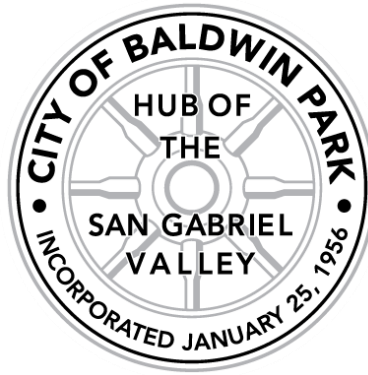


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

JANUARY 17, 2018
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Ricardo Pacheco	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Monica Garcia	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Presentation by Jan Cicco, San Gabriel Valley Council of Governments, for an update on Measure H and the Home for Good Grant
- Presentation of plaques and recognition of the 2017 Senior King and Queen, Jorge and Maria Hernandez
- Presentation by Southern California Edison representative Sal Ramirez of an Energy Rebate Check for the City of Baldwin Park

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. TREASURER'S REPORT – NOVEMBER 2017

Staff recommends that Council receive and file the Treasurer's Report.

3. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Solis, Alejandro

Claimant alleges the police department misplaced his wallet with the amount of \$540 during the time of his arrest; the wallet and misplaced amount was returned to the claimant.

Ortiz, Sandra Grandara

Claimant alleges her vehicle was struck by a Foothill Transit bus causing injuries. The City does not have an agreement with Foothill Transit and Foothill Transit has insurance through the MTA by franchise agreement.

4. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Special and Regular City Council Meetings held on December 6, 2017.
- B. Meeting Minutes of the Special Finance Authority, Special Housing Authority, Special Closed Session and Special Regular City Council Meetings held on December 13, 2017.
- C. Meeting Minutes of the Special Closed Session and Special Regular City Council Meetings held on December 18, 2017

5. ACCEPT AND AUTHORIZE THE FILING OF A NOTICE OF COMPLETION – CITY PROJECT NO. 2017-0189 – BUS STOP IMPROVEMENTS PROJECT – PHASE 1

Staff recommends that Council:

- 1. Accept the construction improvements by FS Contractors, Inc. and authorize the recordation of a Notice of Completion; and
- 2. Authorize the payment of \$20,824.93 in retention funds to FS Contractors, Inc. upon the expiration of the 35-day notice period.
- 3. Authorize the Finance Director to re-appropriate project savings and perform the necessary budget transfers for the purchase of six (6) solar powered trash compactors for an amount not-to-exceed \$32,796.70 and authorize the Public Works Director to process the Purchase Order.

6. A RESOLUTION OF THE CITY OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DESIGNATING AN EQUAL NUMBER OF MEN AND WOMEN BE REQUIRED TO BE SEATED ON ALL CITY BOARDS OR COMMISSIONS

Staff recommends that Council approve and adopt Resolution No. 2018-223, entitled "A Resolution of the City Council of the City of Baldwin Park, Designating an Equal Number of Men and Woman Be Required to be Seated on All City Boards and Commissions."

7. RATIFY AND ADOPT RESOLUTIONS TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BALDWIN PARK AND THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU); AND APPROVE RESOLUTIONS TO UPDATE THE PAY SCHEDULE REFLECTING SALARY AND BENEFIT ADJUSTMENTS IN ACCORDANCE WITH CALPERS ESTABLISHED GUIDELINES

Staff recommends that Council approve, ratify and adopt:

1. Resolution No. 2018-218 to approve the MOU with the Baldwin Park General Unit Of Maintenance Employees (SEIU Local 721); and
2. Resolution No. 2018-219, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments retroactive to July 1, 2017, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
3. Resolution No. 2018-220, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments retroactive to December 1, 2017, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
4. Resolution No. 2018-221, updating the comprehensive City of Baldwin Park Pay Schedule to reflect salary adjustments effective January 1, 2018, in accordance with approved Memorandum of Understandings, respectively, amended benefit matrices and State mandated wage adjustments; and
5. Authorize the Finance Director to complete budget amendments and appropriations.

8. ACCEPT PLANS AND SPECIFICATIONS, AND AUTHORIZE PUBLISHING A NOTICE INVITING BIDS FOR CITY PROJECT NO. 2018-0220 - RESIDENTIAL STREET REHABILITATION PROJECT

Staff recommends that Council approve the plans and specification for the Residential Street Rehabilitation Project (Project No. 2018-0220) and authorize staff to publish a notice inviting bids.

9. RENEWAL OF GRANT WRITING SERVICES CONTRACT WITH CALIFORNIA CONSULTING, LLC

Staff recommends that Council

1. Approve the Consultant Services Agreement with California Consulting, LLC; and
2. Authorize the Director of Finance to appropriate funds to cover the cost related to the grants applied for including but not limited to General Fund, Prop A Fund, or Future Development Fund; or
3. Provide staff direction.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF BALDWIN PARK TREASURER'S REPORT – NOVEMBER 2017

Staff recommends that Council, acting as governing body of the Successor Agency, receive and file the Treasurer's Report.

SA-2 APPROVAL OF THE RECOGNIZED OBLIGATIONS PAYMENT SCHEDULE (ROPS 18-19) FOR THE PERIOD FROM JULY 1, 2018 TO JUNE 30, 2019, AND ADMINISTRATIVE BUDGET

Staff recommends that Council, acting as governing body of the Successor Agency:

1. Approve the ROPS 18-19 for the period of July 1, 2018 through June 30, 2019; and,
2. Adopt the Successor Agency Administrative Budget for Fiscal Year 2018-19; and,
3. Direct staff to proceed with submitting the draft ROPS 17-18 for approval to the Oversight Board no later than January 31, 2018; and,
4. Send the approved ROPS 18-19 to the County Executive Office, County Auditor Controller, the State Controller and DOF; and,
5. Instruct staff to post the approved ROPS 18-19 in the City's website.

PUBLIC HEARING

10. A REQUEST FOR CONSIDERATION OF A MUNICIPAL (ZONING) CODE AMENDMENT BY URGENCY ORDINANCE TO MODIFY CHAPTER 127 (COMMERCIAL CANNABIS) BY INCREASING THE NUMBER OF PERMITS PERMITTED FROM FIFTEEN TO TWENTY

Staff recommends that Council conduct a public hearing and, thereafter waive the reading, and adopt by title only Urgency Ordinance No. 1404 entitled "An Urgency Ordinance of the City Council of the City of Baldwin Park, California, Amending the Municipal Code Chapter 127 – Commercial Cannabis."

REPORTS OF OFFICERS

11. DIRECTION TO PROCEED WITH GENERAL ON-CALL CONSULTANT TO PROVIDE ENGINEERING DESIGN, PLAN CHECK, CONSTRUCTION MANAGEMENT, INSPECTION AND RELATED SERVICES AS NEEDED

Staff recommends that Council:

- Option 1: Accept proposals from the top responding firms and direct staff to establish a General On-Call Consultant list for professional services comprised of the top four (4) firms and authorize the Interim Public Works Director to enter into negotiations for Professional Services Agreements (PSAs); or

- Option 2: Accept the proposal from Kimley Horn and Associates and authorize the Interim Public Works Director to enter into negotiations for a PSA. This firm scored the overall highest rating but also has the highest proposed rates; or
- Option 3: Accept the proposal from the firm with the lowest overall rates, Civil Source, Inc., and authorize the Interim Public Works Director to enter into negotiations for a PSA. This firm was rated third overall; or
- Option 4: Accept the proposal from the current services provider, Infrastructure Engineers and authorize the Interim Public Works Director to enter into negotiations for a PSA. This firm scored second in both the overall ratings and proposed rates.

12. APPROVAL TO IMPLEMENT THE COMMUTER CONNECTOR EXPRESS TRANSIT SERVICE INCLUDING ROUTE, SCHEDULES AND STOPS BETWEEN THE BALDWIN PARK METROLINK TRANSIT STATION AND KAISER PERMANENTE HOSPITAL AND MEDICAL CENTER

Staff recommends that Council authorize the approval of the Commuter Connector Express Route Analysis and Community Outreach report and authorize the Interim Director of Public Works to negotiate transit service amendments for the operation of the Commuter Connector Express service for a two-year period.

13. DESIGNATION OF PRIMARY AND ALTERNATE REPRESENTATIVE FOR THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Staff recommends that Council appoint a delegate and alternate, and adopt Resolution No. 2018-222, entitled "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates to the San Gabriel Valley Mosquito and Vector Control District Board of Trustees as Official Representatives of the City."

14. REVIEW OF APPLICATIONS AND CONSIDERATION OF APPOINTMENT FOR THE VACANT SEATS ON THE HOUSING COMMISSION OF THE CITY OF BALDWIN PARK

Staff recommends that Council review the submitted Commission application(s), accept nominations, authorize staff to initiate the appropriate background checks through the Department of Justice (DOJ) and, contingent upon satisfactory clearance by the DOJ, appoint individuals to the respective City Commissions and adopt Resolution No. 2017-166, entitled, "A Resolution Of The City Council Of The City Of Baldwin Park Appointing Qualified Individuals To The Housing Commission Of The City Of Baldwin Park For Office Seat Numbers 1, 2, 3, 4, 5, 6 And 7."

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 11th day of January, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)