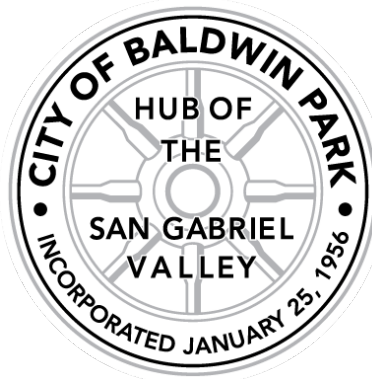


AMENDED AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

**FEBRUARY 21, 2018
7:00 PM**

**COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011**



Manuel Lozano	- Mayor
Ricardo Pacheco	- Mayor Pro Tem
Cruz Baca	- Council Member
Monica Garcia	- Council Member
Susan Rubio	- Council Member

**PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA**

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

PUBLIC COMMENTS

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

CITY COUNCIL REGULAR MEETING – 7:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Presentation by Jose Martinez, General Manager, Valley County Water District.
- Presentation by Joe Lyons, Chairman of the Homeless Ad-Hoc Committee relative to Measure H – The Los Angeles County Homeless Initiative.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas próximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. TREASURER'S REPORT – DECEMBER 2017

Staff recommends that Council receive and file the Treasurer's Report.

3. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Edgar, Natalie

Claimant alleges the Police Department illegally towed and impounded her vehicle.

4. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Regular City Council Meeting held on February 7, 2018.

5. ADOPT RESOLUTION TO AMEND A POST EMPLOYMENT HEALTH PLAN FOR PUBLIC EMPLOYEES (PEHP) FOR THE CITY OF BALDWIN PARK

Staff recommends that the City Council approve Resolution No. 2018-224 amending the contribution amounts of a Post-Employment Health Plan with the Plan Sponsor, Nationwide Retirement Solutions, Inc., entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPROVING THE AMENDMENT OF A POST-EMPLOYMENT HEALTH PLAN (PEHP)."

6. ACCOUNTING POLICIES AND PROCEDURES.

Staff recommends that Council:

1. Purchasing Policies and Procedures
2. Credit Card Policies and Procedures
3. Travel Policies and Procedures
4. Federal Award Administration Policies and Procedures
5. ACH and Wire Transfer Policy and Procedures

7. DIAL – A – RIDE SERVICES UPDATE AND DISCUSSION.

Staff recommends that City Council direct staff to continue the development of a Transit and Dial-A-Ride program guide.

8. APPROVE RESOLUTION No. 2018-227, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ENTERING INTO AN AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) FOR FIRST/LAST MILE CONNECTIONS FOR THE BALDWIN PARK TRANSIT CENTER – CALL FOR PROJECTS ID# F9620 AND AMENDING THE CITY’S CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO INCORPORATE THE PROJECT.”

Staff recommends that the City Council:

1. Approve Resolution No. 2018-227, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ENTERING INTO AN AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA) FOR FIRST/LAST MILE CONNECTIONS FOR THE BALDWIN PARK TRANSIT CENTER- CALL FOR PROJECTS ID# f9620 AND AMENDING THE CITY’S CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO INCORPORATE THE PROJECT.”; and
2. Authorize the Mayor to sign Funding Agreement No. 92000000F9620 with LACMTA for the First/Last Mile Connections to the Baldwin Park Transit Center Project; and
3. Authorize the Director of Finance to appropriate \$656,256 in LACMTA funds plus \$165,193 for the local match from Fund 270 (Grants Fund).

9. APPROVE RESOLUTION No. 2018-228, “A RESOLUTION OF THE CITY OF BALDWIN PARK, CALIFORNIA, ACCEPTING STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION GRANT FUNDS FROM THE SYSTEMATIC SAFETY ANALYSIS REPORT (SSARP) TO CONDUCT A CITYWIDE TRAFFIC SAFETY STUDY AND AMENDING THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO INCORPORATE THE STUDY.”

Staff recommends that the City Council:

1. Approve Resolution No. 2018-228, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ACCEPTING STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION GRANT FUNDS FROM THE SYSTEMATIC SAFETY ANALYSIS REPORT (SSARP) TO CONDUCT A CITYWIDE TRAFFIC SAFETY STUDY AND AMENDING THE CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET TO INCORPORATE THE STUDY." AND
2. Authorize the City Manager or designee to accept any awarded grant funds from the SSARP and to execute all necessary implementation agreements with the State of California Department of Transportation; and
3. Authorize the Director of Finance to appropriate \$121,000 from Fund 270 (Grant Fund) and \$13,500 from Fund 242 (Traffic Congestion Relief).

10. APPROVAL OF AMENDED RESOLUTION IN FAVOR OF SOUND WALL AND LANDSCAPE REDESIGN.

Staff recommends that the City Council approve amended Resolution No. 2018-229, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, IN SUPPORT OF SOUND WALL AND LANDSCAPE REDESIGN."

11. AUTHORIZATION TO PROCEED WITH ADVERTISEMENT OF A REQUEST FOR PROPOSAL (RFP) FOR PRINTING OF THE BALDWIN PARK NOW.

Staff recommends the City Council to:

1. Authorize the Director of Recreation and Community Services to proceed with advertisement of a Request for Proposals (RFP) for the printing of the BP NOW.

12. APPROVAL TO ENTER INTO A CONTRACT AGREEMENT BETWEEN THE CITY OF BALDWIN PARK AND THE COUNTY OF LOS ANGELES FOR THE HOMELESS SERVICES – CITY PLANNING GRANT (HOME FOR GOOD).

Staff recommends the City Council to:

1. Review and approve the Contract Agreement between the City of Baldwin Park and the County of Los Angeles for the Homeless Services-City Planning Grant (Home for Good); and
2. Authorize the Director of Recreation and Community Services, who is serving as Project Lead to execute any further documents.

13. REVIEW AND APPROVE THE OPEN STREET GRANT PROGRAM CYCLE TWO WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (MTA).

Staff recommends the City Council:

1. Accept the Open Streets Grant Program Cycle Two with the Los Angeles County Metropolitan Transportation Authority in the amount of \$206,821 and authorize the Chief Executive Officer to execute the Agreement; and
2. Direct staff to negotiate and present to the City Council a Memorandum of Understanding (MOU) with grant partners at a subsequent meeting.

14. CITY OF BALDWIN PARK SB 1693 BUSINESS IMPROVEMENT TAX (BIT) FUND ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2017.

Staff recommends that the City Council receive and file the SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2017.

15. AMENDMENT OF OFFICIAL POLICE TOW TRUCK SERVICES ORDINANCE.

Staff recommends that the City Council waive the first reading and adopt Ordinance No. 1407 by title only, entitled, 'AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING CHAPTER 100 OF TITLE X FOR OFFICIAL POLICE TOW TRUCK SERVICES.'

16. AWARD OF BID FOR CITY PROJECT NO. 2018-0220 RESIDENTIAL STREET REHABILITATION PROJECT.

Staff recommends that the City Council:

1. Approve and award the contract to Gentry Brothers, Inc. in the amount of \$653,070.00; and
2. Authorize the Mayor and City Clerk to execute the contract for the Residential Street Rehabilitation work.

PUBLIC HEARING

17. A REQUEST FOR CONSIDERATION OF A MUNICIPAL (ZONING) CODE AMENDMENT BY URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE MUNICIPAL CODE CHAPTER 127 – CANNABIS

Staff recommends that the City Council conduct a Public Hearing and, thereafter, waive the reading and adopt by title only Urgency Ordinance entitled, "AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE MUNICIPAL CODE CHAPTER 127-COMMERICAL CANNABIS"

- 18. A REQUEST FOR CONSIDERATION OF A PROPOSED AMENDMENT TO THE CITY'S MUNICIPAL CODE (SIGN REGULATIONS) ADDING DEVELOPMENT STANDARDS FOR ELECTRONIC READER BOARD SIGNS (LOCATION: COMMERCIAL, INDUSTRIAL, AND MIXED USE ZONED PROPERTIES; APPLICANT CITY OF BALDWIN PARK; CASE NO. AZC-188).**

Staff and the Planning Commission recommend that the City Council open the Public Hearing and following the public hearing:

- 1. Introduce for first reading, by title only and waive further reading, Ordinance No. 1405**, entitled, "AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADDING SECTION 153.170.090.C, AMENDING TABLE 153.170.080 AND AMENDING THE TITLE OF SUBSECTION 153.170.090 RELATING TO ELECTRONIC READERBOARD SIGNS."

- 19. CONDUCT PUBLIC HEARING AND FOLLOWING PUBLIC HEARING, APPROVE THE GRANT FUNDS PROVIDED BY THE EDWARD J. BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT.**

It is recommended that the City Council:

1. Open the Public Hearing and accept public comment; and
2. Accept and approve the federal guidelines for the funds requested. These Federal guidelines require a public comment period.

REPORTS OF OFFICERS

- 20. RENEWAL OF GRANT WRITING SERVICES CONTRACT WITH CALIFORNIA CONSULTING, LLC.**

Staff recommends that the City Council:

1. Approve the Consultant Services Agreement with California Consulting, LLC; and
2. Authorize the Director of Finance to appropriate funds to cover the cost related to the grants applied for including but not limited to General Fund, Prop A Fund, or Future Development Fund; or
3. Provide staff direction.

21. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ORDERING THE DESIGNATION OF THE EXECUTIVE TEAM AND OTHERS AS THE BUSINESS IMPROVEMENT ADVISORY COMMITTEE TO MAKE RECOMMENDATIONS ON MATTERS RELATED TO THE CITYWIDE BUSINESS IMPROVEMENT AREA.

Staff recommends that the City Council:

1. Consider naming two individuals to serve on the Business Improvement Advisory Committee; and
2. Approve Resolution No. 2018-226 designating the Executive Team and others as the Business Improvement Advisory Committee entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ORDERING THE DESIGNATION OF THE EXECUTIVE TEAM AND OTHERS AS THE BUSINESS IMPROVEMENT ADVISORY COMMITTEE TO MAKE RECOMMENDATIONS ON MATTERS RELATED TO THE CITYWIDE BUSINESS IMPROVEMENT AREA."

22. REVIEW OF CURRENT APPLICATIONS AND CONSIDERATION OF APPOINTMENT OF MEMBERS FOR THE HOUSING COMMISSION OF THE CITY OF BALDWIN PARK.

Staff recommends that Council review the submitted Commission applications, accept nominations, authorize staff to initiate the appropriate background checks through the Department of Justice (DOJ) and, contingent upon satisfactory clearance by the DOJ, appoint individuals to the respective City Commissions and adopt Resolution No. 2017-166, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPOINTING QUALIFIED INDIVIDUALS TO THE HOUSING COMMISSION OF THE CITY OF BALDWIN PARK TO OFFICE NUMBERS 1, 2, 3, 4, 5 and 6."

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Council Member Susan Rubio for discussion and consideration:

- Council Member Rubio is requesting discussion regarding the presence of ICE in Baldwin Park.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 15th day of February, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)