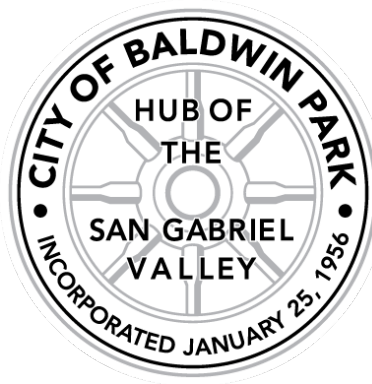


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

MARCH 7, 2018
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Ricardo Pacheco	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Monica Garcia	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- CIP Update Presentation by Sam Gutierrez, Interim Director of Public Works.
- Job Fair Presentation by Victor Miramontes, Management Analyst.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas próximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Regular City Council Meeting held on January 17, 2018.
- B. Meeting Minutes of the Special City Council Meeting held on February 7, 2018.
- C. Meeting Minutes of the Special and Regular City Council Meetings held on February 21, 2018

3. AUTHORIZATION TO ADVERTISE THE REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL PYROTECHNIC SERVICES RELATED TO THE 4TH OF JULY FIREWORKS CELEBRATION.

Staff recommends the City Council to:

- 1. Authorize the advertisement of the Request for Proposal (RFP) for professional pyrotechnic services related to the 4th of July Fireworks celebration.

4. AMENDMENT OF OFFICIAL POLICE TOW TRUCK SERVICES ORDINANCE.

Staff recommends that the City Council waive further reading and adopt Ordinance No. 1407 by title only, entitled, 'AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING CHAPTER 100 OF TITLE X FOR OFFICIAL POLICE TOW TRUCK SERVICES.' **(SECOND READING AND ADOPTION)**

5. APPROVE PROPOSAL FOR COLLECTION SERVICES

Staff recommends the City Council to:

- 1. Review and approve the Professional Services Agreement with CB Merchant Services for Collection Services; and
- 2. Authorize the Mayor to sign Professional Services Agreement with CB Merchant Services; and
- 3. Authorize the Director of Finance to include the collection fees in the City of Baldwin Park Schedule of Fees which be presented at the public hearing in the near future.

6. ACCOUNTING POLICIES AND PROCEDURES.

Staff recommends that the City Council review and approve the following accounting policies and procedures:

1. Purchasing Policies and Procedures
2. Credit Card Policies and Procedures
3. Travel Policies and Procedures
4. Federal Award Administration Policies and Procedures
5. ACH and Wire Transfer Policy and Procedures

7. RENEWAL OF GRANT WRITING SERVICES CONTRACT WITH CALIFORNIA CONSULTING, LLC.

Staff recommends the City Council to:

1. Approve the Consultant Services Agreement with California Consulting, LLC; and
2. Authorize the Director of Finance to appropriate funds to cover the cost related to the grants applied for including but not limited to General Fund, Prop A Fund, or Future Development Fund; or
3. Provide staff direction.

8. REQUEST FROM RUKLI, INC. (CAN 17-06) TO ADD SECOND LOCATION FOR CANNABIS DISTRIBUTION OPERATION (4150 PUENTE AVENUE).

Staff recommends the City Council to approve the Change of Location application for RUKLI, Inc. (CAN 17-06) to add an authorized location to operate an additional cannabis distribution operation at 4150 Puente Avenue pursuant to Ordinance No. 1400, Section 127.09.

PUBLIC HEARINGS

9. CONTINUED FROM FEBRUARY 21, 2018. A REQUEST FOR CONSIDERATION OF A PROPOSED AMENDMENT TO THE CITY'S MUNICIPAL CODE (SIGN REGULATIONS) ADDING DEVELOPMENT STANDARDS FOR ELECTRONIC READER BOARD SIGNS (LOCATION: COMMERCIAL, INDUSTRIAL, AND MIXED USE ZONED PROPERTIES; APPLICANT CITY OF BALDWIN PARK; CASE NUMBER AZC-188)

Staff and the Planning Commission recommend that the City Council open the public hearing, accept testimony and following the public hearing:

1. Introduce for first reading, by title only and waive further reading, Ordinance No. 1405, entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADDING SECTION 153.170.090.C, AMENDING TABLE 153.170.080 AND AMENDING THE TITLE OF SUBSECTION 153.170.090 RELATING TO ELECTRONIC READERBOARD SIGNS."

10. PUBLIC HEARING REGARDING FISCAL YEAR 2018-2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP FUND (HOME) ANNUAL ACTION PLAN.

Staff recommends that the City Council conduct the public hearing, accept testimony, and following the public hearing approve the allocations for the FY 2018-2019 CDBG public service public service programs by selecting one of the following options:

OPTION 1: Approve the Joint Commission's recommendations for funding; or

OPTION 2: Revise allocations as the City Council deems appropriate

REPORTS OF OFFICERS

11. CONSIDERATION OF TECHNICAL STUDY PREPARATION TO CREATE THE BALDWIN PARK COMMUNITY CHOICE AGGREGATION.

Staff recommends that Council:

1. Approve and adopt Resolution No. 2017-202, entitled, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, TO CONDUCT A TECHNICAL STUDY TO EVALUATE A COMMUNITY CHOICE AGGREGATION WITH CALIFORNIA CHOICE ENERGY AUTHORITY (CCEA);" AND
2. Authorize the Chief Executive Officer to engage California Choice Energy Authority to conduct a Community Choice Aggregation Technical Study for a cost not to exceed \$63,000; and
3. Authorize the Chief Executive Officer, or his designee, to request the release of load data from Southern California Edison (SCE); and
4. Authorize the Finance Director to appropriate \$63,000 from the Future Development Fund (Fund 200) and perform the required budget adjustment for this project.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Council Member Cruz Baca for discussion and consideration:

- Direction to Staff to review the "Parking Ordinance", which would also include any new future developments in "Transit Oriented District" (TOD).

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 1st day of March, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)