphics for two (2) trucks (\$1,700 per truck)
- \$ 50,000 – After Market Accessories for 2 Trucks (\$25,000 per vehicle)

Subtotal CSO Program \$458,726

CORE Team

- \$ 66,730 – Purchase one (1) Pick-up Truck for CORE Team
- \$ 1,700 – Graphics for one (1) truck
- \$ 25,000 – After Market Accessories for 1 Truck

Subtotal CORE Team: \$93,430

Contingency at 10%: \$ 55,216

Total: \$607,372

2. Approve \$302,750 per year plus annual escalation for salary and benefits for the two (2) CSO positions in subsequent fiscal years.
3. Approve \$99,646 for the purchase of two (2) trucks for the CSO positions
4. Approve \$ 66,730 for the purchase of one (1) truck for the CORE TEAM

Investment Opportunity Category: Public Safety

Subcategories: Community Policing and Equipment

Requestor: Police Department

Dollar Amount Requested: \$607,372 for FY 25/26

FISCAL IMPACT

The projected fund balance of the Measure BP Fund as of April 30, 2025, is \$11.02 million excluding interest, more than adequate to cover the request for funding of FY 25/26 is \$607,372

Regular funding for the Police Department is primarily provided by the General Fund. The General Fund is currently at a deficit. Without the support by Measure BP, the CSO program would not move forward.

BACKGROUND/DISCUSSION

The SOC Committee considered this report at its meeting of April 8, 2025 and directed staff to revise and update the report to reflect the best option to acquire the proposed vehicles (Pickup Trucks). Staff has determined that the best option for the City at this time would be to purchase the vehicles out right and not lease them. The recommendations herein reflect such a finding.

Over the last three years, PD has been optimizing its organization to be more responsive and effective to the public safety needs of the community. The formation of the CORE Team with two patrol officers assigned to address public safety matters related to homelessness is one example.

Similarly, PD proposes to utilize the deployment of CSO's to address relatively minor public safety matters where the intervention and participation by the police department is important but does not necessitate the deployment of a patrol police officer, instead a CSO would respond to such situations, in a more effective manner, and without encumbering the availability of a patrol police officer.

Such would be the case for security needs at and around the city parks and plazas, where a large number of the public and city employees gather for multiple community programs and activities, but are often lacking security protection for any incident that may occur. Given that patrol police officers are patrolling the entire city on any given time, they are not necessarily able to respond when the need arises. The CSO's would be assigned the parks security as their first priority.

LEGAL REVIEW

This report does not require legal review.

ATTACHMENTS

1. None

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Enrique C. Zaldivar, Chief Executive Officer
Robert A. Lopez, Chief of Police
Rose Tam, Director of Finance

DATE: June 4, 2025

SUBJECT: Recommendation of Approval by the Measure BP Stakeholder Oversight Committee (SOC) - Community Service Officer Program and Community Outreach Resource and Engagement Team (CORE) – Funding

SUMMARY

This report presents the recommendation by the SOC for funding approval for the Community Service Officer Program whereby the Police Department (PD) will assign two (2) Community Service Officers (CSO) to provide public security services primarily at city parks and plazas. Positions are currently frozen due to lack of funding. Measure BP Funding as recommended by the SOC will enable to hire and deploy the CSO's with appropriate equipment and supplies. Funding is also included for one (1) truck for the CORE Team.

RECOMMENDATION

It is recommended that the City Council:

1. Approve the recommendation from the SOC for Measure BP Funding, as follows:

Community Service Officer Program (CSO)

- \$146,664 – Salaries for two (2) CSO positions (\$73,368 annual salary per position)
- \$156,086 – Benefits for two (2) CSO positions (\$78,043 annual benefits per position)
- \$ 2,930 – Uniforms and equipment for two (2) CSO positions (\$1,465 per position)
- \$ 99,646 – Purchase of two (2) Pickup Trucks for CSO's (\$49,823.00 per vehicle)
- \$ 3,400 – Graphics for two (2) trucks (\$1,700 per truck)
- \$ 50,000 – After Market Accessories for 2 Trucks (\$25,000 per vehicle)

Subtotal CSO Program \$458,726

CORE Team

- \$ 66,730 – Purchase one (1) Pick-up Truck for CORE Team
- \$ 1,700 – Graphics for one (1) truck
- \$ 25,000 – After Market Accessories for 1 Truck

Subtotal CORE Team: \$93,430

Contingency at 10%: \$ 55,216

Total: \$607,372

2. Approve \$302,750 per year plus annual escalation for salary and benefits for the two (2) CSO positions in subsequent fiscal years.

3. Approve \$99,646 for the purchase of two (2) trucks for the CSO positions
4. Approve \$ 66,730 for the purchase of one (1) truck for the CORE TEAM

Investment Opportunity Category: Public Safety
Subcategories: Community Policing and Equipment
Requestor: Police Department
Dollar Amount Requested: \$607,372 for FY 25/26

5. Recognize that part of, or all of the items listed in recommendation 1, are also included in the FY 25/26 Budget request being considered by the City Council.
6. Authorize the Director of Finance to effectuate the appropriations accordingly.
7. Authorize the Chief Executive Officer to make technical adjustments as necessary.

FISCAL IMPACT

The projected fund balance of the Measure BP Fund as of May 29, 2025 is \$11,499,825 million excluding interest, more than adequate to cover this request for funding for FY 25/26 of \$607,372.

Regular funding for the Police Department is primarily and generally provided by the General Fund, which is currently projected to have a deficit for FY 25/26. Without support from Measure BP, the CSO program would not be able to move forward

BACKGROUND/DISCUSSION

Over the last three years, PD has been optimizing its organization to be more responsive and effective to the public safety needs of the community. The formation of the CORE Team with two patrol officers assigned to address public safety matters related to homelessness is one example.

Similarly, PD proposes to utilize the deployment of CSO's to address relatively minor public safety matters inherent to city parks and plazas where the intervention and participation by the police department is important but does not warrant the deployment of a patrol police officer; instead a CSO would respond to such situations, in a more effective manner, and without encumbering the availability of a patrol officer to attend to more serious situations.

Given the priority for patrol officers to respond to incidents of a criminal or more serious nature throughout the City, the CSO herein being requested would be prioritized to provide security at parks and plazas, as well as other city-sponsored community events.

The SOC approved its recommendations herein at its meeting of May 13, 2025.

LEGAL REVIEW

This report does not require review

ATTACHMENTS

1. SOC Staff Report Dated May 13, 2025

STAFF REPORT



TO: Chair and Members of the Measure BP Stakeholders Oversight Committee (SOC)

FROM: Enrique C. Zaldivar, Chief Executive Officer

DATE: May 13, 2025

SUBJECT: Request for Measure BP Funding – Community Service Officer Positions (2), with Associated Equipment for Deployment; and One (1) Pick-Up Truck for the Community Outreach Resource and Engagement (CORE) Team - Continued from 4/8/2025 – Report Revised

SUMMARY

Public safety in the City is entrusted to the Police Department (PD). PD employs patrol police officers primarily to provide public safety services to the community. PD also has community service officers (CSO) in its personnel roster to deploy for security needs that do not require a patrol police officer, such as park security. Due to lack of funding, two (2) CSO positions are frozen. This Request for Funding is to provide the funds for the two CSO positions. Report has been revised and updated to reflect the cost of purchasing the vehicles rather than leasing them.

RECOMMENDATION

It is recommended that the SOC:

1. Approve \$607,372 in Measure BP Funding for Fiscal Year 2025-26 for the Community Service Officer program and the CORE Team, broken down as follows:

Community Service Officer Program (CSO)

- \$146,664 – Salaries for two (2) CSO positions (\$73,368 annual salary per position)
- \$156,086 – Benefits for two (2) CSO positions (\$78,043 annual benefits per position)
- \$ 2,930 – Uniforms and equipment for two (2) CSO positions (\$1,465 per position)
- \$ 99,646 – Purchase of two (2) Pickup Trucks for CSO's (\$49,823.00 per vehicle)
- \$ 3,400 – Graphics for two (2) trucks (\$1,700 per truck)
- \$ 50,000 – After Market Accessories for 2 Trucks (\$25,000 per vehicle)

Subtotal CSO Program \$458,726

CORE Team

- \$ 66,730 – Purchase one (1) Pick-up Truck for CORE Team
- \$ 1,700 – Graphics for one (1) truck
- \$ 25,000 – After Market Accessories for 1 Truck

Subtotal CORE Team: \$93,430

Contingency at 10%: \$ 55,216

Total: \$607,372

2. Approve \$302,750 per year plus annual escalation for salary and benefits for the two (2) CSO positions in subsequent fiscal years.
3. Approve \$99,646 for the purchase of two (2) trucks for the CSO positions
4. Approve \$ 66,730 for the purchase of one (1) truck for the CORE TEAM

Investment Opportunity Category: Public Safety

Subcategories: Community Policing and Equipment

Requestor: Police Department

Dollar Amount Requested: \$607,372 for FY 25/26

FISCAL IMPACT

The projected fund balance of the Measure BP Fund as of April 30, 2025, is \$11.02 million excluding interest, more than adequate to cover the request for funding of FY 25/26 is \$607,372

Regular funding for the Police Department is primarily provided by the General Fund. The General Fund is currently at a deficit. Without the support by Measure BP, the CSO program would not move forward.

BACKGROUND/DISCUSSION

The SOC Committee considered this report at its meeting of April 8, 2025 and directed staff to revise and update the report to reflect the best option to acquire the proposed vehicles (Pickup Trucks). Staff has determined that the best option for the City at this time would be to purchase the vehicles out right and not lease them. The recommendations herein reflect such a finding.

Over the last three years, PD has been optimizing its organization to be more responsive and effective to the public safety needs of the community. The formation of the CORE Team with two patrol officers assigned to address public safety matters related to homelessness is one example.

Similarly, PD proposes to utilize the deployment of CSO's to address relatively minor public safety matters where the intervention and participation by the police department is important but does not necessitate the deployment of a patrol police officer, instead a CSO would respond to such situations, in a more effective manner, and without encumbering the availability of a patrol police officer.

Such would be the case for security needs at and around the city parks and plazas, where a large number of the public and city employees gather for multiple community programs and activities, but are often lacking security protection for any incident that may occur. Given that patrol police officers are patrolling the entire city on any given time, they are not necessarily able to respond when the need arises. The CSO's would be assigned the parks security as their first priority.

LEGAL REVIEW

This report does not require legal review.

ATTACHMENTS

1. None

**CITY OF BALDWIN PARK
PURCHASE REQUISITION**

Date: 07/29/25 **Vendor:** Puente Hills Ford **P.O. #:** _____
Requisition #: _____ **Address:** 17340 E. Gale Avenue **Vendor #:** _____
Date Required: _____ City of Industry, CA. 91748 **Order Date:** _____
Phone #: (626) 964-3673 **Fax #:** _____

One-time Purchase FY2025-26

Item	Qty	Unit	Catalog/Item No./Description	Account No.	Unit Price	Total Amount
			Purchase requisition for the purchase of three (3) trucks for the Police Department. One of the trucks will replace a current ageing truck utilized by the Community Outreach Resource and Engagement (CORE) Team and the remaining two (2) will be utilized by the CSOs.	<i>To Be Determined By Finance</i>		183,000.00
			One (1) Ford F-250 and Two (2) Ford Rangers			
			* Purchase requisition includes 10% contingency for any unforeseen costs associated with this purchase. (\$16,638.00)			
			**The quote provided by Puente Hills Ford also includes some optional items such as a lift gate and cab guard. These optional items added \$9,095.00.			
					Subtotal:	
					Tax:	
					Shipping:	
					Total:	183,000.00

Please provide justification for purchase below:

City Council approved on June 4th, 2025 the funding to purchase three (3) trucks for the Baldwin Park Police Department. One truck will replacing an ageing truck used by the CORE team and the two (2) additional trucks will be used by the CSO's. These vehicles are just one of many pieces of equipment that assist the police department in providing quality, effective, and responsive service to variety of calls.

Are you using federal funds for this purchase? Yes _____ No x _____

If yes, please attach proof that the vendor is in good standing and free of suspension and debarment on SAM.gov.

Purchases of \$5,000 or more require three quotes. Please provide the information requested below. Justification required for Sole Source.

Method:	Vendors:	Phone # or Web Address:	Contact Person or Email:	Quotes:
☐ Telephone	Puente Hills Ford	(626) 964-3673	Anhony Rodriguez	See Attachment
☒ Email	RUSH Truck Center	(562) 551-5018	Stan Sharma	See Attachment
☐ Internet	Central Ford	(562) 927-7888	Jim Yager	INCOMPLETE

☐ Other (Please provide explanation _____) ***City Council Approved on June 4th, 2025 per Measure BP SOC recommendation***

Name of employee who obtained / received quote: Anthony Vazquez

Revised 5-28-2024	_____ Division Head Approval	_____ Anthony Vazquez Division Head Name (Printed)
	_____ Department Head Approval (\$10,000.01 - \$50,000.00 Requires CEO Approval)	_____ Daniel Padilla Department Head Name (Printed)
	_____ CEO Approval (Over \$50,000.00 Requires City Council Approval)	_____ CEO Name (Printed)

Unit Pricing for Ford Trucks _ Baldwin Park Police _ 2025

	F-250	Ford Ranger	Ford Ranger	Total:
* Puente Hills Ford	57635.35 + \$9,095.00	\$49,823.00	\$49,823.00	\$166,376.35
Rush Truck Center	\$63,775.38	\$50,854.35	\$50,854.35	\$165,484.04
Central Ford	\$55,919.42	DID NOT SUBMIT	DID NOT SUBMIT	INCOMPLETE

* Puente Hills Ford's quote included optional items such as cab guard and tommy gate lift gate. These optional items cost an additional \$9,095.00. Puente Hills Ford still provided the lowest cost per truck.

**CITY OF BALDWIN PARK
PURCHASE REQUISITION**

Date: 08/12/25 **Vendor:** Black & White Emergency vehicles **P.O. #:** _____
Requisition #: _____ **Address:** 590 S. Vincent avenue **Vendor #:** _____
Date Required: _____ Azusa CA. 91702 **Order Date:** _____
Phone #: (626) 358-7100 **Fax #:** _____

One-time Purchase FY 25/26

Item	Qty	Unit	Catalog/Item No./Description	Account No.	Unit Price	Total Amount
			Purchase requisition for AME upfitter, Black & White emergency Vehicles, to upfit three (3)	To Be Determined by Finance		75,000.00
			police trucks for the Baldwin Park Police Department. Black & White Emergency Vehicles is a re			
			local sole source vendor and has consistently delivered high-quality emergency vehicle			
			upfitting services for the Baldwin Park Police Department. Their familiarity with department			
			requirements ensures continuity, compatibility, and timely delivery.			
			One (1) Ford F-250 will be upfitted to the same specifications as the current vehicle being			
			used by the CORE team. It will have the features similar to a standard police vehicle.			
					Subtotal:	75,000.00
			Two (2) Ford Rangers will be upfitted with amber lights to meet the needs of the Community		Tax:	
			Service Officers (COSs) in order to provide enhanced security needs to the community,		Shipping:	
			specifically in parks.		Total:	75,000.00

Please provide justification for purchase below:

This purchase order will include the cost of upfitting three (3) vehicles with aftermarket equipment (AME). This equipment is essential to the trucks for safety of the employee and public, increased visibility and awareness, and lastly, increased functionality. Cost of AME will be approximately \$25,000 per vehicle.

Are you using federal funds for this purchase? Yes _____ No x _____

If yes, please attach proof that the vendor is in good standing and free of suspension and debarment on SAM.gov.

Purchases of \$5,000 or more require three quotes. Please provide the information requested below. Justification required for Sole Source.

Method:	Vendors:	Phone # or Web Address:	Contact Person or Email:	Quotes:
☐ Telephone	Black & White Emergency Vehicles	(626) 334-6300	JP	\$ 75,000.00
☐ Email				
☐ Internet				
☒ Other (Please provide explanation):	<u>Funds Approved by City Council on June 4th, 2025 per Measure BP SOC</u>			

Name of employee who obtained / received quotes: Anthony Vazquez

	<u>Division Head Approval</u>	<u>Anthony Vazquez</u> Division Head Name (Printed)
	<u>Department Head Approval</u> (\$10,000.01 - \$50,000.00 Requires CEO Approval)	<u>Daniel Padilla</u> Department Head Name (Printed)
	<u>CEO Approval</u> (Over \$50,000.00 Requires City Council Approval)	<u>CEO Name (Printed)</u>

Revised 5-28-2024

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Manuel Carrillo Jr, Chief Executive Officer
PREPARED BY: Okina Dor, Director of Community Development
DATE: August 20, 2025
SUBJECT: Approval of Amendment No. 3 to the Grant Agreement with Oath to Country Foundation (OTCF) to support the continued operation of the senior Veteran home as part of the Home Rehabilitation Pilot

SUMMARY:

The purpose of this staff report is to consider the third amendment to the Grant Agreement with Oath to Country (OTCF) to extend the Agreement by twelve months to support the continued operation of the senior veteran homes as part of the Home Rehabilitation Pilot Program.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Authorize the Chief Executive Officer (CEO) to execute an amended Grant Agreement with Oath to Country Foundation (OTCF) subject to any non-substantive changes made by the CEO and City Attorney; and
2. Authorize the Director of Finance to re-appropriate funding for the Home Rehabilitation Pilot Program and make the necessary budget adjustments; and
3. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Police Department for the ARPA Obligation; and
4. Approve the Addendum to the Inter-Agency Agreement between the City of Baldwin Park and the Community Development Department for the ARPA Obligation.

FISCAL IMPACT:

The amendment extends the term of the grant agreement by twelve months to support the continued operation of senior veteran homes. It reallocates \$50,000 in ARPA grant to fund this program.

BACKGROUND:

On June 6, 2022, the City Council approved a Grant Agreement to create a pilot program in partnership with Oath to Country Foundation. The pilot program envisioned home repairs of up to 6 homes to ensure a safe healthy living environment serving senior veterans, disabled veterans, widowed spouses of veterans and seniors who have difficulty maintaining their homes/properties.

On April 5, 2023 the City Council approved an amendment to the grant agreement for an additional \$25,000 to repair the home of a combat Vietnam Veteran who is the owner of the two-bedroom, one bath single family home.

On December 6, 2023 the City Council approved Amendment No. 2, extending the agreement allowed staff to continue working with the Oath to Country Foundation to complete the improvements necessary to restore the home to a safe and healthy environment.

DISCUSSION:

Extending the agreement and funding allocation towards the program will allow staff to continue working with the Oath to Country Foundation to continue the success of this program.

ALTERNATIVES:

There are no alternatives proposed at this time. If the agreement is not extended and funding allocation towards the program is not awarded, the program will end and services will stop.

CEQA REVIEW:

There are no CEQA review required for this project.

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Amendment No 3 - Oath to Country
2. Oath to Country Foundation (OTCF) Agreement Amended No. 2
3. Addendum No. 1 - INTER-AGENCY AGREEMENT between City of BP and CDD
4. Addendum No. 2 -Between the City of BP and PD

AMENDMENT NO. 3
TO THE GRANT AGREEMENT
BETWEEN THE CITY OF BALDWIN PARK AND OATH TO COUNTRY FOUNDATION

1. PARTIES AND DATE.

This Second Amendment to the Grant Agreement (“Second Amendment”) is made and entered into this August 20, 2025, by and between the City of Baldwin Park, (“City”), and Oath to Country Foundation. (“Public Charity”).

2. RECITALS.

2.1 Agreement. City and Oath to Country Foundation entered into that certain Grant Agreement dated June 6, 2022, (“Agreement”), was amended and restated April 5, 2023 and December 6, 2023 whereby Oath to Country Foundation agreed to assist veterans and their families in need of home repairs.

2.2 Amendment. City and Oath to Country Foundation mutually desire to amend the Grant Agreement for the third time to extend the Agreement with Oath to Country Foundation for an additional twelve (12) months.

3. NOW, THEREFORE, City and Consultant agree as follows:

3.1 Section VI of the Grant Agreement is hereby amended by extending the term from August 20, 2025 to August 20, 2026.

3.2 Continuing Effect of Grant Agreement. Except as amended by this First Amendment, Second Amendment and Third Amendment, all provisions of the Grant Agreement shall remain unchanged and in full force and effect. From and after the date of this Third Agreement, whenever the term “Grant Agreement” appears in the Grant Agreement, it shall mean the Grant Agreement as amended by the First, Second and Third Amendments.

3.3 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this First Grant Agreement.

3.4 Counterparts. This Third Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute but one and the same instrument.

3.5 Authority. The persons executing this Third Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Third Amendment on behalf of said party, (iii) by so executing this Third Amendment, such party is formally bound to the provisions of this Third Amendment and (iv)

3.6 ARPA Subrecipient Designation and Compliance Requirements. The Parties agree that the Oath to Country Foundation (“Subrecipient”) is receiving funding under this Agreement from the City of Baldwin Park (“City”) through the U.S. Department of the Treasury’s Coronavirus State and Local Fiscal Recovery Funds (SLFRF) authorized by the American Rescue Plan Act of 2021 (“ARPA”). As a condition of receiving such funds, the Subrecipient shall:

- a. Comply with Federal Requirements. Adhere to all applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200), including but not limited to Subparts D (Post Federal Award Requirements), E (Cost Principles), and F (Audit Requirements).
- b. Allowable Uses. Use the funds solely for the purposes approved by the City and consistent with eligible uses under ARPA, as interpreted by the U.S. Department of the Treasury and applicable guidance.
- c. Reporting Obligations. Submit periodic performance and financial reports to the City, in a form and frequency determined by the City, to ensure funds are used in compliance with ARPA requirements.
- d. Recordkeeping. Maintain all financial records, supporting documents, statistical records, and all other records pertinent to this Agreement for a period of at least five (5) years after the conclusion of the period of performance. These records shall be available for inspection and audit by the City, the U.S. Department of the Treasury, the U.S. Government Accountability Office, and their respective designees.
- e. Monitoring and Access. Cooperate with the City's monitoring and oversight activities, including site visits, desk reviews, and requests for information, to verify compliance with the Agreement and applicable laws.
- f. Audit Compliance. If the Subrecipient expends \$750,000 or more in total federal funds during its fiscal year, it shall procure a Single Audit in accordance with Subpart F of 2 CFR Part 200 and submit a copy to the City.
- g. Remedial Actions. Understand and agree that failure to comply with these requirements may result in the withholding of payments, disallowance of costs, termination of the Agreement, and/or repayment of disallowed expenditures.

All other terms and conditions of the Grant Agreement, as amended, remain in full force and effect. the entering into this Third Amendment does not violate any provision of any other agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to be executed the day and year first above written.

CITY OF BALDWIN PARK:

PUBLIC CHARITY: OATH TO COUNTRY
FOUNDATION

By: _____
Manuel Carrillo Jr., Chief Executive Officer

By: _____
Dr. Justin Gracieux, Founder/President

ATTEST:

APPROVED AS TO FORM:

By: _____
Christopher Saenz, City Clerk

By: _____
Christian L. Bettenhausen
City Attorney

AMENDED AND RESTATED SERVICES AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO BY AND BETWEEN THE CITY OF BALDWIN PARK, A GENERAL LAW CITY AND OATH TO COUNTRY FOUNDATION (OTCF).

RECITALS

WHEREAS, on June 6, 2022 the City and OTCF entered into that certain Grant Agreement initiating the services described therein Grant Agreement; and

WHEREAS, the purpose of this Amended and Restated Services Agreement is to re-state the terms of the Original Agreement and increase the amount of the grant funds from \$25,000 to \$50,000.

WHEREAS, the City of Baldwin Park (hereinafter "City") will fund this grant to the OATH TO COUNTRY FOUNDATION (hereinafter "OTCF") with federal American Rescue Plan Act (ARPA) funds as a pilot program.

WHEREAS, the OTCF provides needed and valuable services to veterans of the City of Baldwin Park and the surrounding area.

WHEREAS, veteran and their families are in desperate need of home repairs including, but not limited to, landscaping, painting, outside wall repair and a variety of other home improvement services to ensure a safe and healthy living environment for veterans and their families.

WHEREAS, City and OTCF (hereinafter together as the "Parties") are entering into this Grant Agreement (hereinafter the "Agreement") in contemplation of the rehabilitation and repair of the homes in the City to ensure a safe and healthy living environment.

WHEREAS, by way of this Agreement, the Parties intend to establish their respective rights and obligations with regard to the use of monies provided by City for the rehabilitation and repair of the Subject Property.

WHEREAS, the Parties intend for this Agreement to govern the distribution and use of the Grant Funds to as great a degree as permitted by law.

WHEREAS, by way of this Agreement, the Parties intend to establish their respective rights and obligations with regard to the Grant Funds.

THEREFORE, in consideration of the mutual promises set forth hereafter, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

VI.

TIMING OF FUNDS TO BE USED

All Grant Funds must be used by December 31, 2023. However, an extension may be granted to OTCF for "good cause" showing at the sole discretion of the City of Baldwin Park. Any extension must be in writing and must be signed by the Chief Executive Officer and/or the Mayor of the City of Baldwin Park. Any extension of time will be granted based upon the same terms and conditions contained herein without further recital in the extension writing.

VII.

INDEMNITY BY OTCF TO THE CITY OF BALDWIN PARK

OTCF shall indemnify, and hold harmless City, its officials, officers, and employees against any and all actions, claims, damages, liabilities, losses or expenses of whatsoever kind, name or nature, including legal costs and reasonable attorneys' fees, whether or not suit is actually filed, and any judgment rendered against City and/or its officials, officers, or employees that may be asserted or claimed by any person, firm, or entity arising out of OTCF's negligent performance, or the negligent performance of its agents, employees, subcontractors, or invitees, as well as, negligent acts or omissions by OTCF, its agents, employees, subcontractors or invitees, however, this indemnity clause shall not apply if there is concurrent passive or active negligence on the part of City, or its officials, officers, agents or employees.

VIII.

INSURANCE

OTCF shall maintain insurance coverage in accordance with the following during the course of its performance hereunder:

- (A) **Comprehensive General Liability Insurance** (including premises and operations, contractual liability, personal injury and independent OTCF's liability) with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- \$1,000,000, single limit, per occurrence; and
 - (2) Property Damage -- \$1,000,000, single limit, per occurrence; or
 - (3) Combined single limits -- \$2,000,000.
- (B) **Comprehensive Automobile Liability Insurance** including as applicable own, hired and non-owned automobiles with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- \$1,000,000, single limit, per occurrence; and
 - (2) Property Damage -- \$1,000,000, single limit, per occurrence; or
 - (3) Combined single limits -- \$2,000,000.
- (C) **Professional Liability Insurance** with annual aggregates of \$1,000,000 or such other amount as may be approved in writing by the City.
- (D) **Worker's Compensation Insurance** that complies with the minimum statutory requirements of the State of California.
- (E) Prior to commencement of services hereunder, OTCF shall provide City with a certificate of Insurance reflecting the above, and an endorsement for each policy of insurance which shall provide:
 - (1) The City, and its officials, officers, agents and employees are named as additional insured (with the exception of Professional Liability and

AMENDED AND RESTATED SERVICES AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED INTO BY AND BETWEEN THE CITY OF BALDWIN PARK, A GENERAL LAW CITY AND OATH TO COUNTRY FOUNDATION (OTCF).

RECITALS

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WHEREAS, the City of Baldwin Park (hereinafter "City") will fund this grant to the OATH TO COUNTRY FOUNDATION (hereinafter "OTCF") with federal American Rescue Plan Act (ARPA) funds as a pilot program.

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WHEREAS, veteran and their families are in desperate need of home repairs including, but not limited to, landscaping, painting, outside wall repair and a variety of other home improvement services to ensure a safe and healthy living environment for veterans and their families.

WHEREAS, City and OTCF (hereinafter together as the "Parties") are entering into this Grant Agreement (hereinafter the "Agreement") in contemplation of the rehabilitation and repair of the homes in the City to ensure a safe and healthy living environment.

WHEREAS, by way of this Agreement, the Parties intend to establish their respective rights and obligations with regard to the use of monies provided by City for the rehabilitation and repair of the Subject Property.

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VII.

INDEMNITY BY OTCF TO THE CITY OF BALDWIN PARK

OTCF shall indemnify, and hold harmless City, its officials, officers, and employees against any and all actions, claims, damages, liabilities, losses or expenses of whatsoever kind, name or nature, including legal costs and reasonable attorneys' fees, whether or not suit is actually filed, and any judgment rendered against City and/or its officials, officers, or employees that may be asserted or claimed by any person, firm, or entity arising out of OTCF's negligent performance, or the negligent performance of its agents, employees, subcontractors, or invitees, as well as, negligent acts or omissions by OTCF, its agents, employees, subcontractors or invitees, however, this indemnity clause shall not apply if there is concurrent passive or active negligence on the part of City, or its officials, officers, agents or employees.

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OTCF shall maintain insurance coverage in accordance with the following during the course of its performance hereunder:

- (A) **Comprehensive General Liability Insurance** (including premises and operations, contractual liability, personal injury and independent OTCF's liability) with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- \$1,000,000, single limit, per occurrence; and
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 - (3) Combined single limits -- \$2,000,000.
- (B) **Comprehensive Automobile Liability Insurance** including as applicable own, hired and non-owned automobiles with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- \$1,000,000, single limit, per occurrence; and
 - (2) Property Damage -- \$1,000,000, single limit, per occurrence; or
 - (3) Combined single limits -- \$2,000,000.
- (C) **Professional Liability Insurance** with annual aggregates of \$1,000,000 or such other amount as may be approved in writing by the City.
- (D) **Worker's Compensation Insurance** that complies with the minimum statutory requirements of the State of California.
- (E) Prior to commencement of services hereunder, OTCF shall provide City with a certificate of Insurance reflecting the above, and an endorsement for each policy of insurance which shall provide:
 - (1) The City, and its officials, officers, agents and employees are named as additional insured (with the exception of Professional Liability and

Worker's Compensation);

- (2) The coverage provided shall be primary (with the exception of Professional Liability and Worker's Compensation) as respects to City, its officials, officers, agents or employees; moreover, any insurance or self-insurance maintained by City or its officials, officers, agents or employees shall be in excess of OTCF's insurance and not contributed with it.
 - (3) The insurer shall provide at least thirty (30) days prior written notice to City of cancellation or of any material change in coverage before such change or cancellation becomes effective.
- (F) With respect to Workers' Compensation Insurance, the insurer shall agree to waive all rights of subrogation against City and City personnel for losses arising from work performed by OTCF for City, and the insurer's agreement in this regard shall be reflected in the Workers' Compensation Insurance endorsement.

IX.

SCOPE OF WORK AND ESTIMATED COST

OTCF will provide in writing to the City a full scope of any work to be performed and the estimated cost of the rehabilitation work.

X.

FINAL REPORT TO THE CITY

OTCF will provide to the City a Final Report once all funds are used.

XI.

INFORMATION FOR THE AUDIT

Upon request by the City, OTCF shall promptly provide any additional information necessary for the City to evaluate the use of the Grant Funds including, but not limited to tax documents. OTCF shall have an accounting system or has designated a fiscal agent in accordance with requirements established by ARPA guidelines and practice nondiscrimination in the provision of assistance. Furthermore, OTCF shall comply with all applicable ARPA guidelines and allow the City and/or a City representative to have reasonable access during regular business hours to files, records, accounts, or personnel that are associated with the keeping and the expenditure of the Grant Funds, for the purpose of making such financial reviews, verifications or evaluations as may be deemed necessary in the sole discretion of the City.

XII.

COMPLIANCE WITH LOCAL, STATE AND/OR FEDERAL REGULATIONS

The OTCF agrees to perform all work in compliance with the Baldwin Park Municipal Code, the laws of the State of California and all applicable local, State and federal laws.

XIII.

NO ESCROW

No escrow account is required.

XIV.

EXCESS FUNDS

Upon request by the City, OTCF shall return within 15 business days of the end of the term of this Agreement any and all unexpended Grant Funds remaining at the end of the term of this Agreement.

XV.

ANY DEFAULT BY OTCF

OTCF accepts responsibility for complying with this Agreement's terms and conditions and will exercise full control over the Grant Funds and the expenditure of the Grant Funds, except as expressly stated herein. In the event of a breach of the terms or conditions of this Agreement or a default of the terms of this Agreement, the City may request that OTCF return any or all of the Grant Funds immediately.

XVI.

INTENTION OF THE PARTIES

The Parties agree to be bound strictly by the terms set forth in this Agreement at all times, regardless of how their circumstances may change over time.

XVII.

DUTY OF GOOD FAITH BY THE PARTIES

The Parties agree to act in good faith and to deal fairly towards the other at all times and in all aspects of this Agreement, in accordance with the terms and conditions created between the Parties by this Agreement.

XVIII.

ADDITIONAL FURTHER DOCUMENTATION

The Parties agree to provide and execute any further documentation that may be necessary to give full force and effect to the provisions of this Agreement.

XIX.

THE HEADINGS IN THIS AGREEMENT

Headings are inserted for the convenience of the Parties only and will not have any bearing on the interpretation or meaning of this Agreement.

XX.

BINDING EFFECT OF THIS AGREEMENT

The covenants and obligations set forth in this Agreement shall be binding on and inure to the benefit of the heirs, executors, successors, legal representatives, and administrators, of each party to this Agreement.

XXI.

THE GOVERNING LAW OF THIS AGREEMENT

This Agreement shall be governed, construed, enforced, and interpreted by, though, and under, the laws of the State of California without regard to the present or future locations of each party's residence.

XXII.

THE SEVERABILITY OF THIS AGREEMENT

If a court of competent jurisdiction finds any provision of this Agreement to be unenforceable, it is the desire of both parties that any modifications made to these provisions by a court of competent jurisdiction be made only to the extent necessary to ensure that the provisions are enforceable, as determined by the reasonable judgment of the court.

Should any provisions in this agreement be invalid or unenforceable, those provisions shall have no bearing on the remaining provisions of the agreement. All other provisions will be valid and fully enforceable. Further, any partially unenforceable provisions will be enforced to the greatest extent possible.

XXIII.

INTEGRATION OF THIS AGREEMENT

This Agreement sets forth the entire agreement between the parties with regard to the subject matter hereof. There are no other agreements, covenants, representations, warranties, expressed or implied, oral or written, in relation to the division of the party's assets, liabilities, and property other than the agreements set forth herein. All prior agreements, representations, covenants, and warranties, with respect to the subject matter hereof, are waived, merged, and superseded hereby. This is an integrated agreement. Both parties contributed in the drafting of this Agreement.

XXIV.

TERMINATION OR AMENDMENT OF THIS AGREEMENT

This Agreement may only be terminated or amended if the termination or amendment is documented in writing and signed by both parties. Any purported termination or amendment of this Agreement shall be voluntarily made, and each party shall be entitled to a fair, reasonable, and full disclosure of the property or financial obligations of the other party, unless waived, and a reasonable time to seek independent counsel to review any documents and disclosures. This Agreement can only be terminated for a breach or default of this Agreement or by mutual agreement.

XXV.

SIGNED CONSENT FORM

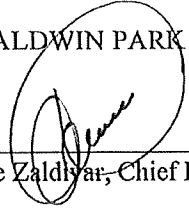
OTCF agrees that it will secure a signed Consent Form, to be provided by the City, to each veteran homeowner who agrees to have work performed by OTCF on their home and provide such signed Consent Form before any work is to begin at any home.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE EFFECTIVE DATE OF THE AGREEMENT. IF MORE THEN ONE PARTY SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT. BOTH PARTIES SHALL RECEIVE A FULL EXECUTED DUPLICATE OF THIS AGREEMENT.

The foregoing is agreed to by:

Date: April 5, 2023

CITY OF BALDWIN PARK

By:  4/10/23
Enrique Zaldívar, Chief Executive Officer

OATH TO COUNTRY FOUNDATION

By: Signature on the next page
Dr. Justin Gracieux, Founder/President

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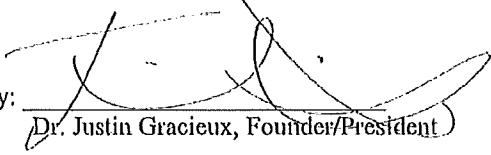
The foregoing is agreed to by:

Date: April 5, 2023

CITY OF BALDWIN PARK

By: Signature on the previous page
Enrique Zaldivar, Chief Executive Officer

OATH TO COUNTRY FOUNDATION

By: 
Dr. Justin Gracieux, Founder/President

**ADDENDUM NO. 1
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK AND COMMUNITY DEVELOPMENT DEPARTMENT**

THIS ADDENDUM NO. 1 (“Addendum”) to the Inter-Agency Agreement dated December 4, 2024 (the “Agreement”), by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the “City”) and the **COMMUNITY DEVELOPMENT DEPARTMENT** of the City of Baldwin Park (“Department”), is entered into this day of August 20, 2025 (the “Effective Date”). Each party is at times individually referred to as a “Party” and collectively as the “Parties” herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department’s responsibilities regarding 2021 American Rescue Plan Act (“ARPA”) funding as described therein;

WHEREAS, the Oath to Country Foundation (“OTCF”) program was not referenced in the original Agreement, and the Parties now desire to formally include and fund the OTCF program under the Community Development Department through this Addendum;

WHEREAS, OTCF was formerly an obligated ARPA funded project prior to the December 4, 2024 Agreement made for the Community Development Department;

WHEREAS, the City now desires to re-obligate \$50,000 of ARPA funds from the Los Angeles County Animal Control allocation to the OTCF program administered by the Community Development Department;

WHEREAS, this re-obligation will increase the ARPA funding for the OTCF program by \$50,000 to support eligible Community Development activities consistent with ARPA SLFRF guidelines;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect this change;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Agreement are hereby amended to reflect the following set forth below:

1. The City shall add and include the OTCF program under the scope of services presented in Section A and Exhibit A of the Agreement.
2. The City shall increase the ARPA funding obligated to the OTCF program under the Community Development Department by \$50,000.
3. This amount is re-obligated from ARPA funding previously allocated to Los Angeles County Animal Control services.
4. The revised Scope of Services includes the continued implementation of the OTCF program in accordance with ARPA SLFRF guidelines.

5. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement with respect to the revised funding.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

COMMUNITY DEVELOPMENT DEPARTMENT

By: _____
Okina Dor, Date
Director of Community Development

CITY OF BALDWIN PARK

By: _____
Alejandra Avila, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

**ADDENDUM NO. 2
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK AND POLICE DEPARTMENT**

THIS ADDENDUM NO. 2 (“Addendum”) to the Inter-Agency Agreement dated December 4, 2024 (the “Agreement”), and as previously modified by Addendum No. 1 dated July 16, 2025, by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the “City”) and the **POLICE DEPARTMENT** of the City of Baldwin Park (“Department”), is entered into this day of August 20, 2025 (the “Effective Date”). Each party is at times individually referred to as a “Party” and collectively as the “Parties” herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department’s responsibilities regarding 2021 American Rescue Plan Act (“ARPA”) funding as described therein;

WHEREAS, on July 16, 2025, the City Council approved Addendum No. 1 to re-obligate \$1,725,000 in ARPA funds to Los Angeles County Animal Control, resulting in an ARPA balance for animal control of \$1,927,549;

WHEREAS, the City now desires to reduce the ARPA obligation for animal control by \$50,000, decreasing the balance for animal control to \$1,877,549, and to re-obligate that \$50,000 to the Oath to Country Foundation for use by the Community Development Department in support of eligible ARPA funded activities;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect this change;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated for animal control services provided by the Los Angeles County Animal Control shall be reduced by \$50,000, resulting in a revised ARPA obligation for animal control of \$1,877,549.
2. The \$50,000 reduction shall be re-obligated to the Oath to Country Foundation for use by the Community Development Department to carry out ARPA eligible activities consistent with the City’s approved program scope.
3. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement and Addendum No. 1, as modified by this Addendum No. 2.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 2, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 2 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

POLICE DEPARTMENT

By: _____
Robert A. Lopez, Chief of Police Date

CITY OF BALDWIN PARK

By: _____
Alejandra Avila, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Manuel Carrillo Jr, Chief Executive Officer
 Daniel Padilla, Director of Public Works
PREPARED BY: Anthony Vazquez, Public Works Maintenance Manager
DATE: August 20, 2025
SUBJECT: Consider Approval of Amendment No. 2 to the Maintenance Services Agreement (MSA) With West Coast Arborists (WCA), Inc. for the Citywide Tree Maintenance Services Agreement

SUMMARY:

This report seeks the City Council's consideration of approval for Amendment No. 2 (Second amendment) to the Maintenance Services Agreement (MSA) with West Coast Arborists (WCA), Inc. for Citywide Tree Maintenance Services. This amendment will be the final extension within to the contract term for a period of one (1) additional year and to include an adjusted rate increase of up to 3.0% for FY25-26 pursuant to the Consumer Price Index (CIP) for Los Angeles/ Long Beach/ Anaheim Area. It will also increase the annual not-to-exceed contract amount from \$171,000 to \$225,000 to perform additional grid trims. All other provisions of the MSA will remain in effect.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Approve Amendment No. 2 to the Maintenance Services Contract with West Coast Arborists (WCA), Inc. for Citywide Tree Maintenance Services, extending the term contract for an additional one (1) year and adjusting rates by 3.0% for FY25-26 due to CPI increase; and,
2. Approve an increase to the annual not-to-exceed contract amount from \$171,000 to \$225,000 in FY25-26 to reflect the CPI increase and to perform additional grid trims; and
3. Authorize the Mayor and City Clerk to execute Amendment No. 2; and,
4. Authorize the Director of Finance to make necessary appropriation and budget adjustments for the increase in rates to allow payments approved for FY 2025-26.

FISCAL IMPACT:

There is no impact to the General Fund. The approved FY 2024-25 operations budget includes a budgeted amount of not-to-exceed \$225,000 for the Citywide Tree Maintenance Services Amendment No. 2 from Fund # 251.

BACKGROUND:

The City of Baldwin Park has an urban forest of approximately 8,200 street and park trees. The Department of Public Works is responsible for the maintenance and health of each City Tree. For the last twenty (20) years, the City has utilized contractual services to perform the majority of the tree maintenance work, and in-house labor for smaller, as-needed work when a quicker response is required.

This contract will ensure proper maintenance and preservation of established trees that are essential to the continued health of the urban forest and the safety of the public through systematic tree trimming. Under this contract, every street and park tree will be pruned approximately every four years. A well-maintained urban forest contributes significant social, neighborhood, environmental and economic benefits to the community. Trees

play an important role in creating safer, more livable neighborhoods, establishing community image, improving air quality, and increasing property values.

DISCUSSION:

The first extension of the Maintenance Service Agreement (MSA) with West Coast Arborists (WCA) Inc. concluded July 7th, 2025. There is one remaining (1) one-year extension per the original contract's provisions through mutual agreement of both parties. Due to the recent rise in costs of goods and services, West Coast Arborists (WCA) Inc. has requested an extension of contract for one (1) additional year under the terms of the original MSA with an adjustment of current rates based on CPI for Los Angeles/ Long Beach/ Anaheim Area in the amount of 3.0%.

Amendment No. 2 includes an adjustment of rates based on CPI and an increase in the annual total amount from \$171,000 to \$225,000. If approved, a 3.0% CPI increase will be implemented, and the additional annual total dollar amount will accommodate additional grid trims, thus shortening time between trim cycles. This amendment to the MSA will ensure that vital tree maintenance services are provided to the City's urban forest. All other provisions of the MSA will remain in effect. If approved, the rates will be applied at the conclusion of the first amendment and provide the City with ample time to explore the best options for new MSA for Tree Maintenance Services.

ALTERNATIVES:

1. The City Council may choose not to approve Amendment #2 and request staff issue a Request for Proposals (RFP) for a new Citywide Tree Maintenance Services Agreement. This action is not recommended as this may interrupt vital services.
2. The City Council may choose not to approve this Amendment #2, and piggy-back on another City's Agreement with West Coast Arborists (WCA) Inc. in accordance with the City Purchasing Policy and Municipal Code.
3. The City Council may direct staff with alternative direction.

CEQA REVIEW:

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters, it has been determined that the action does not constitute a "project" under CEQA.

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Amendment No. 2 – Extension of Contract with CPI increase and Contract Amount
2. Contract Extension Request with CPI Increase and Updated Exhibit "B" Schedule of Compensation
3. Copy of original MSA for Citywide Tree Maintenance Services

AMENDMENT NO. 2 TO CITYWIDE TREE MAINTENANCE SERVICES AGREEMENT

THIS AMENDS THE AGREEMENT entered into on the 7th day of July 2021. THE SECOND AMENDMENT TO **CITYWIDE TREE MAINTENANCE SERVICES AGREEMENT** (this “Second Amendment”) is dated as of August 20th, 2025 (the “Amendment Date”), and entered into by and between the CITY OF BALDWIN PARK, a California municipal corporation (the “City”), and WEST COAST ARBORISTS (WCA), Inc., (Service Provider)

RECITALS

- A. The City and WEST COAST ARBORISTS (WCA), Inc., entered into a CITYWIDE TREE MAINTENANCE SERVICES Agreement dated July 7th, 2021 (the “Agreement”), which, assigned WEST COAST ARBORISTS (WCA), Inc. as the service provider named to perform during the term of this Agreement, the tasks, obligations, and services set forth in the “Scope of Services” listed as Exhibit A in the agreement; and,
- B. As of the Effective Date of this Amendment No. 2, this Agreement remains in effect.

THEREFORE, THE CITYWIDE TREE MAINTENANCE SERVICES AGREEMENT IS AMENDED AS FOLLOWS:

- 1. The City and WEST COAST ARBORISTS (WCA), Inc mutually acknowledge and consent to extending the contract for one (1) additional year with an adjustment of rates by 3.0% for FY25-26, pursuant to the Consumer Price Index for the Los Angeles/ Long Beach/ Anaheim area.
- 2. Section 2, “COMPENSATION.” is amended to update compensation set forth in the Agreement as Exhibit B Titled “SCHEDULE OF COMPENSATION” to reflect the adjustment of rates to increase by 3.0% for FY25-26 and shall not exceed the annual budget amount of \$225,000.00 (Two Hundred, Twenty-Five Thousand Dollars). The schedule of compensation in Exhibit B of the Agreement shall be replaced with the attached revised schedule of compensation (Attachment 1).
- 3. Section 3, “TIME FOR PERFORMANCE.” is amended to update the Agreement’s performance term as follows:

- A. Commencement Date: **July 7th, 2025**
- B. Expiration Date: **July 6th, 2026**

TO EFFECTUATE THIS SECOND AMENDMENT TO THE AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

IN WITNESS WHEREOF, and in order to bind themselves legally to the terms and conditions of this Second Amendment, the duly authorized representatives of the parties have executed this Second Amendment as of the Amendment Date.

CITY OF BALDWIN PARK, a California municipal corporation

By: _____
Alejandra Avila, Mayor

Date: _____, 2025

WEST COAST ARBORISTS, Inc.

By: _____
Patrick Mahoney, President

Date: _____, 2025

By: _____
Richard Mahoney, Secretary

Date: _____, 2025

ATTEST:

Christopher Saenz, City Clerk



February 08, 2025

CITY OF BALDWIN PARK
ATTN: ANTHONY VAZQUEZ
13135 E. GARVEY AVENUE
BALDWIN PARK, CA 91706

RE: Tree Maintenance Services performed by WCA, Inc.

Dear Mr. Vazquez,

As we approach the end of the current contract year, West Coast Arborists, Inc. would like to extend our gratitude to you and your team for your continued partnership. Throughout our partnership, we have worked together to safeguard the health and integrity of your community's urban forest. We look forward to continuing our contributions toward your urban forest goals.

We are writing to express our interest in extending our current agreement for an additional year. As we look ahead, we would like to request a slight cost adjustment.

This adjustment is driven by changes in the Consumer Price Index (CPI) for the region, as well as increases in labor costs, both of which have had an impact on our operational expenses. We respectfully request a cost adjustment based on the CPI for the area, as published by the Department of Labor's Bureau of Labor Statistics.

Effective Date:	July 07, 2025
CPI Adjustment Requested:	3.00%
Region Area:	Los Angeles-Long Beach-Anaheim

We understand the importance of maintaining fiscal responsibility and have ensured that the requested adjustment is fair and reasonable, given the current market conditions. We look forward to another successful year ahead. Should you have any questions or require additional information, please do not hesitate to email me at vgonzalez@wcainc.com or call me at **(800) 521-3714**.

Sincerely,

Victor M. Gonzalez
Vice President, Business Development

West Coast Arborists, Inc.

2200 E. Via Burton · Anaheim, California 92806 · 714.991.1900 · 800.521.3714 · Fax 714.956.3745



Schedule of Compensation for Year 2025 - 2026

Tree Maintenance Services performed by WCA, Inc.

Item	Description	Unit	Proposed Prices
1	Street Tree Prune	Each	\$61.75
2	Palm Tree Prune	Each	\$61.75
3	Svc Rqst Prune 0-6 DBH	Each	\$61.75
4	Svc Rqst Prune 7-18 DBH	Each	\$117.15
5	Svc Rqst Prune 19-24 DBH	Each	\$234.30
6	Svc Rqst Prune 25+ DBH	Each	\$314.20
7	Ficus/Pine/Elm Crown Restoration	Each	\$399.40
8	Palm Tree Skin/Clean	Linear Foot	\$15.95
9	Tree & Stump Removal	Inch	\$41.55
10	Tree Only Removal	Inch	\$31.95
11	Stump Only Removal	Inch	\$14.95
12	Plant 15 Gal w/o RB	Each	\$127.70
13	Plant 15 Gal w/RB	Each	\$149.10
14	Plant 24" Box w/o RB	Each	\$266.25
15	Plant 24" Box w/RB	Each	\$292.90
16	Plant & Water 15 Gal w/o RB	Each	\$186.45
17	Plant & Water 15 Gal w/RB	Each	\$207.70
18	Plant & Water 24" Box w/o RB	Each	\$372.75
19	Plant & Water 24" Box w/RB	Each	\$420.75
20	Watering	Day	\$511.20
21	Specialty Equipment Rental	Hour	\$111.75
22	Arborist Services	Man Hour	\$133.15
23	Crew Rental - per man	Man Hour	\$95.80
24	Emergency Call Out - per man	Man Hour	\$112.25

The proposed rates include a 3.0% adjustment, reflecting changes in the Consumer Price Index for the LA-Long Beach-Anaheim region over the past 12 months. If approved, the new rates will take effect on July 1, 2025

MAINTENANCE SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 7th day of July 2021 by and between the City of Baldwin Park, ("City"), and West Coast Arborists, Inc. (WCA) ("Service Provider").

In consideration of the following mutual covenants, provisions and agreements, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Service Provider agree as follows:

1. SCOPE OF SERVICES. Service Provider agrees to perform during the term of this Agreement, the tasks, obligations, and services set forth in the "Scope of Services" attached to and incorporated into this Agreement as Exhibit "A." Duration of Scope of Services may be extended on a month-to-month basis but shall not exceed the total compensation.

2. COMPENSATION. City shall pay for the services performed by Service Provider pursuant to the terms of this Agreement shall not exceed the amount of \$165,000.00 annually at the time and manner set forth in the "Schedule of Compensation" and attached to and incorporated into this Agreement as Exhibit "B."

3. TIME FOR PERFORMANCE. Service Provider shall perform the services above described in a timely manner in accordance with the professional standard practices and the provisions of this agreement. This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date, unless sooner terminated as provided in Section 16 herein:

- A. Commencement Date: July 7th, 2021
- B. Expiration Date: July 7th, 2024
- C. Upon mutual agreement by the parties, this agreement may be extended for an additional two (2) one-year terms.

4. AUDIT OR EXAMINATION. Service Provider shall keep all records of funds received from City and make them accessible for audit or examination for a period of three years after final payments are issued and other pending matters.

5. STATUS OF SERVICE PROVIDER. Service Provider shall provide all necessary personnel, equipment and material, at its sole expense, in order to perform the services required of it pursuant to this Agreement. For the purpose of this Agreement, Service Provider shall be deemed, for all purposes, an independent contractor and shall have control of all work and the manner in which it is performed. Service Provider shall be free to contract for similar services to be performed for other entities while under contract with City. Service Provider is not an agent or employee of City and is not entitled to participate in any pension plan, insurance, bonus or similar benefits City provides for its employees. Service Provider shall be responsible to pay and hold City harmless from any and all payroll and other taxes and interest thereon and penalties, therefore, which may become due as a result of services performed hereunder.

6. ASSIGNMENT. This Agreement is for the specific services with Service Provider as set forth herein. Any attempt by Service Provider to assign the benefits or burdens of this Agreement without written approval of City is prohibited and shall be null and void; except that Service Provider may assign payments due under this Agreement to a financial institution

7. RIGHT TO UTILIZE OTHERS. City reserves the right to utilize others to perform work similar to the Services provided herein.

8. COMPLIANCE WITH LAW. Contract services shall be provided in accordance with the applicable laws and regulations of all governmental agencies that are in force at the time services are performed. Service Provider shall be responsible for becoming aware of and staying abreast of all such laws and ensuring that all services provided hereunder conform to such laws. The terms of this Agreement shall be interpreted according to the laws of the State of California.

9. LIABILITY. Service Provider shall indemnify, and hold harmless City, its officials, officers, and employees against any and all actions, claims, damages, liabilities, losses or expenses of whatsoever kind, name or nature, including legal costs and reasonable attorneys' fees, whether or not suit is actually filed, and any judgment rendered against City and/or its officials, officers, or employees that may be asserted or claimed by any person, firm, or entity arising out of Service Providers' negligent performance, or the negligent performance of its agents, employees, subcontractors, or invitees, as well as, negligent acts or omissions of Service Provider, its agents, employees, subcontractors or invitees, however, this indemnity clause shall not apply if there is concurrent passive or active negligence on the part of City, or its officials, officers, agents or employees.

10. INSURANCE. Service Provider shall maintain insurance coverage in accordance with the following during the course of its performance hereunder:

- (A) Comprehensive General Liability Insurance (including premises and operations, contractual liability, personal injury and independent Service Providers' liability) with the following minimum limits of liability:
 - (1) Personal or Bodily Injury - \$1,000,000, single limit, per occurrence; and
 - (2) Property Damage — \$1,000,000, single limit, per occurrence; or
 - (3) Combined single limits — \$2,000,000.
- (B) Comprehensive Automobile Liability Insurance including as applicable own, hired and non-owned automobiles with the following minimum limits of liability:
 - (1) Personal or Bodily Injury — \$1,000,000, single limit, per occurrence; and
 - (2) Property Damage — \$1,000,000, single limit, per occurrence; or
 - (3) Combined single limits - \$2,000,000.
- (C) Professional Liability Insurance with annual aggregates of \$1,000,000 or such other amount as may be approved in writing by the City.
- (D) Worker's Compensation Insurance that complies with the minimum statutory requirements of the State of California.
- (E) Prior to commencement of services hereunder, Service Provider shall provide City with a certificate of Insurance reflecting the above, and an endorsement for each policy of insurance which shall provide:
 - (1) The City, and its officials, officers, agents and employees are named as additional insured (with the exception of Professional Liability and Worker's Compensation);

- (2) The coverage provided shall be primary (with the exception of Professional Liability and Worker's Compensation) as respects to City, its officials, officers, agents or employees; moreover, any insurance or self-insurance maintained by City or its officials, officers, agents or employees shall be in excess of Service Providers' insurance and not contributed with it.
- (3) The insurer shall provide at least thirty (30) days prior written notice to City of cancellation or of any material change in coverage before such change or cancellation becomes elective.
- (F) With respect to Workers' Compensation Insurance, the insurer shall agree to waive all rights of subrogation against City and City personnel for losses arising from work performed by Service Provider for City, and the insurer's agreement in this regard shall be rejected in the Workers' Compensation Insurance endorsement.

11. OWNERSHIP OF DOCUMENTS. All of the documents required to be prepared pursuant hereto shall, upon the completion thereof, be deemed for all purposes to be the property of City. City's ownership of documents includes any and all analysis, computations, plans, correspondence and/or other pertinent data, information, documents, and computer media, including disks and other materials gathered or prepared by Service Provider in performance of this Agreement. Such work product shall be transmitted to City within ten (10) days after a written request therefore. Service Provider may retain copies of such products. Any re-use by City shall be at the sole risk of City and without liability to Service Provider.

12. RECORDS AND INSPECTIONS. Service Provider shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Service Provider shall maintain an up-to-date list of key personnel and telephone numbers for emergency contact after normal business hours.

13. TAXPAYER IDENTIFICATION NUMBER. Service Provider shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service.

14. CONFLICT OF INTEREST. Service Provider agrees that any conflict or potential conflict of interest shall be fully disclosed prior to execution of contract and Service Provider shall comply with all applicable federal, state and county laws and regulations governing conflict of interest.

15. POLITICAL ACTIVITY/LOBBYING CERTIFICATION. Service Provider may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

16. RIGHT TO TERMINATE. City may terminate this Agreement at any time, with or without cause, in its sole discretion, with thirty (30) days written notice.

17. EFFECT OF TERMINATION. Upon termination as stated in Paragraph °16" of this Agreement, City shall be liable to Service Provider only for work performed by Service Provider up to and including the date of termination of this Agreement, unless the termination is for cause, in which event Service Provider need be compensated only to the extent required by law. Service Provider shall be entitled to payment for work satisfactorily completed to date, based on proration of the compensation set forth in Exhibit "B" attached hereto. Such payment will be subject to City's receipt of a closeout billing.

18. LITIGATION FEES. Should litigation arise out of this Agreement for the performance thereof, the court shall award costs and expenses, including reasonable attorney's fees, to the prevailing party. In awarding attorney's fees, the court shall not be bound by any court fee schedule but shall award the full amount of costs, expenses and attorney's fees paid and/or incurred in good faith. °Prevailing Party" shall mean the party that obtains a favorable and final judgment. Should litigation occur, venue shall be in the Superior Court of Los Angeles County. This paragraph shall not apply and litigation fees shall not be awarded based on an order or otherwise final judgment that results from the parties' mutual settlement, arbitration, or mediation of the dispute.

19. COVENANTS AND CONDITIONS. Each term and each provision of this Agreement to be performed by Service Provider shall be construed to be both a covenant and a condition.

20. INTEGRATED AGREEMENT. This Agreement represents the entire Agreement between the City and Service Provider. No verbal agreement or implied covenant shall be held to vary & provisions of this agreement. This Agreement shall bind and inure to the benefit of the parties to this Agreement, and any subsequent successors and assigns.

21. MODIFICATION OF AGREEMENT. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties.

22. DESIGNATED REPRESENTATIVES. The Service Provider Representative (A) designated below shall be responsible for job performance, negotiations, contractual matters, and coordination with the City. The City Representative (B) designated below shall act on the City's behalf as Project Manager.

(A) West Coast Arborists, Inc.
Attn: Patrick Mahoney, President
2200 East Via Burton
Anaheim, CA 92806
(714) 991-1900

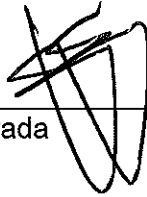
(B) City of Baldwin Park
Att.: Sam Gutierrez, Director of Public Works
14403 East Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 ext. 460

23 NOTICES. Notices pursuant to this Agreement shall be in writing and may be given by personal delivery or by mail. Notices shall be directed to City's Designated Representative identified in Paragraph "21" of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day first above written.

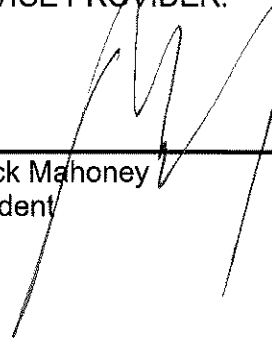
CITY OF BALDWIN PARK

Emmanuel J. Estrada
Mayor



SERVICE PROVIDER:

By: Patrick Mahoney
President

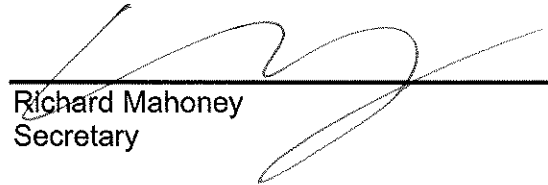


ATTEST:

City Clerk



By: Richard Mahoney
Secretary



STAFF REPORT

TO: Honorable Mayor and Members of the City Council and Housing Authority

FROM: Manuel Carrillo Jr, Chief Executive Officer

PREPARED BY: Rose Tam, Finance Director

DATE: August 20, 2025

SUBJECT: Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits

SUMMARY:

The City charges various user fees to recover the costs of services provided directly to individuals or entities. Periodic review of these fees is necessary to ensure that the City is adequately recovering its costs in compliance with applicable state law, including California Government Code Sections 66014 and 66016.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

FISCAL IMPACT:

Approval of the updated Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule is expected to enhance cost recovery and ensure that fees more accurately reflect the actual cost of services provided. The proposed changes are expected to result in a positive fiscal impact; however, the extent of this impact will depend on future service demand and the level of fee adoption.

BACKGROUND:

To ensure proper implementation, the City engaged Willdan Financial to prepare a Comprehensive User Fee Study. The study provides a detailed cost-of-service analysis for the City's fee-based programs and services. The analysis identifies the direct and indirect costs associated with providing each service and recommends updated fees to achieve full or partial cost recovery based on policy direction and legal requirements.

The proposed updates to the User Fee Schedule are intended to ensure fairness, transparency, and consistency for service users. Staff evaluated each fee individually, updating most of them to reflect the actual cost of service while also considering the broader impact on the community. The proposed Fee Schedule does not introduce any new taxes.

There are certain fees that remain unchanged from the prior year. Staff are currently conducting a comprehensive evaluation of each fee, including an analysis of actual service costs and a comparison with rates charged by neighboring cities. This review will ensure that any future adjustments are both cost-justified and consistent with regional standards. The majority of the fees under review pertain to Building and Public Works services, with a

smaller portion relating to the Police Department and animal control services. Staff will return to the City Council at a later date with recommendations for any proposed adjustments.

DISCUSSION:

None

ALTERNATIVES:

Provide staff alternative direction whether to proceed with the proposed updated Fee Schedule

CEQA REVIEW:

None

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Resolution No. 2025-031
2. Resolution No. HA 2025-005
3. City of Baldwin Park and HA Fee Schedule

RESOLUTION NO. 2025-031

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK
APPROVING THE ADOPTION OF AN UPDATED FEE SCHEDULE FOR
ISSUING, PROCESSING AND FILING OF VARIOUS CITY SERVICES AND
PERMITS**

WHEREAS, pursuant to Article XIII C of the California State Constitution, it is the intent of the City Council of the City of Baldwin Park to require the ascertainment and recovery of costs incurred by the City from the provision of services to the public; and

WHEREAS, the City updated the cost of City service fees based on a user fee study; and

WHEREAS, a properly noticed public hearing was held on August 20, 2025 to receive public comments on the proposed updated City of Baldwin Park Fee Schedule.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK
DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:**

1. The updated Fee Schedule for each fee and service charge is set forth in Exhibit "A", attached hereto and incorporated by reference, is hereby approved.
2. The fees established in Exhibit A shall become effective sixty (60) days after the effective date of this Resolution.
3. The City Clerk shall certify as to the adoption of the Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 20th day of August 2025.

ALEJANDRA AVILA
MAYOR

[ATTESTATION ON THE NEXT PAGE]

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing **Resolution No. 2025-031** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **August 20, 2025** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

RESOLUTION NO. HA 2025-005

**A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
BALDWIN PARK APPROVING THE ADOPTION OF AN UPDATED FEE
SCHEDULE FOR ISSUING, PROCESSING AND FILING OF VARIOUS
SERVICES AND PERMITS**

WHEREAS, pursuant to Article XIII C of the California State Constitution, it is the intent of the Members of the Housing Authority of the City of Baldwin Park to require the ascertainment and recovery of costs incurred by the Agency from the provision of services to the public; and

WHEREAS, the Authority updated the cost of service fees based on a user fee study; and

WHEREAS, a properly noticed public hearing was held on August 20, 2025 to receive public comments on the proposed updated Fee Schedule.

**NOW THEREFORE, THE HOUSING AUTHORITY BOARD MEMBERS OF THE
CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:**

1. The updated Fee Schedule for each fee and service charge is set forth in Exhibit "A", attached hereto and incorporated by reference, is hereby approved.
2. The fees established in Exhibit A shall become effective sixty (60) days after the effective date of this Resolution.
3. The City Clerk shall certify as to the adoption of the Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 20th day of August 2025.

ALEJANDRA AVILA
CHAIR

[ATTESTATION ON THE NEXT PAGE]

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing **Resolution No. HA 2025-005** was duly and regularly approved and adopted by the Members of the Housing Authority of the City of Baldwin Park at a regular meeting of the Housing Authority on **August 20, 2025**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

CITY OF BALDWIN PARK/HOUSING AUTHORITY FEE SCHEDULE

SERVICE/APPLICATION	Current Fee	Proposed Fee Change	Comments
BUILDING PERMIT, PLAN CHECK & INSPECTION FEES	Refer to Exhibit A-1		
PLANNING FEES	Refer to Exhibit A-2		
POLICE FEES	Refer to Exhibit A-3		
PUBLIC WORK FEES	Refer to Exhibit A-4		
RECREATION PROGRAM FEES	Refer to Exhibit A-5		
ADMINISTRATION & MISCELLANEOUS			
ANIMAL CARE AND CONTROL LICENSE FEE	Fees Remain Unchanged		
TRANSIT CENTER PARKING FEE	\$1-\$3		
TRANSIT CENTER OVERNIGHT PARKING PERMIT	\$1-\$3		
TRANSIT CENTER MONTHLY PARKING PERMIT (RESIDENT)	\$10		
TRANSIT CENTER MONTHLY PARKING PERMIT (NON-RESIDENT)	\$30		
BUSINESS LICENSE FEE	Fees Remain Unchanged		
BUSINESS LICENSE RENEWAL PROCESSING FEE	\$10	\$21	
BUSINESS LICENSE LISTING	\$5	\$6	
BUSINESS LICENSE INSPECTION FEE		\$165	New fee; Business and Commercial Inspection for Business License
PASSPORT SERVICE	\$35		
CREDIT CARD SERVICE FEE/CONVENIENCE FEE	2.14%	Actual Cost	Credit card fees varies by merchant processing companies and credit cards used
COLLECTION SERVICES FEE			
Payment received within 30 days of notice	No fee charged		
Payment received after 30 days of notice	19%		
Out of State referral	22%		
With legal/court action	22%		
NSF CHECK PROCESSING	\$25		
STOP PAYMENT and/or REISSUE CHECK	\$35		

**CITY OF BALDWIN PARK/HOUSING AUTHORITY
FEE SCHEDULE**

SERVICE/APPLICATION	Current Fee	Proposed Fee Change	Comments
ADMIN FEE - COMMUNITY ENHANCEMENT CITATIONS	\$75	\$85	
PUBLIC RECORDS COPY CHARGE			
1st page	\$0.25 per copy	\$1.00 per copy	
Additional page	\$0.25 per copy	\$0.50 per copy	
CD REPORT COPY	\$15		Delete, no longer provided

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Service / Application	Current Fee
BUILDING PERMITS - NEW CONSTRUCTION	
Building Permits - Retail (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.54 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,675 plus \$0.35 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,429 plus \$0.35 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,185 plus \$0.35 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$9,733 plus \$0.35 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$18,508 plus \$0.35 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$27,258 plus \$0.35 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$36,095 plus \$0.35 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$44,951 plus \$0.35 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$53,726 plus \$0.35 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$62,501 plus \$0.35 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$71,276 plus \$0.39 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Office (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.69 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,425 plus \$0.50 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$5,930 plus \$0.50 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$8,435 plus \$0.50 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$13,483 plus \$0.50 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$26,008 plus \$0.50 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$38,533 plus \$0.50 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$51,095 plus \$0.50 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$63,701 plus \$0.50 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$76,226 plus \$0.50 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$88,751 plus \$0.50 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$101,276 plus \$0.54 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Industrial (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.46 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,308 plus \$0.28 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,688 plus \$0.28 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,075 plus \$0.28 per sq.ft. in excess of 15,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

25,001-50,000 sq.ft.	\$7,880 plus \$0.28 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$14,795 plus \$0.28 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$21,718 plus \$0.28 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$28,670 plus \$0.28 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$35,673 plus \$0.28 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$42,588 plus \$0.28 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$49,511 plus \$0.28 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$56,426 plus \$0.31 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Cannabis Facilities (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.26 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,354 plus \$1.06 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,981 plus \$1.06 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$17,008 plus \$1.06 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$27,975 plus \$1.06 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$54,325 plus \$1.06 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$80,295 plus \$1.06 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$107,659 plus \$1.06 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$134,372 plus \$1.06 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$161,000 plus \$1.06 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$187,630 plus \$1.06 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$214,257 plus \$1.11 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Single Family Residential (New Construction)	
1-1,500 sq.ft.	\$500 minimum or \$1.03 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,546 plus \$0.57 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,404 plus \$0.54 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,210 plus \$0.55 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,027 plus \$1.01 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Multi Family Residential (New Construction Per Building)	
1-1,500 sq.ft.	\$500 minimum or \$0.97 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,456 plus \$0.49 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,183 plus \$0.49 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$2,932 plus \$0.49 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,660 plus \$0.95 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Patio Cover (New Construction - All types such as Solid Wood, Open Lattice, or Tile)	

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1-300 sq.ft.	\$184 minimum
301-400 sq.ft.	\$184 plus \$0.91 per sq.ft. in excess of 300 sq.ft.
Over 400 sq.ft.	\$275 plus \$0.92 per sq.ft. in excess of 400 sq.ft.
BUILDING PERMITS - REMODELS, ALTERATIONS, ADDITIONS AND TENANT IMPROVEMENTS	
Building Permits - Retail (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.54 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,675 plus \$0.36 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,468 plus \$0.35 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,185 plus \$0.35 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$9,733 plus \$0.35 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$18,508 plus \$0.35 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$27,283 plus \$0.35 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$36,095 plus \$0.35 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$44,951 plus \$0.35 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$53,726 plus \$0.35 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$62,501 plus \$0.35 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$71,276 plus \$0.39 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Office (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.69 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,425 plus \$0.50 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$5,930 plus \$0.50 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$8,435 plus \$0.50 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$13,483 plus \$0.50 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$26,008 plus \$0.50 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$38,533 plus \$0.50 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$51,095 plus \$0.50 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$63,701 plus \$0.50 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$76,226 plus \$0.50 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$88,751 plus \$0.50 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$101,276 plus \$0.54 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Industrial (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.46 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,308 plus \$0.28 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,688 plus \$0.28 per sq.ft. in excess of 10,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

15,001-25,000 sq.ft.	\$5,075 plus \$0.28 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$7,880 plus \$0.28 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$14,795 plus \$0.28 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$21,718 plus \$0.28 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$28,670 plus \$0.28 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$35,673 plus \$0.28 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$42,588 plus \$0.28 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$49,511 plus \$0.28 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$56,426 plus \$0.31 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Cannabis (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.21 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,069 plus \$1.02 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,154 plus \$1.02 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$16,238 plus \$1.02 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$26,443 plus \$1.02 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$51,860 plus \$1.02 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$77,279 plus \$1.02 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$102,773 plus \$1.02 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$128,271 plus \$1.02 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$153,690 plus \$1.02 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$179,109 plus \$1.02 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$204,526 plus \$1.06 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Single Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.62 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$811 plus \$0.67 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.60 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,445 plus \$0.60 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,363 plus \$0.56 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,210 plus \$0.54 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,027 plus \$1.01 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Multi Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.62 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$811 plus \$0.67 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.71 per sq.ft. in excess of 1,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1,501-3,000 sq.ft.	\$1,500 plus \$0.66 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,483 plus \$0.61 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,403 plus \$0.56 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,241 plus \$1.05 per sq.ft. in excess of 6,000 sq.ft.
BUILDING PLAN CHECK FEE - NEW CONSTRUCTION	
Building Plan Check - Retail (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.57 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,858 plus \$0.39 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,788 plus \$0.39 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,719 plus \$0.39 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,618 plus \$0.39 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$20,271 plus \$0.39 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$29,923 plus \$0.39 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$39,612 plus \$0.39 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$49,265 plus \$0.39 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$58,917 plus \$0.39 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$68,607 plus \$0.39 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$78,247 plus \$0.42 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Office (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.74 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,683 plus \$0.55 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$6,438 plus \$0.55 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$9,194 plus \$0.55 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$14,743 plus \$0.55 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$28,521 plus \$0.55 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$42,297 plus \$0.55 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$56,112 plus \$0.55 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$69,890 plus \$0.55 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$83,667 plus \$0.55 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$97,482 plus \$0.55 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$111,260 plus \$0.59 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Industrial (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.49 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,453 plus \$0.30 per sq.ft. in excess of 5,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

10,001-15,000 sq.ft.	\$3,972 plus \$0.30 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,497 plus \$0.30 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$8,580 plus \$0.30 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$16,186 plus \$0.30 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$23,801 plus \$0.30 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$31,445 plus \$0.30 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$39,060 plus \$0.30 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$46,666 plus \$0.30 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$54,319 plus \$0.30 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$61,925 plus \$0.34 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check -Cannabis (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.23 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,154 plus \$1.04 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,368 plus \$1.04 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$16,582 plus \$1.04 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$27,036 plus \$1.04 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$53,105 plus \$1.04 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$79,176 plus \$1.04 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$105,282 plus \$1.04 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$131,352 plus \$1.04 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$157,460 plus \$1.04 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$183,530 plus \$1.04 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$209,601 plus \$1.08 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Single Family Residential (New Construction)	
1-1,500 sq.ft.	\$500 minimum or \$1.01 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,521 plus \$0.55 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,338 plus \$0.55 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,157 plus \$0.55 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,974 plus \$0.98 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Multi Family Residential (New Construction Per Building)	
1-1,500 sq.ft.	\$500 minimum or \$1.06 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,593 plus \$0.57 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,452 plus \$0.57 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,311 plus \$0.57 per sq.ft. in excess of 4,500 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Over 6,000 sq.ft.	\$4,169 plus \$1.03 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Patio Cover (all types such as solid wood, open lattice, or tile)	
1-300 sq.ft.	\$110 minimum
301-400 sq.ft.	\$110 plus \$0.38 per sq.ft. in excess of 300 sq.ft.
Over 400 sq.ft.	\$148 plus \$0.56 per sq.ft. in excess of 400 sq.ft.
BUILDING PLANS CHECK - REMODELS, ALTERATIONS, ADDITIONS AND TENANT IMPROVEMENTS	
Building Plan Check - Retail (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.55 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,731 plus \$0.37 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,574 plus \$0.37 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,417 plus \$0.37 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,140 plus \$0.37 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$19,353 plus \$0.37 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$28,567 plus \$0.37 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$37,819 plus \$0.37 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$47,032 plus \$0.37 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$56,246 plus \$0.37 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$65,497 plus \$0.37 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$74,711 plus \$0.40 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Office (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.55 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,731 plus \$0.40 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,707 plus \$0.40 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,716 plus \$0.40 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,770 plus \$0.40 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$20,810 plus \$0.40 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$30,851 plus \$0.40 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$40,930 plus \$0.40 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$50,971 plus \$0.40 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$61,011 plus \$0.40 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$71,090 plus \$0.40 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$81,131 plus \$0.43 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Industrial (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.47 per sq.ft., whichever is higher

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

5,001-10,000 sq.ft.	\$2,346 plus \$0.29 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,794 plus \$0.29 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,251 plus \$0.29 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$8,195 plus \$0.29 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$15,455 plus \$0.29 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$22,723 plus \$0.29 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$30,022 plus \$0.29 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$37,291 plus \$0.29 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$44,551 plus \$0.29 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$51,857 plus \$0.29 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$59,119 plus \$0.33 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Cannabis (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.18 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$5,878 plus \$1.00 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$10,854 plus \$1.00 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$15,832 plus \$1.00 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$25,811 plus \$1.00 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$50,696 plus \$1.00 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$75,581 plus \$1.00 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$100,504 plus \$1.00 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$125,389 plus \$1.00 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$150,311 plus \$1.00 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$175,196 plus \$1.00 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$200,082 plus \$1.03 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Single Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.57 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$786 plus \$0.72 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.60 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,445 plus \$0.60 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,338 plus \$0.55 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,157 plus \$0.54 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,973 plus \$0.98 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Multi Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.64 per sq.ft., whichever is higher

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

501-1,000 sq.ft.	\$822 plus \$0.76 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,203 plus \$0.63 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,518 plus \$0.62 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,452 plus \$0.57 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,311 plus \$0.57 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,169 plus \$1.03 per sq.ft. in excess of 6,000 sq.ft.
BUILDING FEES (Others)	
Permit Issuance	\$37.50 per permit
Minimum Building Permit Fee	\$69.00 per permit
Minimum Building Plan Check Fee	At least 1 hour of Staff Time (latest rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Recordkeeping	3.75% of permit fee
Alternate Material Processing	1 1/2 hours based on the latest hourly rate
EXTENSIONS	
Extension of permit if the original permit has not been expired (one time)	\$37.52
Extension of permit if the original permit has been expired	Based on time required to complete the project and on the latest hourly rate
Extension of plan check if the original plan check has not been expired (one time)	No fee
Extension of plan check if the original plan check has been expired	Based on time required to complete the plan check application and on latest hourly rate, or 1/2 of the original plan check fee whichever is greater
Expedited Plan Check	Double plan check fee to pay for consulting firm to provide timely plan check of 5 working days
Re-inspection	\$92.00
For each additional plan check after the third plan check, fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
After-Hours Inspection	1.5 times the latest hourly rate; 4 hours minimum
Certificate:	
Certificate of Occupancy - Original	No charge
Certificate of Occupancy - Subsequent	\$56.00

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Request for Address Change	\$750.00
Garage Re-Conversion Inspection	\$275.00
School Fee Application Processing	\$31.00
Plan Imaging Fee	3.47/per sheet of plans
PLUMBING PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Plumbing Permit Fee	\$69.00 per permit
Minimum Plumbing Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Re-inspection*	FBHR of Staff Time
Plumbing Permit - Residential	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.28 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$551 plus \$0.28 per sq.ft. in excess of 2,000 sq.ft.
Plumbing Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$184 minimum
2,001-4,000 sq.ft.	\$184 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$275 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$367 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$551 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plumbing Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.19 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,285 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,469 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Permit - Restaurant	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.23 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,377 plus \$0.23 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,836 plus \$0.23 per sq.ft. in excess of 6,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Plumbing Permit - Industrial	
1-2,000 sq.ft.	\$364 minimum
2,001-4,000 sq.ft.	\$364 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$643 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Plumbing Permit - Residential Room Addition	
1-500 sq.ft.	\$182 minimum
Over 500 sq.ft.	\$182 plus \$0.19 per sq.ft. in excess of 500 sq.ft.
PLUMBING PLAN CHECK	
Plumbing Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$220 minimum
2,001-4,000 sq.ft.	\$220 plus \$0.03 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$278 plus \$0.03 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$334 plus \$0.03 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$445 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plumbing Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$550 minimum
2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Plan Check - Restaurant	
1-2,000 sq.ft.	\$550 minimum
2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Plan Check - Industrial	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.07 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$463 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$575 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$704 plus \$0.06 per sq.ft. in excess of 8,000 sq.ft.
Plumbing Plan Check - Multifamily	
1-2,000 sq.ft.	\$550 minimum

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
PLUMBING FEES (Others)	
UNIT FEE	
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping and backflow protection)	\$170.00
Building Sanitary Waste (sewer) new or repair	\$252.00
Rainwater systems	\$170.00
For each sewer connection	\$170.00
For each sewer cap	\$170.00
Gas Piping System:	
1-5 outlets	\$170.00
Each outlet in excess of 5 outlets	\$28.00
For each industrial waste pre-treatment interceptor, including its trap and vent (except kitchen grease interceptors functioning as fixture traps)	\$335.00
For installation, alteration or repair of water piping and/or water treating equipment	\$170.00
For repair or alteration of drainage or venting piping	\$170.00
For each lawn sprinkler system or any one meter including backflow protection devices	\$170.00
For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures including necessary water piping:	
1 to 5 units	\$170.00
Each unit in excess of 5 units	\$28.00
MECHANICAL PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Mechanical Permit Fee	\$69.00 per permit
Minimum Mechanical Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Re-inspection*	FBHR of Staff Time
Mechanical Permit - Residential	
1-1,000 sq.ft.	\$91 minimum
1,001-2,000 sq.ft.	\$91 plus \$0.09 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$184 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Mechanical Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$182 minimum
2,001-4,000 sq.ft.	\$182 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$275 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$367 plus \$0.04 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$536 plus \$0.04 per sq.ft. in excess of 10,000 sq.ft.
Mechanical Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$455 minimum
2,001-4,000 sq.ft.	\$455 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$643 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$826 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Permit - Restaurant	
1-2,000 sq.ft.	\$455 minimum
2,001-4,000 sq.ft.	\$455 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$643 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$826 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Permit - Industrial	
1-2,000 sq.ft.	\$273 minimum
2,001-4,000 sq.ft.	\$273 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$643 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Mechanical Permit - Residential Room Addition	
1-500 sq.ft.	\$92 minimum
Over 500 sq.ft.	\$92 plus \$0.18 per sq.ft. in excess of 500 sq.ft.
MECHANICAL PLAN CHECK	
Mechanical Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$220 minimum
2,001-4,000 sq.ft.	\$220 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

4,001-6,000 sq.ft.	\$445 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$537 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$741 plus \$0.05 per sq.ft. in excess of 10,000 sq.ft.
Mechanical Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Plan Check - Restaurant	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Plan Check - Industrial	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$445 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 8,000 sq.ft.
Mechanical Plan Check - Multifamily	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
MECHANICAL FEES (Others)	
UNIT FEE	
Heating Appliance (Wall Unit)	\$252.00
Installation or relocation of Ducts/Registers associated with HVAC System	
1 to 10 units	\$252.00
Each unit in excess of 10 units	\$28.00
Vent Fan	\$170.00
Kitchen Hoods - Residential or Type II	\$252.00
Kitchen Hoods - Type I Commercial	\$335.00
Gas System	\$170.00

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

FAU / FURNACE	
Under 10,000 BTU	\$252.00
Over 10,000 BTU	\$252.00
Compressor or Boiler:	
Under 3 HP	\$252.00
Greater than 3 HP but less than 15 HP	\$252.00
Greater than 15 HP but less than 30 HP	\$252.00
Greater than 30 HP but less than 50 HP	\$252.00
Greater than 50 HP	\$335.00
Fire/Smoke/Environmental Dampers	
1 to 5 units	\$170.00
Each unit in excess of 5 units	\$28.00
Miscellaneous (For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories)	\$252.00
ELECTRICAL PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Electrical Permit Fee	\$69.00 per permit
Minimum Electrical Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Re-inspection*	FBHR of Staff Time
Electrical Permit - Residential	
1-1,000 sq.ft.	\$364 minimum
1,001-2,000 sq.ft.	\$364 plus \$0.10 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$459 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Electrical Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$918 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$1,285 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Electrical Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.19 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,285 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,469 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Electrical Permit - Restaurant	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$918 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Electrical Permit - Industrial	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$918 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$1,102 plus \$0.09 per sq.ft. in excess of 8,000 sq.ft.
Electrical Permit - Residential Room Addition	
1-500 sq.ft.	\$182 minimum
Over 500 sq.ft.	\$182 plus \$0.37 per sq.ft. in excess of 500 sq.ft.
ELECTRICAL PLAN CHECK	
Electrical Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$927 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.
Electrical Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$440 minimum
2,001-4,000 sq.ft.	\$440 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$667 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Electrical Plan Check - Restaurant	
1-2,000 sq.ft.	\$334 minimum
2,001-4,000 sq.ft.	\$334 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

4,001-6,000 sq.ft.	\$556 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Electrical Plan Check - Industrial	
1-2,000 sq.ft.	\$440 minimum
2,001-4,000 sq.ft.	\$440 plus \$0.06 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$667 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$778 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Electrical Plan Check - Multifamily	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$927 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.
ELECTRICAL FEES (Others)	
UNIT FEE	
Main Service Panel	
Up to 200A	\$170.00
200A ≥ 1000A	\$391.00
Over 1000A	\$560.33
Temporary Power Pole	
Single Pole	\$170.00
2 - 5 Poles	\$255.00
Over 5 Poles	\$680.00
Pole Lights	
1 - 5 Poles	\$170.00
Over 5 Poles	Add \$35 for each additional pole
MISCELLANEOUS PERMIT	
Building Permit - Re-Roof Residential - Asphalt Shingles	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.09 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$367 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Building Permit - Re-Roof Residential - Tile Roof	

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$459 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Building Permit - Re-Roof Commercial - Flat Roof	
1-2,500 sq.ft.	\$273 minimum
2,501-5,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 2,500 sq.ft.
5,001-10,000 sq.ft.	\$459 plus \$0.04 per sq.ft. in excess of 5,000 sq.ft.
Over 10,000 sq.ft.	\$643 plus \$0.04 per sq.ft. in excess of 10,000 sq.ft.
Building Permit - Re-Roof Commercial - Tile Roof	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 1,000 sq.ft.
2,001-4,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
8,001-12,000 sq.ft.	\$735 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
12,001-20,000 sq.ft.	\$918 plus \$0.04 per sq.ft. in excess of 12,000 sq.ft.
Over 20,000 sq.ft.	\$1,224 plus \$0.04 per sq.ft. in excess of 20,000 sq.ft.
Building Permit - Photovoltaic System	
Commercial	\$1000 up to 50 kW, plus \$7/kW for each additional kW between 51 kW-250 kW, plus \$5/kW above 251 kW (AB1414)
Residential	\$447 up to 15 kW, plus \$15/kW for each additional kW (AB1414)
Building Permit - Swimming Pool Standard Plan	
1-300 sq.ft.	\$459 minimum
301-500 sq.ft.	\$459 plus \$0.92 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$643 plus \$0.46 per sq.ft. in excess of 500 sq.ft.
Building Permit - Swimming Pool special engineering and/or water falls	
1-300 sq.ft.	\$643 minimum
301-500 sq.ft.	\$643 plus \$0.92 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$826 plus \$0.46 per sq.ft. in excess of 500 sq.ft.
MISCELLANEOUS PLAN CHECK	
Plan Check - Re-Roof Residential - Tile Roof	
1-1,000 sq.ft.	\$110 minimum
1,001-2,000 sq.ft.	\$110 plus \$0.08 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$185 plus \$0.04 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Plan Check - Re-Roof Commercial - Flat Roof	
1-2,500 sq.ft.	\$110 minimum
2,501-5,000 sq.ft.	\$110 plus \$0.04 per sq.ft. in excess of 2,500 sq.ft.
5,001-10,000 sq.ft.	\$222 plus \$0.02 per sq.ft. in excess of 5,000 sq.ft.
Over 10,000 sq.ft.	\$334 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plan Check - Re-Roof Commercial - Tile Roof	
1-1,000 sq.ft.	\$110 minimum
1,001-2,000 sq.ft.	\$110 plus \$0.11 per sq.ft. in excess of 1,000 sq.ft.
2,001-4,000 sq.ft.	\$222 plus \$0.10 per sq.ft. in excess of 2,000 sq.ft.
4,001-8,000 sq.ft.	\$426 plus \$0.10 per sq.ft. in excess of 4,000 sq.ft.
8,001-12,000 sq.ft.	\$834 plus \$0.09 per sq.ft. in excess of 8,000 sq.ft.
12,001-20,000 sq.ft.	\$1,205 plus \$0.09 per sq.ft. in excess of 12,000 sq.ft.
Over 20,000 sq.ft.	\$1,946 plus \$0.09 per sq.ft. in excess of 20,000 sq.ft.
Plan Check - Swimming Pool Standard Plan	
1-300 sq.ft.	\$220 minimum
301-500 sq.ft.	\$220 plus \$0.57 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$334 plus \$0.56 per sq.ft. in excess of 500 sq.ft.
Plan Check - Swimming Pool special engineering and/or water falls	
1-300 sq.ft.	\$330 minimum
301-500 sq.ft.	\$330 plus \$0.58 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$445 plus \$0.56 per sq.ft. in excess of 500 sq.ft.

Note

*Hourly Rate is the fully burdened hourly rate (FBHR) of a position that includes salary, benefits, and applicable overhead (for operational and administrative support).

Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

PLANNING FEE SCHEDULE

Planning Entitlement			Current Fee	Proposed Fee Change	Comments
PERMITS					
BUSINESS LICENSE REVIEW			\$11	\$25	
SIDEWALK VENDING PERMIT				\$160	New
TREE REMOVAL/TREE TRIMMING PERMIT			\$90 + \$50 for each additional tree	\$100 + \$50 for each additional tree	
OUTDOOR DINING PERMIT			FBHR of Staff Time + Actual Cost of City Attorney (\$175 Deposit required)		
ZONING CONFORMANCE LETTER			\$325 Deposit + FBHR of Staff Time		
MODEL HOME MARKETING COMPLEX PLAN			FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)		
GENERAL PLAN SURCHARGE					
< \$100,000			0.75% of value		
> \$100,000			\$750 + 0.50% of value over \$100,000		
Minimum amount			\$26		
PLANNING PLAN REVIEW					
SURCHARGE (% of the building valuation)			0.23% of value (\$45 minimum)		
Commercial/Industrial			Combined and see above		
Residential					
SIGN PERMIT REVIEWS					
TEMPORARY SIGN (PER SIGN)			\$21	\$35	
PERMANENT SIGN PERMIT			\$70		Delete; replace with Wall and Other Building Signs and Monument Signs
WALLS AND OTHER BUILDING SIGNS (PER SIGN)				\$140	Replacing Permanent Sign Permit
MONUMENT SIGNS (PER SIGN)				\$350	Replacing Permanent Sign Permit
SIGN PROGRAM REVIEW*			FBHR of Staff Time + Actual Cost of City Attorney (\$1,170 Deposit required per case)	FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)	
SITE PLAN AND DESIGN REVIEW					
Industrial/Commercial/Office	No. of Residential	Maximum Industrial / Commercial / Office			
New Construction - Sq. Ft.	Dwelling Units	Remodel Value			
1-1,000	1	\$100,000	\$428		Delete; replaced with new review cost structure below
1,001-3,000	2-4	\$200,000	\$611		Delete; replaced with new review cost structure below
3,001-6,000	5-6	\$400,000	\$823		Delete; replaced with new review cost structure below

PLANNING FEE SCHEDULE

6,001-10,000	7-10	\$700,000	\$1,065		Delete; replaced with new review cost structure below
10,001-15,000	11-15	\$1,000,000	\$1,490		Delete; replaced with new review cost structure below
15,001-20,000	16-20	\$1,500,000	\$1,793		Delete; replaced with new review cost structure below
20,001-27,000	21-25	Over \$1,500,000	\$2,095		Delete; replaced with new review cost structure below
27,001-35,000	26-35		\$2,401		Delete; replaced with new review cost structure below
35,001-45,000	36-45		\$2,763		Delete; replaced with new review cost structure below
45,001-60,000	46-60		\$3,156		Delete; replaced with new review cost structure below
60,001-100,000	61-100		\$3,612		Delete; replaced with new review cost structure below
100,001-150,000	101-150		\$4,068		Delete; replaced with new review cost structure below
Over 150,000	Over 150		\$4,674		Delete; replaced with new review cost structure below
ACCESSORY DWELLING UNIT (ADU) REVIEW			FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)		Delete; replaced with new review cost structure below
SINGLE STORY ADDITION (GREATER THAN 200 SF AND LESS THAN 600 SF)				\$295	New; replacing old design review cost structure
SINGLE STORY ADDITION (GREATER THAN 600 SF)				\$500	New; replacing old design review cost structure
SECOND STORY ADDITION (LESS THAN 600 SF)				\$620	New; replacing old design review cost structure
SECOND STORY ADDITION (GREATER THAN 600 SF)				\$800	New; replacing old design review cost structure
NEW SINGLE STORY HOME (LESS THAN 600 SF)				\$1,000	New; replacing old design review cost structure
NEW SINGLE STORY HOME (GREATER THAN 600 SF)				\$2,000	New; replacing old design review cost structure
NEW TWO STORY HOUSE (LESS THAN 600 SF)				\$1,250	New; replacing old design review cost structure
NEW TWO STORY HOUSE (GREATER THAN 600 SF)				\$2,400	New; replacing old design review cost structure
ACCESSORY DWELLING UNIT (ADU) (GREATER THAN 800 SF AND LESS THAN 1,000 SF)				\$1,000	New; replacing old design review cost structure
ACCESSORY DWELLING UNIT (ADU) (BETWEEN 1,001 SF AND 1,200 SF)				\$1,500	New; replacing old design review cost structure
JUNIOR ACCESSORY DWELLING UNIT (JADU)				\$1,000	New; replacing old design review cost structure

PLANNING FEE SCHEDULE

SB 9 URBAN DWELLING UNIT (UDU) (LESS THAN 800 SF)		\$1,000	New; replacing old design review cost structure
SB 9 URBAN DWELLING UNIT (UDU) (GREATER THAN 800 SF)		\$2,000	New; replacing old design review cost structure
SB 9 URBAN LOT SPLIT (ULS)*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	New; replacing old design review cost structure
MINOR COMMERCIAL/MULTI-FAMILY REMODEL (NO ADDITIONS) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$750 Deposit required)	New; replacing old design review cost structure
MAJOR EXTERIOR IMPROVEMENTS TO COMMERCIAL/INDUSTRIAL (NO ADDITIONS) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,000 Deposit required)	New; replacing old design review cost structure
COMMERCIAL ADDITIONS (UP TO 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New; replacing old design review cost structure
COMMERCIAL ADDITIONS (OVER 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)	New; replacing old design review cost structure
ADDITION TO MULTI-FAMILY PROPERTY (UP TO 500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,000 Deposit required)	New; replacing old design review cost structure
ADDITION TO MULTI-FAMILY PROPERTY (GREATER THAN 500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	New; replacing old design review cost structure
NEW MULTI-FAMILY AND MIXED-USE DEVELOPMENTS (LESS THAN 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$5,000 Deposit required)	New; replacing old design review cost structure
NEW MULTI-FAMILY AND MIXED-USE DEVELOPMENTS (GREATER THAN 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$7,000 Deposit required)	New; replacing old design review cost structure
NEW COMMERCIAL DEVELOPMENTS (UP TO 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$6,000 Deposit required)	New; replacing old design review cost structure
NEW COMMERCIAL DEVELOPMENTS (OVER 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$8,000 Deposit required)	New; replacing old design review cost structure
LANDSCAPE PLAN CHECK - RESIDENTIAL*	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,250 Deposit required)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	
LANDSCAPE PLAN CHECK - COMMERCIAL*	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$3,500 Deposit required)	
PRELIMINARY PLAN REVIEW (DOWNTOWN)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)		Delete; replace with fixed fee on Preliminary Plan Review

PLANNING FEE SCHEDULE

PRELIMINARY PLAN REVIEW (MIXED-USE)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)		Delete; replace with fixed fee on Preliminary Plan Review
PRELIMINARY PLAN REVIEW	\$1,750		Review (Downtown and Mixed-Use)
PUBLIC WORKS ENGINEERING REVIEW DEPOSIT*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New
SUBDIVISIONS			
TENTATIVE PARCEL MAP*	FBHR of Staff Time (\$3,500 Deposit required)		
TENTATIVE TRACT MAP*	FBHR of Staff Time + Actual Cost of City Attorney (\$4,080 Deposit required)	FBHR of Staff Time (\$6,000 Deposit required)	
PUBLIC WORKS ENGINEERING REVIEW DEPOSIT*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New
ENTITLEMENTS AND DISCRETIONARY APPLICATIONS			
CONDITIONAL USE PERMIT/ ZONE VARIANCE *	FBHR of Staff Time + Actual Cost of City Attorney (\$1,750 Deposit required per case)		Delete - separated each item
CONDITIONAL USE PERMIT*	FBHR of Staff Time (\$1,750 Deposit required per case)		Replacing Conditional use permit/Zone Variance
ZONE VARIANCE*	FBHR of Staff Time (\$1,750 Deposit required per case)		Replacing Conditional use permit/Zone Variance
SPECIFIC PLAN**	FBHR of Staff Time + Actual Cost of City Attorney (\$2,915 Deposit required per case)		
AMENDMENT TO ZONING CODE/GEN.PLAN/ZONE CHANGE	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Delete - separated each item
ZONING TEXT AMENDMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change
ZONE CHANGE**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change
GENERAL PLAN AMENDMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change

PLANNING FEE SCHEDULE

APPEALS, ADJUSTMENTS AND EXTENSIONS			
APPEAL TO THE ZONING ADMINISTRATOR**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$951 Filing Fee	
APPEAL TO THE PLANNING COMMISSION**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$1,500 Filing Fee	
APPEAL TO THE CITY COUNCIL**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$1,500 Filing Fee	
DEVELOPMENT PLAN/AGREEMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$2,915 Deposit required per case)		
ADMINISTRATIVE ADJUSTMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$600 Deposit required per case)		
TIME EXTENSION*	\$612	FBHR of Staff Time (\$612 Deposit required per case)	
ENVIRONMENTAL			
Negative declaration	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
Mitigated negative declaration	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
ENVIRONMENTAL IMPACT REPORT REVIEW	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
ENVIRONMENTAL IMPACT REPORT PROCESSING	Actual Consultant cost plus FBHR of Staff Time (\$10,000 Deposit required)		
CANNABIS			
CANNABIS APPLICATION	\$2,972.29		Delete - separated each type
CANNABIS APPLICATION (MANUFACTURING, CULTIVATION, DISTRIBUTION)**		FBHR of Staff Time + Actual Cost of City Attorney (\$50,000 Deposit required per case)	\$50k Deposit to cover legal cost
CANNABIS APPLICATION (RETAIL)**		FBHR of Staff Time + Actual Cost of City Attorney (\$50,000 Deposit required per case)	\$50k Deposit to cover legal cost
CANNABIS BACKGROUND CHECK		\$937.50 per person	New

PLANNING FEE SCHEDULE

CANNABIS LIVE SCAN		\$48.00 per person	New
CANNABIS AMENDMENT LOCATION APPLICATION**	\$2,259.30	FBHR of Staff Time + Actual Cost of City Attorney (\$30,000 Deposit required per case)	\$30k to cover legal cost
CANNABIS AMENDMENT OWNERSHIP APPLICATION**	\$2,259.43	FBHR of Staff Time + Actual Cost of City Attorney (\$15,000 Deposit required per case)	\$15k to cover legal cost
GENERAL PLAN UPDATE FEE		See note below	
COVENANT PREPARATION	\$118		Delete; can't prepare covenants due to ADU laws.
MAP COPY SERVICE	\$11.22 per hard copy		Delete; no longer provided
OUTDOOR DISPLAY REVIEW			Delete; no longer regulated
< 5,000 sq.ft.	\$367		Delete; no longer regulated
> 5,000 sq.ft.	\$610		Delete; no longer regulated

i. The Planning Division Fee Schedule shall be automatically updated annually with regard to the Consumer Price Index on July 1st of each year based upon the percentage changed in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim, CA area, for all urban consumers (CUURS49ASA0), as published by the U.S. Department of Labor ("CPI") from January of the prior year to January of the current year. This adjustment, however, will occur only if the CPI would cause an increase. If the CPI would cause a decrease, no adjustment shall be made. Updated fees will go into effect July 1st annually.

ii. A 1% General Plan update fee shall be added to the total cost of all non-Deposit-based permits/fees charged by the Planning Division.

iii. For all Site Plan and Design Review applications, the initial fee allows for two plan checks/preliminary plan reviews. All subsequent reviews will require repayment of the submittal fee and will be charged against the fully burdened hourly rates (FBHR) for each member of City Staff that is tasked with reviewing said application.

iv. All applications marked with (*) are Deposit-based applications, wherein the fee cost shown for each application is the initial Deposit fee that will need to be paid in full for Planning Staff to formally receive an application. All Deposit-based applications will be charged against the fully burdened hourly rates (FBHR) for each member of City Staff that is tasked with reviewing said application.

v. All applications marked with (**) will require the review from the City Attorney's Office (CAO), and require a Deposit to be paid, wherein both the FBHR of all City Staff and CAO staff assigned to each case will be charged against said Deposit. The actual cost of the CAO Staff Time will be incurred by the applicant in full.

POLICE FEE SCHEDULE

Service / Application	Current Fee	Proposed Fee Change	Comments
POLICE REPORT COPY			
Direct from Department - Non-resident	\$55	\$63	
PHOTOGRAPH COPY RELEASE	\$25 for first picture; \$5 for each additional picture	\$35	Additional picture not needed
RELEASE/STORAGE OF FIREARMS			
If completed within one calendar year of receipt	\$50	\$71	
Every month after first calendar year	\$2	\$5	
VEHICLE CITATION VERIFICATION	\$15.50	\$67	
FINGERPRINT CARD PREPARATION	\$16.50	\$0	Delete
IMPOUND/STORED VEHICLE RELEASE			
Vehicle release	\$245	\$247	
Supervised release		\$303	New
IMPOUND/STORED VEHICLE RELEASE-DUI	\$400		
VENDOR CART/MDSE STORAGE+RELEASE			
Cart	\$245		
CIVIL SUBPOENA SVC BY OFFICER			
Federal subpoena	\$40		
All others	\$275		
SUBPOENA (DUCES TECUM/RECORDS)			
Labor per hour	\$24		
Per page copy of document	\$0.10-\$0.20		
Per CD/Cassette tape - audio recording	\$5	\$9	
Per DVE/Video tape - video recording	\$10	\$14	
Preparation of documents for subpoena	\$15		
RESIDENTIAL ALARM PERMIT & RESPONSE			
Annual alarm permit	\$26	\$30	
False alarm charge (residential)			
1st offense	Free		
2nd offense	\$33	\$37	
3rd offense	\$42	\$62	
4th offense	\$50	\$87	
5th+ offense	\$100	\$112	
Appeal fee	\$8	\$7.50	

POLICE FEE SCHEDULE

Service / Application	Current Fee	Proposed Fee Change	Comments
COMMERCIAL ALARM PERMIT & RESPONSE			
Annual alarm permit	\$73	\$60	
False alarm charge (commercial)			
1st offense	Free		
2nd offense	\$100		
3rd offense	\$175		
4th offense	\$250	\$225	
5th+ offense	\$250		
Appeal fee	\$25	\$15	
"PAY TO STAY" JAIL SERVICE*	\$175		
BOOKING FEE	\$185 (includes one day jail time); \$100 for each additional day in jail		Delete
ROBBERY FALSE ALARM	\$100		
NON-REGISTERED RESIDENTIAL FALSE ALARM	\$150		
FIRST FALSE ALARM	\$175		
SECOND FALSE ALARM	\$225		
THIRD FALSE ALARM	\$275		
FOURTH FALSE ALARM	\$325		
FIFTH OR MORE FALSE ALARM	\$375		
REPOSSESSION	\$15	\$24	New

*Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
PARCEL (FINAL) MAP	\$3,000 plus \$75 per parcel
TRACT (FINAL) MAP	\$2,990 for 1st 4 lots/units plus \$195 for each additional lot/unit for first three plan checks
	\$225 for each additional plan check
EASEMENT DEED REVIEW	\$495
EASEMENT CHECKING	\$495
MONUMENT INSPECTION	\$270 for first monument plus \$65 for additional monument
MAP CONSISTENCY VERIFICATION	\$440
WAIVER & COMPLIANCE CERTIFICATION	\$400
AGREEMENT/IMPROVEMENT SECURITY	\$450
IMPROVEMENT AGREEMENT TIME EXTENSION	\$500
ADDITIONAL PLAN SUBMITTAL	Not In Use
FINAL MAP TIME EXTENSION	
Six months	\$275
Twelve months	\$550
CERTIFICATE OF CORRECTION	\$1200
CERTIFICATE OF COMPLIANCE	\$2000
STREET VACATION PROCESSING	\$2200
COVENANT & AGREEMENT REVIEW	\$1000
LOT LINE ADJUSTMENT	\$3300
ENGINEERING DOCUMENT/ STUDY/ REPORT REVIEW (GEOTECHNICAL REPORT, HYDROLOGY & HYDRULICS REPORT, LOW IMPACT DEVELOPMENT LID REPORT, TRAFFIC STUDY, MISCELLANEOUS DOCUMENTS, ETC.)	\$1,600/each
EXPEDITED MAP/PLAN CHECK	1-1/2 times the original fee
OTHER ENGINEERING SERVICES	\$50 per hour with minimum one hour
ENCROACHMENT PERMIT-LANE CLOSURE	
Per occurrence	\$175
Monthly permit	\$490
Annual permit	\$3750
ENCROACHMENT PERMIT-ROAD CLOSURE	\$650
ENCROACHMENT PERMIT-OVERHEAD STRUCT.	\$560
STREET CUT PLAN CHECK & INSPECTION	
TRENCH LENGTH:	
Up to 10 sq.ft.	\$115

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
11 to 100 sq.ft.	\$115 plus \$1.25 per sq.ft. over 10'
Over 100 sq.ft.	\$228 plus \$1.04 per sq.ft. over 100'
SEWER DYE TEST	\$240
STREET NAME CHANGE PROCESSING	\$1,590 plus \$175 per sign
STREET ADDRESS CHANGE	None
PRIVATE DIRECTIONAL SIGN	\$2,500 for two years
GRAFFITI ABATEMENT AGREEMENT	Not In Use
OVER WIDTH/HEIGHT/WEIGHT PERMIT	\$16 single trip permit; \$90 annual permit (fees set by State)
GRADING & EXCAVATION PLAN CHECK	
50 to 100 cubic yards	\$380
101 to 1,000 cubic yards	\$380 + \$82 per 100 CY
1,001 to 10,000 cubic yards	\$1,120 + \$200 per 1,000 CY
10,001 to 100,000 cubic yards	\$2,920 + \$275 per 10,000 CY
> 100,000 cubic yards	\$5,395 + \$435 per 100,000 CY
DRAINAGE PLAN CHECK	
One to three lots	\$250 for the first lot
Four or more lots	\$115 for each additional lot
EROSION CONTROL PLAN CHECK	
Less than 1 acre	\$130
1 acre but less than 5 acres	\$500
OFFSITE IMPROVEMENTS PERMIT (PLAN CHECK AND INSPECTION)	
\$0 - \$999	\$175
\$1,000 - \$9,999	\$175 + 11% of value over \$1,000
\$10,000 - \$49,999	\$1,165 + 8% of value over \$10,000
\$50,000 - \$99,999	\$4,365 + 4% of value over \$50,000
\$100,000 - \$999,999	\$6,365 + 2% of value over \$100,000
Street Improvements (such as curb only, cross gutter, sidewalk, driveway approach, curb & gutter, ADA ramp, etc.)	Refer to Fees under Offsite Improvement Permit
Storm Drain Improvements (such as parkway drain, catch basin, manhole, SD mainline and lateral, etc.)	Refer to Fees under Offsite Improvement Permit
Traffic Improvements (such as red curbs, striping, lettering/ arrow, street name signs, traffic regulatory signs, traffic signal, etc.)	Refer to Fees under Offsite Improvement Permit
Sewer Improvements (such as manhole, sewer mainline and lateral, etc.)	Refer to Fees under Offsite Improvement Permit

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
Other Improvements (such as Street light and street tree installation, etc.)	Refer to Fees under Offsite Improvement Permit
GRADING & EXCAVATION INSPECTION	
50 - 100 cubic yards	\$355
101 - 1,000 cubic yards	\$355+\$65 per 100 CY
1,001 - 10,000 cubic yards	\$940+\$85 per 1000 CY
10,001 - 100,000 cubic yards	\$1,705+\$30 per 10000 CY
> 100,000 cubic yards	\$1,980.00
DRAINAGE INSPECTION	
One to three lots	\$300 for first lot
Four or more lots	\$115 for each additional lot
EROSION INSPECTION	
Less than 1 acre	\$385 first three acres
1 acre but less than 5 acres	\$125 each additional acre
SEWER SEDDLE AND WYE	\$500/each
TRAFFIC CONTROL PLAN CHECK	\$85 + 75/HR
OTHER FIELD INSPECTION	FBHR*
RE-INSPECTION	FBHR*
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) INSPECTION	FBHR*
C&D MATERIALS MANAGEMENT	
DEMOLITION	\$300 for 1st review
	\$75 for each subsequent review
CONSTRUCTION	\$300 for 1st review
	\$75 for each subsequent review
C&D MATERIALS MANAGEMENT ADMIN FEE	
DEMOLITION	\$100
CONSTRUCTION	\$100
C&D MATERIALS MANAGEMENT RE-ROOF PROJECT	\$75
After Hours Work and Inspection	FBHR* (4 hours minimum)
Plant Street Tree	\$175 each
Install Curb Core	\$175 each
Waste Bin	\$20 each
After the fact permit fee	2 x Permit Fee
Lot Merger	\$3,300

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
Extension of permit if the original permit has not been expired (one time)	\$37.52

* FBHR is the fully burdened hourly rate of a position that includes salary, benefits, and applicable overhead (for operational and administrative support).

Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
Swim Lessons	Children	\$45	\$60			
	Adults	\$55	\$75			
Recreational Swimming	Youth 0 – 17 years	\$1	\$2			
	Adults 18 – 54 years	\$2	\$3			
	Senior Citizens 55 years +	\$0.75	\$1.75			
Weight Room	Monthly 8 - 17 years	\$12	\$15			
	Annual 8 - 17 years	\$100	\$150			
	Monthly 18 years+	\$22	\$32			
	Annual 18 years+	\$180	\$300			
Boxing Program	Monthly 8 - 17 years	\$12	\$15			
	Annual 8 - 17 years	\$100	\$150			
	Monthly 18 years+	\$22	\$32			
	Annual 18 years+	\$200	\$300			
Facility Rentals						
	Aquatic Center					
	1 – 20 people	\$67/hr	\$98/hr		\$87	
	21 – 50 people	\$93/hr	\$182/hr	\$98	\$127	
	51 – 100 people	\$121/hr	\$250/hr	\$228	\$296	
	101 – 150 people	\$175/hr	\$306/hr	\$326	\$424	
	DEPOSIT	\$150	\$150			
	Basketball Gym					
	100 or less	\$60/hr	\$110/hr	\$75	\$98	
	101 or more	\$80/hr	\$140/hr	\$100	\$130	
	DEPOSIT	\$150	\$150			
	Amphitheater					
	Amphitheater	\$78/hr	\$105/hr	\$98	\$128	

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	Lights	\$40/hr	\$65/hr	\$50		
	Security Guard	\$35/hr	\$35/hr	\$40	\$40	
	DEPOSIT	\$300	\$300			
	Community Center					
	Game Room	\$46/hr	\$82/hr	\$58	\$76	
	DEPOSIT	\$100	\$100			
	Dance Studio	\$32/hr	\$55/hr	\$40	\$52	
	*Meeting Rm-Single	\$35/hr	\$55/hr	\$44	\$69	Delete, no longer single or double
	*Meeting Rm-Double	\$55/hr	\$110/hr			Delete, no longer single or double
	Meeting Room	\$55/hr	\$110/hr	\$70/hr	\$90/hr	New
	Morgan Park					
	Picnic Shelter	\$46 Flat	\$82 Flat	\$100	\$130	Description formerly Picnic Shelter (1-40)
	Picnic Shelter (41-80)	\$100 Flat	\$100 Flat			Delete; no longer charging based on attendee
	Athletic Field	\$32/hr	\$55/hr	\$75/hr	\$98/hr	
	Lights	\$35/hr	\$55/hr	\$50/hr	\$65/hr	
	Senior Center					
	Celebration Hall (100 or less)	\$125/hr	\$160/hr	\$157/hr	\$204/hr	
	Celebration Hall (101 or more)	\$160/hr	\$200/hr	\$200/hr	\$260/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$500	\$500			
	Avocado Room	\$35/hr	\$55/hr			
	DEPOSIT	\$150	\$150			
	Meeting Rooms (Adobe East & West)	\$55/hr	\$110/hr	\$69/hr	\$90/hr	
	DEPOSIT	\$150	\$150			
	Arts & Recreation Center					
	Celebration Hall (100 or less)	\$125/hr	\$160/hr	\$157/hr	\$204/hr	
	Celebration Hall (101 or more)	\$160/hr	\$200/hr	\$200/hr	\$260/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$500	\$500			
	Multipurpose Room	\$50/hr	\$78/hr	\$63/hr	\$82/hr	

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	DEPOSIT	\$150	\$150			
	Executive Board Room	\$52/hr	\$78/hr	\$65/hr	\$85/hr	
	DEPOSIT	\$200	\$200	\$150	\$150	
	Dance Studio	\$32/hr	\$55/hr	\$40/hr	\$52/hr	
	DEPOSIT	\$150	\$150			
	Amphitheater	\$82/hr	\$105/hr	\$98/hr	\$128/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$300	\$300			
	Family Service Center					
	Hall	\$75/hr	\$120/hr	\$94/hr	\$123/hr	
	DEPOSIT	\$150	\$150	\$300	\$300	
	Meeting Room	\$35/hr	\$55/hr	\$44/hr	\$58/hr	
	DEPOSIT	\$150	\$150			
	Barnes Park Family Recreation Center					
	Meeting Room	\$35/hr	\$55/hr	\$45/hr	\$60/hr	
	DEPOSIT	\$150	\$150			
	Game Room	\$26/hr	\$51/hr	\$33/hr	\$43/hr	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Picnic Shelter (1-40)	\$82 Flat	\$118 Flat	\$100 Flat	\$130 Flat	
	Picnic Shelter (41-80)	\$118 Flat	\$128 Flat	\$150 Flat	\$195 Flat	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Athletic Field	\$60/hr	\$110/hr	\$75	\$98	
	Lights	\$40/hr	\$65/hr	\$50/hr		
	DEPOSIT	\$150	\$150			
	Teen Center					
	Meeting Room	\$35/hr	\$65/hr	\$45/hr	\$60/hr	
	DEPOSIT	\$150	\$150			
	Game Room	\$46/hr	\$82/hr	\$58/hr	\$76/hr	
	Rock Wall	\$21/hr	\$26/hr	\$27/hr	\$36/hr	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Hilda L. Solis Park					
	Picnic Shelter (41-80)	\$118 Flat	\$128 Flat	\$150 Flat	\$195 Flat	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Walnut Creek Nature Park					
	Gazebo	\$50/hr	\$75/hr	\$75/hr (min 4 hr)	\$98/hr (min 4 hr)	
	DEPOSIT	\$150	\$150			

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	Syhre Park					
	Athletic Field	\$60/hr	\$110/hr	\$75/hr	\$98/hr	
	Lights	\$40/hr	\$65/hr	\$50/hr		
	DEPOSIT	\$150	\$150			
	Equipment					
	Inflatable/Mechanical Ride	\$25/day	\$30/day	\$40/day	\$52/day	
	Decorating / Set Up Fee	\$50/hr	\$55/hr	\$60/hr	\$78/hr	
	Processing Fee (Per Application)	\$25	\$30	\$30	\$40	
	Susan Rubio Zocalo Park					
	Meeting Rooms (North & South)			\$70/hr	\$90/hr	New
	DEPOSIT			\$300	\$300	New
	Amphitheater			\$98/hr	\$128/hr	New

NOTE

Staff will regularly review the above rates whenever significant changes occur in the market and re-present the new competitive rates to the City Council for approval.

ANIMAL CARE AND CONTROL LICENSE FEE SCHEDULE

	Unaltered Dog	Altered Dog	Senior (60 years+) Owned Altered Dog	Military Veterans with Disabilities Owned Altered Dog	Unaltered Cat	Altered Cat	Field Enforcement Fee	Penalty Fee*
Current Fee	\$60.00	\$20.00	\$7.50	\$7.50	\$10.00	\$5.00	\$40.00	Same as License Fee

* Penalty fee is assessed if the license fee is paid more than 30 days late.

Current fee includes County processing fee.

Fees remain unchanged from prior year. Staff will regularly review the above rates whenever significant changes occur in the market and re-present the new competitive rates to the City Council for approval.

BUSINESS LICENSE FEE SCHEDULE

Advertising	\$80.00 Each
Billiard & Pool Hall	\$50.00 + \$15.00 for Ea. Table in Excess of One
Bowling Alley	\$50.00 + \$15.00 for Ea. Lane in Excess of One
Carnival / Circus	\$62.50 per day + \$12.50 Ea. Ride + Temporary Use Permit \$125.00 per day maximum

Vending Machines	
Game or Mechanical Rides	\$60.00 Each
Juke Box	\$15.00 Each
Cigarette & Tobacco Machine	\$10.00 Each
Merchandise or Service	
Machine Activated at 25¢ or more	\$10.00 Each
Machine Activated at 24¢ or less	\$ 5.00 Each
Postage Stamp Machines	\$ 1.25 Each
Pool Table	\$50.00 First Table + \$15.00 Each Table In Excess of One
Vending Machine Delivery	See Retail/Wholesale Delivery
Dance Hall	\$250.00 Per Year
Theatre	\$0.25 Each Fixed Seat or Car Space
Auctioneer	\$175.00 Not Prorated
Vehicle/Trailers New/Used	\$100.00
Auto Wrecking Yard	\$80.00+ (\$7.00 for Each Employee over Three)

General Contractor	\$100.00 Per Year
General Contractor-Home OCC	\$50.00 Per Year
Asphalt Contractor	\$50.00 Per Year
Concrete Contractor	\$50.00 Per Year
Demolition Contractor	\$50.00 Per Year
Electrical Contractor	\$50.00 Per Year
Fence/Block Wall Contractor	\$50.00 Per Year
Flooring Contractor	\$50.00 Per Year
Heating/Air Cond. Contractor	\$50.00 Per Year
Masonry Contractor	\$50.00 Per Year
Painting Contractor	\$50.00 Per Year
Patio/Awning Contractor	\$50.00 Per Year
Pipeline Contractor	\$50.00 Per Year
Plumbing Contractor	\$50.00 Per Year
Roofing Contractor	\$50.00 Per Year
Sewer Contractor	\$50.00 Per Year
Sign/Neon Contractor	\$50.00 Per Year
Swimming Pool Contractor	\$50.00 Per Year
Plaster/Drywall Contractor	\$50.00 Per Year
Miscellaneous Contractor	\$50.00 Per Year
Home Occupation Contractor	\$50.00 Per Year

\$50.00 FOR EACH PRACTICING MEMBER + \$9.00 FOR EACH EMPLOYEE OVER THREE (3)	
Accountant	Mortician
Appraiser	Optician
Architect	Optometrist
Attorney at Law	Osteopath Physician
Auditor	Physiotherapist
Bacteriologist	Surveyor
Chemist	Veterinarian
Chiropodist	X-ray Lab
Chiropractor	Professional-Home OCC
Dentist	
Engineering Consultant	Professional-Other than Specified
Geologist	

\$50.00 + \$9.00 FOR EACH EMPLOYEE OVER THREE (3)		
Auto Parts/Supplies	Dry Cleaner	Nursery/Florist
Auto Repair, Paint or Bodywork	Entertainment	Produce Store
Bakery	Furniture Store	Retail Stores-All
Barber Shop	Gasoline Station	Savings & Loan Co.
Beauty Salon	Grocery Store	Security Patrol
Burglar Alarm Co.	Income Tax Service	Shoe Store
Clothing Store	Jewelry Store	Termite & Pest Control
Dog Kennel	Liquor Store	Trucking Company
Drive-In Dairy	Manufacturing	Wholesale Sales
Drug Store/Pharmacy	Meat Market	T.V. Repair
	Misc. Services	

Filmmaking	\$100.00 Each Day
Rentals-Apartments	\$15.00 Each Unit
Rentals-Single Family Unit	\$30.00 Each Unit
Rentals-Commercial	\$50.00 + (95¢ per every \$1,000 in rental income in excess of \$25,000 annually)
Real Estate	\$100.00 + \$7.00 for Each Employee over 3
Real Estate-Home OCC	\$50.00
Beer Tavern	Per Seating Capacity, from:
Cocktail Lounge	0-25 \$ 50.00
Restaurant	26-100 \$ 75.00
Drive-In/Take Out Food	101 & Over \$150.00
Rest Homes/Convalescent	\$50.00 + \$5.00 for Each Bed
Rooming House	\$10.00 Per Bed
Laundromat	\$50.00 Per Year
Self-Serv. Car Wash	\$50.00 Per Year
Solicitor per person	\$100.00 Per Year or \$15.00 Per Day
Solicitor per person-OCC	\$ 50.00 Per Year or \$15.00 Per Day
Solicitor per company	\$300.00 (not to exceed 15 individual solicitors)
Home Occupations - All	\$50.00 Per Year
Bingo Licenses	\$50.00 Per Year
BUSINESS NOT SPECIFICALLY NAMED	\$50.00 + \$9.00 for each employee over 3

Warehouse, Distribution Storage	\$100.00+(3¢ per sq ft of chargeable covered and enclosed space)
Motorized Vendor Vehicles	\$145.00 per Vehicle (Sale of Goods on Public Right-of-Way or Private Property)
Retail/Wholesale Delivery	{ \$50.00 per Vehicle + \$10.00 for Each Additional Vehicle
Retail/Wholesale Delivery-Home OCC	
Hospital	\$100.00 + \$5.00 for Each Bed
Hotel	{ \$50.00 + \$5.00 for Each Unit over three (3)
Motel	
Trailer Park	
Newspaper-Daily	{ \$100.00 Per Year
Newspaper-Weekly	
Junk Dealer	{ \$50.00 + \$7.00 for Each Employee over three (3)
Pawnshop	

Note: The business license fees remain unchanged from prior years.

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Manuel Carrillo Jr, Chief Executive Officer
PREPARED BY: Daniel Padilla, Director of Public Works
DATE: August 20, 2025
SUBJECT: Project Status Update on the CDBG Citywide Sidewalk Replacement Project

SUMMARY:

This report provides an update on the Citywide Sidewalk Replacement Project funded through the Community Development Block Grant (CDBG) program. The project is currently in the “Design” Phase.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Provide Input to City Staff regarding the Project.
2. Receive and File the report regarding this Project status update.

FISCAL IMPACT:

There is no fiscal impact to the City's General Fund. The project design is being completed in-house by City staff, and construction will be funded with Federal Community Development Block Grant Funds (CDBG Fund #220) included in the current fiscal year's adopted budget.

BACKGROUND:

Many sidewalks, curbs, and gutters throughout the City require replacement or reconstruction due to cracking, tree root uplift, or other significant damage. Locations were initially identified several years ago and recently included in the City’s CDBG grant application. The City began work on this citywide replacement effort in 2022, with locations adjusted over time based on resident reports, staff inspections, and repairs completed by City crews. CDBG funding was allocated for this project in 2024-25.

DISCUSSION:

The attached list of sidewalk repair and replacement locations has been received by the U.S. Department of Housing and Urban Development. The City is committed to completing this project as quickly as possible. Due to the extensive CDBG reporting requirements and strict labor compliance regulations, staff recommend focusing on the approved project list without making further amendments at this time. Focusing resources on the already-approved CDBG list ensures that funding is used efficiently and that the project remains compliant with federal requirements, avoiding delays or potential grant impacts.

Prompt completion of this project will:

- Reduce the risk of pedestrian injuries and related liability claims.
- Ensure compliance with the Americans with Disabilities Act by improving accessibility for individuals with mobility impairments.
- Enhance neighborhood aesthetics and walkability, supporting the City’s overall quality-of-life goals.
- Address long-standing resident concerns documented through complaints and field inspections.

City staff are currently preparing project plans and specifications in order to advertise the project for bid. Field visits are being conducted to assess the specific scope of work at each location. Typical work will include:

- Removal and replacement of sidewalks, curbs, and gutters
- Replacement of select driveway approaches
- Tree removals and replanting where necessary
- Incidental traffic control measures

The design phase is scheduled for completion by October 2, 2025. The project will be advertised and bid immediately thereafter, with a construction contract award tentatively scheduled for December 2025. Construction is anticipated to begin in March 2026.

ALTERNATIVES:

The City Council may direct staff with alternative direction.

CEQA REVIEW:

The current Project is exempt from the California Environmental Quality Act (CEQA) pursuant to a Class 1 (Section 15201, Existing Facilities), subsection (c) exemption, which includes the repair, maintenance, and/or minor alteration of existing highways and streets, sidewalks, and gutters, bicycle and pedestrian trails, and similar facilities. The key consideration for a Class 1 exemption is whether the project involves negligible or no expansion of an existing use.

LEGAL REVIEW:

This staff report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. CDBG SW Replacement List August 2025

FY 25-26 CDBG Citywide Sidewalk Replacement Project

Replacment Sidewalk Locations

Scope of Work and Notes

Waco St. & Cosbey Ave.	See Notes for Scope
3402 San Gabriel River Pkwy	Replacement/Repair Completed
12920 St. James Pl.	Field Verification Needed
3442 Barnes Ave.	See Notes for Scope
12747 Bess Ave.	See Notes for Scope
Bess Ave. & Barnes Ave.	See Notes for Scope
San Gabriel River Pkwy & Cleo St.	See Notes for Scope
San Gabriel River Pkwy & Waco St.	Field Verification Needed
12830 Waltham St.	See Notes for Scope
12718 Waltham St.	See Notes for Scope
Francisquito Ave. & Athol St.	Field Verification Needed
3365 Mangum St.	See Notes for Scope
3380 Magnum Ave.	Field Verification Needed
3027 Frazier Ave.	Field Verification Needed
Cosbey Ave. & Fairgrove St.	Field Verification Needed
12745 Ledford St.	Replacement/Repair Completed
Kenmore Ave. & Illinois St.	Field Verification Needed
Idaho Ave. & Illinois St.	See Notes for Scope
3834 Merced Ave.	See Notes for Scope
3738 Monterey Ave.	Replacement/Repair Completed
13547 Frazier St.	See Notes for Scope
3829 Merced Ave.	See Notes for Scope
13733 Monterey Ave.	Replacement/Repair Completed
Athol St. & Francisquito Ave.	Field Verification Needed
13238 Corak St.	See Notes for Scope
3811 Torrey St.	See Notes for Scope
14059 Rockway Dr.	See Notes for Scope
13905 Fostor Ave.	Replacement/Repair Completed
13729 Foster Ave.	Field Verification Needed
13543 Fraizer St.	See Notes for Scope
3233 Maine Ave.	See Notes for Scope
Olive St. & Center St.	Field Verification Needed
Dunia St. & Center St.	Field Verification Needed
4643 Harlen Ave.	See Notes for Scope
13425 Dunia St.	See Notes for Scope
13413 Dunia St.	See Notes for Scope
13503 Dunia St.	See Notes for Scope
4641 Monterey St.	Field Verification Needed
4719 Bresee Ave.	Field Verification Needed

4748 Bresee Ave.	See Notes for Scope
4628 Bresee Ave.	See Notes for Scope
13995 Bellbrook St.	Field Verification Needed
4625 Bresee Ave.	Field Verification Needed
4751 Bresee Ave.	See Notes for Scope
4731 Cutler Ave.	See Notes for Scope
4727 Jerry Ave.	See Notes for Scope
4746 Jerry Ave.	See Notes for Scope
Palm Ave. & Center St.	Field Verification Needed
4204 Filhurst Ave.	See Notes for Scope
4141 Harlan Ave.	See Notes for Scope
4008 Center St.	Field Verification Needed
3941 Walnut St.	See Notes for Scope
4011 Walnut St.	See Notes for Scope
4157 Walnut St.	See Notes for Scope
13738 Palm Ave.	Replacement/Repair Completed
13917 Lubican St.	See Notes for Scope
3942 Merced Ave.	See Notes for Scope
4859 Cutler Ave.	See Notes for Scope
14590 California Ave.	See Notes for Scope
Wimmer Ave. & School Street	See Notes for Scope
5131 Larry Ave.	Replacement/Repair Completed
5040 Landis Ave.	See Notes for Scope
4820 Bleeker St.	Replacement/Repair Completed
4908 Borel St.	See Notes for Scope
Hallwood Dr. & Bogart Ave.	Field Verification Needed
4563 Park Ave.	See Notes for Scope
14327 Ohio St.	See Notes for Scope
4603 Landis Ave.	See Notes for Scope
4721 Baldwin Park Blvd.	See Notes for Scope
4707 Baldwin Park Blvd.	See Notes for Scope
4638 Edra Ave.	See Notes for Scope
14033 Ohio St.	See Notes for Scope
14710 Los Angeles St.	See Notes for Scope
14007 Ramona Blvd.	See Notes for Scope
4309 Stewart Ave.	See Notes for Scope
15300 Adams Dr.	See Notes for Scope
Central Ave. & Big Dalton Ave.	See Notes for Scope
3728 Willow Ave.	See Notes for Scope
3734 Willow Ave.	See Notes for Scope
Ramona Blvd. & Badillo St.	See Notes for Scope
14428 Ramona Blvd.	Field Verification Needed

14720 Ramona Blvd.	See Notes for Scope
14731 Lozano Dr.	Field Verification Needed
Feather Ave. & MacDevitt St.	See Notes for Scope
Vineland Ave. & Channing St.	Replacement/Repair Completed
14202 Cloverside St.	See Notes for Scope
3827 Paddy Ln.	See Notes for Scope
3893 Paddy Ln.	See Notes for Scope
3903 Paddy Ln.	See Notes for Scope
3832 Paddy Ln.	See Notes for Scope
3682 Stichman Ave.	See Notes for Scope
3423 Big Dalton Ave.	See Notes for Scope
3505 Ardilla Ave.	See Notes for Scope

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Anthony Ceballos, Accountant
DATE: August 20, 2025
SUBJECT: Treasurer's Report SA - June 2025

SUMMARY:

Attached is the Treasurer's Report for the month of June 2025. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FISCAL IMPACT:

None

BACKGROUND:

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Treasurer Report June 2025

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
* City-Including General Fund & all other Special Revenue Funds	4.269%	Varies	Varies	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07
* Housing Authority	4.269%	Varies	Varies	-	-	-	-
				<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>
<u>US Government Bonds</u>							
* Federal Farm CR BKS Bond 4.3300% (King Capital Advisors)	4.330%	11/8/2024	11/5/2026	2,000,000.00	2,000,000.00	2,000,000.00	1,997,700.00
* Federal Home LN MTG Corp Medium Term NTS Fed R 4.000% 08/14/29 B/E DTD 08/14/24 Callable 02/14/25 Moody Rating Aaa S & P Rating AA+ (Multi-Bank Securities Inc.)	4.000%	8/14/2024	8/14/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,986,500.00
* Federal Home LN MTG Corp Medium Term NTS FED 5.050% 07/30/29 B/E DTD 07/31/24 Callable 07/30/25 (Multi-Bank Securities Inc.)	5.050%	7/31/2024	7/30/2029	6,500,000.00	6,500,000.00	6,500,000.00	6,490,835.00
* Federal Home LN BKS 4.500% 2/23/27 B/E DTD 02/27/25 Callable 05/23/25 @ 100.000 1ST CPN DTE 08/23/25 Moody Rating Aaa S&P Rating AA+ (Piper Sandler & Co.)	4.500%	2/27/2025	2/23/2027	2,000,000.00	2,000,000.00	2,000,000.00	1,997,880.00
* FEDERAL HOME LN BKS CONS BD 4.500% 04/17/28 B/E DTD 04/25/25 CALLABLE 10/17/25 @ 100.000 Moody Rating Aaa S & P (Piper Sandler & Co.)	4.500%	4/25/2025	4/17/2028	9,000,000.00	9,000,000.00	9,000,000.00	8,987,580.00
* FEDERAL HOME LN BKS CONS BD 4.500% 10/16/28 B/E DTD 04/24/25 CALLABLE 10/16/25 @ 100.000 Moody Rating Aaa S&P	4.500%	4/24/2025	10/16/2028	3,000,000.00	3,000,000.00	3,000,000.00	2,996,580.00
* Federal Home LN BKS CONS BD 4.650% 01/22/27 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.650%	1/30/2025	1/22/2027	5,000,000.00	5,000,000.00	5,000,000.00	4,994,100.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 4.520% 01/21/27 B/E DTD 01/21/25 CALLABLE 01/21/26 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.520%	1/21/2025	1/21/2027	6,269,000.00	6,269,000.00	6,269,000.00	6,275,958.59
* FEDERAL HOME LN BKS CONS BD 5.250% 01/22/30 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	5.250%	1/30/2025	1/22/2030	3,000,000.00	3,000,000.00	3,000,000.00	2,996,880.00
				<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,724,013.59</u>
<u>US Bank - Debt Service Trustee Accounts</u>							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	4,090,938.91	4,090,938.91	4,090,938.91	4,090,938.91
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	908,303.63	908,303.63	908,303.63	908,303.63
				<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>
				<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,719,240.20</u>
Total Investments						\$ 79,764,226.61	
Cash with BMO							
City Checking (General)						4,269,492.27	
City Miscellaneous Cash (W/C, P/R)						126,024.12	
CNG Station						69.66	
Housing Authority						1,233,546.24	
Money Market Plus						1,032,581.83	
Successor Agency						<u>114,249.97</u>	
Total Cash with BMO						6,775,964.09	
Investment Brokerage (Cash & Cash Equivalents)						<u>44,323.56</u>	
Total Cash and Investments						<u>\$ 86,584,514.26</u>	

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was no investment maturity/purchase transactions made for the month of June 2025 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:



Rose Tam
Director of Finance

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Anthony Ceballos, Accountant
DATE: August 20, 2025
SUBJECT: Treasurer's Report FA - June 2025

SUMMARY:

Attached is the Treasurer's Report for the month of June 2025. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FISCAL IMPACT:

None

BACKGROUND:

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Treasurer Report June 2025

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
* City-Including General Fund & all other Special Revenue Funds	4.269%	Varies	Varies	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07
* Housing Authority	4.269%	Varies	Varies	-	-	-	-
				<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>
<u>US Government Bonds</u>							
* Federal Farm CR BKS Bond 4.3300% (King Capital Advisors)	4.330%	11/8/2024	11/5/2026	2,000,000.00	2,000,000.00	2,000,000.00	1,997,700.00
* Federal Home LN MTG Corp Medium Term NTS Fed R 4.000% 08/14/29 B/E DTD 08/14/24 Callable 02/14/25 Moody Rating Aaa S & P Rating AA+ (Multi-Bank Securities Inc.)	4.000%	8/14/2024	8/14/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,986,500.00
* Federal Home LN MTG Corp Medium Term NTS FED 5.050% 07/30/29 B/E DTD 07/31/24 Callable 07/30/25 (Multi-Bank Securities Inc.)	5.050%	7/31/2024	7/30/2029	6,500,000.00	6,500,000.00	6,500,000.00	6,490,835.00
* Federal Home LN BKS 4.500% 2/23/27 B/E DTD 02/27/25 Callable 05/23/25 @ 100.000 1ST CPN DTE 08/23/25 Moody Rating Aaa S&P Rating AA+ (Piper Sandler & Co.)	4.500%	2/27/2025	2/23/2027	2,000,000.00	2,000,000.00	2,000,000.00	1,997,880.00
* FEDERAL HOME LN BKS CONS BD 4.500% 04/17/28 B/E DTD 04/25/25 CALLABLE 10/17/25 @ 100.000 Moody Rating Aaa S & P (Piper Sandler & Co.)	4.500%	4/25/2025	4/17/2028	9,000,000.00	9,000,000.00	9,000,000.00	8,987,580.00
* FEDERAL HOME LN BKS CONS BD 4.500% 10/16/28 B/E DTD 04/24/25 CALLABLE 10/16/25 @ 100.000 Moody Rating Aaa S&P	4.500%	4/24/2025	10/16/2028	3,000,000.00	3,000,000.00	3,000,000.00	2,996,580.00
* Federal Home LN BKS CONS BD 4.650% 01/22/27 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.650%	1/30/2025	1/22/2027	5,000,000.00	5,000,000.00	5,000,000.00	4,994,100.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 4.520% 01/21/27 B/E DTD 01/21/25 CALLABLE 01/21/26 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.520%	1/21/2025	1/21/2027	6,269,000.00	6,269,000.00	6,269,000.00	6,275,958.59
* FEDERAL HOME LN BKS CONS BD 5.250% 01/22/30 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	5.250%	1/30/2025	1/22/2030	3,000,000.00	3,000,000.00	3,000,000.00	2,996,880.00
				<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,724,013.59</u>
<u>US Bank - Debt Service Trustee Accounts</u>							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	4,090,938.91	4,090,938.91	4,090,938.91	4,090,938.91
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	908,303.63	908,303.63	908,303.63	908,303.63
				<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>
				<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,719,240.20</u>
Total Investments						\$ 79,764,226.61	
Cash with BMO							
City Checking (General)						4,269,492.27	
City Miscellaneous Cash (W/C, P/R)						126,024.12	
CNG Station						69.66	
Housing Authority						1,233,546.24	
Money Market Plus						1,032,581.83	
Successor Agency						<u>114,249.97</u>	
Total Cash with BMO						6,775,964.09	
Investment Brokerage (Cash & Cash Equivalents)						<u>44,323.56</u>	
Total Cash and Investments						<u>\$ 86,584,514.26</u>	

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was no investment maturity/purchase transactions made for the month of June 2025 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:



Rose Tam
Director of Finance

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Jenny Yu, Sr. Finance Clerk
DATE: August 20, 2025
SUBJECT: Baldwin Park Housing Authority's Warrants and Demands

SUMMARY:

Attached are the Warrants and Demands Registers for the City of Baldwin Park Housing Authority to be ratified by the Board.

RECOMMENDED ACTION:

It is recommended that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT:

The total of the Warrants and Demands for Housing Authority was \$829,619.76.

BACKGROUND:

The attached Claims and Demands report format meet the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The Jul 04, 2025 to Aug 07, 2025 Warrant check numbers 73425 through 73452 in the amount of \$10,360.65 and Automated Clearing House (ACH) in the amount of \$819,259.11 were made on behalf of City of Baldwin Park Housing Authority constituting of claims and demands, are herewith presented to the Board as required by law, and hereby ratified.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Happy Check Register
2. Happy Check Register ACH

Check Register Report

8/11/2025

Date Range: 7/4/2025...8/7/2025
 VMS Date Range: ...
 Program: -
 Payment Type:
 Check Numbers: ...
 Direct Deposit: Exclude Direct Deposit
 Check Cleared: All
 Port Status: Include Port Ins
 Zero HAPs: Include Zero HAPs
 Voided Payments: Omit Voided Payments
 Held Checks: Exclude Held Checks

Grouped by:

Sorted by:

Check Number

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 73425	08/01/2025	08/01/2025	Julie L Fonseca	☐	\$20.00
☐ 73426	08/01/2025	08/01/2025	Vanessa G Ross	☐	\$73.00
☐ 73427	08/01/2025	07/01/2025	Jacqueline Chaves	☐	\$224.00
☐ 73428	08/01/2025	07/01/2025	Nadine Dowell	☐	\$24.00
☐ 73429	08/01/2025	08/01/2025	Carmen Rivera-Madrid	☐	\$32.00
☐ 73430	08/01/2025	08/01/2025	Xiomara A Martinez	☐	\$26.00
☐ 73431	08/01/2025	08/01/2025	City of Pomona Housing Authority	☐	\$1232.32
☐ 73432	08/01/2025	08/01/2025	Marlene Valente	☐	\$167.00
☐ 73433	08/01/2025	08/01/2025	Ken Chi-Kin Yu	☐	\$30.00
☐ 73434	08/01/2025	08/01/2025	Courtney F Crocker	☐	\$26.00
☐ 73435	08/01/2025	08/01/2025	Mindy Sophia Aguirre	☐	\$101.00
☐ 73436	08/01/2025	08/01/2025	Jessica C Gonzalez	☐	\$32.00
☐ 73437	08/01/2025	07/01/2025	Christine A Rodriguez	☐	\$92.00
☐ 73438	08/01/2025	08/01/2025	Gwendolyn Jean Adams	☐	\$88.00
☐ 73439	08/01/2025	08/01/2025	Jess Edward Peralta	☐	\$48.00
☐ 73440	08/01/2025	08/01/2025	Korina Gonzales	☐	\$226.00
☐ 73441	08/01/2025	07/01/2025	Kellie D Towns	☐	\$10.00
☐ 73442	08/01/2025	08/01/2025	Elaina A Caldera	☐	\$16.00
☐ 73443	08/01/2025	08/01/2025	Manuel Ochoa	☐	\$159.00
☐ 73444	08/01/2025	08/01/2025	Aundre R Gurrola	☐	\$47.00
☐ 73445	08/01/2025	08/01/2025	Jose J Martinez	☐	\$87.00
☐ 73446	08/01/2025	08/01/2025	Bianca M Harris	☐	\$122.00
☐ 73447	08/01/2025	08/01/2025	Deanna Talamantes	☐	\$53.00
☐ 73448	08/01/2025	08/01/2025	George Ka Chun Chew	☐	\$2579.00
☐ 73449	08/01/2025	08/01/2025	City of Carlsbad	☐	\$1232.83
☐ 73450	08/01/2025	08/01/2025	Cameron Properties	☐	\$3383.50
☐ 73451	08/01/2025	08/01/2025	Sylvia J Rodriguez	☐	\$139.00
☐ 73452	08/01/2025	08/01/2025	Mary F Ballesteros	☐	\$91.00

Total	\$10,360.65
Average	\$304.73
Unit Count	5
Average Weighted by Unit Count	\$1,642.10
Hard to House Count	

Check Register Report

8/11/2025

Date Range: 7/4/2025...8/7/2025
 VMS Date Range: ...
 Program: -
 Payment Type:
 Check Numbers: ...
 Direct Deposit: Include Direct Deposit
 Check Cleared: All
 Port Status: Include Port Ins
 Zero HAPs: Include Zero HAPs
 Voided Payments: Omit Voided Payments
 Held Checks: Exclude Held Checks

Grouped by:
 Sorted by:

Check Number

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 37071	07/09/2025	06/01/2025	Vintage Park, LLC dba: Vintage Park	☒	\$3012.00
☐ 37072	08/01/2025	08/01/2025	Y & H Investment, Inc.	☒	\$1392.00
☐ 37073	08/01/2025	07/01/2025	Eunice Property, LLC	☒	\$1399.00
☐ 37074	08/01/2025	08/01/2025	Wilson Apartment Associates L.P.	☒	\$1855.00
☐ 37075	08/01/2025	08/01/2025	ASCENSION HOLDINGS LLC	☒	\$1294.00
☐ 37076	08/01/2025	08/01/2025	Tom Cinquegrani	☒	\$596.00
☐ 37077	08/01/2025	08/01/2025	Mark T. Fernandez	☒	\$631.00
☐ 37078	08/01/2025	08/01/2025	Melody (Muoi) Dao	☒	\$1709.00
☐ 37079	08/01/2025	08/01/2025	Han Van Tran	☒	\$3497.00
☐ 37080	08/01/2025	08/01/2025	John W. Ruwitch and Anh Lam Truong	☒	\$2220.00
☐ 37081	08/01/2025	08/01/2025	Adam King Lee and Joyce Ng Lee	☒	\$1505.00
☐ 37082	08/01/2025	08/01/2025	Mingyu Qu	☒	\$734.00
☐ 37083	08/01/2025	08/01/2025	SAE GROUP, LLC	☒	\$2289.00
☐ 37084	08/01/2025	08/01/2025	Wei Zhen Su	☒	\$1700.00
☐ 37085	08/01/2025	08/01/2025	Mallorca Apartments, LTD	☒	\$3995.00
☐ 37086	08/01/2025	08/01/2025	Cipriano Salazar Jr.	☒	\$1644.00
☐ 37087	08/01/2025	08/01/2025	Dung Tran	☒	\$2280.00
☐ 37088	08/01/2025	08/01/2025		☒	\$1596.00
☐ 37089	08/01/2025	08/01/2025	Monrovia 612, LP	☒	\$29038.00
☐ 37090	08/01/2025	08/01/2025	Leslie K Ng	☒	\$1113.00
☐ 37091	08/01/2025	08/01/2025	Jun Hua Hu	☒	\$2279.00
☐ 37092	08/01/2025	08/01/2025	Lien Diep	☒	\$1493.00
☐ 37093	08/01/2025	08/01/2025	Dajojo, LLC	☒	\$1433.00
☐ 37094	08/01/2025	08/01/2025	Wen Chia Ko	☒	\$2190.00
☐ 37095	08/01/2025	08/01/2025	Investor Trust Realty Group, Inc.	☒	\$1425.00
☐ 37096	08/01/2025	08/01/2025	Sieu Tuan Phan	☒	\$2248.00
☐ 37097	08/01/2025	08/01/2025	Ana Thai	☒	\$1029.00
☐ 37098	08/01/2025	08/01/2025	SRI Properties No 15 LLC	☒	\$1388.00
☐ 37099	08/01/2025	08/01/2025	Larry Chow	☒	\$2021.00
☐ 37100	08/01/2025	08/01/2025	T & T Asset Holding, LLC	☒	\$229.00
☐ 37101	08/01/2025	08/01/2025	Mousa Boushaaya	☒	\$1848.00
☐ 37102	08/01/2025	08/01/2025	Tuan Viet Ho	☒	\$2190.00

☐ 37103	08/01/2025	08/01/2025	Xiaomin Lin and Xiaoxi Wu	☒	\$2463.00
☐ 37104	08/01/2025	08/01/2025	Housing Authority Of The County Of	☒	\$13851.79
☐ 37105	08/01/2025	08/01/2025	4324 Walnut St LLC	☒	\$2716.00
☐ 37106	08/01/2025	08/01/2025	El Monte Housing Partners LP	☒	\$12989.00
☐ 37107	08/01/2025	08/01/2025	Joseph T. Tung	☒	\$1130.00
☐ 37108	08/01/2025	08/01/2025	Alamitas LLC	☒	\$1002.00
☐ 37109	08/01/2025	08/01/2025	Avalon Monrovia LLC	☒	\$2216.00
☐ 37110	08/01/2025	08/01/2025	Pro Management Inc.	☒	\$1742.00
☐ 37111	08/01/2025	08/01/2025	Andrew & Eva Fogg	☒	\$1497.00
☐ 37112	08/01/2025	08/01/2025	Heritage Park Villas LP	☒	\$27457.00
☐ 37113	08/01/2025	08/01/2025	Heritage Park Villas LP	☒	\$7142.00
☐ 37114	08/01/2025	08/01/2025		☒	\$4178.00
☐ 37115	08/01/2025	08/01/2025	Manapa Enterprises LLC	☒	\$1495.00
☐ 37116	08/01/2025	08/01/2025		☒	\$6560.00
☐ 37117	08/01/2025	08/01/2025	Oak Park Monrovia, LP	☒	\$32776.00
☐ 37118	08/01/2025	08/01/2025	Palo Verde Apartments, LP	☒	\$893.00
☐ 37119	08/01/2025	08/01/2025	Eladio Diaz	☒	\$1816.00
☐ 37120	08/01/2025	08/01/2025	Sharon Campbell	☒	\$3087.00
☐ 37121	08/01/2025	08/01/2025	John M Jacquet Sr.	☒	\$2053.00
☐ 37122	08/01/2025	08/01/2025	Steven Eraj Espantman and Marta	☒	\$1440.00
☐ 37123	08/01/2025	07/01/2025	Linda Alice Enriquez	☒	\$2237.00
☐ 37124	08/01/2025	08/01/2025	Ha X Van	☒	\$4871.00
☐ 37125	08/01/2025	08/01/2025	Chen Jackson	☒	\$740.00
☐ 37126	08/01/2025	07/01/2025	Group XII Properties, LP	☒	\$1726.00
☐ 37127	08/01/2025	08/01/2025	Philip Tsui	☒	\$779.00
☐ 37128	08/01/2025	08/01/2025	Paul Yen	☒	\$1587.00
☐ 37129	08/01/2025	07/17/2025	May Kunka	☒	\$2405.00
☐ 37130	08/01/2025	08/01/2025	Becky Binh Nguyet Luu or Eddie Ma	☒	\$1517.00
☐ 37131	08/01/2025	08/01/2025	Tinh Van Le	☒	\$729.00
☐ 37132	08/01/2025	08/01/2025	The Six Straws LLC	☒	\$7112.00
☐ 37133	08/01/2025	08/01/2025	Twelve31 Partners LP	☒	\$3064.00
☐ 37134	08/01/2025	08/01/2025	Everardo Garcia	☒	\$2714.00
☐ 37135	08/01/2025	08/01/2025	Ngoc T. Lieu	☒	\$2819.00
☐ 37136	08/01/2025	08/01/2025	Alfred Tai-Kong Ho and Lisa Chen	☒	\$875.00
☐ 37137	08/01/2025	08/01/2025	Covina 023 Woods 206 LP c/o	☒	\$763.00
☐ 37138	08/01/2025	08/01/2025	Doreen Han	☒	\$1898.00
☐ 37139	08/01/2025	07/16/2025	3939 Maxson #200N, LP	☒	\$2544.00
☐ 37140	08/01/2025	08/01/2025	Cecilia Lan Cao	☒	\$1548.00
☐ 37141	08/01/2025	08/01/2025	Baldwin Park Family Housing Limited	☒	\$30233.00
☐ 37142	08/01/2025	07/01/2025	Grace Chiou	☒	\$1651.00
☐ 37143	08/01/2025	08/01/2025	Marina Alvarez	☒	\$2156.00
☐ 37144	08/01/2025	08/01/2025	Zhi Min Li and WXL Investments Inc.	☒	\$1070.00
☐ 37145	08/01/2025	08/01/2025	Sui Man Mak	☒	\$1084.00
☐ 37146	08/01/2025	08/01/2025	Henry Wong	☒	\$2038.00
☐ 37147	08/01/2025	08/01/2025	West Covina Senior Villas II, LP	☒	\$1017.00
☐ 37148	08/01/2025	08/01/2025	Francisco J. Sanchez and Gloria	☒	\$1043.00

☐ 37149	08/01/2025	08/01/2025	Blessed Rock of El Monte	☒	\$25454.00
☐ 37150	08/01/2025	07/01/2025	Blessed Rock of El Monte	☒	\$4424.00
☐ 37151	08/01/2025	08/01/2025	Joanne Pham Chau	☒	\$2524.00
☐ 37152	08/01/2025	08/01/2025	Vintage Park, LLC dba: Vintage Park	☒	\$7636.00
☐ 37153	08/01/2025	08/01/2025	Alfonso Contreras	☒	\$962.00
☐ 37154	08/01/2025	08/01/2025	Ryan Quach and Hue Cao	☒	\$1498.00
☐ 37155	08/01/2025	08/01/2025	Windwood West Covina, L.P. c/o GK	☒	\$1588.00
☐ 37156	08/01/2025	08/01/2025	Alta Vista Villas, LP c/o Yale	☒	\$3696.00
☐ 37157	08/01/2025	08/01/2025	West Covina Seniors Villas I	☒	\$1003.00
☐ 37158	08/01/2025	08/01/2025	Post Brookhollow , LP	☒	\$22263.00
☐ 37159	08/01/2025	08/01/2025	Alexander Chan	☒	\$2516.00
☐ 37160	08/01/2025	08/01/2025	Phat Binh Vuong	☒	\$1126.00
☐ 37161	08/01/2025	08/01/2025	Alan Wu	☒	\$831.00
☐ 37162	08/01/2025	08/01/2025	Keymax Group, Inc	☒	\$3280.00
☐ 37163	08/01/2025	08/01/2025	Lawe Family Trust	☒	\$794.00
☐ 37164	08/01/2025	08/01/2025	Henry Ho	☒	\$1300.00
☐ 37165	08/01/2025	08/01/2025	PAMA IV Properties, LP	☒	\$4958.00
☐ 37166	08/01/2025	08/01/2025	Roger Hin Nam Mak	☒	\$7793.00
☐ 37167	08/01/2025	08/01/2025	LAT Investments, LLC	☒	\$3924.00
☐ 37168	08/01/2025	08/01/2025	Kimmie Mu Matsunaga	☒	\$4291.00
☐ 37169	08/01/2025	08/01/2025	Xitlalai Del Real Sanchez	☒	\$1713.00
☐ 37170	08/01/2025	08/01/2025	Delgar IV LLC	☒	\$1377.00
☐ 37171	08/01/2025	07/01/2025	Mary L Haynes	☒	\$1134.00
☐ 37172	08/01/2025	08/01/2025		☒	\$2025.00
☐ 37173	08/01/2025	08/01/2025	Betty Chim Lieu	☒	\$1493.00
☐ 37174	08/01/2025	08/01/2025	Kimberly Nguyen	☒	\$1014.00
☐ 37175	08/01/2025	08/01/2025	Joseph M. Kwok	☒	\$2216.00
☐ 37176	08/01/2025	08/01/2025	Mack E Titus	☒	\$1776.00
☐ 37177	08/01/2025	08/01/2025	Propman Inc.	☒	\$1304.00
☐ 37178	08/01/2025	08/01/2025	Lourdes J. Garrison	☒	\$1660.00
☐ 37179	08/01/2025	08/01/2025	Lois J Gaston	☒	\$1839.00
☐ 37180	08/01/2025	08/01/2025	Doan & Lily Thi	☒	\$2300.00
☐ 37181	08/01/2025	08/01/2025	El Monte Affordable Housing Partner	☒	\$931.00
☐ 37182	08/01/2025	08/01/2025	Jose Baudelio Delgado	☒	\$1594.00
☐ 37183	08/01/2025	08/01/2025	Larry Mimms	☒	\$1600.00
☐ 37184	08/01/2025	08/01/2025		☒	\$3059.00
☐ 37185	08/01/2025	08/01/2025	Fat Law	☒	\$946.00
☐ 37186	08/01/2025	08/01/2025	Kevin Kambor Kwong and Yuk Ming	☒	\$1458.00
☐ 37187	08/01/2025	08/01/2025	Dwight Chang	☒	\$2484.00
☐ 37188	08/01/2025	08/01/2025	Cameron Park Community Partners,	☒	\$1893.00
☐ 37189	08/01/2025	08/01/2025	Mozhgan Tavakoli	☒	\$5154.00
☐ 37190	08/01/2025	08/01/2025	Lourdes Vela	☒	\$4331.00
☐ 37191	08/01/2025	08/01/2025	Gilbert Roybal	☒	\$734.00
☐ 37192	08/01/2025	08/01/2025	Philip & Fanny Kwok	☒	\$1665.00
☐ 37193	08/01/2025	08/01/2025	Woodside Village Apartments LP	☒	\$16955.00
☐ 37194	08/01/2025	08/01/2025	Cynthia Pham	☒	\$664.00

☐ 37195	08/01/2025	08/01/2025	Katie Yau and Daniel Hong	☒	\$3178.00
☐ 37196	08/01/2025	07/01/2025	Fanny Chan	☒	\$1195.00
☐ 37197	08/01/2025	07/01/2025	Kwan and Mei Chiang	☒	\$1324.00
☐ 37198	08/01/2025	08/01/2025	Sergio Molina	☒	\$1600.00
☐ 37199	08/01/2025	08/01/2025	Fortune America	☒	\$1768.00
☐ 37200	08/01/2025	08/01/2025	Jason Tran	☒	\$1028.00
☐ 37201	08/01/2025	08/01/2025	Chuen Lau	☒	\$4130.00
☐ 37202	08/01/2025	08/01/2025	Tanya H Chen	☒	\$2887.00
☐ 37203	08/01/2025	08/01/2025	Dan Thanh Peng and Hoan Peng	☒	\$1594.00
☐ 37204	08/01/2025	08/01/2025	Sunset Square #200U, LP	☒	\$9166.32
☐ 37205	08/01/2025	08/01/2025	Ngoc Lieu	☒	\$1362.00
☐ 37206	08/01/2025	08/01/2025	Lark Ellen Village	☒	\$15196.00
☐ 37207	08/01/2025	08/01/2025	Xuyen Thach Han	☒	\$3093.00
☐ 37208	08/01/2025	08/01/2025	Kim Wah Wong and Sau Yi Wong	☒	\$1592.00
☐ 37209	08/01/2025	08/01/2025	Lucena A Ewing	☒	\$3438.00
☐ 37210	08/01/2025	08/01/2025	Christine Wu or Joseph Wu	☒	\$1881.00
☐ 37211	08/01/2025	08/01/2025	Jocelyn Jae Jhong	☒	\$3445.00
☐ 37212	08/01/2025	08/01/2025	Emilio De Jesus Cruz	☒	\$429.00
☐ 37213	08/01/2025	08/01/2025	Delgar V LLC	☒	\$1284.00
☐ 37214	08/01/2025	08/01/2025	Isabel R Sanchez	☒	\$1847.00
☐ 37215	08/01/2025	08/01/2025	Cienega Garden Apartments	☒	\$8988.00
☐ 37216	08/01/2025	08/01/2025	Vinh Hong Lai	☒	\$5743.00
☐ 37217	08/01/2025	08/01/2025	LPC 1829 E Workman Ave., LLC	☒	\$6089.00
☐ 37218	08/01/2025	08/01/2025	EZ 50 LLC	☒	\$1863.00
☐ 37219	08/01/2025	08/01/2025	Kuen K Wong	☒	\$1500.00
☐ 37220	08/01/2025	08/01/2025	Doreen E Ewing	☒	\$3665.00
☐ 37221	08/01/2025	08/01/2025	Moller Property Management	☒	\$1409.00
☐ 37222	08/01/2025	07/01/2025	TPA/NASCH LLC, Westgate as a sole	☒	\$4824.00
☐ 37223	08/01/2025	08/01/2025	TDF LP - Pacific Towers c/o Winn	☒	\$13180.00
☐ 37224	08/01/2025	08/01/2025	Paul & Annie W Chau	☒	\$889.00
☐ 37225	08/01/2025	08/01/2025	Gilbert Dominguez	☒	\$9862.00
☐ 37226	08/01/2025	08/01/2025	Mary Ann Norwood	☒	\$1447.00
☐ 37227	08/01/2025	08/01/2025	Eric Yu	☒	\$2391.00
☐ 37228	08/01/2025	08/01/2025	Up Hill Investment Inc.	☒	\$1861.00
☐ 37229	08/01/2025	08/01/2025	Dieu Van Huynh	☒	\$916.00
☐ 37230	08/01/2025	07/01/2025	Kelly Nguyen	☒	\$1830.00
☐ 37231	08/01/2025	08/01/2025	Vijay Gulati	☒	\$3544.00
☐ 37232	08/01/2025	08/01/2025	Nancy Mikhaiel	☒	\$2314.00
☐ 37233	08/01/2025	08/01/2025	Badillo Street Senior Apartments, L.P.	☒	\$28379.00
☐ 37234	08/01/2025	08/01/2025	Monrovia Heritage Park LP	☒	\$23127.00
☐ 37235	08/01/2025	08/01/2025	Tyler-Valley Metro Housing, LP	☒	\$12890.00
☐ 37236	08/01/2025	07/01/2025	James or Barbara Fox	☒	\$1159.00
☐ 37237	08/01/2025	08/01/2025	Mayra Ortega	☒	\$1373.00
☐ 37238	08/01/2025	08/01/2025	Sel Homes LLC	☒	\$9422.00
☐ 37239	08/01/2025	08/01/2025	Hui Chuan Wang	☒	\$4895.00
☐ 37240	08/01/2025	08/01/2025	Nhan Nguyen and Amy Tran	☒	\$3007.00

☐ 37241	08/01/2025	08/01/2025	Puente Villa LLC	☒	\$3022.00
☐ 37242	08/01/2025	08/01/2025	RAMONA BLVD. FAMILY	☒	\$11278.00
☐ 37243	08/01/2025	08/01/2025	AJG Realty Inc.	☒	\$2038.00
☐ 37244	08/01/2025	08/01/2025	Maria Martha Martinez	☒	\$8033.00
☐ 37245	08/01/2025	08/01/2025	Antonio & Aida Rinos	☒	\$1807.00
☐ 37246	08/01/2025	08/01/2025	Greater San Gabriel Valley Property	☒	\$1848.00
☐ 37247	08/01/2025	08/01/2025	Annette C Scott	☒	\$1509.00
☐ 37248	08/01/2025	08/01/2025	1024 Royal Oaks LP dba Whispering	☒	\$19759.00
☐ 37249	08/01/2025	08/01/2025	1024 Royal Oaks LP dba Whispering	☒	\$10628.00
☐ 37250	08/01/2025	08/01/2025	Khiem Nguyen, Authorized Signer	☒	\$2463.00
☐ 37251	08/01/2025	08/01/2025	Derek Sim	☒	\$2176.00
☐ 37252	08/01/2025	08/01/2025	Josephine Tran	☒	\$1154.00
☐ 37253	08/01/2025	08/01/2025	Therese Marie Simon	☒	\$2192.00
☐ 37254	08/01/2025	08/01/2025	Allan M. & Virginia J Chipp and Ralph	☒	\$1151.00
☐ 37255	08/01/2025	08/01/2025	Zi Jian Li	☒	\$972.00
☐ 37256	08/01/2025	08/01/2025	Minh A Nguyen	☒	\$1778.00
☐ 37257	08/01/2025	08/01/2025	DelGar I LLC.	☒	\$1316.00
☐ 37258	08/01/2025	08/01/2025	Jaime Barcena	☒	\$1550.00
☐ 37259	08/01/2025	08/01/2025	Monica D Mao	☒	\$1489.00
☐ 37260	08/01/2025	08/01/2025	Shiu-Ein Huang	☒	\$308.00
☐ 37261	08/01/2025	08/01/2025	The Promenade Housing Partners, LP	☒	\$7088.00
☐ 37262	08/01/2025	08/01/2025	Paramjit S Nijjar	☒	\$3400.00
☐ 37263	08/01/2025	08/01/2025	Rosa Beltran	☒	\$2003.00
☐ 37264	08/01/2025	08/01/2025	David Wagner	☒	\$1156.00
☐ 37265	08/01/2025	08/01/2025	Ynfante Holdings I, LLC	☒	\$789.00
☐ 37266	08/01/2025	08/01/2025	Roman Basin	☒	\$2132.00
☐ 37267	08/01/2025	08/01/2025	Sandhya Kal and Padma Kal	☒	\$2915.00
☐ 37268	08/01/2025	08/01/2025	Venancio Felix	☒	\$278.00
☐ 37269	08/01/2025	08/01/2025	Nomer Lacson	☒	\$2041.00
☐ 37270	08/01/2025	08/01/2025	Anna & Simon Choi	☒	\$1519.00
☐ 37271	08/01/2025	08/01/2025	Chung Thi Pham	☒	\$2540.00
☐ 37272	08/01/2025	08/01/2025		☒	\$2463.00
☐ 37273	08/01/2025	08/01/2025	Roy Lam	☒	\$1345.00
☐ 37274	08/01/2025	08/01/2025	Golden Dragon Properties LLC c/o	☒	\$575.00
☐ 37275	08/01/2025	08/01/2025	Nancy H Shen	☒	\$955.00
☐ 37276	08/01/2025	08/01/2025	Richard A DaSylveira	☒	\$408.00
☐ 37277	08/01/2025	08/01/2025	Sara Romo	☒	\$2440.00
☐ 37278	08/01/2025	08/01/2025	Singing Wood Senior Housing LP	☒	\$19740.00
☐ 37279	08/01/2025	08/01/2025	Sitara B. Mamdani	☒	\$2446.00
☐ 37280	08/01/2025	08/01/2025	Garvey Senior Affordable Partners, LP	☒	\$4526.00
☐ 37281	08/01/2025	08/01/2025	Amy Phan Tran	☒	\$1789.00
☐ 37282	08/01/2025	08/01/2025	Ryan Kinsong Woo and Ching King	☒	\$991.00
☐ 37283	08/01/2025	07/01/2025	Mei Yan Chen	☒	\$893.00
☐ 37284	08/01/2025	08/01/2025	Shawn Hui Zhen	☒	\$3176.00

Total	\$819,259.11
Average	\$1,450.02
Unit Count	517
Average Weighted by Unit Count	\$1,590.76
Hard to House Count	2

STAFF REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Finance Director
PREPARED BY: Anthony Ceballos, Accountant
DATE: August 20, 2025
SUBJECT: Treasurer's Report HA - June 2025

SUMMARY:

Attached is the Treasurer's Report for the month of June 2025. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:

It is recommended that the Board receive and file the Treasurer's Report for June 2025.

FISCAL IMPACT:

None

BACKGROUND:

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:

None

ALTERNATIVES:

None

CEQA REVIEW:

None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Treasurer Report June 2025

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
* City-Including General Fund & all other Special Revenue Funds	4.269%	Varies	Varies	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07	\$ 35,995,984.07
* Housing Authority	4.269%	Varies	Varies	-	-	-	-
				<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>	<u>35,995,984.07</u>
<u>US Government Bonds</u>							
* Federal Farm CR BKS Bond 4.3300% (King Capital Advisors)	4.330%	11/8/2024	11/5/2026	2,000,000.00	2,000,000.00	2,000,000.00	1,997,700.00
* Federal Home LN MTG Corp Medium Term NTS Fed R 4.000% 08/14/29 B/E DTD 08/14/24 Callable 02/14/25 Moody Rating Aaa S & P Rating AA+ (Multi-Bank Securities Inc.)	4.000%	8/14/2024	8/14/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,986,500.00
* Federal Home LN MTG Corp Medium Term NTS FED 5.050% 07/30/29 B/E DTD 07/31/24 Callable 07/30/25 (Multi-Bank Securities Inc.)	5.050%	7/31/2024	7/30/2029	6,500,000.00	6,500,000.00	6,500,000.00	6,490,835.00
* Federal Home LN BKS 4.500% 2/23/27 B/E DTD 02/27/25 Callable 05/23/25 @ 100.000 1ST CPN DTE 08/23/25 Moody Rating Aaa S&P Rating AA+ (Piper Sandler & Co.)	4.500%	2/27/2025	2/23/2027	2,000,000.00	2,000,000.00	2,000,000.00	1,997,880.00
* FEDERAL HOME LN BKS CONS BD 4.500% 04/17/28 B/E DTD 04/25/25 CALLABLE 10/17/25 @ 100.000 Moody Rating Aaa S & P (Piper Sandler & Co.)	4.500%	4/25/2025	4/17/2028	9,000,000.00	9,000,000.00	9,000,000.00	8,987,580.00
* FEDERAL HOME LN BKS CONS BD 4.500% 10/16/28 B/E DTD 04/24/25 CALLABLE 10/16/25 @ 100.000 Moody Rating Aaa S&P	4.500%	4/24/2025	10/16/2028	3,000,000.00	3,000,000.00	3,000,000.00	2,996,580.00
* Federal Home LN BKS CONS BD 4.650% 01/22/27 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.650%	1/30/2025	1/22/2027	5,000,000.00	5,000,000.00	5,000,000.00	4,994,100.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 4.520% 01/21/27 B/E DTD 01/21/25 CALLABLE 01/21/26 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	4.520%	1/21/2025	1/21/2027	6,269,000.00	6,269,000.00	6,269,000.00	6,275,958.59
* FEDERAL HOME LN BKS CONS BD 5.250% 01/22/30 B/E DTD 01/30/25 CALLABLE 07/22/25 @ 100.000 Moody Rating Aaa (Piper Sandler & Co.)	5.250%	1/30/2025	1/22/2030	3,000,000.00	3,000,000.00	3,000,000.00	2,996,880.00
				<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,769,000.00</u>	<u>38,724,013.59</u>
<u>US Bank - Debt Service Trustee Accounts</u>							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	4,090,938.91	4,090,938.91	4,090,938.91	4,090,938.91
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	908,303.63	908,303.63	908,303.63	908,303.63
				<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>	<u>4,999,242.54</u>
				<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,764,226.61</u>	<u>\$ 79,719,240.20</u>
Total Investments						\$ 79,764,226.61	
Cash with BMO							
City Checking (General)						4,269,492.27	
City Miscellaneous Cash (W/C, P/R)						126,024.12	
CNG Station						69.66	
Housing Authority						1,233,546.24	
Money Market Plus						1,032,581.83	
Successor Agency						<u>114,249.97</u>	
Total Cash with BMO						6,775,964.09	
Investment Brokerage (Cash & Cash Equivalents)						<u>44,323.56</u>	
Total Cash and Investments						<u>\$ 86,584,514.26</u>	

CITY OF BALDWIN PARK
TREASURER'S REPORT
6/30/2025

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was no investment maturity/purchase transactions made for the month of June 2025 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:



Rose Tam
Director of Finance

STAFF REPORT

TO: Honorable Mayor and Members of the City Council and Housing Authority

FROM: Manuel Carrillo Jr, Chief Executive Officer

PREPARED BY: Rose Tam, Finance Director

DATE: August 20, 2025

SUBJECT: Conduct a Public Hearing and Adopt Resolution No. 2025-031 and Resolution No. HA 2025-005 Approving the Adoption of an Updated Fee Schedule for Issuing, Processing and Filing of Various City Services and Permits

SUMMARY:

The City charges various user fees to recover the costs of services provided directly to individuals or entities. Periodic review of these fees is necessary to ensure that the City is adequately recovering its costs in compliance with applicable state law, including California Government Code Sections 66014 and 66016.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Conduct a public hearing regarding the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule; and
2. Adopt Resolution No. 2025-031 and HA 2025-005 approving the Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule.

FISCAL IMPACT:

Approval of the updated Proposed City of Baldwin Park and Baldwin Park Housing Authority Fee Schedule is expected to enhance cost recovery and ensure that fees more accurately reflect the actual cost of services provided. The proposed changes are expected to result in a positive fiscal impact; however, the extent of this impact will depend on future service demand and the level of fee adoption.

BACKGROUND:

To ensure proper implementation, the City engaged Willdan Financial to prepare a Comprehensive User Fee Study. The study provides a detailed cost-of-service analysis for the City's fee-based programs and services. The analysis identifies the direct and indirect costs associated with providing each service and recommends updated fees to achieve full or partial cost recovery based on policy direction and legal requirements.

The proposed updates to the User Fee Schedule are intended to ensure fairness, transparency, and consistency for service users. Staff evaluated each fee individually, updating most of them to reflect the actual cost of service while also considering the broader impact on the community. The proposed Fee Schedule does not introduce any new taxes.

There are certain fees that remain unchanged from the prior year. Staff are currently conducting a comprehensive evaluation of each fee, including an analysis of actual service costs and a comparison with rates charged by neighboring cities. This review will ensure that any future adjustments are both cost-justified and consistent with regional standards. The majority of the fees under review pertain to Building and Public Works services, with a

smaller portion relating to the Police Department and animal control services. Staff will return to the City Council at a later date with recommendations for any proposed adjustments.

DISCUSSION:

None

ALTERNATIVES:

Provide staff alternative direction whether to proceed with the proposed updated Fee Schedule

CEQA REVIEW:

None

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Resolution No. 2025-031
2. Resolution No. HA 2025-005
3. City of Baldwin Park and HA Fee Schedule

RESOLUTION NO. 2025-031

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK
APPROVING THE ADOPTION OF AN UPDATED FEE SCHEDULE FOR
ISSUING, PROCESSING AND FILING OF VARIOUS CITY SERVICES AND
PERMITS**

WHEREAS, pursuant to Article XIII C of the California State Constitution, it is the intent of the City Council of the City of Baldwin Park to require the ascertainment and recovery of costs incurred by the City from the provision of services to the public; and

WHEREAS, the City updated the cost of City service fees based on a user fee study; and

WHEREAS, a properly noticed public hearing was held on August 20, 2025 to receive public comments on the proposed updated City of Baldwin Park Fee Schedule.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK
DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:**

1. The updated Fee Schedule for each fee and service charge is set forth in Exhibit "A", attached hereto and incorporated by reference, is hereby approved.
2. The fees established in Exhibit A shall become effective sixty (60) days after the effective date of this Resolution.
3. The City Clerk shall certify as to the adoption of the Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 20th day of August 2025.

ALEJANDRA AVILA
MAYOR

[ATTESTATION ON THE NEXT PAGE]

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing **Resolution No. 2025-031** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **August 20, 2025** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

RESOLUTION NO. HA 2025-005

**A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF
BALDWIN PARK APPROVING THE ADOPTION OF AN UPDATED FEE
SCHEDULE FOR ISSUING, PROCESSING AND FILING OF VARIOUS
SERVICES AND PERMITS**

WHEREAS, pursuant to Article XIII C of the California State Constitution, it is the intent of the Members of the Housing Authority of the City of Baldwin Park to require the ascertainment and recovery of costs incurred by the Agency from the provision of services to the public; and

WHEREAS, the Authority updated the cost of service fees based on a user fee study; and

WHEREAS, a properly noticed public hearing was held on August 20, 2025 to receive public comments on the proposed updated Fee Schedule.

**NOW THEREFORE, THE HOUSING AUTHORITY BOARD MEMBERS OF THE
CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:**

1. The updated Fee Schedule for each fee and service charge is set forth in Exhibit "A", attached hereto and incorporated by reference, is hereby approved.
2. The fees established in Exhibit A shall become effective sixty (60) days after the effective date of this Resolution.
3. The City Clerk shall certify as to the adoption of the Resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, AND ADOPTED this 20th day of August 2025.

ALEJANDRA AVILA
CHAIR

[ATTESTATION ON THE NEXT PAGE]

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing **Resolution No. HA 2025-005** was duly and regularly approved and adopted by the Members of the Housing Authority of the City of Baldwin Park at a regular meeting of the Housing Authority on **August 20, 2025**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

CITY OF BALDWIN PARK/HOUSING AUTHORITY FEE SCHEDULE

SERVICE/APPLICATION	Current Fee	Proposed Fee Change	Comments
BUILDING PERMIT, PLAN CHECK & INSPECTION FEES	Refer to Exhibit A-1		
PLANNING FEES	Refer to Exhibit A-2		
POLICE FEES	Refer to Exhibit A-3		
PUBLIC WORK FEES	Refer to Exhibit A-4		
RECREATION PROGRAM FEES	Refer to Exhibit A-5		
ADMINISTRATION & MISCELLANEOUS			
ANIMAL CARE AND CONTROL LICENSE FEE	Fees Remain Unchanged		
TRANSIT CENTER PARKING FEE	\$1-\$3		
TRANSIT CENTER OVERNIGHT PARKING PERMIT	\$1-\$3		
TRANSIT CENTER MONTHLY PARKING PERMIT (RESIDENT)	\$10		
TRANSIT CENTER MONTHLY PARKING PERMIT (NON-RESIDENT)	\$30		
BUSINESS LICENSE FEE	Fees Remain Unchanged		
BUSINESS LICENSE RENEWAL PROCESSING FEE	\$10	\$21	
BUSINESS LICENSE LISTING	\$5	\$6	
BUSINESS LICENSE INSPECTION FEE		\$165	New fee; Business and Commercial Inspection for Business License
PASSPORT SERVICE	\$35		
CREDIT CARD SERVICE FEE/CONVENIENCE FEE	2.14%	Actual Cost	Credit card fees varies by merchant processing companies and credit cards used
COLLECTION SERVICES FEE			
Payment received within 30 days of notice	No fee charged		
Payment received after 30 days of notice	19%		
Out of State referral	22%		
With legal/court action	22%		
NSF CHECK PROCESSING	\$25		
STOP PAYMENT and/or REISSUE CHECK	\$35		

**CITY OF BALDWIN PARK/HOUSING AUTHORITY
FEE SCHEDULE**

SERVICE/APPLICATION	Current Fee	Proposed Fee Change	Comments
ADMIN FEE - COMMUNITY ENHANCEMENT CITATIONS	\$75	\$85	
PUBLIC RECORDS COPY CHARGE			
1st page	\$0.25 per copy	\$1.00 per copy	
Additional page	\$0.25 per copy	\$0.50 per copy	
CD REPORT COPY	\$15		Delete, no longer provided

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Service / Application	Current Fee
BUILDING PERMITS - NEW CONSTRUCTION	
Building Permits - Retail (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.54 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,675 plus \$0.35 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,429 plus \$0.35 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,185 plus \$0.35 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$9,733 plus \$0.35 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$18,508 plus \$0.35 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$27,258 plus \$0.35 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$36,095 plus \$0.35 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$44,951 plus \$0.35 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$53,726 plus \$0.35 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$62,501 plus \$0.35 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$71,276 plus \$0.39 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Office (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.69 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,425 plus \$0.50 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$5,930 plus \$0.50 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$8,435 plus \$0.50 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$13,483 plus \$0.50 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$26,008 plus \$0.50 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$38,533 plus \$0.50 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$51,095 plus \$0.50 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$63,701 plus \$0.50 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$76,226 plus \$0.50 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$88,751 plus \$0.50 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$101,276 plus \$0.54 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Industrial (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.46 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,308 plus \$0.28 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,688 plus \$0.28 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,075 plus \$0.28 per sq.ft. in excess of 15,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

25,001-50,000 sq.ft.	\$7,880 plus \$0.28 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$14,795 plus \$0.28 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$21,718 plus \$0.28 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$28,670 plus \$0.28 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$35,673 plus \$0.28 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$42,588 plus \$0.28 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$49,511 plus \$0.28 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$56,426 plus \$0.31 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Cannabis Facilities (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.26 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,354 plus \$1.06 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,981 plus \$1.06 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$17,008 plus \$1.06 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$27,975 plus \$1.06 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$54,325 plus \$1.06 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$80,295 plus \$1.06 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$107,659 plus \$1.06 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$134,372 plus \$1.06 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$161,000 plus \$1.06 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$187,630 plus \$1.06 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$214,257 plus \$1.11 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Single Family Residential (New Construction)	
1-1,500 sq.ft.	\$500 minimum or \$1.03 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,546 plus \$0.57 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,404 plus \$0.54 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,210 plus \$0.55 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,027 plus \$1.01 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Multi Family Residential (New Construction Per Building)	
1-1,500 sq.ft.	\$500 minimum or \$0.97 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,456 plus \$0.49 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,183 plus \$0.49 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$2,932 plus \$0.49 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,660 plus \$0.95 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Patio Cover (New Construction - All types such as Solid Wood, Open Lattice, or Tile)	

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1-300 sq.ft.	\$184 minimum
301-400 sq.ft.	\$184 plus \$0.91 per sq.ft. in excess of 300 sq.ft.
Over 400 sq.ft.	\$275 plus \$0.92 per sq.ft. in excess of 400 sq.ft.
BUILDING PERMITS - REMODELS, ALTERATIONS, ADDITIONS AND TENANT IMPROVEMENTS	
Building Permits - Retail (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.54 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,675 plus \$0.36 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,468 plus \$0.35 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,185 plus \$0.35 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$9,733 plus \$0.35 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$18,508 plus \$0.35 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$27,283 plus \$0.35 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$36,095 plus \$0.35 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$44,951 plus \$0.35 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$53,726 plus \$0.35 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$62,501 plus \$0.35 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$71,276 plus \$0.39 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Office (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.69 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,425 plus \$0.50 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$5,930 plus \$0.50 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$8,435 plus \$0.50 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$13,483 plus \$0.50 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$26,008 plus \$0.50 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$38,533 plus \$0.50 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$51,095 plus \$0.50 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$63,701 plus \$0.50 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$76,226 plus \$0.50 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$88,751 plus \$0.50 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$101,276 plus \$0.54 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Industrial (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.46 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,308 plus \$0.28 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,688 plus \$0.28 per sq.ft. in excess of 10,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

15,001-25,000 sq.ft.	\$5,075 plus \$0.28 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$7,880 plus \$0.28 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$14,795 plus \$0.28 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$21,718 plus \$0.28 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$28,670 plus \$0.28 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$35,673 plus \$0.28 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$42,588 plus \$0.28 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$49,511 plus \$0.28 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$56,426 plus \$0.31 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Cannabis (Remodels, Alterations, Additions and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.21 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,069 plus \$1.02 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,154 plus \$1.02 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$16,238 plus \$1.02 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$26,443 plus \$1.02 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$51,860 plus \$1.02 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$77,279 plus \$1.02 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$102,773 plus \$1.02 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$128,271 plus \$1.02 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$153,690 plus \$1.02 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$179,109 plus \$1.02 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$204,526 plus \$1.06 per sq.ft. in excess of 200,000 sq.ft.
Building Permits - Single Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.62 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$811 plus \$0.67 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.60 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,445 plus \$0.60 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,363 plus \$0.56 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,210 plus \$0.54 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,027 plus \$1.01 per sq.ft. in excess of 6,000 sq.ft.
Building Permits - Multi Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.62 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$811 plus \$0.67 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.71 per sq.ft. in excess of 1,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1,501-3,000 sq.ft.	\$1,500 plus \$0.66 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,483 plus \$0.61 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,403 plus \$0.56 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,241 plus \$1.05 per sq.ft. in excess of 6,000 sq.ft.
BUILDING PLAN CHECK FEE - NEW CONSTRUCTION	
Building Plan Check - Retail (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.57 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,858 plus \$0.39 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,788 plus \$0.39 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,719 plus \$0.39 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,618 plus \$0.39 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$20,271 plus \$0.39 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$29,923 plus \$0.39 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$39,612 plus \$0.39 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$49,265 plus \$0.39 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$58,917 plus \$0.39 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$68,607 plus \$0.39 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$78,247 plus \$0.42 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Office (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.74 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$3,683 plus \$0.55 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$6,438 plus \$0.55 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$9,194 plus \$0.55 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$14,743 plus \$0.55 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$28,521 plus \$0.55 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$42,297 plus \$0.55 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$56,112 plus \$0.55 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$69,890 plus \$0.55 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$83,667 plus \$0.55 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$97,482 plus \$0.55 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$111,260 plus \$0.59 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Industrial (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.49 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,453 plus \$0.30 per sq.ft. in excess of 5,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

10,001-15,000 sq.ft.	\$3,972 plus \$0.30 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,497 plus \$0.30 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$8,580 plus \$0.30 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$16,186 plus \$0.30 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$23,801 plus \$0.30 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$31,445 plus \$0.30 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$39,060 plus \$0.30 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$46,666 plus \$0.30 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$54,319 plus \$0.30 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$61,925 plus \$0.34 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check -Cannabis (New Construction)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.23 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$6,154 plus \$1.04 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$11,368 plus \$1.04 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$16,582 plus \$1.04 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$27,036 plus \$1.04 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$53,105 plus \$1.04 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$79,176 plus \$1.04 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$105,282 plus \$1.04 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$131,352 plus \$1.04 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$157,460 plus \$1.04 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$183,530 plus \$1.04 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$209,601 plus \$1.08 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Single Family Residential (New Construction)	
1-1,500 sq.ft.	\$500 minimum or \$1.01 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,521 plus \$0.55 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,338 plus \$0.55 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,157 plus \$0.55 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,974 plus \$0.98 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Multi Family Residential (New Construction Per Building)	
1-1,500 sq.ft.	\$500 minimum or \$1.06 per sq.ft., whichever is higher
1,501-3,000 sq.ft.	\$1,593 plus \$0.57 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,452 plus \$0.57 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,311 plus \$0.57 per sq.ft. in excess of 4,500 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Over 6,000 sq.ft.	\$4,169 plus \$1.03 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Patio Cover (all types such as solid wood, open lattice, or tile)	
1-300 sq.ft.	\$110 minimum
301-400 sq.ft.	\$110 plus \$0.38 per sq.ft. in excess of 300 sq.ft.
Over 400 sq.ft.	\$148 plus \$0.56 per sq.ft. in excess of 400 sq.ft.
BUILDING PLANS CHECK - REMODELS, ALTERATIONS, ADDITIONS AND TENANT IMPROVEMENTS	
Building Plan Check - Retail (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.55 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,731 plus \$0.37 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,574 plus \$0.37 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,417 plus \$0.37 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,140 plus \$0.37 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$19,353 plus \$0.37 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$28,567 plus \$0.37 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$37,819 plus \$0.37 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$47,032 plus \$0.37 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$56,246 plus \$0.37 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$65,497 plus \$0.37 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$74,711 plus \$0.40 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Office (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.55 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$2,731 plus \$0.40 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$4,707 plus \$0.40 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$6,716 plus \$0.40 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$10,770 plus \$0.40 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$20,810 plus \$0.40 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$30,851 plus \$0.40 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$40,930 plus \$0.40 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$50,971 plus \$0.40 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$61,011 plus \$0.40 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$71,090 plus \$0.40 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$81,131 plus \$0.43 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Industrial (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$0.47 per sq.ft., whichever is higher

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

5,001-10,000 sq.ft.	\$2,346 plus \$0.29 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$3,794 plus \$0.29 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$5,251 plus \$0.29 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$8,195 plus \$0.29 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$15,455 plus \$0.29 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$22,723 plus \$0.29 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$30,022 plus \$0.29 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$37,291 plus \$0.29 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$44,551 plus \$0.29 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$51,857 plus \$0.29 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$59,119 plus \$0.33 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Cannabis (Remodels, Alterations, Additions, and Tenant Improvements)	
1-5,000 sq.ft.	\$1,000 minimum or \$1.18 per sq.ft., whichever is higher
5,001-10,000 sq.ft.	\$5,878 plus \$1.00 per sq.ft. in excess of 5,000 sq.ft.
10,001-15,000 sq.ft.	\$10,854 plus \$1.00 per sq.ft. in excess of 10,000 sq.ft.
15,001-25,000 sq.ft.	\$15,832 plus \$1.00 per sq.ft. in excess of 15,000 sq.ft.
25,001-50,000 sq.ft.	\$25,811 plus \$1.00 per sq.ft. in excess of 25,000 sq.ft.
50,001-75,000 sq.ft.	\$50,696 plus \$1.00 per sq.ft. in excess of 50,000 sq.ft.
75,001-100,000 sq.ft.	\$75,581 plus \$1.00 per sq.ft. in excess of 75,000 sq.ft.
100,001-125,000 sq.ft.	\$100,504 plus \$1.00 per sq.ft. in excess of 100,000 sq.ft.
125,001-150,000 sq.ft.	\$125,389 plus \$1.00 per sq.ft. in excess of 125,000 sq.ft.
150,001-175,000 sq.ft.	\$150,311 plus \$1.00 per sq.ft. in excess of 150,000 sq.ft.
175,001-200,000 sq.ft.	\$175,196 plus \$1.00 per sq.ft. in excess of 175,000 sq.ft.
Over 200,000 sq.ft.	\$200,082 plus \$1.03 per sq.ft. in excess of 200,000 sq.ft.
Building Plan Check - Single Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.57 per sq.ft., whichever is higher
501-1,000 sq.ft.	\$786 plus \$0.72 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,145 plus \$0.60 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,445 plus \$0.60 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,338 plus \$0.55 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,157 plus \$0.54 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$3,973 plus \$0.98 per sq.ft. in excess of 6,000 sq.ft.
Building Plan Check - Multi Family Residential (Remodels, Alterations, Additions, and Tenant Improvements)	
1-500 sq.ft.	\$500 minimum or \$1.64 per sq.ft., whichever is higher

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

501-1,000 sq.ft.	\$822 plus \$0.76 per sq.ft. in excess of 500 sq.ft.
1,001-1,500 sq.ft.	\$1,203 plus \$0.63 per sq.ft. in excess of 1,000 sq.ft.
1,501-3,000 sq.ft.	\$1,518 plus \$0.62 per sq.ft. in excess of 1,500 sq.ft.
3,001-4,500 sq.ft.	\$2,452 plus \$0.57 per sq.ft. in excess of 3,000 sq.ft.
4,501-6,000 sq.ft.	\$3,311 plus \$0.57 per sq.ft. in excess of 4,500 sq.ft.
Over 6,000 sq.ft.	\$4,169 plus \$1.03 per sq.ft. in excess of 6,000 sq.ft.
BUILDING FEES (Others)	
Permit Issuance	\$37.50 per permit
Minimum Building Permit Fee	\$69.00 per permit
Minimum Building Plan Check Fee	At least 1 hour of Staff Time (latest rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Recordkeeping	3.75% of permit fee
Alternate Material Processing	1 1/2 hours based on the latest hourly rate
EXTENSIONS	
Extension of permit if the original permit has not been expired (one time)	\$37.52
Extension of permit if the original permit has been expired	Based on time required to complete the project and on the latest hourly rate
Extension of plan check if the original plan check has not been expired (one time)	No fee
Extension of plan check if the original plan check has been expired	Based on time required to complete the plan check application and on latest hourly rate, or 1/2 of the original plan check fee whichever is greater
Expedited Plan Check	Double plan check fee to pay for consulting firm to provide timely plan check of 5 working days
Re-inspection	\$92.00
For each additional plan check after the third plan check, fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
After-Hours Inspection	1.5 times the latest hourly rate; 4 hours minimum
Certificate:	
Certificate of Occupancy - Original	No charge
Certificate of Occupancy - Subsequent	\$56.00

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Request for Address Change	\$750.00
Garage Re-Conversion Inspection	\$275.00
School Fee Application Processing	\$31.00
Plan Imaging Fee	3.47/per sheet of plans
PLUMBING PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Plumbing Permit Fee	\$69.00 per permit
Minimum Plumbing Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Re-inspection*	FBHR of Staff Time
Plumbing Permit - Residential	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.28 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$551 plus \$0.28 per sq.ft. in excess of 2,000 sq.ft.
Plumbing Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$184 minimum
2,001-4,000 sq.ft.	\$184 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$275 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$367 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$551 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plumbing Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.19 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,285 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,469 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Permit - Restaurant	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.23 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,377 plus \$0.23 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,836 plus \$0.23 per sq.ft. in excess of 6,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Plumbing Permit - Industrial	
1-2,000 sq.ft.	\$364 minimum
2,001-4,000 sq.ft.	\$364 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$643 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Plumbing Permit - Residential Room Addition	
1-500 sq.ft.	\$182 minimum
Over 500 sq.ft.	\$182 plus \$0.19 per sq.ft. in excess of 500 sq.ft.
PLUMBING PLAN CHECK	
Plumbing Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$220 minimum
2,001-4,000 sq.ft.	\$220 plus \$0.03 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$278 plus \$0.03 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$334 plus \$0.03 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$445 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plumbing Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$550 minimum
2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Plan Check - Restaurant	
1-2,000 sq.ft.	\$550 minimum
2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Plumbing Plan Check - Industrial	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.07 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$463 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$575 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$704 plus \$0.06 per sq.ft. in excess of 8,000 sq.ft.
Plumbing Plan Check - Multifamily	
1-2,000 sq.ft.	\$550 minimum

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

2,001-4,000 sq.ft.	\$550 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
PLUMBING FEES (Others)	
UNIT FEE	
For each plumbing fixture or trap or set of fixtures on one trap (including water, drainage, piping and backflow protection)	\$170.00
Building Sanitary Waste (sewer) new or repair	\$252.00
Rainwater systems	\$170.00
For each sewer connection	\$170.00
For each sewer cap	\$170.00
Gas Piping System:	
1-5 outlets	\$170.00
Each outlet in excess of 5 outlets	\$28.00
For each industrial waste pre-treatment interceptor, including its trap and vent (except kitchen grease interceptors functioning as fixture traps)	\$335.00
For installation, alteration or repair of water piping and/or water treating equipment	\$170.00
For repair or alteration of drainage or venting piping	\$170.00
For each lawn sprinkler system or any one meter including backflow protection devices	\$170.00
For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures including necessary water piping:	
1 to 5 units	\$170.00
Each unit in excess of 5 units	\$28.00
MECHANICAL PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Mechanical Permit Fee	\$69.00 per permit
Minimum Mechanical Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Re-inspection*	FBHR of Staff Time
Mechanical Permit - Residential	
1-1,000 sq.ft.	\$91 minimum
1,001-2,000 sq.ft.	\$91 plus \$0.09 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$184 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Mechanical Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$182 minimum
2,001-4,000 sq.ft.	\$182 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$275 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$367 plus \$0.04 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$536 plus \$0.04 per sq.ft. in excess of 10,000 sq.ft.
Mechanical Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$455 minimum
2,001-4,000 sq.ft.	\$455 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$643 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$826 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Permit - Restaurant	
1-2,000 sq.ft.	\$455 minimum
2,001-4,000 sq.ft.	\$455 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$643 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$826 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Permit - Industrial	
1-2,000 sq.ft.	\$273 minimum
2,001-4,000 sq.ft.	\$273 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$643 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Mechanical Permit - Residential Room Addition	
1-500 sq.ft.	\$92 minimum
Over 500 sq.ft.	\$92 plus \$0.18 per sq.ft. in excess of 500 sq.ft.
MECHANICAL PLAN CHECK	
Mechanical Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$220 minimum
2,001-4,000 sq.ft.	\$220 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

4,001-6,000 sq.ft.	\$445 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$537 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$741 plus \$0.05 per sq.ft. in excess of 10,000 sq.ft.
Mechanical Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Plan Check - Restaurant	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Mechanical Plan Check - Industrial	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$445 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 8,000 sq.ft.
Mechanical Plan Check - Multifamily	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
MECHANICAL FEES (Others)	
UNIT FEE	
Heating Appliance (Wall Unit)	\$252.00
Installation or relocation of Ducts/Registers associated with HVAC System	
1 to 10 units	\$252.00
Each unit in excess of 10 units	\$28.00
Vent Fan	\$170.00
Kitchen Hoods - Residential or Type II	\$252.00
Kitchen Hoods - Type I Commercial	\$335.00
Gas System	\$170.00

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

FAU / FURNACE	
Under 10,000 BTU	\$252.00
Over 10,000 BTU	\$252.00
Compressor or Boiler:	
Under 3 HP	\$252.00
Greater than 3 HP but less than 15 HP	\$252.00
Greater than 15 HP but less than 30 HP	\$252.00
Greater than 30 HP but less than 50 HP	\$252.00
Greater than 50 HP	\$335.00
Fire/Smoke/Environmental Dampers	
1 to 5 units	\$170.00
Each unit in excess of 5 units	\$28.00
Miscellaneous (For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories)	\$252.00
ELECTRICAL PERMIT	
Permit Issuance	\$37.50 per permit
Minimum Electrical Permit Fee	\$69.00 per permit
Minimum Electrical Plan Check Fee	At least 1 hour of Staff Time (latest hourly rate) or the calculated amount whichever is greater
For any items which fee is not provided, the permit fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
For any items which fee is not provided, the plan check fee shall be based on hourly rate and time as determined by Building Official*	FBHR of Staff Time
Re-inspection*	FBHR of Staff Time
Electrical Permit - Residential	
1-1,000 sq.ft.	\$364 minimum
1,001-2,000 sq.ft.	\$364 plus \$0.10 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$459 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Electrical Permit - Retail & Other Commercials	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$918 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$1,285 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Electrical Permit - Dental & Medical Offices	
1-2,000 sq.ft.	\$910 minimum
2,001-4,000 sq.ft.	\$910 plus \$0.19 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$1,285 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$1,469 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Electrical Permit - Restaurant	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$918 plus \$0.05 per sq.ft. in excess of 6,000 sq.ft.
Electrical Permit - Industrial	
1-2,000 sq.ft.	\$546 minimum
2,001-4,000 sq.ft.	\$546 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$735 plus \$0.09 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$918 plus \$0.09 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$1,102 plus \$0.09 per sq.ft. in excess of 8,000 sq.ft.
Electrical Permit - Residential Room Addition	
1-500 sq.ft.	\$182 minimum
Over 500 sq.ft.	\$182 plus \$0.37 per sq.ft. in excess of 500 sq.ft.
ELECTRICAL PLAN CHECK	
Electrical Plan Check - Retail & Other Commercials	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$927 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.
Electrical Plan Check - Dental & Medical Offices	
1-2,000 sq.ft.	\$440 minimum
2,001-4,000 sq.ft.	\$440 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$667 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$890 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Electrical Plan Check - Restaurant	
1-2,000 sq.ft.	\$334 minimum
2,001-4,000 sq.ft.	\$334 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

4,001-6,000 sq.ft.	\$556 plus \$0.11 per sq.ft. in excess of 4,000 sq.ft.
Over 6,000 sq.ft.	\$778 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Electrical Plan Check - Industrial	
1-2,000 sq.ft.	\$440 minimum
2,001-4,000 sq.ft.	\$440 plus \$0.06 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-8,000 sq.ft.	\$667 plus \$0.06 per sq.ft. in excess of 6,000 sq.ft.
Over 8,000 sq.ft.	\$778 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
Electrical Plan Check - Multifamily	
1-2,000 sq.ft.	\$330 minimum
2,001-4,000 sq.ft.	\$330 plus \$0.11 per sq.ft. in excess of 2,000 sq.ft.
4,001-6,000 sq.ft.	\$556 plus \$0.06 per sq.ft. in excess of 4,000 sq.ft.
6,001-10,000 sq.ft.	\$667 plus \$0.07 per sq.ft. in excess of 6,000 sq.ft.
Over 10,000 sq.ft.	\$927 plus \$0.03 per sq.ft. in excess of 10,000 sq.ft.
ELECTRICAL FEES (Others)	
UNIT FEE	
Main Service Panel	
Up to 200A	\$170.00
200A ≥ 1000A	\$391.00
Over 1000A	\$560.33
Temporary Power Pole	
Single Pole	\$170.00
2 - 5 Poles	\$255.00
Over 5 Poles	\$680.00
Pole Lights	
1 - 5 Poles	\$170.00
Over 5 Poles	Add \$35 for each additional pole
MISCELLANEOUS PERMIT	
Building Permit - Re-Roof Residential - Asphalt Shingles	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.09 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$367 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Building Permit - Re-Roof Residential - Tile Roof	

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$459 plus \$0.09 per sq.ft. in excess of 2,000 sq.ft.
Building Permit - Re-Roof Commercial - Flat Roof	
1-2,500 sq.ft.	\$273 minimum
2,501-5,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 2,500 sq.ft.
5,001-10,000 sq.ft.	\$459 plus \$0.04 per sq.ft. in excess of 5,000 sq.ft.
Over 10,000 sq.ft.	\$643 plus \$0.04 per sq.ft. in excess of 10,000 sq.ft.
Building Permit - Re-Roof Commercial - Tile Roof	
1-1,000 sq.ft.	\$273 minimum
1,001-2,000 sq.ft.	\$273 plus \$0.19 per sq.ft. in excess of 1,000 sq.ft.
2,001-4,000 sq.ft.	\$459 plus \$0.05 per sq.ft. in excess of 2,000 sq.ft.
4,001-8,000 sq.ft.	\$551 plus \$0.05 per sq.ft. in excess of 4,000 sq.ft.
8,001-12,000 sq.ft.	\$735 plus \$0.05 per sq.ft. in excess of 8,000 sq.ft.
12,001-20,000 sq.ft.	\$918 plus \$0.04 per sq.ft. in excess of 12,000 sq.ft.
Over 20,000 sq.ft.	\$1,224 plus \$0.04 per sq.ft. in excess of 20,000 sq.ft.
Building Permit - Photovoltaic System	
Commercial	\$1000 up to 50 kW, plus \$7/kW for each additional kW between 51 kW-250 kW, plus \$5/kW above 251 kW (AB1414)
Residential	\$447 up to 15 kW, plus \$15/kW for each additional kW (AB1414)
Building Permit - Swimming Pool Standard Plan	
1-300 sq.ft.	\$459 minimum
301-500 sq.ft.	\$459 plus \$0.92 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$643 plus \$0.46 per sq.ft. in excess of 500 sq.ft.
Building Permit - Swimming Pool special engineering and/or water falls	
1-300 sq.ft.	\$643 minimum
301-500 sq.ft.	\$643 plus \$0.92 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$826 plus \$0.46 per sq.ft. in excess of 500 sq.ft.
MISCELLANEOUS PLAN CHECK	
Plan Check - Re-Roof Residential - Tile Roof	
1-1,000 sq.ft.	\$110 minimum
1,001-2,000 sq.ft.	\$110 plus \$0.08 per sq.ft. in excess of 1,000 sq.ft.
Over 2,000 sq.ft.	\$185 plus \$0.04 per sq.ft. in excess of 2,000 sq.ft.

BUILDING PERMIT, PLAN CHECK & INSPECTION FEE SCHEDULE

Plan Check - Re-Roof Commercial - Flat Roof	
1-2,500 sq.ft.	\$110 minimum
2,501-5,000 sq.ft.	\$110 plus \$0.04 per sq.ft. in excess of 2,500 sq.ft.
5,001-10,000 sq.ft.	\$222 plus \$0.02 per sq.ft. in excess of 5,000 sq.ft.
Over 10,000 sq.ft.	\$334 plus \$0.02 per sq.ft. in excess of 10,000 sq.ft.
Plan Check - Re-Roof Commercial - Tile Roof	
1-1,000 sq.ft.	\$110 minimum
1,001-2,000 sq.ft.	\$110 plus \$0.11 per sq.ft. in excess of 1,000 sq.ft.
2,001-4,000 sq.ft.	\$222 plus \$0.10 per sq.ft. in excess of 2,000 sq.ft.
4,001-8,000 sq.ft.	\$426 plus \$0.10 per sq.ft. in excess of 4,000 sq.ft.
8,001-12,000 sq.ft.	\$834 plus \$0.09 per sq.ft. in excess of 8,000 sq.ft.
12,001-20,000 sq.ft.	\$1,205 plus \$0.09 per sq.ft. in excess of 12,000 sq.ft.
Over 20,000 sq.ft.	\$1,946 plus \$0.09 per sq.ft. in excess of 20,000 sq.ft.
Plan Check - Swimming Pool Standard Plan	
1-300 sq.ft.	\$220 minimum
301-500 sq.ft.	\$220 plus \$0.57 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$334 plus \$0.56 per sq.ft. in excess of 500 sq.ft.
Plan Check - Swimming Pool special engineering and/or water falls	
1-300 sq.ft.	\$330 minimum
301-500 sq.ft.	\$330 plus \$0.58 per sq.ft. in excess of 300 sq.ft.
Over 500 sq.ft.	\$445 plus \$0.56 per sq.ft. in excess of 500 sq.ft.

Note

*Hourly Rate is the fully burdened hourly rate (FBHR) of a position that includes salary, benefits, and applicable overhead (for operational and administrative support).

Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

PLANNING FEE SCHEDULE

Planning Entitlement			Current Fee	Proposed Fee Change	Comments
PERMITS					
BUSINESS LICENSE REVIEW			\$11	\$25	
SIDEWALK VENDING PERMIT				\$160	New
TREE REMOVAL/TREE TRIMMING PERMIT			\$90 + \$50 for each additional tree	\$100 + \$50 for each additional tree	
OUTDOOR DINING PERMIT			FBHR of Staff Time + Actual Cost of City Attorney (\$175 Deposit required)		
ZONING CONFORMANCE LETTER			\$325 Deposit + FBHR of Staff Time		
MODEL HOME MARKETING COMPLEX PLAN			FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)		
GENERAL PLAN SURCHARGE					
< \$100,000			0.75% of value		
> \$100,000			\$750 + 0.50% of value over \$100,000		
Minimum amount			\$26		
PLANNING PLAN REVIEW					
SURCHARGE (% of the building valuation)			0.23% of value (\$45 minimum)		
Commercial/Industrial			Combined and see above		
Residential					
SIGN PERMIT REVIEWS					
TEMPORARY SIGN (PER SIGN)			\$21	\$35	
PERMANENT SIGN PERMIT			\$70		Delete; replace with Wall and Other Building Signs and Monument Signs
WALLS AND OTHER BUILDING SIGNS (PER SIGN)				\$140	Replacing Permanent Sign Permit
MONUMENT SIGNS (PER SIGN)				\$350	Replacing Permanent Sign Permit
SIGN PROGRAM REVIEW*			FBHR of Staff Time + Actual Cost of City Attorney (\$1,170 Deposit required per case)	FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)	
SITE PLAN AND DESIGN REVIEW					
Industrial/Commercial/Office	No. of Residential	Maximum Industrial / Commercial / Office			
New Construction - Sq. Ft.	Dwelling Units	Remodel Value			
1-1,000	1	\$100,000	\$428		Delete; replaced with new review cost structure below
1,001-3,000	2-4	\$200,000	\$611		Delete; replaced with new review cost structure below
3,001-6,000	5-6	\$400,000	\$823		Delete; replaced with new review cost structure below

PLANNING FEE SCHEDULE

6,001-10,000	7-10	\$700,000	\$1,065		Delete; replaced with new review cost structure below
10,001-15,000	11-15	\$1,000,000	\$1,490		Delete; replaced with new review cost structure below
15,001-20,000	16-20	\$1,500,000	\$1,793		Delete; replaced with new review cost structure below
20,001-27,000	21-25	Over \$1,500,000	\$2,095		Delete; replaced with new review cost structure below
27,001-35,000	26-35		\$2,401		Delete; replaced with new review cost structure below
35,001-45,000	36-45		\$2,763		Delete; replaced with new review cost structure below
45,001-60,000	46-60		\$3,156		Delete; replaced with new review cost structure below
60,001-100,000	61-100		\$3,612		Delete; replaced with new review cost structure below
100,001-150,000	101-150		\$4,068		Delete; replaced with new review cost structure below
Over 150,000	Over 150		\$4,674		Delete; replaced with new review cost structure below
ACCESSORY DWELLING UNIT (ADU) REVIEW		FBHR of Staff Time + Actual Cost of City Attorney (\$1,000 Deposit required per case)			Delete; replaced with new review cost structure below
SINGLE STORY ADDITION (GREATER THAN 200 SF AND LESS THAN 600 SF)				\$295	New; replacing old design review cost structure
SINGLE STORY ADDITION (GREATER THAN 600 SF)				\$500	New; replacing old design review cost structure
SECOND STORY ADDITION (LESS THAN 600 SF)				\$620	New; replacing old design review cost structure
SECOND STORY ADDITION (GREATER THAN 600 SF)				\$800	New; replacing old design review cost structure
NEW SINGLE STORY HOME (LESS THAN 600 SF)				\$1,000	New; replacing old design review cost structure
NEW SINGLE STORY HOME (GREATER THAN 600 SF)				\$2,000	New; replacing old design review cost structure
NEW TWO STORY HOUSE (LESS THAN 600 SF)				\$1,250	New; replacing old design review cost structure
NEW TWO STORY HOUSE (GREATER THAN 600 SF)				\$2,400	New; replacing old design review cost structure
ACCESSORY DWELLING UNIT (ADU) (GREATER THAN 800 SF AND LESS THAN 1,000 SF)				\$1,000	New; replacing old design review cost structure
ACCESSORY DWELLING UNIT (ADU) (BETWEEN 1,001 SF AND 1,200 SF)				\$1,500	New; replacing old design review cost structure
JUNIOR ACCESSORY DWELLING UNIT (JADU)				\$1,000	New; replacing old design review cost structure

PLANNING FEE SCHEDULE

SB 9 URBAN DWELLING UNIT (UDU) (LESS THAN 800 SF)		\$1,000	New; replacing old design review cost structure
SB 9 URBAN DWELLING UNIT (UDU) (GREATER THAN 800 SF)		\$2,000	New; replacing old design review cost structure
SB 9 URBAN LOT SPLIT (ULS)*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	New; replacing old design review cost structure
MINOR COMMERCIAL/MULTI-FAMILY REMODEL (NO ADDITIONS) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$750 Deposit required)	New; replacing old design review cost structure
MAJOR EXTERIOR IMPROVEMENTS TO COMMERCIAL/INDUSTRIAL (NO ADDITIONS) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,000 Deposit required)	New; replacing old design review cost structure
COMMERCIAL ADDITIONS (UP TO 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New; replacing old design review cost structure
COMMERCIAL ADDITIONS (OVER 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)	New; replacing old design review cost structure
ADDITION TO MULTI-FAMILY PROPERTY (UP TO 500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,000 Deposit required)	New; replacing old design review cost structure
ADDITION TO MULTI-FAMILY PROPERTY (GREATER THAN 500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	New; replacing old design review cost structure
NEW MULTI-FAMILY AND MIXED-USE DEVELOPMENTS (LESS THAN 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$5,000 Deposit required)	New; replacing old design review cost structure
NEW MULTI-FAMILY AND MIXED-USE DEVELOPMENTS (GREATER THAN 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$7,000 Deposit required)	New; replacing old design review cost structure
NEW COMMERCIAL DEVELOPMENTS (UP TO 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$6,000 Deposit required)	New; replacing old design review cost structure
NEW COMMERCIAL DEVELOPMENTS (OVER 2,500 SF) *		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$8,000 Deposit required)	New; replacing old design review cost structure
LANDSCAPE PLAN CHECK - RESIDENTIAL*	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,250 Deposit required)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)	
LANDSCAPE PLAN CHECK - COMMERCIAL*	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$3,500 Deposit required)	
PRELIMINARY PLAN REVIEW (DOWNTOWN)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,000 Deposit required)		Delete; replace with fixed fee on Preliminary Plan Review

PLANNING FEE SCHEDULE

PRELIMINARY PLAN REVIEW (MIXED-USE)	FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$2,500 Deposit required)		Delete; replace with fixed fee on Preliminary Plan Review
PRELIMINARY PLAN REVIEW	\$1,750		Review (Downtown and Mixed-Use)
PUBLIC WORKS ENGINEERING REVIEW DEPOSIT*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New
SUBDIVISIONS			
TENTATIVE PARCEL MAP*	FBHR of Staff Time (\$3,500 Deposit required)		
TENTATIVE TRACT MAP*	FBHR of Staff Time + Actual Cost of City Attorney (\$4,080 Deposit required)	FBHR of Staff Time (\$6,000 Deposit required)	
PUBLIC WORKS ENGINEERING REVIEW DEPOSIT*		FBHR of Staff Time + Hourly Cost of Consultant per Hour (\$1,500 Deposit required)	New
ENTITLEMENTS AND DISCRETIONARY APPLICATIONS			
CONDITIONAL USE PERMIT/ ZONE VARIANCE *	FBHR of Staff Time + Actual Cost of City Attorney (\$1,750 Deposit required per case)		Delete - separated each item
CONDITIONAL USE PERMIT*	FBHR of Staff Time (\$1,750 Deposit required per case)		Replacing Conditional use permit/Zone Variance
ZONE VARIANCE*	FBHR of Staff Time (\$1,750 Deposit required per case)		Replacing Conditional use permit/Zone Variance
SPECIFIC PLAN**	FBHR of Staff Time + Actual Cost of City Attorney (\$2,915 Deposit required per case)		
AMENDMENT TO ZONING CODE/GEN.PLAN/ZONE CHANGE	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Delete - separated each item
ZONING TEXT AMENDMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change
ZONE CHANGE**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change
GENERAL PLAN AMENDMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$3,400 Deposit required per case)		Replacing Amendment to Zoning Code/Gen. Plan/Zone Change

PLANNING FEE SCHEDULE

APPEALS, ADJUSTMENTS AND EXTENSIONS			
APPEAL TO THE ZONING ADMINISTRATOR**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$951 Filing Fee	
APPEAL TO THE PLANNING COMMISSION**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$1,500 Filing Fee	
APPEAL TO THE CITY COUNCIL**	FBHR of Staff Time + Non-refundable \$951 Filing Fee	FBHR of Staff Time + Actual Cost of City Attorney + Non-refundable \$1,500 Filing Fee	
DEVELOPMENT PLAN/AGREEMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$2,915 Deposit required per case)		
ADMINISTRATIVE ADJUSTMENT**	FBHR of Staff Time + Actual Cost of City Attorney (\$600 Deposit required per case)		
TIME EXTENSION*	\$612	FBHR of Staff Time (\$612 Deposit required per case)	
ENVIRONMENTAL			
Negative declaration	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
Mitigated negative declaration	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
ENVIRONMENTAL IMPACT REPORT REVIEW	Actual Consultant Cost plus FBHR of Staff Time (\$10,000 Deposit required)		
ENVIRONMENTAL IMPACT REPORT PROCESSING	Actual Consultant cost plus FBHR of Staff Time (\$10,000 Deposit required)		
CANNABIS			
CANNABIS APPLICATION	\$2,972.29		Delete - separated each type
CANNABIS APPLICATION (MANUFACTURING, CULTIVATION, DISTRIBUTION)**		FBHR of Staff Time + Actual Cost of City Attorney (\$50,000 Deposit required per case)	\$50k Deposit to cover legal cost
CANNABIS APPLICATION (RETAIL)**		FBHR of Staff Time + Actual Cost of City Attorney (\$50,000 Deposit required per case)	\$50k Deposit to cover legal cost
CANNABIS BACKGROUND CHECK		\$937.50 per person	New

PLANNING FEE SCHEDULE

CANNABIS LIVE SCAN		\$48.00 per person	New
CANNABIS AMENDMENT LOCATION APPLICATION**	\$2,259.30	FBHR of Staff Time + Actual Cost of City Attorney (\$30,000 Deposit required per case)	\$30k to cover legal cost
CANNABIS AMENDMENT OWNERSHIP APPLICATION**	\$2,259.43	FBHR of Staff Time + Actual Cost of City Attorney (\$15,000 Deposit required per case)	\$15k to cover legal cost
GENERAL PLAN UPDATE FEE		See note below	
COVENANT PREPARATION	\$118		Delete; can't prepare covenants due to ADU laws.
MAP COPY SERVICE	\$11.22 per hard copy		Delete; no longer provided
OUTDOOR DISPLAY REVIEW			Delete; no longer regulated
< 5,000 sq.ft.	\$367		Delete; no longer regulated
> 5,000 sq.ft.	\$610		Delete; no longer regulated

i. The Planning Division Fee Schedule shall be automatically updated annually with regard to the Consumer Price Index on July 1st of each year based upon the percentage changed in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim, CA area, for all urban consumers (CUURS49ASA0), as published by the U.S. Department of Labor ("CPI") from January of the prior year to January of the current year. This adjustment, however, will occur only if the CPI would cause an increase. If the CPI would cause a decrease, no adjustment shall be made. Updated fees will go into effect July 1st annually.

ii. A 1% General Plan update fee shall be added to the total cost of all non-Deposit-based permits/fees charged by the Planning Division.

iii. For all Site Plan and Design Review applications, the initial fee allows for two plan checks/preliminary plan reviews. All subsequent reviews will require repayment of the submittal fee and will be charged against the fully burdened hourly rates (FBHR) for each member of City Staff that is tasked with reviewing said application.

iv. All applications marked with (*) are Deposit-based applications, wherein the fee cost shown for each application is the initial Deposit fee that will need to be paid in full for Planning Staff to formally receive an application. All Deposit-based applications will be charged against the fully burdened hourly rates (FBHR) for each member of City Staff that is tasked with reviewing said application.

v. All applications marked with (**) will require the review from the City Attorney's Office (CAO), and require a Deposit to be paid, wherein both the FBHR of all City Staff and CAO staff assigned to each case will be charged against said Deposit. The actual cost of the CAO Staff Time will be incurred by the applicant in full.

POLICE FEE SCHEDULE

Service / Application	Current Fee	Proposed Fee Change	Comments
POLICE REPORT COPY			
Direct from Department - Non-resident	\$55	\$63	
PHOTOGRAPH COPY RELEASE	\$25 for first picture; \$5 for each additional picture	\$35	Additional picture not needed
RELEASE/STORAGE OF FIREARMS			
If completed within one calendar year of receipt	\$50	\$71	
Every month after first calendar year	\$2	\$5	
VEHICLE CITATION VERIFICATION	\$15.50	\$67	
FINGERPRINT CARD PREPARATION	\$16.50	\$0	Delete
IMPOUND/STORED VEHICLE RELEASE			
Vehicle release	\$245	\$247	
Supervised release		\$303	New
IMPOUND/STORED VEHICLE RELEASE-DUI	\$400		
VENDOR CART/MDSE STORAGE+RELEASE			
Cart	\$245		
CIVIL SUBPOENA SVC BY OFFICER			
Federal subpoena	\$40		
All others	\$275		
SUBPOENA (DUCES TECUM/RECORDS)			
Labor per hour	\$24		
Per page copy of document	\$0.10-\$0.20		
Per CD/Cassette tape - audio recording	\$5	\$9	
Per DVE/Video tape - video recording	\$10	\$14	
Preparation of documents for subpoena	\$15		
RESIDENTIAL ALARM PERMIT & RESPONSE			
Annual alarm permit	\$26	\$30	
False alarm charge (residential)			
1st offense	Free		
2nd offense	\$33	\$37	
3rd offense	\$42	\$62	
4th offense	\$50	\$87	
5th+ offense	\$100	\$112	
Appeal fee	\$8	\$7.50	

POLICE FEE SCHEDULE

Service / Application	Current Fee	Proposed Fee Change	Comments
COMMERCIAL ALARM PERMIT & RESPONSE			
Annual alarm permit	\$73	\$60	
False alarm charge (commercial)			
1st offense	Free		
2nd offense	\$100		
3rd offense	\$175		
4th offense	\$250	\$225	
5th+ offense	\$250		
Appeal fee	\$25	\$15	
"PAY TO STAY" JAIL SERVICE*	\$175		
BOOKING FEE	\$185 (includes one day jail time); \$100 for each additional day in jail		Delete
ROBBERY FALSE ALARM	\$100		
NON-REGISTERED RESIDENTIAL FALSE ALARM	\$150		
FIRST FALSE ALARM	\$175		
SECOND FALSE ALARM	\$225		
THIRD FALSE ALARM	\$275		
FOURTH FALSE ALARM	\$325		
FIFTH OR MORE FALSE ALARM	\$375		
REPOSSESSION	\$15	\$24	New

*Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
PARCEL (FINAL) MAP	\$3,000 plus \$75 per parcel
TRACT (FINAL) MAP	\$2,990 for 1st 4 lots/units plus \$195 for each additional lot/unit for first three plan checks
	\$225 for each additional plan check
EASEMENT DEED REVIEW	\$495
EASEMENT CHECKING	\$495
MONUMENT INSPECTION	\$270 for first monument plus \$65 for additional monument
MAP CONSISTENCY VERIFICATION	\$440
WAIVER & COMPLIANCE CERTIFICATION	\$400
AGREEMENT/IMPROVEMENT SECURITY	\$450
IMPROVEMENT AGREEMENT TIME EXTENSION	\$500
ADDITIONAL PLAN SUBMITTAL	Not In Use
FINAL MAP TIME EXTENSION	
Six months	\$275
Twelve months	\$550
CERTIFICATE OF CORRECTION	\$1200
CERTIFICATE OF COMPLIANCE	\$2000
STREET VACATION PROCESSING	\$2200
COVENANT & AGREEMENT REVIEW	\$1000
LOT LINE ADJUSTMENT	\$3300
ENGINEERING DOCUMENT/ STUDY/ REPORT REVIEW (GEOTECHNICAL REPORT, HYDROLOGY & HYDRULICS REPORT, LOW IMPACT DEVELOPMENT LID REPORT, TRAFFIC STUDY, MISCELLANEOUS DOCUMENTS, ETC.)	\$1,600/each
EXPEDITED MAP/PLAN CHECK	1-1/2 times the original fee
OTHER ENGINEERING SERVICES	\$50 per hour with minimum one hour
ENCROACHMENT PERMIT-LANE CLOSURE	
Per occurrence	\$175
Monthly permit	\$490
Annual permit	\$3750
ENCROACHMENT PERMIT-ROAD CLOSURE	\$650
ENCROACHMENT PERMIT-OVERHEAD STRUCT.	\$560
STREET CUT PLAN CHECK & INSPECTION	
TRENCH LENGTH:	
Up to 10 sq.ft.	\$115

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
11 to 100 sq.ft.	\$115 plus \$1.25 per sq.ft. over 10'
Over 100 sq.ft.	\$228 plus \$1.04 per sq.ft. over 100'
SEWER DYE TEST	\$240
STREET NAME CHANGE PROCESSING	\$1,590 plus \$175 per sign
STREET ADDRESS CHANGE	None
PRIVATE DIRECTIONAL SIGN	\$2,500 for two years
GRAFFITI ABATEMENT AGREEMENT	Not In Use
OVER WIDTH/HEIGHT/WEIGHT PERMIT	\$16 single trip permit; \$90 annual permit (fees set by State)
GRADING & EXCAVATION PLAN CHECK	
50 to 100 cubic yards	\$380
101 to 1,000 cubic yards	\$380 + \$82 per 100 CY
1,001 to 10,000 cubic yards	\$1,120 + \$200 per 1,000 CY
10,001 to 100,000 cubic yards	\$2,920 + \$275 per 10,000 CY
> 100,000 cubic yards	\$5,395 + \$435 per 100,000 CY
DRAINAGE PLAN CHECK	
One to three lots	\$250 for the first lot
Four or more lots	\$115 for each additional lot
EROSION CONTROL PLAN CHECK	
Less than 1 acre	\$130
1 acre but less than 5 acres	\$500
OFFSITE IMPROVEMENTS PERMIT (PLAN CHECK AND INSPECTION)	
\$0 - \$999	\$175
\$1,000 - \$9,999	\$175 + 11% of value over \$1,000
\$10,000 - \$49,999	\$1,165 + 8% of value over \$10,000
\$50,000 - \$99,999	\$4,365 + 4% of value over \$50,000
\$100,000 - \$999,999	\$6,365 + 2% of value over \$100,000
Street Improvements (such as curb only, cross gutter, sidewalk, driveway approach, curb & gutter, ADA ramp, etc.)	Refer to Fees under Offsite Improvement Permit
Storm Drain Improvements (such as parkway drain, catch basin, manhole, SD mainline and lateral, etc.)	Refer to Fees under Offsite Improvement Permit
Traffic Improvements (such as red curbs, striping, lettering/ arrow, street name signs, traffic regulatory signs, traffic signal, etc.)	Refer to Fees under Offsite Improvement Permit
Sewer Improvements (such as manhole, sewer mainline and lateral, etc.)	Refer to Fees under Offsite Improvement Permit

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
Other Improvements (such as Street light and street tree installation, etc.)	Refer to Fees under Offsite Improvement Permit
GRADING & EXCAVATION INSPECTION	
50 - 100 cubic yards	\$355
101 - 1,000 cubic yards	\$355+\$65 per 100 CY
1,001 - 10,000 cubic yards	\$940+\$85 per 1000 CY
10,001 - 100,000 cubic yards	\$1,705+\$30 per 10000 CY
> 100,000 cubic yards	\$1,980.00
DRAINAGE INSPECTION	
One to three lots	\$300 for first lot
Four or more lots	\$115 for each additional lot
EROSION INSPECTION	
Less than 1 acre	\$385 first three acres
1 acre but less than 5 acres	\$125 each additional acre
SEWER SEDDLE AND WYE	\$500/each
TRAFFIC CONTROL PLAN CHECK	\$85 + 75/HR
OTHER FIELD INSPECTION	FBHR*
RE-INSPECTION	FBHR*
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) INSPECTION	FBHR*
C&D MATERIALS MANAGEMENT	
DEMOLITION	\$300 for 1st review
	\$75 for each subsequent review
CONSTRUCTION	\$300 for 1st review
	\$75 for each subsequent review
C&D MATERIALS MANAGEMENT ADMIN FEE	
DEMOLITION	\$100
CONSTRUCTION	\$100
C&D MATERIALS MANAGEMENT RE-ROOF PROJECT	\$75
After Hours Work and Inspection	FBHR* (4 hours minimum)
Plant Street Tree	\$175 each
Install Curb Core	\$175 each
Waste Bin	\$20 each
After the fact permit fee	2 x Permit Fee
Lot Merger	\$3,300

PUBLIC WORKS FEE SCHEDULE

Service / Application	Current Fee
Extension of permit if the original permit has not been expired (one time)	\$37.52

* FBHR is the fully burdened hourly rate of a position that includes salary, benefits, and applicable overhead (for operational and administrative support).

Fees remain unchanged from prior year. Staff is working on evaluating the cost for each fee and comparable rates to neighboring cities and will bring back to Council at a later time.

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
Swim Lessons	Children	\$45	\$60			
	Adults	\$55	\$75			
Recreational Swimming	Youth 0 – 17 years	\$1	\$2			
	Adults 18 – 54 years	\$2	\$3			
	Senior Citizens 55 years +	\$0.75	\$1.75			
Weight Room	Monthly 8 - 17 years	\$12	\$15			
	Annual 8 - 17 years	\$100	\$150			
	Monthly 18 years+	\$22	\$32			
	Annual 18 years+	\$180	\$300			
Boxing Program	Monthly 8 - 17 years	\$12	\$15			
	Annual 8 - 17 years	\$100	\$150			
	Monthly 18 years+	\$22	\$32			
	Annual 18 years+	\$200	\$300			
Facility Rentals						
	Aquatic Center					
	1 – 20 people	\$67/hr	\$98/hr		\$87	
	21 – 50 people	\$93/hr	\$182/hr	\$98	\$127	
	51 – 100 people	\$121/hr	\$250/hr	\$228	\$296	
	101 – 150 people	\$175/hr	\$306/hr	\$326	\$424	
	DEPOSIT	\$150	\$150			
	Basketball Gym					
	100 or less	\$60/hr	\$110/hr	\$75	\$98	
	101 or more	\$80/hr	\$140/hr	\$100	\$130	
	DEPOSIT	\$150	\$150			
	Amphitheater					
	Amphitheater	\$78/hr	\$105/hr	\$98	\$128	

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	Lights	\$40/hr	\$65/hr	\$50		
	Security Guard	\$35/hr	\$35/hr	\$40	\$40	
	DEPOSIT	\$300	\$300			
	Community Center					
	Game Room	\$46/hr	\$82/hr	\$58	\$76	
	DEPOSIT	\$100	\$100			
	Dance Studio	\$32/hr	\$55/hr	\$40	\$52	
	*Meeting Rm-Single	\$35/hr	\$55/hr	\$44	\$69	Delete, no longer single or double
	*Meeting Rm-Double	\$55/hr	\$110/hr			Delete, no longer single or double
	Meeting Room	\$55/hr	\$110/hr	\$70/hr	\$90/hr	New
	Morgan Park					
	Picnic Shelter	\$46 Flat	\$82 Flat	\$100	\$130	Description formerly Picnic Shelter (1-40)
	Picnic Shelter (41-80)	\$100 Flat	\$100 Flat			Delete; no longer charging based on attendee
	Athletic Field	\$32/hr	\$55/hr	\$75/hr	\$98/hr	
	Lights	\$35/hr	\$55/hr	\$50/hr	\$65/hr	
	Senior Center					
	Celebration Hall (100 or less)	\$125/hr	\$160/hr	\$157/hr	\$204/hr	
	Celebration Hall (101 or more)	\$160/hr	\$200/hr	\$200/hr	\$260/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$500	\$500			
	Avocado Room	\$35/hr	\$55/hr			
	DEPOSIT	\$150	\$150			
	Meeting Rooms (Adobe East & West)	\$55/hr	\$110/hr	\$69/hr	\$90/hr	
	DEPOSIT	\$150	\$150			
	Arts & Recreation Center					
	Celebration Hall (100 or less)	\$125/hr	\$160/hr	\$157/hr	\$204/hr	
	Celebration Hall (101 or more)	\$160/hr	\$200/hr	\$200/hr	\$260/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$500	\$500			
	Multipurpose Room	\$50/hr	\$78/hr	\$63/hr	\$82/hr	

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	DEPOSIT	\$150	\$150			
	Executive Board Room	\$52/hr	\$78/hr	\$65/hr	\$85/hr	
	DEPOSIT	\$200	\$200	\$150	\$150	
	Dance Studio	\$32/hr	\$55/hr	\$40/hr	\$52/hr	
	DEPOSIT	\$150	\$150			
	Amphitheater	\$82/hr	\$105/hr	\$98/hr	\$128/hr	
	Security Guard	\$35/hr	\$35/hr	\$40/hr	\$40/hr	
	DEPOSIT	\$300	\$300			
	Family Service Center					
	Hall	\$75/hr	\$120/hr	\$94/hr	\$123/hr	
	DEPOSIT	\$150	\$150	\$300	\$300	
	Meeting Room	\$35/hr	\$55/hr	\$44/hr	\$58/hr	
	DEPOSIT	\$150	\$150			
	Barnes Park Family Recreation Center					
	Meeting Room	\$35/hr	\$55/hr	\$45/hr	\$60/hr	
	DEPOSIT	\$150	\$150			
	Game Room	\$26/hr	\$51/hr	\$33/hr	\$43/hr	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Picnic Shelter (1-40)	\$82 Flat	\$118 Flat	\$100 Flat	\$130 Flat	
	Picnic Shelter (41-80)	\$118 Flat	\$128 Flat	\$150 Flat	\$195 Flat	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Athletic Field	\$60/hr	\$110/hr	\$75	\$98	
	Lights	\$40/hr	\$65/hr	\$50/hr		
	DEPOSIT	\$150	\$150			
	Teen Center					
	Meeting Room	\$35/hr	\$65/hr	\$45/hr	\$60/hr	
	DEPOSIT	\$150	\$150			
	Game Room	\$46/hr	\$82/hr	\$58/hr	\$76/hr	
	Rock Wall	\$21/hr	\$26/hr	\$27/hr	\$36/hr	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Hilda L. Solis Park					
	Picnic Shelter (41-80)	\$118 Flat	\$128 Flat	\$150 Flat	\$195 Flat	
	DEPOSIT	\$100	\$100	\$150	\$150	
	Walnut Creek Nature Park					
	Gazebo	\$50/hr	\$75/hr	\$75/hr (min 4 hr)	\$98/hr (min 4 hr)	
	DEPOSIT	\$150	\$150			

RECREATION PROGRAM FEE SCHEDULE

Program	Description	Current Fee		Proposed Fee Change		Comments
		Residents	Non-Residents	Residents	Non-Residents	
	Syhre Park					
	Athletic Field	\$60/hr	\$110/hr	\$75/hr	\$98/hr	
	Lights	\$40/hr	\$65/hr	\$50/hr		
	DEPOSIT	\$150	\$150			
	Equipment					
	Inflatable/Mechanical Ride	\$25/day	\$30/day	\$40/day	\$52/day	
	Decorating / Set Up Fee	\$50/hr	\$55/hr	\$60/hr	\$78/hr	
	Processing Fee (Per Application)	\$25	\$30	\$30	\$40	
	Susan Rubio Zocalo Park					
	Meeting Rooms (North & South)			\$70/hr	\$90/hr	New
	DEPOSIT			\$300	\$300	New
	Amphitheater			\$98/hr	\$128/hr	New

NOTE

Staff will regularly review the above rates whenever significant changes occur in the market and re-present the new competitive rates to the City Council for approval.

ANIMAL CARE AND CONTROL LICENSE FEE SCHEDULE

	Unaltered Dog	Altered Dog	Senior (60 years+) Owned Altered Dog	Military Veterans with Disabilities Owned Altered Dog	Unaltered Cat	Altered Cat	Field Enforcement Fee	Penalty Fee*
Current Fee	\$60.00	\$20.00	\$7.50	\$7.50	\$10.00	\$5.00	\$40.00	Same as License Fee

* Penalty fee is assessed if the license fee is paid more than 30 days late.

Current fee includes County processing fee.

Fees remain unchanged from prior year. Staff will regularly review the above rates whenever significant changes occur in the market and re-present the new competitive rates to the City Council for approval.

BUSINESS LICENSE FEE SCHEDULE

Advertising	\$80.00 Each
Billiard & Pool Hall	\$50.00 + \$15.00 for Ea. Table in Excess of One
Bowling Alley	\$50.00 + \$15.00 for Ea. Lane in Excess of One
Carnival / Circus	\$62.50 per day + \$12.50 Ea. Ride + Temporary Use Permit \$125.00 per day maximum

Vending Machines	
Game or Mechanical Rides	\$60.00 Each
Juke Box	\$15.00 Each
Cigarette & Tobacco Machine	\$10.00 Each
Merchandise or Service	
Machine Activated at 25¢ or more	\$10.00 Each
Machine Activated at 24¢ or less	\$ 5.00 Each
Postage Stamp Machines	\$ 1.25 Each
Pool Table	\$50.00 First Table + \$15.00 Each Table In Excess of One
Vending Machine Delivery	See Retail/Wholesale Delivery
Dance Hall	\$250.00 Per Year
Theatre	\$0.25 Each Fixed Seat or Car Space
Auctioneer	\$175.00 Not Prorated
Vehicle/Trailers New/Used	\$100.00
Auto Wrecking Yard	\$80.00+ (\$7.00 for Each Employee over Three)

General Contractor	\$100.00 Per Year
General Contractor-Home OCC	\$50.00 Per Year
Asphalt Contractor	\$50.00 Per Year
Concrete Contractor	\$50.00 Per Year
Demolition Contractor	\$50.00 Per Year
Electrical Contractor	\$50.00 Per Year
Fence/Block Wall Contractor	\$50.00 Per Year
Flooring Contractor	\$50.00 Per Year
Heating/Air Cond. Contractor	\$50.00 Per Year
Masonry Contractor	\$50.00 Per Year
Painting Contractor	\$50.00 Per Year
Patio/Awning Contractor	\$50.00 Per Year
Pipeline Contractor	\$50.00 Per Year
Plumbing Contractor	\$50.00 Per Year
Roofing Contractor	\$50.00 Per Year
Sewer Contractor	\$50.00 Per Year
Sign/Neon Contractor	\$50.00 Per Year
Swimming Pool Contractor	\$50.00 Per Year
Plaster/Drywall Contractor	\$50.00 Per Year
Miscellaneous Contractor	\$50.00 Per Year
Home Occupation Contractor	\$50.00 Per Year

\$50.00 FOR EACH PRACTICING MEMBER + \$9.00 FOR EACH EMPLOYEE OVER THREE (3)	
Accountant	Mortician
Appraiser	Optician
Architect	Optometrist
Attorney at Law	Osteopath Physician
Auditor	Physiotherapist
Bacteriologist	Surveyor
Chemist	Veterinarian
Chiropodist	X-ray Lab
Chiropractor	Professional-Home OCC
Dentist	
Engineering Consultant	Professional-Other than Specified
Geologist	

\$50.00 + \$9.00 FOR EACH EMPLOYEE OVER THREE (3)		
Auto Parts/Supplies	Dry Cleaner	Nursery/Florist
Auto Repair, Paint or Bodywork	Entertainment	Produce Store
Bakery	Furniture Store	Retail Stores-All
Barber Shop	Gasoline Station	Savings & Loan Co.
Beauty Salon	Grocery Store	Security Patrol
Burglar Alarm Co.	Income Tax Service	Shoe Store
Clothing Store	Jewelry Store	Termite & Pest Control
Dog Kennel	Liquor Store	Trucking Company
Drive-In Dairy	Manufacturing	Wholesale Sales
Drug Store/Pharmacy	Meat Market	T.V. Repair
	Misc. Services	

Filmmaking	\$100.00 Each Day
Rentals-Apartments	\$15.00 Each Unit
Rentals-Single Family Unit	\$30.00 Each Unit
Rentals-Commercial	\$50.00 + (95¢ per every \$1,000 in rental income in excess of \$25,000 annually)
Real Estate	\$100.00 + \$7.00 for Each Employee over 3
Real Estate-Home OCC	\$50.00
Beer Tavern	<i>Per Seating Capacity, from:</i>
Cocktail Lounge	0-25 \$ 50.00
Restaurant	26-100 \$ 75.00
Drive-In/Take Out Food	101 & Over \$150.00
Rest Homes/Convalescent	\$50.00 + \$5.00 for Each Bed
Rooming House	\$10.00 Per Bed
Laundromat	\$50.00 Per Year
Self-Serv. Car Wash	\$50.00 Per Year
Solicitor per person	\$100.00 Per Year or \$15.00 Per Day
Solicitor per person-OCC	\$ 50.00 Per Year or \$15.00 Per Day
Solicitor per company	\$300.00 (not to exceed 15 individual solicitors)
Home Occupations - All	\$50.00 Per Year
Bingo Licenses	\$50.00 Per Year
BUSINESS NOT SPECIFICALLY NAMED	\$50.00 + \$9.00 for each employee over 3

Warehouse, Distribution	
Storage	\$100.00+(3¢ per sq ft of chargeable covered and enclosed space)
Motorized Vendor Vehicles	\$145.00 per Vehicle (Sale of Goods on Public Right-of-Way or Private Property)
Retail/Wholesale Delivery	{ \$50.00 per Vehicle + \$10.00 for Each Additional Vehicle
Retail/Wholesale Delivery-Home OCC	
Hospital	\$100.00 + \$5.00 for Each Bed
Hotel	{ \$50.00 + \$5.00 for Each Unit over three (3)
Motel	
Trailer Park	
Newspaper-Daily	{ \$100.00 Per Year
Newspaper-Weekly	
Junk Dealer	{ \$50.00 + \$7.00 for Each Employee over three (3)
Pawnshop	

Note: The business license fees remain unchanged from prior years.