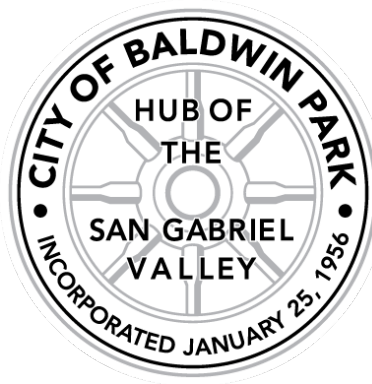


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

MARCH 21, 2018
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Ricardo Pacheco	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Monica Garcia	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Proclamation Presentation recognizing March 12 – 16, 2018, as Adult Education Week.
- Certificate Presentation recognizing the Winning Students in the Adult Education Essay Contest.
- Plaque Presentation to the Baldwin Park Housing Authority for being awarded the Distinction of High Performing Agency for the 5th time in 6 years.
- Certificate Presentation to Juana Mata, La Puente and Cynthia Espinoza, Baldwin Park for their selection as 2018 Women of the Year by the Office of Assemblywoman Blanca E. Rubio.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. TREASURER'S REPORT – JANUARY 2018

Staff recommends that the City Council receive and file the Treasurer's Report:

3. REJECTION OF CLAIMS

Staff recommends that the City Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Huerta, Hector

Claimant alleges property damage by the BPPD.

Pittman, James

Claimant alleges property damage by the BPPD.

4. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

4A. Meeting Minutes of the Regular Housing Authority and Finance Authority Meetings held on February 21, 2018.

4B. Meeting Minutes of the Special and Regular City Council Meetings held on March 7, 2018.

5. ACCOUNTING RELATED POLICIES & PROCEDURES.

Staff recommends that the City Council review and approve the following accounting policies and procedures:

1. Purchasing Policy and Procedures
2. Credit Card Policy and Procedures
3. Travel Policy and Procedures
4. Federal Awards Administration Policy and Procedures
5. ACH and Wire Transfer Policy and Procedures

6. ACCEPT PLANS AND SPECIFICATIONS, AND AUTHORIZE PUBLISHING NOTICE INVITING BIDS FOR CITY PROJECT NO. 2018-0239- CONCRETE IMPROVEMENTS VARIOUS LOCATIONS CITYWIDE.

Staff recommends that the City Council accept the plans and specifications and authorize publication of a Notice Inviting Bids for the construction of City Project No. 2018-0239 Sidewalk and Concrete Improvements, Various Locations Citywide.

7. ACCEPT PLANS AND SPECIFICATIONS, AND AUTHORIZE PUBLISHING NOTICE INVITING BIDS FOR CITY PROJECT NO. 2018-0221- BUS IMPROVEMENTS PROJECT – PHASE II.

Staff recommends that the City Council approve plans and specifications for the Bus Stop Improvement Project Phase II (City Project No. 2018-0221) and authorize staff to advertise the Notice Inviting Bids.

8. RESOLUTION NO. 2018-232 INITIATING THE PROCEEDINGS AND ORDERING PREPARATION OF THE ENGINEER'S REPORT FOR THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT FOR FY 2018-2019.

Staff recommends that the City Council **adopt City Council Resolution No. 2018-232 entitled**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AUTHORIZING THE INITIATION OF THE PROCEEDINGS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE FY2018-19 LEVY OF ANNUAL ASSESSMENTS FOR THE CITY OF BALDWIN PARK LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2 OF THE STATE OF CALIFORNIA STREETS AND HIGHWAYS CODE"

9. RESOLUTION NO. 2018-233 INITIATING PROCEEDINGS AND ORDERING PREPARATION OF THE ENGINEER'S REPORT FOR THE PARKS MAINTENANCE ASSESSMENT DISTRICT FOR THE FY 2018-2019.

Staff recommends that the City Council **adopt City Council Resolution No. 2018-233 entitled**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AUTHORIZING THE INITIATION OF THE PROCEEDINGS AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE FY2018-19 LEVY OF ANNUAL ASSESSMENTS FOR THE CITY OF BALDWIN PARK PARKS MAINTENANCE ASSESSMENT DISTRICT"

10. RENEWAL OF GRANT WRITING SERVICES CONTRACT WITH CALIFORNIA CONSULTING, LLC.

Staff recommends the City Council to:

- 1.** Approve the Consultant Services Agreement with California Consulting, LLC; and
- 2.** Authorize the Director of Finance to appropriate funds to cover the cost related to the grants applied for including but not limited to General Fund, Prop A Fund, or Future Development Fund; or
- 3.** Provide staff direction.

- 11. SECOND READING OF ORDINANCE NO. 1405, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADDING SECTION 153.170.090.C, AMENDING TABLE 153.170.080 AND AMENDING THE TITLE OF SUBSECTION 153.170.090 RELATING TO ELECTRONIC READERBOARD SIGNS.**

Staff recommends that the City Council adopt Ordinance No. 1405 on second reading, read by title only, and waive further reading thereof.

- 12. RATIFY AND ADOPT RESOLUTIONS APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF BALDWIN PARK AND THE BALDWIN PARK POLICE ASSOCIATION (BPPA); AND APPROVE RESOLUTIONS UPDATING THE PAY SCHEDULES REFLECTING SALARY AND BENEFIT ADJUSTMENTS IN ACCORDANCE WITH CALPERS ESTABLISHED GUIDELINES.**

Staff recommends that the City Council City Council approve, ratify and adopt:

- 1. Adopt City Council Resolution No. 2018-234, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPROVING THE MEMORADUMN OF UNDERSTANDING (MOU) WITH BALDWIN PARK POLICE ASSOCIATION (BPPA)"; AND**
- 2. Adopt City Council Resolution No. 2018-235, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, UPDATING THE COMPREHENSIVE CITY OF BALDWIN PARK PAY SCHEDULE TO REFLECT SALARY ADJUSTMENTS EFFECTIVE JANUARY 1, 2018, IN ACCORDANCE WITH APPROVED MEMORANDUM OF UNDERSTANDINGS, RESPECTIVELY, AMENDED BENEFIT MATRICES AND STATE MANDATED WAGE ADJUSTMENTS"; AND**
- 3. Adopt City Council Resolution No. 2018-236, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, UPDATING THE COMPREHENSIVE CITY OF BALDWIN PARK PAY SCHEDULE TO REFLECT SALARY ADJUSTMENTS EFFECTIVE MARCH 25, 2018, IN ACCORDANCE WITH APPROVED MEMORANDUM OF UNDERSTANDINGS, RESPECTIVELY, AMENDED BENEFIT MATRICES AND STATE MANDATED WAGE ADJUSTMENTS"; AND**
- 4. Adopt City Council Resolution No. 2018-237, entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, UPDATING THE COMPREHENSIVE CITY OF BALDWIN PARK PAY SCHEDULE TO REFLECT SALARY ADJUSTMENTS EFFECTIVE JULY 1, 2017, IN ACCORDANCE WITH APPROVED MEMORANDUM OF UNDERSTANDINGS, RESPECTIVELY, AMENDED BENEFIT MATRICES AND STATE MANDATED WAGE ADJUSTMENTS"; AND**

5. **Adopt City Council Resolution No. 2018-238, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, UPDATING THE COMPREHENSIVE CITY OF BALDWIN PARK PAY SCHEDULE TO REFLECT SALARY ADJUSTMENTS EFFECTIVE DECEMBER 1, 2017, IN ACCORDANCE WITH APPROVED MEMORANDUM OF UNDERSTANDINGS, RESPECTIVELY, AMENDED BENEFIT MATRICES AND STATE MANDATED WAGE ADJUSTMENTS”;** AND
6. **Adopt City Council Resolution No. 2018-239, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, UPDATING THE COMPREHENSIVE CITY OF BALDWIN PARK PAY SCHEDULE TO REFLECT SALARY ADJUSTMENTS EFFECTIVE OCTOBER 4, 2017, IN ACCORDANCE WITH APPROVED MEMORANDUM OF UNDERSTANDINGS, RESPECTIVELY, AMENDED BENEFIT MATRICES AND STATE MANDATED WAGE ADJUSTMENTS”;** AND
7. Authorize the Finance Director to complete budget amendments and appropriations.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF BALDWIN PARK WARRANTS AND DEMANDS.

Staff recommends that Council, acting as governing body of the Successor Agency, ratify the attached Warrants and Demands Register.

PUBLIC HEARINGS

13. A REQUEST FOR CONSIDERATION OF A MUNICIPAL (ZONING) CODE AMENDMENT BY ORDINANCE TO MODIFY CHAPTER 127 (COMMERCIAL CANNABIS) BY INCREASING THE NUMBER OF PERMITS PERMITTED FROM FIFTEEN TO TWENTY-FIVE.

Staff recommends that the City Council conduct a Public Hearing and, thereafter, waive the first reading and adopt by title only, Ordinance No. 1408, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK CALIFORNIA, AMENDING THE MUNICIPAL CODE CHAPTER 127 – MEDICAL AND ADULT USE OF COMMERCIAL CANNABIS”

- 14. A REQUEST FOR CONSIDERATION OF A RECOMMENDATION OF APPROVAL BY THE PLANNING COMMISSION TO THE CITY COUNCIL ON MULTIPLE ZONING AND GENERAL PLAN LAND USE CHANGES WHICH WOULD ACHIEVE CONSISTENCY BETWEEN THE GENERAL PLAN LAND USE MAP AND ZONING MAP FOR SPECIFIC PLAN 13-01 (ROEM PROJECT-RAMONA BLVD./BOGART STREET), SPECIFIC PLAN 14-01 (INDIGO PROJECT-BALDWIN PARK BLVD./MERCED AVENUE), SPECIFIC PLAN 15-01 (DOWNTOWN TRANSIT ORIENTED SPECIFIC PLAN) AND SPECIFIC PLAN 16-01 (PACIFIC VILLAS-PACIFIC AVENUE) (LOCATION: VARIOUS: CASE NUMBERS: AGP-119 AND Z-556).**

Staff and the Planning Commission recommend that the City Council open the public hearing, accept testimony and following the public hearing:

- 1. Adopt City Council Resolution No. 2018-230, entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING THE FINDINGS OF FACT AND APPROVING GENERAL PLAN LAND USE AMENDMENTS TO ACHIEVE CONSISTENCY (LOCATION: SP 13-01, SP 14-01, SP 15-01, AND SP 16-01; APPLICANT: CITY OF BALDWIN PARK; CASE NUMBER: AGP-119)”**
- 2. Introduce for first reading, by title only and waive further reading, Ordinance No. 1409, entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING THE FINDINGS OF FACT AND APPROVING ZONING DESIGNATIONS ON PROPERTIES WITHIN SPECIFIC PLAN AREAS WHICH ARE CONSISTENCY EDITS THAT HAVE BEEN PREVIOUSLY APPROVED BY THE CITY COUNCIL (LOCATIONS: PLAN 13-01 (ROEM PROJECT-RAMONA BLVD./BOGART STREET), SPECIFIC PLAN 14-01 (INDIGO PROJECT- BALDWIN PARK BLVD./MERCED AVENUE), SP 15-01 (DOWNTOWN TRANSIT ORIENTED SPECIFIC PLAN) AND SPECIFIC PLAN 16-01 (PACIFIC VILLAS-PACIFIC AVENUE); APPLICANT CITY OF BALDWIN PARK; CASE NUMBER Z-556).**

REPORTS OF OFFICERS

- 15. THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FISCAL YEAR 2016-2017.**

Staff recommends that the City Council receive and file the City of Baldwin Park's CAFR for fiscal year ended June 30, 2017 and all accompanying reports.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

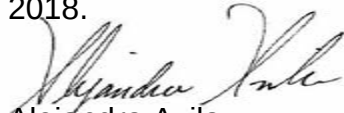
Request by Council Member Susan Rubio for discussion and consideration:

- Direction for staff to start a planning process for aging members of our community covering topics such as transportation, housing, and in-home care.
- Establish a City partnership with the School District in an intervention program for returning Veterans and for students in regards to education, employment, and housing.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 15th day of March, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)