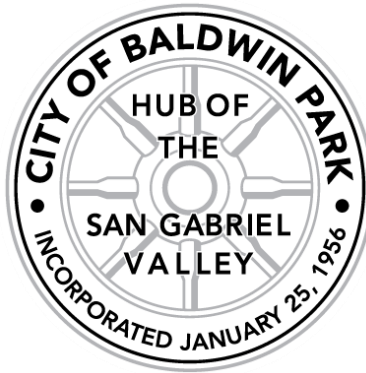


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

APRIL 4, 2018
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Ricardo Pacheco	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Monica Garcia	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Presentation of Proclamation recognizing April as DMV/Donate Life California Month.
- Certificate Presentation to Juana Mata, La Puente and Cynthia Espinoza, Baldwin Park for their selection as 2018 Women of the Year by the Office of Assemblywoman Blanca E. Rubio.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- 2A. Meeting Minutes of the Regular Housing Authority and Finance Authority Meetings held on March 21, 2018.

3. NEIGHBORHOOD STABILIZATION PROGRAM (NSP) REVISED PROMISSORY NOTE

Staff recommends the City Council approve the two revised NSP promissory notes.

4. ACCOUNTING RELATED POLICIES & PROCEDURES.

Staff recommends that the City Council review and approve the following accounting policies and procedures:

- 1. Purchasing Policy and Procedures
- 2. Credit Card Policy and Procedures
- 3. Travel Policy and Procedures
- 4. Federal Awards Administration Policy and Procedures
- 5. ACH and Wire Transfer Policy and Procedures

5. ACCEPT PLANS AND SPECIFICATIONS AND AUTHORIZE PUBLISHING OF A NOTICE INVITING BIDS FOR CITY PROJECT NO. 2018-0241 – CONSTRUCTION OF A COMPRESSED NATURAL GAS (CNG) FACILITY TO BE LOCATED AT BADILLO STREET AND RAMONA BOULEVARD.

Staff recommends that the City Council accept the plans and specifications and authorize publication of a Notice Inviting Bids for the construction of City Project No. 2018-0241 – Construction of CNG Facility.

6. HOUSING ELEMENT PROGRESS REPORT 2017.

Staff recommends that the City Council receive and file the report.

7. APPROVAL OF A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE LACMTA TO RECEIVE FUNDS FOR TRANSIT SERVICES

Staff recommends that the City Council approve the attached MOU with LACMTA and authorize the Mayor to execute said agreement.

8. APPROVAL OF AN AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH MANUEL CARRILLO JR. DIRECTOR OF RECREATION AND COMMUNITY SERVICES AND APPROVE RESOLUTIONS TO UPDATE THE PAY SCHEDULE REFLECTING SALARY AND BENEFIT ADJUSTMENTS FOR THE CHIEF EXECUTIVE OFFICER (CEO) AND THE DIRECTOR OF RECREATION AND COMMUNITY SERVICES IN ACCORDANCE WITH CALPERS ESTABLISHED GUIDELINES

It is recommended that the City Council approve and adopt:

- 1) The Amended Agreement with Manuel Carrillo Jr., Director of Recreation and Community Services (DRCS) effective September 9, 2017; and
- 2) Resolution No. 2018-242, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments effective January 1, 2018, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
- 3) Resolution No. 2018-243, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments effective January 14, 2018, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments and
- 4) Resolution No. 2018-244, updating the comprehensive City of Baldwin Park Pay Schedule to reflect a five step compensation plan effective March 25, 2018, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
- 5) Resolution No. 2018-245, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments retroactive to December 1, 2017, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
- 6) Resolution No. 2018-246, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments retroactive to October 4, 2017, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
- 7) Resolution No. 2018-247, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments retroactive to September 9, 2017, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments and
- 8) Authorize the Finance Director to complete budget amendments and appropriations.

9. APPROVE RESOLUTION NO. 2018-240, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING THE APPLICATION FOR GRANT FUNDS FOR CALIFORNIA CLIMATE INVESTMENTS URBAN GREENING PROGRAM"

Staff recommends that the City Council:

- 1) Approve Resolution No. 2018-240 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING THE APPLICATION FOR GRANT FUNDS FOR CALIFORNIA CLIMATE INVESTMENTS URBAN GREENING PROGRAM".

- 10. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 1406, “AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING CHAPTER 50 OF THE BALDWIN PARK MUNICIPAL CODE AND ENACTING A NEW SECTION IN CHAPTER 50 RELATED TO MANDATORY COMMERCIAL AND MULTI-FAMILY RECYCLING.” (FIRST READING AND INTRODUCTION)**

Staff recommends that the City Council introduce the attached Ordinance by reading its title only and waive further reading, ORDINANCE NO. 1406, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING CHAPTER 50 OF THE BALDWIN PARK MUNICIPAL CODE AND ENACTING A NEW SECTION IN CHAPTER 50 RELATED TO MANDATORY COMMERCIAL AND MULTI-FAMILY RECYCLING”.

- 11. A REQUEST FOR CONSIDERATION OF A MUNICIPAL (ZONING) CODE AMENDMENT BY ORDINANCE TO MODIFY CHAPTER 127 (COMMERCIAL CANNABIS) BY INCREASING THE NUMBER OF PERMITS PERMITTED FROM FIFTEEN TO TWENTY-FIVE. (SECOND READING AND ADOPTION)**

Staff recommends that the City Council waive further reading and adopt Ordinance No. 1408 by title only, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK CALIFORNIA, AMENDING THE MUNICIPAL CODE CHAPTER 127 – MEDICAL AND ADULT USE OF COMMERCIAL CANNABIS OF TITLE XI, BUSINESS REGULATIONS TO THE CITY OF BALDWIN PARK MUNICIPAL CODE”

- 12. RENEWAL OF POLICE HELICOPTER AGREEMENT WITH THE CITY OF EL MONTE.**

Staff recommends that the City Council approves the new agreement between the City of Baldwin Park and the City of El Monte for the delivery of police helicopter services.

PUBLIC HEARINGS

- 13. CONTINUED FROM MARCH 21, 2018. A REQUEST FOR CONSIDERATION OF A RECOMMENDATION OF APPROVAL BY THE PLANNING COMMISSION TO THE CITY COUNCIL ON MULTIPLE ZONING AND GENERAL PLAN LAND USE CHANGES WHICH WOULD ACHIEVE CONSISTENCY BETWEEN THE GENERAL PLAN LAND USE MAP AND ZONING MAP FOR SPECIFIC PLAN 13-01 (ROEM PROJECT-RAMONA BLVD./BOGART STREET), SPECIFIC PLAN 14-01 (INDIGO PROJECT-BALDWIN PARK BLVD./MERCED AVENUE), SPECIFIC PLAN 15-01 (DOWNTOWN TRANSIT ORIENTED SPECIFIC PLAN) AND SPECIFIC PLAN 16-01 (PACIFIC VILLAS-PACIFIC AVENUE) (LOCATION: VARIOUS: CASE NUMBERS: AGP-119 AND Z-556).**

Staff and the Planning Commission recommend that the City Council open the public hearing, accept testimony and following the public hearing:

1. **Adopt City Council Resolution No. 2018-230, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING THE FINDINGS OF FACT AND APPROVING GENERAL PLAN LAND USE AMENDMENTS TO ACHIEVE CONSISTENCY (LOCATION: SP 13-01, SP 14-01, SP 15-01, AND SP 16-01; APPLICANT: CITY OF BALDWIN PARK; CASE NUMBER: AGP-119)”**
 2. **Introduce for first reading, by title only and waive further reading, Ordinance No. 1409, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING THE FINDINGS OF FACT AND APPROVING ZONING DESIGNATIONS ON PROPERTIES WITHIN SPECIFIC PLAN AREAS WHICH ARE CONSISTENCY EDITS THAT HAVE BEEN PREVIOUSLY APPROVED BY THE CITY COUNCIL (LOCATIONS: PLAN 13-01 (ROEM PROJECT-RAMONA BLVD./BOGART STREET), SPECIFIC PLAN 14-01 (INDIGO PROJECT- BALDWIN PARK BLVD./MERCED AVENUE), SP 15-01 (DOWNTOWN TRANSIT ORIENTED SPECIFIC PLAN) AND SPECIFIC PLAN 16-01 (PACIFIC VILLAS-PACIFIC AVENUE); APPLICANT CITY OF BALDWIN PARK; CASE NUMBER Z-556).**
- 14. BALDWIN PARK HOUSING AUTHORITY’S PUBLIC HOUSING AGENCY FY 2018-2019 ANNUAL PLAN.**
- Staff recommends that the Housing Board conduct the public hearing, accept testimony and following the public hearing approve the:
1. The adoption and approval of the Public Housing Agency (PHA) FY 2018-2019 PHA Annual Plan which includes the Enterprise Income Verification (EIV) and the Violence Against Women Act (VAWA) Policies (Attachment “A”).
 2. Approval of Resolution No. HA-2018-014 establishing the adoption of the Plan as required by the U.S. Department of Housing and Urban Development (HUD) (Attachment “B”).
 3. Authorize staff to begin the application process for disposition of Public Housing McNeill Manor units.

REPORTS OF OFFICERS

15. FY 2017-18 MID-YEAR BUDGET PRESENTATION

It is recommended that the City Council review the mid-year analysis and approve the mid-year revenue and expenditure projections for fiscal year ending June 30, 2018.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Mayor Pro Tem Pacheco for discussion and consideration:

- Direction to Staff to research leaving ICRMA Insurance Pool and to look at options for other insurance including the option for self-coverage.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 29th day of March, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)