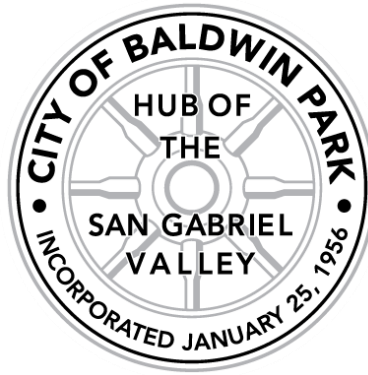


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

FEBRUARY 19, 2020
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Monica Garcia	-	Mayor Pro Tem
Alejandra Avila	-	Council Member
Paul C. Hernandez	-	Council Member
Ricardo Pacheco	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Paul C. Hernandez, Ricardo Pacheco, Mayor Pro Tem Monica Garcia and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- LA County Certificate of Commendation to the City of Baldwin Park for participating in the 2019 Champion for West Nile Virus Prevention Challenge.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Treasurer's Report – December 2019 Missing

Staff recommends that Council receive and file the Treasurer's Report for December 2019.

3. Approve Restructuring of the Planning Division and Reclassify the Position of Housing Specialist and Approve Updates to the Comprehensive City of Baldwin Park Pay Schedule in Accordance with CalPERS Established Guidelines

Staff recommends that the City Council approve, ratify and adopt:

1. Resolution No. 2020-005 to update the Comprehensive Pay Schedule; and
2. Resolution No. 2020-006 modifying the City of Baldwin Park's job classification plan to include a new position of Assistant Planner and Senior Planner and class specifications, and a revised class specification for Associate Planner in accordance with applicable rules and regulations; and
3. Approve the action of converting the Housing Technician to Housing Specialist.

4. Repeal of Ordinance No. 1444 Regulating Rent Increases and Evictions with the Adoption of Ordinance No. 1451

Staff recommends City Council introduce for first reading Ordinance No. 1451 entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, REPEALING ORDINANCE NO. 1444 AND BALDWIN PARK MUNICIPAL CODE SECTIONS 128.01 THROUGH 128.12 RELATING TO REGULATING RENT INCREASES AND EVICTIONS."

5. Authorize Equipment Purchase of After-Market Utility Upgrades for Newly Leased Compressed Natural Gas (CNG) Vehicles

It is recommended that the City Council:

1. Authorize the Director of Finance to appropriate \$44,174.56 to General Fleet Services, Fund 402, Account #402-50-590-58110-00000 and to make the necessary transfers and adjustments; and
2. Authorize the Director of Public Works to process the payment for the purchase.

6. Waive Formal Bid Procedures and Award Contracts for CIP20-150 for the 2nd Floor Remodeling Project

Staff recommends that the City Council:

1. Waive formal bid procedures per the City's Purchasing Ordinance No. 1101 and Baldwin Park Municipal Code Chapter 34 section 37 (A); and
2. Authorize the Mayor to Execute the Contract with Shaw Integrated Solution in the amount of \$83,578.83; and
3. Authorize the Mayor to Execute the Contract with Swedlows Distributors, Inc. in the amount of \$83,857.29; and

4. Authorize the Mayor to Execute the Contract with A1 Concrete & Construction Inc. in the amount of \$207,902; and
5. Authorize the Director of Finance to appropriate \$85,000 from Fund No. 890-Low/Mod Income Housing and \$25,000 from the Engineering Fees Revenue Account No. 100-50-000-42500-00000 to cover the additional cost.

7. Approval of a Professional Services Agreement with Nichols Consulting Engineers for the City of Baldwin Park's Pavement Management System (PMS) Update

It is Staff's Recommendation that the City Council:

1. Approve the Professional Services Agreement with Nichols Consulting Engineers (NCE) in the amount of \$41,000; and
2. Authorize the Director of Public Works to purchase a new dedicated PMS software system including implementation cost in an amount not-to-exceed \$12,000.00; and
3. Authorize the Mayor and City Clerk to execute the contract with Nichols Consulting Engineers for the development of the PMS updates.

8. Award of Bid for Project No. CIP20-022 – Maine Avenue Complete Street Improvements, Phase 1B

It is Staff's recommendation that the City Council:

1. Approve and award the contract to Gentry Brothers, Inc. of Irwindale, CA in the amount of \$1,715,418.60; and
2. Authorize the Director of Public Works to approve Request for Services to Infrastructure Engineers (IE) in the amount of \$180,843 for construction management, inspection, fund administration and material testing; and
3. Authorize the Mayor and City Clerk to execute the contract with Gentry Brothers, Inc. for Maine Avenue Complete Street Improvements, Phase 1B project.

9. Adopt Resolution No. 2020-004, "Resolution of the City Council of the City of Baldwin Park, California, Authorizing Submittal of a Grant Application and Designating Signature Authority for the VW Zero-Emission Vehicle (ZEV) Investment Commitment Grant for Procurement of Electric-Powered Shuttles for the Dial-A-Ride Transit Program"

Staff recommends that the City Council:

1. Adopt Resolution No. 2020-004, "A Resolution of the City Council of the City of Baldwin Park, California, Authorizing Submittal of a Grant Application and Designating Signature Authority for the VW Zero-Emission Vehicle (ZEV) Investment Commitment Grant for Procurement of Electric-Powered Shuttles for the Dial-A-Ride Transit Program"; and
2. Authorize the Director of Public Works to administer the VW Zero Emission Vehicle Investment Grant.

10. Accept and Authorize the Filing of a Notice of Completion for CIP 20-156 & 20-173 – Replacement of Vinyl Floor, Carpet Tiles and Wall Carpet at the Esther Snyder Community Center

Staff recommends that the City Council:

1. Accept the improvements by Shaw Integrated Solutions and authorize recordation of a Notice of Completion; and
2. Authorize the payment of \$2,519.09 in retention funds to Shaw Integrated Solutions upon the expiration of the 35-day notice period.

11. Authorization to Advertise the Request for Proposals for Professional Pyrotechnic Services Related to the 4th of July Fireworks Spectacular

Staff recommends that the City Council:

1. Authorize the advertisement of the Request for Proposal (RFP) for professional pyrotechnic services related to the 4th of July Fireworks Spectacular.

12. Award an Agreement to Cintas Corporation No. 2 for Citywide Automated External Defibrillator Service

Staff recommends that the City Council:

1. Award an Agreement to Cintas Corporation No. 2; and
2. Authorize the Chief Executive Officer to execute Agreement.

13. Approval of Resolution 2020-003 and Consideration of a Memorandum of Understanding (MOU) with Goodwill Southern California to Establish a Youth Employment Program

Staff recommends the City Council:

1. Approve Resolution 2020-003 and approve the Proposed MOU with the GSC; and
2. Authorize the Mayor to execute the MOU.

14. Approval of a Memorandum of Agreement (MOA) with the Baldwin Park Business Association to Establish a Youth Employment Program

Staff recommends that the City Council:

1. Approve the proposed MOA with the Baldwin Park Business Association; and
2. Authorize the Chief Executive Officer to finalize and execute the MOA

15. Consideration and Approval of the San Gabriel Valley Regional Housing Trust Joint Exercise of Powers Agreement

Staff recommends the City Council:

1. Authorize the City Manager and City Attorney to finalize the Joint Exercise of Powers Agreement; and
2. Authorize the Mayor to execute the San Gabriel Valley Regional Housing Trust Joint Exercise of Powers Agreement.

16. Ratify the Retention of Attorney Services

Staff recommends that the City Council:

1. Ratify the retention of the above-listed firms; and
2. Direct the City Attorney to draft standard retention agreements with these firms; and
3. Authorize the Mayor and City Clerk to execute said agreements approved as to form by the City Attorney.

PUBLIC HEARING

17. Consideration of Adoption an Extension of an Existing Citywide Moratorium on New and the Expansion of Existing Massage Establishments

Staff recommends following the Public hearing the City Council adopt:

1. Attachment #2 entitled "Report of Measures Taken to Alleviate the Conditions that Led to the Adoption of Ordinance 1448"; and
2. Ordinance 1450 entitled "An Interim Ordinance of the City of Baldwin Park, Extending a Citywide Moratorium on the Establishment of New and the Expansion of Existing Massage Businesses".

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Treasurer's Report – December 2019

Staff recommends that the Board receive and file the Treasurer's Report for December 2019.

REPORTS OF OFFICERS

18. Review of Commission Applications and Consideration of Appointments/Reappointments to Fill the Scheduled Vacancies for the Planning Commission

Staff recommends that the City Council review all commission applications to the Planning Commission and make respective appointments.

19. Reorganization of the City Council – Selection of Mayor Pro Tempore

1. The City Clerk opens the nominations for the office of Mayor Pro Tempore. Any Councilmember may nominate and no second to the nomination is required; and
2. after receiving nominations, the City Clerk closes the nominations; and
3. the City Clerk then conducts the election of the Mayor Pro Tempore by roll call vote. If there is more than one nomination, a roll call vote is conducted in the order in which nominations are received until a Mayor Pro Tempore is elected by majority vote.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

None Listed

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 13th day of February, 2020.



Lourdes Morales,
Chief Deputy City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)