

**NOTICE AND CALL
OF A
SPECIAL MEETING
OF THE
CITY COUNCIL**

**TO THE MEMBERS OF THE AFOREMENTIONED AGENCIES AND THE CITY CLERK OF
THE CITY OF BALDWIN PARK**

NOTICE IS HEREBY GIVEN that a Special Meeting is hereby called to be held on
WEDNESDAY, April 15, 2020 at 5:00 PM. at City Hall – **Council Chambers, 14403 East
Pacific Avenue, Baldwin Park, CA 91706.**

Said Special Meeting shall be for the purpose of conducting business in accordance with
the attached Agenda.

NO OTHER BUSINESS WILL BE DISCUSSED

**THE COUNCIL CHAMBERS ARE CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

Dated: April 9, 2020.



Manuel Lozano
Mayor

AFFIDAVIT OF POSTING

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify under
penalty of perjury under the laws of the State of California that the foregoing agenda was
posted on the City Hall bulletin board not less than 24 hours prior to the meeting of April 15,
2020.



Lourdes Morales,
Chief Deputy City Clerk

**AGENDA
BALDWIN PARK
CITY COUNCIL
SPECIAL MEETING**

**APRIL 15, 2020
5:00 PM**

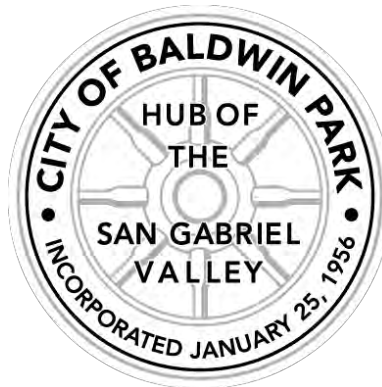
**COUNCIL CHAMBERS
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011**

Please note
time and
meeting
location
changed

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Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10



Manuel Lozano	- Mayor
Paul C. Hernandez	- Mayor Pro Tem
Alejandra Avila	- Council Member
Monica Garcia	- Council Member
Ricardo Pacheco	- Council Member

*PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA*

PUBLIC COMMENTS

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COMENTARIOS DEL PUBLICO

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**CITY COUNCIL
SPECIAL MEETING – 5:00 P.M.**

CALL TO ORDER

ROLL CALL: Council Members: Alejandra Avila, Monica Garcia Ricardo Pacheco, Mayor Pro Tem Paul C. Hernandez, and Mayor Manuel Lozano

PUBLIC COMMUNICATIONS

Please email your comments to Jean M. Ayala, City Clerk @ jayala@baldwinpark.com by 5:10 pm on Wednesday, April 15, 2020.

All comments will be read by the City Clerk during the meeting.

Por favor mande por correo electrónico su comentario a la Secretaria Municipal Jean M. Ayala a jayala@baldwinpark.com a más tardar a las 5:10 pm el Miércoles, 15 de Abril, 2020.

Los comentarios serán leídos por la Secretaria Municipal durante la Junta.

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

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ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

OPEN SESSION/STUDY SESSION

- FY 2019-20 Budget Update PowerPoint Presentation by Rose Tam, Finance Director.

RECESS TO CLOSED SESSION

1. Conference with Labor Negotiators

Pursuant to Government Code Section 54957.6:

Agency Designated Representative: Rebecca T. Green, Richards Watson Gershon, Shannon Yauchzee, Chief Executive Officer, and Laura Thomas, Human Resources/Risk Manager

Employee Organizations: Baldwin Park City Employees Association (CEA)

Baldwin Park Classified Confidential Employees Association (CCEA)
Baldwin Park Classified Management Employees Association (CMEA)
Baldwin Park Police Management Employees Association (PMEA)
Baldwin Park Police Association (POA)
Service Employee International Union (SEIU)

2. Conference With Legal Counsel—Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

Case Name: Herrera v. City of Baldwin Park Case No. 20STCV11521

Case Name: Austin v. City of Baldwin Park Case No. 19STCP04717

3. Real Property Negotiations Pursuant to Government Code §54956.8:

- A. Property: 4150 Puente Avenue (CAN 17-06)
Negotiating Parties: City of Baldwin Park and Shaun Bershatski, RUKLI, Inc.
- B. Property: 13111 Spring Street & 428 Cloverleaf Drive (CAN 17-07)
Negotiating Parties: City of Baldwin Park and Ming Hong Huang, 428 Cloverleaf, LLC.
- C. Property: 5117 Calmview Avenue (CAN 17-08)
Negotiating Parties: City of Baldwin Park and Victor Chevez and Helen Chau, Casa Verde Group
- D. Property: 13467 Dalewood Street (CAN 17-09)
Negotiating Parties: City of Baldwin Park and Darrin Oganessian and Ryan Oganessian, RD Baldwin Park
- E. Property: 14837 & 14841 Ramona Boulevard (CAN 17-10)
Negotiating Parties: City of Baldwin Park and Phil Reyes, and Alexis Reyes, Organic Management Solutions, LLC.
- F. Property: 5148 Bleecker Street (CAN 17-12)
Negotiating Parties: City of Baldwin Park and Sergio Torres, Enrique Vega and Moses Acosta, Medical Grade Farms BP
- G. Property: 15023 Ramona Boulevard (CAN 17-13)
Negotiating Parties: City of Baldwin Park and Shaun Szameit, Joshua Pierce and Kevin Huebner, Kultiv8 Group, LLC.
- H. Property: 4621 Littlejohn Street (CAN 17-15)
Negotiating Parties: City of Baldwin Park and Teresa Tsai, GSC Capital Group

- I. Property: 5157 Azusa Canyon Road (CAN 17-17)
Negotiating Parties: City of Baldwin Park and Mike Sandoval and Ed Barraza, Elite Green Cultivators
- J. Property: 5175 Commerce Drive (CAN 17-18)
Negotiating Parties: City of Baldwin Park and Linda Thong, Pacific Cultivation, LLC.
- K. Property: 13450 Brooks Drive, Unit A & C (CAN 17-27)
Negotiating Parties: City of Baldwin Park and Jonathan Yuan Kai Lee, Jefferson Liou, and Jerrell Austin Shepp, Cloud Control, Inc.
- L. Property: 4802 Littlejohn Street (CAN 17-28)
Negotiating Parties: City of Baldwin Park and Marco Perez and Ren Yoneyama, VRD, Inc.
- M. Property: 13460 Brooks Drive (CAN 17-31)
Negotiating Parties: City of Baldwin Park and Sigrid Lopez and Artem Karapetyan, Green Health Industries, LLC.
- N. Property: 1529 Virginia Avenue (CAN 18-01)
Negotiating Parties: City of Baldwin Park and Erik Intermill, Esource LLC
- O. Property: 5018 Lante Street
Negotiating Parties: City of Baldwin Park and Distinct Indulgence (Corporate Name Change Memo)
- P. Property: 14551 Joanbridge Street (CAN 17-02)
Negotiating Parties: City of Baldwin Park and Baldwin Park Tale Corp.

4. Conference With Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Potential Case(s): Two (2)

RECONVENE IN OPEN SESSION

REPORT FROM CLOSED SESSION

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby that, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting of April 15, 2020.



Lourdes Morales
Chief Deputy City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or e-mail lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

APRIL 15, 2020

7:00 PM

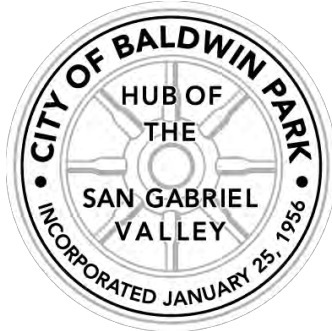
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Paul C. Hernandez	- Mayor Pro Tem
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Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Monica Garcia, Ricardo Pacheco, Mayor Pro Tem Paul C. Hernandez and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- NONE

PUBLIC COMMUNICATIONS

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CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Treasurer's Report – February 2020

Staff recommends that the City Council receive and file the Treasurer's Report for February 2020.

3. Claim Rejection

Staff recommends that Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

Young, Amy	Claimant alleges bodily injury
Vasquez, Brian	Claimant alleges bodily injury
Reza, Gabriel	Claimant alleges bodily injury and property damage
Hernandez, Tony	Claimant alleges property damages

4. Consideration of Proclamation Barring Residential and Commercial Evictions During Emergency Stabilization

It is recommended that Council ratify this order and authorize the Chief Executive Officer to execute the Emergency Proclamation.

5. Emergency Order Mandating Face Mask Use by All Workers and Customers in Baldwin Park for Worker Protection

It is recommended that Council ratify this order and authorize the Chief Executive Officer to execute the Emergency Proclamation.

6. Second Reading of Ordinance No. 1452 to Amend Section 33.05 of the City of Baldwin Park Municipal Code to include an Assistant Chief of Police Position to the List of Manager Positions identified in Subsection {B2}

Staff recommends that the City Council:

1. Approve Ordinance No. 1452 to amend Section 33.05 subsection {B2} of the City of Baldwin Park Municipal Code.

7. Adoption of Resolution No. 2020-013 to add Updates to the City of Baldwin Park Job Classification Plan by Adding a New Position of Assistant Chief of Police and Adoption of Resolution No 2020-014 to Amend the City of Baldwin Park Pay Schedule in Accordance with CalPERS Established Guidelines

Staff recommends that the City Council approve, ratify and adopt:

1. Resolution No. 2020-013 to modify the City of Baldwin Park's job classification plan to include a new position of Assistant Police Chief and class specification in accordance with applicable rules and regulations; and

2. Resolution No. 2020-014 to amend the City of Baldwin Park's comprehensive pay schedule in accordance with CalPERS established guidelines.

8. Approval of a Contract with Rangwala Associates to provide Consulting Services to update the Downtown TOD Specific Plan and Related Documents

Staff recommends that the City Council take the following actions:

1. Award a contract to Rangwala Associates (Consultant) to the Downtown TOD Specific Plan (Plan), amend appropriate sections of the General Plan and Zoning Ordinance and adoption of an EIR Amendment; and
2. Authorize the Chief Executive officer, or designee, to execute the attached agreement with Rangwala Associates to provide consulting services in an amount not to exceed \$328,060; and
3. Authorize the Director of Finance to appropriate \$42,860 from Fund No.235-General Plan Fees.

9. Housing Element Progress Report 2019

It is recommended that the City Council receive and file the report.

10. Adoption of Resolution No. 2020-012, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2020-21 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act"

It is recommended that the City Council:

1. Adopt Resolution No. 2020-012, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2020-21 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act"; and
2. Authorize the Finance Director to appropriate projected FY 2020-21 SB1 funds in the amount of \$1,459,688; and
3. Authorize the Director of Public Works to file necessary documentation to satisfy SB 1 funding requirements and act as the signature authority.

PUBLIC HEARING

11. Conduct a Public Hearing and Consider Adoption of Resolution No. 202-015, "A Resolution of the City Council of the City of Baldwin Park, California Awarding an Energy Services Contract for Energy Efficiency Improvements to City-Owned Streetlights and Traffic Signal Lighting to Tanko Streetlighting, Inc."

It is recommended that the City Council:

1. Hold a Public Hearing pursuant to Government Code Section 4217, and after considering testimony, adopt Resolution No. 2020-015 entitled "A Resolution of the City Council of the City of Baldwin Park, California Awarding an Energy Services Contract for Energy Efficiency Improvements to City-Owned Streetlights and Traffic Signal Lighting to Tanko Streetlighting, Inc."; and
2. Authorize the City Manager or his designee to execute an energy services contract with Ameresco, Inc. in the amount not-to-exceed \$421,290; and
3. Authorize the Director of Finance to appropriate funds from Fund 200 – Future Development Fund as related to the financing and construction agreements as may be necessary to carry-out the construction of the improvements.

12. Public Hearing Regarding Five-Year Consolidated Plan, Fiscal Year 2020-2021 Annual Action Plan, Citizen Participation Plan and Analysis of Impediments to Fair Housing Choice

Staff recommends that the City Council conduct the public hearing and following the public hearing approve the following documents:

1. FY 2020-2024 Five-Year Consolidated Plan and FY 2020-2021 Annual Action Plan; and
2. Analysis of Impediments to Fair Housing Choice; and
3. Citizen Participation Plan.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION **CONSENT CALENDAR**

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SA-1 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Warrants and Demands

Staff recommends that the Board ratify the attached Warrants and Demands Register.

SA-2 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Treasurer's Report – February 2020

Staff recommends that the Board receive and file the Treasurer's Report for February 2020.

REPORTS OF OFFICERS

13. Fiscal Year 2019-2020 Community Development Block Grant Coronavirus (CDBG-CV)

Staff recommends the City Council approve the CDBG-CV CARES Act allocations for the FY 2019-2020 CDBG public programs by selecting one of the following options:

- OPTION 1: Approve funding as recommended; or
OPTION 2: Revise allocations as the City Council deems appropriate.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Councilmember Ricardo Pacheco for discussion and consideration:

- Discussion and Direction to Staff regarding a Baldwin Park COVID19 Economic Recovery and Response Plan.

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 9th day of April, 2020.



Lourdes Morales,
Chief Deputy City Clerk

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STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
DATE: April 15, 2020
SUBJECT: City of Baldwin Park's Warrants and Demands

SUMMARY

Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDATION

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The payroll for the last period was \$1,036,639.99 and the attached General Warrants Register was \$1,654,745.95 for a total amount of \$2,691,385.94.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1. The last payroll of the City of Baldwin Park consists of check numbers 200828 to 200849. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 20061 to 20067 for the period of February 23, 2020 through March 11, 2020, inclusive; these are presented and hereby ratified in the amount of \$15,816.58.
2. General Warrants, the checks from 228195 to 228561 in the amount of \$1,654,745.95 for the period of March 6, 2020 to April 6, 2020, inclusive; in the total amount of \$1,654,745.95 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Check Register



City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 03/06/2020 - 04/06/2020

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
228195	03/09/2020	RICHARD D. JONES, A	TO REPLACED CHECK # 228068	100-40-131-51102-00000	1,000.00
228195	03/09/2020	RICHARD D. JONES, A	REPLACED CHECK # 228068	100-40-131-51102-00000	475.60
228195	03/09/2020	RICHARD D. JONES, A	REPLACED CHECK # 228068	100-40-131-51102-00000	494.80
228196	03/11/2020	ABEL CURIEL	REFUND C&D 4932 JERRY AVE	246-00-000-22540-00000	250.00
228197	03/11/2020	ACCESS CONTROL SECURITY INC.	SECURITY GUARD SERVICES	501-60-000-22328-00000	203.00
228198	03/11/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER	245-50-560-51100-15537	350.00
228199	03/11/2020	AMERICAN LEGAL PUBLISHING	CITY ORDINANCES INTERNET	100-10-120-53330-11535	495.00
228200	03/11/2020	BALDWIN PARK HAND WASH	CAR WASH FOR ALL CITY	402-50-590-53370-00000	1,028.97
228201	03/11/2020	BESA	PRIDE PLATOON 026 UNIFORMS	220-30-340-53360-14880	2,040.00
228202	03/11/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	50.16
228202	03/11/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	98.65
228202	03/11/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	17.61
228202	03/11/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	93.23
228202	03/11/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	68.23
228203	03/11/2020	CAROL AVERELL	IDIS TRAINING HUD 02/24-	220-40-420-53100-14700	83.45
228204	03/11/2020	CINDY LUNA	REFUND FOOTBALL	501-60-000-22326-00000	50.00
228205	03/11/2020	CINTAS FIRST AID & SAFETY	PYMT FOR FIRST AID KITS	501-60-000-22328-00000	124.45
228206	03/11/2020	COMMUNITY MEDIA OF	VIDEO PRODUCTION AND CABLE	270-10-140-51101-17510	1,791.66
228206	03/11/2020	COMMUNITY MEDIA OF	VIDEO PRODUCTION AND CABLE	270-10-140-51101-17510	1,791.66
228207	03/11/2020	CRISTIAN FERNANDEZ	REFUND C&D 14133	246-00-000-22540-00000	325.38
228208	03/11/2020	DANIEL ROSANO	REFUND FOOTBALL	501-60-000-22326-00000	50.00
228209	03/11/2020	DATA INSTALLERS INC	REWIRE BASEMENT	401-10-140-58110-11507	210.00
228209	03/11/2020	DATA INSTALLERS INC	REWIRE BASEMENT	401-10-140-58110-11508	3,843.00
228209	03/11/2020	DATA INSTALLERS INC	REWIRE 1ST FLOOR	401-10-140-58110-11507	13,144.00
228209	03/11/2020	DATA INSTALLERS INC	REWIRE COMMUNITY CENTER	401-10-140-58110-11508	4,847.00
228210	03/11/2020	DELIA GALLEGOS	REFUND DEPOSIT 02/29/20	501-60-000-22333-00000	300.00
228211	03/11/2020	DON DUONG	REFUND C&D 3941 FILHURST	246-00-000-22540-00000	473.00
228212	03/11/2020	EAGLE AUTO COLLISION	VEHICLE REPAIRS	402-50-590-53371-00000	3,422.97
228213	03/11/2020	EATON CORPORATION	BATTERY REPLACEMENT FOR	100-30-320-53371-00000	4,724.00
228214	03/11/2020	ECO CAR SPA	CAR WASH FOR ALL CITY &	402-50-590-51101-00000	208.87
228215	03/11/2020	ED BUTTS FORD	MAINTENANCE AND REPAIRS	402-50-591-53100-00000	57.74
228215	03/11/2020	ED BUTTS FORD	MAINTENANCE AND REPAIRS	402-50-591-53100-00000	197.89
228216	03/11/2020	EDGAR CRUZ	MOBILE CARWASH SERVICES	402-50-591-51101-00000	2,340.00
228216	03/11/2020	EDGAR CRUZ	MOBILE CARWASH SERVICES	402-50-591-51101-00000	2,324.00
228216	03/11/2020	EDGAR CRUZ	MOBILE CARWASH SERVICES	402-50-591-51101-00000	2,158.00
228216	03/11/2020	EDGAR CRUZ	MOBILE CARWASH SERVICES	402-50-591-51101-00000	2,050.00
228216	03/11/2020	EDGAR CRUZ	MOBILE CARWASH SERVICES	402-50-591-51101-00000	2,114.00
228217	03/11/2020	ELIA I. GUEVARA	REFUND GYMNASTICS CLASS	501-60-000-22328-00000	119.50
228218	03/11/2020	ENTERPRISE FM TRUST	FLEET LEASING PROGRAM OF	231-50-590-58140-15727	12,123.85
228219	03/11/2020	EXPERIAN	CREDIT REPORTING SERVICES	220-40-420-51101-14700	58.48
228219	03/11/2020	EXPERIAN	CREDIT REPORTING SERVICES	901-40-410-51101-14310	58.48
228220	03/11/2020	FERNANDO JIMENEZ &	LEGAL SERVICE RE:PERSONNEL	100-30-131-51102-11105	1,907.00
228221	03/11/2020	HELEN HERNANDEZ	REIMBURSEMENT FOR BALLONS	501-60-000-22328-00000	101.43
228222	03/11/2020	HINDERLITER, DE LLAMAS &	CONTRACT & AUDIT SERVICES -	100-25-299-51100-00000	2,865.42
228223	03/11/2020	HOME DEPOT	SUPPLIES	905-40-410-53100-14305	32.50
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	59.23
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	196.01
228224	03/11/2020	HOME DEPOT	SPECIALIZED SPRAY PAINTS	254-50-570-53100-14885	119.10
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	11.99
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	14.62
228224	03/11/2020	HOME DEPOT	SPECIALIZED SPRAY PAINTS	402-50-590-53100-00000	78.16
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-551-53100-15705	14.82
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	67.75
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-551-53100-15705	58.78

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228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	51.37
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	41.37
228224	03/11/2020	HOME DEPOT	MISCELLANEOUS SUPPLIES	240-50-550-53100-15705	183.55
228225	03/11/2020	HOSE-MAN INC	HOSES, NOZZLES AND FITTINGS	245-50-570-53100-14885	364.97
228226	03/11/2020	INTERSTATE BATTERIES	BATTERIES FOR ALL CITY	402-50-590-53100-00000	133.03
228226	03/11/2020	INTERSTATE BATTERIES	BATTERIES FOR ALL CITY	402-50-591-53100-00000	133.03
228227	03/11/2020	IRON MOUNTAIN	STORAGE PERIOD FOR 3/1/20 -	901-40-410-51101-14310	649.49
228228	03/11/2020	J.G. TUCKER & SONS	SAFETY SUPPLIES	245-50-550-53100-15622	367.79
228229	03/11/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	100-60-620-53371-00000	155.54
228229	03/11/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	100-60-620-53371-00000	196.00
228229	03/11/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	252-60-620-53371-00000	939.10
228230	03/11/2020	JTB SUPPLY COMPANY	TRAFFIC SIGNAL BALLS	245-50-550-53100-15622	1,127.85
228231	03/11/2020	JUST REWARDS	GIFT CARDS FOR EMPLOYEE	231-50-540-53120-00000	111.50
228232	03/11/2020	KAISER FOUNDATION HEALTH	REFUND C&D 1011 BALDWIN	246-00-000-22540-00000	500.00
228233	03/11/2020	DO NOT USE	MATERIAL AND SUPPLIES	402-50-590-53100-00000	209.15
228234	03/11/2020	KING BOLT COMPANY	MATERIALS & SUPPLIES	252-60-620-53100-00000	22.16
228235	03/11/2020	LANDSCAPE WAREHOUSE	GENERAL PLANT MATERIAL	251-50-571-53100-00000	1,349.46
228235	03/11/2020	LANDSCAPE WAREHOUSE	GENERAL PLANT MATERIAL	251-50-571-53100-00000	859.95
228235	03/11/2020	LANDSCAPE WAREHOUSE	GENERAL PLANT MATERIAL	251-50-571-53100-00000	264.60
228236	03/11/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-560-51101-00000	51.00
228236	03/11/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-560-51101-00000	51.48
228236	03/11/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES FOR	245-50-560-53100-15536	109.49
228236	03/11/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	251-50-571-53100-00000	38.32
228237	03/11/2020	RCA INVESTMENTS INC	MAINTENANCE AND REPAIRS OF	402-50-591-53371-00000	3,394.72
228237	03/11/2020	RCA INVESTMENTS INC	MAINTENANCE AND REPAIRS OF	402-50-591-53371-00000	1,258.41
228237	03/11/2020	RCA INVESTMENTS INC	MAINTENANCE AND REPAIRS OF	402-50-591-53371-00000	1,242.49
228238	03/11/2020	ROYAL COACHES AUTO BODY	TOWING FOR UNIT # 38	402-50-591-51101-00000	412.50
228239	03/11/2020	SAM WANG	TO REPLACED CHECK # 227730	246-00-000-22540-00000	250.00
228239	03/11/2020	SAM WANG	TO REPLACED CHECK # 227730	246-00-000-22540-00000	528.82
228240	03/11/2020	SAN GABRIEL VALLEY WATER	WATER COST	251-50-560-53402-00000	1,508.91
228240	03/11/2020	SAN GABRIEL VALLEY WATER	WATER COST	100-60-620-53402-00000	490.52
228240	03/11/2020	SAN GABRIEL VALLEY WATER	WATER COST	252-60-620-53402-00000	2,299.86
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	2,128.00
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	3,102.32
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	1,825.50
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	2,128.00
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	5,012.56
228241	03/11/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	3,245.09
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	37,937.56
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	100-60-620-53401-00000	13,829.87
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	252-60-620-53401-00000	4,185.53
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	100-60-620-53401-00000	137.47
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	252-60-620-53401-00000	599.87
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	240-50-551-53401-15705	31.14
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-560-53401-00000	363.94
228242	03/11/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	2,850.32
228243	03/11/2020	SPRINT	GPS TRACKING W/DATA WEB	402-50-590-51101-00000	816.16
228244	03/11/2020	THE GAS COMPANY	GAS COST	100-60-620-53400-00000	2,888.15
228244	03/11/2020	THE GAS COMPANY	GAS COST	252-60-620-53400-00000	2,236.68
228245	03/11/2020	TIME WARNER CABLE	WI-FI AND TV SERVICE AT CITY	402-50-590-53403-00000	229.82
228246	03/11/2020	VALLEY COUNTY WATER DIST	WATER SERVICE FOR 14317	905-40-410-53402-14305	246.99
228247	03/11/2020	VERIZON	CELLULAR SERVICES FROM JAN	100-40-405-53403-00000	53.96
228247	03/11/2020	VERIZON	CELLULAR SERVICES FROM JAN	220-40-420-53403-14700	53.96
228247	03/11/2020	VERIZON	CELLULAR SERVICES FROM JAN	901-40-410-53403-14310	53.96
228248	03/11/2020	DERIAN FAMILY FOODS	PURCHASE OF HELIUM TANK	501-60-000-22327-00000	152.21
228248	03/11/2020	DERIAN FAMILY FOODS	PURCHASE OF PROP	501-60-000-22327-00000	21.89
228248	03/11/2020	DERIAN FAMILY FOODS	PURCHASE OF BALLONS FOR	501-60-000-22327-00000	169.71
228248	03/11/2020	DERIAN FAMILY FOODS	BALLONS PURCHASED FOR THE	501-60-000-22327-00000	84.98
228249	03/11/2020	EDITH CERVANTES	REFUND OF FACILITY	501-60-000-22333-00000	300.00
228250	03/11/2020	JAMES PATRICK THOMAS	ACRYLIC FOR THE BUS SHELTERS	244-50-581-53100-15510	2,447.71

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228251	03/11/2020	JOHNNY URQUIZA	LEAK REPAIRS	100-60-620-53371-00000	875.00
228251	03/11/2020	JOHNNY URQUIZA	LEAK REPAIRS	100-60-620-53371-00000	675.00
228252	03/11/2020	LIEBERT CASSIDY WHITMORE	JAN.2020 LEGAL SERVICE RE:	100-30-131-51102-11105	17,128.00
228252	03/11/2020	LIEBERT CASSIDY WHITMORE	JAN.2020 LEGAL SERVICE RE:	100-30-131-51102-11105	85.50
228252	03/11/2020	LIEBERT CASSIDY WHITMORE	JAN.2020 LEGAL SERVICE RE:	100-30-131-51102-11105	579.00
228253	03/11/2020	LILIANA CASILLAS	YOUTH FLAG FOOTBALL	501-60-000-22326-00000	50.00
228254	03/11/2020	LION EXPRESS	TRANSPORTATION SERVICES	244-60-630-51100-15540	850.00
228255	03/11/2020	LOU'S GLOVES, INCORPORATED	BLACK, POWDER FREE, GLOVES	100-30-360-53100-00000	415.00
228256	03/11/2020	LUIS JIMENEZ	REFUND OF SECURITY DEPOSIT	246-00-000-22540-00000	405.85
228257	03/11/2020	MARTIN GARCIA	REFUND OF SECURITY DEPOSIT	246-00-000-22540-00000	7,304.00
228258	03/11/2020	MIRACLE RECREATION	PAYMENT OF PARTS FOR THE	100-60-670-53100-15100	275.10
228259	03/11/2020	NICHOLS LUMBER &	SMALL TOOLS, MISCELLANEOUS	402-50-590-53100-00000	2.19
228259	03/11/2020	NICHOLS LUMBER &	SMALL TOOLS, MISCELLANEOUS	245-50-550-53100-15622	28.84
228260	03/11/2020	OFFICE DEPOT INC	GENERAL OFFICE SUPPLIES	100-40-400-53100-00000	17.17
228260	03/11/2020	OFFICE DEPOT INC	OFFICE SUPPLIES FOR	240-50-510-53100-00000	44.91
228260	03/11/2020	OFFICE DEPOT INC	OFFICE SUPPLIES FOR	240-50-510-53100-00000	114.44
228260	03/11/2020	OFFICE DEPOT INC	OFFICE SUPPLIES FOR	240-50-510-53100-00000	12.99
228261	03/11/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	33.21
228261	03/11/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	206.96
228261	03/11/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	26.15
228262	03/11/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES	254-50-550-53100-15622	1,417.66
228262	03/11/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES	254-50-550-53100-15622	438.00
228263	03/11/2020	PALMERA COMMUNITY	ANNUAL HOA FEE FOR	200-40-405-51101-00000	2,407.24
228264	03/11/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	251-50-571-53100-00000	27.36
228264	03/11/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	251-50-571-53100-00000	32.83
228265	03/11/2020	REINA POLENDO	YOUTH FLAG FOOTBALL	501-60-000-22326-00000	60.00
228266	03/11/2020	ROYAL INDUSTRIAL ELECTRIC	MATERIALS & SUPPLIES	252-60-620-53100-00000	82.78
228267	03/11/2020	SAFELITE FULFILLMENT INC	REPLACE A BROKEN WINDOW	402-50-590-51101-00000	218.45
228268	03/11/2020	SHAW INDUSTRIES INC	REPLACE WALL CARPET	234-60-620-58100-16199	2,519.06
228269	03/11/2020	SIEMENS MOBILITY INC	VCI DAMAGE EXISTING TRAFFIC	403-10-160-54100-00000	15,284.53
228270	03/11/2020	SMART & FINAL	MATERIALS & SUPPLIES	100-60-660-53100-00000	9.99
228270	03/11/2020	SMART & FINAL	MATERIALS & SUPPLIES	501-60-000-22328-00000	13.17
228270	03/11/2020	SMART & FINAL	MATERIALS & SUPPLIES	100-60-680-53100-00000	44.63
228270	03/11/2020	SMART & FINAL	MATERIALS & SUPPLIES	100-60-680-53100-00000	33.03
228271	03/11/2020	SOCAL SEALCOAT SOLUTIONS	HIGH PERFORMANCE POTHOLE	240-50-551-53100-15705	1,103.07
228272	03/11/2020	SPARKLETTS	WATER AND COFFEE SUPPLIES	100-60-620-53100-00000	402.51
228273	03/11/2020	STACEY CHONG	YOUTH FLAG FOOTBALL	501-60-000-22326-00000	50.00
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES FOR THE	100-60-610-53100-00000	300.00
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES FOR THE	501-60-000-22328-00000	440.54
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-610-53100-00000	-38.31
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-610-53100-00000	38.31
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES FOR THE	501-60-000-22328-00000	56.02
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-25-299-53100-11405	218.99
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-610-53100-00000	38.27
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-630-53100-00000	604.25
228274	03/11/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-630-53390-00000	240.88
228275	03/11/2020	SUNBELT RENTALS	MISCELLANEOUS RENTAL	240-50-551-53391-15705	353.38
228276	03/11/2020	SWANK MOTION PICTURES INC.	PAYMENT OF MOVIE LICENSING	100-60-670-51100-15100	980.00
228276	03/11/2020	SWANK MOTION PICTURES INC.	PAYMENT OF MOVIE LICENSING	100-60-670-51101-15100	850.00
228277	03/11/2020	THE SHREDDERS	DOCUMENT DESTRUCTION	100-10-150-53100-00000	35.50
228278	03/11/2020	UNITED ROTARY BRUSH CORP	BRUSH AND PART S FOR THE	402-50-590-53100-00000	139.65
228279	03/11/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	100-60-620-58140-00000	973.34
228279	03/11/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	100-60-620-58140-15100	245.00
228279	03/11/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	252-60-620-58140-00000	973.33
228280	03/11/2020	VALLEY POWER SERVICES, INC	ANNUAL PREVENTATIVE	402-50-590-51101-00000	1,599.54
228281	03/11/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	100-60-620-53100-00000	322.46
228281	03/11/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	100-60-620-53100-00000	655.96
228281	03/11/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	252-60-620-53100-00000	978.42
228282	03/11/2020	WEST COAST ARBORISTS, INC	MUNICIPAL TREE TRIMS	251-50-561-51100-00000	11,350.55
228283	03/11/2020	Y-TIRE SALES	TIRES FOR VEHICLES	402-50-591-53100-00000	2,866.64

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228284	03/11/2020	YUMA CONSTRUCTION	REFUND OF SECURITY DEPOSIT	246-00-000-22540-00000	250.00
228285	03/12/2020	ANA VALDIVIA	DEDUCTION	100-00-000-21225-00000	346.15
228286	03/12/2020	LYNDA C SALAS	DEDUCTION	100-00-000-21225-00000	450.00
228287	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	710.76
228288	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	374.76
228289	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	382.15
228290	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	1,312.15
228291	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	617.08
228292	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	92.30
228293	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	523.38
228294	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	268.61
228295	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	131.53
228296	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	113.07
228297	03/12/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	309.69
228298	03/12/2020	VALLEY COUNTY WATER DIST	WATER COST	252-60-620-53402-00000	4,563.17
228298	03/12/2020	VALLEY COUNTY WATER DIST	WATER COST	100-60-620-53402-00000	2,209.89
228298	03/12/2020	VALLEY COUNTY WATER DIST	WATER COST	251-50-560-53402-00000	7,530.50
228298	03/12/2020	VALLEY COUNTY WATER DIST	WATER COST	254-60-620-53402-15882	496.71
228299	03/18/2020	AAE INCORPORATED	MAINE AVE PHASE 1B	255-50-520-58100-15698	3,450.00
228299	03/18/2020	AAE INCORPORATED	CITY ENGINEERING SERVICE	100-50-510-51100-00000	5,880.00
228300	03/18/2020	ACCESS CONTROL SECURITY INC.	SECURITY GUARD SERVICES	501-60-000-22328-00000	464.00
228301	03/18/2020	AFLAC	FEB 2020 PREMIUM PP#04-05	100-00-000-21216-00000	2,050.53
228302	03/18/2020	AIRGAS WEST	RENTAL FEES OF HELIUM TANKS	100-60-610-53100-00000	20.78
228302	03/18/2020	AIRGAS WEST	RENTAL FEES OF HELIUM TANKS	100-60-630-53100-00000	20.79
228303	03/18/2020	ALLSTATE WORKPLACE DIVISION	MTHLY PREM PP#04-05 2020	100-00-000-21221-00000	273.04
228304	03/18/2020	ALMA MEDINA	REFUND DEPOSIT 03/15/2020	100-60-000-45601-00000	410.00
228304	03/18/2020	ALMA MEDINA	REFUND DEPOSIT 03/15/2020	501-60-000-22333-00000	300.00
228305	03/18/2020	AMAZON GRAPHICS, INC	VARIOUS SIZES OF DECALS FOR	402-50-591-53320-00000	295.38
228306	03/18/2020	AMERICA VALENCIA	REFUND BEST SPORTS CLASSES	501-60-000-22328-00000	55.00
228307	03/18/2020	AMERICAN FIDELITY ASSURANCE	FEB 2020 PREMIUM PP#04-05	100-00-000-21216-00000	11,757.50
228308	03/18/2020	ARBOR NURSERY	VARIOUS PLANTS AT DIFFERENT	251-50-560-53100-00000	777.45
228308	03/18/2020	ARBOR NURSERY	VARIOUS PLANTS FOR	251-50-560-53100-00000	768.69
228309	03/18/2020	A-TECH SYSTEMS	MAINTENANCE OF FIRE ALARM	245-60-620-53371-00000	505.00
228310	03/18/2020	AUTOMATION SOLUTIONS, INC.	REPLACED DAMAGED SOLAR	251-50-560-51101-00000	855.00
228311	03/18/2020	AWESOME EVENTS, INC.	RENTAL OF JUMPERS 4	501-60-000-22326-00000	325.00
228312	03/18/2020	AZUSA PLUMBING SUPPLY	PLUMBING SUPPLIES	100-60-620-53100-00000	408.62
228312	03/18/2020	AZUSA PLUMBING SUPPLY	PLUMBING SUPPLIES	252-60-620-53100-00000	408.63
228313	03/18/2020	BALDWIN PARK MNGMT ASSOC.	FEB 2020 DUES PP#04-05	100-00-000-21218-00000	60.00
228314	03/18/2020	BALDWIN PARK POLICE ASSOC	FEB 2020 DUES PP#04-05	100-00-000-21219-00000	2,273.82
228314	03/18/2020	BALDWIN PARK POLICE ASSOC	FEB 2020 DUES PP#04-05	100-00-000-21219-00000	7,509.94
228315	03/18/2020	BUSINESS CARD	PARKING FEE	100-10-100-53350-11006	16.00
228316	03/18/2020	BUSINESS CARD	ONLINE SGV TRIBUNE NEWS	100-10-110-53330-00000	115.02
228316	03/18/2020	BUSINESS CARD	ANNUAL LAEDC EVENT	100-10-110-53350-00000	105.00
228316	03/18/2020	BUSINESS CARD	REGISTRATION 4 INDEPENDENT	100-10-110-53350-00000	25.00
228316	03/18/2020	BUSINESS CARD	SGV ECON FORECAST SUMMIT	100-10-110-53350-00000	90.00
228316	03/18/2020	BUSINESS CARD	METROLINK TICKET	100-10-110-53350-00000	10.50
228316	03/18/2020	BUSINESS CARD	ICC CECOC CHAPTER MEETING 4	100-40-460-53200-00000	80.00
228317	03/18/2020	BUSINESS CARD	WEBSITE SECURITY ESSENTIAL	401-10-140-53390-00000	83.88
228317	03/18/2020	BUSINESS CARD	STANDARD SSL RENEWAL	401-10-140-53390-00000	79.99
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	29.55
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	160.95
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	18.60
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	14.77
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	82.10
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	39.96
228317	03/18/2020	BUSINESS CARD	5 AND 10 FOOT CAT6 CABLES	401-10-140-53390-00000	127.42
228317	03/18/2020	BUSINESS CARD	CAT6 CABLE PARTS	401-10-140-53390-00000	131.39
228317	03/18/2020	BUSINESS CARD	ICLOUD 50GB STORAGE	401-10-140-53390-00000	0.99
228318	03/18/2020	C.L.E.A.	FEB 2020 PAYMENT PP#04-05	403-10-000-47130-13404	1,506.75
228319	03/18/2020	CAL BLEND SOILS INC	MISCELLANEOUS SUPPLIES	251-50-560-53100-00000	286.66

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228319	03/18/2020	CAL BLEND SOILS INC	MISCELLANEOUS SUPPLIES	251-50-560-53100-00000	1,955.90
228320	03/18/2020	CALBO	TO REPLACED CHECK # 226424	100-40-450-53200-00000	780.00
228320	03/18/2020	CALBO	YEARLY MEMBERSHIP FOR BLDG	100-40-450-53330-00000	295.00
228321	03/18/2020	CALIFORNIA BUILDING	BLDG STANDARDS ADMIN	100-40-000-43405-00000	342.00
228322	03/18/2020	CALIFORNIA CONSULTING, INC.	GRANT WRITING SERVICES FOR	234-60-610-51100-00000	1,750.00
228323	03/18/2020	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	100-60-660-53100-00000	212.06
228323	03/18/2020	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	100-60-670-53100-15100	221.20
228323	03/18/2020	CINTAS FIRST AID & SAFETY	REPLACEMENT OF A TRAUMA	501-60-000-22329-00000	222.87
228324	03/18/2020	CITY EMPLOYEES ASSOCIATES	FEB 2020 DUES PP#04-05	100-00-000-21227-00000	90.00
228324	03/18/2020	CITY EMPLOYEES ASSOCIATES	FEB 2020 DUES PP#04-05	100-00-000-21226-00000	36.00
228325	03/18/2020	CORINNA GARCIA	REFUND BEST SPORTS CLASSES	501-60-000-22328-00000	55.00
228326	03/18/2020	COUNTY SANITATION DISTRICT	WASTEWATER SERVICES @	901-40-410-53100-14310	1,152.00
228327	03/18/2020	CPRS DISTRICT XIII	REGISTRATION FEE FOR CPRS	100-60-600-53350-00000	140.00
228327	03/18/2020	CPRS DISTRICT XIII	REGISTRATION FEE FOR CPRS	100-60-610-53350-00000	70.00
228327	03/18/2020	CPRS DISTRICT XIII	REGISTRATION FEE FOR CPRS	100-60-660-53350-00000	35.00
228328	03/18/2020	DANIEL RODRIGUEZ	EMERGENCY SERVICES	100-30-380-51100-00000	3,222.60
228329	03/18/2020	DATA INSTALLERS INC	REWIRE 3RD FLOOR	401-10-140-58110-11508	6,310.00
228330	03/18/2020	DD OFFICE PRODUCTS	CITY WIDE COPY PAPER	401-10-141-53100-11504	405.70
228330	03/18/2020	DD OFFICE PRODUCTS	CITY WIDE COPY PAPER	401-10-141-53100-11504	1,443.21
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	833.32
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	416.66
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	786.66
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	564.66
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	623.66
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	879.66
228331	03/18/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	815.66
228332	03/18/2020	FALCON FUELS INC	REGULAR UNLEADED GASOLINE,	402-50-590-53110-16140	10,829.69
228332	03/18/2020	FALCON FUELS INC	REGULAR UNLEADED GASOLINE,	402-50-591-53110-16140	16,244.53
228333	03/18/2020	FRONTIER COMMUNICATIONS	TELEPHONE USAGE - LOCAL	401-10-141-53403-11506	1,431.86
228334	03/18/2020	GLOBAL ENVIRONMENTAL	ON-SITE SAFETY CLASSES FOR	251-50-540-53200-00000	500.00
228334	03/18/2020	GLOBAL ENVIRONMENTAL	ON-SITE SAFETY CLASSES FOR	402-50-590-53200-00000	530.00
228335	03/18/2020	GRAINGER, INC.	MATERIALS & SUPPLIES	100-60-620-53100-00000	687.00
228336	03/18/2020	GUADALUPE ALFARO	REFUND OF FACILITY	501-60-000-22333-00000	500.00
228337	03/18/2020	GUADALUPE BURGOS	REFUND C&D 3540 BARNES AVE	246-00-000-22540-00000	300.00
228338	03/18/2020	GUADALUPE ESPINOSA	REFUND OF FACILITY	501-60-000-22333-00000	500.00
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	-22.95
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	-9.35
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	14.03
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	9.35
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-610-53100-16130	66.46
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22328-00000	66.46
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	14.03
228339	03/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	501-60-000-22326-00000	52.43
228340	03/18/2020	INLAND EMPIRE STAGES, LTD	RANSPORTATION SERVICE FOR	244-60-630-51100-15540	787.80
228341	03/18/2020	JASMINE SALCEDO	REFUND OF FACILITY	501-60-000-22333-00000	150.00
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	100-60-620-53371-00000	147.00
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS SERVICES	245-60-620-53371-00000	1,363.16
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS SERVICES	100-60-620-53371-00000	289.35
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS MADE AT	100-60-620-53371-00000	2.32
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS MADE AT	252-60-620-53371-00000	291.68
228342	03/18/2020	JC'S PLUMBING & BACKFLOW	TO OFFSET INVOICE # 11832	100-60-620-53371-00000	-147.00
228343	03/18/2020	LIBERTY DENTAL PLAN	MAR 2020 PREMIUMS PP#04-05	100-00-000-21211-00000	760.70
228343	03/18/2020	LIBERTY DENTAL PLAN	MAR 2020 PREMIUMS PP#04-05	100-00-000-21253-00000	200.52
228344	03/18/2020	LIEBERT CASSIDY WHITMORE	HR TRAINING	100-10-150-53200-00000	350.00
228345	03/18/2020	MERCURY FENCE CO.	REPAIRS MADE TO THE AQUATIC	100-60-620-53371-00000	342.50
228345	03/18/2020	MERCURY FENCE CO.	REPAIRS MADE TO THE AQUATIC	252-60-620-53371-00000	342.50
228345	03/18/2020	MERCURY FENCE CO.	REPAIRS MADE AT AQUATIC	100-60-620-53371-15100	450.00
228346	03/18/2020	MEYER2MEYER	BUNNY COSTUME FOR SPRING	501-60-000-22328-00000	125.00
228347	03/18/2020	MID-VALLEY AUTOMATIC INC.	SEMI-ANNUAL TEST &	100-60-620-53371-00000	350.00
228348	03/18/2020	MOBILE MODULAR	STORAGE RENTAL AT CITY HALL	100-60-620-53391-00000	889.46

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228349	03/18/2020	MONTY'S ELECTRIC, INC.	ELECTRICAL REPAIRS AT CITY	100-60-620-53371-00000	1,207.00
228349	03/18/2020	MONTY'S ELECTRIC, INC.	ELECTRICAL REPAIRS AT CITY	100-60-620-53371-00000	420.00
228350	03/18/2020	MUNICIPAL DENTAL POOL	MARCH 2020 PREMIUMS PP#04-	100-00-000-21211-00000	8,174.32
228350	03/18/2020	MUNICIPAL DENTAL POOL	MARCH 2020 PREMIUMS PP#04-	100-00-000-21253-00000	788.80
228351	03/18/2020	NICHOLS LUMBER &	MATERIALS & SUPPLIES FOR	100-60-620-53100-00000	33.38
228351	03/18/2020	NICHOLS LUMBER &	MATERIALS & SUPPLIES FOR	252-60-620-53100-00000	33.39
228351	03/18/2020	NICHOLS LUMBER &	MATERIAL AND SUPPLIES	240-50-570-53100-14885	30.57
228351	03/18/2020	NICHOLS LUMBER &	SMALL TOOLS, MISCELLANEOUS	245-50-550-53100-15622	43.26
228351	03/18/2020	NICHOLS LUMBER &	SMALL TOOLS, MISCELLANEOUS	245-50-550-53100-15622	66.13
228352	03/18/2020	P.T.E.A.	FEB 2020 DUES PP#04-05	100-00-000-21224-00000	180.50
228352	03/18/2020	P.T.E.A.	FEB 2020 DUES PP#04-05	100-00-000-21220-00000	636.50
228353	03/18/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES	254-50-550-53100-15622	547.50
228354	03/18/2020	PRE-PAID LEGAL SERVICES, INC.	FEB 2020 PP#04-05	100-00-000-21230-00000	318.85
228355	03/18/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-571-51101-00000	59.63
228355	03/18/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-571-51101-00000	49.19
228355	03/18/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-571-51101-00000	58.48
228356	03/18/2020	PUMPMAN, INC.	MAINTENANCE AND REPAIRS	100-60-620-53371-00000	75.00
228356	03/18/2020	PUMPMAN, INC.	MAINTENANCE AND REPAIRS	252-60-620-53371-00000	75.00
228357	03/18/2020	RED WING BRANDS OF AMERICA	BOOT ALLOWANCE FOR SIEU	240-50-570-53100-14885	116.00
228357	03/18/2020	RED WING BRANDS OF AMERICA	BOOT ALLOWANCE FOR SIEU	254-50-571-53100-15510	150.00
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	569.94
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	567.56
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	325.00
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	3,106.08
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	746.90
228358	03/18/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM	220-40-420-53360-14835	194.74
228359	03/18/2020	REINA POLENDO	REFUND REQUEST FOR SOCCER	501-60-000-22326-00000	50.00
228360	03/18/2020	RICOH USA INC	MAINTENANCE PORTIONGO	401-10-141-51101-11502	180.39
228360	03/18/2020	RICOH USA INC	MAINTENANCE PORTIONGO	401-10-141-53371-11504	1,204.62
228361	03/18/2020	ROCHESTER MIDLAND CORP.	AIR CLEANING SERVICES AT CITY	100-60-620-53100-00000	198.90
228361	03/18/2020	ROCHESTER MIDLAND CORP.	AIR CLEANING SERVICES AT CITY	252-60-620-53100-00000	198.91
228362	03/18/2020	ROYAL INDUSTRIAL ELECTRIC	MATERIALS & SUPPLIES FOR	252-60-620-53100-00000	12.20
228363	03/18/2020	SAN GABRIEL VALLEY EXAMINER	NOTICE INVITING SEALED BIDS -	270-50-520-58100-15701	456.00
228363	03/18/2020	SAN GABRIEL VALLEY EXAMINER	PROOF OF PUBLICATION FOR	220-40-420-53330-14700	180.00
228364	03/18/2020	SAN GABRIEL VALLEY WATER	WATER COST	251-50-560-53402-00000	1,178.16
228364	03/18/2020	SAN GABRIEL VALLEY WATER	WATER COST	252-60-620-53402-00000	1,482.16
228365	03/18/2020	SAN GABRIEL VALLEY WATER	CITY OF BALDWIN PARK 2020	100-10-100-53330-11000	100.00
228366	03/18/2020	Sheyla Sanchez	REFUND OF FACILITY	501-60-000-22333-00000	100.00
228367	03/18/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR THE	100-60-680-53100-00000	28.91
228367	03/18/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR	100-60-660-53100-00000	150.56
228368	03/18/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	100-60-620-53401-00000	1,121.03
228368	03/18/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	49.02
228368	03/18/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	54.89
228369	03/18/2020	SPARKLETT'S	WATER & COFFEE SUPPLIES	100-60-620-53100-00000	461.38
228370	03/18/2020	ST.JUDE CHILDREN'S RESEARCH	DONATION FROM	501-30-000-21500-00000	1,230.00
228371	03/18/2020	STANDARD INSURANCE	MARCH 2020 PREMIUMS PP#04-	100-00-000-21258-00000	2,040.72
228372	03/18/2020	STANLEY CONVERGENT	MAINTENANCE AND REPAIRS OF	100-60-620-53371-00000	2,979.50
228372	03/18/2020	STANLEY CONVERGENT	MAINTENANCE AND REPAIRS	100-60-620-53371-00000	132.50
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-630-53100-00000	71.27
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-640-53100-00000	300.00
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	501-60-000-22329-00000	396.73
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	501-60-000-22329-00000	24.29
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-630-53100-00000	197.89
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-660-53100-00000	283.11
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-660-53100-00000	313.82
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-660-53100-00000	171.62
228373	03/18/2020	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	100-60-660-53100-00000	26.27
228374	03/18/2020	SUNBELT RENTALS	MISCELLANEOUS RENTAL	240-50-551-53391-15705	404.77
228375	03/18/2020	THE LINCOLN NATIONAL LIFE	MAR 20 PREMIUM BASIC	403-10-160-54130-00000	6,915.16
228375	03/18/2020	THE LINCOLN NATIONAL LIFE	SUPPLEMENTAL INS #1655105 &	100-00-000-21212-00000	2,156.35

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228375	03/18/2020	THE LINCOLN NATIONAL LIFE	SUPPLEMENTAL INS #1655105 &	100-00-000-21212-00000	20.25
228375	03/18/2020	THE LINCOLN NATIONAL LIFE	MAR 2020 PREMIUM BASIC	100-00-000-21254-00000	1,436.23
228376	03/18/2020	THE SAUCE CREATIVE SERVICES	DESIGN OF BUS SHELTERS FOR	100-60-610-53320-00000	353.50
228377	03/18/2020	THE SHREDDERS	DOCUMENT DESTRUCTION	100-20-210-51101-00000	40.50
228378	03/18/2020	TPX COMMUNICATIONS CO	LOCAL, LONG DISTANCE AND	401-10-141-53403-11506	7,100.03
228379	03/18/2020	TROPHY WORLD	TILE PLAQUES REQUESTED BY	100-10-100-53320-00000	13.69
228380	03/18/2020	ULINE, INC.	MATERIAL & SUPPLIES	240-50-550-53100-15705	257.32
228381	03/18/2020	VALLEY COUNTY WATER DIST	WATER COST	251-50-560-53402-00000	189.16
228381	03/18/2020	VALLEY COUNTY WATER DIST	WATER CONSUMPTION FOR	251-50-562-53100-00000	71.44
228382	03/18/2020	VANESSA GUZMAN	REFUND OF FACILITY	501-60-000-22333-00000	150.00
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-610-53403-00000	107.31
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-620-53100-00000	53.46
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-620-53403-00000	143.72
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-630-53100-00000	53.46
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-650-53100-00000	53.46
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-660-53100-00000	106.92
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-670-53100-15100	26.73
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	100-60-680-53100-00000	26.73
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	501-60-000-22327-00000	62.96
228383	03/18/2020	VERIZON WIRELESS	CELL PHONE 01/22-02/21/2020	501-60-000-22329-00000	106.53
228384	03/18/2020	VIRGINIA DIANET	REFUND OF BEST SPORTS CLASS	501-60-000-22328-00000	55.00
228385	03/18/2020	WANDA WONG	REFUND PERMITS FOR B00-020-	100-40-000-43400-00000	118.40
228386	03/18/2020	WELLS FARGO FINANCIAL	WELLS FARGO PAYMENT	401-10-141-53100-11502	672.04
228386	03/18/2020	WELLS FARGO FINANCIAL	WELLS FARGO PAYMENT	401-10-141-58140-11502	1,078.22
228387	03/18/2020	MRI SOFTWARE LLC	ANNUAL RENEWAL FOR	901-00-000-13000-00000	8,073.63
228387	03/18/2020	MRI SOFTWARE LLC	ANNUAL RENEWAL FOR	901-40-410-51100-14310	4,427.37
228388	03/25/2020	ACCESS CONTROL SECURITY INC.	SECURITY GUARD SERVICE S	501-60-000-22328-00000	348.00
228389	03/25/2020	ACRYLATEX COATINGS AND	PAINT AND OTHER SUPPLIES	245-50-570-53100-15040	716.89
228389	03/25/2020	ACRYLATEX COATINGS AND	PAINT AND OTHER SUPPLIES	245-50-570-53100-15040	109.50
228390	03/25/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER	245-50-560-51100-15537	1,125.00
228390	03/25/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER	245-50-560-51100-15537	990.00
228390	03/25/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER	251-50-560-51100-00000	75.00
228390	03/25/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER	251-50-560-51100-00000	325.00
228391	03/25/2020	ANTONIO DUARTE	REFUND REGISTRATION FEE	501-60-000-22327-00000	60.00
228392	03/25/2020	ANTONIO RODRIGUEZ	REFUND DEPOSIT FEE FOR	100-60-000-45601-00000	1,195.00
228392	03/25/2020	ANTONIO RODRIGUEZ	REFUND DEPOSIT FEE FOR	501-60-000-22333-00000	500.00
228393	03/25/2020	APOLONIO RENTERIA	REFUND TRIP REGISTRATION	501-60-000-22327-00000	35.00
228394	03/25/2020	ARLENE M. ALFARO	REFUND BEST SPORTS CLASSES	501-60-000-22328-00000	110.00
228395	03/25/2020	BALDWIN PARK PIZZA	FOOD FOR HOMELESS MEETING	501-60-000-22328-00000	54.64
228396	03/25/2020	BEAR FRAME & WHEEL	FRONT END WHEEL ALIGNMENT	402-50-590-51101-00000	100.00
228397	03/25/2020	BECKY WILLMAN	REFUND TRIP REGISTRATION	501-60-000-22327-00000	35.00
228398	03/25/2020	BERTHA MARTINEZ	REFUND TRIP REGISTRATION	501-60-000-22327-00000	30.00
228399	03/25/2020	BLANCA MAHE	REFUND TRIP REGISTRATION	501-60-000-22327-00000	30.00
228400	03/25/2020	BUSINESS CARD	PRINTING SERVICE	100-10-100-53372-16143	397.81
228400	03/25/2020	BUSINESS CARD	PYMT FOR ANNUAL	100-60-610-53330-00000	120.00
228400	03/25/2020	BUSINESS CARD	PYMT FOR ANNUAL	100-60-610-53330-00000	120.00
228400	03/25/2020	BUSINESS CARD	PYMT OF ANNUAL MEMBERSHIP	100-60-610-53330-00000	120.00
228400	03/25/2020	BUSINESS CARD	PYMT FOR ONLINE NEWS	100-60-610-53330-00000	0.99
228400	03/25/2020	BUSINESS CARD	PYMT FOR ANNUAL	100-60-610-53330-16130	85.00
228400	03/25/2020	BUSINESS CARD	PYMT FOR ANNUAL	100-60-610-53330-16130	120.00
228400	03/25/2020	BUSINESS CARD	NETFLIX FEE FOR SR CTR	100-60-630-53330-00000	3.25
228400	03/25/2020	BUSINESS CARD	NETFLIX FEE FOR TEEN CTR	100-60-660-53330-00000	3.24
228400	03/25/2020	BUSINESS CARD	NETFLIX FEE FOR BARNES PARK	100-60-670-53330-15100	3.25
228400	03/25/2020	BUSINESS CARD	PYMT FOR CHARACTER	100-60-680-51100-00000	507.00
228400	03/25/2020	BUSINESS CARD	NETFLIX FEE FOR USAGE AT THE	100-60-680-53330-00000	3.25
228400	03/25/2020	BUSINESS CARD	PYMT FOR ANNUAL	501-60-000-22329-00000	400.00
228401	03/25/2020	CALI BREEZE REFRIGERATION	MAINT & REPAIRS DONE TO THE	100-60-620-53371-00000	589.53
228401	03/25/2020	CALI BREEZE REFRIGERATION	MAINT & REPAIRS DONE TO THE	252-60-620-53371-00000	589.53
228402	03/25/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	130.20
228402	03/25/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	13.75

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228402	03/25/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	160.35
228402	03/25/2020	CAR QUEST	PARTS AND SUPPLIES FOR	402-50-590-53100-00000	8.55
228403	03/25/2020	CECILIA MAYA	REFUND TRIP REGISTRATION	501-60-000-22327-00000	70.00
228404	03/25/2020	CHICAS ESCOBAR	PYMT OF CENSUS BUS SHELTER	100-60-610-53100-16142	2,233.80
228405	03/25/2020	CINTAS FIRST AID & SAFETY	MAINTENANCE OF AED @ CITY	403-10-160-51101-11350	359.41
228405	03/25/2020	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	402-50-590-53100-00000	296.19
228406	03/25/2020	CLEMENTINA URENA	REFUND REGISTRATION FEE	501-60-000-22327-00000	65.00
228407	03/25/2020	COMMERCIAL DOOR OF	REPAIRS MADE TO THE GYMS	100-60-620-53371-00000	286.90
228407	03/25/2020	COMMERCIAL DOOR OF	REPAIRS MADE TO THE GYMS	252-60-620-53371-00000	286.90
228408	03/25/2020	CPRS	ANNUAL MEMBERSHIP 4	100-60-610-53330-00000	170.00
228409	03/25/2020	DELL MARKETING L.P.	DELL POWEREDGE R420	401-10-140-51101-00000	3,686.40
228410	03/25/2020	DORA LUGO	REFUND REGISTRATION FEE	501-60-000-22327-00000	120.00
228411	03/25/2020	EAST SAN GABRIEL VALLEY	ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	1,039.50
228412	03/25/2020	EDNA A HOGAN	REFUND PERMIT E00-009-138	100-40-000-43400-00000	147.20
228413	03/25/2020	ELENA MARIA SING	REFUND REGISTRATION FEE	501-60-000-22327-00000	35.00
228414	03/25/2020	ELVA ESTELA AGUILAR	REFUND REGISTRATION FEE	501-60-000-22327-00000	30.00
228415	03/25/2020	ESPERANZA GARCIA REZA	REFUND REGISTRATION FEE	501-60-000-22327-00000	30.00
228415	03/25/2020	ESPERANZA GARCIA REZA	REFUND REGISTRATION FEE	501-60-000-22327-00000	60.00
228416	03/25/2020	EWING IRRIGATION, INC.	IRRIGATION SUPPLIES	251-50-562-53100-00000	190.44
228417	03/25/2020	FACILITRON, INC.	APPLICATION FEE	501-60-000-22326-00000	25.00
228417	03/25/2020	FACILITRON, INC.	APPLICATION FEE	501-60-000-22326-00000	50.00
228417	03/25/2020	FACILITRON, INC.	INCORRECT INVOICE AMOUNT	501-60-000-22326-00000	-25.00
228418	03/25/2020	FEDEX OFFICE	PRINTING SERVICES	100-25-299-53370-17050	397.21
228418	03/25/2020	FEDEX OFFICE	PRINTING SERVICES	100-25-299-53370-17050	126.63
228419	03/25/2020	FEDEX OFFICE	FREIGHT BILL	100-30-360-53100-00000	137.00
228420	03/25/2020	FEDEX OFFICE	BACKGROUND PACKET	100-30-360-53100-00000	36.71
228421	03/25/2020	FRANCISCO ESPINOSA	REFUND RESERVATION DEPOSIT	100-60-000-45601-00000	500.00
228422	03/25/2020	FRONTIER COMMUNICATIONS	INTERNET SERVICES FROM	100-30-310-53403-00000	282.05
228422	03/25/2020	FRONTIER COMMUNICATIONS	INTERNET SERVICES FOR	100-30-310-53403-00000	113.16
228423	03/25/2020	GLECY CUSTODIA	REFUND REGISTRATION FEE	501-60-000-22327-00000	60.00
228424	03/25/2020	GRAINGER, INC.	MATERIALS & SUPPLIES	100-60-620-53100-00000	1,374.01
228425	03/25/2020	HILLYARD INC	HIL56004 MINI RECHARGABLE	100-60-620-53390-00000	2,836.12
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	79.51
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	348.57
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	137.54
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	63.69
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	45.92
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	20.89
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	21.31
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	24.82
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	23.99
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	106.64
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	7.38
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	15.17
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	129.20
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	18.87
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	18.94
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	20.78
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	46.41
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	15.25
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	13.38
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	252-60-620-53100-00000	17.14
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	168.63
228426	03/25/2020	HOME DEPOT	MATERIALS & SUPPLIES	100-60-620-53100-00000	67.85
228428	03/25/2020	HONEYWELL INTERNATIONAL	MAINTENANCE OF HVAC	100-60-620-53371-16100	33,818.00
228429	03/25/2020	HUE B. MUI	REFUND TRIP REGISTRATION	501-60-000-22327-00000	180.00
228430	03/25/2020	INTERSTATE BATTERIES	BATTERIES FOR ALL CITY	402-50-590-53100-00000	217.68
228430	03/25/2020	INTERSTATE BATTERIES	BATTERIES FOR ALL CITY	402-50-591-53100-00000	217.68
228431	03/25/2020	J H MITCHELL & SONS	ENGINE AND OIL LUBRICANTS	402-50-590-53100-00000	163.37
228431	03/25/2020	J H MITCHELL & SONS	ENGINE AND OIL LUBRICANTS	402-50-590-53100-00000	829.74

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228432	03/25/2020	J.G. TUCKER & SONS	SAFETY SUPPLIES	245-50-550-53100-15622	177.28
228433	03/25/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	252-60-620-53371-00000	245.00
228433	03/25/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	100-60-620-53371-00000	196.00
228433	03/25/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS MADE IN	100-60-620-53371-00000	604.84
228434	03/25/2020	JEFFERSON CROWELL	LETTERING AT THE FAMILY	100-60-620-53371-00000	1,208.00
228434	03/25/2020	JEFFERSON CROWELL	LETTERING AT THE FAMILY	252-60-620-53371-00000	1,208.00
228435	03/25/2020	JOHNNY URQUIZA	EMERGENCY LEAK REPAIRS	252-60-620-53371-00000	2,600.00
228435	03/25/2020	JOHNNY URQUIZA	EMERGENCY LEAK REPAIRS	100-60-620-53371-00000	3,600.00
228436	03/25/2020	JOSE RABALERO	REFUND SENIOR TRIP	501-60-000-22327-00000	70.00
228437	03/25/2020	MIDWEST MOTOR SUPPLY	MATERIAL AND SUPPLIES	245-50-550-53100-15622	471.29
228437	03/25/2020	MIDWEST MOTOR SUPPLY	GRAFFITI REMOVAL CHEMICAL	240-50-570-53100-15705	274.11
228438	03/25/2020	DO NOT USE	MATERIAL AND SUPPLIES	402-50-590-53100-00000	244.71
228438	03/25/2020	DO NOT USE	MATERIAL AND SUPPLIES	402-50-590-53100-00000	97.07
228438	03/25/2020	DO NOT USE	MATERIAL AND SUPPLIES	402-50-591-53100-00000	25.02
228438	03/25/2020	DO NOT USE	MATERIAL AND SUPPLIES	402-50-591-53100-00000	316.76
228439	03/25/2020	LORENZA CHIU	REFUND REGISTRATION FEE	501-60-000-22327-00000	60.00
228440	03/25/2020	LOS ANGELES COUNTY PUBLIC	ROUTINE AND EXTRAORDINARY	240-50-530-51100-00000	1,032.53
228441	03/25/2020	MAGDALENA DELGADO	REFUND SENIOR TRIP	501-60-000-22327-00000	65.00
228442	03/25/2020	MARIA E. MENDEZ	REFUND SENIOR TRIP	501-60-000-22327-00000	90.00
228443	03/25/2020	MARIA LUISA ROMO	REFUND SENIOR TRIP	501-60-000-22327-00000	60.00
228443	03/25/2020	MARIA LUISA ROMO	REFUND SENIOR TRIP	501-60-000-22327-00000	120.00
228444	03/25/2020	MARIA PEREZ	REFUND SENIOR TRIP	501-60-000-22327-00000	35.00
228445	03/25/2020	MARIA VICTORIA HERNANDEZ	REFUND SENIOR TRIP	501-60-000-22327-00000	60.00
228446	03/25/2020	MARIPOSA LANDSCAPES INC.	VARIOUS IRRIGATION WORK TO	251-50-562-51100-00000	601.63
228447	03/25/2020	MARTHA SALAS	REFUND SENIOR TRIP	501-60-000-22327-00000	35.00
228448	03/25/2020	MIKE SALAS	REIMBURSEMENT FOR PARKING	100-60-650-53350-00000	30.00
228449	03/25/2020	MILLER'S & ISHAMS FIRE	MEINTENANCE FOR FIRE	100-60-620-53371-15100	18.00
228450	03/25/2020	MIREYA AVILA	REFUND SENIOR TRIP	501-60-000-22327-00000	30.00
228451	03/25/2020	NANETTE MARTINEZ	REFUND DEPOSIT 03/07/2020	501-60-000-22333-00000	150.00
228452	03/25/2020	NGA TO PHO	REFUND SENIOR TRIP	501-60-000-22327-00000	70.00
228453	03/25/2020	NICHOLS LUMBER &	MATERIAL AND SUPLIES TO	254-50-571-53100-15510	91.73
228453	03/25/2020	NICHOLS LUMBER &	MATERIAL AND SUPPLIES	245-50-581-53100-15510	29.95
228453	03/25/2020	NICHOLS LUMBER &	SMALL TOOLS, MISCELLANEOUS	245-50-550-53100-15622	11.58
228454	03/25/2020	NICOLAS VILLALOBOS RIVERA	REFUND SENIOR TRIP	501-60-000-22327-00000	30.00
228455	03/25/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	204.62
228455	03/25/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	259.32
228455	03/25/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	149.52
228455	03/25/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	203.51
228455	03/25/2020	O'REILLY AUTO PARTS	SUPPLIES FOR VEHICLES	402-50-591-53100-00000	16.40
228456	03/25/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES	254-50-550-53100-15622	289.28
228457	03/25/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	254-50-550-53100-15705	43.76
228457	03/25/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	240-50-551-53100-15705	2,231.61
228457	03/25/2020	PRIME POWER EQUIPMENT	REPAIRS OF SMALL POWER	251-50-571-51101-00000	112.28
228458	03/25/2020	PUENTE HILLS CHEVROLET	MISCELLANEOUS VEHICLE	402-50-590-53371-00000	394.76
228458	03/25/2020	PUENTE HILLS CHEVROLET	MISCELLANEOUS VEHICLE	402-50-590-53371-00000	266.04
228458	03/25/2020	PUENTE HILLS CHEVROLET	MISCELLANEOUS VEHICLE	402-50-590-53371-00000	133.02
228458	03/25/2020	PUENTE HILLS CHEVROLET	MISCELLANEOUS VEHICLE	402-50-590-53371-00000	500.90
228458	03/25/2020	PUENTE HILLS CHEVROLET	REFUND FOR INVOICE# 216417	402-50-590-53371-00000	-133.02
228459	03/25/2020	PUMPMAN, INC.	MAINTENANCE & REPAIRS	100-60-620-53371-00000	75.00
228459	03/25/2020	PUMPMAN, INC.	MAINTENANCE & REPAIRS	252-60-620-53371-00000	75.00
228460	03/25/2020	REGIONAL TAP SERVICE CENTER	TAP BUS PASSES SOLD AT THE	100-00-000-20014-00000	20.00
228461	03/25/2020	SAFELITE FULFILLMENT INC	REPLACE A BROKEN WINDOW	402-50-590-51101-00000	201.60
228462	03/25/2020	SCHINDLER ELEVATOR	MAINTENANCE OF ELEVATORS	245-60-620-53371-15882	4,895.34
228463	03/25/2020	SERGIO GUTIERREZ	REFUND SENIOR TRIP	501-60-000-22327-00000	30.00
228464	03/25/2020	SIEMENS MOBILITY INC	MAINTENANCE OF CITY TRAFFIC	240-50-530-51100-00000	900.99
228465	03/25/2020	SMART & FINAL	MATERIAL & SUPPLIE	100-60-630-53100-00000	26.40
228465	03/25/2020	SMART & FINAL	MATERIAL & SUPPLIE	100-60-630-53100-00000	34.15
228466	03/25/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	254-60-620-53401-15882	2,613.14
228466	03/25/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	47.67
228466	03/25/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	79.95

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228467	03/25/2020	SOUTHLAND TRANSIT, INC.	TRANSIT SERVICES JULY 2019 TO	244-50-580-51100-15520	24,050.11
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	FARE BOX REVENUE	244-50-000-42151-00000	-346.00
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	FARE BOX REVENUE	244-50-000-42151-00000	-375.50
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	TRANSIT SERVICES JULY 2019 TO	244-50-580-51100-15525	90,962.51
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	SHELTER MAINTENANCE	244-50-000-42150-00000	-2,805.49
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	SHELTER MAINTENANCE	244-50-000-42151-00000	-4,917.50
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	ADVERTISEMENT	244-50-000-45602-00000	-1,946.06
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	TRANSIT SERVICES JULY 2019 TO	244-50-580-51100-15525	95,902.21
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	SHELTER MAINTENANCE	244-50-000-42150-00000	-2,805.49
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	FARE BOX REVENUE	244-50-000-42151-00000	-5,194.50
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	ADVERTISEMENT	244-50-000-45602-00000	-1,946.06
228467	03/25/2020	SOUTHLAND TRANSIT, INC.	TRANSIT SERVICES JULY 2019 TO	244-50-580-51100-15520	26,448.19
228468	03/25/2020	SPARKLETTES	WATER AND COFFEE SUPPLIES	100-60-620-53100-00000	1,445.79
228469	03/25/2020	SUNBELT RENTALS	MISCELLANEOUS RENTAL	240-50-551-53391-15705	205.36
228469	03/25/2020	SUNBELT RENTALS	MISCELLANEOUS RENTAL	240-50-551-53391-15705	74.16
228470	03/25/2020	SUSANA VERDEJO	REFUND SENIOR TRIP	501-60-000-22327-00000	60.00
228471	03/25/2020	SWEDLOWS DISTRIBUTORS	REMOVAL AND INSTALLATION	100-50-520-58100-15101	20,513.60
228471	03/25/2020	SWEDLOWS DISTRIBUTORS	REMOVAL AND INSTALLATION	245-50-520-58100-15101	19,318.62
228472	03/25/2020	SYLVIA CHAU LU AU	REFUND SENIOR TRIP	501-60-000-22327-00000	70.00
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11060	2,759.40
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11060	852.50
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11102	5,212.20
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11103	2,606.10
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11105	1,485.00
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11105	272.00
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-10-130-51102-11105	5,124.60
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-20-130-51102-12002	459.90
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-30-130-51102-13405	240.90
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-40-130-51102-11105	866.25
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-40-130-51102-14070	1,686.30
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-40-130-51102-14200	550.00
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-40-130-51102-14200	7,205.10
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-50-130-51102-15080	219.00
228473	03/25/2020	TAFOYA LAW GROUP, APC	PROFESSIONAL SERVICES FOR	100-60-130-51102-16175	240.90
228474	03/25/2020	TERESA NUESCA	REFUND SENIOR TRIP	501-60-000-22327-00000	30.00
228475	03/25/2020	TERESITA P. ROQUE	REFUND SENIOR TRIP	501-60-000-22327-00000	90.00
228476	03/25/2020	TESSIE B. WEBER	REFUND SENIOR TRIP	501-60-000-22327-00000	120.00
228477	03/25/2020	THE SHREDDERS	CERTIFIED DOCUMENT	100-20-210-51101-00000	40.50
228477	03/25/2020	THE SHREDDERS	CERTIFIED DOCUMENT	100-60-610-51101-00000	213.50
228478	03/25/2020	TIME WARNER CABLE	PYMT FOR CABLE SERVICE FOR	100-60-660-51101-00000	250.55
228478	03/25/2020	TIME WARNER CABLE	CABLE LINE WITH LASO	100-30-310-53403-00000	272.09
228479	03/25/2020	TYLER TECHNOLOGIES INC	IMPLEMENTATION -	235-40-440-58105-00000	8,000.00
228480	03/25/2020	VIVINT SOLAR	REFUND BUILDING PLAN CHECK	100-40-000-42411-00000	222.00
228481	03/25/2020	WASTE MANAGEMENT OF SAN	CNG FUEL FOR CITY VEHICLES	402-50-590-53110-16140	2,606.27
228481	03/25/2020	WASTE MANAGEMENT OF SAN	CNG FUEL FOR CITY VEHICLES	402-50-590-53110-16140	2,567.18
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING & DISINFECTANT	100-25-299-53370-17050	60.73
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING & DISINFECTANT	100-25-299-53370-17050	60.73
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING AND DISINFECTANT	100-25-299-53370-17050	814.35
228482	03/25/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	100-60-620-53100-00000	1,223.54
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING & DISINFECTANT	100-25-299-53370-17050	547.98
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING & DISINFECTANT	100-25-299-53370-17050	214.95
228482	03/25/2020	WAXIE SANITARY SUPPLY	CLEANING & DISINFECTANT	100-25-299-53370-17050	304.17
228482	03/25/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	100-60-620-53100-00000	941.71
228482	03/25/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	252-60-620-53100-00000	659.63
228482	03/25/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	252-60-620-53100-00000	1,505.63
228483	03/25/2020	WESSEL PROPANE INC	PURCHASE OF LIQUID PROPANE	240-50-551-53100-15705	71.14
228484	03/25/2020	WEST COAST ARBORISTS, INC	MUNICIPAL TREE TRIMS	251-50-561-51100-00000	28,663.70
228485	03/25/2020	YOLANDA MILLANO	REFUND SENIOR TRIP	501-60-000-22327-00000	60.00
228486	03/26/2020	ANA VALDIVIA	DEDUCTION	100-00-000-21225-00000	346.15
228487	03/26/2020	LYNDA C SALAS	DEDUCTION	100-00-000-21225-00000	450.00

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228488	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	1,312.15
228489	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	309.69
228490	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	131.53
228491	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	710.76
228492	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	523.38
228493	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	268.61
228494	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	617.08
228495	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	92.30
228496	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	113.07
228497	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	374.76
228498	03/26/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	382.15
228499	03/30/2020	BUSINESS CARD	TACTICAL SERIES PISTOL CASE	100-30-360-53100-00000	60.02
228499	03/30/2020	BUSINESS CARD	WEAPON MOUNT FLASHLIGHTS	100-30-360-53100-00000	730.45
228499	03/30/2020	BUSINESS CARD	DIGITAL VOICE RECORDERS FOR	100-30-360-53100-00000	452.70
228499	03/30/2020	BUSINESS CARD	DIGITAL CAMERAS FOR PATROL	100-30-360-53100-00000	487.30
228499	03/30/2020	BUSINESS CARD	SUPPLIES FOR PRIDE PLATOON	220-30-340-53360-14880	435.98
228499	03/30/2020	BUSINESS CARD	TREPLENISH TOOL ROAD	501-30-000-22410-00000	45.00
228499	03/30/2020	BUSINESS CARD	CNOA REGION 5	501-30-000-22410-00000	40.00
228500	04/01/2020	AAE INCORPORATED	SERVICES FOR CAPITAL	254-50-520-58100-14120	1,125.00
228501	04/01/2020	ALL STATE POLICE EQUIPMENT	EQUIPMENT FOR OFC. BALZANO	100-30-340-53100-00000	27.36
228502	04/01/2020	AMERICAN EAGLE COMPUTER	INK CARTRIDGES	100-30-320-53100-00000	708.15
228502	04/01/2020	AMERICAN EAGLE COMPUTER	INK CARTRIDGES	100-30-320-53100-00000	532.59
228502	04/01/2020	AMERICAN EAGLE COMPUTER	INK CARTRIDGES	100-30-320-53100-00000	708.37
228503	04/01/2020	AMERICAN LEGAL PUBLISHING	BALDWIN PARK CODE OF	100-10-120-53330-11535	2,514.04
228504	04/01/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES	100-60-620-53371-00000	23.52
228504	04/01/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES	100-60-620-53371-00000	23.52
228504	04/01/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES	252-60-620-53371-00000	23.52
228504	04/01/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES	252-60-620-53371-00000	23.52
228505	04/01/2020	ARROYO BACKGROUND	BACKGROUND INVESTIGATION	100-30-310-51100-00000	1,475.00
228506	04/01/2020	AT&T	FRAME RELAY FOR MOBILE	100-30-310-51100-00000	1,412.03
228507	04/01/2020	AT&T	331 254-5633 464 4 03/07/2020	100-30-310-53403-00000	50.55
228508	04/01/2020	AT&T MOBILITY	FRAME RELAY CIRCUIT	100-30-340-53403-00000	454.05
228508	04/01/2020	AT&T MOBILITY	SERVICE FOR MOBILE DATA	100-30-310-53403-00000	867.11
228509	04/01/2020	BESA	PRIDE PLATOON 026 STAFF	220-30-340-53360-14880	336.00
228510	04/01/2020	BPC PRINT SERVICES INC	OUTSIDE PRINTING SERVICES	401-10-141-53320-11502	727.24
228511	04/01/2020	BURRO CANYON	RANGE FEES FOR SWAT RANGE	100-30-310-51100-00000	100.00
228512	04/01/2020	CANON FINANCIAL SERVICES	LEASE PAYMENTS FOR 2 CANON	401-10-141-58140-11504	404.05
228513	04/01/2020	CELL BUSINESS EQUIPMENT	MAINTENANCE FOR CANON	401-10-141-53371-11504	168.63
228514	04/01/2020	CHARTER COMMUNICATIONS	DATA CONNECTION FOR RADIO	100-30-310-53403-00000	411.23
228515	04/01/2020	CINTAS FIRST AID & SAFETY	FIRST AID & SAFETY	100-10-150-53100-00000	88.36
228515	04/01/2020	CINTAS FIRST AID & SAFETY	FIRST AID & SAFETY	403-10-160-53100-00000	168.01
228516	04/01/2020	DANIEL NGUYEN	PAYMENT OF CONTRACT CLASS	501-60-000-22328-00000	72.00
228517	04/01/2020	DEPARTMENT OF JUSTICE	FINGER PRINTING SERVICE	100-10-150-51100-00000	211.00
228518	04/01/2020	ECORP CONSULTING INC	CEQA RELATED SERVICES FOR	100-40-000-22338-14132	1,807.50
228518	04/01/2020	ECORP CONSULTING INC	CEQA RELATED SERVICES FOR	100-40-000-22338-14132	6,671.25
228518	04/01/2020	ECORP CONSULTING INC	CEQA RELATED SERVICES FOR	100-40-000-22338-14132	9,408.00
228518	04/01/2020	ECORP CONSULTING INC	CEQA RELATED SERVICES FOR	100-40-000-22338-14132	10,645.00
228518	04/01/2020	ECORP CONSULTING INC	CEQA RELATED SERVICES FOR	100-40-000-22338-14132	7,494.51
228519	04/01/2020	EVAN BROOKS ASSOCIATES, INC	PROFESSIONAL SERVICES	244-50-520-58100-15507	1,918.41
228519	04/01/2020	EVAN BROOKS ASSOCIATES, INC	PROFESSIONAL SERVICES	244-50-520-58100-15507	885.42
228519	04/01/2020	EVAN BROOKS ASSOCIATES, INC	AUTHORIZATION PROCESS AND	245-50-520-58100-15716	1,365.00
228520	04/01/2020	FEDEX OFFICE	GROUND SERVICES DELIVERING	100-40-440-53100-00000	13.11
228521	04/01/2020	FRANK & YESENIA ZEPEDA	REFUND DEPOSIT 03/21/20	100-60-000-45601-00000	360.00
228521	04/01/2020	FRANK & YESENIA ZEPEDA	REFUND DEPOSIT 03/21/20	501-60-000-22333-00000	150.00
228522	04/01/2020	FRONTIER COMMUNICATIONS	INTERNET SERVICE FORM	100-30-310-53403-00000	122.19
228523	04/01/2020	GBS LINENS	DRY CLEANING SERVICES OF ARC	100-60-680-51100-00000	190.82
228524	04/01/2020	H&I HOLDING CORP	LANDSCAPE SERVICE @ MCNEIL	905-40-410-53371-14305	230.00
228525	04/01/2020	HELEN HERNANDEZ	REIMBURSE FOR PARKING FEES	100-60-680-53100-00000	95.95
228526	04/01/2020	IRWINDALE INDUSTRIAL CLINIC	NEW EMPLOYEE PHYSICAL	100-10-150-51100-00000	950.00
228527	04/01/2020	JC'S PLUMBING & BACKFLOW	PLUMBING REPAIRS	252-60-620-53371-00000	147.00

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228528	04/01/2020	JWA URBAN CONSULTANTS INC	PREPARATION AND	270-40-440-51100-14983	3,547.50
228529	04/01/2020	LEWIS ENGRAVING INC	NAME PLATE & HOLDER	100-30-360-53100-00000	48.67
228529	04/01/2020	LEWIS ENGRAVING INC	NEW EMPLOYEE PHYSICAL	100-30-360-53100-00000	120.33
228529	04/01/2020	LEWIS ENGRAVING INC	METAL FIRE SIGNS AND NAME	100-60-620-53371-00000	198.45
228530	04/01/2020	LEXIS NEXIS	FEBRUARY 2020 3 USERS	100-30-310-51100-00000	503.49
228531	04/01/2020	LOS ANGELES COUNTY PUBLIC	UA SAN GABRIEL RIVER - PROJ	245-50-520-58100-15538	978.38
228532	04/01/2020	LOU'S GLOVES, INCORPORATED	GLOVES PURCHASED FOR	100-30-360-53100-00000	332.00
228533	04/01/2020	MINGGANG SUN	REFUND PERMIT B00-019-303	100-40-000-42413-00000	34.70
228533	04/01/2020	MINGGANG SUN	REFUND PERMIT B00-019-303	100-40-000-43400-00000	1,192.47
228534	04/01/2020	MOTOROLA SOLUTIONS, INC.	APX8000 PORTABLE RADIOS	271-30-340-53390-17215	92,980.17
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228535	04/01/2020	NICE CLEANERS	CLEANING SERVICES FOR JAIL	100-30-370-51101-00000	80.00
228536	04/01/2020	NICHOLS LUMBER &	CREDIT RETURN FOR SENIOR	100-60-630-53100-00000	-28.45
228536	04/01/2020	NICHOLS LUMBER &	MATERIALS & SUPPLIES FOR	100-60-640-53100-00000	19.89
228536	04/01/2020	NICHOLS LUMBER &	MATERIALS & SUPPLIES FOR	100-60-660-53100-00000	96.27
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-320-53100-00000	71.16
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-320-53100-00000	101.28
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-320-53100-00000	12.58
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-320-53100-00000	158.84
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	59.89
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-320-53100-00000	28.46
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	99.34
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	68.00
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	304.50
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	156.66
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	2.17
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	170.92
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR PD	100-30-330-53100-00000	238.99
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR	401-10-141-53100-11505	172.58
228537	04/01/2020	OFFICE DEPOT INC	MATERIALS & SUPPLIES FOR	401-10-141-53100-11505	196.19
228538	04/01/2020	OUTDOOR DIMENSIONS	DESIGN BUILD CONTRACT FOR	234-60-620-58100-16212	29,994.95
228539	04/01/2020	PSYCHEMEDICS CORP	DRUG TESTING FOR PD	100-30-310-51100-00000	198.00
228540	04/01/2020	REGIONAL TAP SERVICE CENTER	TAP BUS PASSES SOLD AT THE	100-00-000-20014-00000	90.00
228541	04/01/2020	RUDOLPH R GALINDO	TRAINING SERVICES FOR STAFF	100-60-630-53100-00000	125.00
228541	04/01/2020	RUDOLPH R GALINDO	TRAINING SERVICES FOR STAFF	100-60-660-53100-00000	125.00
228541	04/01/2020	RUDOLPH R GALINDO	TRAINING SERVICES FOR STAFF	100-60-670-53100-15100	125.00
228541	04/01/2020	RUDOLPH R GALINDO	TRAINING SERVICES FOR STAFF	100-60-680-53100-00000	125.00
228542	04/01/2020	SERVICE FIRST CONTRACTORS	MAINTENANCE AT THE AQUATIC	100-60-620-53371-00000	581.34
228542	04/01/2020	SERVICE FIRST CONTRACTORS	MAINTENANCE AT THE AQUATIC	252-60-620-53371-00000	581.34
228543	04/01/2020	SOLEDAD TORRES	REFUND DEPOSIT 03/7/20	501-60-000-22333-00000	300.00
228544	04/01/2020	SONIA SALCIDO	REFUND OF SECURITY DEPOSIT	246-00-000-22540-00000	250.00
228545	04/01/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-530-53401-00000	25.73
228545	04/01/2020	SOUTHERN CALIFORNIA EDISON	ENERGY COST	251-50-560-53401-00000	173.53
228545	04/01/2020	SOUTHERN CALIFORNIA EDISON	ELECTRICITY BILL FOR MCNEIL	905-40-410-53401-14305	146.08
228546	04/01/2020	STARS GYMNASTICS LLC	CONTRACT SERVICES -	501-60-000-22328-00000	1,522.80
228547	04/01/2020	STERICYCLE, INC.	COLLECTION OF BIOHAZARD	100-30-360-53100-00000	85.83
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL FOR 14317	100-60-620-53371-00000	83.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	100-60-620-53371-00000	85.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	100-60-620-53371-00000	54.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	100-60-620-53371-00000	125.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	100-60-620-53371-00000	57.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	100-60-620-53371-00000	80.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	60.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	168.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	70.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	45.00

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228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	101.00
228548	04/01/2020	TERMINIX INTERNATIONAL	PEST CONTROL SERVICES AT	252-60-620-53371-00000	40.00
228549	04/01/2020	THE SAUCE CREATIVE SERVICES	DESIGN SERVICES OF PRIDE OF	100-60-610-51100-16146	483.41
228549	04/01/2020	THE SAUCE CREATIVE SERVICES	DESIGN SERVICES OF PRIDE OF	100-60-610-51100-16146	316.59
228549	04/01/2020	THE SAUCE CREATIVE SERVICES	DESIGN SERVICES OF PRIDE OF	501-60-000-22328-16146	851.41
228549	04/01/2020	THE SAUCE CREATIVE SERVICES	DESIGN SERVICES OF	100-25-299-53370-17050	225.00
228550	04/01/2020	TIGER DIRECT INC.	LAPTOPS FOR EOC AND WORK	100-25-299-53370-17050	13,438.01
228551	04/01/2020	TIME WARNER CABLE	INTERNET AT THE ARC	100-30-340-53405-00000	211.82
228551	04/01/2020	TIME WARNER CABLE	INTERNET AT THE ARC	100-60-680-51100-00000	104.99
228551	04/01/2020	TIME WARNER CABLE	ETHERNET CONNECTION FOR PD	100-30-310-53403-00000	796.90
228551	04/01/2020	TIME WARNER CABLE	FIBER INTERNET SERVICE FROM	100-30-310-53403-00000	333.89
228552	04/01/2020	T-MOBILE	GPS LOCATE FOR PD	100-30-360-53100-00000	51.00
228553	04/01/2020	T-MOBILE	MOBILE PHONE USAGE FOR	100-40-450-53403-00000	181.22
228553	04/01/2020	T-MOBILE	MOBILE PHONE USAGE FOR	100-40-460-53403-00000	181.21
228554	04/01/2020	TREEIUM, INC	REFUND OF SECURITY DEPOSIT	246-00-000-22540-00000	54.00
228555	04/01/2020	TYLER TECHNOLOGIES INC	ENERGOV PROJECT	235-40-440-58105-00000	175.00
228556	04/01/2020	U.S. POSTAL SERVICE	CITY WIDE POSTAGE METER	401-10-141-53100-11503	10,000.00
228557	04/01/2020	UNITED STATES POSTAL SERVICE	POSTAGE FOR BP NOW CITY	100-60-610-51100-11400	3,200.00
228558	04/01/2020	US BANK VOYAGER	CITY ISSUED GAS CARDS FOR	402-50-591-53110-16140	1,267.36
228559	04/01/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	100-60-620-58140-00000	973.34
228559	04/01/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	100-60-620-58140-15100	245.00
228559	04/01/2020	USA ALARM SYSTEMS, INC.	ALARM SYSTEM MONITORING	252-60-620-58140-00000	973.33
228560	04/01/2020	WAXIE SANITARY SUPPLY	HAND SANITIZERS	100-25-299-53370-17050	257.94
228560	04/01/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	100-60-620-53100-00000	222.38
228560	04/01/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY	252-60-620-53100-00000	222.39
228561	04/02/2020	ENTERPRISE FM TRUST	UNIT 23523T 2019 FORD F450	240-50-520-58140-15726	14,721.18
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	KAISER HEALTH INSURANCE	100-00-000-21210-00000	-1,328.78
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS SELECT HEALTH	100-00-000-21210-00000	435.74
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD HEALTH	100-00-000-21210-00000	10,784.40
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM SELECT HEALTH	100-00-000-21210-00000	1,755.75
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM TRADITIONAL HEALTH	100-00-000-21210-00000	451.32
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	KAISER HEALTH INSURANCE	100-00-000-21210-00000	32,132.26
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SALUD Y MAS	100-00-000-21210-00000	1,253.87
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SMART CARE	100-00-000-21210-00000	1,539.79
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD TRIO	100-00-000-21210-00000	312.47
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS CHOICE HEALTH	100-00-000-21210-00000	2,912.20
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PORAC - POLICE ONLY HEALTH	100-00-000-21210-00000	349.50
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	UNITED HEALTH CARE HEALTH	100-00-000-21210-00000	937.12
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS SELECT HEALTH	100-00-000-21210-00000	2,352.99
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	RETRO HEALTH INSURANCE	100-00-000-21210-00000	489.65
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD HEALTH	100-00-000-21210-00000	1,006.59
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	KAISER HEALTH INSURANCE	100-00-000-21210-00000	9,230.77
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SALUD Y MAS	100-00-000-21210-00000	1,121.36
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SMART CARE	100-00-000-21210-00000	600.00
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM SELECT	100-00-000-21210-00000	600.00
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS CHOICE HEALTH	100-00-000-21210-00000	355.15
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	UNITED HEALTHCARE HEALTH	100-00-000-21210-00000	600.00
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD HEALTH	100-00-000-21210-00000	10,784.40
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM SELECT HEALTH	100-00-000-21210-00000	1,755.75
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM TRADITIONAL HEALTH	100-00-000-21210-00000	451.32
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	KAISER HEALTH INSURANCE	100-00-000-21210-00000	28,546.29
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SALUD Y MAS	100-00-000-21210-00000	1,253.87
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SMART CARE	100-00-000-21210-00000	1,539.79
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD TRIO	100-00-000-21210-00000	312.47
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS CHOICE HEALTH	100-00-000-21210-00000	2,912.20
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PORAC - POLICE ONLY HEALTH	100-00-000-21210-00000	349.50
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	UNITED HEALTH CARE HEALTH	100-00-000-21210-00000	937.12
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS SELECT HEALTH	100-00-000-21210-00000	2,352.99
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	RETRO HEALTH INSURANCE	100-00-000-21210-00000	489.65
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	BLUESHIELD HEALTH	100-00-000-21210-00000	1,006.59

Check Register

Payment Dates: 03/06/2020 - 04/06/2020

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	KAISER HEALTH INSURANCE	100-00-000-21210-00000	9,230.77
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SALUD Y MAS	100-00-000-21210-00000	1,121.36
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	HEALTH NET SMART CARE	100-00-000-21210-00000	600.00
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	ANTHEM SELECT	100-00-000-21210-00000	600.00
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	PERS CHOICE HEALTH	100-00-000-21210-00000	355.15
DFT0003729	03/09/2020	CALIFORNIA PUBLIC	UNITED HEALTHCARE HEALTH	100-00-000-21210-00000	600.00
DFT0003730	03/09/2020	HANEY'S LANDSCAPE	RETIRED HEALTH PREMIUM	100-25-299-50223-00000	75,987.14
DFT0003730	03/09/2020	HANEY'S LANDSCAPE	ACTIVE & RETIRED ADMIN FEE	100-25-299-50220-00000	623.20
DFT0003732	03/11/2020	MASSMUTUAL	MASS MUTUAL	100-00-000-21213-00000	600.00
DFT0003733	03/11/2020	MASSMUTUAL	DEFERRED COMP LOAN	100-00-000-21231-00000	663.70
DFT0003734	03/11/2020	MASSMUTUAL	MASS MUTUAL CITY PAID	100-00-000-21257-00000	3,500.00
DFT0003735	03/11/2020	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	100-00-000-21203-00000	2,248.01
DFT0003736	03/11/2020	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	397.42
DFT0003737	03/11/2020	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	607.56
DFT0003738	03/11/2020	STATE OF CALIFORNIA	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	496.16
DFT0003740	03/12/2020	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	100-00-000-21203-00000	159.45
DFT0003741	03/12/2020	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	19.28
DFT0003742	03/12/2020	STATE OF CALIFORNIA	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	67.98
DFT0003747	03/12/2020	MASSMUTUAL	MASS MUTUAL RETIREMENT	100-00-000-21213-00000	2,770.04
DFT0003748	03/12/2020	MASSMUTUAL	MASS MUTUAL	100-00-000-21232-00000	300.00
DFT0003749	03/12/2020	MASSMUTUAL	MASS MUTUAL	100-00-000-21213-00000	15,728.50
DFT0003750	03/12/2020	NATIONWIDE RETIREMENT	PEHP NATIONWIDE	100-00-000-21213-00000	600.00
DFT0003751	03/12/2020	AMERICAN FIDELITY ASSURANCE	FSA - AMERICAN FIDELITY	100-00-000-21216-00000	1,438.18
DFT0003752	03/12/2020	MASSMUTUAL	DEFERRED COMP LOAN	100-00-000-21231-00000	954.27
DFT0003753	03/12/2020	MASSMUTUAL	DEFERRED COMP LOAN	100-00-000-21231-00000	717.69
DFT0003754	03/12/2020	MASSMUTUAL	DEFERRED COMP LOAN	100-00-000-21231-00000	487.71
DFT0003755	03/12/2020	MASSMUTUAL	DEFERRED COMP LOAN	100-00-000-21231-00000	199.42
DFT0003756	03/12/2020	MASSMUTUAL	MASS MUTUAL CITY PAID	100-00-000-21257-00000	2,450.00
DFT0003757	03/12/2020	MASSMUTUAL	MASS MUTUAL CITY PAID	100-00-000-21257-00000	1,424.73
DFT0003758	03/12/2020	MASSMUTUAL	MASS MUTUAL CITY PAID	100-00-000-21257-00000	2,625.00
DFT0003759	03/12/2020	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	100-00-000-21203-00000	79,628.40
DFT0003760	03/12/2020	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	4,462.52
DFT0003761	03/12/2020	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	20,560.72
DFT0003762	03/12/2020	STATE OF CALIFORNIA	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	29,525.70
DFT0003803	03/30/2020	PERS-RETIREMENT	PP#05BW 2/9 - 2/22/2020	100-00-000-21206-00000	54,527.31
DFT0003803	03/30/2020	PERS-RETIREMENT	PP#05BW 2/9 - 2/22/2020	100-00-000-21207-00000	198.37
DFT0003803	03/30/2020	PERS-RETIREMENT	PP#05BW 2/9 - 2/22/2020	100-00-000-21256-00000	92,111.76
DFT0003803	03/30/2020	PERS-RETIREMENT	2/1-2/29/20	100-00-000-21206-00000	322.17
DFT0003803	03/30/2020	PERS-RETIREMENT	2/1-2/29/20	100-00-000-21207-00000	12.00
DFT0003803	03/30/2020	PERS-RETIREMENT	2/1-2/29/20	100-00-000-21256-00000	305.38
Grand Total:					1,654,745.95

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	850,943.38
200 - FUTURE DEVELOPMENT FUND	2,407.24
220 - CDBG	14,657.87
231 - AIR QUALITY IMPROVEMENT	12,235.35
234 - PARK FEES (QUIMBY FEES)	34,264.01
235 - GENERAL PLAN FEE	8,175.00
240 - GAS TAX	40,120.63
244 - PROPOSITION A	223,915.76
245 - PROPOSITION C	34,515.32
246 - AB939 INT WASTE MANAGEMENT	10,891.05
251 - STREET LIGHT & LANDSCAPE	101,365.38
252 - PARKS MAINTENANCE DISTRICT	30,056.11
254 - MEASURE R LOCAL RETURN	7,331.88
255 - MEASURE M	3,450.00
270 - GRANTS FUND	7,586.82
271 - POLICE GRANTS FUND	92,980.17
401 - INFORMATION SERVICES	57,994.76
402 - FLEET SERVICES	68,588.73
403 - INTERNAL INSURANCE	24,233.86
501 - TRUST DEPOSITS	13,962.13
901 - HOUSING VOUCHER CHOICE	14,414.93
905 - PUBLIC HOUSING	655.57
Grand Total:	1,654,745.95

Account Summary

Account Number	Account Name	Payment Amount
100-00-000-20014-00000	DUE TO MTA	110.00
100-00-000-21200-00000	FICA W/HELD	4,859.94
100-00-000-21201-00000	MEDICARE W/HELD	21,187.56
100-00-000-21202-00000	STATE TAX W/HELD	30,089.84
100-00-000-21203-00000	FEDERAL INCOME TAX	82,035.86
100-00-000-21206-00000	PERS RETIREMENT	54,849.48
100-00-000-21207-00000	PERS SURVIVORS W/HELD	210.37
100-00-000-21210-00000	HEALTH & ACC INS	133,091.37
100-00-000-21211-00000	DENTAL INSURANCE	8,935.02
100-00-000-21212-00000	SUPPLEMENTAL LIFE INS	2,176.60
100-00-000-21213-00000	DEFERRED	19,698.54
100-00-000-21216-00000	PRE-TAX BENEFITS	15,246.21
100-00-000-21218-00000	MANAGEMENT DUES	60.00
100-00-000-21219-00000	POLICE DUES W/HELD	9,783.76
100-00-000-21220-00000	PTEA DUES W/HELD	636.50
100-00-000-21221-00000	CANCER INSURANCE	273.04
100-00-000-21224-00000	CLERICAL DUES W/HELD	180.50
100-00-000-21225-00000	SALARY GARNISHMENTS	11,263.26
100-00-000-21226-00000	MID MGMT CEA DUES	36.00
100-00-000-21227-00000	CONFIDENTIAL CEA DUES	90.00
100-00-000-21230-00000	PRE-PAID LEGAL SERVICES	318.85
100-00-000-21231-00000	DEF COMP LOAN	3,022.79
100-00-000-21232-00000	EMPLOYEE ROTH	300.00
100-00-000-21253-00000	EMPLOYER PAID DENTAL	989.32
100-00-000-21254-00000	EMPLOYER PAID LIFE	1,436.23
100-00-000-21256-00000	EMPLOYER PAID PERS	92,417.14
100-00-000-21257-00000	EMPLOYER PAID	9,999.73
100-00-000-21258-00000	EMPLOYER PAID VISION	2,040.72
100-10-100-53320-00000	OUTSIDE PRINTING	13.69
100-10-100-53330-11000	PUBLICATIONS, SUBSCRIP	100.00
100-10-100-53350-11006	MEETINGS &	16.00

Account Summary

Account Number	Account Name	Payment Amount
100-10-100-53372-16143	SPECIAL EVENTS	397.81
100-10-110-53330-00000	PUBLICATIONS, SUBSCRIP	115.02
100-10-110-53350-00000	MEETINGS &	230.50
100-10-120-53330-11535	PUBLICATIONS, SUBSCRIP	3,009.04
100-10-130-51102-11060	LEGAL SERVICES	3,611.90
100-10-130-51102-11102	LEGAL SERVICES	5,212.20
100-10-130-51102-11103	LEGAL SERVICES	2,606.10
100-10-130-51102-11105	LEGAL SERVICES	6,881.60
100-10-150-51100-00000	CONSULTANT SERVICES	1,161.00
100-10-150-53100-00000	MATERIALS & SUPPLIES	123.86
100-10-150-53200-00000	EDUCATION & TRAINING	350.00
100-20-130-51102-12002	LEGAL SERVICES	459.90
100-20-210-51101-00000	PROFESSIONAL SERVICES	81.00
100-25-299-50220-00000	HEALTH INSURANCE	623.20
100-25-299-50223-00000	RETIREE HEALTH	75,987.14
100-25-299-51100-00000	CONSULTANT SERVICES	2,865.42
100-25-299-53100-11405	MATERIALS & SUPPLIES	218.99
100-25-299-53370-17050	GENERAL OPERATING	16,447.70
100-30-130-51102-13405	LEGAL SERVICES	240.90
100-30-131-51102-11105	LEGAL SERVICES	19,699.50
100-30-310-51100-00000	CONSULTANT SERVICES	3,688.52
100-30-310-53403-00000	UTILITIES - PHONE &	3,249.17
100-30-320-53100-00000	MATERIALS & SUPPLIES	2,321.43
100-30-320-53371-00000	MAINTENANCE & REPAIRS	4,724.00
100-30-330-53100-00000	MATERIALS & SUPPLIES	1,100.47
100-30-340-53100-00000	MATERIALS & SUPPLIES	27.36
100-30-340-53403-00000	UTILITIES - PHONE &	454.05
100-30-340-53405-00000	UTILITIES - OTHER	211.82
100-30-360-53100-00000	MATERIALS & SUPPLIES	2,957.01
100-30-370-51101-00000	PROFESSIONAL SERVICES	480.00
100-30-380-51100-00000	CONSULTANT SERVICES	3,222.60
100-40-000-22338-14132	THREE PARTY	36,026.26
100-40-000-42411-00000	BUILDING - PLAN CHECK	222.00
100-40-000-42413-00000	PERMIT ISSUANCE FEES	34.70
100-40-000-43400-00000	CONSTRUCTION PERMITS	1,458.07
100-40-000-43405-00000	BLDNG PERMIT FEE	342.00
100-40-130-51102-11105	LEGAL SERVICES	866.25
100-40-130-51102-14070	LEGAL SERVICES	1,686.30
100-40-130-51102-14200	LEGAL SERVICES	7,755.10
100-40-131-51102-00000	LEGAL SERVICES	1,970.40
100-40-400-53100-00000	MATERIALS & SUPPLIES	17.17
100-40-405-53403-00000	UTILITIES - PHONE &	53.96
100-40-440-53100-00000	MATERIALS & SUPPLIES	13.11
100-40-450-53200-00000	EDUCATION & TRAINING	780.00
100-40-450-53330-00000	PUBLICATIONS, SUBSCRIP	295.00
100-40-450-53403-00000	UTILITIES - PHONE &	181.22
100-40-460-53200-00000	EDUCATION & TRAINING	80.00
100-40-460-53403-00000	UTILITIES - PHONE &	181.21
100-50-130-51102-15080	LEGAL SERVICES	219.00
100-50-510-51100-00000	CONSULTANT SERVICES	5,880.00
100-50-520-58100-15101	CONTRACT SERVICES	20,513.60
100-60-000-45601-00000	FACILITY RENTAL	2,465.00
100-60-130-51102-16175	LEGAL SERVICES	240.90
100-60-600-53350-00000	MEETINGS &	140.00
100-60-610-51100-11400	CONSULTANT SERVICES	3,200.00
100-60-610-51100-16146	CONSULTANT SERVICES	800.00
100-60-610-51101-00000	PROFESSIONAL SERVICES	213.50
100-60-610-53100-00000	MATERIALS & SUPPLIES	359.05

Account Summary

Account Number	Account Name	Payment Amount
100-60-610-53100-16130	MATERIALS & SUPPLIES	66.46
100-60-610-53100-16142	MATERIALS & SUPPLIES	2,233.80
100-60-610-53320-00000	OUTSIDE PRINTING	353.50
100-60-610-53330-00000	PUBLICATIONS, SUBSCRIP	530.99
100-60-610-53330-16130	PUBLICATIONS, SUBSCRIP	205.00
100-60-610-53350-00000	MEETINGS &	70.00
100-60-610-53403-00000	UTILITIES - PHONE &	107.31
100-60-620-53100-00000	MATERIALS & SUPPLIES	9,137.03
100-60-620-53371-00000	MAINTENANCE & REPAIRS	15,570.81
100-60-620-53371-15100	MAINTENANCE & REPAIRS	468.00
100-60-620-53371-16100	MAINTENANCE & REPAIRS	33,818.00
100-60-620-53390-00000	MINOR EQUIPMENT	2,836.12
100-60-620-53391-00000	RENTAL EQUIPMENT	889.46
100-60-620-53400-00000	UTILITIES - GAS	2,888.15
100-60-620-53401-00000	UTILITIES - ELECTRICITY	15,088.37
100-60-620-53402-00000	UTILITIES - WATER	2,700.41
100-60-620-53403-00000	UTILITIES - PHONE &	143.72
100-60-620-58140-00000	LEASE EXPENSE	1,946.68
100-60-620-58140-15100	LEASE EXPENSE	490.00
100-60-630-53100-00000	MATERIALS & SUPPLIES	1,104.76
100-60-630-53330-00000	PUBLICATIONS, SUBSCRIP	3.25
100-60-630-53390-00000	MINOR EQUIPMENT	240.88
100-60-640-53100-00000	MATERIALS & SUPPLIES	319.89
100-60-650-53100-00000	MATERIALS & SUPPLIES	53.46
100-60-650-53350-00000	MEETINGS &	30.00
100-60-660-51101-00000	PROFESSIONAL SERVICES	250.55
100-60-660-53100-00000	MATERIALS & SUPPLIES	1,495.62
100-60-660-53330-00000	PUBLICATIONS, SUBSCRIP	3.24
100-60-660-53350-00000	MEETINGS &	35.00
100-60-670-51100-15100	CONSULTANT SERVICES	980.00
100-60-670-51101-15100	PROFESSIONAL SERVICES	850.00
100-60-670-53100-15100	MATERIALS & SUPPLIES	648.03
100-60-670-53330-15100	PUBLICATIONS, SUBSCRIP	3.25
100-60-680-51100-00000	CONSULTANT SERVICES	802.81
100-60-680-53100-00000	MATERIALS & SUPPLIES	354.25
100-60-680-53330-00000	PUBLICATIONS, SUBSCRIP	3.25
200-40-405-51101-00000	PROFESSIONAL SERVICES	2,407.24
220-30-340-53360-14880	PUBLIC SERVICE AGENCIES	2,811.98
220-40-420-51101-14700	PROFESSIONAL SERVICES	58.48
220-40-420-53100-14700	MATERIALS & SUPPLIES	83.45
220-40-420-53330-14700	PUBLICATIONS, SUBSCRIP	180.00
220-40-420-53360-14830	PUBLIC SERVICE AGENCIES	5,959.78
220-40-420-53360-14835	PUBLIC SERVICE AGENCIES	5,510.22
220-40-420-53403-14700	UTILITIES - PHONE &	53.96
231-50-540-53120-00000	REWARDS & INCENTIVES	111.50
231-50-590-58140-15727	LEASE EXPENSE	12,123.85
234-60-610-51100-00000	CONSULTANT SERVICES	1,750.00
234-60-620-58100-16199	CONTRACT SERVICES	2,519.06
234-60-620-58100-16212	CONTRACT SERVICES	29,994.95
235-40-440-58105-00000	SOFTWARE CONVERSION	8,175.00
240-50-510-53100-00000	MATERIALS & SUPPLIES	172.34
240-50-520-58140-15726	LEASE EXPENSE	14,721.18
240-50-530-51100-00000	CONSULTANT SERVICES	19,374.99
240-50-550-53100-15705	MATERIALS & SUPPLIES	883.21
240-50-551-53100-15705	MATERIALS & SUPPLIES	3,479.42
240-50-551-53391-15705	RENTAL EQUIPMENT	1,037.67
240-50-551-53401-15705	UTILITIES - ELECTRICITY	31.14
240-50-570-53100-14885	MATERIALS & SUPPLIES	146.57

Account Summary

Account Number	Account Name	Payment Amount
240-50-570-53100-15705	MATERIALS & SUPPLIES	274.11
244-50-000-42150-00000	BUS SHELTER	-5,610.98
244-50-000-42151-00000	FAREBOX REVENUE	-10,833.50
244-50-000-45602-00000	BUS SHELTER	-3,892.12
244-50-520-58100-15507	CONTRACT SERVICES	2,803.83
244-50-580-51100-15520	CONSULTANT SERVICES	50,498.30
244-50-580-51100-15525	CONSULTANT SERVICES	186,864.72
244-50-581-53100-15510	MATERIALS & SUPPLIES	2,447.71
244-60-630-51100-15540	CONSULTANT SERVICES	1,637.80
245-50-520-58100-15101	CONTRACT SERVICES	19,318.62
245-50-520-58100-15538	CONTRACT SERVICES	978.38
245-50-520-58100-15716	CONTRACT SERVICES	1,365.00
245-50-550-53100-15622	MATERIALS & SUPPLIES	2,294.02
245-50-560-51100-15537	CONSULTANT SERVICES	2,465.00
245-50-560-53100-15536	MATERIALS & SUPPLIES	109.49
245-50-570-53100-14885	MATERIALS & SUPPLIES	364.97
245-50-570-53100-15040	MATERIALS & SUPPLIES	826.39
245-50-581-53100-15510	MATERIALS & SUPPLIES	29.95
245-60-620-53371-00000	MAINTENANCE & REPAIRS	1,868.16
245-60-620-53371-15882	MAINTENANCE & REPAIRS	4,895.34
246-00-000-22540-00000	C&D MNGMNT PLAN	10,891.05
251-50-530-53401-00000	UTILITIES - ELECTRICITY	41,045.14
251-50-540-53200-00000	EDUCATION & TRAINING	500.00
251-50-560-51100-00000	CONSULTANT SERVICES	400.00
251-50-560-51101-00000	PROFESSIONAL SERVICES	957.48
251-50-560-53100-00000	MATERIALS & SUPPLIES	3,788.70
251-50-560-53401-00000	UTILITIES - ELECTRICITY	537.47
251-50-560-53402-00000	UTILITIES - WATER	10,406.73
251-50-561-51100-00000	CONSULTANT SERVICES	40,014.25
251-50-562-51100-00000	CONSULTANT SERVICES	601.63
251-50-562-53100-00000	MATERIALS & SUPPLIES	261.88
251-50-571-51101-00000	PROFESSIONAL SERVICES	279.58
251-50-571-53100-00000	MATERIALS & SUPPLIES	2,572.52
252-60-620-53100-00000	MATERIALS & SUPPLIES	4,830.09
252-60-620-53371-00000	MAINTENANCE & REPAIRS	7,912.09
252-60-620-53400-00000	UTILITIES - GAS	2,236.68
252-60-620-53401-00000	UTILITIES - ELECTRICITY	4,785.40
252-60-620-53402-00000	UTILITIES - WATER	8,345.19
252-60-620-58140-00000	LEASE EXPENSE	1,946.66
254-50-520-58100-14120	CONTRACT SERVICES	1,125.00
254-50-550-53100-15622	MATERIALS & SUPPLIES	2,692.44
254-50-550-53100-15705	MATERIALS & SUPPLIES	43.76
254-50-570-53100-14885	MATERIALS & SUPPLIES	119.10
254-50-571-53100-15510	MATERIALS & SUPPLIES	241.73
254-60-620-53401-15882	UTILITIES - ELECTRICITY	2,613.14
254-60-620-53402-15882	UTILITIES - WATER	496.71
255-50-520-58100-15698	CONTRACT SERVICES	3,450.00
270-10-140-51101-17510	PROFESSIONAL SERVICES	3,583.32
270-40-440-51100-14983	CONSULTANT SERVICES	3,547.50
270-50-520-58100-15701	CONTRACT SERVICES	456.00
271-30-340-53390-17215	MINOR EQUIPMENT	92,980.17
401-10-140-51101-00000	PROFESSIONAL SERVICES	3,686.40
401-10-140-53390-00000	MINOR EQUIPMENT	769.60
401-10-140-58110-11507	EQUIPMENT PURCHASE	13,354.00
401-10-140-58110-11508	EQUIPMENT PURCHASE	15,000.00
401-10-141-51101-11502	PROFESSIONAL SERVICES	180.39
401-10-141-53100-11502	MATERIALS & SUPPLIES	672.04
401-10-141-53100-11503	MATERIALS & SUPPLIES	10,000.00

Account Summary

Account Number	Account Name	Payment Amount
401-10-141-53100-11504	MATERIALS & SUPPLIES	1,848.91
401-10-141-53100-11505	MATERIALS & SUPPLIES	368.77
401-10-141-53320-11502	OUTSIDE PRINTING	727.24
401-10-141-53371-11504	MAINTENANCE & REPAIRS	1,373.25
401-10-141-53403-11506	UTILITIES - PHONE &	8,531.89
401-10-141-58140-11502	LEASE EXPENSE	1,078.22
401-10-141-58140-11504	LEASE EXPENSE	404.05
402-50-590-51101-00000	PROFESSIONAL SERVICES	3,144.62
402-50-590-53100-00000	MATERIALS & SUPPLIES	3,051.67
402-50-590-53110-16140	FUEL	16,003.14
402-50-590-53200-00000	EDUCATION & TRAINING	530.00
402-50-590-53370-00000	GENERAL OPERATING	1,028.97
402-50-590-53371-00000	MAINTENANCE & REPAIRS	4,584.67
402-50-590-53403-00000	UTILITIES - PHONE &	229.82
402-50-591-51101-00000	PROFESSIONAL SERVICES	11,398.50
402-50-591-53100-00000	MATERIALS & SUPPLIES	4,914.45
402-50-591-53110-16140	FUEL	17,511.89
402-50-591-53320-00000	OUTSIDE PRINTING	295.38
402-50-591-53371-00000	MAINTENANCE & REPAIRS	5,895.62
403-10-000-47130-13404	DISABILITY INS REVENUE	1,506.75
403-10-160-51101-11350	PROFESSIONAL SERVICES	359.41
403-10-160-53100-00000	MATERIALS & SUPPLIES	168.01
403-10-160-54100-00000	GENERAL LIABILITY CLAIMS	15,284.53
403-10-160-54130-00000	DISABILITY INS CLAIMS	6,915.16
501-30-000-21500-00000	FUNDRAISER /	1,230.00
501-30-000-22410-00000	POLICE TRAINING	85.00
501-60-000-22326-00000	LEAGUES TOURN & REGIST	742.54
501-60-000-22327-00000	SR CITIZEN TRIPS & TOURS	2,516.75
501-60-000-22328-00000	DONATIONS COMM CTRE	3,986.01
501-60-000-22328-16146	DONATIONS COMM CTRE	851.41
501-60-000-22329-00000	SWIMTEAM/INTERPRETIN	1,150.42
501-60-000-22333-00000	RENTAL CLEANING	3,400.00
901-00-000-13000-00000	PREPAID EXPENSE	8,073.63
901-40-410-51100-14310	CONSULTANT SERVICES	4,427.37
901-40-410-51101-14310	PROFESSIONAL SERVICES	707.97
901-40-410-53100-14310	MATERIALS & SUPPLIES	1,152.00
901-40-410-53403-14310	UTILITIES - PHONE &	53.96
905-40-410-53100-14305	MATERIALS & SUPPLIES	32.50
905-40-410-53371-14305	MAINTENANCE & REPAIRS	230.00
905-40-410-53401-14305	UTILITIES - ELECTRICITY	146.08
905-40-410-53402-14305	UTILITIES - WATER	246.99
Grand Total:		1,654,745.95

Project Account Summary

Project Account Key	Payment Amount
None	1,654,745.95
Grand Total:	1,654,745.95

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
DATE: April 15, 2020
SUBJECT: Treasurer's Report – February 2020

SUMMARY

Attached is the Treasurer's Report for the month of February 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that Council receive and file the Treasurer's Report for February 2020.

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
2/29/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	1.91%	Varies	Varies	\$ 33,910,200.68	\$ 33,910,200.68	\$ 33,910,200.68	\$ 33,910,200.68
Housing Authority	1.91%	Varies	Varies	13,906.68	13,906.68	13,906.68	13,906.68
				33,924,107.36	33,924,107.36	33,924,107.36	33,924,107.36
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	252,705.00
Morgan Stanley Bank N A Utah (Cantella)	2.64%	4/19/2018	4/20/2020	250,000.00	250,000.00	250,000.00	250,410.00
Barclays Bank Del (Cantella)	3.05%	12/19/2018	12/21/2020	250,000.00	250,000.00	250,000.00	253,232.50
				750,000.00	750,000.00	750,000.00	756,347.50
Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,695,175.34	6,695,175.34	6,695,175.34	6,695,175.34
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	116,998.17	116,998.17	116,998.17	116,998.17
				6,812,173.51	6,812,173.51	6,812,173.51	6,812,173.51
Total Investments						\$ 41,486,280.87	
<u>Cash with Bank of the West</u>							
City Checking						2,080,535.99	
Money Market Plus						133,386.06	
City Miscellaneous Cash						148,317.80	
Successor Agency						363,653.53	
Housing Authority						169,422.62	
Financing Authority						11,700.00	
Total Cash with Bank of the West						2,906,916.00	
Investment Brokerage Capita Reserves (Dividend Option Cash)						3.32	
Total Cash and Investments						\$ 44,393,200.19	

* In accordance with AB X126, the Community Development Commission is dissolved effective January 31, 2012.
The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development
Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.

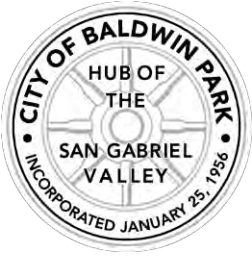
* There was no investment maturity/purchase transactions made for the month of February 2020 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Shannon Yauchzee, Chief Executive Officer
Laura J. Thomas, Human Resources & Risk Manager
DATE: April 15, 2020
SUBJECT: Claim Rejection

SUMMARY

This report seeks City Council consideration and direction to reject the Claims for Damages to person or property received for filing against the City of Baldwin Park.

RECOMMENDATION

Staff recommends that the City Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

Voung, Amy	Claimant alleges bodily injury
Vasquez, Brian	Claimant alleges bodily injury
Reza, Gabriel	Claimant alleges bodily injury and property damages
Hernandez, Tony	Claimant alleges property damages

This government claim, and all government claims, should be considered as potential lawsuits in the future. Thus, it is requested that all City Staff, the Mayor and all Councilmembers refrain from making any statements, whether public or private in nature. It is important that no statements be made so as to not prejudice this claim in any way which can happen if public or private comments are made about this claim by City staff or Councilmembers.

FISCAL IMPACT

Fiscal impact is unknown at this time.

BACKGROUND

In order for the statute of limitations to begin on the claims received, it is necessary for the City Council to reject the claims by order of motion and that the claimants are sent written notification of said action.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

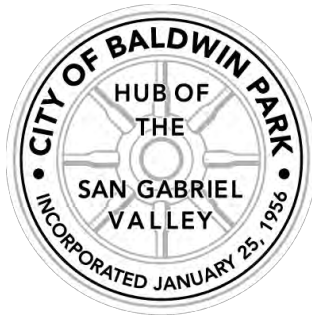
ALTERNATIVES

There are no other alternatives for the Council to consider since rejection of the claims is necessary for the Statute of Limitations to begin on the claims received.

ATTACHMENTS

None

COVER PAGE



City of Baldwin Park Emergency Proclamation

Item #4 on the Agenda

4. Consideration of Proclamation Barring Residential and Commercial Evictions During Emergency Stabilization

It is recommended that Council ratify this order and authorize the Chief Executive Officer to execute the Emergency Proclamation.

CITY OF BALDWIN PARK

EMERGENCY PROCLAMATION

RESIDENTIAL AND COMMERCIAL EVICTIONS BARRED DUE TO LOCAL STATE OF EMERGENCY

WHEREAS, on or about February 26, 2020, the City Council of the City of Baldwin Park, County of Los Angeles, State of California empowered the Chief Executive Officer, the Chief of Police or designee to proclaim the existence of a local emergency due to the Novel Coronavirus; and

WHEREAS, the City Council of the City of Baldwin Park did find that conditions of extreme peril to the safety of persons and property have arisen within the City of Baldwin Park, caused by NOVEL CORONAVIRUS (COVID-19); which began on or about February 26, 2020; and

WHEREAS, on April 2, 2020, the CEO, by emergency order, extended the Baldwin Park Rent Stabilization Ordinance's ("Ordinance") bar on rent increases of units covered under the Ordinance for the pendency of this emergency. The City took this action because rent increases at this time could destabilize the rental market and threaten the health and safety of our residents; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that all evictions for all residential and commercial units in the City of Baldwin Park are hereby barred for the pendency of this emergency for non-payment of rent due to COVID-19 related factors such as loss of job, furlough, layoff, termination of employment, shut down of a business due to Executive Order, loss of employees due to sickness, child care expenditures, healthcare expenses, or any other COVID-19 related cause for non-payment of rent. Landlords cannot file an unlawful detainer action against either residential or commercial tenants who are unable to pay rent due to circumstances related to COVID-19. **This Order does not relieve any person or business from its obligations to pay rent. This Order does not waive rent for any person or entity.** This Proclamation is consistent with the Governor's Executive Orders N 28-20 and N 37-20 regarding "limitations on residential or commercial evictions". Any violation of this Order could result in fines, fees and/or criminal prosecution.

All persons or entities must submit a written document or email to their landlord indicating an inability to pay rent seven days before the rent is due. If not, the protection provided herein is null and void.

In addition, all persons must keep documentation showing the reasons for their inability to pay rent (terminated, laid off, furloughed, etc. due to COVID-19 related issues). These documents need not be represented to the landlord at this time, but should be saved.

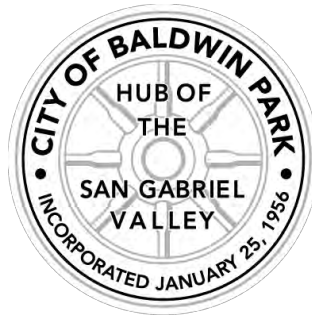
This prohibition does not apply to evictions established prior to the effective date.

Dated: _____

By: _____
Shannon Yauchzee
Chief Executive Officer

Address: 14403 E. Pacific Avenue, Baldwin Park, CA 91706

COVER PAGE



City of Baldwin Park Emergency Proclamation

Item #5 on the Agenda

5. Emergency Order Mandating Face Mask Use by All Workers and Customers in Baldwin Park for Worker Protection

It is recommended that Council ratify this order and authorize the Chief Executive Officer to execute the Emergency Proclamation.

CITY OF BALDWIN PARK

EMERGENCY PROCLAMATION

FACE PROTECTION REQUIRED FOR ALL WORKERS AND CUSTOMERS DUE TO LOCAL STATE OF EMERGENCY

WHEREAS, on or about February 26, 2020, the City Council of the City of Baldwin Park, County of Los Angeles, State of California empowered the Chief Executive Officer, the Chief of Police or designee to proclaim the existence of a local emergency due to the Novel Coronavirus; and

WHEREAS, the City Council of the City of Baldwin Park did find that conditions of extreme peril to the safety of persons and property have arisen within the City of Baldwin Park, caused by NOVEL CORONAVIRUS (COVID-19); which began on or about February 26, 2020; and

WHEREAS, the City's workers continue to provide essential services during this emergency, and some of these critical workers face an increased risk of exposure; and

WHEREAS, it is imperative that medical workers and first responders continue to follow the advice of health officials and wear hospital grade masks, such as surgical masks or N95 respirators; and

WHEREAS, the City's other essential workers who come into frequent contact with others must also be protected from infection; and

WHEREAS, there is a worldwide shortage of medical grade masks, and health officials are increasingly urging non-medical workers to wear non-medical grade cloth face coverings to help curb the spread of COVID-19, by preventing the transmission of respiratory droplets that contain the virus; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that further protections for our non-medical essential workers, requiring them to wear non-medical grade face coverings while performing their work be necessary for the protection of life and property. Effective April 9, 2020 until the end of the emergency period.

IT IS FURTHER PROCLAIMED AND ORDERED that:

1. All workers who work at businesses or perform services that are exempt during this emergency period in the following subsections:

a. Grocery stores, water retailers, farm and produce stands, supermarkets, convenience stores, warehouse stores, food banks, certified farmers markets and other establishments engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, pet food and medication supply (but not grooming or training), fresh or frozen meats, fish, and poultry, any other household consumer products (such as construction supplies, cleaning and personal care products);

b. Organizations and businesses that provide food, social services and other necessities of life for economically disadvantaged or otherwise needy individuals (including gang prevention and intervention, domestic violence, and homeless services agencies);

c. Hardware and building supply stores, day labor centers, and nurseries.

d. Plumbers, electricians, exterminators, custodial/janitorial workers, handyman services, funeral home workers and morticians, moving services, HVAC installers, carpenters, day laborers, landscapers, gardeners, property managers and leasing agents, private security personnel;

e. Laundromats, dry cleaners, and laundry service providers;

f. Restaurants and retail food facilities that prepare and offer food to customers, but only via delivery service, to be picked up, or drive-thru;

g. Individuals and businesses that ship or deliver groceries, food, beverages or goods directly to residences or businesses;

h. Taxis, ride sharing services, car rental companies, and other private transportation services;

i. Hotels, motels and shared rental units.

All essential, non-medical workers must wear face coverings over their noses and mouths while performing their work. At this time, the face coverings are not medical-grade masks or N95 respirators, but rather, fabric coverings, such as scarves and bandanas. All essential, non-medical workers required to wear these face coverings must frequently (at least once a day) wash any reusable face coverings, for the health and safety of themselves and others. Single-use face coverings must be properly discarded into trash receptacles.

2. Employers of all workers who work at businesses or perform services described in Paragraph 1 of this Order must permit their employees to wash their hands at least every 30 minutes. All such employers must provide, at their expense, nonmedical grade face coverings for their employees. All such employers must ensure that their employees have access to clean, sanitary restrooms, stocked with all necessary cleansing products; or sanitizing agents required to observe hand sanitation protocols recommended by the Los Angeles County Department of Public Health, provided at the employer's expense. All such employers must implement social distancing measures for customers, visitors, and employees that provide a six-foot buffer, to the extent possible, between individuals.

3. All customers and visitors of businesses and organizations described in Paragraph 1 of this Order must wear face coverings over their noses and mouths to provide additional protection for employees and customers. At this time, the face coverings need not be medical-grade masks or N95 respirators, but can be fabric coverings, such as scarves and bandana coverings.

4. A business owner or operator described in Paragraph 1 of this Order may refuse admission or service to any individual who fails to wear face coverings as required by this Order.

Any employee who refuses to wear a face covering should be sent home. This is a recommendation, not a requirement.

5. The City encourages all retail businesses in Paragraph 1 to install plexiglass to separate cashiers and customers at all points of sale. The City further encourages all people to wear face coverings over their noses and mouths when they are outside their homes to obtain essential services and goods. These are recommendations and not requirements.

6. Any business owner or operator described in Paragraph 1 of this Order may sell face coverings and emergency supplies, but must provide face coverings free to employees. All sellers of emergency supplies referenced in this Order shall abide by all price gouging laws.

7. Any violation of this Order could result in fines, fees and/or criminal prosecution.

Dated: _____

By: _____
Shannon Yauchzee,
Chief Executive Officer

Address: 14403 E. Pacific Avenue, Baldwin Park, CA 91706

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Shannon Yauchzee, Chief Executive Officer
Laura Thomas, Human Resources/Risk Manager

DATE: April 15, 2020

SUBJECT: Second Reading of Ordinance No. 1452 to Amend Section 33.05 of the City of Baldwin Park Municipal Code to include an Assistant Chief of Police Position to the List of Manager Positions identified in Subsection {B2}

SUMMARY

Upon City Council approval, Section 33.05 entitled "Unclassified Service Employees" of the City of Baldwin Park Municipal Code, also referred to as the City of Baldwin Park Code of Ordinances, will be amended to include an Assistant Chief of Police position to the list of Manager positions identified in subsection {B2}. This approval will allow for future discussion and review of an anticipated organizational restructuring of the City of Baldwin Park Police Department by City Council.

RECOMMENDATION

Staff recommends that the City Council:

- 1) Approve Ordinance No. 1452 to amend Section 33.05 subsection {B2} of the City of Baldwin Park Municipal Code.

FISCAL IMPACT

There is no fiscal impact to the City. A proposed reorganization will be presented at a future date.

BACKGROUND

An ordinance approving the unclassified status of the Assistant Chief of Police position will set the stage for future discussion about the Police Department's proposed reorganization. Upon approval of the ordinance, a summary of responsibilities in the form of a job specification for this position along with a proposed restructuring of the Police Department will be presented before Council for review at a future date.

The Assistant Chief of Police position, if approved, will become a vital part of the re-organization of the Police Department. Essentially, the creation of this management position will mark the beginning of major steps towards achieving significant cost savings and efficiencies in the Department. Meet and confer meetings have already been held with the Police Management Employee's Association (PMEA) to discuss the reorganization plan. Moreover, the Police Officers Association (POA) has been notified and invited to comment and discuss the impact of anticipated changes within the Baldwin Park Police Department.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ALTERNATIVES

The City Council may provide alternative direction.

ATTACHMENTS

1. Ordinance No. 1452 Amending Section 33.05 of the City of Baldwin Park Municipal Code.
2. Copy of Section 33.05 of the Baldwin Park Municipal Code.

ORDINANCE NO. 1452

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, TO AMEND THE BALDWIN PARK MUNICIPAL CODE SECTIONS 33.05 OF THE CITY OF BALDWIN PARK MUNICIPAL CODE TO INCLUDE AN ASSISTANT CHIEF OF POLICE POSITION TO THE LIST OF MANAGER POSITIONS IDENTIFIED IN SUBSECTION {B2}

WHEREAS, the City of Baldwin Park adopted Ordinance No. 1452 adding an Assistant Chief of Police position to the list of Manager positions in Section 33.05 subsection {B2}; and

WHEREAS, the creation of an Assistant Chief of Police position will pave the way for future discussions about the proposed reorganization of the Police Department; and

WHEREAS, Ordinance No. 1452 will mark the beginning of major steps towards significant cost savings and efficiencies in the Police Department.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Ordinance No. 1452 entitled “An Ordinance Of The City Council Of The City Of Baldwin Park, California, To Amend The Baldwin Park Municipal Code Sections 33.05 Of The City Of Baldwin Park Municipal Code To Include An Assistant Chief Of Police Position To The List Of Manager Positions Identified In Subsection {B2}”

SECTION 2. Baldwin Park Municipal Code Sections 33.05 Subsection {B2} will include the new position of Assistant Chief of Police to the list of Managers.

SECTION 3. This ordinance shall go into effect and be in full force and operation from and after thirty (30) days after its final reading and adoption.

First read at a regular meeting of the City Council of the City of Baldwin Park held on the 18th day of March, 2020, and adopted and ordered published at a regular meeting of said Council on the 15th day of April 2020.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2020.

MANUEL LOZANO
MAYOR

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, JEAN M. AYALA, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing Ordinance was introduced and placed upon its first reading at a regular meeting of the City Council on March 18, 2020. Thereafter, said **Ordinance No. 1452** was duly approved and adopted at a regular meeting of the City Council on April 15, 2020 by the following vote to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

JEAN M. AYALA
CITY CLERK

33.05 UNCLASSIFIED SERVICE EMPLOYEES.

The persons now, or hereafter, holding any of the following positions shall be deemed to be included within the unclassified service of the city. Unclassified service employees shall not be subject to the provisions of this chapter with reference to the city's personnel system; nor shall the unclassified service employees be subject to, or governed by, the provisions of the city's personnel rules and regulations. Appointments to, and dismissals from, positions in the unclassified service shall be governed, exclusively, by the provisions of §§ [33.02](#) through [33.07](#).

(A) *City Council appointees.* Persons holding any of the positions enumerated in this division shall be "at-will" employees, appointed by, and serve at the pleasure of, the City Council:

- (1) Any person employed by the city as an independent contractor for the purpose of performing a specific function or service;
- (2) The Chief Executive Officer (sometimes referred to in this code as the City Manager);
- (3) The City Attorney;
- (4) Department heads;
- (5) Personnel/Risk Manager; or
- (6) Assistant Chief Executive Officer.

(B) *Department head and manager positions.* The following positions constitute the department head and manager positions of the city:

- (1) Department head positions:
 - (a) Chief of Police;
 - (b) Director of Community Development;
 - (c) Director of Finance;
 - (d) Director of Public Works;
 - (e) Director of Recreation and Community Services;
- (2) Manager positions:
 - (a) Accounting Manager;
 - (b) Assistant Public Works Director;
 - (c) Chief Deputy City Clerk;
 - (d) City Planner;
 - (e) Housing Authority Manager;
 - (f) Personnel/Risk Manager;
 - (g) Redevelopment Manager.
 - (h) Assistant Chief of Police

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Shannon Yauchzee, Chief Executive Officer
Laura Thomas, Human Resources/Risk Manager

DATE: April 15, 2020

SUBJECT: Adoption of Resolution No. 2020-013 to add Updates to the City of Baldwin Park Job Classification Plan by Adding a New Position of Assistant Chief of Police and Adoption of Resolution No 2020-014 to Amend the City of Baldwin Park Pay Schedule in Accordance with CalPERS Established Guidelines

SUMMARY

This reports seeks Council approval to add an Assistant Chief of Police unclassified manager position to the City's job classification plan in accordance with Section 33.02 of the City of Baldwin Park Municipal Code. Staff is also requesting approval to update the City of Baldwin Park comprehensive pay schedule, accordingly. This approval will allow for future discussion and review of a proposed department-wide restructuring of the City of Baldwin Park Police Department by City Council.

RECOMMENDATION

Staff recommends that the City Council approve, ratify and adopt:

1. Resolution No. 2020-013 to modify the City of Baldwin Park's job classification plan to include a new position of Assistant Police Chief and class specification in accordance with applicable rules and regulations; and
2. Resolution No. 2020-014 to amend the City of Baldwin Park comprehensive pay schedule in accordance with CalPERS established guidelines.

FISCAL IMPACT

Fiscal impact is minimal. One of the vacant Captain positions will be deleted and used to fund the Assistant Chief of Police position.

BACKGROUND

As mentioned in previous communication to the City Council, the Assistant Chief of Police position, if approved, will become a crucial part of the re-organization of the Police Department. Creating the position and approving the important responsibilities the incumbent will be charged with performing will achieve significant cost savings and efficiencies in the Department.

Upon approval of the second reading of the ordinance, this position will be officially added to the job classification plan and a recruitment to fill the vacancy will be underway.

Meet and confer meetings have already been held with the Police Management Employee's Association (PMEA) to discuss the reorganization plan. Moreover, the Police Officers Association (POA) has been notified and invited to comment and discuss the impact of anticipated changes within the Baldwin Park Police Department.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ALTERNATIVES

The City Council may provide alternative direction.

ATTACHMENTS

1. Resolution No. 2020-013
2. Assistant Chief of Police Job Specification
3. Resolution No. 2020-014
4. City of Baldwin Park Revised Comprehensive Pay Schedule

RESOLUTION NO. 2020-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK ADOPTING A NEW JOB CLASSIFICATION PLAN FOR THE POSITION OF ASSISTANT CHIEF OF POLICE IN ACCORDANCE WITH APPLICABLE RULES AND REGULATIONS.

WHEREAS, the City of Baldwin Park has created a new position of Assistant Chief of Police; and

WHEREAS, the class specification for Assistant Chief of Police has been created to reflect the essential duties, responsibilities, competencies and minimum qualifications; and

WHEREAS, the City of Baldwin Park has updated the Job Classification Plan to include the Assistant Chief of Police position; and

WHEREAS, the City of Baldwin Park has attached the class specification referred to as exhibit A.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City Council of the City of Baldwin Park meeting in a regularly scheduled session, hereby adopts the creation of the Assistant Chief of Police class specification and approves the Job Classification Plan, as modified to be effective April 15, 2020.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

SECTION 3. This City Clerk shall enter this Resolution into the official book of resolutions.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2020.

MANUEL LOZANO
MAYOR

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, JEAN M. AYALA, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing Resolution No. 2020-013 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on April 15, 2020 and that the same was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

JEAN M. AYALA
CITY CLERK



City of Baldwin Park

ASSISTANT CHIEF OF POLICE

Class Specification

4/15/20

DEFINITION

To assist the Chief of Police with the day to day administrative and technical operations of the Police Department including crime prevention, training, risk management and emergency operations; and to assist the Chief of Police with program and policy implementation.

DISTINGUISHING CHARACTERISTICS:

The administrative nature of the work performed by the Assistant Chief is complex and requires considerable responsibility for daily oversight of both field and administrative operations. This position is responsible for routine reporting of activities to the Chief of Police.

SUPERVISION RECEIVED AND EXERCISED

General direction is provided by the Police Chief.

Responsibilities include direct oversight of sworn and civilian supervisory staff involved in diverse law enforcement operations for the City of Baldwin Park.

May serve as acting Chief of Police in the absence of the Police Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assist in the development and implementation of goals, objectives, policies and priorities for the Police Department.
- Plan, organize and supervise the Administrative and Field operations and departmental activities.
- Provide oversight of activities involving patrol, traffic safety, investigations and crime prevention and related activities.
- Provide oversight of operations related to personnel management, records, property and custody, dispatching vehicle maintenance services, internal affairs, and budget administration, risk management, emergency operations and research assistance.

- Review operating procedures and make recommendations for improvement.
- Assist the Chief of Police in overall departmental budget development and administration.
- Respond to the most difficult citizen complaints and requests for information.
- Coordinate police activities with other City departments and divisions, and with outside agencies.

QUALIFICATIONS

KNOWLEDGE OF:

- Modern police principles, methods, practices, and techniques with particular emphasis in activities of the assigned divisions.
- Pertinent Federal, State and local laws and ordinances, particularly with reference to arrest, search and seizure, and evidence.
- Departmental rules and regulations.
- Methods and practices of police administration.
- Functions and objectives of Federal, State, and local law enforcement agencies.
- Principles and practices of organization, administration, budget and personnel

ABILITY TO:

- Plan, organize, and coordinate the work of subordinate personnel.
- Analyze complex police problems.
- Communicate clearly and concisely, orally and in writing.
- Properly interpret and make decisions in accordance with laws, regulations, and policies.
- Supervise, train, and evaluate assigned staff.
- Meet the physical requirements established by the Department.

EXPERIENCE AND EDUCATION

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be:

Experience:

Six years of increasingly responsible experience in municipal police work including at least four years in a responsible supervisory capacity at the level of Captain, Lieutenant or Commander.

Education:

Equivalent to a Bachelor's degree or higher with major work in police science, business or public administration, or related field.

Note: Class specifications are intended to be descriptive, explanatory, and not restrictive. It is intended to declare what the duties, and responsibilities and required qualifications of any position should be.

Council Approval Date: April 15, 2020

RESOLUTION NO. 2020-014

A RESOLUTION OF THE CITY COUNCIL TO ADOPT A SALARY RESOLUTION TO ESTABLISH A COMPREHENSIVE PAY SCHEDULE FOR ALL FULL TIME EMPLOYEES, PART TIME EMPLOYEES AND ELECTED OFFICIALS IN ACCORDANCE WITH CALPERS GUIDELINES

WHEREAS, California Employees Retirement System (CalPERS) does require all government agencies to provide and make available to the public the salary of all full time employees, part time employees and Elected Officials in a single salary format specified by CalPERS whenever salary adjustments are made; and

WHEREAS, the City of Baldwin Park has created a seven step salary range for the Assistant Chief of Police; and

WHEREAS, the City of Baldwin Park has compiled the necessary salary data to create a single salary schedule required in compliance with the requirements of CalPERS and has attached said report to this resolution as with the date, April 15, 2020 referred to as Exhibit B.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City Council of the City of Baldwin Park adopts Council Resolution No. 2020-014 to create the Comprehensive City of Baldwin Park Pay Schedule that includes pay rate information for all full-time employees as well as Elected Officials.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

SECTION 3. This City Clerk shall enter this Resolution into the official book of resolutions.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2020.

MANUEL LOZANO
MAYOR

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, JEAN M. AYALA, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing Resolution No. 2020-014 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on April 15, 2020 and that the same was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

JEAN M. AYALA
CITY CLERK

CITY OF BALDWIN PARK

Pay Schedule
CA Code of Regulations (CCR 570.5)

Effective April 15, 2020

Elected Officials

Job Number	Title	Annual Fixed Rate
60006	Mayor	\$7,200.00
60008	City Council	\$7,200.00
60001	City Clerk (Non-Certified)	\$2,400.00
60002	City Treasurer	\$2,400.00
10005	City Commissioner (Per Meeting)	\$50.00
	Housing Authority (Per Meeting)	\$30.00

Executive Management

Job Number	Title	Annual	Monthly	Hourly
20001	Chief Executive Officer	\$250,744.77	\$20,895.40	\$120.55
20092	Director of Recreation & Community Services	\$183,921.46	\$15,326.79	\$88.42
20094	Director of Finance	\$184,267.64	\$15,355.64	\$88.59

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5
20096	Chief of Police	<i>annual</i>	\$200,289.88	\$210,304.38	\$220,819.60	\$231,860.58	\$243,453.60
		<i>monthly</i>	\$16,690.82	\$17,525.36	\$18,401.63	\$19,321.71	\$20,287.80
		<i>hourly</i>	\$96.29	\$101.11	\$106.16	\$111.47	\$117.05
20096-A	Interim Chief of Police	<i>annual</i>	\$183,857.86				
		<i>monthly</i>	\$15,321.49				
		<i>hourly</i>	\$88.39				
20097	Director of Community Development	<i>annual</i>	\$137,556.95	\$144,434.79	\$151,656.53	\$159,239.36	\$167,201.33
		<i>monthly</i>	\$11,463.08	\$12,036.23	\$12,638.04	\$13,269.95	\$13,933.44
		<i>hourly</i>	\$66.13	\$69.44	\$72.91	\$76.56	\$80.39
20037	Director of Public Works	<i>annual</i>	\$144,434.79	\$151,656.53	\$159,239.36	\$167,201.33	\$175,561.40
		<i>monthly</i>	\$12,036.23	\$12,638.04	\$13,269.95	\$13,933.44	\$14,630.12
		<i>hourly</i>	\$69.44	\$72.91	\$76.56	\$80.39	\$84.40

Unclassified Management

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
31011	Accounting Manager	<i>hourly</i>	\$45.62	\$47.90	\$50.30	\$52.81	\$55.45	\$58.23	\$61.14
		<i>monthly</i>	\$7,907.94	\$8,303.33	\$8,718.50	\$9,154.43	\$9,612.15	\$10,092.75	\$10,597.39
		<i>annual</i>	\$94,895.25	\$99,640.01	\$104,622.01	\$109,853.12	\$115,345.77	\$121,113.06	\$127,168.71
31013	Assistant Police Chief	<i>hourly</i>	\$65.47	\$68.75	\$72.18	\$75.79	\$79.58	\$83.56	\$87.74
		<i>monthly</i>	\$11,348.69	\$11,916.12	\$12,511.93	\$13,137.53	\$13,794.40	\$14,484.12	\$15,208.33
		<i>annual</i>	\$136,184.28	\$142,993.49	\$150,143.17	\$157,650.33	\$165,532.84	\$173,809.49	\$182,499.96
31050	Chief Deputy City Clerk	<i>hourly</i>	\$32.28	\$33.89	\$35.59	\$37.37	\$39.24	\$41.20	\$43.26
		<i>monthly</i>	\$5,595.26	\$5,875.02	\$6,168.78	\$6,477.21	\$6,801.07	\$7,141.13	\$7,498.18
		<i>annual</i>	\$67,143.13	\$70,500.29	\$74,025.30	\$77,726.57	\$81,612.90	\$85,693.54	\$89,978.22
31012	City Planner	<i>hourly</i>	\$43.83	\$46.02	\$48.32	\$50.74	\$53.27	\$55.94	\$58.73
		<i>monthly</i>	\$7,596.94	\$7,976.79	\$8,375.63	\$8,794.41	\$9,234.13	\$9,695.83	\$10,180.63
		<i>annual</i>	\$91,163.28	\$95,721.44	\$100,507.51	\$105,532.89	\$110,809.53	\$116,350.01	\$122,167.51
31081	Housing Manager	<i>hourly</i>	\$40.12	\$42.12	\$44.23	\$46.44	\$48.76	\$51.20	\$53.76
		<i>monthly</i>	\$6,953.45	\$7,301.12	\$7,666.18	\$8,049.49	\$8,451.96	\$8,874.56	\$9,318.29
		<i>annual</i>	\$83,441.43	\$87,613.50	\$91,994.17	\$96,593.88	\$101,423.58	\$106,494.75	\$111,819.49
31031	Human Resources/Risk Manager	<i>hourly</i>	\$50.30	\$52.81	\$55.45	\$58.23	\$61.14	\$64.20	\$67.41
		<i>monthly</i>	\$8,718.49	\$9,154.42	\$9,612.14	\$10,092.74	\$10,597.38	\$11,127.25	\$11,683.61
		<i>annual</i>	\$104,621.89	\$109,852.98	\$115,345.63	\$121,112.91	\$127,168.56	\$133,526.99	\$140,203.34

Classified Management Employees Association (CMEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
31041	Assistant Accounting Manager	<i>hourly</i>	\$44.29	\$46.51	\$48.83	\$51.28	\$53.84	\$56.53	\$59.36
		<i>monthly</i>	\$7,677.65	\$8,061.53	\$8,464.61	\$8,887.84	\$9,332.23	\$9,798.85	\$10,288.79
		<i>annual</i>	\$92,131.83	\$96,738.42	\$101,575.34	\$106,654.11	\$111,986.81	\$117,586.15	\$123,465.46
31025	Building Official/Plan Check Supervisor	<i>hourly</i>	\$44.46	\$46.68	\$49.02	\$51.47	\$54.04	\$56.74	\$59.58
		<i>monthly</i>	\$7,706.54	\$8,091.87	\$8,496.46	\$8,921.28	\$9,367.35	\$9,835.71	\$10,327.50
		<i>annual</i>	\$92,478.46	\$97,102.39	\$101,957.51	\$107,055.38	\$112,408.15	\$118,028.56	\$123,929.99
31010	Engineering Manager	<i>hourly</i>	\$44.29	\$46.50	\$48.83	\$51.27	\$53.83	\$56.53	\$59.35
		<i>monthly</i>	\$7,676.93	\$8,060.77	\$8,463.81	\$8,887.00	\$9,331.35	\$9,797.92	\$10,287.82
		<i>annual</i>	\$92,123.14	\$96,729.29	\$101,565.76	\$106,644.05	\$111,976.25	\$117,575.06	\$123,453.81

Classified Confidential Employees Association (CCEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
70052	Executive Secretary	<i>hourly</i>	\$22.92	\$24.07	\$25.27	\$26.54	\$27.86	\$29.26	\$30.72
		<i>monthly</i>	\$3,973.27	\$4,171.93	\$4,380.53	\$4,599.55	\$4,829.53	\$5,071.01	\$5,324.56
		<i>annual</i>	\$47,679.21	\$50,063.17	\$52,566.33	\$55,194.64	\$57,954.37	\$60,852.09	\$63,894.70
70027	Human Resources Analyst II	<i>hourly</i>	\$30.19	\$31.70	\$33.29	\$34.95	\$36.70	\$38.53	\$40.46
		<i>monthly</i>	\$5,233.24	\$5,494.90	\$5,769.65	\$6,058.13	\$6,361.04	\$6,679.09	\$7,013.05
		<i>annual</i>	\$62,798.91	\$65,938.86	\$69,235.80	\$72,697.59	\$76,332.47	\$80,149.09	\$84,156.55
	Human Resources Analyst I	<i>hourly</i>	\$27.38	\$28.75	\$30.19	\$31.70	\$33.29	\$34.95	\$36.70
		<i>monthly</i>	\$4,746.70	\$4,984.04	\$5,233.24	\$5,494.90	\$5,769.65	\$6,058.13	\$6,361.04
		<i>annual</i>	\$56,960.43	\$59,808.45	\$62,798.88	\$65,938.82	\$69,235.76	\$72,697.55	\$76,332.43
70022	Human Resources Technician	<i>hourly</i>	\$23.38	\$24.55	\$25.78	\$27.07	\$28.42	\$29.84	\$31.33
		<i>monthly</i>	\$4,052.59	\$4,255.22	\$4,467.98	\$4,691.38	\$4,925.95	\$5,172.25	\$5,430.86
		<i>annual</i>	\$48,631.11	\$51,062.67	\$53,615.80	\$56,296.59	\$59,111.42	\$62,066.99	\$65,170.34

City Employees Association (CEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
80025	Accountant	<i>hourly</i>	\$26.19	\$27.50	\$28.88	\$30.32	\$31.84	\$33.43	\$35.10
		<i>monthly</i>	\$4,540.23	\$4,767.25	\$5,005.61	\$5,255.89	\$5,518.68	\$5,794.62	\$6,084.35
		<i>annual</i>	\$54,482.81	\$57,206.95	\$60,067.30	\$63,070.66	\$66,224.20	\$69,535.41	\$73,012.18
42036	Administrative Clerk I	<i>hourly</i>	\$14.03	\$14.73	\$15.47	\$16.24	\$17.05	\$17.91	\$18.80
		<i>monthly</i>	\$2,431.86	\$2,553.46	\$2,681.13	\$2,815.19	\$2,955.95	\$3,103.74	\$3,258.93
		<i>annual</i>	\$29,182.36	\$30,641.48	\$32,173.56	\$33,782.23	\$35,471.34	\$37,244.91	\$39,107.16
42037	Administrative Clerk II	<i>hourly</i>	\$15.49	\$16.26	\$17.07	\$17.93	\$18.82	\$19.77	\$20.75
		<i>monthly</i>	\$2,684.33	\$2,818.55	\$2,959.48	\$3,107.45	\$3,262.82	\$3,425.97	\$3,597.26
		<i>annual</i>	\$32,212.01	\$33,822.61	\$35,513.74	\$37,289.43	\$39,153.90	\$41,111.59	\$43,167.17
80039	Assistant Planner	<i>hourly</i>	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.39	\$ 31.91	\$ 33.50	\$ 35.18
		<i>monthly</i>	\$ 4,550.00	\$ 4,777.50	\$ 5,016.38	\$ 5,267.19	\$ 5,530.55	\$ 5,807.08	\$ 6,097.44
		<i>annual</i>	\$ 54,600.00	\$ 57,330.00	\$ 60,196.50	\$ 63,206.33	\$ 66,366.64	\$ 69,684.97	\$ 73,169.22
80040	Associate Engineer	<i>hourly</i>	\$31.28	\$32.84	\$34.48	\$36.21	\$38.02	\$39.92	\$41.91
		<i>monthly</i>	\$5,421.29	\$5,692.35	\$5,976.97	\$6,275.82	\$6,589.61	\$6,919.09	\$7,265.05
		<i>annual</i>	\$65,055.48	\$68,308.25	\$71,723.66	\$75,309.85	\$79,075.34	\$83,029.11	\$87,180.56
80058	Associate Planner	<i>hourly</i>	\$30.19	\$31.70	\$33.29	\$34.95	\$36.70	\$38.53	\$40.46
		<i>monthly</i>	\$5,233.24	\$5,494.90	\$5,769.65	\$6,058.13	\$6,361.04	\$6,679.09	\$7,013.05
		<i>annual</i>	\$62,798.91	\$65,938.86	\$69,235.80	\$72,697.59	\$76,332.47	\$80,149.09	\$84,156.55
80073	Building Inspector	<i>hourly</i>	\$25.62	\$26.90	\$28.24	\$29.65	\$31.14	\$32.69	\$34.33
		<i>monthly</i>	\$4,440.26	\$4,662.28	\$4,895.39	\$5,140.16	\$5,397.17	\$5,667.03	\$5,950.38
		<i>annual</i>	\$53,283.17	\$55,947.33	\$58,744.69	\$61,681.93	\$64,766.02	\$68,004.32	\$71,404.54
80062	Building/Engineering Permit Technician	<i>hourly</i>	\$18.54	\$19.46	\$20.44	\$21.46	\$22.53	\$23.66	\$24.84
		<i>monthly</i>	\$3,213.00	\$3,373.65	\$3,542.33	\$3,719.45	\$3,905.42	\$4,100.69	\$4,305.73
		<i>annual</i>	\$38,556.00	\$40,483.80	\$42,507.99	\$44,633.39	\$46,865.06	\$49,208.31	\$51,668.73
80033	Community Enhancement Officer	<i>hourly</i>	\$22.09	\$23.19	\$24.35	\$25.57	\$26.85	\$28.19	\$29.60
		<i>monthly</i>	\$3,828.77	\$4,020.21	\$4,221.22	\$4,432.28	\$4,653.90	\$4,886.59	\$5,130.92
		<i>annual</i>	\$45,945.29	\$48,242.55	\$50,654.68	\$53,187.41	\$55,846.78	\$58,639.12	\$61,571.08

80065	Community Enhancement Supervisor	<i>hourly</i>	\$28.95	\$30.40	\$31.92	\$33.52	\$35.19	\$36.95	\$38.80
		<i>monthly</i>	\$5,018.68	\$5,269.61	\$5,533.09	\$5,809.74	\$6,100.23	\$6,405.24	\$6,725.51
		<i>annual</i>	\$60,224.10	\$63,235.31	\$66,397.08	\$69,716.93	\$73,202.78	\$76,862.91	\$80,706.06

City Employees Association (CEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
42048	Construction Clerk	<i>hourly</i>	\$17.09	\$17.95	\$18.85	\$19.79	\$20.78	\$21.82	\$22.91
		<i>monthly</i>	\$2,963.03	\$3,111.18	\$3,266.74	\$3,430.08	\$3,601.58	\$3,781.66	\$3,970.74
		<i>annual</i>	\$35,556.34	\$37,334.16	\$39,200.87	\$41,160.91	\$43,218.96	\$45,379.91	\$47,648.90
80077	Engineering Assistant	<i>hourly</i>	\$24.95	\$26.19	\$27.50	\$28.88	\$30.32	\$31.84	\$33.43
		<i>monthly</i>	\$4,323.88	\$4,540.08	\$4,767.08	\$5,005.43	\$5,255.71	\$5,518.49	\$5,794.42
		<i>annual</i>	\$51,886.58	\$54,480.91	\$57,204.96	\$60,065.21	\$63,068.47	\$66,221.89	\$69,532.99
42045	Finance Clerk	<i>hourly</i>	\$17.10	\$17.96	\$18.85	\$19.80	\$20.79	\$21.83	\$22.92
		<i>monthly</i>	\$2,964.29	\$3,112.51	\$3,268.13	\$3,431.54	\$3,603.12	\$3,783.27	\$3,972.44
		<i>annual</i>	\$35,571.52	\$37,350.10	\$39,217.60	\$41,178.48	\$43,237.41	\$45,399.28	\$47,669.24
80026	Housing Inspector	<i>hourly</i>	\$22.09	\$23.19	\$24.35	\$25.57	\$26.85	\$28.19	\$29.60
		<i>monthly</i>	\$3,828.77	\$4,020.21	\$4,221.22	\$4,432.28	\$4,653.90	\$4,886.59	\$5,130.92
		<i>annual</i>	\$45,945.29	\$48,242.55	\$50,654.68	\$53,187.41	\$55,846.78	\$58,639.12	\$61,571.08
42050	Housing Specialist	<i>hourly</i>	\$17.09	\$17.95	\$18.85	\$19.79	\$20.78	\$21.82	\$22.91
		<i>monthly</i>	\$2,963.03	\$3,111.18	\$3,266.74	\$3,430.08	\$3,601.58	\$3,781.66	\$3,970.74
		<i>annual</i>	\$35,556.34	\$37,334.16	\$39,200.87	\$41,160.91	\$43,218.96	\$45,379.91	\$47,648.90
42049	Housing Technician	<i>hourly</i>	\$15.54	\$16.31	\$17.13	\$17.99	\$18.89	\$19.83	\$20.82
		<i>monthly</i>	\$2,693.16	\$2,827.81	\$2,969.21	\$3,117.67	\$3,273.55	\$3,437.23	\$3,609.09
		<i>annual</i>	\$32,317.88	\$33,933.78	\$35,630.47	\$37,411.99	\$39,282.59	\$41,246.72	\$43,309.06
42020	Imaging Specialist	<i>hourly</i>	\$17.10	\$17.96	\$18.85	\$19.80	\$20.79	\$21.83	\$22.92
		<i>monthly</i>	\$2,964.29	\$3,112.51	\$3,268.13	\$3,431.54	\$3,603.12	\$3,783.27	\$3,972.44
		<i>annual</i>	\$35,571.52	\$37,350.10	\$39,217.60	\$41,178.48	\$43,237.41	\$45,399.28	\$47,669.24
80070	Information Systems Supervisor	<i>hourly</i>	\$37.92	\$39.82	\$41.81	\$43.90	\$46.10	\$48.40	\$50.82
		<i>monthly</i>	\$6,573.65	\$6,902.33	\$7,247.44	\$7,609.82	\$7,990.31	\$8,389.82	\$8,809.31
		<i>annual</i>	\$78,883.74	\$82,827.93	\$86,969.32	\$91,317.79	\$95,883.68	\$100,677.86	\$105,711.76
80043	Information Systems Support Technician	<i>hourly</i>	\$20.95	\$22.00	\$23.10	\$24.25	\$25.46	\$26.74	\$28.07
		<i>monthly</i>	\$3,631.17	\$3,812.73	\$4,003.36	\$4,203.53	\$4,413.71	\$4,634.39	\$4,866.11
		<i>annual</i>	\$43,574.03	\$45,752.73	\$48,040.37	\$50,442.39	\$52,964.51	\$55,612.73	\$58,393.37

City Employees Association (CEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
80037	Management Analyst	<i>hourly</i>	\$27.05	\$28.41	\$29.83	\$31.32	\$32.88	\$34.53	\$36.25
		<i>monthly</i>	\$4,689.22	\$4,923.68	\$5,169.86	\$5,428.35	\$5,699.77	\$5,984.76	\$6,284.00
		<i>annual</i>	\$56,270.58	\$59,084.11	\$62,038.32	\$65,140.24	\$68,397.25	\$71,817.11	\$75,407.97
80069	Management Assistant	<i>hourly</i>	\$25.21	\$26.47	\$27.80	\$29.19	\$30.64	\$32.18	\$33.79
		<i>monthly</i>	\$4,369.92	\$4,588.42	\$4,817.84	\$5,058.73	\$5,311.67	\$5,577.25	\$5,856.12
		<i>annual</i>	\$52,439.10	\$55,061.05	\$57,814.11	\$60,704.81	\$63,740.05	\$66,927.05	\$70,273.41
80052	Payroll Specialist	<i>hourly</i>	\$21.98	\$23.08	\$24.23	\$25.44	\$26.72	\$28.05	\$29.45
		<i>monthly</i>	\$3,809.70	\$4,000.19	\$4,200.19	\$4,410.20	\$4,630.71	\$4,862.25	\$5,105.36
		<i>annual</i>	\$45,716.40	\$48,002.22	\$50,402.33	\$52,922.45	\$55,568.57	\$58,347.00	\$61,264.35
80051	Program Coordinator	<i>hourly</i>	\$21.44	\$22.51	\$23.63	\$24.82	\$26.06	\$27.36	\$28.73
		<i>monthly</i>	\$3,715.71	\$3,901.49	\$4,096.57	\$4,301.40	\$4,516.47	\$4,742.29	\$4,979.40
		<i>annual</i>	\$44,588.48	\$46,817.91	\$49,158.80	\$51,616.74	\$54,197.58	\$56,907.46	\$59,752.83
80031	Program Supervisor	<i>hourly</i>	\$27.06	\$28.42	\$29.84	\$31.33	\$32.90	\$34.54	\$36.27
		<i>monthly</i>	\$4,690.89	\$4,925.43	\$5,171.70	\$5,430.29	\$5,701.80	\$5,986.89	\$6,286.24
		<i>annual</i>	\$56,290.66	\$59,105.19	\$62,060.45	\$65,163.47	\$68,421.65	\$71,842.73	\$75,434.87
80081	Program Supervisor Y-Rated A	<i>hourly</i>	\$36.85						
		<i>monthly</i>	\$6,387.17						
		<i>annual</i>	\$76,646.02						
80019	Recreation & Community Operations Supervisor	<i>hourly</i>	\$34.40	\$36.12	\$37.93	\$39.83	\$41.82	\$43.91	\$46.10
		<i>monthly</i>	\$5,963.40	\$6,261.57	\$6,574.65	\$6,903.38	\$7,248.55	\$7,610.98	\$7,991.53
		<i>annual</i>	\$71,560.79	\$75,138.83	\$78,895.77	\$82,840.56	\$86,982.59	\$91,331.72	\$95,898.31
80035	Senior Finance Clerk	<i>hourly</i>	\$20.93	\$21.97	\$23.07	\$24.22	\$25.44	\$26.71	\$28.04
		<i>monthly</i>	\$3,627.17	\$3,808.53	\$3,998.96	\$4,198.90	\$4,408.85	\$4,629.29	\$4,860.76
		<i>annual</i>	\$43,526.05	\$45,702.35	\$47,987.47	\$50,386.85	\$52,906.19	\$55,551.50	\$58,329.07
42052	Senior Housing Specialist	<i>hourly</i>	\$21.67	\$22.76	\$23.90	\$25.09	\$26.34	\$27.66	\$29.04
		<i>monthly</i>	\$3,756.77	\$3,944.61	\$4,141.84	\$4,348.93	\$4,566.38	\$4,794.70	\$5,034.43
		<i>annual</i>	\$45,081.27	\$47,335.33	\$49,702.10	\$52,187.20	\$54,796.56	\$57,536.39	\$60,413.21

City Employees Association (CEA)									
80041	Senior Planner	<i>hourly</i>	\$ 34.72	\$ 36.45	\$ 38.27	\$ 40.19	\$ 42.20	\$ 44.31	\$ 46.52
		<i>monthly</i>	\$ 6,017.38	\$ 6,318.24	\$ 6,634.16	\$ 6,965.86	\$ 7,314.16	\$ 7,679.86	\$ 8,063.86
		<i>annual</i>	\$ 72,208.50	\$ 75,818.93	\$ 79,609.87	\$ 83,590.36	\$ 87,769.88	\$ 92,158.38	\$ 96,766.30

SEIU Employees

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
40061	Equipment Mechanic	<i>hourly</i>	\$20.81	\$21.85	\$22.94	\$24.09	\$25.29	\$26.55	\$27.88
		<i>monthly</i>	\$3,606.37	\$3,786.69	\$3,976.03	\$4,174.83	\$4,383.57	\$4,602.75	\$4,832.89
		<i>annual</i>	\$43,276.48	\$45,440.30	\$47,712.32	\$50,097.93	\$52,602.83	\$55,232.97	\$57,994.62
40054	Maintenance Worker I	<i>hourly</i>	\$17.54	\$18.41	\$19.33	\$20.30	\$21.31	\$22.38	\$23.50
		<i>monthly</i>	\$3,039.46	\$3,191.43	\$3,351.00	\$3,518.55	\$3,694.48	\$3,879.20	\$4,073.16
		<i>annual</i>	\$36,473.49	\$38,297.16	\$40,212.02	\$42,222.62	\$44,333.75	\$46,550.44	\$48,877.96
40055	Maintenance Worker II	<i>hourly</i>	\$19.29	\$20.25	\$21.27	\$22.33	\$23.45	\$24.62	\$25.85
		<i>monthly</i>	\$3,343.46	\$3,510.63	\$3,686.16	\$3,870.47	\$4,063.99	\$4,267.19	\$4,480.55
		<i>annual</i>	\$40,121.50	\$42,127.57	\$44,233.95	\$46,445.65	\$48,767.93	\$51,206.33	\$53,766.64
80021	Public Works Supervisor	<i>hourly</i>	\$29.23	\$30.70	\$32.23	\$33.84	\$35.54	\$37.31	\$39.18
		<i>monthly</i>	\$5,067.38	\$5,320.75	\$5,586.79	\$5,866.13	\$6,159.43	\$6,467.40	\$6,790.77
		<i>annual</i>	\$60,808.56	\$63,848.99	\$67,041.44	\$70,393.51	\$73,913.19	\$77,608.85	\$81,489.29
40053	Senior Equipment Mechanic	<i>hourly</i>	\$22.89	\$24.03	\$25.23	\$26.49	\$27.82	\$29.21	\$30.67
		<i>monthly</i>	\$3,966.99	\$4,165.34	\$4,373.61	\$4,592.29	\$4,821.91	\$5,063.00	\$5,316.15
		<i>annual</i>	\$47,603.93	\$49,984.13	\$52,483.33	\$55,107.50	\$57,862.87	\$60,756.02	\$63,793.82
40060	Senior Maintenance Worker	<i>hourly</i>	\$21.29	\$22.36	\$23.47	\$24.65	\$25.88	\$27.17	\$28.53
		<i>monthly</i>	\$3,690.59	\$3,875.12	\$4,068.88	\$4,272.32	\$4,485.94	\$4,710.24	\$4,945.75
		<i>annual</i>	\$44,287.14	\$46,501.49	\$48,826.57	\$51,267.89	\$53,831.29	\$56,522.85	\$59,349.00
40062	Street Sweeper Operator	<i>hourly</i>	\$19.77	\$20.76	\$21.80	\$22.89	\$24.03	\$25.23	\$26.50
		<i>monthly</i>	\$3,427.02	\$3,598.37	\$3,778.29	\$3,967.20	\$4,165.56	\$4,373.84	\$4,592.53
		<i>annual</i>	\$41,124.20	\$43,180.41	\$45,339.43	\$47,606.40	\$49,986.72	\$52,486.05	\$55,110.36

Police Officers Association (POA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5
51047	Civilian Dispatcher	<i>hourly</i>	\$23.30	\$24.46	\$25.68	\$26.97	\$28.32
		<i>monthly</i>	\$4,038.10	\$4,240.00	\$4,452.00	\$4,674.60	\$4,908.33
		<i>annual</i>	\$48,457.18	\$50,880.04	\$53,424.04	\$56,095.24	\$58,900.01
51064	Civilian Dispatcher Supervisor	<i>hourly</i>	\$31.15	\$32.71	\$34.35	\$36.06	\$37.87
		<i>monthly</i>	\$5,399.96	\$5,669.96	\$5,953.46	\$6,251.13	\$6,563.69
		<i>annual</i>	\$64,799.54	\$68,039.52	\$71,441.49	\$75,013.57	\$78,764.24
51029	Community Service Officer	<i>hourly</i>	\$23.86	\$25.05	\$26.30	\$27.62	\$29.00
		<i>monthly</i>	\$4,135.31	\$4,342.08	\$4,559.18	\$4,787.14	\$5,026.50
		<i>annual</i>	\$49,623.78	\$52,104.96	\$54,710.21	\$57,445.72	\$60,318.01
51041	Parking Enforcement Officer	<i>hourly</i>	\$23.86	\$25.05	\$26.30	\$27.62	\$29.00
		<i>monthly</i>	\$4,135.31	\$4,342.08	\$4,559.18	\$4,787.14	\$5,026.50
		<i>annual</i>	\$49,623.78	\$52,104.96	\$54,710.21	\$57,445.72	\$60,318.01
50076	Police Officer	<i>hourly</i>	\$36.35	\$38.17	\$40.08	\$42.08	\$44.19
		<i>monthly</i>	\$6,300.96	\$6,616.01	\$6,946.81	\$7,294.15	\$7,658.85
		<i>annual</i>	\$75,611.50	\$79,392.07	\$83,361.68	\$87,529.76	\$91,906.25
51039	Police Records Specialist I	<i>hourly</i>	\$17.49	\$18.36	\$19.28	\$20.25	\$21.26
		<i>monthly</i>	\$3,031.58	\$3,183.16	\$3,342.32	\$3,509.44	\$3,684.91
		<i>annual</i>	\$36,378.99	\$38,197.94	\$40,107.84	\$42,113.23	\$44,218.89
51040	Police Records Specialist II	<i>hourly</i>	\$19.30	\$20.27	\$21.28	\$22.35	\$23.46
		<i>monthly</i>	\$3,346.12	\$3,513.43	\$3,689.10	\$3,873.55	\$4,067.23
		<i>annual</i>	\$40,153.44	\$42,161.11	\$44,269.17	\$46,482.63	\$48,806.76
52085	Police Sergeant	<i>hourly</i>	\$45.54	\$47.82	\$50.21	\$52.72	\$55.36
		<i>monthly</i>	\$7,894.08	\$8,288.78	\$8,703.22	\$9,138.38	\$9,595.30
		<i>annual</i>	\$94,728.91	\$99,465.36	\$104,438.62	\$109,660.55	\$115,143.58
51062	Police Technician	<i>hourly</i>	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98
		<i>monthly</i>	\$4,275.62	\$4,489.40	\$4,713.87	\$4,949.56	\$5,197.04
		<i>annual</i>	\$51,307.39	\$53,872.76	\$56,566.39	\$59,394.71	\$62,364.45

Police Officers Association (POA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5
51071	Public Safety Trainee	<i>hourly</i>	\$27.13				
		<i>monthly</i>	\$4,701.98				
		<i>annual</i>	\$56,423.71				
51065	Records Supervisor	<i>hourly</i>	\$28.59	\$30.02	\$31.52	\$33.09	\$34.75
		<i>monthly</i>	\$4,954.87	\$5,202.62	\$5,462.75	\$5,735.89	\$6,022.68
		<i>annual</i>	\$59,458.49	\$62,431.42	\$65,552.99	\$68,830.64	\$72,272.17

Police Management Employees Association (PMEA)

Job Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
30090	Police Captain	<i>hourly</i>	\$59.97	\$62.96	\$66.11	\$69.42	\$72.89	\$76.53	\$80.36
		<i>monthly</i>	\$10,394.09	\$10,913.79	\$11,459.48	\$12,032.45	\$12,634.08	\$13,265.78	\$13,929.07
		<i>annual</i>	\$124,729.03	\$130,965.48	\$137,513.75	\$144,389.44	\$151,608.91	\$159,189.36	\$167,148.83
30089	Police Lieutenant	<i>hourly</i>	\$51.47	\$54.04	\$56.74	\$59.58	\$62.56	\$65.69	\$68.97
		<i>monthly</i>	\$8,921.01	\$9,367.06	\$9,835.42	\$10,327.19	\$10,843.55	\$11,385.72	\$11,955.01
		<i>annual</i>	\$107,052.14	\$112,404.75	\$118,024.99	\$123,926.24	\$130,122.55	\$136,628.67	\$143,460.11

Part-Time Employees

Range Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
PT1	Cashier	<i>hourly</i>	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64
	Youth Employment Participant	<i>hourly</i>	\$13.00	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64
PT2	Recreation Leader I	<i>hourly</i>	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93
	Nutrition Assistant	<i>hourly</i>	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93
	Office Clerk I	<i>hourly</i>	\$13.26	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93
PT3		<i>hourly</i>	\$13.53	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23
PT4	Recreation Leader II	<i>hourly</i>	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54
	Office Clerk II	<i>hourly</i>	\$13.80	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54
PT5	Intern	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85
	Police Cadet	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85
PT6	Recreation Leader III	<i>hourly</i>	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16
PT7	Department Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
	Computer Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
	Maintenance Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
PT8	Recreation Leader IV	<i>hourly</i>	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82
PT9	Maintenance Assistant II	<i>hourly</i>	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15
PT10	Recreation Leader V	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
	Assistant Boxing Coach	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
	Fleet Assistant	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
	Building Aide	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
PT11	Lifeguard	<i>hourly</i>	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85
PT12	Water Safety Instructor	<i>hourly</i>	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20
PT13	Fleet Assistant II	<i>hourly</i>	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57

Part-Time Employees									
PT14	Swim Coach	<i>hourly</i>	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Police Specialist	<i>hourly</i>	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Computer Specialist	<i>hourly</i>	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Program Specialist I	<i>hourly</i>	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Housing Specialist I	<i>hourly</i>	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
PT15		<i>hourly</i>	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32
PT16	Head Lifeguard	<i>hourly</i>	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Planning Technician	<i>hourly</i>	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Community Enhancement Technician	<i>hourly</i>	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Parking Enforcement Officer	<i>hourly</i>	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
PT17	Program Specialist II	<i>hourly</i>	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
	Housing Specialist II	<i>hourly</i>	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
	Rehabilitation Housing Specialist	<i>hourly</i>	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
PT18	Head Boxing Coach	<i>hourly</i>	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50
PT19	Human Resources Generalist	<i>hourly</i>	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Finance Generalist	<i>hourly</i>	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Housing Generalist	<i>hourly</i>	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Aquatic Manager	<i>hourly</i>	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
PT20	Domestic Violence Advocate	<i>hourly</i>	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33
PT21		<i>hourly</i>	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75
PT22		<i>hourly</i>	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19
PT23		<i>hourly</i>	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63
PT24		<i>hourly</i>	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09
PT25	Sign Language Interpreter	<i>hourly</i>	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55
PT26		<i>hourly</i>	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02
PT27		<i>hourly</i>	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50

PT28		hourly	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99
PT29	Civilian Dispatcher	hourly	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49
PT30	Reserve Police Officer	hourly	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49	\$26.00

CITY OF BALDWIN PARK

**Pay Schedule
CA Code of Regulations (CCR 570.5)**

Effective January 1, 2021

Part-Time Employees									
Range Number	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
PT1	Cashier	<i>hourly</i>					\$14.07	\$14.35	\$14.64
	Youth Employment Participant	<i>hourly</i>					\$14.07	\$14.35	\$14.64
PT2	Recreation Leader I	<i>hourly</i>				\$14.07	\$14.35	\$14.64	\$14.93
	Nutrition Assistant	<i>hourly</i>				\$14.07	\$14.35	\$14.64	\$14.93
	Office Clerk I	<i>hourly</i>				\$14.07	\$14.35	\$14.64	\$14.93
PT3		<i>hourly</i>			\$14.07	\$14.35	\$14.64	\$14.93	\$15.23
PT4	Recreation Leader II	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	
	Office Clerk II	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	
PT5	Intern	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85
	Police Cadet	<i>hourly</i>	\$14.07	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85
PT6	Recreation Leader III	<i>hourly</i>	\$14.35	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16
PT7	Department Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
	Computer Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
	Maintenance Assistant	<i>hourly</i>	\$14.64	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49
PT8	Recreation Leader IV	<i>hourly</i>	\$14.93	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82
PT9	Maintenance Assistant II	<i>hourly</i>	\$15.23	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15
PT10	Recreation Leader V	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
	Assistant Boxing Coach	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
	Fleet Assistant	<i>hourly</i>	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50

	Building Aide	hourly	\$15.54	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50
PT11	Lifeguard	hourly	\$15.85	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85
PT12	Water Safety Instructor	hourly	\$16.16	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20
PT13	Fleet Assistant II	hourly	\$16.49	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57

PT14	Swim Coach	hourly	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Police Specialist	hourly	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Computer Specialist	hourly	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Program Specialist I	hourly	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
	Housing Specialist I	hourly	\$16.82	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94
PT15		hourly	\$17.15	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32
PT16	Head Lifeguard	hourly	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Planning Technician	hourly	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Community Enhancement Technician	hourly	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
	Parking Enforcement Officer	hourly	\$17.50	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70
PT17	Program Specialist II	hourly	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
	Housing Specialist II	hourly	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
	Rehabilitation Housing Specialist	hourly	\$17.85	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10
PT18	Head Boxing Coach	hourly	\$18.20	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50
PT19	Human Resources Generalist	hourly	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Finance Generalist	hourly	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Housing Generalist	hourly	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
	Aquatic Manager	hourly	\$18.57	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91
PT20	Domestic Violence Advocate	hourly	\$18.94	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33
PT21		hourly	\$19.32	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75
PT22		hourly	\$19.70	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19
PT23		hourly	\$20.10	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63

PT24		hourly	\$20.50	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09
PT25	Sign Language Interpreter	hourly	\$20.91	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55
PT26		hourly	\$21.33	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02
PT27		hourly	\$21.75	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50
PT28		hourly	\$22.19	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99
PT29	Civilian Dispatcher	hourly	\$22.63	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49
PT30	Reserve Police Officer	hourly	\$23.09	\$23.55	\$24.02	\$24.50	\$24.99	\$25.49	\$26.00

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Ben Martinez, Director of Community Development
PREPARED BY: Ron Garcia, City Planner
DATE: April 15, 2020
SUBJECT: Approval of a Contract with Rangwala Associates to provide Consulting Services to update the Downtown TOD Specific Plan and Related Documents

SUMMARY

This report requests the City Council approve a contract with Rangwala Associates to prepare an update to the Downtown TOD Specific Plan (Plan), amend appropriate sections of the General Plan and Zoning Ordinance and adoption of an EIR Amendment.

RECOMMENDATION

Staff recommends that the City Council take the following actions:

1. Award a contract to Rangwala Associates (Consultant) to the Downtown TOD Specific Plan (Plan), amend appropriate sections of the General Plan and Zoning Ordinance and adoption of an EIR Amendment; and
2. Authorize the Chief Executive officer, or designee, to execute the attached agreement with Rangwala Associates to provide consulting services in an amount not to exceed \$328,060; and
3. Authorize the Director of Finance to appropriate \$42,860 from Fund No.235-General Plan Fees

FISCAL IMPACT

There would be no adverse fiscal impact to the City's General Fund as a result of this contract with the Consultant. The City applied and was awarded a SB 2 planning grant from the State of California Housing and Community Development Department. The grant award is \$310,000 of which \$285,200, and \$24,800 are allocated respectively to the Consultant and JWA Urban Consultants, Inc., for the preparation, management, and implementation of the planning grant. The remaining balance of the Consultant's fee (\$42,860) can be paid from Fund No. 235 General Plan Fee.

DISCUSSION

On February 6, 2020, staff issued a Request for Proposals (RFP) for professional services to update the Downtown TOD Specific Plan, amend specific related sections of the General Plan and Zoning Ordinance, and prepare the appropriate CEQA documentation. Proposals were due on March 2, 2020. The City received proposals from the following six firms:

Consultant	Location	Budget
The Arroyo Group	Pasadena	\$285, 200 \$385,585 (Full Scope)
Infrastructure Engineers	Brea	\$477,647 \$515,487 (Full Scope)
*Rangwala Associates	Woodland Hills	\$285,185 \$328,060 (Full Scope)
Interwest	Ontario	\$285,035 \$302,930 (Full Scope)
KTGY	Irvine	\$281,900 \$387,200 (Full Scope)
De Novo Planning Group	Tustin	\$499.916 \$565,189 (Full Scope)

EVALUATION AND SELECTION OF CONSULTANT

The proposals were evaluated by a team comprised of three City staff members (two from Community Development and one from Engineering) and one outside consultant (JWA Urban Consultants, Inc.). Upon review of the proposals, the evaluation team recommended that each of the consultant teams be invited for an in-person interview and that a set of questions be directed to each of the consultant teams for clarification of specific sections of their individual Proposals. The responses to the clarification questions were received from each of the consultant teams the day prior to the interviews. The evaluation team conducted the interviews on March 12, 2020.

The proposals were evaluated for completeness; creativity and relevant experience; qualifications and experience of key individuals and project team capacity; understanding of the scope of services; and project schedule and cost of services. Based upon the evaluations, the evaluation team unanimously ranked Rangwala Associates number one. Rangwala Associates presented enthusiasm and interest as well as a comprehensive approach and methodology with relevant knowledge experience in working with form-based codes and developing Downtown Specific Plans. The representatives also expressed an ability to educate staff in architecture and urban design to effectively administer and implement the Plan. In summary, the Rangwala Associates team represents the most qualified and best value to update the Downtown TOD Specific Plan to facilitate the development of higher density residential mixed-use projects. The results of the evaluations were as follows:

Consultant	Score
The Arroyo Group	81
Infrastructure Engineers	62
Rangwala Associates	92
Interwest	86
KTGY	85
De Novo Planning Group	81

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Contract Agreement with Rangwala Associates

CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this 15th day of April, 2020 by and between the City of Baldwin Park ("City"), and Rangwala Associates ("Consultant").

In consideration of the following mutual covenants, provisions and agreements, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Consultant agree as follows:

1. **SCOPE OF SERVICES.** Consultant agrees to perform during the term of this Agreement, the tasks, obligations, and services set forth in the "Scope of Services" attached to and incorporated into this Agreement as Exhibit "A." Duration of Scope of Services may be extended on a month-to-month basis, but shall not exceed the total compensation.

2. **COMPENSATION.** City shall pay for the services performed by Consultant pursuant to the terms of this Agreement at the time and manner set forth in the "Schedule of Compensation" attached to and incorporated into this Agreement as Exhibit "B."

3. **TIME FOR PERFORMANCE.** Consultant shall perform the services above described in a timely manner in accordance with the professional standard practices but in any event no later than June 30, 2022 from the date of this agreement is entered to.

4. **AUDIT OR EXAMINATION.** Consultant shall keep all records of funds received from City and make them accessible for audit or examination for a period of three years after final payments are issued and other pending matters.

5. **STATUS OF CONSULTANT.** Consultant shall provide all necessary personnel, equipment and material, at its sole expense, in order to perform the services required of it pursuant to this Agreement. For the purpose of this Agreement, Consultant shall be deemed, for all purposes, an independent contractor and shall have control of all work and the manner in which it is performed. Consultant shall be free to contract for similar services to be performed for other entities while under contract with City. Consultant is not an agent or employee of City, and is not entitled to participate in any pension plan, insurance, bonus or similar benefits City provides for its employees. Consultant shall be responsible to pay and hold City harmless from any and all payroll and other taxes and interest thereon and penalties, therefore, which may become due as a result of services performed hereunder.

6. **ASSIGNMENT.** This Agreement is for the specific services with Consultant as set forth herein. Any attempt by Consultant to assign the benefits or burdens of this Agreement without written approval of City is prohibited and shall be null and void; except that Consultant may assign payments due under this Agreement to a financial institution.

7. **RIGHT TO UTILIZE OTHERS.** City reserves the right to utilize others to perform work similar to the Services provided herein.

8. **COMPLIANCE WITH LAW.** Contract services shall be provided in accordance with the applicable laws and regulations of all governmental agencies that are in force at the time services are performed. Consultant shall be responsible for becoming aware of and staying abreast of all such laws and ensuring that all services provided hereunder conform to

such laws. The terms of this Agreement shall be interpreted according to the laws of the State of California.

9. LIABILITY. Consultant shall indemnify, and hold harmless City, its officials, officers, and employees against any and all actions, claims, damages, liabilities, losses or expenses of whatsoever kind, name or nature, including legal costs and reasonable attorneys' fees, whether or not suit is actually filed, and any judgment rendered against City and/or its officials, officers, or employees that may be asserted or claimed by any person, firm, or entity to the extent caused by Consultants' negligent performance, or the negligent performance of its agents, employees, subcontractors, or invitees, as well as, negligent acts or omissions of Consultant, its agents, employees, subcontractors or invitees, however, this indemnity clause shall not apply if there is concurrent passive or active negligence on the part of City, or its officials, officers, agents or employees.

10. INSURANCE. Consultant shall maintain insurance coverage in accordance with the following during the course of its performance hereunder:

- (A) **Comprehensive General Liability Insurance** (including premises and operations, contractual liability, personal injury and independent Consultants' liability) with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- **\$1,000,000**, single limit, per occurrence; and
 - (2) Property Damage -- **\$1,000,000**, single limit, per occurrence; or
 - (3) Combined single limits -- **\$2,000,000**.
- (B) **Comprehensive Automobile Liability Insurance** including as applicable own, hired and non-owned automobiles with the following minimum limits of liability:
 - (1) Personal or Bodily Injury -- **\$1,000,000**, single limit, per occurrence; and
 - (2) Property Damage -- **\$1,000,000**, single limit, per occurrence; or
 - (3) Combined single limits -- **\$2,000,000**.
- (C) **Professional Liability Insurance** with annual aggregates of **\$1,000,000** or such other amount as may be approved in writing by the City.
- (D) **Worker's Compensation Insurance** that complies with the minimum statutory requirements of the State of California.
- (E) Prior to commencement of services hereunder, Consultant shall provide City with a certificate of Insurance reflecting the above, and an endorsement for each policy of insurance which shall provide:
 - (1) The City, and its officials, officers, agents and employees are named as additional insured (with the exception of Professional Liability and Worker's Compensation);
 - (2) The coverage provided shall be primary (with the exception of Professional Liability and Worker's Compensation) as respects to City, its officials, officers, agents or employees; moreover, any insurance or self-insurance maintained by City or its officials, officers,

agents or employees shall be in excess of Consultants' insurance and not contributed with it.

- (3) The insurer shall provide at least thirty (30) days prior written notice to City of cancellation or of any material change in coverage before such change or cancellation becomes effective.

- (F) With respect to Workers' Compensation Insurance, the insurer shall agree to waive all rights of subrogation against City and City personnel for losses arising from work performed by Consultant for City, and the insurer's agreement in this regard shall be reflected in the Workers' Compensation Insurance endorsement.

11. OWNERSHIP OF DOCUMENTS. All of the documents required to be prepared pursuant hereto shall, upon the completion thereof, be deemed for all purposes to be the property of City. City's ownership of documents includes any and all analysis, computations, plans, correspondence and/or other pertinent data, information, documents, and computer media, including disks and other materials gathered or prepared by Consultant in performance of this Agreement. Such work product shall be transmitted to City within ten (10) days after a written request therefore. Consultant may retain copies of such products. Any re-use by City shall be at the sole risk of City and without liability to Consultant.

12. RECORDS AND INSPECTIONS. Consultant shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Consultant shall maintain an up-to-date list of key personnel and telephone numbers for emergency contact after normal business hours.

13. TAXPAYER IDENTIFICATION NUMBER. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W-9, as issued by the Internal Revenue Service.

14. CONFLICT OF INTEREST. Consultant agrees that any conflict or potential conflict of interest shall be fully disclosed prior to execution of contract and Consultant shall comply with all applicable federal, state and county laws and regulations governing conflict of interest.

15. POLITICAL ACTIVITY/LOBBYING CERTIFICATION. Consultant may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

16. RIGHT TO TERMINATE. City may terminate this Agreement at any time, with or without cause, in its sole discretion, with thirty (30) days written notice.

17. EFFECT OF TERMINATION. Upon termination as stated in Paragraph "16" of this Agreement, City shall be liable to Consultant only for work performed by Consultant up to

and including the date of termination of this Agreement, unless the termination is for cause, in which event Consultant need be compensated only to the extent required by law. Consultant shall be entitled to payment for work satisfactorily completed to date, based on proration of the compensation set forth in Exhibit "B" attached hereto. Such payment will be subject to City's receipt of a close-out billing.

18. LITIGATION FEES. Should litigation arise out of this Agreement for the performance thereof, the court shall award costs and expenses, including reasonable attorney's fees, to the prevailing party. In awarding attorney's fees, the court shall not be bound by any court fee schedule but shall award the full amount of costs, expenses and attorney's fees paid and/or incurred in good faith. "Prevailing Party" shall mean the party that obtains a favorable and final judgment. Should litigation occur, venue shall be in the Superior Court of Los Angeles County. This paragraph shall not apply and litigation fees shall not be awarded based on an order or otherwise final judgment that results from the parties' mutual settlement, arbitration, or mediation of the dispute.

19. COVENANTS AND CONDITIONS. Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

20. INTEGRATED AGREEMENT. This Agreement represents the entire Agreement between the City and Consultant. No verbal agreement or implied covenant shall be held to vary the provisions of this agreement. This Agreement shall bind and inure to the benefit of the parties to this Agreement, and any subsequent successors and assigns.

21. MODIFICATION OF AGREEMENT. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties.

22. DESIGNATED REPRESENTATIVES. The Consultant Representative (A) designated below shall be responsible for job performance, negotiations, contractual matters, and coordination with the City. The City Representative (B) designated below shall act on the City's behalf as Project Manager.

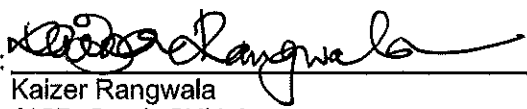
- (A) CONSULTANT
Rangwala Associates
6325 Jackie Avenue
Los Angeles, CA 91367
(805) 850 - 9779
- (B) City of Baldwin Park
Att.: Shannon Yauchzee, CEO
14403 East Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 X482

23. NOTICES. Notices pursuant to this Agreement shall be in writing and may be given by personal delivery or by mail. Notices shall be directed to City's Designated Representative identified in Paragraph "21" of this Agreement.

By: _____
Shannon Yauchzee, Chief Executive Officer

Dated: _____

CONSULTANT:
Rangwala Associates

By:  _____
Kaizer Rangwala
AICP, Cecd, CNU-A

Dated: 3/26/2020

EXHIBIT A

SCOPE OF SERVICES

3. Scope and Schedule



Task 1: Project Coordination

In this phase, our team will initiate communications with the Baldwin Park community, the local stakeholders, and decision-makers to ensure that a path is put in place for a successful project.

1.1 Kick-off Meeting

The kick-off meeting will be held with the project team and accomplish several tasks, including:

- Sharing expectations for the project and discussing goals and objectives;
- Review and refine project boundary as necessary;
- Refining the scope of work and schedule;
- Establishing communication protocols;
- Defining the role of anticipated stakeholders, including outside agencies, organizations, and individuals;
- Identifying Focus Group participants;
- Identifying potential project pitfalls and strategies to address them;

- Discussing ongoing projects or programs; and
- Reviewing project data needs and obtain data from staff.

Even though we are familiar with the Downtown area, we will conclude the initial kick-off meeting with a tour where City staff can further identify opportunity sites, areas of concerns, challenges, and issues the Specific Plan should address.

The team will complete a focused review and summary of documents that are relevant to formulating the Specific Plan in order to identify and prioritize key topics and areas within the Plan on which resources should be focused. Material to be reviewed includes, but may not be limited to: 2016 Downtown Specific Plan and EIR, General Plan, and Zoning Code.

1.2 Joint Meeting with City Council & Planning Commission

A joint meeting will be conducted with the City Council and Planning Commission following the contract's execution and the Team's review of existing plans and documents. We will work with City staff to introduce

the project team to the City Council and Planning Commission, summarize the scope and schedule, discuss actions to be taken within the upcoming months, and field initial questions and receive initial input from the City Council, Planning Commission, and general public. The joint meeting will identify ongoing or current issues that the City is struggling with and that might be addressed to varying degrees in the Downtown Specific Plan.

1.3 Monthly Status Meetings with City Staff

We are also proposing monthly meetings for the executive team, to discuss the status of ongoing and future work. These meetings will keep the City informed, review progress, identify next steps, and generally prevent the project from getting sidetracked or stalled. These meetings are generally envisioned to last no longer than a half-hour and could take place at a time convenient for the City, in person or over the phone. A monthly status report would be provided in advance of each meeting.

1.4 Project Website

A project website provides 24-hour access to project information such as meeting notices, survey materials, background data, presentations, and draft documents. We will develop and maintain a free-standing Downtown Specific Plan website.

1.5 Civic Engagement Strategy

Our community engagement approach is designed around five goals:

Inform — to provide the public with balanced and objective information to assist them in understanding the challenges, alternatives, opportunities, and/or solutions.

Consult — to obtain public feedback on analysis, alternatives and/or decisions.

Involve — to work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

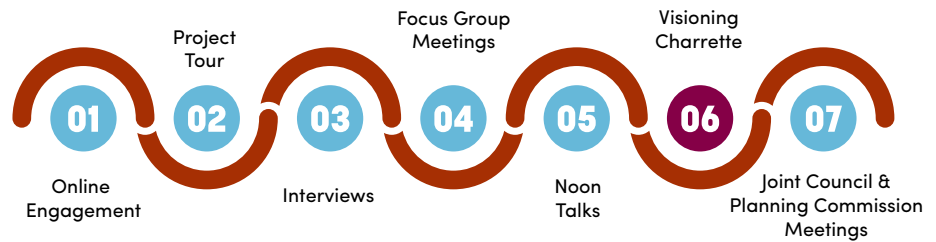
Collaborate — to partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.

Empower — to place final decision-making in the hands of the public.

For this project, we propose the following civic engagement tasks:

1. **Online Collaboration** — Public will have an opportunity to join, contribute and connect with

Civic Engagement Strategies



the planning process through project website, and social media sites: Facebook, Google+, and Twitter.

2. **Project Tour** — Tour of the Downtown Specific Plan will help identify what policies and regulations are working and what needs adjustment.

3. **Interviews:** We will interview key city and business leaders and stakeholders who generally have a vested interest in the downtown community, and could likely play a role in implementation efforts.

4. **Focus Group Meeting:** Our team will conduct smaller focus group meetings to gather qualitative information, review trends; facilitate community visioning; and develop policies and actions.

5. **Noon Talks** — During the charrette, we would also engage in lecture and education sessions, intended to broaden and deepen the resident's outlook on progressive urbanism. Following is a list of speakers and topics they will present:

- Market Assessment & Development Strategy, Michael Wright

- Elements of Successful Downtown, Stefanos Polyzoides
- Mobility Trends & Opportunities, Tim Erney

6. **Visioning Charrette:** At the heart of the planning process is the 3-day long visioning charrette. Please see Task 3 Visioning.

7. **Joint Planning Commission and City Council Meetings** — Three joint meetings will allow advisory- and decision-making bodies to review interim progress and provide direction.

Timeframe: 5/26/20 to 6/29/20

Deliverables:

- Scope & Schedule.
- Civic Engagement Strategy.
- Joint Meeting with Planning Commission and City Council.
- Identify Advisory Committee, Focus Groups, Departments and Partner Agencies.
- Monthly Progress Report.
- Project Website.

Task 2: Discovery

We will review existing plans, ordinances, reports, and projects that have been completed. Concurrently, we will gather broad macro-level information at the community level for the Downtown Specific Plan and more micro-scale specific and detailed information for the commercial corridors. We will study the existing urban form, place, people, circulation, and market.

2.1 Market

Illuminas Consulting (Illuminas) will evaluate the market support in the Plan Area for the following components:

- Market rate multifamily rental units apartments;
- Market rate multifamily for-sale units;
- Retail; and
- Office.

The market study consists of the following:

1. Assess Plan Area strengths and weakness for development including issues such as parcelization, quality of building stock, accessibility, parking, amenities, and compatible land use.
2. Produce a baseline of existing economic and demographic conditions and recent trends. Illuminas will utilize information from a broad variety of data sources (e.g. County Assessor's data, State Board of Equalization records, U.S. Bureau of Statistics records, and the California Economic Development Department Labor Market Information Division) to compile information on population, employment, retail sales, and non-residential occupancies. This will include present demographic trends and information on factors driving commercial and housing demand in the Plan Area and the Baldwin Park market as a whole.
3. Develop an assessment of real estate trends in the local market for rental and for-sale housing as well as supporting commercial uses. This will include rent and sale prices, product types, and recent and planned development. This information will be developed using sources such as CoStar and Zillow data.
4. Using data from the baseline analysis as well as small area population and employment projections by SCAG, Illuminas will develop an estimate of near term market-supportable land uses for the Plan Area.

Optional

As an add-on to the market analysis, Illuminas can provide the following:

Development Feasibility Testing – building on the data derived in the Market Study, Illuminas will develop a series of real estate pro formas for several proposed development scenarios in the Plan Area. The pro formas will test land and development costs against achievable project values to ascertain if the target development prototypes are feasible. To the extent that the development prototypes do not meet project feasibility thresholds, Illuminas will develop recommendations to help improve or alter development alternatives.

Budget: \$5,000

Fiscal Impact Testing – Illuminas will develop a Baldwin Park- specific fiscal impact model that can be used to test the Specific Plan development program. This will consist of projecting revenues that that City would realize as a result of the development program balanced against the costs to provide city services such as public safety, general government and community services.

Budget: \$5,000

2.2 Mobility

Kittelsohn will assess the current circulation network in the Specific Plan area, focusing on current vehicular, transit, pedestrian, bicycle, parking, and goods movement networks. Information regarding existing active levels will be based on field observations and data provided by the City. Kittelsohn will conduct a review of the

latest 5-year accident data (from the Caltrans SWITRS database) to determine locations with high pedestrian and bicycle collisions. In addition, Kittelson will review growth forecasts in the surrounding area to project future baseline activity levels.

2.3 Urban Design

The team will conduct a walk tour of the Downtown area to:

- Assess the structural and design integrity of downtown buildings;
- Document and study the safety, comfort, interest and usefulness of existing sidewalks and the depth and porosity of the existing storefront and sidewalk conditions.

- Understand the character and quality of public space network;
- Clarify key expectations for new development;
- Identify concerns related to the urban form at the community, at the block, and building scale; and
- Understand existing synergy of commerce and activation with public spaces.

The analysis will be communicated in the Discovery Memo and graphic format using maps and simple charts and iconography that support a clear public understanding of both the needs and the opportunities. Based on the analysis, we will develop targeted recommendations to inform all sections of the Specific Plan.

Deliverables:

- Focus Groups minutes.
- Memorandum on economic profile of Downtown Area.
- Mobility Existing Conditions Report.
- Memorandum of Urban Design findings from fieldwork and supporting photographic inventory, building disposition study (existing conditions and proposed disposition), composite base map, assessment plans and graphics.

Timeframe: 6/29/20 to 9/21/20



Intersection of Holt Boulevard and Central Avenue, Montclair General Plan.

Task 3: Visioning

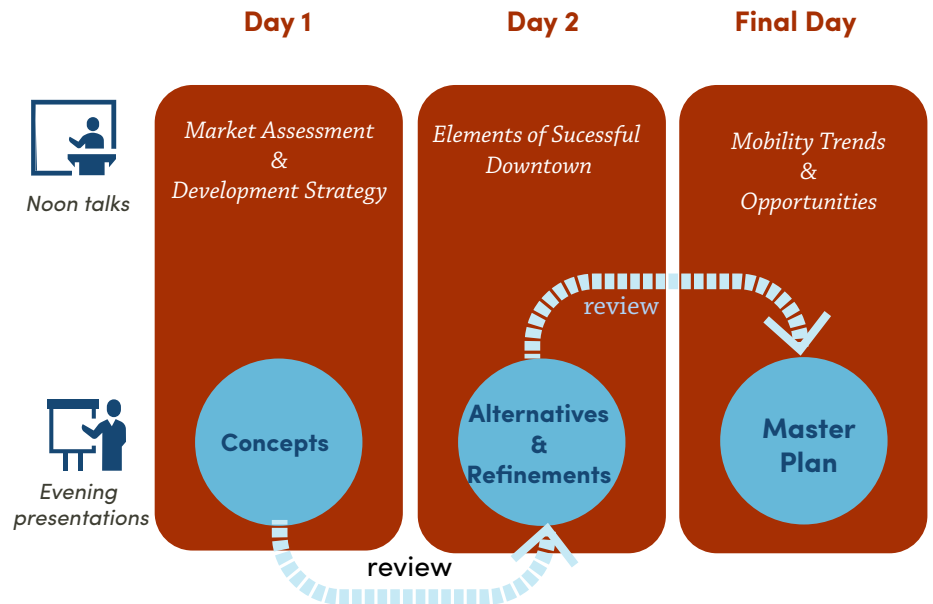
3.1 Charrette

The visioning process will create a shared physical vision among all the stakeholders. A shared vision is a call for action, not just an idea. Based on the analysis, findings, and community input gathered in the previous step we will host a 3-day charrette. The charrette focuses community input over a short period of time, through the hands-on efforts of folks representing the full spectrum of interests. The approach is inclusive and designed to build consensus from the outset.

FHS+P will pull together the various aspects of design to engage the community to develop a detailed plan for the public realm which includes streets and open spaces.

During and beyond the charrette, we will represent the various planning ideas through vivid graphics such as Illustrative Plans, Street Sections, and perspective renderings that instantly help anyone understand the various physical transformations proposed. Our approach to creating Specific Plan documents is graphic heavy, in that we compliment clear text with beautifully drawn and detailed images. The outcome from the charrette will be a physical master plan that illustrates possible public and private realm improvements, an outline of the Form-based Code based on the physical vision and a set of guiding principles.

A well-crafted community vision backed with clear and precise standards is a huge incentive and extends an invitation to the development community to invest with confidence.



South Pasadena General Plan Noon Talk.

Noon Talks: During the charrette, we will engage the community with lecture and education sessions, intended to broaden and deepen the resident's outlook on progressive urbanism. What makes a walkable "Complete Street?" How can density be dignified and introduced along vacant and underperforming sites in the downtown area? What makes a distinctive and vibrant place? We will delve into such questions from our first-hand experience and real lessons learned therein. The purpose of the Noon time presentations are to provide perspective, present alternatives, inspire, and stimulate dialogue that will carry into the evening discussions.

3.1.1 Economic Development

Prepare an issues presentation to provide context to economic issues during the Visioning/Charrette. The outcomes will be a clear set of community goals for economic development of the Downtown area.

3.1.2 Mobility & Parking Strategy

To support the analysis of opportunity sites, Kittelson will identify the potential to enhance access and circulation throughout the Specific Plan area, focused on first/last mile improvements associated with the Baldwin Park Metrolink Station and major Foothill Transit and Baldwin Park Transit bus stops. These will include pedestrian and bicycle network enhancements, wayfinding systems,

provision of micromobility options (such as bikeshare or scootershare), and shared-ride (e.g., Lyft and Uber) provisions. Areas of focus will include:

Street Design Standards. We will develop street typologies and associated design standards based on factors including: relative roles and positions within the street network; modal emphasis/priorities, existing roadway classifications; existing dimensions; current and projected traffic volumes; adopted plans and policies; and other factors to be developed in collaboration with staff. These standards will be based on the assessment conducted in this task.

Parking management. Kittelson will review the parking requirements as part of the current Specific Plan

and the overall Zoning Code. Based on field reviews, Kittelson will document the current parking conditions in the study area, including parking regulations and typical weekday midday occupancy conditions. This information will support the planning process by identifying any parking hotspots and issues that will need to be addressed as part of the Specific Plan.

Kittelson will identify opportunities and constraints for each mode of travel and key hotspots that should be addressed by the Specific Plan. This review will be informed by TOD and First/Last Mile best-practice approaches, such as those developed by LA Metro.

Kittelson will calculate the existing vehicle-miles traveled (VMT) for the current land uses in the Specific Plan

Optional

Traffic Counts: Kittelson will conduct weekday AM/PM peak period intersection turning movement counts (including bicycle and pedestrian volumes) at five intersections within the Specific Plan area, and will determine the existing operating conditions for these locations. Note that given intersection/roadway level of service (LOS) is no longer part of environmental review documents, this effort would not be required for CEQA approval.

Budget: \$6,375

Comprehensive Parking Study: Kittelson will prepare a comprehensive parking study for the Specific Plan. This study will include a detailed assessment of the current parking supply, demand and regulations in the area, including occupancy levels for typical weekday

midday, weekday evening and weekend midday conditions. In addition, based on the growth potential identified in the Specific Plan, plus estimated increases in activity from the SCAG model, Kittelson will project anticipated future long-term area-wide parking conditions.

To address potential shortfalls in parking supply, Kittelson will develop a parking management plan that will identify strategies to enhance overall parking conditions in the area. It is anticipated that this will include recommendations for: parking requirements, allowances for shared parking, unbundling of parking for residential units, accommodations for bicycle and shared mobility uses, regulations, fees/payments, and parking permits. In addition, Kittelson will

identify locations where additional on-street and off-street parking could be provided, based on the current roadway configuration, city-owned parcels, or new development sites (where public parking could be added to the development project).

The results of this assessment will be documented into a parking management plan, which will identify the policies, programs, and regulations that will be recommended for implementation. It should be noted, however, that this plan is intended to be a roadmap for the City to address its parking conditions and will not be responsible for the actual implementation, adoption of regulations, or calculation of parking fees.

Budget: \$26,500



Community supported Downtown master plan sketch developed at the charrette for the Montclair General Plan.

area (either from the most recent version of the SCAG travel demand model or through the ongoing efforts of the San Gabriel Valley Council of Governments), include the per capita and per employee averages.

3.1.3 Urban Design

The charrette will develop a community driven vision that is both physical design- based and integrative: Physical in the sense of being place-based, and well- documented in drawings. Integrative in that it will include all dimensions of urban design, including open space, streetscape, landscape, buildings, signage, utility and transportation infrastructure, etc.

We will work with the staff and the Downtown Community to develop a master plan based on existing community character and expressive of the community's development priorities. Specific concepts for catalytic sites and entries into the downtown area will be generated. Because the work produced through the charrette process will be both physical and integrative, its recommendations may be also later analyzed from various points of view, including their cost and implementation through the public and private sectors.

The master plan will become the basis for developing a regulating plan and a catalog of building and place types at the district, neighborhood, block, and building scales. These typologies will be codified into an outline for a draft form-based code (55% complete).

Deliverables:

- Guiding Principles.
- Physical and Integrative Vision for Downtown area.
- Public Places Framework vision summary, narrative, plans and graphics.
- Concept sketches for catalytic sites and downtown's entries.
- Preliminary Mobility Recommendations Memorandum.
- Regulating Plan, and typologies of downtown streets, frontages, buildings, and urban standards (55% code).

Timeframe: 9/21/20 to 11/16/20

Task 4: Draft Downtown Specific Plan

We propose four parts to the Plan:

Part 1: Vision and Guiding Principles

Part 2: Policy

Part 3: Form-Based Code

Part 4: Implementation

4.1 Vision and Guiding Principles

The vision and guiding principles from the Charrette will be developed into Part 1 of the Specific Plan.

4.2 Policy

This section will include policies on the downtown economy, land use, mobility, and urban design.

The policies will be assessed for consistency with General Plan. If necessary, updates to the General Plan will be prepared.

Kittelson will draft the transportation and circulation policy framework.

4.3 Code

A form-based code will be developed and appropriately spliced into the current zoning ordinance. Specific provisions of the Code include:

- Regulating Plan;
- Streets;
- Open Space & Landscape Types;
- Urban Standards;
- Frontage and Building Types;
- Land Uses; and
- Administration and Definitions.

4.4 Implementation

This section will provide a list of private and public actions, projects, and improvements; phasing; budget; and funding options necessary to carry out the

vision. In this task, we will develop implementation strategies for draft recommendations based on high-level, conceptual cost estimates and potential funding sources and clearly identifying next steps in the approval and development process for each recommendation.

Kittelson will provide input into the Capital Improvement Program with respect to any changes to the roadway network or facilities that would be needed to implement the project.

4.5 Joint Meeting with Planning Commission and City Council

The Consulting Team will participate in a joint meeting with the Planning Commission and City Council to review the draft Downtown Specific Plan before initiating the environmental review.

Deliverables:

First draft of the Specific Plan.

Timeframe: 11/16/20 to 3/26/21



La Quinta City Council and Planning Commission Joint Meeting

Task 5: Review and Refine

5.1 Prepare 2nd Draft

We will prepare screencheck draft of the Specific Plan for review by City staff, Downtown Advisory Group and Focus Groups.

5.2 Transportation Impact Analysis

Kittelson will prepare the Transportation Impact Analysis (TIA). This TIA will build upon the work previously conducted for the 2016 Specific Plan EIR, and update the evaluation to reflect new 2020 baseline conditions and the proposed additional zoning allowances in the area. The TIA will identify the potential for significant impacts associated with each model of travel, focusing on localized access/circulation, active transportation modes, emergency vehicle access, goods movement, safety, and hazards. Consistent with the new CEQA transportation analysis requirements, the potential for vehicular impacts will be based on the change in VMT associated with the proposed land uses (note that coordination will be conducted with the San Gabriel Valley Council of Governments to ensure consistency in the methodology and assumptions for the VMT analysis). For any potential significant impacts, Kittelson will identify adjustments to the Specific Plan policies to minimize the effects to less-than-significant levels, with the goal of having no impact resulting from the Plan. The results of this assessment will be summarized into a stand-alone TIA and then incorporated into the overall CEQA document.

5.3 Administrative Draft EIR Addendum

The Addendum will summarize the legal authority under which the Addendum applies and then compare the environmental effects of the current proposal to those identified in the certified EIR, using buildout of the approved Specific Plan that was studied in the EIR as the baseline for analysis. We anticipate that all issues on the CEQA Initial Study checklist will be addressed, but that the focus will be on the issues that were studied in detail in the EIR, with particular emphasis on unavoidable significant issues likely to be of increased concern for the proposal, such as air quality and noise. Issues such as VMT, energy, and wildfire, which were not considered in the previous environmental document, will be studied, but based on the nature of the proposed updates (increasing residential density and potentially expanding the Specific Plan area), significant effects are not anticipated.

The update to increase density within and potentially expand a TOD Specific Plan is expected to be consistent with the VMT reduction goals of CEQA Guidelines Section 15064.3. Moreover, the Addendum's transportation impact analysis will rely on the results of the TIA, and given that Kittelson will identify potential adjustments to the Specific Plan with the goal of having no impact resulting from the plan, significant traffic effects are not anticipated. The EIR analyzed impacts to tribal cultural resources, but the project was not subject to Assembly Bill 52 tribal consultation requirements. We

assume that compliance with AB 52 tribal consultation requirements is needed for the Addendum, and that the City will be responsible for AB 52 consultation and will provide documentation of those efforts for the Addendum.

If during our review we conclude that the current proposal will or may have unanticipated new significant effects beyond those identified in the certified EIR, we will contact the City immediately to determine an appropriate course of action.

5.4 Prepare Public Review Draft

From these comments, the consulting team will then prepare a Draft Specific Plan suitable for public review. After the Draft documents have been distributed for public review, the consultant team will process and track changes in Microsoft Word.

5.5 Final EIR Addendum

The consulting team will respond to one round of City comments on the draft Addendum and submit a final Addendum in pdf and/or Microsoft Word format.

Deliverables:

- 2nd Draft and TIA
- Admin and Public Review Draft EIR
- Final EIR Addendum

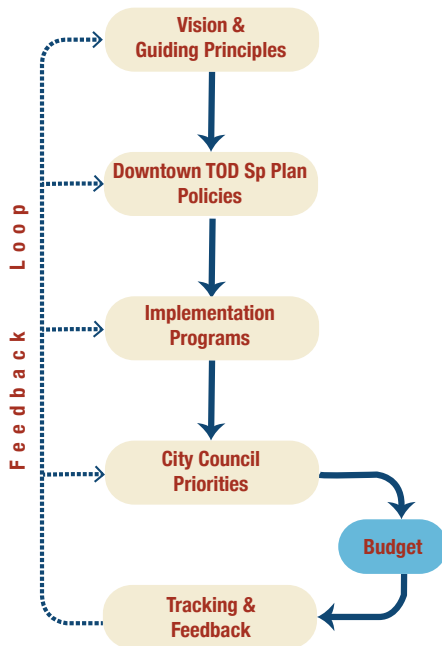
Timeframe: 3/26/21 to 6/28/21



Frontage Standards, West Covina Downtown Code.



Administration and implementation workshop with City staff, West Covina Downtown Code.

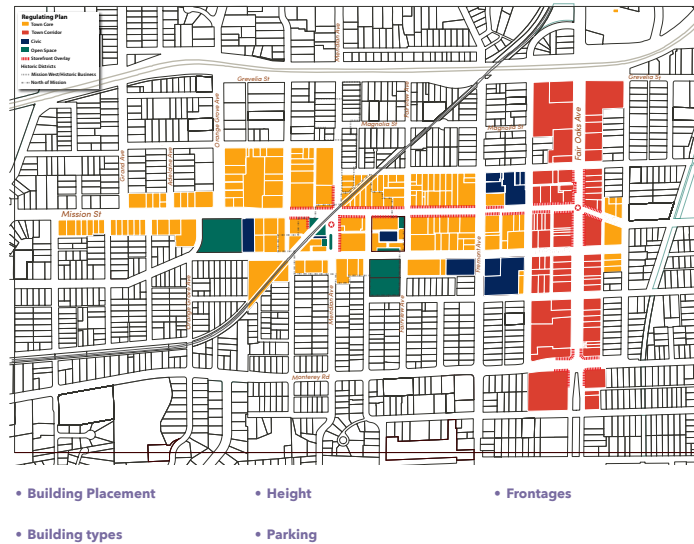


Task 6: Adoption

6.1 Participate in Public Hearings

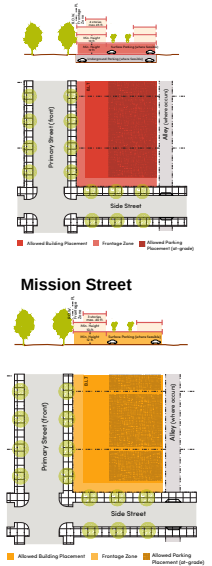
The proposal includes participation at 3 meetings: 1 joint meeting and two separate hearings before the Planning Commission and City Council. The project manager

Downtown Regulating Plan



South Pasadena Downtown Form-Based Code

Urban Standards



will participate in hearings. Other members of the consulting team will be available to attend portions of the public hearings, if necessary. We will prepare the necessary documents for adoption including staff report, resolutions, and ordinances.

6.2 Printing of Final Plan & EIR

After the adoption hearing, we will make the necessary edits and produce a final version of the Specific Plan and EIR Addendum.

Deliverables:

- 3 meetings.
- Editable AI and ID files for the project.

Timeframe: 6/28/21 to 8/31/21

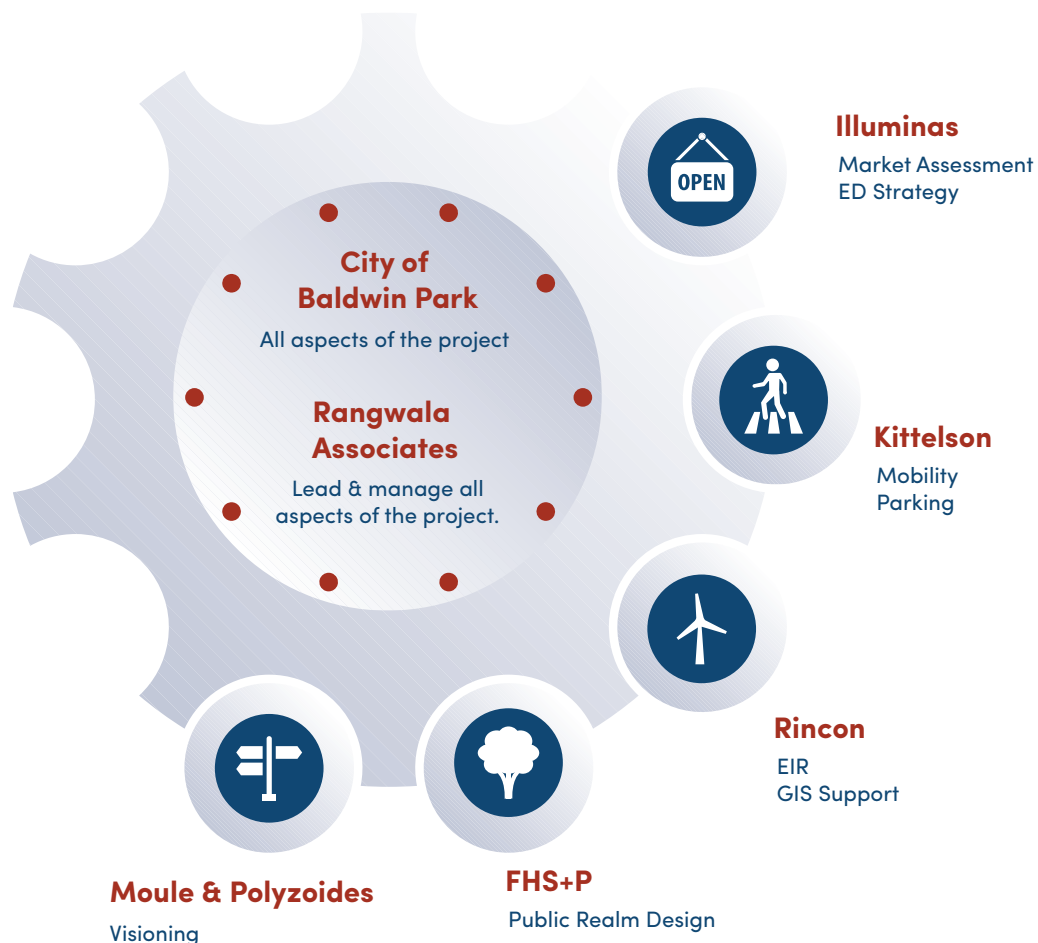
Kaizer brings high intelligence and wisdom gained from valuable hands-on experience from across the United States and beyond to his work at the micro- and macro-scale of urban design and development.

Carol Wyant, AIA Honorary, Founding Board Member and former Executive Director of FBCI

Code Update Objectives

1. **Develop place-based design standards** for commercial and residential development.
2. **Make codes easy to understand** — structure and layout of regulations will be clear and easy to use. Clear graphics and illustrations will visually explain regulations.
3. **Streamline Review Process** — the code will offer clarity and consistency in decision making, interpretation, and application. The development review process will be streamlined and predictable.

4. Team



Kaizer Rangwala AICP, CECD, CNU-A, RA, Project Lead

Kaizer will manage the overall project. He will lead and manage all aspects of the project, prepare the Downtown TOD Specific Plan, coordinate with subconsultants and the public outreach program. Kaizer has over three decades of multi-disciplinary private and municipal sector experience in virtually all aspects of drafting and implementing General Plans and Specific plans. A seasoned project manager with proven experience in leading high performance teams.



Michael Wright, Illuminas Consulting, Chief Economic Analyst

Michael will lead the market analysis effort. He brings many years of experience in public/private development for public agencies, as well as private developers, investors, institutions and landholders. He has provided financial analysis development feasibility assessments for a wide variety of product types including retail, residential, hotel, industrial and entertainment uses. Michael is also expert at assessing the fiscal and economic impacts that development has on local government's ability to generate revenue and offset municipal service commitments.



Stefanos Polyzoides, Moule & Polyzoides, Urban Design Co-lead

Stefanos will lead the charrette to develop an Illustrative Master Plan for Baldwin Park's catalytic sites. He has designed numerous successful downtowns, neighborhoods and corridors. His recent projects include master plans for downtowns in Montclair, Ventura, Fresno, Lancaster, Yorba Linda, West Covina, San Dimas, South Pasadena and San Antonio; and various architectural projects, including mixed-use, transit-oriented development for two new Gold Line stations, in Pasadena and South Pasadena.



Vinayak Bharne, M&P, Urban Designer

Vinayak is a leading thinker, practitioner, and educator in the field of urban design. He brings extensive experience in corridor revitalization, complete street design, transit-oriented development, and multi-family housing. He will assist the team to develop the Illustrative Master Plan for Downtown Baldwin Park. His projects include downtown master plans for Fresno, South Pasadena, Pasadena, Beverly Hills, San Dimas, and West Covina. He was the lead urban designer for the nationally recognized Lancaster Boulevard transformation effort in downtown Lancaster.



Tim Erney, AICP/PTP/CTP, Mobility Lead

Tim Erney has 23 years of experience managing analyses and documentation for sustainable transportation practices, TDM measures, pedestrian and bicycle reviews, environmental review projects, access and circulation studies, parking evaluations, and data collection programs. He has been leading the firm's efforts on the evaluation of emerging technologies, alternative evaluation metrics, and the impacts of new mobility services on land use and circulation networks.



Fernando Sotelo, TE/PTP, Traffic Impact Analysis

Fernando Sotelo has provided technical studies for land use projects under environmental review, serving as the technical lead for traffic impact analyses and multimodal studies. He focuses particular attention on issues such as vehicular circulation, site access, queuing, and pedestrian travel and safety. Most recently, Fernando has been involved with the implementation of new VMT metrics for several agencies in California, and has prepared transportation sections for EIRs.



Joe Power, Rincon, Principal-in-Charge

Joe will serve as Principal in Charge of Rincon's efforts and will lead the EIR Addendum task. In this role, Joe will provide overall direction to the environmental team and quality control for the CEQA documentation. Joe has extensive experience preparing programmatic general and specific plan EIRs and associated technical studies for Los Angeles, Pomona, Alhambra, West Covina, Chino Hills, Rancho Mirage, and Calabasas.



Susanna Huerta, AICP, Rincon, EIR Project Manager

Susanne has extensive experience conducting and preparing environmental analyses in accordance with the CEQA and NEPA. Her experience includes a wide range of projects for residential, commercial, and community developments, utilities improvements and upgrades, and educational facilities. Susanne will serve as the Project Manager. In this role, she will be responsible for day to day coordination with City staff and the rest of the consultant team as well as direct oversight of Rincon staff. Susanne will also lead the EIR scoping meeting and Rincon's participation in other public outreach efforts, including public hearings on the project.



David Schneider, ASLA, LEED AP, Greenway and Streetscape Design Lead

David will lead the effort to develop the Public Realm Drawings for parks and major corridors within Downtown Baldwin Park. His project experience includes bicycle, pedestrian and trail master plans as well as complete street, multi-use trail and wayfinding design. David's creativity, energy, and experience in ecological design give him the tools to create vibrant public spaces and transportation networks in communities.

Kaizer Rangwala, AICP, CECd, CNU-A

Kaizer is the founding principal of Rangwala Associates. Kaizer's multi-disciplinary training and experience in drafting and implementing General Plans for over three decades brings forth a broad and distinctive perspective to the project. Kaizer's work on General Plans and Corridor Plans has been recognized with numerous awards. He has lectured extensively on place-based economy and wholistic sustainability. His writings have been featured in economic development and planning publications. He is a seasoned project manager with a proven track record and experience in leading high performance teams.

Recent Projects

Montclair General Plan Update & AHMUD Specific Plan: The vision preserves the stable neighborhoods and enhances and repairs the deficiencies; creates a new downtown; transforms a struggling regional mall into a vibrant new mixed-use district; and preserves and enhances the existing industrial areas.

South Pasadena General Plan Update & Downtown Specific Plan: The Plan focuses on maintaining the small town ambience with stable historic neighborhoods and downtown core; and promoting context sensitive growth that aligns market opportunities with community aspirations for a vibrant and walkable downtown with affordable housing.

West Covina General Plan Update & Downtown Plan: The General Plan was developed together with a new vision, economic development strategy, and clear and precise standards for the Downtown area. The central vision is to preserve and enhance the neighborhoods, and direct growth to downtown, corridors, and centers.

Ventura Housing Authority Organizational Capacity Assessment: Conducted a thorough examination of all the processes, participants, and various funding sources involved in bringing an affordable housing unit to the market. Each step was benchmarked with four other agencies for staffing, performance, and fee recovery.

Selected Lectures

Conducted FBCI webinars on Design Review: Purpose, Principles and Practice; Administering Form-Based Codes; & Coding Corridors.

Certifications

Certified by the American Institute of Certified Planners (AICP)

Certified by the International Economic Development Council

Certified by the Congress of New Urbanism (CNU-A)



Education

Certificate in Economic Development
Oklahoma University,
Economic Development Institute

Masters in City and Regional Planning
Rutgers University

Masters in Architecture
New Jersey Institute of Technology

Bachelors in Architecture
L.S. Raheja School of Architecture

Professional Experience

Principal, Rangwala Associates (since 2009)

Adjunct Faculty at CSUN

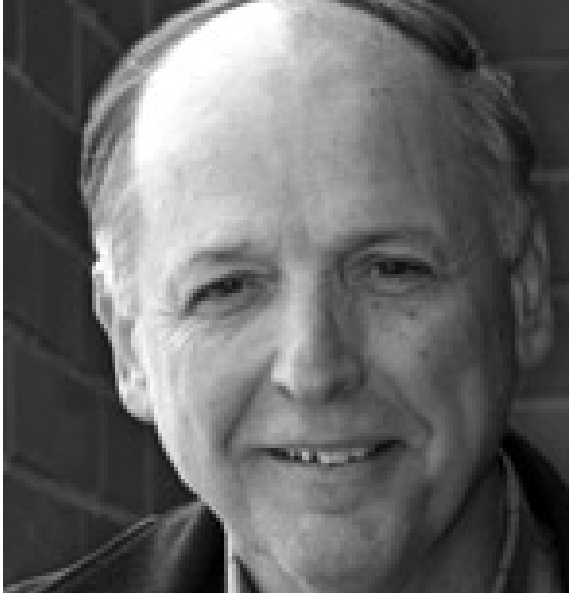
Assistant Community Development Director
Ventura, CA (2006-2009)

Planning Director, Farmers Branch, TX
(1999-2006)

Principal Planner, Comprehensive Planning,
Indianapolis (1997-1999)

Senior Planner, Current Planning, Indianapolis
(1994-1997)

Assistant Planner, Jersey City, NJ (1989-1994)



Stefanos Polyzoides, Partner

Stefanos Polyzoides' career has engaged a broad span of architecture and urbanism, its history, theory, education and design. He is a cofounder of the Congress for the New Urbanism and a partner in Moule & Polyzoides, since 1990. From 1973 until 1997, he was an Associate Professor of Architecture at the University of Southern California.

His professional experience includes the design of educational, institutional, commercial and civic buildings, historic rehabilitation, housing, and the urban design of university campuses, neighborhoods and districts. He has led such projects throughout the United States and around the world, in Canada, South America, Australia, China and the Middle East.

Under his direction, Moule & Polyzoides has completed more than a dozen downtown and corridor master plans in cities throughout the United States. Most notably in San Antonio, Texas; Albuquerque, New Mexico; and Santa Ana, Ventura, Paso Robles, Whittier, West Covina, San Dimas, South Pasadena, Montclair, and Fresno, California.

Stefanos periodically delivers a series of lectures on the urban and architectural design of town centers during the annual executive course on retail organized by Robert Gibbs at Harvard University.

Education

Masters in Architecture & Planning
Princeton University

Bachelors in Architecture
Princeton University

Books

He is the coauthor of *Los Angeles Courtyard Housing: A Typological Analysis* (1977), *The Plazas of New Mexico* (2012), and is the author of *R.M. Schindler, Architect* (1982) and the forthcoming *In Praise of the Ordinary: The Architecture of Housing*.

Recent Awards

2019 U.S. Department of Energy Housing Innovation Award, Multi-family Category, Daybreak Parkway Station Community, Jordan, Utah

2017 Congress for the New Urbanism Charter Award, Hotel Plaza la Reina

2016 Congress for the New Urbanism Charter Award, Playhouse Plaza

2015 Congress for the New Urbanism Charter Award, 30 Years of Scripps College Campus Stewardship

2015 Arthur Ross Award, Institute of Classical Architecture & Art

2013 International Downtown Association Pinnacle Award, Lancaster Boulevard Transformation

2012 EPA National Award for Smart Growth Achievement: Overall Excellence in Smart Growth, Lancaster Boulevard Transformation

2011 APA Outstanding Focus Issue Award, Santa Ana Renaissance Specific Plan

Michael Wright, Partner

Michael brings many years of experience in public/private development for public agencies, as well as private developers, investors, institutions and landholders. He has provided financial analysis and transaction strategy for ground lease negotiations; joint development strategies for transit properties; and strategic planning for entertainment/retail developers, master planned communities, urban revitalization, and large-scale commercial products. Michael is also expert at assessing the fiscal and economic impacts that development has on local government's ability to generate revenue and offset municipal service commitments. He has worked with many city and county government agencies to project impacts resulting from individual projects, large-scale planning efforts, and changes to development regulations.



Relevant Projects

Community Plan Fiscal Impact and Long Range Demand Study (City of Ventura, CA) – developed a long-range multi-district fiscal impact model for the City's Westside Planning Area. The analysis was utilized to test build-out scenarios for the 2,000 acre community planning effort and included an assessment of the feasibility of annexing areas to the north of the city.

Chula Vista Bayfront Master Plan (Port of San Diego, CA) – provided market demand, development feasibility testing, and fiscal impact analysis for a 500-acre master plan located on Port of San Diego land in the City of Chula Vista.

City of Champions (Hollywood Park Land Company, CA) – The project in Inglewood, CA consists of a 238-acre mixed use entertainment, retail, hotel, office and residential district along with a 75,000 seat NFL Stadium and a 6,000 seat music venue. Illuminas developed a multi-year fiscal impact model of the entire project area in order to measure the net revenue and city-service cost impact on Inglewood. The results of the analysis were used to develop a long-term infrastructure financing agreement between the City and the project's developer.

Publication and Presentations

Authored a chapter in ULI's Retail Development Handbook.

Featured speaker at the CA Redevelopment Association's Redevelopment Institute.

Featured speaker at the CA Builders' Association and the Reinventing Retail Conference sponsored by ULI.

Education

1984 / BA / Sociology / University of California, Los Angeles

1989 / MPL / Urban Planning / University of Southern California

Professional Experience

2009 – Present

Owner (Partner since 2017) Illuminas Consulting

2004 – 2009

Principal, Economics Research Associates

2002 – 2003

Managing Director of Consulting Services, Grubb & Ellis

2001 – 2002

Senior Vice President, Kosmont Partners

1999 – 2001

Principal Economist, PCR Services

1997 – 1999

Manager – Public-Private Development Group, Ernst & Young

EXHIBIT B

SCHEDULE OF COMPENSATION

7. Budget

	RA		Illuminas		Moule & Polyzoides				Kittelson						Rincon						FHS+P		Other				
	KR		MW		SP		VB		NC/IE		TE		FS		MS		Analyst		JP		SH		GM/Other		DS		
	@235		@195		@275		@175		@100		@314		@216		@145		@108		@240		@195		@175		@175		
	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	
Stage 1 Project Coordination																											
1.1 Kick-off Mtg	4	\$940																									
1.2 Joint Mtg CC & PC	6	\$1,410																									
1.3 Monthly Status Mtg	6	\$1,410																									
1.4 Project Website	12	\$2,820																									
1.5 Civic Engagement		\$0																									
1.5.1 Online Collaboration	4	\$940																									
1.5.2 Focus Group Mtgs	3	\$705	3	\$585							3	\$942															
1.5.3 Interviews	8	\$1,880																									
Stage 2 Discovery																											
2.1 Market Study	2	\$470	31	\$6,045																							
2.2 Mobility Profile	2	\$470									3	\$942			20	\$2,900	48	\$5,184									
2.3 Urban Design	16	\$3,760																									\$2,016
Stage 3 Visioning																											
3.1 Charrette																											
3.1.1 Economic Development	4	\$940	8	\$1,560																							
3.1.2 Mobility & Parking Strategy	2	\$470									8	\$2,512			4	\$580	12	\$1,296									
3.1.3 Urban Design	40	\$9,400			40	\$11,000	40	\$7,000	153	\$15,300														32	\$5,600		\$1,500
Stage 4 Draft Downtown Specific Plan																											
4.1 Vision & Guiding Principles	121	\$28,435					25	\$4,375	14	\$1,400					4	\$580	44	\$4,752							2	\$350	
4.2 Policy (including GP amendment)	152	\$35,720	4	\$780													9	\$972									
4.3 Code	172	\$40,420					2	\$350	6	\$600																	
4.4 Implementation	12	\$2,820	2	\$390																							
4.4 Joint Mtg CC & PC	6	\$1,410																									
Stage 5 Review & Refine																											
5.1 Prepare 2nd Draft	36	\$8,460									2	\$628	2	\$432			6	\$900									
5.2 Transportation Impact Analysis	2	\$470											6	\$1,296	20	\$2,900	56	\$8,400									
5.3 Admin Draft EIR Addendum	2	\$470											4	\$864					14	\$3,360	48	\$9,360	70	\$8,050			
5.4 Prepare Public Draft	24	\$5,640											2	\$432													
5.5 Final EIR Addendum	2	\$470											2	\$432			12	\$1,800	2	\$480	6	\$1,170	12	\$1,380			
Stage 6 Adoption																											
6.1 Participate in Public Hearing & produce supporting documents	34	\$7,990																	10	\$2,400							
6.2 Prepare Specific Plan & EIR for Print & Online	2	\$470																								\$3,000	
Sub-total		\$158,390		\$9,360		\$11,000		\$11,725		\$17,300		\$5,024		\$3,456		\$6,960		\$23,304		\$6,240		\$10,530		\$9,430		\$5,950	\$6,516
Total																											\$285,185

STAFF REPORT



TO: Honorable Mayor and City Councilmembers
FROM: Ben Martinez, Director of Community Development
PREPARED BY: Ron Garcia, City Planner
DATE: April 15, 2020
SUBJECT: Housing Element Progress Report 2019

SUMMARY

Consideration for City Council approval of the City's Housing Element Progress Report for 2019, as required by the State of California Housing and Community Development Department (HCD).

RECOMMENDATION

It is recommended that the City Council receive and file the report.

FISCAL IMPACT

There is no fiscal impact resulting from this item.

BACKGROUND

The Housing Element is one of the seven mandatory elements required for the City's General Plan, and it specifies ways in which housing needs of existing and future resident populations can be met. State law requires that each city and county update their Housing Element on a pre-determined cycle.

The 2014-2021 Housing Element is comprised of five sections: (1) Needs Assessment; (2) Housing Constraints; (3) Housing Resources; (4) Review of previous Accomplishments from the 2008-2013 Housing Element; and (5) the Housing Plan. The City's Regional Housing Needs Allocations are summarized in Table #1 below by income level. The number of units assigned to Baldwin Park for the 2014-2021 period was 557 housing units. It should be noted that the City is not required to construct these units, but rather plan for them through the Zoning Code development standards and the Housing Programs adopted as part of the 2014-2021 Housing Element.

TABLE #1
CITY'S REGIONAL HOUSING NEEDS ALLOCATION

INCOME GROUP	% OF COUNTY MFI*	NUMBER OF UNITS	PERCENTAGE OF TOTAL UNITS
Above-Moderate Income	120%+	242	43.1%
Moderate Income	81-120%	90	16.2%
Low Income	51-80%	83	15.3%
Very Low Income	0-50%	142	25.3%
TOTAL		557	100%

The Housing Element Annual Progress Report (Attachment #1), is comprised of several tables, and summarizes activity that took place during the 2019 calendar year. Activity includes Housing Development Applications Submitted (summarized in Table #2 below), Annual Building Activity for new construction including entitled, permits and completed units, Regional Housing Needs Allocation Progress for permitted units issued by affordability, and Program Implementation Status. In 2019, building permits were issued for 20 new housing units; 20 were comprised of Above-Moderate Income Units.

TABLE #2
BUILDING ACTIVITY 2019—NEW CONSTRUCTION

INCOME GROUP	% OF COUNTY MFI*	NUMBER OF NEW PERMITS ISSUED BY AFFORDABILITY	TOTAL UNITS REMAINING BY INCOME LEVEL
Above-Moderate Income	120%+	20	8
Moderate Income	81-120%	0	88
Low Income	51-80%	0	66
Very Low Income	0-50%	0	95
TOTAL		20	257

Pursuant to California Government Code Section 65400, local governments shall prepare and provide an annual report on the progress of the City's Housing Element for the previous calendar year to the City Council, Office of Planning and Research (OPR), the Department of Housing and Community Development (HCD).

LEGAL REVIEW

None Required.

ATTACHMENTS

1. Housing Element Progress Report for the 2019 Calendar Year

ATTACHMENT #1
HOUSING ELEMENT PROGRESS REPORT FOR THE
2019 CALENDAR YEAR

Jurisdiction	Baldwin Park	
Reporting Year	2019	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		20
Total Units		20

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	45
Number of Proposed Units in All Applications Received:	49
Total Housing Units Approved:	49
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works 
DATE: April 15, 2020
SUBJECT: Adoption of Resolution No. 2020-012, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2020-21 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act"

SUMMARY

Approval of Resolution No. 2020-012 will adopt and incorporate a projects improvement list in conformance with Senate Bill 1 (SB 1) - The Roads Repair and Accountability Act of 2017 (RMRA) for FY 2020-21.

RECOMMENDATION

It is recommended that the City Council:

- 1) Adopt Resolution No. 2020-012, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2020-21 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act"; and
- 2) Authorize the Finance Director to appropriate projected FY 2020-21 SB1 funds in the amount of \$1,459,688; and
- 3) Authorize the Director of Public Works to file necessary documentation to satisfy SB 1 funding requirements and act as the signature authority.

FISCAL IMPACT

In order to receive an apportionment, the City is required to annually expend from its General Fund in the amount of \$289,950 for street, road, and highway purposes per the maintenance of effort (MOE) requirement of the Streets and Highways Code.

The following is the projected funds for FY 2020-21:

Funding Source	Amount
SB1 – Road Repair and Accountability Act Projected FY 2020-21 Funds	\$ 1,459,688
Total Funds	\$ 1,459,688

BACKGROUND

On April 28, 2017, Governor Jerry Brown signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017. SB 1 was created to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets road system. Funding for the program is administered by the California Transportation Committee (CTC) and the State of California Controllers Office (SCO). SB1 emphasizes the importance of accountability and transparency in the delivery of transportation programs. Therefore, to be eligible for funding, cities and counties must annually provide basic project reporting to the CTC for projects anticipated to utilize RMRA funds. On December 6, 2017, the CTC adopted an initial report of cities and counties eligible to receive funds.

DISCUSSION

Current fund estimates indicate that the City of Baldwin Park will be eligible to receive approximately \$1,459,688 in FY 2020-21. To be eligible to receive RMRA funding, the City must prepare and submit a project list annually to the CTC by May 1st of each year. The City must also provide a public record which documents that the proposed projects have been adopted in the operating or capital budget.

To ensure that the City of Baldwin Park remains eligible to receive RMRA funds for FY 2020-21, Staff has identified three (3) projects to submit by the May 1, 2020 deadline. The projects for FY 2020-21 funding have been identified as follows:

1. **Foster Avenue Drainage Improvements.** Work includes preparation of plans, specifications and estimates for the construction of drainage improvements along Foster Avenue at the Metrolink rail crossing, including installation of new storm drain mainline, catch basins and connections.
2. **Maine Avenue and Olive Avenue Intersection Improvements.** This project will consist of complete street improvements at the intersection of Maine Avenue and Olive Street. The improvements include construction of bulb-outs, catch basin relocations, reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk, construction of accessible pedestrian ramps and major curb/gutter repairs. The project also includes installation of new traffic signal.
3. **Downtown Beautification Improvements.** First Mile/Last Mile safety improvements and connections to the City of Baldwin Park Transit Center. Improvements include installation of high-visible crosswalks, accessible curb ramps, bike lanes, traffic signal improvements, wayfinding signage and site furniture.

ALTERNATIVES

1. The City Council may choose not to approve Resolution No. 2020-012 and thereby relinquishing its allocation of RMRA funding. This action is not recommended as the City may risk losing an estimated \$21.5 million over the next 10 years. This funding is needed to bring necessary and critical street and road improvements to the City's road network.
2. Provide Staff with Alternative direction.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2020-012
2. 2020-21 Project List and Location Map

RESOLUTION NO. 2020-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK TO ADOPT THE FISCAL YEAR 2020-21 PROJECT LIST TO BE FUNDED BY SENATE BILL 1 (SB1) – THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive and estimated \$1,459,688 in RMRA funding in Fiscal Year 2020-21 from SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities (the project list); and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities' priorities for transportation investment; and

WHEREAS, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in a good condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an "excellent" condition; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK
HEREBY RESOLVES AS FOLLOWS:**

The City Council of the City of Baldwin Park, California:

Section 1. The foregoing recitals are true and correct.

Section 2. The City of Baldwin Park is adopting the following list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:

1. **Foster Avenue Drainage Improvements.** Work includes preparation of plans, specifications and estimates for the construction of drainage improvements along Foster Avenue at the Metrolink rail crossing, including installation of new storm drain mainline, catch basins and connections.
 - The estimated useful life is 50 years and construction will start in Fall 2022.
2. **Maine Avenue and Olive Avenue Intersection Improvements.** This project will consist of complete street improvements at the intersection of Maine Avenue and Olive Street. The improvements include construction of bulb-outs, catch basin relocations, reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk, construction of accessible pedestrian ramps and major curb/gutter repairs. The project also includes installation of new traffic signal.
 - The estimated useful life is 25 years and construction will start in Fall 2020.
3. **Downtown Beautification Improvements.** First Mile/Last Mile safety improvements and connections to the City of Baldwin Park Transit Center. Improvements include installation of high-visible crosswalks, accessible curb ramps, bike lanes, traffic signal improvements, wayfinding signage and site furniture.
 - The estimated useful life is 20 years and construction will start in Spring 2021.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2020.

MANUEL LOZANO
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, JEAN M. AYALA, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-012** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **April 15, 2020** and that the same was adopted by the following vote to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

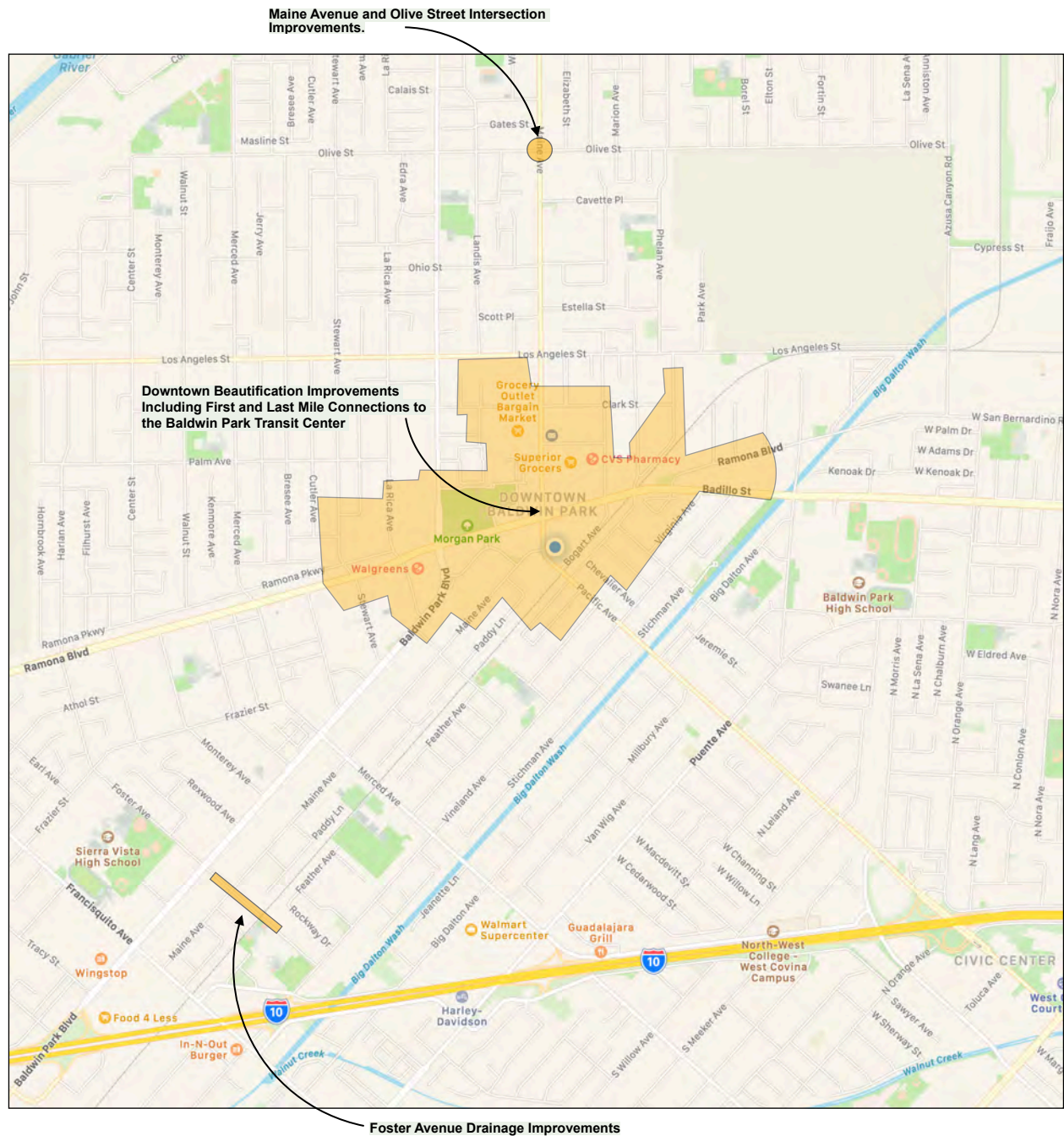
JEAN M. AYALA
CITY CLERK

SB1 – Road Repair and Accountability Act
 Fiscal Year 2020–21 Project List

No.	Project Description	Location	Construction Schedule	Useful Life
1	Foster Avenue Drainage Improvements. Work includes preparation of plans, specifications and estimates for the construction of drainage improvements along Foster Avenue at the Metrolink rail crossing, including installation of new storm drain mainline, catch basins and connections.	Foster Avenue Between Metrolink Rail Crossing and Baldwin Park Blvd.	August 2022	50 yrs.
2	Maine Avenue and Olive Street Intersection Improvements. This project will consist of complete street improvements at the intersection of Maine Avenue and Olive Street. The improvements include construction of bulb-outs, catch basin relocations, reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk, construction of accessible pedestrian ramps and major curb/gutter repairs. The project also includes installation of new traffic signal.	Maine Avenue at Olive Street	July 2020	25 yrs.
3	Downtown Beautification Improvements. First Mile/Last Mile safety improvements and connections to the City of Baldwin Park Transit Center. Improvements include installation of high-visible crosswalks, accessible curb ramps, bike lanes, traffic signal improvements, wayfinding signage and site furniture.	City of Baldwin Park Downtown Specific Area – Ramona Avenue, Bogart Avenue, Maine Avenue and Downing Avenue	January 2021	20 yrs.

SB1 – Road Repair and Accountability Act Fiscal Year 2020–21 Project List

Location Map



STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works 
DATE: April 15, 2020
SUBJECT: Conduct a Public Hearing and Consider Adoption of Resolution No. 2020-015, "A Resolution of the City Council of the City of Baldwin Park, California Awarding an Energy Services Contract for Energy Efficiency Improvements to City-Owned Streetlights and Traffic Signal Lighting to Tanko Streetlighting, Inc."

SUMMARY

This report seeks City Council consideration for approval of Resolution No. 2020-015 which would award an energy services contract for energy efficiency improvements related to City-owned streetlights and traffic signal safety lighting pursuant to Government Code Section 4217.

RECOMMENDATION

It is recommended that the City Council:

1. Hold a Public Hearing pursuant to Government Code Section 4217, and after considering testimony, adopt Resolution No. 2020-015 entitled "**A Resolution of the City Council of the City of Baldwin Park, California Awarding an Energy Services Contract for Energy Efficiency Improvements to City-Owned Streetlights and Traffic Signal Lighting to Tanko Streetlighting, Inc.**"; and
2. Authorize the City Manager or his designee to execute an energy services contract with Ameresco, Inc. in the amount not-to-exceed \$421,290; and
3. Authorize the Director of Finance to appropriate funds from Fund 200 – Future Development Fund as related to the financing and construction agreements as may be necessary to carry-out the construction of the improvements.

FISCAL IMPACT

The project will have no impact to the City's funds. The costs of the proposed energy efficiency improvements are \$373,082 plus \$48,208 for streetlight tagging and contingencies for a total amount of \$421,290. to be covered by an internal City loan from the Future Development Fund (Fund 200) with no interest and to be re-paid over a 15-year simple pay-back period. The pay-back structure utilizes realized energy and operations savings in the City's electricity bills and operations budget to repay the internal City loan. Currently these costs are funded by the Landscape and Lighting Maintenance District, Fund 251.

Appropriation		Amount
Future Development Fund – Fund 200	LED Street Light Retrofits	\$373,082
	Streetlight Pole Tagging	\$10,900

	Contingency (10%)	\$37,308
Total Appropriation		\$421,290

BACKGROUND

On June 20, 2016, as part of the City's Energy and Sustainability Program, which goal is to reduce the City's overall reliance on traditional sources of electricity, natural gas, and water, the City Council awarded an Energy Services Contract for the construction of seven (7) energy efficiency measures. These measures were aimed specifically to increase the energy efficiency of City facilities, reduce utility and operational expenditures and increase utilization of alternative energy sources while simultaneously providing estimated increased annual energy savings of approximately \$161,000. These measures consisted of city wide exterior lighting upgrades, City Hall energy management control system upgrades, City Hall & Community Center/Senior Center transformer replacements, Community Center HVAC DX equipment replacement, Community Center Pool Control Automation Upgrade, Community Center Gymnasium HVAC addition, and Morgan Park, Barnes Park and City Maintenance Yard Solar Photovoltaic Upgrades. The measures did not include lighting upgrades to City-owned streetlights and traffic signal safety lighting.

Also, on June 20, 2016, the City Manager approved an agreement with Southern California Edison (SCE) to replace the existing Edison-owned street lighting fixtures serving the City of Baldwin Park with LED fixtures to achieve additional energy savings. As part of the project, Edison replaced over 2,500 fixtures bring significant electricity and operations savings. Edison provided the City with energy management incentives totaling \$298,000. This project did not include lighting upgrades to City-owned streetlights and traffic signal safety lighting, as well.

DUSCUSSION

Tanko Streetlighting, Inc. has reviewed the City's energy use and costs associated with all City-owned streetlights and traffic signal safety lighting. On August 16, 2017, the City Council approved an agreement with Ameresco to conduct an Investment Grade Energy Audit (IGA) at no upfront costs to the City. The IGA consisted of inspecting and evaluating energy use and optimization measures such as LED retrofits for city-owned street lighting and traffic signal safety lighting. The IGA also considered solar photovoltaic measures at the Transit Center's 5th level and the Teen Center's Skate Park facility. After several iterations, the solar photovoltaic component of the IGA was unable not able to pencil-out and was eliminated from the scope. The streetlight and traffic signal lighting, on the other hand, proved to be a feasible project.

The proposed improvements will replace all remaining existing streetlight fixtures with LED fixtures to bring the streetlight infrastructure network to 100 percent LED technology which will continue to build on energy savings on top of the savings from the previous energy efficiency projects. The LED lighting fixtures will improve lighting quality for increased public safety and provide consistent lighting to overlap with the already retrofitted LED streetlights from SCE. The expected project savings are provided in detail in Attachment 3. The year-one energy savings is \$31,999 and operations savings is \$15,696 for a total savings of \$47,695. Since the expected project savings are greater than the current proposed debt service payments to re-pay the Future Development Fund over a pay-back period of 15 years, the City receives immediate benefit from the proposed improvements.

Pursuant to California Government Code Section 4217, the City Council shall hold a public hearing for the purposes of presenting certain findings, taking public comment, and approving a Resolution adopting the findings and approving an Energy Services Contract if the Council determines it is in the best interests of the City to do so, and the Council finds and adopts the required findings at the

Council meeting that becomes part of the public record in accordance with California Government Code Section 4217.10 to 4217.18

ENVIRONMENTAL REVIEW

The subject upgrades of Streetlight and Traffic Signal Lighting Project is exempt from the California Environmental Quality Act (CEQA) pursuant to a Class 1 (Section 15201, Existing Facilities), subsection (c) exemption, which includes the repair, maintenance, and/or minor alteration of existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety) The key consideration for a Class 1 exemption is whether the project involves negligible or no expansion of an existing use.

ALTERNATIVES

1. The City Council may choose not to approve Resolution No. 2020-015 and task staff with revisiting the IGA and exploring additional measures not included in this project.
2. Provide Staff with alternate direction.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Notice of Public Hearing
2. Resolution No. 2020-015
3. Project Savings Proforma
4. Turn-Key LED Street Light Energy Services Contract with Tanko Streetlighting, Inc.

**CITY OF BALDWIN PARK
NOTICE OF PUBLIC HEARING**

Notice of Public Hearing Pursuant to Sections 4217.12 and 4217.13 of the California Government Code for the approval of an Energy Services Contract

NOTICE IS HERBY GIVEN that at 7:00 p.m. on April 15, 2020, at the City of Baldwin Park, City Council Chambers, 14403 E. Pacific Avenue Baldwin Park, California, 91706, the City Council of the City of Baldwin Park (the "City") will conduct a public hearing (the "Public Hearing") at which time the City Council will hear and consider information concerning the proposed execution and delivery by the City of its Energy Services Agreement, (the "Agreement"), which will develop energy-saving measures including streetlight replacements and conversion of existing streetlight and traffic signal safety lighting fixtures to LED throughout City-owned facilities ("Equipment"), as well as the approval of financing in connection with the execution and delivery of the Agreement.

The City anticipates that the Equipment financed under the Agreement is expected to generate energy and/or reduce energy consumption for the benefit of the City, offsetting energy otherwise purchased from Southern California Edison Company ("SCE") over the useful life of the Equipment, and that the payments due under the financing of the Equipment are projected to be available from said avoided payments to SCE.

The Public Hearing is intended to comply with the public hearing requirements of Section 4217.12 and 4217.13 of the California Government Code.

Those wishing to comment on the execution and delivery of the Agreement or on the expected source of the financing may appear in person at the time and place indicated above.

Date: April 1, 2020

Jean M. Ayala
City Clerk

RESOLUTION NO. 2020-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA AWARDING AN ENERGY SERVICES CONTRACT FOR ENERGY EFFICIENCY IMPROVEMENTS TO CITY-OWNED STREETLIGHTS AND TRAFFIC SIGNAL LIGHTING TO TANKO STREETLIGHTING, INC

WHEREAS, the City of Baldwin Park desires to save local funds used to purchase energy and move in a more sustainable operating model using renewable energy; and

WHEREAS, the City and Tanko Streetlighting, Inc. agreed to evaluate energy use optimization measures for street lights, traffic signal safety lights and to develop a project that would incorporate energy saving, energy production, and financing to cover the project, with project related costs to be paid by energy savings; and

WHEREAS, the State of California adopted California Public Resource Code, Section 25008, which established a policy to promote all feasible means of energy conservation and renewable energy production; and

WHEREAS, California Government Code Section 4217 authorizes local governments to use the State's program following Public Resources Code 25008 to develop energy conservation, alternative energy supplies, and the financing for the same if is in the best interest of the public as determined at a public hearing that was noticed for a least two weeks; and

WHEREAS, the City Council desires to use California Government Code 4217 as a basis to contract and finance certain Energy Conservation Measures and Alternative Energy Equipment; and

WHEREAS, a public hearing was held on April 15, 2020 after being legally noticed for at least two weeks; and

WHEREAS, Tanko Streetlighting, Inc. has proposed an Energy Services Agreement to install certain Energy Conservation Measures and Equipment; and

WHEREAS, the proposed project is considered to be exempt from the California Environment Quality Act (CEQA); and

NOW THEREFORE BE IT HEREBY RESOLVED, by the City Council of the City of Baldwin Park as follows:

SECTION 1. All of the recitals set forth above are believed to be true and correct, and by this reference, are incorporated herein.

SECTION 2. Based on the representations made by Tanko Streetlighting, Inc., the Council finds that the anticipated costs to the City for electrical energy and conservation services provided by Tanko Streetlighting pursuant to a proposed "energy services" contract will be less than the anticipated costs to the City of electrical

energy that would have been consumed by the City over and identified term in the absence of such services.

SECTION 3. In reliance on the finding set forth in Section 2, above, as well as other matters of record, the Council finds that execution of an Energy Services Agreement with Tanko Streetlighting Inc. is in best interests of the public and authorized by Government Code Section 4217.12.

SECTION 4. The Mayor or his designee is hereby authorized to execute an Energy Services Agreement with Ameresco Inc. for specified energy conservation measures and equipment, in substantially the form attached hereto.

PASSED, APPROVED, AND ADOPTED this 15th day of April 2020.

MANUEL LOZANO
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, JEAN M. AYALA, Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-015** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **April 15, 2020** and that the same was adopted by the following vote to wit:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

JEAN M. AYALA
CITY CLERK

Financial Analysis Summary

Summary of Financial Analysis - Balwdwin Park, CA

April 15, 2020

Project Costs

Total Retrofit Cost	\$373,082
Total Retrofit Cost with Contingency & Tagging	\$421,290
Sales Tax %	9.50%
Net Project Cost (rebate included)	\$373,082
Payback Period - Energy Savings Only	11.08 years
Payback Period - Energy & Maintenance Savings	7.53 years

Year 1 Analysis	Existing	New	Savings
Energy Usage [kWh]	472,699	122,414	350,285
Energy Usage Cost	\$55,948	\$23,949	\$31,999
Maintenance Cost	\$26,160	\$10,464	\$15,696
Total	\$82,108	\$34,413	\$47,695

20 Year Analysis	Existing	New	Savings
Energy Usage [kWh]	9,453,977	2,448,274	7,005,703
Energy Cost	\$1,231,921	\$527,325	\$704,596
Maintenance Cost	\$778,995	\$358,089	\$420,905
Total	\$2,010,916	\$885,415	\$1,125,501

CONTRACT FOR
“TURN-KEY LED STREET LIGHT PROJECT”

This Contract is made as of the _____ day of _____, 20____ (the “Effective Date”), by and between the City of Baldwin Park, 14403 E. Pacific Avenue, Baldwin Park, CA 91706, a municipal entity organized and existing under the laws of the State of California (the “City”), and Tanko Streetlighting, Inc., a California corporation, 220 Bayshore Boulevard, San Francisco, CA 94124 (the “Contracting Party”).

RECITALS:

WHEREAS, the City and the Contracting Party desire to enter into a formal contract for the performance of the Work.

NOW THEREFORE, in consideration of the recitals set forth above and the parties’ mutual promises and obligations contained below, the parties agree as follows:

1. Work - The Contracting Party agrees to perform the Work described more fully in the attached Exhibit A – Scope of Services. The Contracting Party also agrees to comply with all of the terms and conditions set forth herein.
2. Term – The Work shall be completed by a schedule and a date mutually agreed upon. All work will be completed no later than March 31, 2021.
3. Contract Documents – The Contract includes the Scope of Services (Exhibit A), the Pricing Proposal (Exhibit B), and the Insurance Requirements (Exhibit C), which are made a part hereof.
4. Price and Payment - In consideration of, the payments and agreements herein after mentioned, the Contracting Party hereby agrees with the City to commence and to complete the Work described as follows: “Turn-Key LED Street Light Project” (as described in Exhibit A – Scope of Services) herein after called the Work, for the Not to Exceed Amount of Four Hundred Ten Thousand, Three Hundred Ninety Dollars and Eleven Cents (\$410,390.11) and all work in connection therewith, under the terms of this Contract; and at proper cost, equipment, tools, superintendent, labor, insurance, and other accessories and sources necessary to complete said Work in accordance with the conditions and prices stated in the Pricing Proposal (Exhibit B).”
 - 4a. City acknowledges that the estimated fixture quantity is approximately 436 fixtures, but that the final fixture quantity for turn-key services will be determined by the completion of the audit and design processes, as well as City’s brand preference.
 - 4b. City acknowledges that Contracting Party will perform a comprehensive field audit as detailed in the Exhibit A – Scope of Services for all street light fixtures defined by the City and that the cost of the audit will be included in the turn-key fixture price for the final quantity of fixtures listed in Exhibit B – Pricing Proposal.

- 4c. In the event that City does not proceed with Tasks 6 – 12 of the Scope of Services, City agrees to pay a contract breakup fee of Thirty-Five Dollars (\$35.00) per audited fixture. Contracting Party will invoice City for breakup fee within thirty (30) days of written notification from City that it will not proceed with Tasks 6 - 12.
- 4d. If, after the City defines the street light fixtures included in the project scope, the City determines that any audited fixture location is not in the scope of work for this project, City agrees to pay Contracting Party a fee of Thirty-Five Dollars (\$35.00) per audited fixture for the auditing and data reconciliation services. These audited locations will not be included in the design and implementation phases. Contracting Party will invoice City for these designated fixture locations as a separate line item.
- 4e. Unless Section 4c applies, the Contracting Party will bill the City based on the following payment schedule:
- Mobilization Fee: Ten percent (10%) of the total contract value (less any contingency amount) will be billed within ten (10) calendar days of Notice to Proceed.
 - Design Fee: Forty percent (40%) of the total contract value (less any contingency amount) will be billed within ten (10) calendar days of submission of the initial Design deliverable.
 - Installation Fee: Remaining total contract value (Fifty percent - 50%) will be billed based on the per unit fee (as outlined in Exhibit B – Pricing Proposal) at the time of installation.
- 4f. The City will pay the Contracting Party upon review and approval of such invoices by the City or its designee, no later than thirty (30) days of City's receipt of invoice.
5. Right to Terminate – If the contracting Party fails to comply with any of the terms, provisions or conditions of the Contract, including the exhibits, the City shall have the right, in addition to all other available remedies, to declare the Contract in default and, therefore, to terminate it,
6. No Waiver or Estoppel – Either party's failure to insist upon the strict performance by the other of any terms, provisions and conditions of the Contract shall not be a waiver or create an estoppel. Notwithstanding any such failure, each party shall have the right thereafter to insist upon the other party's strict performance, and neither party shall be relieved of such obligation because of the other party's failure to comply with or otherwise to enforce or to seek to enforce any of the terms, provisions and conditions hereof.
7. Payment/Performance Bond – Within ten (10) business days upon Notice to Proceed with the project's construction phase (Task 6), the Contracting Party shall be required to provide the City with 100% payment and performance bonds from a surety company licensed to do business in the State of California and with a minimum rating of A from AM Best.
8. Indemnification and Insurance – To the fullest extent permitted by law, Contracting Party agrees to defend, indemnify and hold harmless the City of Baldwin Park, its

respective boards and commissions, officers, agents, officials, employees, servants, volunteers, contractors and representatives from any and all suits, claims, losses, damages, costs (including, without limitation, reasonable attorneys' fees), compensations, penalties, fines, liabilities or judgments of any name or nature for, including, but not limited to, injuries or alleged injuries to person(s) (including without limitation, bodily injury, sickness, disease or death), or damage to or destruction of property, real or personal, or financial losses (including, without limitations, those caused by loss of use) sustained by any person or concern, (including, but not limited to, officers, agents, officials, employees, servants, volunteers, contractors and representatives of the City or its respective boards and commissions) arising from, or alleged to have arisen from, any and all acts or omissions of the Contracting Party, its employees, agents, servants, contractors, and/or representatives in the performance of this Agreement. This indemnification shall not be affected by other portions of this Contract relating to insurance requirements.

The Contractor agrees to name the City of Baldwin Park as an additional insured and will procure and keep in force at all times, at its own expense, insurance in accordance with Insurance Exhibit C attached hereto and incorporated by reference herein.

9. Prevailing Wages Rates – All trade laborers, mechanics, and technicians, whether employed by the Contracting Party or any of its subcontractors, shall be paid the prevailing labor wage rate for all work performed as part of this project. The City shall provide the current prevailing wage rates at the time of contract signing.
10. Licenses, Fees, Permits and Code Compliance – The Contracting Party shall be responsible for obtaining and maintaining all requisite licenses and permits and shall be solely responsible for all fees for such obligations. The Contracting Party is responsible for complying with all applicable local, state and federal laws, codes, and regulations in the design and implementation of this project.
11. Warranty – Upon installation, Contracting Party shall only be responsible for warranty work related to materials and installation for a period of one year from the installation date of each fixture. The installation warranty will cover fixture or photocell failure and issues related to the installation, such as incorrect mounting or wiring of fixture. The installation warranty will not cover issues unrelated to the installation, such as fuse failure, knockdowns, wire shorting, disconnection of the pole or arm from power source, weather related damage, vandalism, Acts of God, or unrelated capital work impacting the pole or fixture. The City shall be responsible to serve as first-responder to any and all outages, shall identify locations where warranty-related work is necessary, and shall notify Contracting Party of the warranty-related locations so that a remedy can be implemented.
12. Notice – Any notices provided for hereunder shall be given to the parties in writing (which may be hardcopy, facsimile, or e-mail) at their respective addresses set forth below:

If to the Town:

Manuel Lozano
Mayor

City of Baldwin Park
14403 E. Pacific Avenue
Baldwin Park, CA 91706

If to the Contracting Party:

Jason Tanko
President
Tanko Streetlighting, Inc.
220 Bayshore Blvd.
San Francisco, CA 94124

13. Execution – This Contract may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each of the parties hereto and delivered (including delivery by facsimile) to each of the parties.

IN WITNESS THEREOF, the parties have executed this contract as of the last date signed below.

CITY OF BALDWIN PARK, CA

TANKO STREETLIGHTING, INC.

By _____
MANUEL LOZANO, MAYOR

By _____
JASON TANKO, CEO

Date: _____

Date: _____

EXHIBIT A – SCOPE OF WORK

Tanko Lighting's approach for this turn-key streetlight conversion project can be found in the Scope of Work outlined below.

Scope of Work

Task 1: Comprehensive GIS Audit of Existing Streetlights

In our experience, a proper GIS audit is essential to equipping the client with a comprehensive and accurate understanding of its existing infrastructure. The GIS audit is pivotal, as the data collected enables appropriate design and product procurement. The GIS audit also results in streamlined installation, as it identifies potential obstructions and other on-site challenges, as well as enables our team to effectively manage the installation by knowing which replacement fixtures need to be installed at every location – ahead of time. Having this data prior to the installation phase is crucial when coordinating multiple installation crews simultaneously. Further, by not subcontracting this critical service, Tanko Lighting minimizes costs.

The precision with which Tanko Lighting's trained in-house auditors collect data is unequalled. Given that most energy supplier records of existing fixtures are erroneous, our investment-grade GIS audit provides the baseline for accurate inventory and all other phases of the project.

We utilize the most state-of-the-art technology with the highest degree of spatial accuracy and utilize the industry standard software – ESRI's ArcGIS – to process data and provide shape files that are fully compatible with clients' GIS records. Unlike other firms, our GIS work products become property of the City as soon as we submit them, and they are provided in an easily-accessible format (not tied to our servers or cloud).

The preparation phase for the audit will involve the following activities that are critical to the accuracy of the data collection:

- Tanko Lighting working with City staff to clearly define audit scope, including priority areas and/or City borders or other areas containing non-City-owned fixtures.
- Our team developing and providing to City staff for approval a list of the characteristics (the "Audit Attributes") of the data that will be collected during the audit.
- City staff providing our team with all available City and utility records for existing inventory.
- Our team reviewing these data records to determine which should be utilized for the data reconciliation phase.
- Our team initiating rate change processes with the utility.
- Our team initiating discussions with relevant City, State, County and utilities to identify possible required fiber connections for establishing a smart lighting system, based on the City's preferences.
- Our team developing audit maps, scheduling and dispatching auditors to the field.

Once the preparation phase is complete, the audit will commence.

We will collect data on the existing inventory and identify attributes on-site, including:

- The Global Positioning System (GPS) coordinates (latitude, longitude) of each fixture location and date of capture
- Fixture type
- Pole mounting configuration
- Fixture wattage
- Pole height, mounting type, and mast arm length
- Pole type, ID number, approximate age
- Physical attributes and/or issues – such as electrical hazards, pole leaning/damage, tree obstructions, etc.

Attributes such as pole height, mast arm length, and directional data allow our team to properly design replacements that improve the existing conditions by recommending replacement fixtures with specific distribution patterns for each location.

Our auditors collect and transmit data points daily. We will compile data to provide the City with a Weekly Audit Report (a sample can be provided upon request). The Weekly Audit Report will enable the City to identify and address any immediate safety concerns, as well as other issues – such as tree trimming – that may need attention prior to project installation.

Unlike other potential providers, Tanko Lighting is an industry expert focused solely on streetlighting. We have built our own in-house data team with the right blend of streetlighting technical expertise and data analysis skills to collect and reconcile accurate project data (note that we never subcontract out the audit services). Our field auditors have accurately collected data on tens of thousands of streetlight fixtures nationwide – ensuring that City's audit will be conducted by highly-qualified professionals with tremendous experience. This renders Tanko Lighting as the most qualified to perform the GIS audit, as our staff is significantly experienced in the nuances and characteristics of all streetlight installations.

Deliverables:

- Weekly Audit Reports: An overview map listing the locations completed during the data collection phase (showing both weekly and comprehensive progress), along with a description of any issues that the City would need to devote immediate attention to – including electrical hazards, tree trimming needs, etc.

Task 2: Data Reconciliation

Tanko Lighting has developed a methodology to capture every streetlight asset owned by the municipality. Using precise GPS technology and expert streetlighting GIS Analysts, our team reconciles every asset it locates in the field with each record in the utility's invoice/inventory to ensure that it has identified and converted all eligible assets. We share this information with customers during the pre-conversion phases of the project so that the municipality knows exactly what they own, and exactly which fixtures will be converted.

Simultaneously with the GIS audit, our team will conduct a thorough and detailed investigation of the City's existing records, including utility billing records and maps. Our team will reconcile these City records with the data from the City-wide GIS audit to confirm ownership, eligibility for rebates, and billing record accuracy. In our experience, cross referencing these various data sources results in extremely precise and clean data because most projects typically have a utility billing discrepancy of approximately 5 – 10 percent of the inventory quantity. This results in cities being over-billed by their utility. We will identify discrepancies through the data reconciliation process, include this information in the subsequent negotiations with the utility, and will assist with remedying the bills on behalf of the City.

The data reconciliation report will include the following items:

- Analysis of locations confirmed during the audit
- Analysis of locations appearing in the utility records but not in the confirmed audit records
- Analysis of locations confirmed in the audit records but not in the utility records

Deliverables:

- Pre-Construction Existing Inventory GIS Records: Electronic GIS records (in an ArcGIS geodatabase format, as well as Excel format) for all existing inventory in the City that has been reconciled with available utility and City records. This information will be provided as part of the final GIS data submitted upon completion (post-installation) of the project.
- Reconciliation Report: A concise report detailing any discrepancies found between records during the data.

Task 3: Design

In Tanko Lighting's experience, a comprehensive LED streetlight conversion project is the ideal opportunity for a municipality to reassess its entire streetlighting design and ensure that field conditions are optimized for all applications in the design. To achieve this, we routinely conduct municipal-wide design processes for each of our turn-key streetlighting projects. Recent projects in which design processes were implemented include Brewer, ME, Orono, ME, Somerville, MA, West Hartford, CT, Alameda, CA, New London, CT, Berlin, CT, Meriden, CT, Vernon, CT, Malden, MA, Bristol, CT, and Norwich, CT. This experience has led to our team's streamlined approach to design.

Once our team has canvassed the City through the audit and established a "clean" data set of the existing conditions (via the data reconciliation process), it can then develop and apply a replacement design. Our team utilizes Illuminating Engineering Society (IES) RP8 guidelines for roadways and right of ways. Additionally, we utilize Trade Manual 12-12 for direction on light level equivalencies between HPS and LED and maintain a working knowledge of all the latest publications and updates in the market. However, there are many instances when municipal customers need to alter these standards to best meet their specific needs. Thus, our team uses these types of industry accepted standards as guidelines and works closely with the City to develop customized proposed standards of comfort and functionality that match its needs.

Our goal is to provide the City with an appropriate replacement design that includes the brand of fixture, photocell, replacement wattages, color temperatures, distribution patterns and other appropriate settings and options to optimize the LED streetlight retrofit. The design will ultimately result in a replacement plan for all existing streetlights that includes photometric data, lifecycle cost analysis (including the initial capital outlay), net present value and return on investment, energy savings, as well as maps of the replacement plan.

Tanko Lighting's approach to comprehensive design for this project will include the following elements:

- Developing typical photometric layouts based on assumptions, including wattage, distribution type, pole height, spacing etc.
- Organizing the streetlight infrastructure by roadway classifications (such a residential, collector and arterial) and conducting a minimum of three theoretic photometric layouts (representing the aforementioned roadway classifications) for replacement fixtures of the City's preferred fixture brands and lines. Developing theoretic photometric layouts for one typical existing fixture per main roadway classification (one for residential, one for collector and one for arterial) to demonstrate baseline conditions and utilize as a point of comparison to the photometric layouts for replacement fixtures.
- Applying standard LED replacement wattage recommendations based on the location of each existing HPS fixture.
- Addressing distribution pattern needs for the specific roadway types and neighborhood characteristics (such as cul-de-sac locations) to ensure a tight light distribution pattern and minimize backlighting.
- Conferring with the City 's safety coordinators and police officers to solicit feedback on areas that are currently over- or under-lit and are public safety concerns.
- Coordinating an optional pilot project installation, including selecting appropriate fixture(s) to pilot, identifying locations to pilot in, obtaining fixtures and coordinating with an installer. Tanko Lighting recommends that the pilot include the installation of 8-10 fixtures, presumably in groups of 2, to evaluate differences in color temperature, wattage, etc. If the City is interested in a pilot installation, Tanko Lighting can provide pricing upon request.

- Conducting photopic/scotopic field light measurements, as well as manufacturer-provided photometric analyses before and after conversion to confirm that the theoretical design is appropriately meeting field conditions (if the City opts to proceed with a pilot installation, Tanko Lighting will conduct pre- and post-conversion field light measurements of the sample fixture installations).
- Reviewing additional data sets (upon request and only if there is readily-available data) to identify potential areas in need of special consideration (such as available data on important localized land uses (e.g. parks, schools, hospitals, etc.), pedestrian, vehicle use and crash data, relative volumes of pedestrian and bicycle activity, unique neighborhood characteristics) and incorporating the analysis of the additional data into the design recommendations.
- Selecting appropriate wattages and distribution types for replacement fixtures to meet the City's needs, while maintaining the objective of providing a simplified design that standardizes inventory (so that the system has consistency and can be more easily maintained over time).
- Applying the City's preferred products, typical models and special considerations to its GIS inventory to produce maps of the type and wattages by location (see sample map on the previous page), as well as an analysis of the total cost, incentives, savings, and payback for the potential retrofit design.
- Presenting the options and total cost/incentives/savings/payback to the City and obtain its final approval on design.

Our team will guide the City through how to interpret the photometrics, reviewing how the results indicate the products' spread of light, the distances the fixtures reach, how much back light is present (which is wasted light), how much light is distributed directly under the fixture (also wasted light), and the general containment of light in the road/right-of-way. The interpretation of the photometrics data will enable the City to confidently choose a fixture that meets its preferences.

Upon request from the City, Tanko Lighting can also develop a City pole ID numbering system and specify tag characteristics, material and location on the pole for approval by the City. Typically, we specify a tag recommendation that consists of five to seven digits. Should the City be interested, we can provide a recommended numbering sequence, material specifications, and installation strategy for this task upon request. Please note that the proposed pricing for the streetlight tagging can be found as an adder in our pricing outlined in Exhibit B.

The overall benefits to Tanko Lighting's design approach include:

- Standardization – The City is ensured that there is a consistent design method resulting in wattage continuity on its streets. Standardization also leads to a reduction in the variety of fixtures that the City must keep in its inventory
- Safety – Based on the most updated field conditions, the City can be assured that the design matches the system's current needs and results in improved public safety from streets no longer being under or over lit
- Efficiency – The process takes a very thorough approach by examining all relevant field factors and thereby maximizes the available savings by utilizing the most efficient design, while meeting light output needs
- Streamlined Installation – The process allows for the development of a detailed scope of work (via a map of all replacements) by fixture for the installers to follow in the field – which enables more efficient materials gathering at the start of the day and results in more streamlined daily installations and simplicity for the awarded contractor

Deliverables:

- Replacement Plan Maps: City-wide maps with recommended LED replacement wattages for the City to review and approve.

Task 4: Financing Options

The industry standard for financing municipal turn-key streetlight conversion projects is typically through either a public bond or private financing. Our financing options are all compliant with the most current GASB and GAAP accounting regulations, and we will work with the City for its GASB 34 reporting to assure the most favorable accounting methodology and procedures.

Our team facilitates private financing through third party entities (such as Graybar Financial Services, GE Government Finance, TCF Equipment Financing, and Banc of America Public Capital Corp), which typically offer low-interest, financing that includes all costs related to the project, which are repaid through the project's savings. Our team will leverage its experience to identify and assist with coordinating financing for the project. It should be noted that our team is neutral when it comes to financing options – it has nothing to gain from any of the partners or offers that it helps to facilitate – which means that our company has no ulterior motives.

It is our goal for this project to make sure that in four years, after the loan is paid off, the City will capture 100% of the cash savings from the reduction of energy consumption.

Deliverables:

- Financing Assistance: Every city is different, and all cities have varying sensitivities to debt and the management of asset depreciation. Our team will deliver financing options that meet the City's individual needs at the most competitive price possible with consideration to debt and financial reporting. The City will select what option it believes will be the most advantageous.

Task 5: Financial Analysis

Tanko Lighting will utilize the reconciled data from the audit, as well as the City's preferences on fixtures, and/or other products, to develop a financial analysis, which will include:



- Baseline energy use, energy cost and operations and maintenance costs
- Estimated retrofit energy use and operations and maintenance costs
- Estimated sources of funding, including rebates
- Calculation of estimated total conversion cost (remaining design tasks, product, and installation), energy reduction, and simple payback
- Fixed unit pricing encompassing all costs that locks in the pricing and shields the City from change orders
- Estimated twenty-year projected savings and cash flows

Tanko Lighting's approach uses industry standards, published rates and operational hours, as well as conservative estimates on energy rate increases, savings and costs, which enables greater actual savings than the model. These elements – in conjunction with the fact that streetlight measures are not subject to the behavioral, weather, and other factors that can result in shifts in expected savings – enable minimal risk and maximized return for the City. Based on the Tanko Lighting's experience, the projected energy savings associated with streetlighting measures are in line with (or are often understated compared with) realized energy savings upon completion of the project. Because the use of the streetlight facilities is constant, elaborate verification approaches over time are not necessary and the municipalities' utility bills are the best indicators of consistency of savings. Given that the rated life of all the LED fixtures that Tanko Lighting will recommend is greater than twenty years, as well as the consistency of the annual operating hours, the savings verified from the first-year utility bills will be consistent for the rated life of the fixtures – and will maximize return for the City for more than twenty years. Tanko Lighting will present the financial analysis to the City for final review of all energy savings and construction cost estimates to ensure accuracy and compliance.

Deliverables:

- Financial Analysis: A report outlining baseline conditions, as well as estimated project costs and savings.

Task 6: Technology Procurement

Tanko Lighting is uniquely positioned for this project in because we have worked with a wide variety of products across multiple manufacturers – in fact, no one in the market has worked with a broader set of brands than our team, and all the major manufacturers have projects with us. This extensive experience enables our team with an understanding of the best products currently available in the market and which manufacturers are leading the industry with innovative products.

As a full-service, solutions-based company focused on customer satisfaction, we strive to ensure that our customers obtain the products they desire, regardless of the type or brand. Thus, we employ a neutral approach to products – our team specifies the highest quality, energy efficient fixtures to meet each customer's unique needs – regardless of brand.

Tanko Lighting's approach to helping the City select products involves the following elements:

- Needs Assessment: Tanko Lighting will conduct initial conversations with the City to assess its current knowledge of nuances, options and available products – as well as any brand/product preferences and specific needs it may have. Our team has developed a list of specific questions that it will present to the City during the discussions (e.g. cost as a weighted priority and/or fixture specification, and/or twenty-year savings, etc.). We have also developed a matrix of comparative product information by major product brands – which will be presented to the City for review and will enhance the City's ability to make an informed decision on product options.
- Product Recommendations: Equipped with input from the City, Tanko Lighting will explore the marketplace for available products that meet the City's needs/interests, and will recommend at least three fixture brands with the following elements considered: Fixture efficiency, light distribution, country of origin, fixture flexibility (dimnable drivers, color temperature, shields, distribution types, etc.), product quality (Design Lights Consortium listed, proven product, etc.), cost, and historic performance/longevity/

Tanko Lighting's approach to product education and eventual technology selection and procurement is rooted in the initial needs assessment. We work with the City each step of the way to ensure that the choice is its. This includes providing a list of questions that the City should ask, as well as walking the City through each option and the pros and cons. Further, given our team's extensive experience, we can also provide other municipal contacts from completed installations with a variety of product brands for the City to connect to if it has any specific questions about in-field performance. It is because of this that our system not only helps the City make a decision but specifically guides it to make an informed decision.

Deliverables:

- Recommended Product Submittals: Technical specification submittal sheets for recommended products.

Task 7: Community Outreach and Notification

Tanko Lighting understands that proper coordination of information and outreach to stakeholders is an essential part of ensuring a successful streetlight conversion project. To that end, our team will coordinate with the City's media office to help develop a community outreach and notification plan prior to the commencement of any project activities. The plan will ensure project awareness and minimize public disturbance. Specifically, our team will develop the message and provide the schedule to the City's media staff for distribution through the City's existing media outlets (press releases, website, etc.).

Deliverables:

- Project Messaging and Schedule: Specific language, draft press release, and timelines related to project activities to assist with notifying community members of the project.

Task 8: Logistics Management

Tanko Lighting will ensure that all logistics are carefully coordinated for the project. Our team will work with the City's main point of contact to develop an installation plan that minimizes inconvenience to the City and includes ordering schedules, traffic control plan, waste disposal procedures (that comply with all applicable State and Federal laws), and installation and commissioning schedules as required to the City.

Tanko Lighting is very familiar with the traffic control needs of a municipal streetlight conversion project, as traffic control is an element of virtually every Tanko Lighting project. Tanko Lighting understands that over-use of police details can incur unnecessary cost for the City. Given that a streetlight conversion project is a mobile operation requiring just a few minutes of work at each location, it can easily be likened to the same traffic control needs as the typical trash collection service in a city. As such, Tanko Lighting will work closely with the City during the Logistics Management phase to confirm police detail requirements and to ensure that they are minimized while properly maintaining safe traffic control. Further, during the audit and design phases, Tanko Lighting will identify any locations (such as key intersections, arterials, etc.) that are likely to be problematic and will recommend to the City these areas as potential needs for police details. Please note that the costs for police detail are not including in our proposal pricing.

Tanko Lighting will maintain proper communication and coordination with installers to ensure installation quality, work and public safety, compliance with project schedule and proper handling of waste. Our team will facilitate a pre-construction Kick-Off meeting with City staff and installers to review the traffic control plans, work safety, public safety and waste material handling procedures and requirements prior to the start of installation. We will also coordinate and participate in bi-weekly progress meetings with City staff.

Deliverables:

- Logistics Management Details: Ordering, traffic control plans, required permits, disposal strategy, pre-construction meeting, ongoing meetings, installation and commissioning schedules.

Task 9: Installation

Tanko Lighting is highly aware of its core competencies. We thus retain the essential project activities (such as design, engineering, data collection/reconciliation, product procurement and project management) in-house to ensure that the project is run cost-effectively, efficiently and successfully. We practice selective subcontracting, in that we outsource limited key project activities (such as installation) to qualified (e.g. a stellar reputation and stable bonding capacity), licensed streetlight experts local to the project to obtain competitive pricing and prevent the project from accruing unnecessary costs and change orders. Further, selective subcontracting allows us the flexibility to obtain additional installation resources as needed, and allows the City to invest in the local economy and leverage local expertise by including local subcontractors in the project.

Our selection process involves blanketing the local market with a request for qualifications and pricing, which details the specific requirements of the project, including the following elements:

- Description of work
- Required installation schedule
- Reference standards
- Submittals
- Quality assurance
- Warranty
- Installation and maintenance requirements
- Traffic control requirements
- Field quality control
- Adjusting and cleaning
- Disposal
- Requirements for handling any potential field issues, including no power, missing wire, etc.
- Safety standards
- Material specifications and requirements
- Equipment requirements
- Licensing/reporting requirements
- Pricing requirements/templates
- Communication requirements, including pre-construction and regular project progress meetings, as well as data collection, training, documentation, and reporting requirements
- Minimum qualifications

We will provide the City with the various installation subcontractor options, obtain the City's preferences, and provide a final recommendation for the City's review/approval.

Subcontractor Management Process

A primary feature of our approach is using data management to ensure the progress of our installation and maintenance subcontractors. Our team can stay intimately involved with the daily installation and maintenance phases via its data collection protocols that are required of all installers. Installers will be required to collect data at every location and transmit it daily to Tanko Lighting. Our in-house data analysts will review the data, reconcile it against the

audit data, as well as municipal and utility records, which will result in a precise understanding of the project's progression. Our team is thus able to track each crew's daily progress via time-stamped data on every fixture location. This not only enables our team to know every location where each crew has been, it also allows us to track the routes that each crew has used and any inefficiencies in the process. We review this information daily, which allows us to provide immediate instruction to crews on any course corrections necessary. Our proven experience with managing installation and maintenance crews through data collection activities routinely integrated into the installation and maintenance phases ensures the accuracy and accountability of the subcontractor.

Tanko Lighting will ensure that the installer will:

- Provide all necessary wiring within the new fixture
- Be responsible for verifying all circuit voltage
- Provide all required safety equipment and Safety Plan
- Perform required product installation testing, adjusting and cleaning to ensure fixtures are installed correctly
- Perform a sampling of spot-checks of installed fixtures during the initial installation phase to ensure adherence to proper installation procedures
- Provide all reasonable trade consumables (wire nuts, junction boxes, covers and similar)
- Ensure the project sites are free from the accumulation of waste materials or rubbish caused by installation services
- Arrange for the recycling or disposal of waste materials from the project in accordance with applicable State and Federal laws, as well as any utility requirements
- Provide appropriate temporary traffic control measures
- Comply with State and Federal laws and regulations, including prevailing wage, labor, OSHA requirements, and appropriate safety measures

We will provide the following ongoing support to ensure the subcontractor is performing:

- Provide data collection devices for all crews
- Perform any necessary training on relevant data collection technologies
- Provide installation maps and installation route details
- Collect and monitor data transmissions from installers to remotely verify that the installer is reporting that the appropriate fixture is installed in each location per final design (i.e. report matches design)
- Dispatch installation contractor on punch-list at completion of project
- Provide ongoing dispatch of subcontractor for maintenance services and monitor response times

Our subcontractor will provide installation, traffic control support, required fuse installations, environmental disposal, and maintenance services for this project. The subcontractor's efforts will be directed by a project manager, who will be responsible for all logistics and field installation, including safety and traffic control, quality assurance, and all management of field staff. The subcontractor will have ample local storage facilities from which to safely store all equipment and materials needed for this project. Further, the subcontractor will have the necessary equipment, such as bucket trucks, traffic control signage, etc. necessary for a quality and safe installation. Finally, the subcontractor will have experience with municipal lighting projects, and qualified staff highly-trained in the nuances of electrical installation work and safety to ensure the success of this project.

It is expected that each installation crew will install an average of thirty-five fixtures per day. Completion of the project commissioning (see Commissioning section below) will coincide at the end of the installation phase to quickly address any errors, punch list items, or troubleshooting needs.

Utilizing the data from the audit and design process, Tanko Lighting will develop installation maps and provide to installers and relevant City staff for accurate project tracking.

Please note that our team will be retrofitting the fixtures within an "as-is" system; however, we will not be responsible for remedying any "as-is" system needs/issues outside of the scope of this project (which is merely to retrofit the fixtures, install photocells or controls, and provide first responder support for maintenance services). We will identify any "as-is" system needs/issues, including but not limited to no power, re-wiring needs, faulty fuses, 480V fixtures, series fixture wiring, poles in violation of any trespass/clear zones because of high voltage, poles in disrepair, etc. during the course of the LED conversion phase or during the maintenance services phase (see below) and report to the City. However, while we will work with the City to recommend solutions, the City will be responsible for the costs associated with implementing any such remedies.

Our team will use the installation data to provide Weekly Installation Reports to the City (a sample report can be provided upon request). We will also ensure that the City is notified, should it become evident that common errors are being made routinely as part of the installation, and will develop a plan for addressing such issues.

Please note that developing a pole identification tag numbering system and installing these during the installation phase is something that our team routinely provides. Should the City consider the need for this, we will integrate it into our installation activities and provide a scope of services upon request. Please see Exhibit B for adder pricing for this task.

Tanko Lighting will be responsible for warranty work related only to materials and installation for a period of one year from the installation date (please note that this warranty period can be extended at the City's request for an additional cost). The installation warranty will cover fixture or photocell failure and issues related to the installation, such as incorrect mounting or wiring of fixture. The installation warranty will not cover issues unrelated to the installation, such as fuse failure, knockdowns, wire shorting, disconnection of the pole or arm from power source, weather related damage, vandalism, Acts of God, or unrelated capital work impacting the pole or fixture.

Upon installation, the City or its standard maintenance contractor will be responsible to serve as first-responder to all outages, shall identify locations where warranty-related work is necessary, and will notify Tanko Lighting of the warranty-related locations so that a remedy can be implemented.

Deliverables

- Installation Maps: Maps with locations and fixture information used to dispatch installation crews and allow City staff to track installation routes.
- Weekly Installation Report: A detailed listing of the locations completed during the installation phase, along with maps corresponding to locations.

Task 10: Commissioning

Upon completion of the installation, Tanko Lighting will ensure that the installers perform final inspection on all fixtures, correct any "punch list" items, test lights to ensure that they work, and identify locations where repair needs City assistance. Tanko Lighting will provide the City with a complete commissioning report outlining any errors and actions taken to correct errors.

Deliverables:

- Commissioning Report: Detailed analysis of final installation verification and testing, including an outline of any errors and actions taken to correct errors.

Task 11: Rebate & Tariff Change Coordination

Our team will research any available rebate programs and facilitate all necessary tasks to ensure that the City receives the rebates and billing changes for which it is eligible. We will prepare all necessary and required documentation for the rebates and submit these to the appropriate departments within the utility/agency. We will follow up with the utility/agency to confirm the materials have been received and are in process. As the City will be the recipient of the rebate, the utility/agency will negotiate with the City directly regarding the timing and issuance of the funds. Therefore, if known, we will provide the contact information for the utility/agency staff person processing the application for the City staff to secure the final payment. If there are any inquiries from the utility/agency to the City regarding the submitted applications, we will assist the City with responding to any questions.

We will also coordinate with the utility on changing tariffs to the newly-installed LED fixture rates. We will prepare the necessary documentation, submit to the utility, confirm the materials have been received and obtain the timing for the modification to be processed. If known, we will provide the contact information for the appropriate party addressing any rate changes for the City. Based on the timeframe provided by the utility, the City staff will need to confirm that the modification appears in the City utility bills. If there are any inquiries from the utility to the City regarding the submitted applications, we will assist the City with responding to any questions.

Deliverables:

- Rebate and Tariff Change Documentation: A compilation of copies of paperwork submitted and processed with the utility regarding rebate applications and tariff changes.

Task 12: Final Reporting

A project is never completed until the final documentation and administrative requirements are met. We understand that proper follow through is essential to considering a project successfully executed. To that end, our team will coordinate all final reporting and data requirements to ensure that the City considers the project is compliant and complete. This includes finalizing the GIS layer with design and construction data and updating the analysis of gross cost, savings, incentives, net cost, and payback of finalized design, including any operation and maintenance of costs and savings. We will also provide contacts and the process whereby the City can obtain warranty support with the manufacturer(s) should it be necessary.

Deliverables:

- Final Reporting Documentation: Final requirements necessary to process the available rebates and tariff changes with the City, as well as post-construction electronic GIS records for all newly-installed streetlights in the City, including all wattages, badge numbers, locations, and other associate attributes, and environmental disposal documentation.

EXHIBIT B

Balwdwin Park LED Streetlight Conversion Project Pricing				
February 14, 2020				
Existing Fixture	New LED Wattage	Quantity	Turnkey LED Conversion Unit Price	Extended Price
CH-HPS-100	31	18	\$805.94	\$14,506.97
CH-HPS-150	40	26	\$815.80	\$21,210.74
CH-HPS-200	60	169	\$833.32	\$140,830.71
CH-HPS-250	81	162	\$880.40	\$142,625.25
CH-MH-250	81	46	\$880.40	\$40,498.53
CH-HPS-400	125	2	\$963.62	\$1,927.25
CH-INC-327	31	1	\$805.94	\$805.94
CH-MV-175	40	6	\$815.80	\$4,894.79
CH-MV-400	125	6	\$963.62	\$5,781.74
Total Quantity:		436		
Subtotal:				\$373,081.92
Contingency			10.00%	\$37,308.19
Sales Tax Rate (included in Turnkey LED Conversion Unit Price)			9.50%	
TOTAL (Not to Exceed Contract Amount to Tanko)				\$410,390.11

Billing Stages		
Mobilization Fee	10%	\$37,308.19
Design Completion Fee	40%	\$149,232.77
Remaining Contract Amount	50%	\$186,540.96

Adders			
Adder Description	Cost Per Unit	Quantity	Extended Cost
Streetlight Tagging*	\$ 25.00	436	\$10,900.00

*If the pole material allows, stickers can be used for cheaper cost which can be provided at a later date.

EXHIBIT C – INSURANCE REQUIREMENTS

City to insert.

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Benjamin Martinez, Director of Community Development
PREPARED BY: Carol Averell, Housing Manager
DATE: April 15, 2020
SUBJECT: Public Hearing Regarding Five-Year Consolidated Plan, Fiscal Year 2020-2021 Annual Action Plan, Citizen Participation Plan and Analysis of Impediments to Fair Housing Choice

SUMMARY

For the City Council to hold the second of two required public hearings to receive public input regarding the:

1. FY 2020-2024 Five-Year Consolidated Plan and FY 2020-2021 Annual Action Plan; and
2. Analysis of Impediments to Fair Housing Choice; and
3. Citizen Participation Plan.

RECOMMENDATION

Staff recommends that the City Council conduct the public hearing and following the public hearing approve the following documents:

1. FY 2020-2024 Five-Year Consolidated Plan and FY 2020-2021 Annual Action Plan;
2. Analysis of Impediments to Fair Housing Choice; and,
3. Citizen Participation Plan.

FISCAL IMPACT

There is no fiscal impact to the General Fund. However, approval of the FY 2020-2021 Annual Action Plan will provide \$960,105 in CDBG funding and \$303,680 in HOME funds to the City of Baldwin Park upon HUD approval.

BACKGROUND

Pursuant to the Housing and Urban Development Department (HUD) regulations, the City is preparing its five-year strategic plan designed to address the housing needs of extremely low, low and moderate-income households with the community. The new Five-Year Plan will cover years FY 2020-2024. Along with the Five-Year Plan, the City must prepare and submit its FY 2020-2021 Annual Action Plan, Analysis of Impediments to Fair Housing Choice and Citizen Participation Plan. All Plans are due to HUD by May 15, 2020.

Consolidated Plan

As part of the public outreach required by HUD, staff conducted a series of workshops and community surveys between December 2018 and September 2019, to identify the community's priorities for the investment of CDBG and HOME programs. The results of the City's 2020-2024 Consolidated Plan Needs Assessment Survey, housing and community development data elements from the 2011-2015 American Community Survey (ACS) 5 –year estimates, the Comprehensive Housing Affordability Strategy (CHAS) covering the same time period, ESRI Economic Data, and the

2019 Point-in-Time Count were taken into consideration in the preparation of the draft 2020-2024 Consolidated Plan.

In consideration of community input and available data, the seven priority needs listed below are established as part of the Consolidated Plan (not listed below in order of priority):

1. Expand the supply of affordable housing
2. Preserve the supply of affordable housing
3. Ensure equal access to housing opportunities
4. Provide neighborhood services, community facilities and infrastructure improvements
5. Provide public services for low-income residents
6. Provide public services for residents with special needs
7. Prevent and eliminate homelessness

Annual Action Plan

The Action Plan describes the rationale behind specific allocations for the upcoming fiscal year and details how the City's use of CDBG and HOME funds addresses the priorities in the Consolidated Plan. The total CDBG and HOME funding available for FY 2020-2021 is as follows:

	CDBG	HOME	TOTAL
FY 2020-2021 Entitlement	\$ 960,105	\$ 303,680	\$ 1,263,785
Estimated FY 2020-2021 Program Income	\$ 0	\$ 1,004,396	\$ 1,004,396
Unexpended Prior Year Funds	\$ 0	\$ 217,432	\$ 217,432
Estimated Total Funds Available	\$ 960,105	\$ 1,525,508	\$ 2,485,613

All HOME and CDBG funds must be used to benefit low to moderate income households, individuals and neighborhoods.

The City received ten (10) applications from public service organizations that will provide services to our residents. Staff reviewed the applications and is recommending that the public service organizations be funded as indicated in the CDBG FY 2020-2021 Proposed Funding Allocation Chart below.

FY 2020-2021 Proposed Funding Allocation

The following table identifies the FY 2020-2021 CDBG proposed projects recommended to be funded:

CDBG FY 2020-2021 Funding	Allocations
FY 2020-2021 Entitlement Funds	\$ 960,105
Administration (20% Cap)	
Fair Housing	\$ 2,500
Administration	\$ 189,521
Admin Total	\$ 192,021
Public Service Grants	
Church of the Redeemer Food Bank	\$ 10,000
Domestic Violence Advocate	\$ 15,000
YWCA of San Gabriel Valley	\$ 14,975

ESGV Coalition for the Homeless	\$ 10,000
Family Service Center	\$ 25,000
Graffiti Removal	\$ 28,390
Pride Program (BPPD)	\$ 20,000
Recreation/Sports Scholarship Program	\$ 3,500
St. John's Church Social Services	\$ 2,150
Youth Employment	\$ 15,000
Public Service Grants Total	\$ 144,015
Section 108 Loan	
FY 2020-2021 Annual Payment	\$ 462,000
Section 108 Total	\$ 462,000
CDBG Housing Projects	
Code Enforcement Program	\$ 142,069
Lead Testing and Abatement	\$ 20,000
Housing Projects Total	\$ 162,069
Total CDBG Allocations	\$ 960,105

Due to an underestimated annual payment amount for the FY 2020-2021 Section 108 Loan, an adjustment to the amount shown in the draft 2020-2024 Consolidated Plan and 2020-2021 Annual Action Plan will be made following action taken by the Baldwin Park City Council on April 15, 2020. The Section 108 Loan Repayment amount due in FY 2020-2021 will increase from \$462,000 to \$478,066 and the FY 2020-2021 Neighborhood Services Program that includes Code Enforcement and Graffiti Removal will decrease from \$142,069 to \$126,003.

The following table identify FY 2020-2021 HOME proposed projects recommended to be funded:

HOME FY 2020-2021 Funding	Allocations
FY 2020-2021 Entitlement Funds	\$ 303,680
Prior Years Carryover	\$ 217,432
Program Income	\$1,004,396
Total HOME Funding	\$1,525,508
Proposed Projects	
Administration (10% Cap)	\$ 30,368
CHDO Set Aside (15% Cap)	\$ 45,552
Residential Rehabilitation Loan Program	\$ 135,000
Affordable Housing Development	\$1,314,588
Total HOME Projects	\$1,525,508

Analysis of Impediments to Fair Housing Choice (AI)

The Analysis of Impediments to Fair Housing Choice (AI) has been prepared to accompany the City's 2020-2024 Consolidated Plan, as required by the U.S. Department of Housing and Urban Development (HUD) under federal Consolidated Plan regulations associated with the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs.

Fair housing is a condition in which individuals of similar income levels in the same housing market have like ranges of choice available to them regardless of race, color, ancestry, national origin, age, religion, sex, disability, marital status, familial status, source of income, sexual orientation, or any other arbitrary factor. The AI examines local housing conditions, economics, policies and practices in

order to ensure that housing choices and opportunities for all residents are available in an environment free from discrimination. The AI assembles fair housing information, identifies any existing impediments that limit housing choice, and proposes actions to mitigate those impediments.

The 2020 AI reviewed the three impediments identified in the prior 2015 AI and determined that one (1) impediment is unresolved, and (2) have been addressed but remain a priority for the City. The 2020 AI did not reveal any additional impediments to fair housing choice in Baldwin Park beyond those previously identified in 2015, showing improvement over the last five (5) years. The three (3) Impediments that are included in the City's 2020-2024 Fair Housing Plan are as follows:

- 1. Discrimination against Persons with Disabilities.** Since 2010, discrimination against persons with disabilities has been the leading cause of all fair housing complaints in Baldwin Park. Disabled people experienced difficulties when requesting reasonable accommodations or modifications. In particular, persons with cognitive disabilities experienced significantly more problems with these accommodations.
- 2. Lending Patterns.** An analysis of lending patterns revealed that loan approval rates are generally higher for Asians and Whites than for Hispanics in the City of Baldwin Park. The data analyzed indicates that across all racial/ethnic groups, loan approval rates increase
- 3. Lack of Awareness of Fair Housing Laws.** A general lack of knowledge of fair housing rights and responsibilities exists in the City. Statistics show that three quarters of cases with sustained allegations are successfully conciliated. This indicates that housing providers and housing consumers can resolve their differences when the City's contracted fair housing service provider, as a neutral convener, provides clarifying information to resolve actual or perceived discrimination.

Public Review

Pursuant to the City's Citizen Participation Plan, the city is required to hold two public hearings and make available all draft plans for the required 30-day comment period. The draft Plans have been available for the public review since March 16, 2020, concluding at this second public hearing on April 15, 2020.

LEGAL REVIEW

No Legal Review is necessary at this time.

ALTERNATIVES

The City Council may revise proposed projects funding as an alternative.

ATTACHMENTS

1. FY 2020-2024 Five-Year Consolidated Plan and FY 2020-2021 Annual Action Plan.
2. FY 2020 -2024 Analysis of Impediments to Fair Housing Choice.
3. Citizen Participation Plan.



Five Year Consolidated Plan

FY 2020-2024

Annual Action Plan

FY 2020-2021

Public Review Draft – March 16, 2020

City of Baldwin Park
Housing Department
14403 Pacific Ave.
Baldwin Park, CA 91706

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Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Baldwin Park has prepared the 2020-2024 Consolidated Plan as a requirement to receive Federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The Consolidated Plan provides the U.S. Department of Housing and Urban Development (HUD) with a comprehensive assessment of the City's housing and community development needs and outlines the City's priorities, objectives and strategies for the investment of CDBG and HOME funds to address these needs over the next five years, beginning July 1, 2020 and ending June 30, 2024.

The City receives CDBG and HOME funds from HUD on a formula basis each year, and in turn, awards grants and loans to nonprofit, for-profit or public organizations for programs and projects in furtherance of this Plan. The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income residents, as discussed below.

The Consolidated Plan consists of four major sections. They are as follows:

1. Process: This section describes the consultation and citizen participation process undertaken to collect information on the conditions and needs of the community from residents as well as stakeholders.
2. Needs Assessment: This section analyzes the needs related to affordable housing, special needs housing, community development and homelessness.
3. Market Analysis: This section looks at demographics, supply of affordable units, regional housing market, and other conditions that can impact the community needs and the programs that can address the identified needs.
4. Strategic Plan: This section identified specific goals for the City based on the highest priority needs identified by the Needs Assessment, Market Analysis, as well as the consultation with the residents and stakeholders of the City.

Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG Program with three primary objectives against which HUD evaluates the Consolidated Plan and the City's performance under the Plan. Those primary objectives are decent housing, suitable living environments, and expanded economic opportunities for low- and moderate-income persons. The CDBG regulations require that each activity meet one of the following national objectives:

- Benefit low- and moderate-income persons;

- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency (usually the result of a natural disaster).

HOME Investment Partnerships (HOME)

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the HOME program to expand the supply of affordable housing for low- and moderate-income households. Often used in partnership with local nonprofit housing development organizations, the HOME program can support a wide range of affordable housing activities, including building, buying, and/or rehabilitating rental and ownership housing or providing direct rental assistance to low- and moderate-income people.

Funding Availability

For the 2020-2021 Program Year, the City will receive \$ 960,105 of CDBG funds and \$303,680 of HOME funds. Projections for the five-year period of 2020-2024 are noted below.

Grant Name	FY 2020-2021	5-Year Projection
Community Development Block Grant (CDBG)	\$960,105	\$4,800,525
HOME Investment Partnerships (HOME)	\$303,680	\$1,518,400

When combined with available prior year resources, the 2020-2021 Action Plan allocates \$960,105 of CDBG funds and \$1,525,508 of HOME funds to the following program activities to be implemented from July 1, 2020 to June 30, 2021:

2020-2021 CDBG Public Service Activities

Church of the Redeemer Food Bank	\$10,000
Domestic Violence Advocate	\$15,000
YWCA of San Gabriel Valley	\$14,975
ESGV Coalition for the Homeless	\$10,000
Family Service Center	\$25,000
Graffiti Removal	\$28,390
Baldwin Park Police Department Pride Platoon	\$20,000
Recreation/Sports Scholarship Program	\$3,500
St. Johns Church Social Services	\$2,150
Youth Employment	\$15,000

2020-2021 CDBG Capital Activities

Section 108 Loan Repayment	\$462,000
Code Enforcement	\$142,069
Home Rehabilitation Grant Program	\$20,000

2020-2021 HOME Activities

CHDO	\$355,744
Affordable Housing Development	\$1,004,396
Rehabilitation Loan Program	\$135,000

2020-2021 Program Administration Activities

CDBG Program Administration	\$189,521
Fair Housing	\$2,500
HOME Program Administration	\$30,368

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview Begin

The priority needs and goals identified in the Plan needs assessment were identified based on analysis of information including the results of the City's 2020-2024 Consolidated Plan Needs Assessment Survey and housing and community development data elements required by HUD in the online Consolidated Plan system (the eCon Planning Suite) from the 2011-2015 American Community Survey (ACS) 5-Year Estimates and the Comprehensive Housing Affordability Strategy (CHAS) covering the same time period. Additional sources of information used to identify needs and establish priorities were obtained through consultation with local nonprofit agencies involved in the development of affordable housing and the delivery of public services to children, families, elderly persons and persons with special needs throughout the community.

In consideration of community input and available data, the seven priority needs listed below are established as part of this Plan:

- Expand the supply of affordable housing
- Preserve the supply of affordable housing
- Ensure equal access to housing opportunities
- Provide neighborhood services, community facilities and infrastructure improvements
- Provide public services for low-income residents
- Provide public services for residents with special needs
- Prevent and eliminate homelessness

Consistent with HUD's national goals for the CDBG and HOME programs to provide decent housing opportunities, maintain a suitable living environment and expand economic opportunities for low- and moderate-income residents, the priority needs listed above will be addressed over the next five years through the implementation of CDBG and HOME funded activities aligned with the following eight measurable Strategic Plan goals:

	Goal Name	Category	Need(s) Addressed	Goal Outcome Indicator
1.	Affordable Housing Development	Affordable Housing	Expand the supply of affordable housing	11 housing units
2.	Housing Preservation	Affordable Housing	Preserve the supply of affordable housing	25 owner housing units
3.	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	500 people
4.	Neighborhood Services	Non-Housing Community Development	Provide neighborhood services, community facilities, and community improvement activities	10,000 people; 1,500 housing units
5.	Public Services for low- and moderate-income residents	Non-Housing Community Development	Provide public services for low-income residents	14,200 people
6.	Special Needs Services	Non-Homeless Special Needs	Public services for residents with special needs	2,375 people
7.	Homelessness Prevention Services	Homeless	Prevent and eliminate homelessness by funding transitional housing and outreach, case management, and referral services	1,000 people
8.	Public Facilities and Infrastructure Improvements =	Non-Homeless Special Needs	Provide Americans with Disabilities Act (ADA) accessibility improvements to public facilities	10,000 people

Table 1 - Strategic Plan Summary

3. Evaluation of past performance

The investment of HUD resources during the 2015-2019 program years was a catalyst for positive change in the community. Together with other federal, state and local investments, HUD resources allowed the City and its partners to:

- Provide fair housing services to 375 people
- Provide sustainability of decent housing through rehabilitating 15 housing units and conducting 36 lead-based paint testing and abatement

- Enhance low- and moderate-income neighborhoods by inspecting 8,500 housing units through code enforcement
- Decrease crime in communities by aiding at risk youth programs, community policing, and neighborhood watch programs assisting 250 people
- Stimulate business investment and job development through the Section 108 repayment (5 business goal)
- Support continuum of care services to end homelessness by funding transitional housing and outreach, case management, and referral services to 1,300 people
- Provide recreation programs to assist 320 youth
- Provide employment programs to assist 30 people
- Provide general health, recreation and wellness services to 500 senior adults
- Provide food bank services to more than 1,000 persons
- Assist approximately 1,500 persons with special needs that include battered and abused spousal programs, meal programs, and case management services

4. Summary of citizen participation process and consultation process

Subsequent to the enactment of the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009, HUD revised the Consolidated Plan regulations at 24 CFR Part 91 to emphasize the importance of citizen participation and consultation in the development of the Consolidated Plan. HUD strengthened the consultation process with requirements for consultation with the CoC, Public Housing Authorities (PHA), business leaders, civic leaders, and public or private agencies that address housing, health, social service, victim services, employment, or education needs of low-income individuals and families, homeless individuals and families, youth and/or other persons with special needs. Together with the analytic capabilities of the eCon Plan Suite, these requirements created the conditions necessary to implement a collaborative, data-driven and place-based planning process that includes a robust level of citizen participation and consultation.

In accordance with the City's adopted Citizen Participation Plan, the City facilitated citizen participation through surveys, community meetings and public hearings. Efforts were made to encourage participation by low- and moderate-income persons, particularly those living in areas where HUD funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. The City also made efforts to encourage the participation of minorities and non-English speaking persons, as well as persons with disabilities. The consultation process included representatives of the CoC, PHA, and other specified groups who completed surveys, provided local data and assisted the City to ensure practical coordination of strategies to maximize impact and to avoid duplication of effort.

5. Summary of public comments

Two community meetings to discuss the housing and community development needs in Baldwin Park were held on December 6, 2018 and February 7, 2019 at the City Hall Council Chambers. A public hearing to receive comments on the housing and community development needs in the community was held in the City Council Chamber on March 6, 2019. Public service agencies requesting funds made presentations to the City Council regarding their programs and services. A summary of public comments received are included in Appendix B.

A second public hearing to receive comments on the draft 2019-2020 Annual Action Plan was held before the Baldwin Park City Council on June 5, 2019. A summary of public comments received are included in Appendix B.

Two community meetings to discuss the housing and community development needs in Baldwin Park were held on September 19, 2019 and September 21, 2019, respectively, at the Esther Snyder Community Center. A summary of public comments received are included in Appendix B.

The draft 2020-2021 Annual Action Plan and 2020-2024 Consolidated Plan was available for public review and comment from March 16, 2020 to April 15, 2020. A summary of public comments received are included in Appendix B.

A public hearing to receive comments on the draft 2020-2021 Annual Action Plan and the 2020-2024 Consolidated Plan was held before the Baldwin Park City Council on April 15, 2020. A summary of public comments received are included in Appendix B.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views received by the City in the development of the Consolidated Plan were accepted and taken into consideration in the development of the Consolidated Plan. Refer to Appendix B.

7. Summary

Examination of 2011-2015 American Community Survey (ACS) 5-Year Estimates and the 2011-2015 Comprehensive Housing Affordability Strategy (CHAS) data, in addition to local data, as well as consultation with citizens and stakeholders revealed eight high priority needs to be addressed through the investment of an anticipated \$6.3 million of CDBG and HOME funds over the five-year period of the Consolidated Plan. The investment of CDBG and HOME funds in eligible activities shall be guided principally by the seven goals of the Strategic Plan. Activities submitted for consideration in response to any solicitation or Notice of Funds Availability (NOFA) process must conform with one of the seven Strategic Plan strategies and the associated action-oriented, measurable goals in order to receive consideration for CDBG or HOME funding.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BALDWIN PARK	Housing Department
HOME Administrator	BALDWIN PARK	Housing Department

Table 2 – Responsible Agencies

Narrative

The City of Baldwin Park Housing Division is the lead agency responsible for the administration of the CDBG and HOME programs. In the development of this Consolidated Plan, the City developed and implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with public officials and local agencies, public outreach and community meetings, review of demographic and economic data, and housing market analysis.

In the implementation of the 2020-2024 Consolidated Plan and each of the five Annual Action Plans, the Housing Department shall be responsible for all grants planning, management and monitoring duties necessary to comply with HUD regulations and City policy.

Consolidated Plan Public Contact Information

Baldwin Park Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Baldwin Park consulted with representatives from multiple agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Stakeholder surveys (web-based and paper-surveys)
- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

To gather the greatest breadth and depth of information, the City consulted with a wide variety of agencies, groups and organizations concerning the housing, community and economic development needs of the community. Each of the agencies, groups or organizations consulted is represented below. The input received from these consultation partners helped establish and inform the objectives and goals described in the Strategic Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of its CDBG and HOME programs. As a result, during the development of this Consolidated Plan, the City consulted closely with organizations that provide assisted housing, health services and other community-focused agencies. Outreach efforts included surveys including specific questions associated with coordination, invitations to community meetings and follow-up in-person interviews where appropriate.

The City further recognizes the importance of continued coordination and alignment during the upcoming five-year planning period with these organizations and agencies. The City will strengthen relationships and alignment among these organizations in the implementation of the NOFA process for CDBG and HOME funds and through technical assistance provided to subrecipients of CDBG and HOME funds each year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Continuum of Care (CoC) for Los Angeles County (Los Angeles Homeless Services Authority or LAHSA, the lead agency for the CoC) guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City coordinates with the CoC to identify objectives and address the needs of different homeless persons populations, specifically chronically homeless families and individuals, families with children, veterans, unaccompanied youth and persons at risk of homelessness.

Coordination to address homelessness — including chronically homeless individuals and families, families with children, veterans, and unaccompanied youth — is guided by the CoC. All service providers within the CoC have the ability to refer people with varying needs to the appropriate service provider(s) in their area.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

In the development of the 2020-2024 Consolidated Plan, the City of Baldwin Park consulted 23 housing, social service and other entities involved in housing, community and economic development in the City and throughout the region to obtain valuable information on the priority needs in Baldwin Park and how CDBG, HOME and other resources should be invested to provide decent affordable housing, a suitable living environment and economic opportunities for low- and moderate-income residents. The Los Angeles Homeless Services Authority (LAHSA), the lead agency of the Continuum of Care (CoC), was consulted to discuss performance standards, outcomes, and policies and procedures for HMIS. Table 3 provides a listing of the entities consulted as part of this planning process.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

1	Agency/Group/Organization	Los Angeles County Child Protective Services
	Agency/Group/Organization Type	Services-Children Other government - Local
	What section of the Plan was addressed by Consultation?	Public Services

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
2	Agency/Group/Organization	Los Angeles County Health Department
	Agency/Group/Organization Type	Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
3	Agency/Group/Organization	Los Angeles County Sheriff's Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Law Enforcement
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
4	Agency/Group/Organization	Los Angeles County Fire Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Fire Department
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
5	Agency/Group/Organization	Youth Athletic Association
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Youth Activities

	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
6	Agency/Group/Organization	Los Angeles County Development Authority (LACDA)
	Agency/Group/Organization Type	PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone
7	Agency/Group/Organization	Housing Authority of the City of Baldwin Park
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, in-person
8	Agency/Group/Organization	Baldwin Park Soccer Little League
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Little League
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
9	Agency/Group/Organization	Baldwin Park Pride Platoon
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey

10	Agency/Group/Organization	Adult Education Center
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Educational Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
11	Agency/Group/Organization	Housing Rights Center
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
12	Agency/Group/Organization	YWCA of San Gabriel Valley
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
13	Agency/Group/Organization	ESGV COALITION FOR THE HOMELESS
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey

14	Agency/Group/Organization	LAHSA
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone
15	Agency/Group/Organization	Catholic Charities
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey telephone
16	Agency/Group/Organization	PROJECT SISTER
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey

17	Agency/Group/Organization	Baldwin Park Chamber of Commerce
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
18	Agency/Group/Organization	FAMILY SERVICE CENTERS
	Agency/Group/Organization Type	Services-Children Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development Public Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
19	Agency/Group/Organization	ROEM Development Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone
20	Agency/Group/Organization	Frontier Communications
	Agency/Group/Organization Type	Broadband Services
	What section of the Plan was addressed by Consultation?	Broadband Needs Assessment
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone
21	Agency/Group/Organization	Kaiser Permanente
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health Health Agency

	What section of the Plan was addressed by Consultation?	Health Agency
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey
22	Agency/Group/Organization	Disabled American Veterans
	Agency/Group/Organization Type	Services-Disabled Services – Veterans Homelessness Needs - Veterans
	What section of the Plan was addressed by Consultation?	Homelessness Needs, Veterans Services
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone
23	Agency/Group/Organization	OS4LABOR, CitiStaff Solutions, Inc.
	Agency/Group/Organization Type	Services-Employment Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?	Survey, telephone

Table 3 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

The City attempts to maintain a current and comprehensive list of agencies, organizations and other stakeholders and invited representatives from each entity to participate in the planning process at multiple points in the planning process. If an agency did not attend meetings or participate in surveys, it was done so by the agency's choice.

If an agency or organization was not consulted and would like to be included in the City's list of stakeholders, the agency or organization may contact the Baldwin Park Housing Division at (626) 960-4011.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Los Angeles Homeless Services Authority	The Homelessness Prevention goal within the Strategic Plan is consistent with the goals of the CoC.
2014-2021 Housing Element	City of Baldwin Park	The Affordable Housing goals within the Strategic Plan are consistent with the Adopted and Certified 2014-2021 Housing Element.

Table 4 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

To enhance coordination among the CoC, public and assisted housing providers and private and governmental health, mental health and service agencies, the City invited each of these entities to provide input on the needs of the community in the development of this Consolidated Plan. The City monitors CoC policy making to ensure that local efforts correspond to changes in the regional approach to addressing the needs of homeless and low-income people. Further, the Housing Department works with subrecipients of CDBG and HOME funds to ensure a coordinated effort among service agencies in the region to address the needs of Baldwin Park residents, including but not limited to chronically homeless individuals and families, families with children, veterans and their families, unaccompanied youth, and persons who were recently homeless but now live in permanent housing. To promote economic opportunities for low-income residents, the City coordinates with subrecipient social service agencies, businesses and housing developers to ensure that where there are job opportunities for low-income people in connection with HUD-assisted projects, information is disseminated through appropriate channels consistent with the objectives of Section 3 of the Housing and Community Development Act of 1968.

Narrative (optional):

PR-15 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City established and followed a process for the development of this five-year Consolidated Plan that included broad participation from the community. These activities were coordinated and implemented by the Baldwin Park Housing Division.

To assist in the identification of priority needs in the City, a survey was prepared and distributed to residents of the City to solicit resident input in the prioritization of needs related to community services, community facilities, infrastructure, neighborhood services, special needs services, businesses and jobs, and housing. The surveys were available online, through social media, and also were made available at the Baldwin Park Community Development Department.

Two community meetings to discuss the housing and community development needs in Baldwin Park were held on December 6, 2018 and February 7, 2019, at the City Hall Council Chambers. A summary of public comments received are included in Appendix B.

A public hearing to receive comments on the housing and community development needs in the community was held in the City Council Chamber on March 6, 2019. Public service agencies requesting funds made presentations to the City Council regarding their programs and services. A summary of public comments received are included in Appendix B.

A public hearing to receive comments on the draft 2019-2020 Annual Action Plan was held before the Baldwin Park City Council on June 5, 2019. A summary of public comments received are included in Appendix B.

Two community meetings to discuss the housing and community development needs in Baldwin Park were held on September 19, 2019 and September 21, 2019, respectively, at the Esther Snyder Community Center. A summary of public comments received are included in Appendix B.

The draft 2020-2021 Annual Action Plan and 2020-2024 Consolidated Plan was available for public review and comment from March 16, 2020 to April 15, 2020. A summary of public comments received are included in Appendix B.

A public hearing to receive comments on the draft 2020-2024 Consolidated Plan and the 2020-2021 Annual Action Plan was held before the Baldwin Park City Council on April 15, 2020. A summary of public comments received is included in Appendix B.

At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Consolidated Plan programs had the opportunity to be actively involved.

In the preparation of the 2020-2024 Consolidated Plan, the City followed the process established for citizen participation set forth in the Citizen Participation Plan. To promote greater public accessibility to program documents, the Citizen Participation Plan, Consolidated Plan, Action Plans, CAPERs and the Analysis of Impediments to Fair Housing Choice are posted on the City website at: <http://www.baldwinpark.com/>

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response / attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
1	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Newspaper ad published in the San Gabriel Valley Examiner announcing a Community Meeting to receive input on the preparation of the City's 2020-2024 Consolidated Plan and the 2020-2021 Action Plan.	See Appendix B	Not applicable	Not applicable
2	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Publicly-noticed Community Meetings on September 19, 2019 and September 21, 2019, respectively.	See Appendix B	Not applicable	Not applicable
4	Internet Outreach Social Media	Non-targeted/broad community	The 2020-2024 Consolidated Plan Community Survey was available online from August 21, 2019 to November 5, 2019. The City advised residents of the availability of the survey via email to stakeholders, posting on the City website, and social media sites including the City's Facebook page and Twitter.	28 residents completed the survey. See Appendix B	All comments were accepted.	Not applicable

5	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Newspaper ad published in the San Gabriel Valley Examiner announcing a public hearing before the City Council on June 5, 2019 to receive input on the highest priority housing, community and economic development needs.	See Appendix B	Not applicable	Not applicable
6	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	Newspaper ad published in the San Gabriel Valley Examiner on March 12, 2020 announcing a public hearing before the City Council on April 15, 2020 to provide comments on the draft 2020-2024 Consolidated Plan and the draft 2020-2021 Action Plan.	See Appendix B		
7	Public Hearing	Non-targeted/broad community	Public hearing on April 15, 2020 to provide comments on the draft 2020-2024 Consolidated Plan and the draft 2020-2021 Action Plan.	See Appendix B		

Table 5 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

The Needs Assessment section of the Consolidated Plan examines housing, homelessness, non-homeless special needs and non-housing community development needs. The housing needs assessment section evaluates household income, tenure (renter or owner), housing cost as a function of household income, disproportionate need amongst racial and ethnic groups and public housing needs. The homeless needs assessment examines the sheltered and unsheltered homeless population in Los Angeles County to inform the City's strategy to address homelessness during the next five years. The non-homeless special needs assessment section evaluates the needs of people who are not homeless but due to various reasons are in need of services including but not limited to elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The non-housing community development needs assessment section discusses the need for public facilities, public infrastructure improvements and public services to benefit low- and moderate-income residents.

Methodology

To assess community needs, the City examined data, held community meetings, conducted a Consolidated Plan Survey and consulted with local stakeholders. The Needs Assessment primarily relies on the following sources of data:

- American Community Survey (2011-2015 5-year estimates)
- Comprehensive Housing Affordability Strategy (2011-2015 5-year estimates)
- ESRI Economic Data
- 2019 Point in Time Count

Consolidated Plan Survey for Residents to rate City Needs

The 2020-2024 Consolidated Plan Survey offered Baldwin Park residents an opportunity to measure the need for housing facilities, housing services, community services, services for special needs populations, neighborhood services, community facilities, infrastructure and employment-related services. The results of the Baldwin Park residents who responded to the survey are represented in Figures 1-8 below.

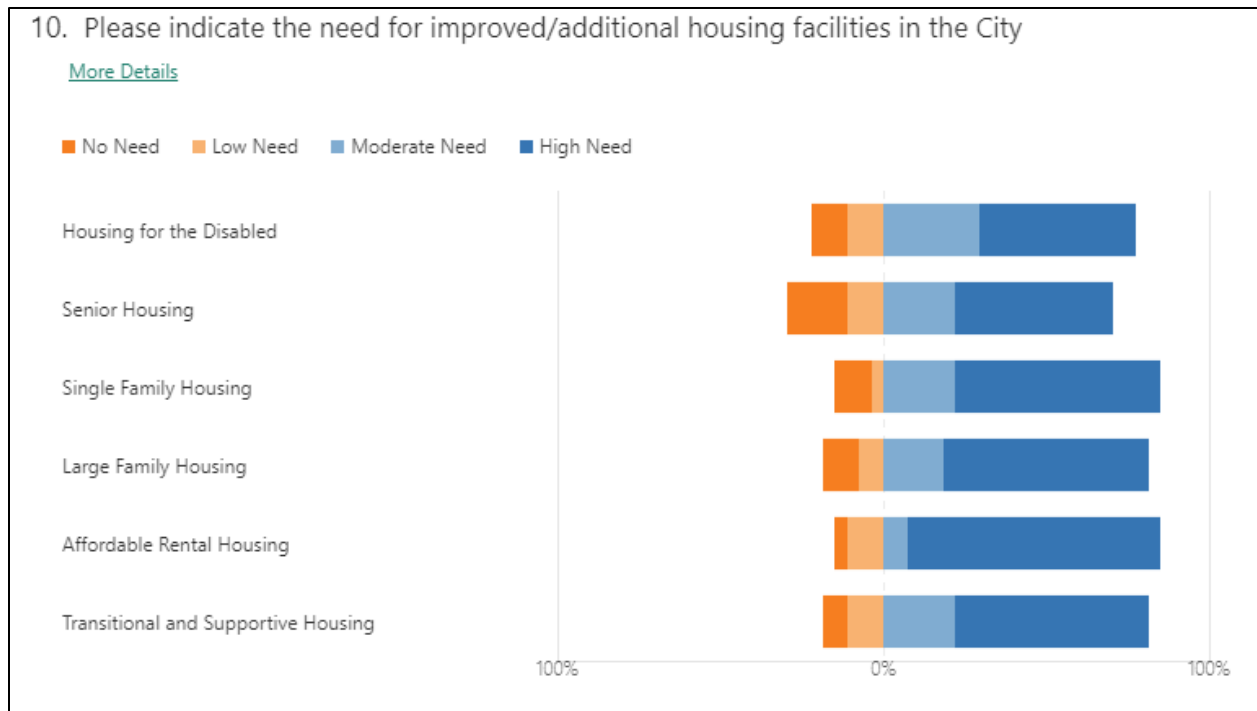


Figure 1: Need for Improved Housing Facilities

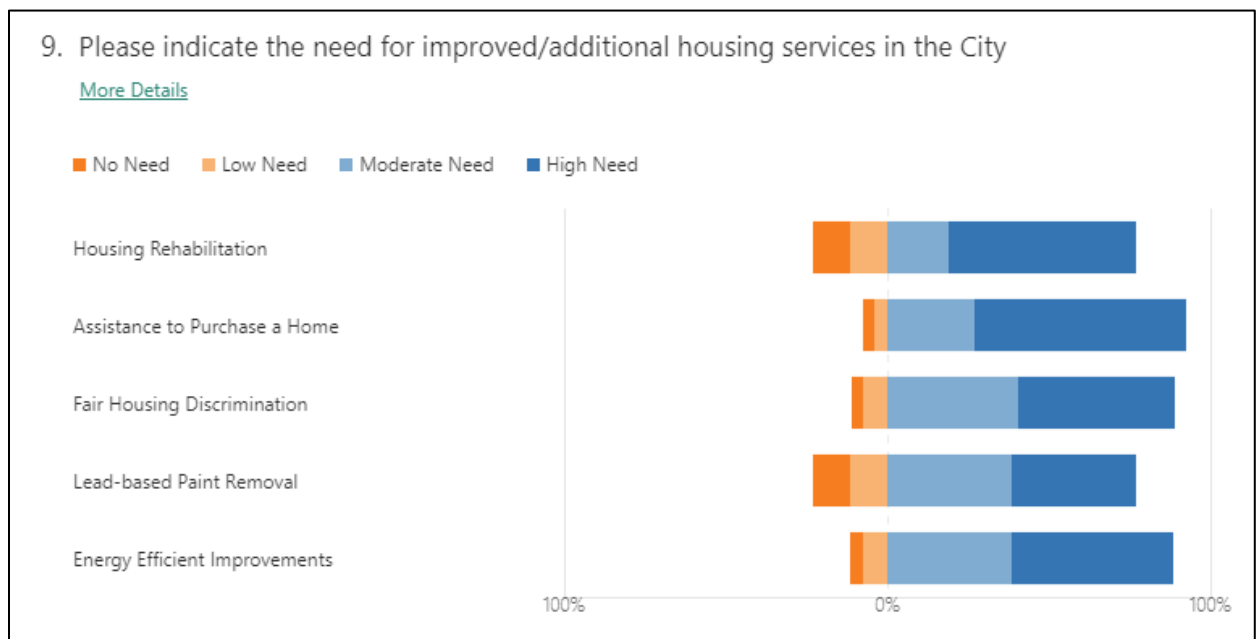


Figure 2: Need for Improved or Additional Housing Services

3. Please indicate the need for improved/additional community services in the City

[More Details](#)

■ No Need ■ Low Need ■ Moderate Need ■ High Need

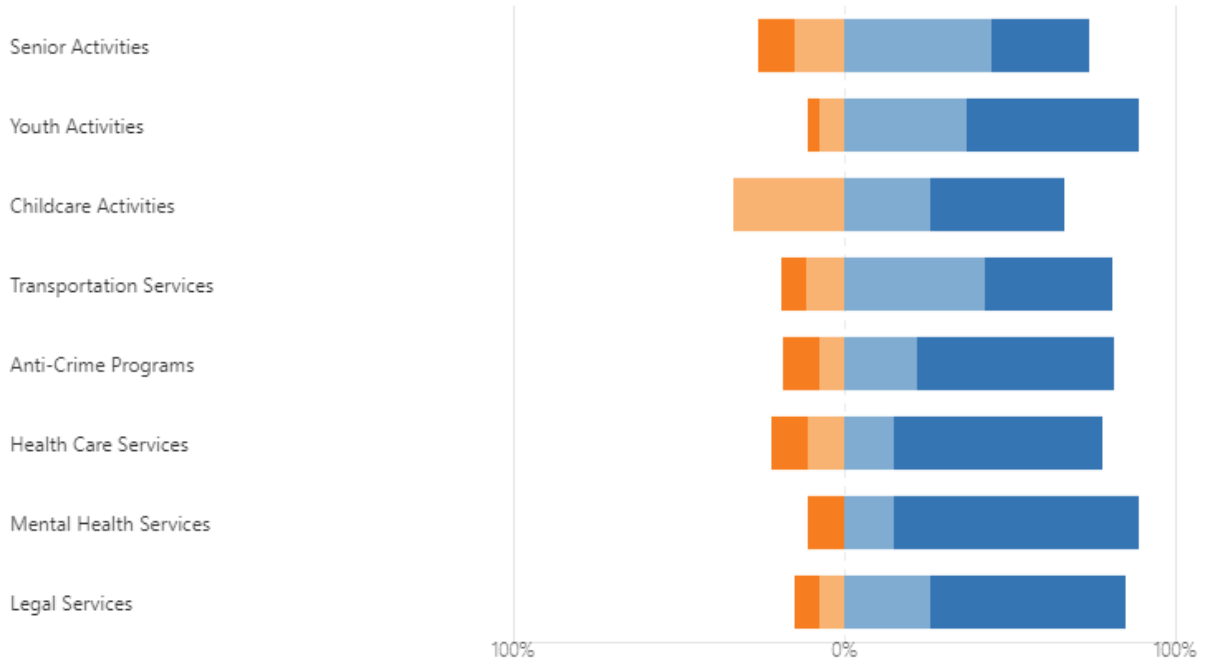


Figure 3: Need for Additional or Improved Community Services by Type or Target Population

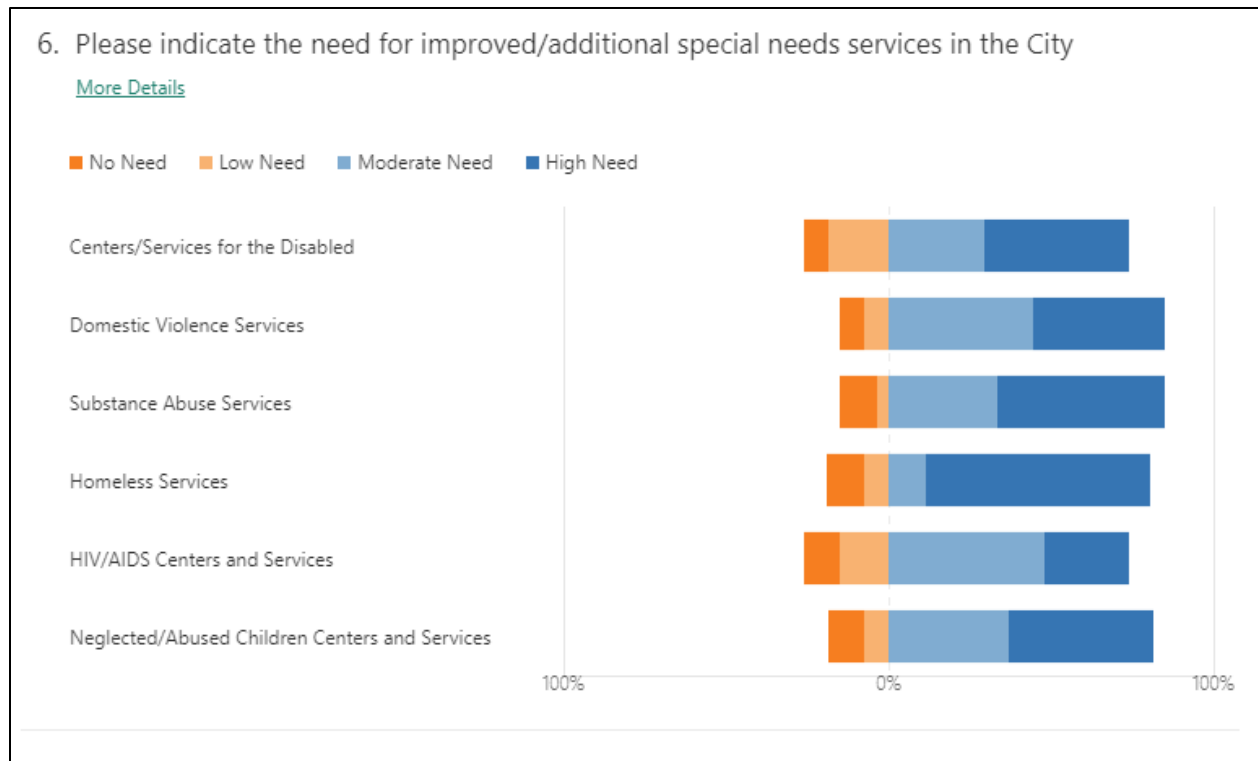


Figure 4: Need for Additional or Improved Services for Special Needs Population

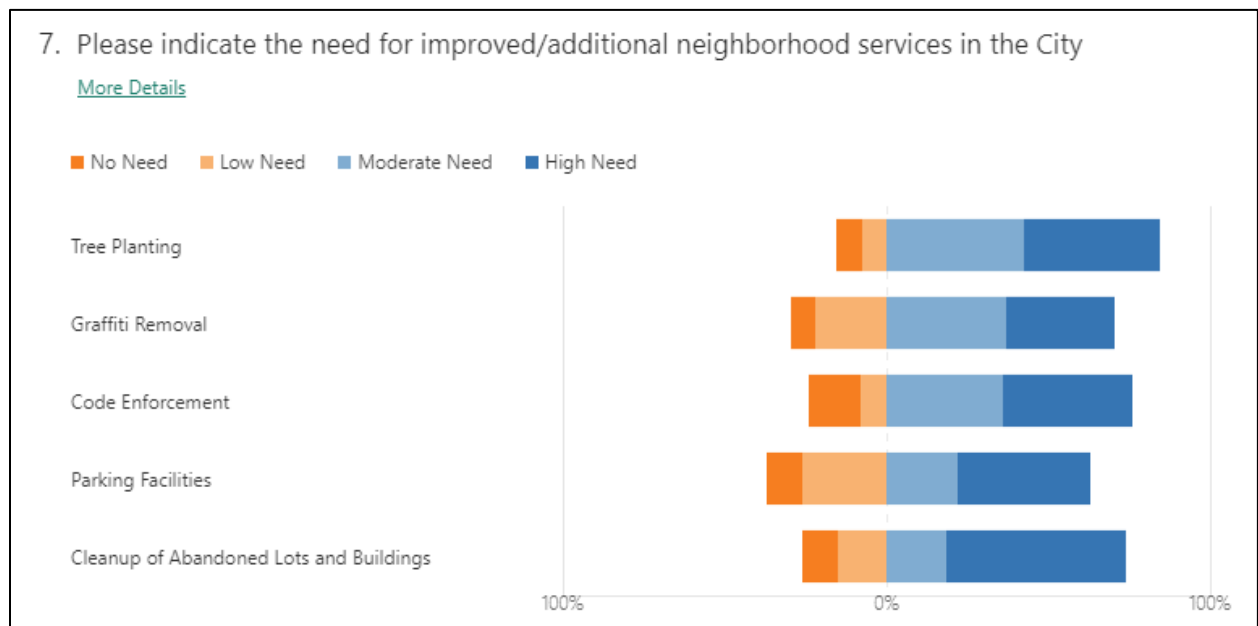


Figure 5: Need for Additional or Improved Neighborhood Services

2. Please indicate the level of need for improved/additional community facilities in the City

[More Details](#)

■ No Need ■ Low Need ■ Moderate Need ■ High Need

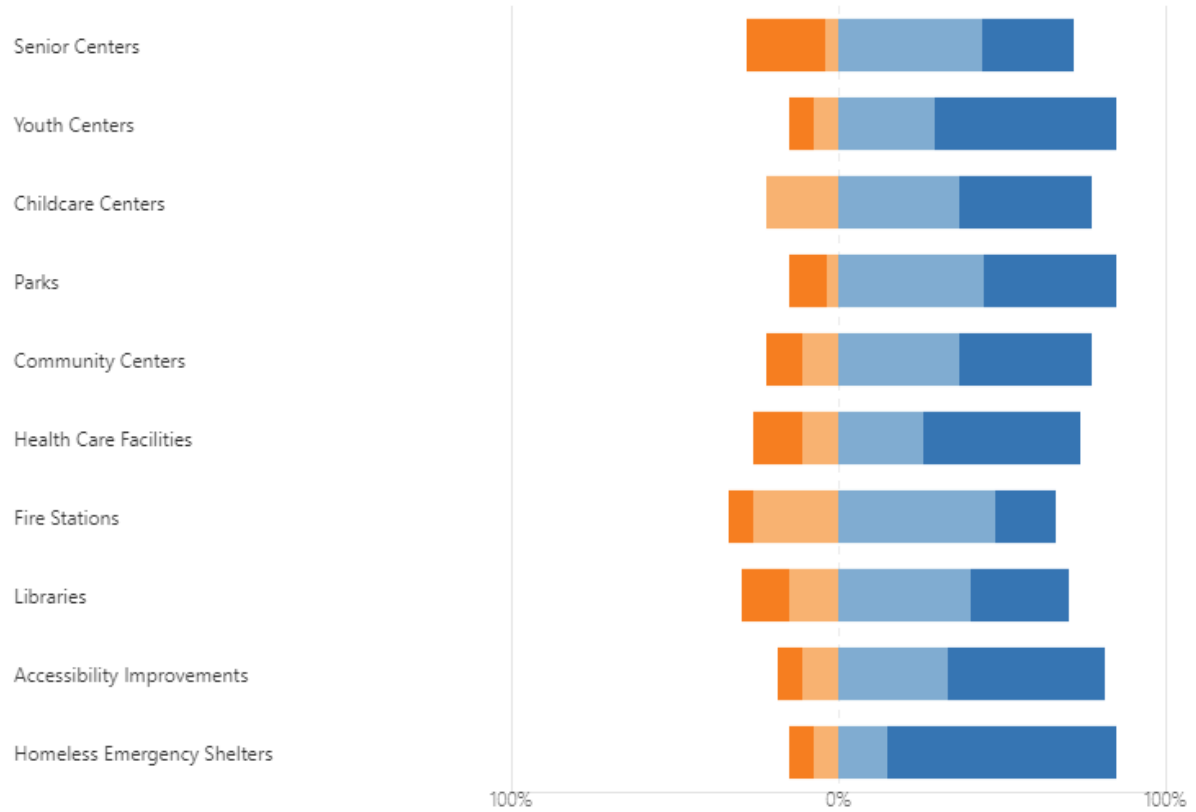


Figure 6: Need for Additional or Improved Community Facilities

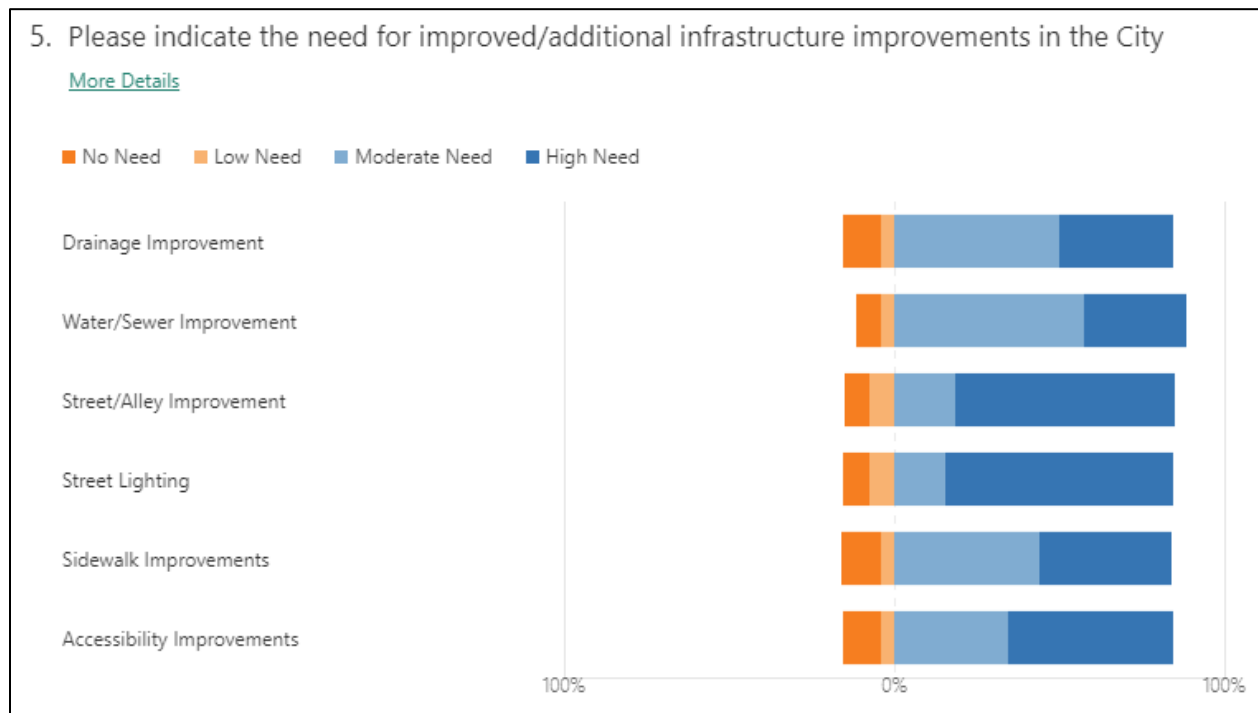


Figure 7: Need for Infrastructure Improvements

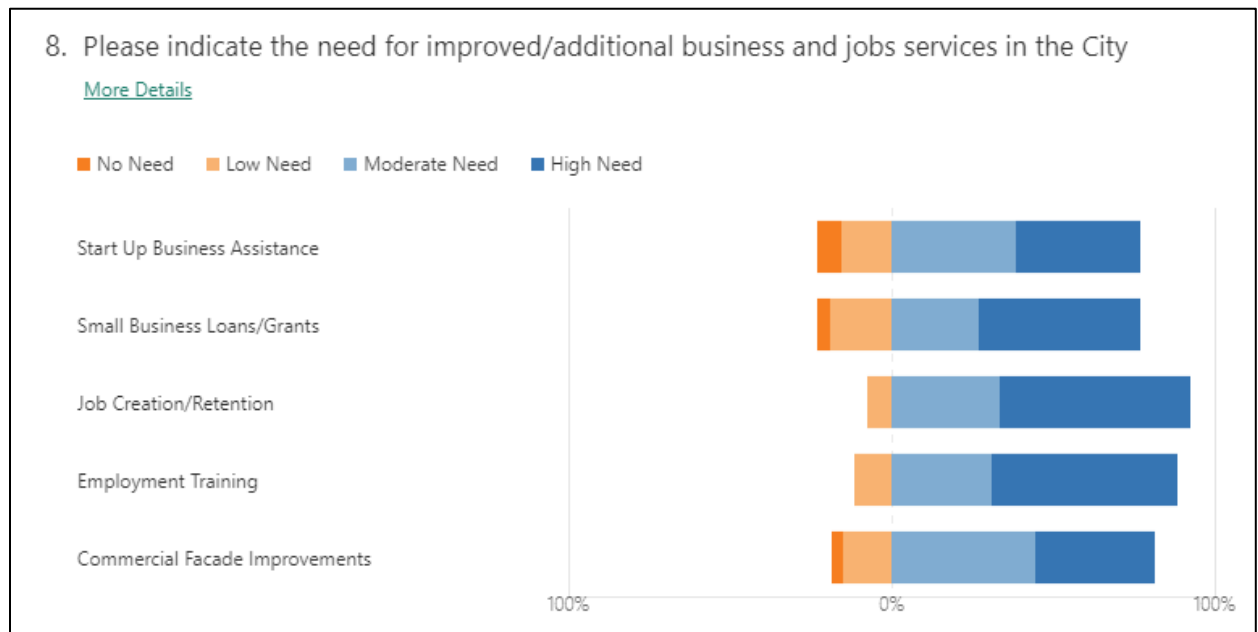


Figure 8: Need for Additional or Improved Business and Job Services

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

From 2009-2015, the City's population increased by two percent from 75,390 to 76,600 while the number of households slightly decreased from 17,713 to 17,670. The median household income increased from \$50,732 to \$51,742. Of the 17,670 Baldwin Park households, 13,655 or 77 percent earn less than 100 percent of AMI and 11,390 or 64 percent earn less than 80 percent of AMI.

Based on evaluation of 2009-2015 ACS and CHAS data in Tables 6-11 below, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

Table 7 presents the number of different household types in the City for different levels of income. Small Family Households consist of 2-4 family members, while large family households have more than 5 persons per household. The income levels are divided by different HUD Area Median Family Income (HAMFI) levels corresponding with HUD income definitions as follows:

- 0-30 percent AMI: extremely low-income, or 19 percent of all households;
- 30-50 percent AMI: low-income, or 20 percent of all households;
- 50-80 percent AMI: moderate-income, or 25 percent of all households; 80-100 percent AMI: medium-income, or 13 percent of all households; and
- Greater than 100 percent of AMI upper income or 23% of all households.

Tables 8 and 9 indicate the number of renter- and owner-occupied households for different Area Median Income (AMI) levels that are experiencing housing problems. HUD defines four different housing problems as:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower
3. Overcrowding / severe overcrowding: A household is considered to be overcrowded if there are more than 1.01 people per room. A household is considered severely overcrowded if there are more than 1.5 people per room.

4. Cost burden / severe cost burden: A household is considered cost burdened if the household pays more than 30% of its total gross income for housing costs. A household is considered severely cost burdened if the household pays more than 50 percent of its total income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

Summary of Housing Needs

Demographics	Base Year: 2009	Most Recent Year: 2015	% Change
Population	75,390	76,600	2%
Households	17,713	17,675	-0%
Median Income	\$50,732.00	\$51,742.00	2%

Table 6 Housing Needs Assessment Demographics

Data Source: 2005-2009 ACS (Base Year), 2011-2015 ACS (Most Recent Year)

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	3,440	3,550	4,400	2,265	4,015
Small Family Households	1,550	1,675	2,285	1,165	2,195
Large Family Households	660	1,125	1,410	820	1,245
Household contains at least one person 62-74 years of age	675	720	975	440	1,120
Household contains at least one person age 75 or older	485	325	435	165	390
Households with one or more children 6 years old or younger	990	895	1,150	620	325

Table 7 - Total Households Table

Data Source: 2011-2015 CHAS

The table below presents the number of different household types in the City for different levels of income. The income levels are divided by different HUD Area Median Family Income (HAMFI) levels corresponding with HUD income definitions as follows:

- 0-30% HAMFI: extremely low-income;
- 30-50% HAMFI: low-income;
- 50-80% HAMFI: moderate-income; and
- 80-100% HAMFI: medium-income.

Small Family Households consist of 2-4 family members, while large family households have more than 5 persons per household.

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	55	15	60	4	134	15	20	35	0	70
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	200	230	45	90	565	15	135	100	55	305
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	380	390	495	195	1,460	110	235	290	145	780
Housing cost burden greater than 50% of income (and none of the above problems)	1,205	480	25	0	1,710	505	560	315	60	1,440
Housing cost burden greater than 30% of income (and none of the above problems)	115	565	715	105	1,500	160	320	870	270	1,620
Zero/negative Income (and none of the above problems)	100	0	0	0	100	85	0	0	0	85

Table 8 – Housing Problems Table

Data Source: 2011-2015 CHAS

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	1,840	1,115	625	290	3,870	645	945	740	260	2,590
Having none of four housing problems	385	780	1,195	480	2,840	390	705	1,840	1,235	4,170
Household has negative income, but none of the other housing problems	100	0	0	0	100	85	0	0	0	85

Table 9 – Housing Problems 2

Data Source: 2011-2015 CHAS

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,070	835	555	2,460	320	490	655	1,465
Large Related	495	460	240	1,195	130	385	440	955
Elderly	240	105	29	374	260	190	165	615
Other	145	160	110	415	70	55	100	225
Total need by income	1,950	1,560	934	4,444	780	1,120	1,360	3,260

Table 10 Cost Burden > 30%

Data Source: 2011-2015 CHAS

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	945	255	25	1,225	280	310	175	765
Large Related	455	85	30	570	100	175	60	335
Elderly	195	80	0	275	140	125	65	330
Other	110	130	0	240	70	40	25	135
Total need by income	1,705	550	55	2,310	590	650	325	1,565

Table 11 – Cost Burden > 50%

Data Source: 2011-2015 CHAS

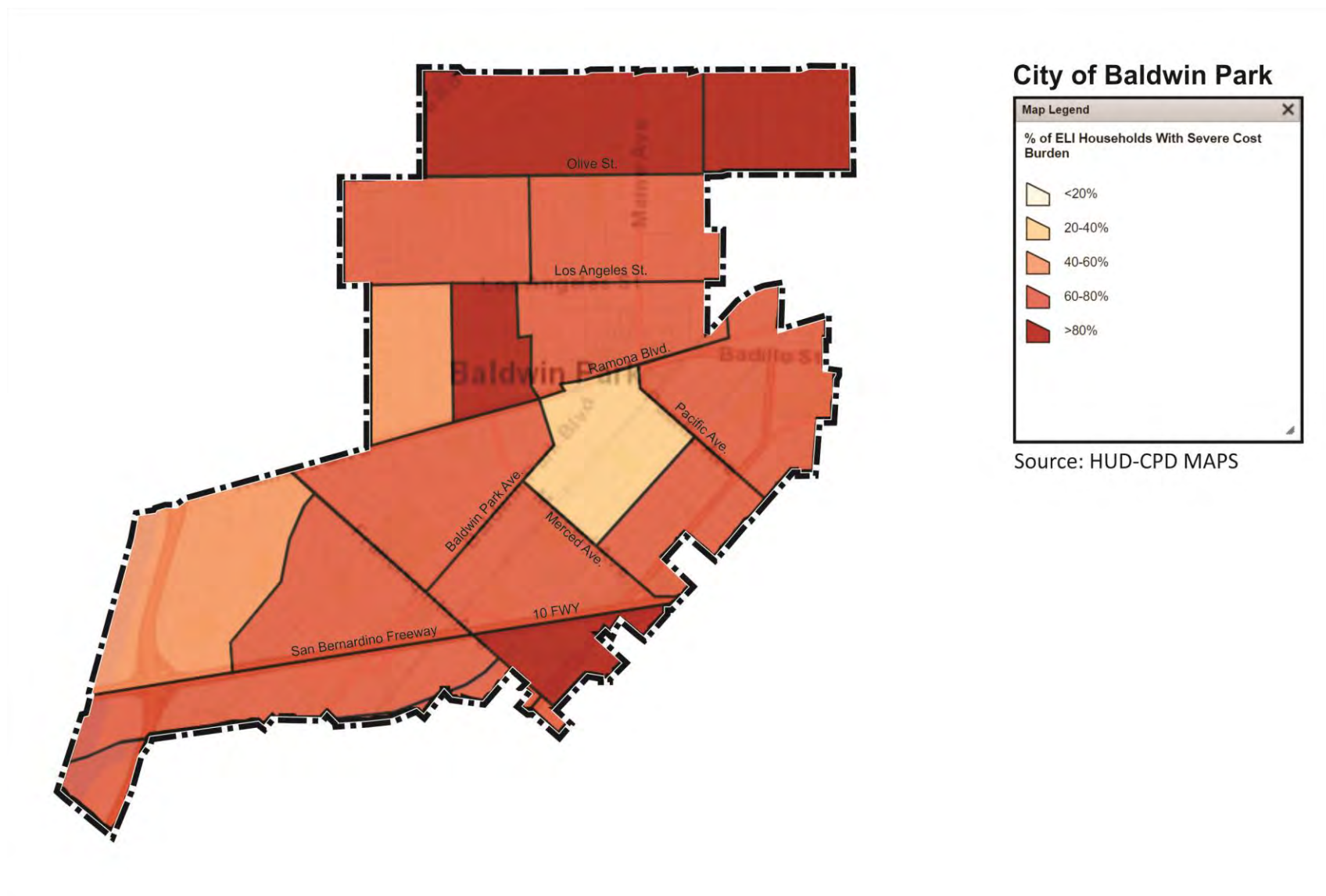
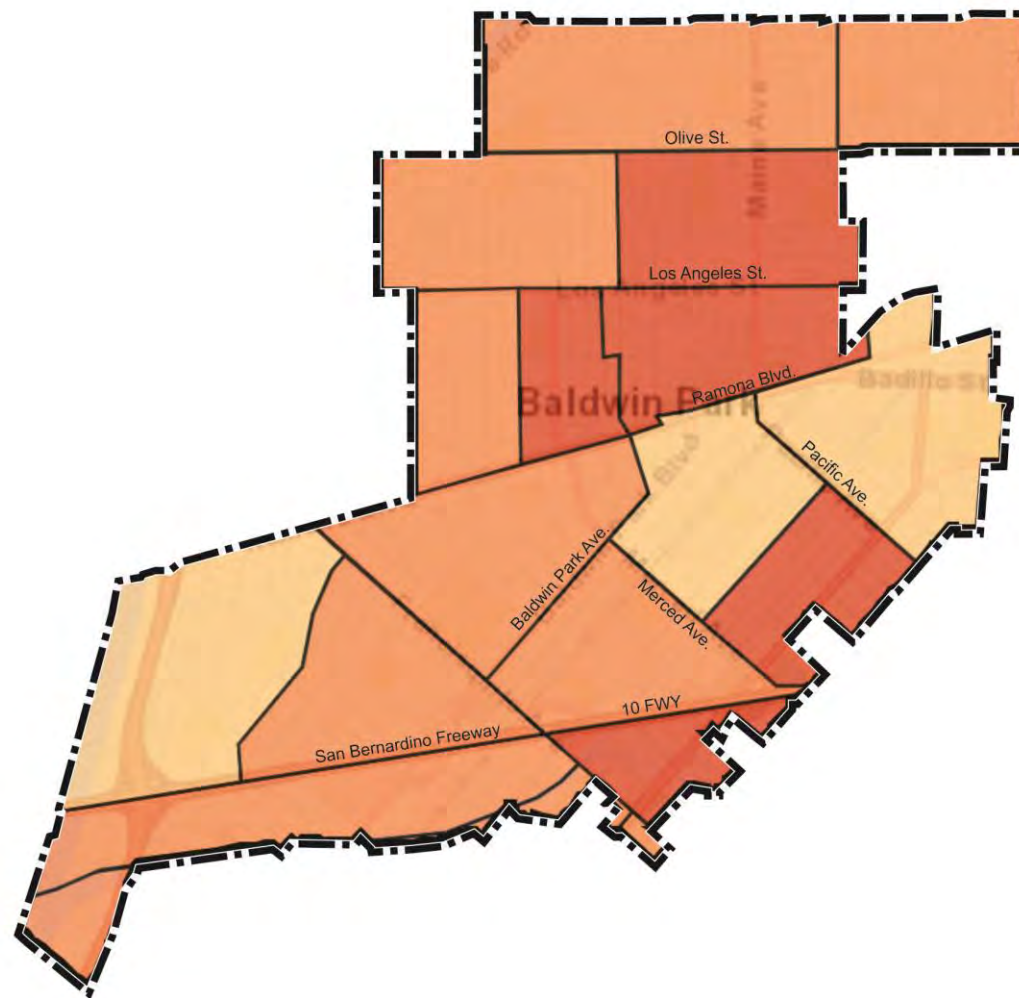
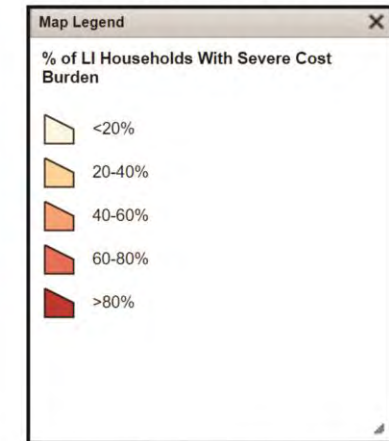


Figure 9: Extremely Low Income Households with Severe Cost Burden



City of Baldwin Park



Source: HUD-CPD MAPS

Figure 10: Low Income Households with Severe Cost Burden

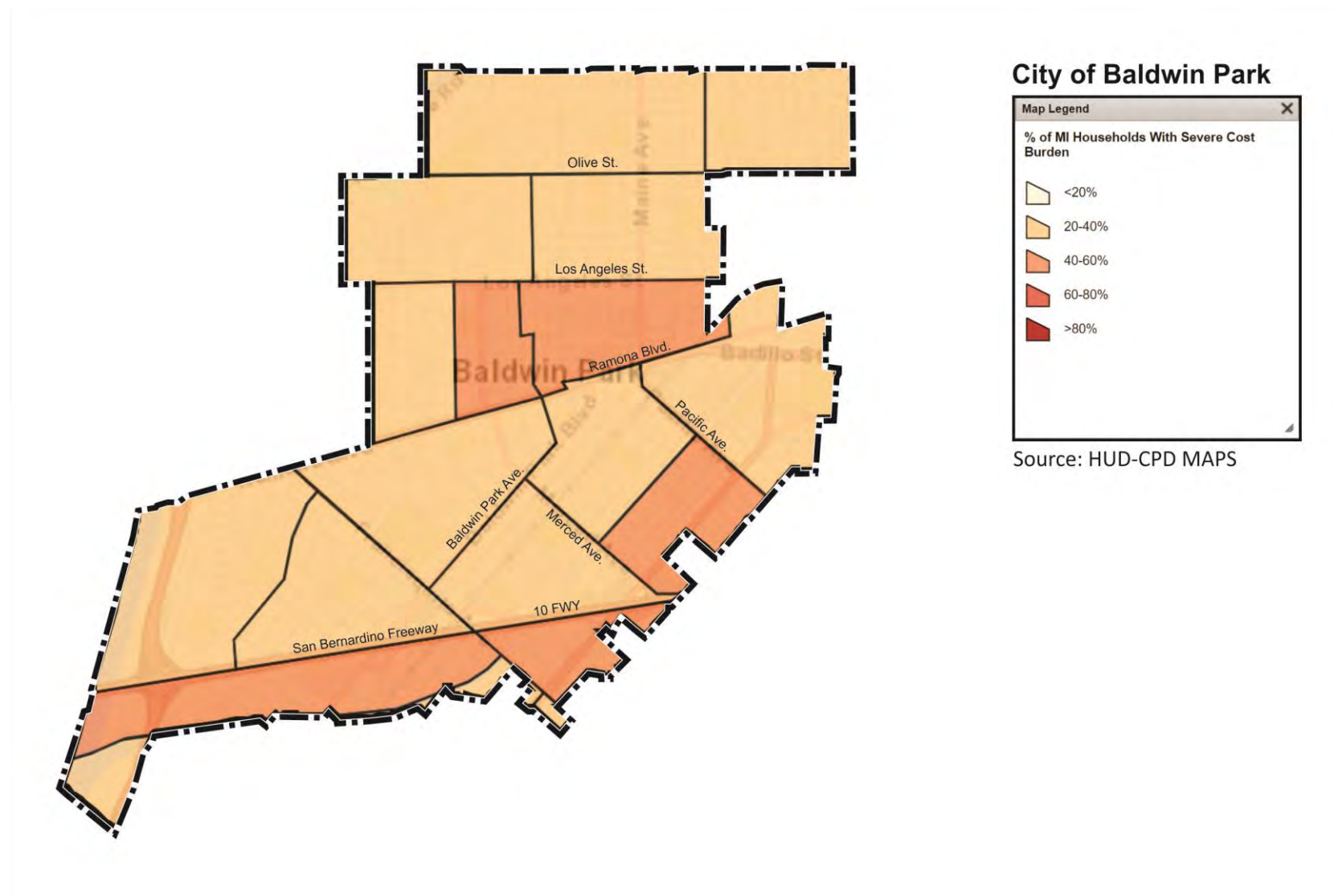


Figure 11: Moderate Income Households with Severe Cost Burden

5. Crowding Table - 1 (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	485	455	339	165	1,444	70	230	270	60	630
Multiple, unrelated family households	100	175	225	120	620	55	155	125	135	470
Other, non-family households	0	0	0	10	10	0	0	0	0	0
Total need by income	585	630	564	295	2,074	125	385	395	195	1,100

Table 12 – Crowding Information – 1/2

Data Source: 2011-2015 CHAS

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	855	600	655	2,110	135	295	495	925

Table 13 – Crowding Information – 2/2

Data Source: 2011-2015 CHAS

Describe the number and type of single person households in need of housing assistance.

There are approximately 1,767 (ACS Table S1101*) single person households in the City, representing 10 percent of all households. Of the 1,767 single person households, approximately 52 percent are owners and 48 percent are renter occupied households. Approximately 707 of the single person households are 65 years of age or older indicating that approximately 1,064 single person households are ages 18-64. According to Table 10, 640 single person households categorized as “other” experienced a cost burden. Of those “other” households that rent and are cost burdened, almost 75% fall within 0-50 percent of AMI. For homeowners, 100 “other” households or approximately 44 percent earn 50-80 percent of AMI, and are most cost burdened, 55 “other” households (approximately 25 percent) earn 30-50 percent of AMI, and 70 (approximately 31 percent) earn 0-30 percent of AMI. According to Table 11, 375 single person households categorized as “other” experienced a severe cost burden. Of those “other” households experiencing a severe cost burden, the majority are renters earning 0-30 percent of AMI. By definition, single-person households do not experience housing overcrowding. No data is available for single-person households occupying substandard housing units.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

The State of California Department of Justice maintains statistics on domestic violence statewide by jurisdiction. In 2018, the Baldwin Park Police Department responded to a total of 171 calls related to domestic violence. Of these calls:

- 94 of these domestic incidents did not involve a weapon
- 77 domestic incidents involved a weapon
- No domestic incidents involved a firearm
- 4 domestic incidents involved a knife or cutting instruments
- 6 domestic incidents involved other dangerous weapons
- 67 domestic incidents involved personal weapons (i.e. feet or hands, etc.)

Therefore, it may be estimated that up to 171 households during 2018 may have required some type of domestic violence services or housing assistance services. The form or type of housing assistance required by these households may vary depending on the unique circumstances experienced by victims of domestic violence, dating violence, sexual assault and/or stalking.

Based on ACS data, of the total Civilian Noninstitutionalized Population (76,083) in Baldwin Park, 5,773 persons have a disability. Of these 5,773 disabled persons, 2,638 (or 46 percent) are between the ages of 18-64 years of age, and 3,135 (or 54 percent) are disabled persons 65 years and older and may require housing assistance. The form or type of housing assistance for this special needs population may either require reasonable accommodation to change or adjust rental housing policies or practices (i.e., allow service animals) and/or create a reasonable modification that makes a structural change to a permanent or rental housing unit (i.e., access ramps, grab bars, widening doorways, installing communication devices, etc.). The City of Baldwin Park recognizes the urgency to provide housing assistance services for disabled persons or victims of domestic violence, dating violence, sexual assault and stalking. Thus, the City prioritizes creating both new and existing affordable housing opportunities available to special needs populations, including victims of domestic violence, persons with disabilities, single heads of household, seniors, and transition age youth. Furthermore, since Los Angeles County is a “high-cost area”, as defined by the U.S. Department of Housing and Urban Development in the HUD Mortgagee Letter dated May 20, 2019, the City will prioritize the provision of rental housing opportunities and the provision of public services that remove barriers to accessing affordable housing.

What are the most common housing problems?

The most common housing problem in the City is cost burden, which affects 68 percent of low- and moderate-income households, including 4,444 renter households or 58 percent and 3,260

owner households or 42 percent. These households pay more than 30 percent of their monthly gross income for housing costs. Furthermore, severe cost burden primarily affects renter households earning 0-50 percent of AMI and homeowner households earning between 30-80 percent of AMI. Severe cost burden is defined as persons who pay 50 percent of their income for rent and utilities.

According to information presenting in Table 12, the second most common housing problem in the City is overcrowding. Of the households earning 0-80 percent of AMI, 2,684 or approximately 23.6 percent are overcrowded, of which 1,779, or approximately 66.3 percent are renter households and 905, or approximately 33.7 percent are owner-occupied households. Of all households that are overcrowded, 65 percent, or 2,074 are single family households and 34 percent or 1,090 are multiple, unrelated family households.

Are any populations/household types more affected than others by these problems?

According to the data in Table 10, for households earning 0-80 percent of AMI, 3,925 of small related households and 2,150 of large related households are cost burdened, of which 1,195 are renters and 955 are owners. For renters, households that earn 0-30 AMI experience more cost burden than other income groups. For owners, cost burden is greater among owner householders earning 50-80 percent AMI. In both tenure types, small and large related family households are the largest groups experiencing cost burden. According to data in Table 11, renters earning 0-30 percent of AMI are the most heavily impacted by severe cost burden, while owners earning 0-50 percent of AMI are the most severely cost-burdened. Among elderly households, 12.8 percent experience cost burden and 15.6 percent of elderly households experience a severe cost burden.

According to data in Table 12, overcrowded housing conditions primarily impact renter households with 66.3 percent of all overcrowded households comprised of renters. Of the renter households that are overcrowded, 28 percent earn between 0-30 percent of AMI, 30 percent earn 30-50 percent of AMI, 27 percent earn between 50-80 percent AMI, and 14 percent earn between 80-100 percent of AMI. Evaluation of information in Table 12 showing housing overcrowding by household type reveals that overcrowding primarily impacts extremely low income, single- family renters.

Describe the characteristics and needs of low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance.

The leading indicators of risk for homelessness include extremely low income, housing cost burden, and severe cost burden. Tables 10 and 11 indicate the number of currently housed households with housing cost burdens more than 30 percent and 50 percent, respectively, by household type, tenancy, and household income. Based on the data in Table 10, 2,730 of households earning 0-30 percent of AMI in the City experience a cost burden. Of these households, 1,950 are renters and 780 are owners. Most cost-burdened renter households are extremely low-income households and may be subject to the greatest risk of homelessness. According to Table 7, 990 of 3,440 (approximately 29 percent) households earning less than 30 percent of AMI have one or more children 6 years old or younger. While specific HUD data was unavailable in the format described in Table 13, kidsdata.org reports that in 2012-2016, 52.9 percent of Baldwin Park children, ages 0-17, lived in crowded households. This statistic may be indicative of the percent of low-income Baldwin Park children that are currently housed but may be at risk of residing in shelters or becoming unsheltered.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

The assessment of at-risk populations is based on ACS and CHAS data in the Consolidated Plan using HUD definitions for household types and housing problems. The group that is most at risk of homelessness includes renters who earn 0-30 percent of AMI because this group has the lowest income and has housing costs that are unstable.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

The leading indicators of risk for homelessness include extremely low income, housing cost burden, and severe cost burden. As discussed earlier, 68 percent of low- and moderate-income households, including 4,444 renter households and 3,260 owner households pay more than 30 percent of their monthly gross income for housing costs. These low- and moderate-income households are the most at risk of housing instability and susceptibility to homelessness resulting from cost burden and a lack of supply of affordable housing.

Discussion

Based on evaluation of 2009-2015 ACS and CHAS data in Tables 6-12 below, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely

cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD requires all grantees to compare and assess the need for housing for any racial or ethnic group present in the community. A disproportionately greater need exists when the members of a racial or ethnic group at a specific income level experience housing problems at a greater rate (10% or more) than the income level as a whole. For example, when evaluating 0-30% of AMI households, if 50% of the households experience a housing problem, but 60% or more of a particular racial or ethnic group of households experience housing problems, that racial or ethnic group has a disproportionately greater need.

The housing problems identified in Tables 14-17 below are defined as:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower
3. Overcrowding: A household is considered to be overcrowded if there are more than 1.01 people per room.
4. Cost burden: A household is considered cost burdened if the household pays more than 30% of its total gross income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

0- 30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,755	500	185
White	150	100	0
Black / African American	25	25	0
Asian	465	150	90
American Indian, Alaska Native	4	0	0
Pacific Islander	4	0	0
Hispanic	2,115	230	100

Table 14 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,950	600	0
White	85	65	0
Black / African American	59	20	0
Asian	365	170	0
American Indian, Alaska Native	35	0	0
Pacific Islander	0	0	0
Hispanic	2,380	350	0

Table 15 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,950	1,450	0
White	80	150	0
Black / African American	0	15	0
Asian	535	260	0
American Indian, Alaska Native	0	4	0
Pacific Islander	45	0	0
Hispanic	2,285	1,015	0

Table 16 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	920	1,340	0
White	4	85	0
Black / African American	10	24	0
Asian	125	300	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	780	910	0

Table 17 - Disproportionally Greater Need 80 - 100% AMI

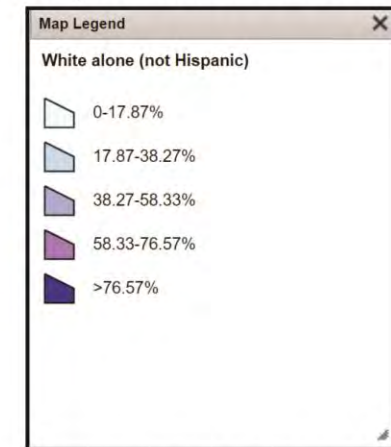
Data Source: 2011-2015 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%



City of Baldwin Park

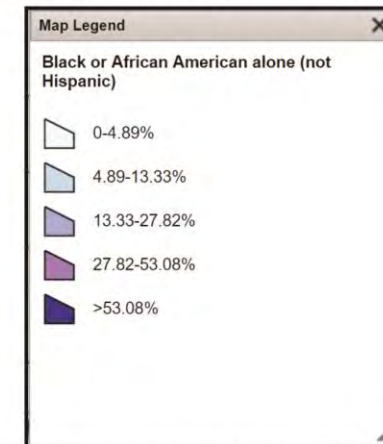


Source: HUD-CPD MAPS

Figure 12: White alone (not Hispanic)

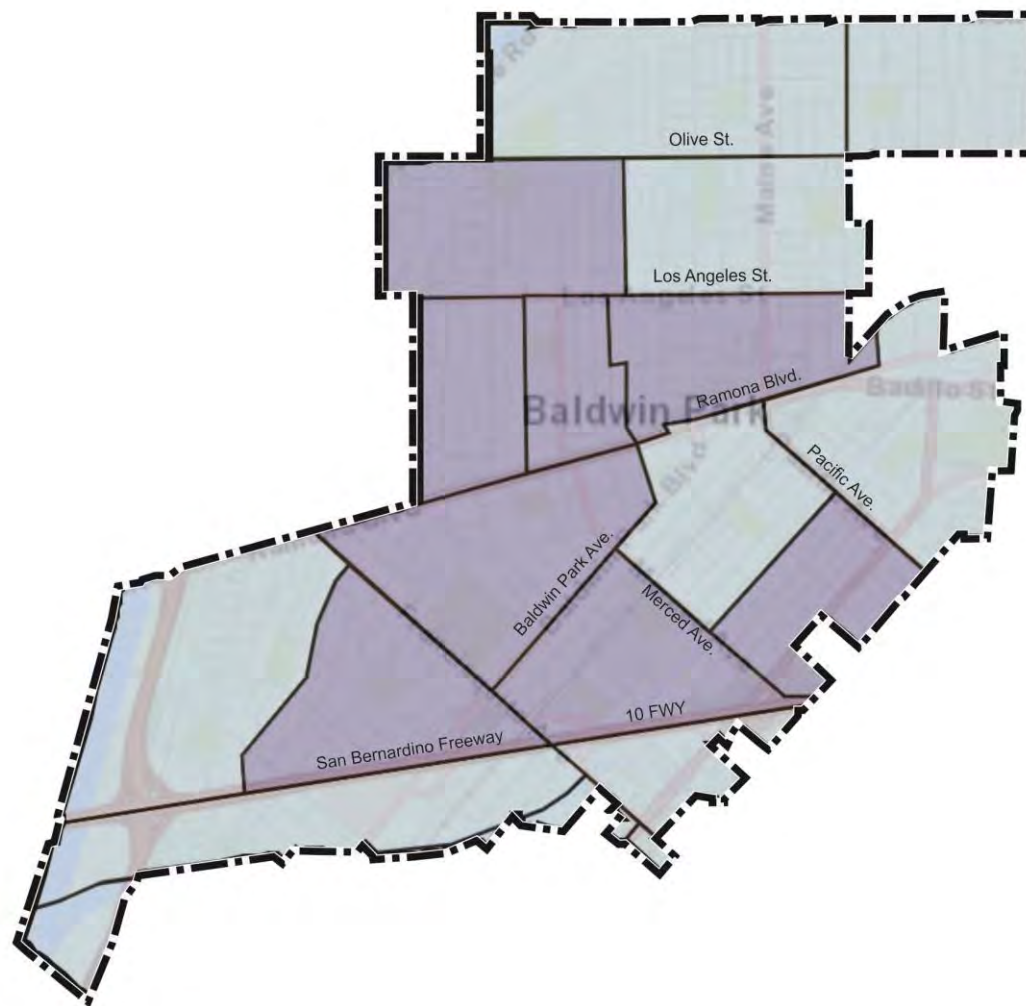


City of Baldwin Park

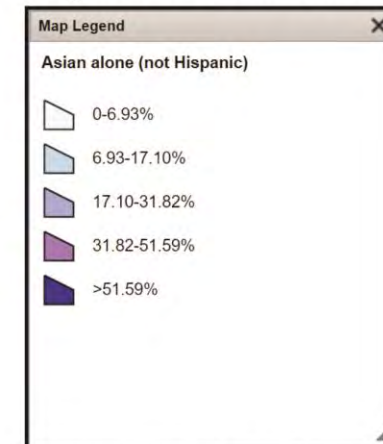


Source: HUD-CPD MAPS

Figure 13: Black / African American

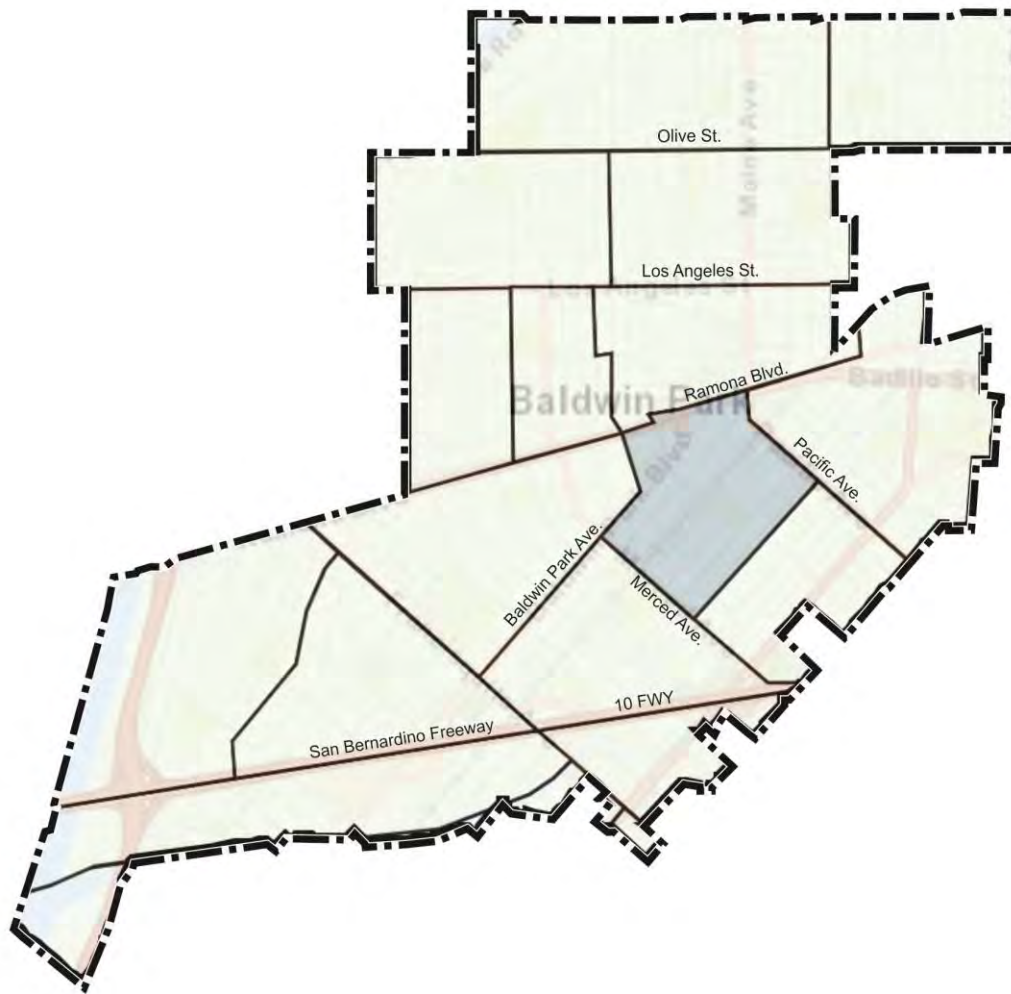


City of Baldwin Park

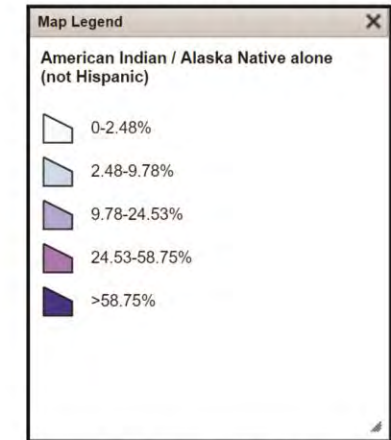


Source: HUD-CPD MAPS

Figure 14: Asian



City of Baldwin Park



Source: HUD-CPD MAPS

Figure 15: American Indian / Alaska Native

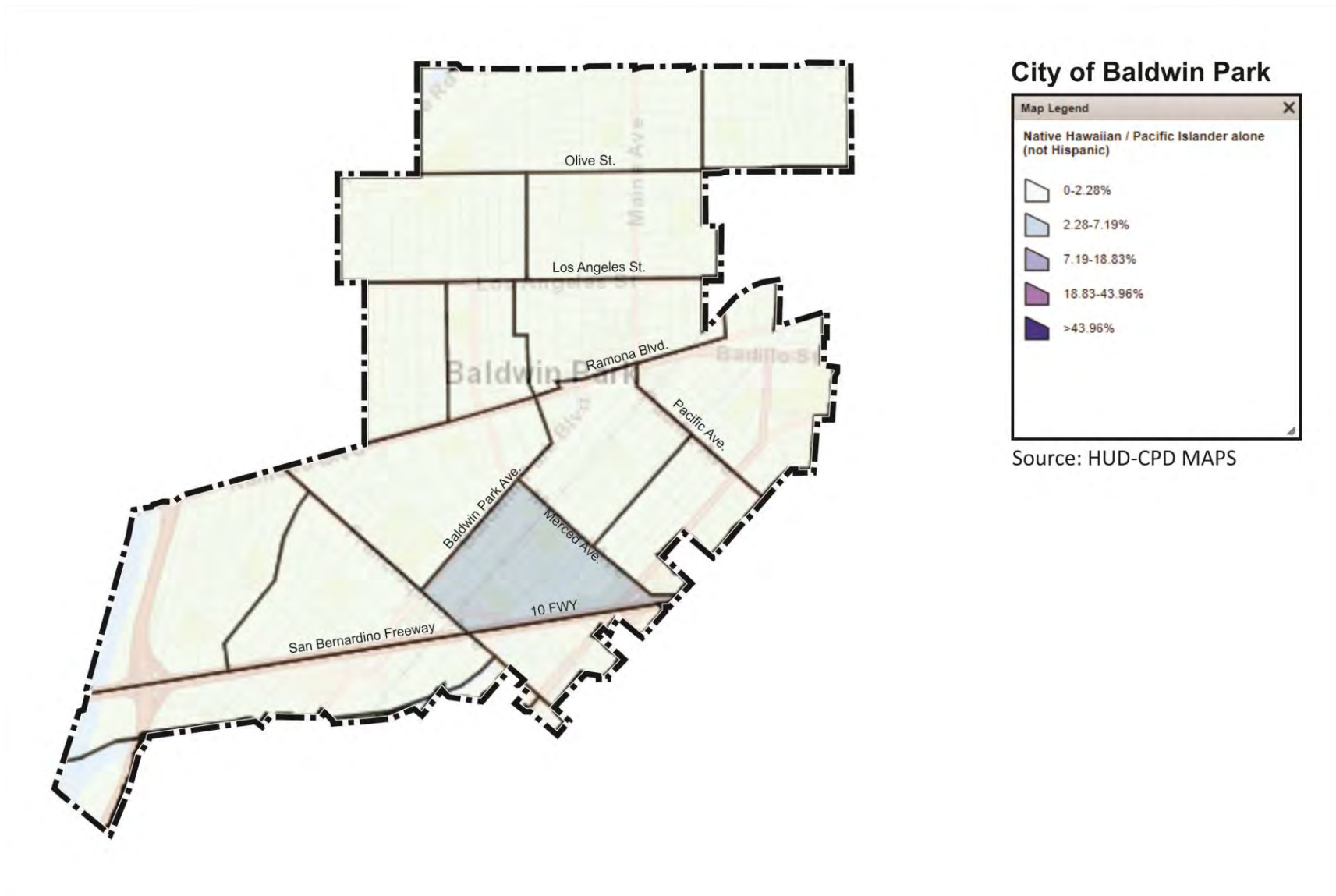
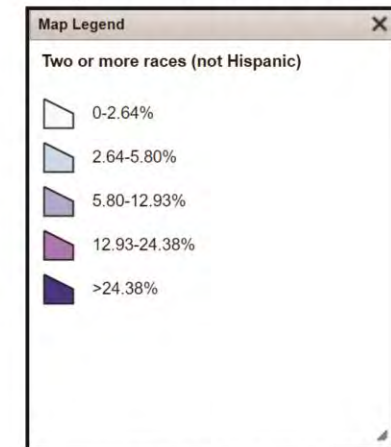


Figure 16: Native Hawaiian / Pacific Islander

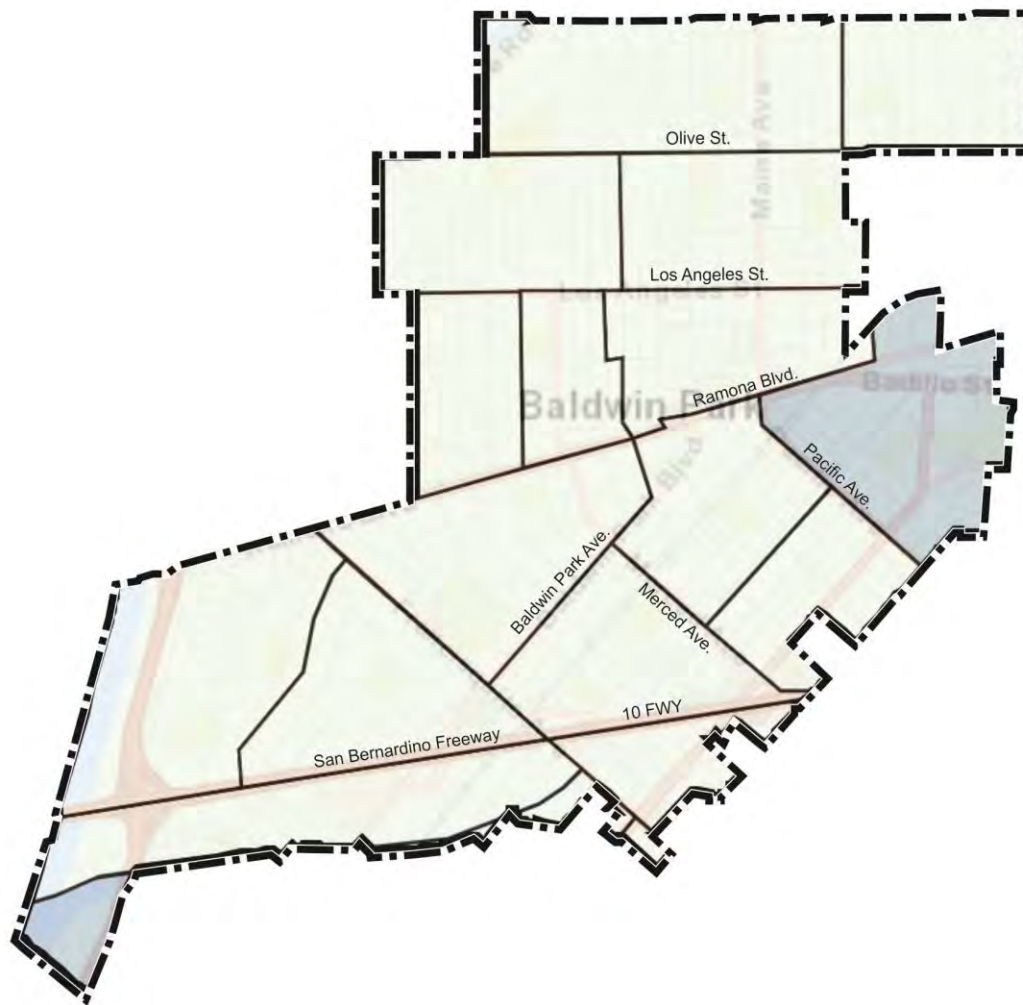


City of Baldwin Park

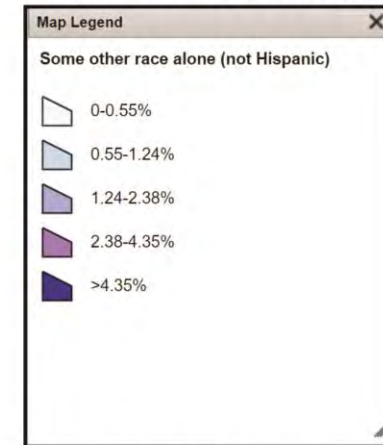


Source: HUD-CPD MAPS

Figure 17: Two or more races

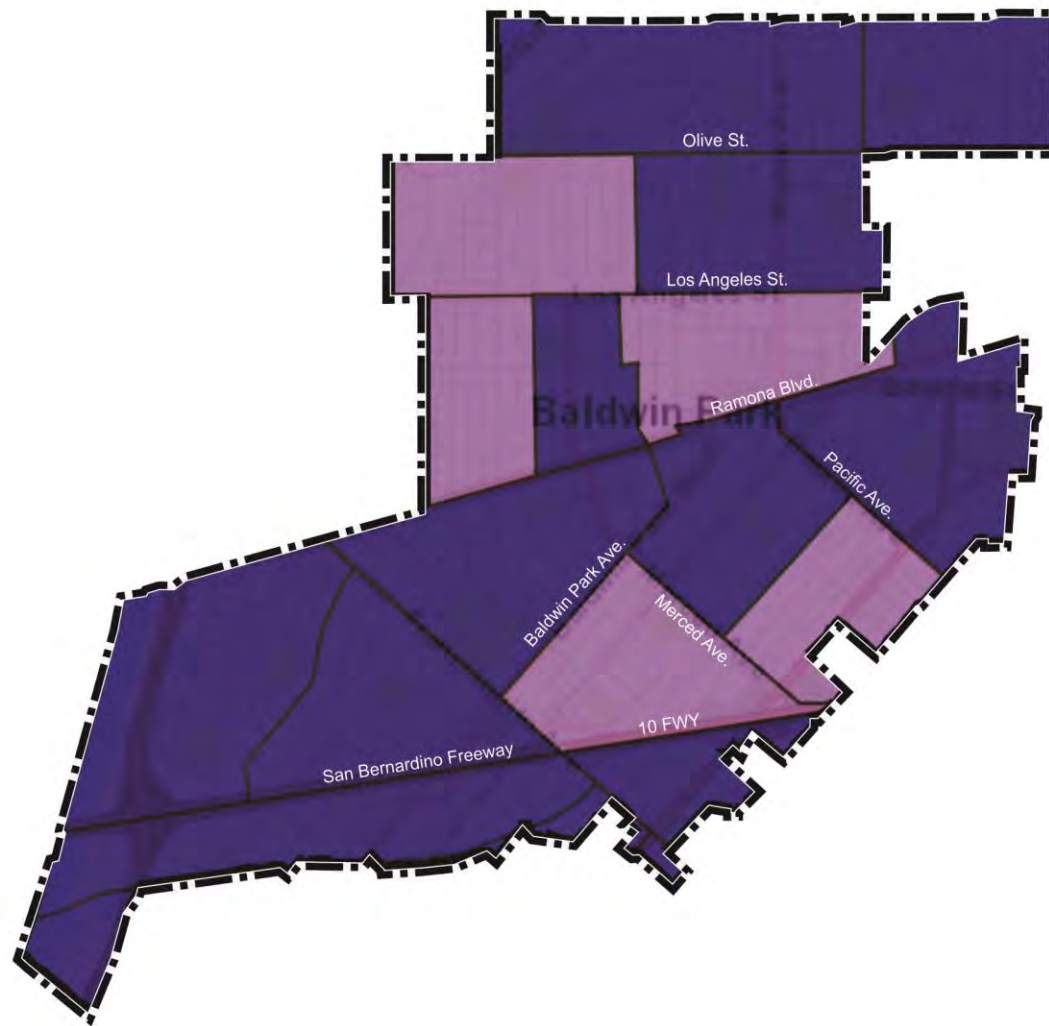


City of Baldwin Park

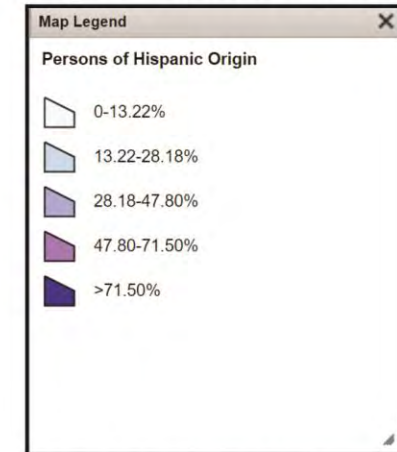


Source: HUD-CPD MAPS

Figure 18: Some other race



City of Baldwin Park



Source: HUD-CPD MAPS

Figure 19: Hispanic

Discussion

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of housing problems relative to the percentage of all households in the given income category experiencing housing problems:

- Pacific Islander households with incomes 0-30% of AMI and 50-80% of AMI
- American Indian / Alaska Native households with incomes 0-50% of AMI

Pacific Islander households from 0-30% and 50-80% of AMI with housing problems represent 0.85 percent of all households of similar income with housing problems.

American Indian / Alaska native households with incomes 0-50% of AMI represent 0.68 percent of all households of similar income with housing problems.

It should be noted, however, that few total Pacific Islander and/or American Indian/Alaska native households (one percent of all households) exist in Baldwin Park. Thus, although this analysis suggests that a disproportionately greater level of housing problems reference these two ethnic categories, the majority of racial or ethnic groups experiencing housing problems in Baldwin Park are Hispanic persons followed by Asian persons.

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

Similar to the previous section, Tables 18-21 below provide data to determine if disproportionate housing needs exist for any racial or ethnic group present in the community that experience severe housing problems, which are defined as:

1. Lacks complete kitchen facilities: Household does not have a stove/oven and refrigerator.
2. Lacks complete plumbing facilities: Household does not have running water or modern toilets.
3. Severe overcrowding: A household is considered severely overcrowded if there are more than 1.5 people per room.
4. Severe cost burden: A household is considered severely cost burdened if the household pays more than 50 percent of its total income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,485	775	185
White	115	135	0
Black / African American	15	35	0
Asian	400	205	90
American Indian, Alaska Native	4	0	0
Pacific Islander	4	0	0
Hispanic	1,940	400	100

Table 18 – Severe Housing Problems 0 - 30% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,060	1,485	0
White	40	105	0
Black / African American	39	40	0
Asian	250	285	0
American Indian, Alaska Native	35	0	0
Pacific Islander	0	0	0
Hispanic	1,675	1,055	0

Table 19 – Severe Housing Problems 30 - 50% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,365	3,035	0
White	0	230	0
Black / African American	0	15	0
Asian	195	600	0
American Indian, Alaska Native	0	4	0
Pacific Islander	45	0	0
Hispanic	1,115	2,185	0

Table 6 – Severe Housing Problems 50 - 80% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	550	1,715	0
White	0	90	0
Black / African American	0	40	0
Asian	59	370	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	495	1,195	0

Table 21 – Severe Housing Problems 80 - 100% AMI

Data Source: 2011-2015 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

Discussion

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Pacific Islander households with incomes 0-30 percent and 50-80 percent of AMI
- American Indian / Alaska Native households with incomes 0-50 percent of AMI

Pacific Islander households and American Indian / Alaska Native households with incomes from 0-30 percent of AMI represent less than 1 percent or eight households total with severe housing problems.

For American Indian / Alaska Native households with incomes 30-50 percent of AMI, the number of households experiencing a disproportionately greater level of severe housing problems increases to 1.2 percent or 35 households, and for Pacific Islander households earning 50-80 percent AMI, the number of households experiencing a disproportionately greater level of severe housing problems increases to 1.5 percent or 45 households.

Although Hispanics and Asians do not display a disproportionately greater need, it is worth noting that Hispanics represent the City's largest minority population and experience a cumulative 71% of cost and/or severe cost burden, followed by Asians at 20%.

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

HUD defines cost burden as the extent to which gross housing costs, including utility costs, exceeds 30 percent of a given household's gross income. A household is considered severely cost burdened if gross housing costs, including utility costs, exceeds 50 percent of a household's gross income.

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	9,035	4,520	3,940	185
White	745	200	155	0
Black / African American	125	40	54	0
Asian	2,050	735	720	90
American Indian, Alaska Native	4	0	39	0
Pacific Islander	0	50	0	0
Hispanic	6,035	3,495	2,935	100

Table 22 – Greater Need: Housing Cost Burdens AMI

Data Source: 2011-2015 CHAS

Discussion:

Based on this analysis, 25.8 percent of Baldwin Park households experience a cost burden and 22.5 percent of Baldwin Park households are severely cost burdened. Thus, 51.7 percent are not cost burdened or severely cost burdened. The following racial or ethnic groups were found to have a disproportionately greater cost burden or severe cost burden relative to the percentage of all households experiencing a cost burden or severe cost burden:

- 100 percent of Pacific Islander experienced a cost burden, which is a rate 74.2 percent more than the City as a whole
- 90.7 percent of American Indian, Alaska Native experienced a severe cost burden, which is a rate 42.4 percent more than the City as a whole.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The following racial or ethnic groups had a disproportionately greater level of housing problems:

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of housing problems relative to the percentage of all households in the given income category experiencing housing problems:

- Pacific Islander households with incomes 0-30 percent of AMI and 50-80 percent of AMI
- American Indian / Alaska Native households with incomes 0-50 percent of AMI

Pacific Islander households from 0-30 percent of AMI with housing problems represent 0.1 percent of all households of similar income with housing problems, and from 50-80 percent of AMI with housing problems represent 1.5 percent of all households of similar income with housing problems.

American Indian / Alaska native households with incomes from 0-30 percent of AMI with housing problems represent 0.14 percent of all households of similar income with housing problems and from 30-50 percent of AMI represent 1.1 percent of all households of similar income with housing problems.

Although, based on this analysis, Hispanics and Asians do not display a disproportionately greater need, it is worth noting that Hispanics represent the City's largest minority population and experience a cumulative 71% of cost and/or severe cost burden, followed by Asians at 20%.

The following racial or ethnic groups had a disproportionately greater level of severe housing problems:

Based on this analysis, the following racial or ethnic groups were found to have a disproportionately greater level of severe housing problems relative to the percentage of all households in the given income category experiencing severe housing problems:

- Pacific Islander households with incomes 0-30 percent and from 50-80 percent of AMI
- American Indian / Alaska Native households with incomes 0-30 percent of AMI and 30-50 percent of AMI

If they have needs not identified above, what are those needs?

No other housing needs for these specific racial or ethnic groups were identified through consultation with stakeholders or through citizen participation.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Based on evaluation of CPD Maps, none of these racial or ethnic groups are located in specific areas or neighborhoods in Baldwin Park.

NA-35 Public Housing – 91.205(b)

Introduction

The Baldwin Park Housing Authority (BPHA) was created and authorized to develop and operate housing and housing programs for low-income families. The BPHA receives its funding from the Department of Housing and Urban Development (HUD) for the administration of the Section 8 tenant-based Housing Choice Voucher (HCV) assistance program for the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles. The data presented in tables below is for these cities as well as the management of a single public housing development in the City of Baldwin Park. The narrative reflects the conditions of BPHA's entire jurisdiction and the City of Baldwin Park.

The Baldwin Park Housing Authority's mission statement is to provide safe, decent and sanitary housing conditions for very low-income families and to manage resources efficiently. The BPHA is to promote personal, economic and social upward mobility to provide families the opportunity to make the transition from subsidized to non-subsidized housing. BPHA currently manages an active portfolio of 12 public housing units and 559 Section 8 vouchers. Of that, 559 Section 8, 547 are tenant-based and 6 are Veterans Affairs Supportive Housing (VASH) vouchers.

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	12	559	6	547	6	0	0

Table 23 - Public Housing by Program Type

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Alternate Data Source Name: Baldwin Park Housing Authority

Characteristics of Residents

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project-based	Tenant-based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
# Homeless at admission	0	0	1	3	0	2	1	0
# of Elderly Program Participants (>62)	0	0	12	217	0	213	4	0
# of Disabled Families	0	0	0	100	0	100	0	0
# of Families requesting accessibility features	0	0	12	21,642	0	21,099	274	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 24 – Characteristics of Public Housing Residents by Program Type

Alternate Data Source Name: Baldwin Park Housing Authority

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	9	369	0	367	2	2	1
Black/African American	0	0	0	97	0	93	4	4	0
Asian	0	0	3	71	0	71	0	0	0
American Indian/Alaska Native	0	0	0	2	0	2	0	0	0
Pacific Islander	0	0	0	34	0	16	0	0	0
Other	0	0	0	0	0	0	0	0	0

Table 25– Race of Public Housing Residents by Program Type

Alternate Data Source Name: Baldwin Park Housing Authority

Ethnicity of Residents

Ethnicity	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	9	314	0	312	2	0	0
Not Hispanic	0	0	3	241	0	237	4	0	0

Table 26 – Ethnicity of Public Housing Residents by Program Type

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Alternate Data Source Name: Baldwin Park Housing Authority

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability in any program or activity that is conducted by federal agencies or that receives financial assistance from a federal agency. A housing provider may not deny or refuse to sell or rent to a person with a disability and may not impose application or qualification criteria, rental fees or sales prices and rental or sales terms or conditions that are different than those required of or provided to persons who are not disabled. Further, housing providers may not require persons with disabilities to live only on certain floors, or to all live in one section of the housing. Housing providers may not refuse to make repairs, and may not limit or deny someone with a disability access to recreational and other public and common use facilities, parking privileges, cleaning or janitorial services or any services which are made available to other residents.

One type of disability discrimination prohibited by the Fair Housing Act is the refusal to make reasonable accommodation in rules, policies, practices, or services when such accommodation may be necessary to afford a person with a disability the equal opportunity to use and enjoy a program or dwelling under the program. BPHA ensures that persons with disabilities have full access to all programs and services. This responsibility begins with the first inquiry of an interested family and continues through every programmatic area of the HCV program.

BPHA owns and administers McNeil Manor, a “project based” 12-unit low-income senior (62 years or older) public housing development. There are currently 184 applicants on the waiting list for McNeil Manor. The HCV program is a federally funded rental program that assists very low-income families, elderly, and disabled households. The BPHA currently has 455 active clients participating in the Section 8 program and 1,526 applicants on the waiting list.

The HCV program gives families the flexibility to search for rental units on the open market that meet their disability related needs. In Baldwin Park, it is estimated that 100 of the 559 households receiving a voucher have at least one member with a disability. BHPA will ask all applications and participants if they require any type of accommodations, in writing, on the intake application, reexamination documents, and notices of adverse action by BPHA including the following language:

“If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact the Baldwin Park Housing Authority.”

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

BHPA’s primary goal is to fulfill the immediate needs of public housing residents: living in safe, decent and sanitary housing; and achieving self-sufficiency. The most pressing needs of residents include:

- Education support for youth
- Adult learning
- English as a Second language services
- Supportive services to special needs populations
- Workforce development
- Resident empowerment
- Public safety
- Social services

How do these needs compare to the housing needs of the population at large?

The needs for additional services for public housing residents align with the needs of low- and moderate-income households in Baldwin Park.

Discussion

The average income of voucher holders in Baldwin Park is \$15,614. There are 100 disabled households who receive some form of vouchers. The majority of voucher households are White (369), followed by African-American households (97). 314 of voucher holders identify as Latino households.

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

There are four federally defined categories under which individuals and families may qualify as homeless: 1) literally homeless; 2) imminent risk of homelessness; 3) homeless under other Federal statutes; and 4) fleeing/attempting to flee domestic violence.

According to the 2018 Annual Homeless Assessment Report (AHAR) to Congress, nearly one quarter of the nation's homeless population are in California and more than half of all the nation's homeless individuals are in four states: California (30 percent), New York (11 percent), Florida (six percent), and Texas (five percent). California is one of two states (Hawaii, the other) that have the highest rate of homelessness among all individuals, with 59 out of every 10,000 individuals.

Los Angeles County has more than 10 million residents and a geographic area of 4,081 square miles that includes 88 cities. Homelessness is addressed regionally through the Continuum of Care (CoC) led by the Los Angeles Homeless Services Authority (LAHSA), a joint powers authority of the City and County of Los Angeles that coordinates and manages over \$300 million annually in federal, state, county and city funds for programs providing shelter, housing and services to men, women and children experiencing homelessness. The Los Angeles County Continuum of Care includes the entire county with the exception of the cities of Glendale, Pasadena and Long Beach, who administer and operate their own CoC systems. To facilitate planning and administration of services, LAHSA adopted eight regional Service Planning Areas (SPAs). The City of Baldwin Park is part of Service Planning Area (SPA) 3 – San Gabriel Valley.

Nature and Extent of Homelessness in Los Angeles County vs. the National Average

To better understand the nature and extent of homelessness, every year on a single night in January, HUD requires communities across the country to conduct a comprehensive count of their homeless population. The most recent available data is from the Point in Time Homeless Count (PIT Count) held in January 2019 and conducted by the Los Angeles Homeless Service Authority (LAHSA). In recent years, HUD has expanded Point-in-Time (PIT) count data collection to include information on the number of young adults and children who are experiencing homelessness without a parent or guardian present. Unaccompanied youth are people under the age of 25 who are not accompanied by a parent or guardian and do not have a parent presenting with or sleeping in the same place. Of the 36,361 unaccompanied homeless youth under the age of 25 nationally counted in 2018, California reported the largest number of homeless unaccompanied youth (12,396 people), accounting for one-third of all unaccompanied youth. Of that amount, Los Angeles County reported 2,452 unaccompanied

youth; an eleven percent decrease over the previous year. Of the 2,452 unaccompanied youth, 135 or 5.5 percent were reported in SPA 3, which includes Baldwin Park.

2019 PIT Count Results

The 2019 PIT Count reported that 58,936 men, women and children are homeless in Los Angeles County on any given night. Overall, 2019 PIT Count illustrates a 12 percent increase in homelessness when compared to the prior year PIT Count. The 2019 PIT Count for SPA 3 is 4,489 homeless persons on any given night. In 2018, the number of homeless persons in SPA 3 was lower by almost 25 percent or a total of 3,605. Conversely, the City of Baldwin Park 2019 PIT Count reported that 273 people are homeless on any given night. This represents a 5.5 percent decrease over the prior year of 289 homeless persons.

Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	586	30	0	0	0	0
Persons in Households with Only Children	349	10	0	0	0	0
Persons in Households with Only Adults	494	3241	0	0	0	0
Chronically Homeless Individuals	112	1,100	0	0	0	0
Chronically Homeless Families	45	4	0	0	0	0
Veterans	13	245	0	0	0	0
Unaccompanied Child	0	4	0	0	0	0
Persons with HIV	7	50	0	0	0	0

Table 27 - Homeless Needs Assessment –2019 SPA 3 LA COUNTY- LAHSA

Year	Unsheltered	Sheltered	Total
2013	12,934	22,590	35,524
2019	44,214	14,722	58,936

Table 28 – Los Angeles County Point-In-Time Homeless Counts

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

A chronically homeless individual is an unaccompanied homeless individual (living in an emergency shelter or in an unsheltered location) with a disabling condition that has been continuously homeless for a year or more, or has had at least four episodes of homelessness in the past three years. Of the 1,212 homeless individuals that were reported as chronically homeless in SPA 3, 112 individuals were sheltered and 1,100 individuals were unsheltered.

Families with children include at least one household member age 18 or over and at least one household member under the age of 18. According to the 2019 PIT Count for SPA 3, there were 616 homeless family members (those persons in family units with at least one adult and one child). Of that amount 586 family members were living in emergency or transitional shelters and 30 were unsheltered.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty. The 2019 PIT Count revealed 13 sheltered veterans and 245 unsheltered veterans in SPA 3. Of these homeless veterans, 114 were chronically homeless veterans that were unsheltered and three chronically homeless veterans were sheltered.

Unaccompanied youth are individuals under the age of 18 years old, who are presumed to be emancipated if they are unsheltered without an adult. According to the 2019 PIT Count for SPA 3, 4 unaccompanied youth were homeless. Of that amount, all were unsheltered.

The 2019 PIT Count indicates that 1,053 homeless individuals in SPA 3 are severely mentally ill, meaning that they have mental health problems that are expected to be of long continued and indefinite in duration and will substantially impair their ability to live independently. Of the 1,053 homeless individuals in SPA 3 that were reported as severely mentally ill, 180 individuals were sheltered and 873 individuals remained unsheltered.

The 2019 PIT Count indicates that there were 57 persons that were homeless and living with HIV/AIDS in SPA 3. Of the 57 persons, 7 were sheltered and 50 were unsheltered.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered:	Unsheltered (optional)
White	190	1,049
Black or African American	425	542
Asian	23	18
American Indian or Alaska Native	4	100
Pacific Islander	3	10
Hispanic	528	1,531
Multi-Racial/Other	24	42

Table 29 – Nature and Extent of Homeless

Data Source Comments: LASHA 2019 Los Angeles Homeless Count – SPA 3 San Gabriel Valley

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

According to the 2019 PIT Count, there were a total of 616 homeless persons in family units in the Los Angeles County Service Planning Area (SPA) 3. Of that amount, 586 were living in emergency or transitional shelters and 30 persons in family units were unsheltered. Of the total of 616 homeless persons in family units, 359 were children under the age of 18 years. Based on this data, 616 persons in family units require housing affordable to extremely low-income households to reduce the number of homeless families with children in SPA 3.

Veterans are persons who have served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty. The 2019 PIT Count revealed a total of 258 homeless veterans. Of that amount, 13 veterans were sheltered and 245 unsheltered veterans in SPA 3. Among the homeless veterans, 114 were chronically homeless veterans that were unsheltered and three chronically homeless veterans were sheltered. In SPA 3, an estimated 258 homeless veterans require housing units that are affordable to extremely-low or low-income households in order to reduce the number of homeless veterans.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

According to the 2019 PIT Count, of the 4,489 homeless persons counted in SPA 3, the majority (2,059 persons or 46 percent) identified as Hispanic/Latino, followed by 1,239 (28 percent) White and 967 (22 percent) identified as Black. This last statistic is in sharp contrast to the County, State

and nation as a whole, where Black people are more likely than White people to experience homelessness in the United States.

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

According to the 2019 PIT Count, of the 273 homeless persons in Baldwin Park, all were unsheltered. In SPA 3, approximately 4,489 people were homeless, of which 1,197 or 27 percent were sheltered and 3,292 or 73 percent were unsheltered. Countywide, approximately 44,214 people or 75 percent of Los Angeles County's homeless people were unsheltered and living in uninhabitable living environments including living on the streets, in vehicles or in tents. Thus, SPA 3, and the County as a whole, shared similar unsheltered proportions. Thus, the majority of homeless persons found in Baldwin Park, SPA region 3, and the County remain unsheltered. The lack of affordable housing, current economic conditions and barriers to receiving supportive services throughout the Los Angeles region contribute to homelessness.

In 2019, a total of 3,145 shelter and housing units were occupied in SPA 3. Of that amount, 665 or 21 percent were emergency shelter units and 172 or 5.5 percent were transitional housing units. Countywide, a total of 31,749 shelter and housing units were occupied. Of that amount, 7,825 or 25 percent were emergency shelter units, 8.5 percent, or 2,703 were transitional housing units, which included safe haven shelters—a form of supportive housing that serves hard-to-reach homeless persons with severe mental illness who come primarily from the streets and have been unable or unwilling to participate in housing or supportive services. Significant gains were achieved in permanent supportive housing placements. Permanent supportive housing includes housing choice vouchers made available directly to individuals or families; sponsor-based projects in which community organizations administer housing vouchers on behalf of a Public Housing Authority directly; and Project-Based Vouchers, in which the subsidy is tied directly to a Public Housing Authority project site. In 2019, 12 percent (or 1,984) of the total number of permanent supportive housing units in the County of Los Angeles (16,464), were provided to homeless persons in SPA 3.

Discussion:

Within the past two years, Los Angeles County's homeless services system has doubled the number of people moving from homelessness into housing and tripled prevention, outreach, and engagement services. Yet, in 2019, the County as a whole experienced a 12 percent increase in the number of homeless persons, SPA region 3 experienced a 17 percent increase and the City of Baldwin Park a 6 percent decrease (289 homeless persons counted in 2018 to 273 homeless persons counted in 2019).

The lack of affordable housing continues to be the primary factor of homelessness within the County and has led to high rent burdens, overcrowding, and substandard housing; forcing many people into homelessness and placing a growing number of people at risk of becoming homeless.

Los Angeles County remains committed to ending homelessness. Los Angeles County voter-approved Measure H supports the development of permanent affordable housing units through new construction or rehabilitation of existing buildings and provides vital, comprehensive human services in permanent supportive housing critical for housing retention. The City of Baldwin Park, through coordination with homeless service providers, supports a continuum of services to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs, and transitional housing. More specifically, in conjunction with the East San Gabriel Valley Coalition for the Homeless, the City supports temporary shelter, winter shelter, and referral services for the homeless.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Introduction:

Special needs populations consist of persons who are not homeless but due to various reasons are in need of services and supportive housing. Persons with special needs include the elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The City of Baldwin Park will consider allocating CDBG public service funding to various programs that provide services to special needs populations, including but not limited to those serving the elderly, frail elderly, developmentally disabled, physically disabled, mentally disabled, persons with HIV/AIDS and victims of domestic violence.

Describe the characteristics of special needs populations in your community:

Elderly and Frail Elderly: The U.S. Department of Housing and Urban Development (HUD) defines elderly as a person who is 62 years of age or older. A frail elderly person is an elderly person who is unable to perform at least three activities of daily living including eating, bathing, or home management activities. Generally, elderly persons have lower incomes than the population at large. Based on 2011-2015 CHAS data, of the 5,730 households containing at least one elderly person, 63 percent of (3,615) households earn less than 80 percent of the Area Median Income in Baldwin Park.

Persons with Disabilities: HUD defines a disabled person as having a physical or mental impairment that substantially limits major life activities. The obstacle to independent living for these adults is not only their disability, but also the lack of financial resources. Additionally, persons with disabilities have high dependency on supportive services and may require accessibility modifications to accommodate their unique conditions. Based on 2017 ACS data, of the total Civilian Noninstitutionalized Population aged 16 and over (76,083) in Baldwin Park, 5,773 persons have a disability. Of these 5,773 disabled persons, 2,638 are between the ages of 18-64 years of age, and 3,135 are disabled persons 65 and older.

Alcohol and Other Drug Addictions: Drug abuse or substance abuse is defined as the use of chemical substances that lead to an increased risk of problems and an inability to control the use of the substance. According to the Centers for Disease Control and Prevention (CDC), there were 70,237 drug overdose deaths in the United States in 2017 and of those deaths, 47,600 involved opioids. According to the CDC, the national 'opioid epidemic' began in the 1990s with increased prescribing of opioids such as Methadone, Oxycodone, and Hydrocodone. Beginning in 2010, CDC reported rapid increases in overdose deaths involving heroin. The third wave began in 2013 with increases in overdose deaths involving synthetic opioids such as the illicitly manufactured fentanyl, often found in combination with heroin, counterfeit pills, and cocaine. Although

California was among 10 states with the lowest drug overdose mortality in each year from 2014-2017, the proliferation of fentanyl is a significant and relatively new substance requiring increased public awareness and services.

HIV/AIDS: Human immunodeficiency virus infection (HIV) is a virus that weakens one's immune system by destroying important cells that fight diseases and infection. Acquired Immune Deficiency Syndrome (AIDS) is the final stage of the HIV infection. According to the 2017 Annual HIV Surveillance Report for Los Angeles County, there were 51,438 persons living with diagnosed HIV infection. Of that amount, 720 persons were living with AIDS. Within Los Angeles County, Baldwin Park is part of Service Planning Area (SPA) 3. In SPA 3, 3,769 persons were reported living with diagnosed HIV infection. Of that amount, 70 persons were living with AIDS.

Victims of Domestic Violence: Domestic Violence includes, but is not limited to felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim as a spouse. In 2018, the Baldwin Park Police Department responded to a total of 171 calls related to domestic violence. Of these calls, 94 of these domestic incidents did not involve a weapon. However, 77 calls involved a weapon. Of the 77 calls, 4 involved a knife or cutting instrument, 6 involved other dangerous weapons, and 67 involved personal weapons such as feet or hands.

What are the housing and supportive service needs of these populations and how are these needs determined?

To determine the level of need and types of services needed by special needs populations, including elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug additions, persons with HIV/AIDS and victims of domestic violence, the City conducted surveys, consulted with local service providers and reviewed ACS data. Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation and job training to facilitate stability and independence.

In housing, accessibility modifications to accommodate persons with mobility disabilities may include, but are not limited to, wider doorways, no step thresholds, installation of ramps, grab bars, lowered countertops and accessible hardware. The needs of residents with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, the doorbell and smoke alarms. Residents who are visually impaired may require tactile marking of changes in floor level and stair edges and braille markings on appliances and controls. People with low vision may require large print markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

For persons with special needs, the high cost of living in Los Angeles County makes it very difficult for to maintain a stable residence. Often these segments of the population rely on support services from various Los Angeles's non-profit organizations to avoid becoming homeless or institutionalized. Baldwin Park recognizes the demand for supportive services directed at non-homeless special needs populations. The City annually allocates federal funding to assist these special groups.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

There were 51,438 persons living with HIV and 720 persons living with AIDS in Los Angeles County at the end of 2017. The number of persons living with HIV/AIDS in the County has decreased steadily since 2010. Males currently represent about seven out of eight (88%) persons living with HIV/AIDS in Los Angeles County. The majority of persons (65 percent) living with HIV/AIDS are between the ages of 20 and 39 years old. About 48% of persons living with HIV/AIDS in the County are Latino, 18% White, 25% African American, and 5% Asian/Pacific Islander. In Service Planning Area (SPA) 3, which includes Baldwin Park, 3,769 persons were living with HIV. Of that amount, approximately 86 percent were male and 14 percent were female. Seventy persons reported an AIDS diagnosis in SPA 3. A larger percentage of AIDS cases were reported for males (87 percent) compared to (13 percent).

Severe HIV Disease is also known as Acquired Immunodeficiency Syndrome, or AIDS. The annual number of AIDS diagnoses in the County has steadily decreased since 2010 from greater than 1,000 cases to approximately 720 cases (as of (2017)). According to the 2017 Los Angeles County Public Health Annual HIV Surveillance Report, the annual number of AIDS cases decreased for all races/ethnicities in the last 10 years. Half (50 percent) of AIDS diagnoses occurred among Latinos, followed by African Americans at 22 percent, and 19 percent among whites.

Discussion:

Baldwin Park residents with special needs include, but are not limited to the elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol and other drug addictions, persons with HIV/AIDS and victims of domestic violence. Challenges these special needs populations face include low income and high housing cost. This segment of the population also struggles for a decent quality of life that includes basic necessities, adequate food, clothing and medical care.

In the last five years, the City of Baldwin Park provided CDBG public service funds for activities including support services for seniors and the disabled, as well as counseling, referral, and transitional housing assistance for victims of domestic violence and homeless persons.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

The City's public facility priorities are to construct, expand or rehabilitate public facilities for the primary benefit of low-income persons and provide accessibility improvements for elderly and severely disabled persons. CDBG public facility projects that meet CDBG eligibility requirements align with the goals of the Strategic Plan, address a CDBG National Objective, and may be considered for funding in the Annual Action Plans.

Within the Consolidated Plan, a goal has been established to improve public facilities used by low- and moderate-income residents and residents with special needs. Such projects may include the construction of new facilities, rehabilitation of existing facilities or accessibility improvements in public facilities to better meet the needs of Baldwin Park residents. Such facilities include, but are not limited to youth centers, community centers, senior centers, parks and recreation facilities. One such facility is Baldwin Park's Esther Snyder Community Center. The Center provides a variety of services that meet the social, emotional and physical needs of Baldwin Park residents of all ages. Services include special interest classes, English as a Second Language courses (ESL), youth and adult sports programs, child-care, and, social services information and referral.

Parks and recreational facilities serve an important role in a community. They provide opportunities for resident interaction, and improve the overall aesthetic of a neighborhood. Funds can be used to acquire land, build or improve playgrounds or buildings used primarily for recreation, and develop open spaces that will serve low to moderate-income areas. The City of Baldwin Park has four community parks. Additionally, the City utilizes Baldwin Park Unified Schools District's 17 facilities for a wide variety of after school programs, special events, and family activities. The City owns and operates eight recreational facilities: Arts & Recreation Center, Barnes Park Family Center, Teri G. Muse Family Service Center, Esther Snyder Community Center, Aquatic Center, Julia McNeill Senior Center, and Baldwin Park Teen Center and Skate Park.

How were these needs determined?

The needs identified for public facilities in the City were determined through citizen and stakeholder consultations and responses from the Consolidated Plan Survey. Within the Consolidated Plan, priority is given to facilities that primarily benefit low- income beneficiaries, particularly those with critically needed renovation or demonstrated need for expansion to accommodate the needs of low-income residents.

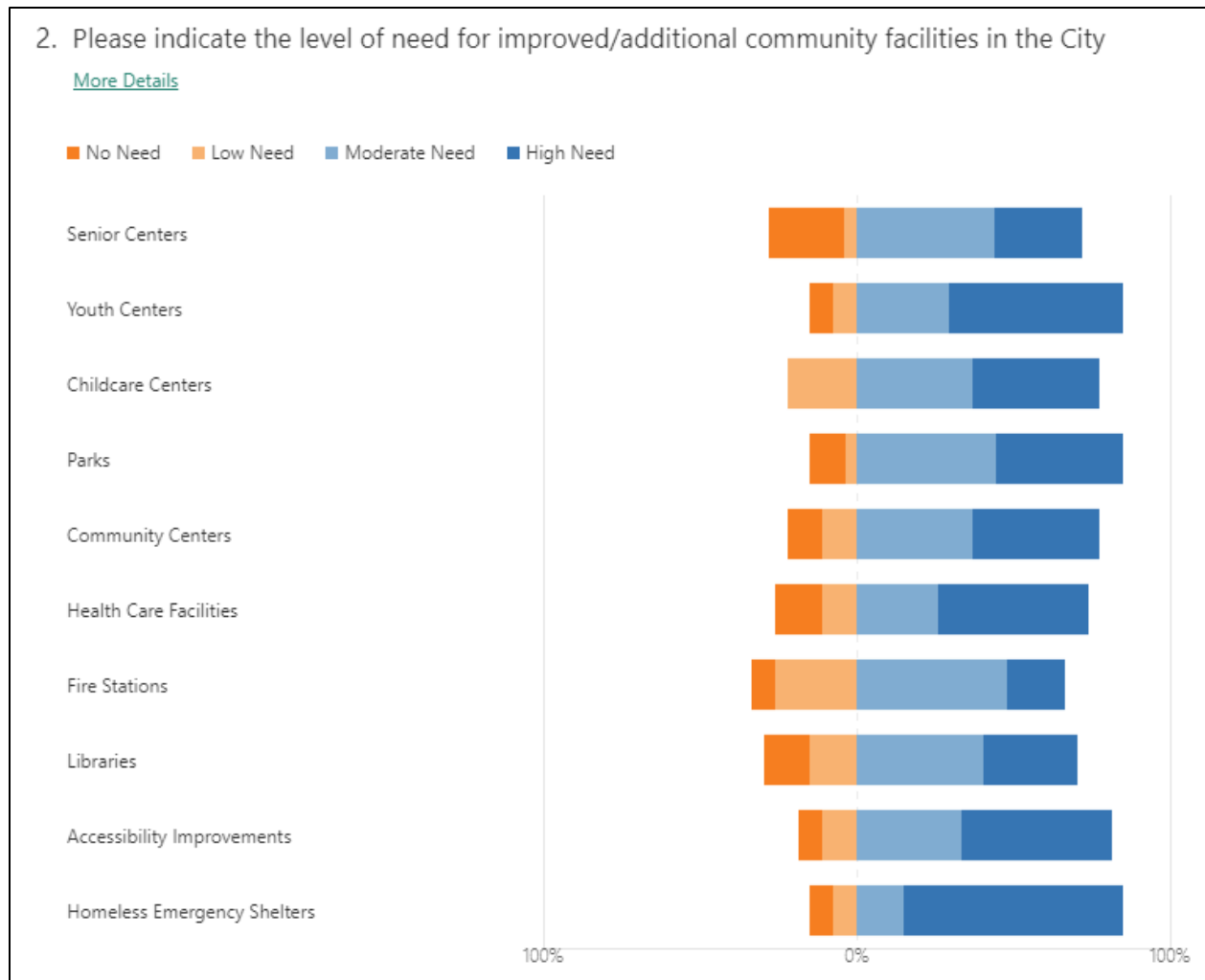


Figure 21: Need for Additional or Improved Community Facilities

Describe the jurisdiction's need for Public Improvements:

The sidewalks, curbs, gutters, driveway approaches, alleys, pedestrian crossings and street lights located within the low- and moderate-income areas are among the oldest infrastructure in the City and are in need of improvement to preserve neighborhood aesthetics, increase pedestrian and motorist safety, promote more efficient traffic circulation and deter crime while promoting a safe and suitable living environment. Public facilities improvements of this nature undertaken to benefit low- and moderate-income neighborhoods are consistent with the goals of the Consolidated Plan. Additionally, meeting Americans with Disabilities Act (ADA)-compliant requirements that improve accessibility throughout the City's government buildings and public facilities are necessary to accommodate Baldwin Park's special needs residents.

How were these needs determined?

The needs identified for public infrastructure improvements in the City were determined in consultation with the City of Baldwin Park Public Works Department. Compliance with Americans with Disabilities Act (ADA) requirements to improve accessibility throughout the City's government buildings and public facilities was identified as a priority need. Respondents to the 2020-2024 Consolidated Plan Survey indicated that improvements to streets and alleys, and street lighting are high-level priority needs.

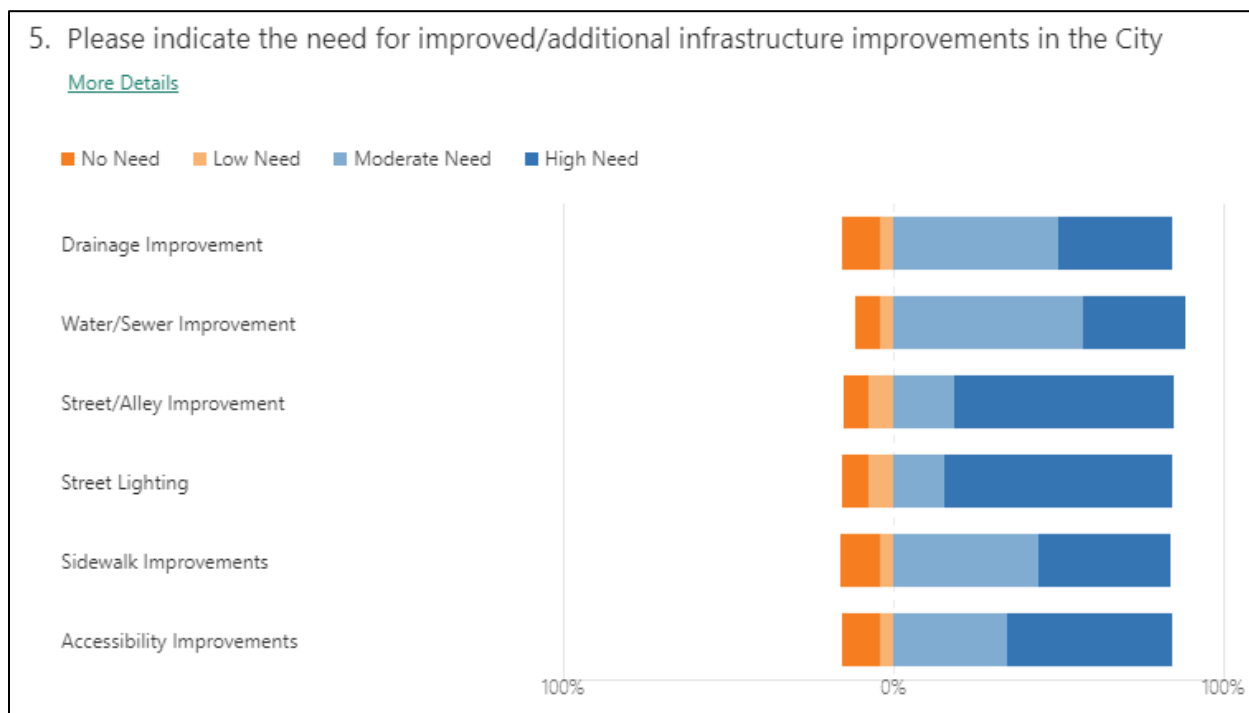


Figure 22: Need for Infrastructure Improvements

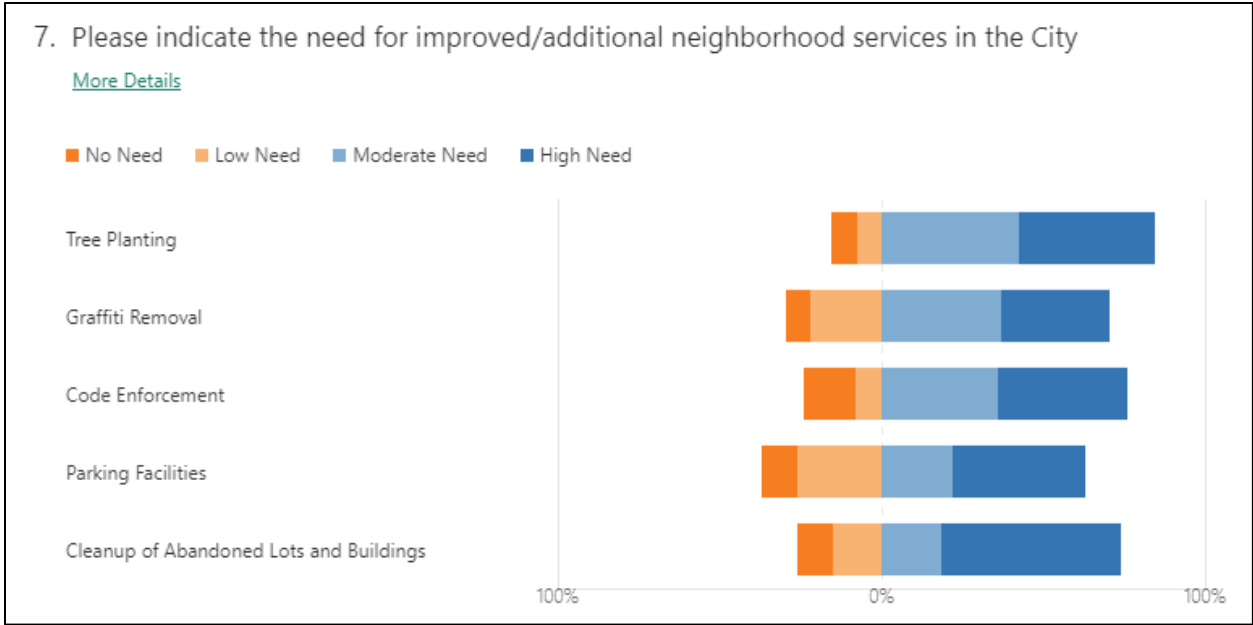


Figure 23: Need for Additional or Improved Neighborhood Services

Describe the jurisdiction's need for Public Services:

Public service activities consistently rank as a high priority by residents and other stakeholders. Pursuant to CDBG regulations, only 15 percent of the City's annual grant allocation (plus 15 percent of prior year program income) can be used for public service-type activities. The City proposes to focus funds on lower-income households in order to establish, improve, and expand existing public services, such as: crime prevention, youth employment, senior services, mental health services, domestic violence support services, and homelessness prevention.

Baldwin Park residents rated anti-crime programs as a high priority in the Consolidated Plan Survey. Crime against persons or property is a concern for residents. The City operates its own Police Department. The department maintains staff and equipment necessary to provide patrol services, crime prevention and public information about safety issues. The City of Baldwin Park is committed to the safety of its residents. The Police Department implements a number of programs including the Foot and Bike Patrol; Baldwin Park Explorers Program; Neighborhood and Business Watch Programs; Volunteer and Internship Program; PRIDE Platoon and LA Impact Program. The City uses CDBG public service funds to support the PRIDE Platoon program for at-risk youth. Survey respondents rated services directed at at-risk youth a high priority.

Baldwin Park residents rated health care and mental health care services as a high priority in the Consolidated Plan Survey. The City's recent Health and Sustainability Element of the General Plan emphasizes the City's commitment to enhance residents' health through City programs that benefit and encourage a healthy lifestyle and improved environmental conditions. Furthermore, the City administers programs through the Parks and Recreation Department, Community Services, and nonprofit agencies that offer various health and mental health related services. These include but are not limited to Kids Care Fair, USDA Free Summer Lunch Program, Sports Scholarship Program, Educational Enhancement Program, Aquatics Program, Teen Center and Skate Park, and the After School Program. Mental and social health services are provided by the YWCA of San Gabriel Valley, Family Service Center and St. John's Church. Survey respondents also indicated that legal services are a high priority. The City will support programs that address this unmet need.

How were these needs determined?

Public service needs are based on the City's desire to ensure that high quality services are provided to residents to maintain a high quality of life and to promote the well-being of all Baldwin Park residents—particularly low- and moderate-income residents. As a result of the citizen participation and consultation process and in consideration of the local nonprofits and City Departments offering services, the City considers public services benefitting low- and moderate-income residents a high priority in the Consolidated Plan.

3. Please indicate the need for improved/additional community services in the City

[More Details](#)

■ No Need ■ Low Need ■ Moderate Need ■ High Need

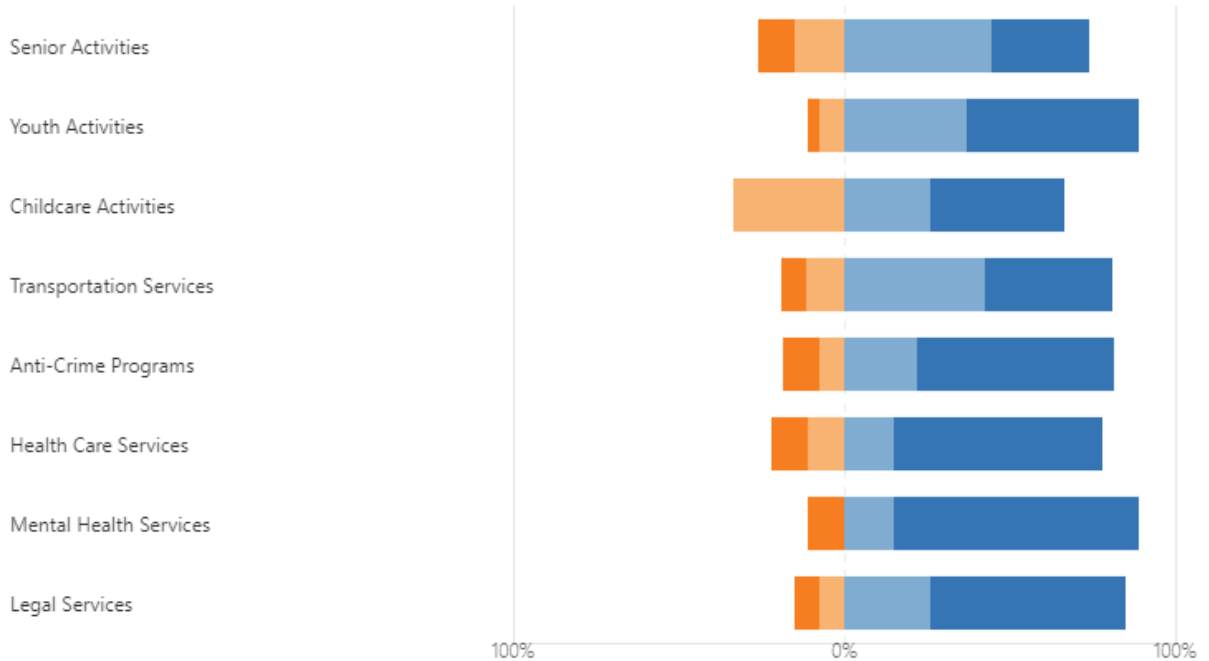


Figure 24: Need for Additional or Improved Community Services by Type or Target Population

Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Baldwin Park's housing stock primarily consists of single-family detached residential dwellings of three or more bedrooms. Approximately one fifth of the housing stock consists of one to two-bedroom rental units. In 2011, the median home price in Baldwin Park was \$322,500. Recent statistics from 2017 indicate that the median home price rose to \$416,500. This represents approximately a 30 percent increase. The median contract rent in 2011 was \$1,095. In 2017, that amount increased to \$1,326; a 21 percent rise (see: <http://www.city-data.com/housing/houses-Baldwin-Park-California.html>). Median income increased by 25 percent. As a result, Baldwin Park households have become increasingly cost-burdened.

According to the 2011-2015 American Community Survey Estimates there are an insufficient number of housing units affordable to people with incomes less than 50 percent of AMI and for those between 80 and 100 percent of AMI.

Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 or 68 percent are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

According to Table 36 in Section MA-15, there are 8,787 housing units in the City of Baldwin Park affordable to households earning less than 80 percent of AMI. According to Table 7, there are 11,390 households in Baldwin Park who earn less than 80 percent of AMI, resulting in an estimated need for approximately 2,603 additional housing units that are affordable to households earning less than 80 percent of AMI.

The City has aggressively pursued opportunities to add to its inventory of 497 affordable rental housing units and continues to pursue affordable housing development. The City will leverage its CDBG and HOME entitlement grants with a variety of funding resources to maximize the effectiveness of available funds. The City's former Redevelopment Agency was the primary non-federal source of leveraged funds. With the elimination of the City's Redevelopment Agency, the City's ability to leverage federal funds has been substantially reduced. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as

the Low Income Tax Credit program and U.S. Department of Housing and Urban Development Section 202 and 811 for the Elderly Program.

MA-10 Number of Housing Units – 91.210(a) & (b)(2)

Introduction

According to 2011-2015 ACS data, 83 percent of the City's housing stock is comprised of single family housing (1-4 units). Multifamily housing (5+ units) accounts for only 15 percent of total housing units in the City and a majority of these dwelling units are in smaller multifamily structures containing fewer than 20 units. Mobile homes comprise the smallest portion of the housing stock in the City (2 percent).

Most of the City's ownership housing (77 percent) is comprised of larger units containing three or more bedrooms. In comparison, only 37 percent of the City's rental housing is comprised of larger units. The tables below indicate the number of residential properties in the City by property type, unit size and tenure.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	13,125	70%
1-unit, attached structure	1,750	9%
2-4 units	745	4%
5-19 units	1,135	6%
20 or more units	1,625	9%
Mobile Home, boat, RV, van, etc.	320	2%
Total	18,700	100%

Table 30 – Residential Properties by Unit Number

Data Source: 2011-2015 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	80	1%	160	2%
1 bedroom	165	2%	1,565	21%
2 bedrooms	2,105	20%	3,030	40%
3 or more bedrooms	7,755	77%	2,820	37%
Total	10,105	100%	7,575	100%

Table 31 – Unit Size by Tenure

Data Source: 2011-2015 ACS

Project	Year Built	Tenant Type	Affordable Units	Total Units	Funding Programs	Earliest Conversion Date
Clark Terrace	1979	Elderly	77	78	HUD Section 221 (d)(4) HUD Section 223(a)(7) HUD Section 8	1/31/2020 Annual Renewal
Foster Avenue	1974	Family	40	40	HUD Section 241(f)	9/5/2046
Frazier Park	1982	Family	60	60	HUD Section 221(d)(4); HUD Section 8	5/31/2023
Ramona Park	1980	Family	49	49	HUD Section 8 Cal/HFA	11/2/2020 12/16/2068
Robert H. McNeill Manor	1987	Elderly	12	12	Public Housing	Not Applicable
Syracuse Park	1972	Family	36	36	HUD Section 236(j)(1); HUD Section 8	1/31/2020 Annual Renewal
TELACU Las Palomas	2001	Family	75	75	HUD Section 202	8/31/2020
TELACU Senior Complex	1991	Elderly	74	74	HUD Section 202	1/31/2036
Villa Ramona	2004	Elderly, Family	70	71	LIHTC	2058
Baldwin Park Transit Center Apartments	2016	Family	69	70	LIHT/CalHFA	LIHTC 2068 Cal/HFA 2044
Bella Vita	2009	Family	3	52	Density Bonus	2039
Vineland/Idaho	2011	Family	1	15	Density Bonus	2041

Table 32 - Assisted Housing

Data Source: California Housing Partnership

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Use restrictions, as defined by State law, means any federal, state or local statute, regulation, ordinance or contract which as a condition of receipt of any housing assistance, including a rental subsidy, mortgage subsidy, or mortgage insurance, to an assisted housing development,

establishes maximum limitations on tenant income as a condition of eligibility for occupancy. Based on Table 35 above, the City has a total of 566 affordable housing units. This information was verified using the HUD Multifamily Assistance and Section 8 Contracts database, and the California Housing Partnership.

Table 32 above provides a description of the assisted housing developments in Baldwin Park. All multi-family rental units assisted under federal, state, and/or local programs, including HUD programs, state and local bond programs, density bonus, or direct assistance programs, are included in Table 32. In addition to the units shown in Table 32, there are four projects with a total of 222 affordable units that are on annual renewals and are considered at risk of potential conversion.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

HUD requires that the City undertake an analysis of federal, state and locally assisted housing units that may be lost from the City's affordable housing stock. The expiration of affordability restrictions on government assisted rental units is the typical reason of this potential loss. Four federally assisted developments are at risk of potential conversion. In total, these projects provide 222 affordable units that have expiring Section 8 contracts and upcoming loan maturity dates. These projects – Clark Terrace, Frazier Park, Ramona Park, and Syracuse Park – are owned by for-profit corporations, and as such are considered at high risk of conversion. However, Ramona Park's Cal/HFA subsidy requires that units remain affordable through 2068. The likelihood of each project not continuing their Section 8 contracts would depend on whether the owners can command higher rents on their units in the open market than by continuing their Section 8 contract.

Does the availability of housing units meet the needs of the population?

According to the 2011-2015 American Community Survey Estimates, there are 18,700 residential properties in Baldwin Park. Table 30 indicates that there are 18,380 residential properties (not including Mobile Home, boat, or RV units) available in the community. As shown in the following Housing Market Analysis section, extremely low-income and low-income households generally cannot afford to own or rent market rate housing and require assistance to obtain decent and affordable housing. A large percentage of households are at or below the area median income and experiencing a disproportionate housing need.

In addition to challenges associated with housing affordability, housing conditions are also of concern. With more than 71 percent of the housing units older than forty years of age, a large portion of the City's housing stock may need substantial rehabilitation, including roofing,

plumbing, electrical, mechanical and structural repairs. The extent of housing needs in the City far exceeds the resources available to address those needs.

Describe the need for specific types of housing:

According to Table 36 in Section MA-15, there are 8,787 housing units in the City of Baldwin Park affordable to households earning less than 80 percent of AMI. According to Table 7, there are 11,390 households in Baldwin Park who earn less than 80 percent of AMI, resulting in an estimated need for approximately 2,603 additional housing units that are affordable to households earning less than 80 percent of AMI.

Discussion

The number and size of housing units in the City of Baldwin Park appears to be insufficient for the number and type of households residing in the City according to the 2011-2015 ACS. Housing affordability continues to be a challenge. During the period of the 2020-2024 Consolidated Plan from July 1, 2020 to June 30, 2025, the City will continue to prioritize the development of additional affordable rental housing units and the preservation of both rental and ownership units that are currently affordable to low- and moderate-income households.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

One of the most important factors in evaluating a community's housing market is the cost of housing and, even more significant, whether the housing is affordable to households who live there or would like to live there. Housing problems directly relate to the cost of housing in a community. If housing costs are relatively high in comparison to household income, a correspondingly high prevalence of housing cost burden and overcrowding occurs.

Tables 34 and 35 indicate the median home value and contract rent (not including utility or other associated costs). These values are self-reported by residents through the U.S. Census American Community Survey. However, in looking at more current housing sales and rental market data – the cost of housing has risen tremendously over the past five years.

According to Zumper, a rental listing aggregator, average rents for 1-bedroom, 2-bedroom, and 3-bedroom all rose from August 2015 to February 2020 and significantly exceeded the median contract rent as reported by the ACS 2011-2015 estimates documented in the Cost of Housing table below.

Similarly, owner-occupied housing costs have also increased over the past five years. According to Zillow, from January 2015 to January 2020, the median sales price rose from \$335,000 to \$465,000 (an increase of 39%), far outpacing the ACS estimates for median home value.

Based on the reported housing costs, Table 36 indicates the number of units that are currently affordable to households at different levels of the HUD Area Median Family Income (HAMFI). It is important to note, that just because a unit is affordable to residents at that income level, it does not necessarily mean that a household at that income level is occupying the unit.

Cost of Housing

	Aug. 2015	Feb. 2020	Percent Change
1-bedroom	\$1,259	\$1,399	11%
2-bedroom	\$1,300	\$1,589	22%
3-bedroom	\$1,700	\$2,400	41%

Table 33 – Rental Housing Cost Estimates

Data Source: Zumper Research (accessed 2/24/2020)

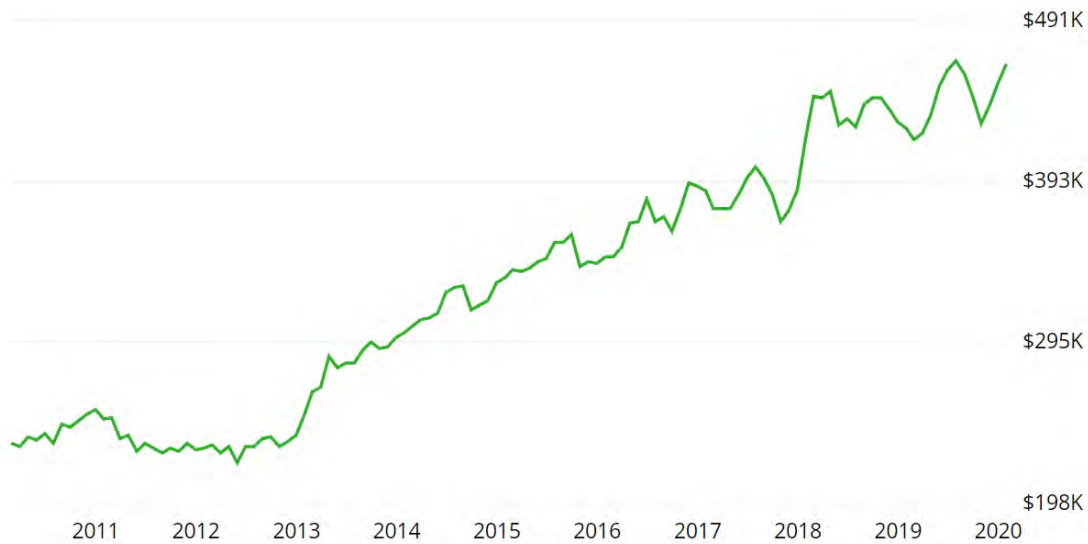


Figure xx – Change in Median Sales Price

Data Source: Zillow Research (accessed 2/24/2020)

	Base Year: 2011	Most Recent Year: 2015	% Change
Median Home Value	322,500	311,600	(3.4%)
Median Contract Rent	1,095	1,145	4.6%

Table 34 – Cost of Housing

Data Source: 2011-2015 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	765	10.1%
\$500-999	1,978	26.2%
\$1,000-1,499	3,475	46.0%
\$1,500-1,999	1,115	14.7%
\$2,000 or more	225	3.0%
Total	7,558	100.0%

Table 35 - Rent Paid

Data Source: 2011-2015 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	414	No Data
50% HAMFI	1,164	270
80% HAMFI	5,354	1,585
100% HAMFI	No Data	4,055
Total	6,932	5,910

Table 36 – Housing Affordability

Data Source: 2011-2015 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	1,067	1,284	1,663	2,231	2,467
High HOME Rent	1,067	1,163	1,397	1,605	1,771
Low HOME Rent	848	909	1,091	1,260	1,406

Table 37 – Monthly Rent

Data Source: HUD FMR and HOME Rents

Is there sufficient housing for households at all income levels?

According to the 2011-2015 ACS data in Table 7, there are 11,390 low- and moderate-income households in Baldwin Park who earn less than 80 percent of AMI. According to CHAS data in Table 36, there are 8,787 housing units in the City that are affordable to low- and moderate-income households. Subtracting the 8,787 units that are affordable to low- and moderate-income households from the 11,390 low- and moderate- income households in the City indicates a need for approximately 2,603 additional housing units that are affordable to households earning less than 80 percent of AMI.

Furthermore, approximately 3,440 households earning less than 30 percent of AMI reside in the City; however, there are only approximately 414 dwelling units affordable to those at this income level. Similarly, the City has 3,550 households earning between 31 and 50 percent of AMI and only 1,434 housing units affordable to those at this income level. The shortage of affordable units is most prevalent for households with the lowest incomes. Unlike households earning over 50 percent AMI, those at the lower income levels will have difficulty finding housing they can afford. The City is home to 2,265 households earning between 81 and 100 percent AMI with 6,939 housing units that are affordable to those at this income level.

According to the median sales price data, the median sales price increased during the period between 2015 through 2020 by 39%, reflecting a strong recovery following the recession.

How is affordability of housing likely to change considering changes to home values and/or rents?

The more recent Zillow and Zumper housing sales and rental cost data presented above indicates that housing costs have risen significantly over the past five years. Consequently, the prevalence of housing problems such as cost burden, severe cost burden and overcrowding are likely more profound, especially for low- and moderate-income renter households

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

According to data in Table 37, High HOME rents that are intended to be affordable to households earning 51-80 percent of AMI are generally lower than Fair Market Rents, except for efficiency units where the two values are identical. The median contract rent in Baldwin Park of \$1,145 is nearest to the Fair Market Rent for an efficiency unit, indicating that rents in Baldwin Park are somewhat more affordable than the market rents charged throughout Los Angeles County, where rents charged are generally higher. Based on this information and the supply of housing that is affordable to households earning more than 30 percent of AMI as shown in Table 36, the City could either subsidize rents for extremely-low income households or subsidize development of units targeted at the extremely-low income level.

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

Assessing housing conditions in the City provides the basis for developing strategies to maintain and preserve the quality of the housing stock. The ACS defines a “selected condition” as owner- or renter-occupied housing units having at least one of the following conditions: 1) lacking complete plumbing facilities; 2) lacking complete kitchen facilities; 3) more than one occupant per room; and 4) selected monthly housing costs greater than 30 percent of household income. Based on the definition of selected conditions, Table 38 shows that 45 percent of owner-occupied households in the City have at least one selected condition and 55 percent of all renter-occupied households in the City have at least one selected condition.

Definitions

A substandard condition is one that affects the health and safety of a resident’s habitability. As defined by California Health and Safety Code, a substandard condition exists to the extent that it endangers the health and safety of its occupants or the public. Following is a list of substandard conditions:

- Inadequate sanitation.
- Structural hazards.
- Any nuisance which endangers the health and safety of the occupants or the public.
- All substandard plumbing, wiring, and/or mechanical equipment, unless it conformed to all applicable laws in effect at the time of installation and has been maintained in a good and safe condition.
- Faulty weather protection.
- The use of construction materials not allowed or approved by the health and safety code.
- Fire, health and safety hazards (as determined by the appropriate fire or health official).
- Lack of, or inadequate fire-resistive construction or fire-extinguishing systems as required by the health and safety code, unless the construction and/or systems conformed to all applicable laws in effect at the time of construction and/or installation and adequately maintained.
- Inadequate structural resistance to horizontal forces.
- Buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes which were not designed or intended to be used for such occupancies.
- Inadequate maintenance which causes a building or any portion thereof to be declared unsafe.

'Standard' housing condition in the City of Baldwin Park is defined as being in conformance with the California State Health and Safety codes. For the purposes of the Consolidated Plan grant programs, a unit in substandard condition is considered suitable for rehabilitation provided that the estimated cost of rehabilitation does not exceed the estimated cost of reconstructing the unit.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	4,535	45%	4,150	55%
With two selected Conditions	555	5%	1,355	18%
With three selected Conditions	15	0%	15	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	5,005	50%	2,045	27%
Total	10,110	100%	7,565	100%

Table 38 - Condition of Units

Data Source: 2011-2015 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	530	5%	490	6%
1980-1999	1,975	20%	2,105	28%
1950-1979	5,845	58%	4,095	54%
Before 1950	1,755	17%	875	12%
Total	10,105	100%	7,565	100%

Table 39 – Year Unit Built

Data Source: 2011-2015 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	7,600	75%	4,970	66%
Housing Units build before 1980 with children present	1,235	12%	490	6%

Table 40 – Risk of Lead-Based Paint

Data Source: 2011-2015 ACS (Total Units) 2011-2015 CHAS (Units with Children present)

	2009	2010	2011	2012	2013	Total
EBLLs*	1	7	2	1	2	13
Cases	0	0	0	0	1	1

Table 41 - Number of Elevated Blood Lead Levels (EBLL) and Cases

Notes for EBLL Data shown in Table above

Due to the California Health Care Services Data De-Identification Guidelines (DDG), recent annual data for Baldwin Park is not available.

** EBLL's are defined as $\geq 9.5 \mu\text{g/dL}$, and are "Uniquely Identified" by year. Only the highest BLL is displayed per year per child. A child may be reported more than once across years, but only once per year. BLL's $< 10 \mu\text{g/dL}$ not displayed.*

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

Table 42 - Vacant Units

Data Source: 2011-2015 CHAS

Need for Owner and Rental Rehabilitation

As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to ensure safe and habitable conditions. The situation is of particular concern for low- and moderate-income homeowners who are generally not in a financial position to properly maintain their homes.

The age and condition of Baldwin Park's housing stock is an important indicator of potential rehabilitation needs. Typically, housing over 30 years of age requires some form of major rehabilitation, such as roof replacement, electrical and/or plumbing systems. Housing over 15 years of age will generally exhibit deficiencies. Improvements such as paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures may be required.

- According to CHAS data showing the year that housing units were built categorized by owner and renter tenure: 8,350 or 83 percent of the 10,105 owner-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago

- Of the 10,105 owner-occupied units, 530 units or 5 percent were built since 2000
- 6,690 or 88 percent of the 7,565 renter-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago
- 490 or 6.5 percent of the 7,565 renter-occupied housing units in Baldwin Park were built since 2000

According to CHAS data, 34 percent of Baldwin Park's low- and moderate-income owner-occupied households experience some form of housing problem. HUD defines housing problems as housing overcrowding, housing cost burden, or units that are lacking adequate kitchen or plumbing facilities. Low- and moderate-income households are those households earning less than 80 percent of Area Median Income for Los Angeles County, adjusted for household size as published by HUD annually. In numbers, there are 6,845 low- and moderate-income owner-occupied households, of which 2,330 have a housing problem. For renters, 57 percent, or 3,580 low- and moderate-income renter-occupied households experience some form of housing problem.

Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Baldwin Park residents have the opportunity to live in decent housing. Housing preservation is rated as a high priority need based on the demand for service reported by the City's Residential Rehabilitation Program staff and responses to the 2020-2024 Consolidated Plan Needs Assessment Survey.

Estimated Number of Housing Units Occupied by Low- or Moderate-Income Families with LBP Hazards

Residents of any housing built before 1978 are considered to be at risk of containing some amount of lead-based paint. Older housing is more likely to have lead-based paint and the amount of lead pigment in the paint tends to increase with the age of the housing. The vast majority of Baldwin Park's housing stock (71.1 percent) was built prior to 1979, potentially subjecting residents of these homes to the risk of lead-based paint hazards. Lead can cause severe damage in young children. It attacks the central nervous system, the neurological system, and can cause brain damage, IQ reduction, learning disabilities, decreased attention span, hyperactivity, growth inhibition, comas, seizures, and in some cases, death.

The most common source of child lead poisoning is exposure to lead-based paint (and lead-contaminated dust) in the child's home. Housing built before 1978 may contain some lead-based paint since the use of lead-based paint became illegal that year. Since the amount of lead pigment in the paint tends to increase with a home's age, older housing is more likely to have lead-based paint hazards.

There are 12,570 housing units built before 1980 that may contain lead-based paint, of which 7,600 are owner-occupied units and 4970 are renter occupied units. There are 1,725 units built before 1980 with children present, including 1,235 owner-occupied units and 490 renter-occupied units. According to data presented in Table 7, 64 percent of Baldwin Park's households are low- and moderate- income households. By extension, it could be estimated that 8,045 housing units with lead-based paint hazards may be estimated to be occupied by low- and moderate-income families. Typically, the majority of low- and moderate-income households live in eligible CDBG Census Tract/Block Groups where the housing stock is generally older than that of the balance of the City.

Number of Children with Elevated Blood Levels of Lead

The State of California mandates lead screening for all children who participate in publicly funded health programs. In California, screening typically occurs at ages one and two years. A blood level of 10 µg/dL or higher was previously referred to as an "elevated blood level (EBL)." However, as it is now recognized that there is no safe level of lead, and adverse effects occur at levels below 10 µg/dL, an "elevated" blood lead level is no longer defined at a particular cut point. Therefore, categories indicating increased levels of exposure are presented here.

In accordance with State of California regulations, a "case" is defined as a child having a blood lead level equal to or greater than 20 µg/dL, or persistent levels between 15-19 µg/dL. The State records the number of children tested each year, the number of children with blood levels exceeding certain levels, and the number of reported cases. Cases in Los Angeles County are referred to the Los Angeles County Childhood Lead Poisoning Prevention Program (CLPPP) for case management.

As of 2019, CLPPP no longer collects, aggregates, and publishes lead-based paint data at the countywide level. However, kidsdata.org reported that among California children ages 0-5 screened in 2013, 0.2% displayed elevated blood lead levels (i.e., blood lead levels at or above 9.5 micrograms per deciliter). Similarly, in 2013, 0.2% of children ages 0-5 screened in Los Angeles County reported elevated blood lead levels. This amount increased slightly to 0.3% for Los Angeles County children six and older.

Discussion

As noted in the Needs Assessment, a large share of owner and renter households experience at least one substandard housing condition. Based on the results of the Needs Assessment, the most prevalent condition is cost-burden – indicating that the housing stock is generally suitable for habitation. However, based on the age of the housing stock, a significant need exists for the preservation of older housing units occupied by low- and moderate-income households. The City will continue to address this need through the implementation of programs designed to preserve the stock of affordable housing.

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

As indicated in section NA-35, the Baldwin Park Housing Authority owns and administers 12-units of low-income senior (62 years or older) “project-based” public housing development. The BPHA serves the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles. The data presented in the tables below are for Baldwin Park.

Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	261	0	433	0	433	0	0	0
# of accessible units			0						

**includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition*

Table 43 – Total Number of Units by Program Type

Alternate Data Source Name: Baldwin Park Housing Authority

Describe the supply of public housing developments:

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

There are 12 public housing units within the BPHA jurisdiction. It received an inspection score of 73 as of inspection date July 17, 2018.

Public Housing Condition

Public Housing Development	Average Inspection Score
McNeil Manor	73

Table 44 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

The McNeil Manor is the only public housing project in the BPHA jurisdiction. This “project-based” housing development is dedicated to senior residents; thus, many of their needs relate to the removal of architectural barriers for accessibility, tenant security, transportation and supportive services for seniors.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

BPHA's primary goal is to fulfill the immediate needs of public housing residents: living in safe, decent and sanitary housing; and achieving self-sufficiency. The BPHA strategy to address these needs includes:

1. Maintain a leasing rate of 98% to 100%
2. Continue to maximize the budget authority to provide as many households as possible with improved living conditions and ease cost burdens associated with housing.
3. Create more flexible and portable housing opportunities by converting the Baldwin Park Housing Authority's public housing units to project-based voucher assistance.
4. Continue to provide forms and documents via its web portal to owners and tenants to increase the accessibility of information and streamline procedures with the goal of helping tenants and owners to comply with Section 8 rules and increase the availability of housing units.

Discussion:

BPHA is well-positioned to maintain and expand the supply of affordable housing units throughout its jurisdiction through its partnerships with the State of California, City of Baldwin and other cities throughout the county and Housing Partners.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

The 2019 Greater Los Angeles Homeless Count identified 58,936 homeless people in Los Angeles County. Although, this was a 12% increase from the prior year count of 52,765 homeless persons, since 2017, Los Angeles County's system of homeless services resulted in twice the number of people moving from homelessness into housing and tripled homeless prevention, outreach, and engagement services.

During 2018-2019, the Los Angeles County's Continuum of Care (CoC), known as Los Angeles Homeless Services Authority (LAHSA), assisted 21,631 people move into permanent housing. Ninety-two percent of those permanently placed stayed housed through the end of 2018 and did not return to homelessness. Compared to 2015, services provided by LAHSA resulted in twice as many people placed into permanent homes, prevented three times as many people from falling into homelessness (5,643), and provided outreach to three times as many people (34,110). In the past year, 75,796 people were helped through programs and services of Los Angeles County's homeless services system. Conversely, 23% (approximately 9,200 persons) of unsheltered persons experienced homelessness for the first time. Most reported (53%) economic hardship as the cause.

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	6,209	4,341	1,273	5,343	0
Households with Only Adults	5,845	13	2,123	14,876	0
Chronically Homeless Households	0	0	0	6,665	0
Veterans	175	0	472	6,071	0
Unaccompanied Youth	39	0	0	0	0
Youth*	344	0	714	242	0

Table 45- Facilities and Housing Targeted to Homeless Households

Data Source:

Source: 2019 Housing Inventory Count_ LA CoC Totals (Countywide)_LAHSA

*Includes transition age youth (ages 18-24)

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons

In California, the primary programs for assisting families in poverty are CalWORKs, CalFresh, and Medi-Cal. These programs provide clients with employment assistance, discounted food, medical care, child care, and cash payments to meet basic needs such as housing, health care and transportation. A short description of each is provided below.

CalWORKs

The California Work Opportunities for Kids (CalWORKs) program is a public assistance program that provides cash aid and services to eligible families that have a child or children in the home. Through this program, eligible families receive immediate short-term help with housing, food, utilities, clothing or medical care. Child care is also available through this program.

CalFresh Program

CalFresh, known federally as the Supplemental Nutrition Assistance Program or SNAP, provides monthly food benefits to low-income individuals and families. CalFresh benefits encourage families to purchase more nutritious food, including fruit, vegetables and other healthy foods. The amount of benefits a household receives is dependent on a household size's countable income, and monthly expenses, such as housing and utilities. The program issues monthly benefits on an Electronic Benefit Transfer (EBT) card. Food may be purchased at any grocery store or farmers market that accepts EBT cards.

Medi-Cal

The California Medical Assistance Program (Medi-Cal or MediCal) serves low-income individuals, including families, seniors, persons with disabilities, children in foster care, pregnant women, and childless adults with incomes below 138% of federal poverty level. Benefits include ambulatory patient services, emergency services, hospitalization, maternity and newborn care, mental health and substance use disorder treatment, dental (Denti-Cal), vision, and long term care.

CDBG, HOME, and ESG Activities

Congress designed the CDBG, HOME and ESG programs to serve low-income people, some of which may meet the federal poverty definition, and at least 51 percent of whom are low- and moderate-income individuals and families. At least 70% of all CDBG funds must be used for activities that are considered under program rules to benefit low- to moderate-income persons. Additionally, every CDBG activity must meet one of three national objectives: 1) benefits low- and moderate-income persons (at least 51 percent of the beneficiaries must be low- to

moderate-income; 2) addresses slums or blight, or 3) meets a particularly urgent community development need.

Under the HOME Investment Partnerships Program (HOME), households must earn no more than 80 percent of the Area Median Income (AMI), adjusted for household size, to be eligible for assistance. Furthermore, 90 percent of a HOME Participating Jurisdiction's (PJ's) annual HOME allocation that is invested in affordable rental housing must go to assist households earning no more than 60 percent of AMI.

The Emergency Solutions Grant (ESG) program provides homeless persons with basic shelter and essential supportive services. It can assist with the operational costs of the shelter facility, and for the administration of the grant. ESG also provides short-term homeless prevention assistance to persons at imminent risk of losing their own housing due to eviction, foreclosure, or utility shutoffs. The County's ESG program is administered through its Continuum of Care provider Los Angeles Homeless Services Authority (LAHSA), LAHSA provides leadership, advocacy, planning and management of program funding for a vast network of local, non-profit agencies with missions to help people leave homelessness permanently. This network of agencies is dedicated to providing as much assistance as possible, including a variety of support services that assist with health, mental health, and employment training and opportunities.

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

For many Los Angeles County residents, the first entry into the CoC is through the County's Coordinated Entry System (CES). The CES facilitates the coordination and management of resources and services through a crisis response system. CES efficiently and effectively connects people to interventions that aim to rapidly resolve housing crises. In SPA 3, Volunteers of America and Union Station Homeless Services are two examples of points of entry for individuals and families seeking emergency housing and supportive services directed to getting people off the streets and into a safe environment.

Other components of the CoC is transitional housing, designed as short-term housing for up to two years, where persons move into a more stabilized housing arrangement than an emergency shelter. The final component of the CoC is permanent housing, both with and without supportive services. The ultimate goal of the CoC system is to move people toward housing alternatives where they are able to reside permanently in safe and sanitary housing.

Finally, supplemental, collaborative services offered through Baldwin Park's institutional delivery system includes non-profit organizations, including Church of the Redeemer Food Bank, Family Service Center, St. John's Church Social Services, Domestic Violence Advocate, and the YWCA of San Gabriel Valley. These agencies offer resources that address the needs of homeless adults, veterans, youth or families that are homeless or at-risk of becoming homeless.

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

Special needs populations consist of persons who are not homeless but due to various reasons are in need of services and supportive housing. Persons with special needs include, but are not limited to, the elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence. The City of Baldwin Park will consider allocating CDBG public service funding to various programs that provide services to special needs populations, including but not limited to those serving the elderly, frail elderly, developmentally disabled, physically disabled, mentally disabled, persons with HIV/AIDS and victims of domestic violence.

The U.S. Department of Housing and Urban Development (HUD) defines elderly as a person who is 62 years of age or older. A frail elderly person is an elderly person who is unable to perform at least three activities of daily living including eating, bathing, or home management activities. Generally, elderly persons have lower incomes than the population at large. Based on 2011-2015 CHAS data, of the 3,930 households containing at least one elderly person, aged 62-74 years, 72.5 percent (2,810) of households earn less than 80 percent of the Area Median Income in Baldwin Park.

HUD defines a disabled person as having a physical or mental impairment that substantially limits major life activities. The obstacle to independent living for these adults is not only their disability, but also the lack of financial resources. Additionally, persons with disabilities have high dependency on supportive services and may require accessibility modifications to accommodate their unique conditions. Based on ACS data, of the total Civilian Noninstitutionalized Population (76,083) in Baldwin Park, 5,773 persons have a disability. Of these 5,773 disabled persons, 2,638 (or 46 percent) are between the ages of 18-64 years of age, and 3,135 (or 54 percent) are disabled persons 65 years and older.

Drug abuse or substance abuse is defined as the use of chemical substances that lead to an increased risk of problems and an inability to control the use of the substance. According to the Centers for Disease Control and Prevention, there were 70,237 drug overdose deaths in the United States in 2017 and that of those deaths, 47,600 involved opioids. According to the CDC, the national 'opioid epidemic' began in the 1990s with increased prescribing of opioids such as Methadone, Oxycodone, and Hydrocodone. Beginning in 2010, CDC reported rapid increases in overdose deaths involving heroin. The third wave began in 2013 with increases in overdose deaths involving synthetic opioids such as the illicitly manufactured fentanyl, often found in combination with heroin, counterfeit pills, and cocaine. Although California was among 10 states with the lowest drug overdose mortality in each year from 2014-2017, the proliferation of

fentanyl is a significant and relatively new issue requiring increased public awareness and services.

Human Immunodeficiency Virus (HIV) is a virus that weakens one's immune system by destroying important cells that fight diseases and infection. Acquired Immune Deficiency Syndrome (AIDS) is the final stage of the HIV infection. According to the 2017 Annual HIV Surveillance Report for Los Angeles County, there were 51,438 persons living with diagnosed HIV infection. Of that amount, 720 persons were living with AIDS. Within Los Angeles County, Baldwin Park is part of Service Planning Area (SPA) 3. In SPA 3, 3,769 persons were reported living with diagnosed HIV infection. Of that amount, 70 persons were living with AIDS.

Domestic Violence includes, but is not limited to, felony or misdemeanor crimes of violence committed by a current or former spouse of the victim or by a person who is cohabitating with or has cohabited with the victim as a spouse. In 2018, the Baldwin Park Police Department responded to a total of 171 calls related to domestic violence. Of these calls, 94 of these domestic incidents did not involve a weapon. However, 77 calls involved a weapon. Of the 77 calls, 4 involved a knife or cutting instrument, 6 involved other dangerous weapons, and 67 involved personal weapons such as feet or hands.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

To determine the level of need and types of services required by special needs populations, including elderly, frail elderly, severe mentally ill, developmentally disabled, physically disabled, persons with alcohol or other drug addictions, persons with HIV/AIDS and victims of domestic violence, the City conducted surveys, consulted with local service providers and reviewed ACS data. Supportive services required for special needs populations include case management, medical or psychological counseling and supervision, childcare, transportation and job training provided for the purpose of facilitating a person's stability and independence.

In housing, accessibility modifications to accommodate persons with mobility disabilities may include, but are not limited to, wider doorways, no step thresholds, installation of ramps, grab bars, lowered countertops and accessible hardware. The needs of residents with sensory disabilities are different from those with mobility disabilities. Individuals with hearing disabilities require visual adaptations for such items as the telephone ringer, the doorbell and smoke alarms. Residents who are blind may require tactile marking of changes in floor level and stair edges and braille markings on appliances and controls. People with low vision may require large print

markings and displays, contrasting colors to distinguish changes in level or transition from one area to another, proper lighting, and reduced glare from lighting and windows.

For persons with special needs, the high cost of living in Los Angeles County makes it very difficult for to maintain a stable residence. Often these segments of the population rely on support services from various Los Angeles's non-profit organizations to avoid becoming homeless or institutionalized.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Persons with special needs, such as the elderly and those with disabilities, must also have access to housing in the community. Community care facilities provide a supportive housing environment to persons with special needs in a group setting. According to the California Department of Social Services Community Care Licensing Division, there are five Residential Care Elderly facilities with a capacity of 129 persons; no Adult Day Program facilities; seven Adult Residential facilities with a capacity of 68 persons; and one Enhanced Behavioral facility with a capacity of four families in the City of Baldwin Park.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The question is specific to State grantees. For response by an entitlement grantee, see below.

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

During the 2020-2024 Consolidated Plan period, the Strategic Plan calls for the City to use CDBG funds to provide special needs services including, but not limited, to those concerned with domestic violence and disabled seniors. In the 2020-2021 Annual Action Plan, the City will provide CDBG public service funds to the YWCA of San Gabriel Valley to support to domestic violence victims, elderly and disabled persons.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Baldwin Park are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

For low- and moderate-income households, finding and maintaining decent affordable housing is difficult due to the high cost of housing in Baldwin Park and throughout Southern California in general. Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households —meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless. Consistent with available data, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey indicate a high need for additional affordable housing and homelessness prevention services in Baldwin Park.

Significant public housing policy changes may negatively impact local affordable housing development and residential investment. To mitigate against negative public housing policy impacts, the City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land conveyed to the City for the purpose of developing affordable housing. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City. A 70-unit affordable rental housing project was developed and completed in FY 2016-2017. However, while mechanisms may exist that encourage certain affordable housing development, resources remain finite and scarce.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Introduction

The City places a high priority on non-housing community development needs including those associated with neighborhood services such as graffiti removal, code compliance, public facilities improvements such as park and community center rehabilitation or Americans with Disabilities Act (ADA) improvements and infrastructure improvements including sidewalks, curbs, gutters, driveway approaches, alleys and street improvements. During the implementation of the 2020-2024 Consolidated Plan, the City will use CDBG funds to address these needs and provide a suitable living environment for low- and moderate-income people.

To expand economic opportunities for low- and moderate-income people and provide a pathway out of poverty, the Strategic Plan includes public service programs that support family self-sufficiency and child enrichment activities such as the Youth Employment program, the Baldwin Park Police Department's Pride Platoon program, and the Family Service Center One Stop Referral program. This approach fulfills several needs in the community including addressing housing instability and ensuring that youth have the opportunity to succeed without regard to family economic status.

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	264	4	1	0	-1
Arts, Entertainment, Accommodations	3,234	1,436	14	9	-4
Construction	1,280	731	5	5	0
Education and Health Care Services	5,056	6,567	21	41	20
Finance, Insurance, and Real Estate	1,220	376	5	2	-2
Information	513	33	2	0	-2
Manufacturing	3,448	1,275	14	8	-5
Other Services	962	196	4	1	-2
Professional, Scientific, Management Services	1,637	239	7	2	-5
Public Administration	0	0	0	0	0
Retail Trade	3,405	2,390	14	15	2
Transportation and Warehousing	1,085	1,731	5	11	6
Wholesale Trade	1,969	1,024	8	6	-1
Total	24,073	16,002	100	100	--

Table 7- Business Activity

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	36,800
Civilian Employed Population 16 years and over	32,480
Unemployment Rate	11.70
Unemployment Rate for Ages 16-24	23.64
Unemployment Rate for Ages 25-65	7.65

Table 47- Labor Force

Data Source: 2011-2015 ACS

Occupations by Sector	Number of People
Management, business and financial	3,890
Farming, fisheries and forestry occupations	1,990
Service	4,235
Sales and office	7,930
Construction, extraction, maintenance and repair	3,530
Production, transportation and material moving	3,345

Table 48 - Occupations by Sector

Data Source: 2011-2015 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	16,230	52%
30-59 Minutes	10,870	35%
60 or More Minutes	3,860	13%
Total	30,960	100%

Table 49 - Travel Time

Data Source: 2011-2015 ACS

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	8,045	1,080	4,510
High school graduate (includes equivalency)	8,890	1,120	3,135
Some college or Associate's degree	6,265	620	1,515
Bachelor's degree or higher	3,775	240	700

Table 50 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	135	685	1,730	5,065	3,270
9th to 12th grade, no diploma	1,190	1,610	1,725	2,820	885
High school graduate, GED, or alternative	3,310	3,905	3,610	5,630	1,930
Some college, no degree	4,000	2,490	1,535	2,290	630
Associate's degree	270	730	635	760	265
Bachelor's degree	390	1,560	700	1,380	550
Graduate or professional degree	24	325	365	380	100

Table 51 - Educational Attainment by Age

Data Source: 2011-2015 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	21,575
High school graduate (includes equivalency)	25,818
Some college or Associate's degree	30,675
Bachelor's degree	37,424
Graduate or professional degree	41,627

Table 52 – Median Earnings in the Past 12 Months

Data Source: 2011-2015 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

According to the business activity table above, Baldwin Park is home to a variety of companies and industries. According to 2011-2015 ACS data shown in Table 46 above, the major employment sectors in the City of Baldwin Park include Education and Health Care Services (6,567 jobs), retail trade (2,390 jobs), Transportation and Warehousing (1,731 jobs), and Arts, Entertainment, Accommodations (1,436 jobs). Education, health care, retail, transportation and warehousing jobs continue to be stable employers in Baldwin Park. Hospitality and food service industry jobs show gains. Manufacturing jobs are decreasing.

Describe the workforce and infrastructure needs of the business community:

The business community in Baldwin Park relies on a skilled workforce, starting with the Baldwin Park-Unified School District and continuing with over 40 colleges and universities in the region. A diverse group of leading employers in education, healthcare, food service, retail trade, transportation and warehousing in Baldwin Park benefit from the central location of Baldwin Park at the intersection of Interstate 10 and the 605 Freeway in Los Angeles County.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

According to the City of Baldwin Park Community Development Department – Economic Development Division, the City is in a period of progressive growth with a pro-active attitude toward attracting businesses that will solidify its economic base and provide jobs for the community. The City is committed to providing excellent customer service, a pro-active stance and a pro-business approach in the development process and in business attraction, retention and expansion. The City assists businesses wishing to relocate or expand by identifying potential site opportunities and guiding applicants through the entitlements process.

The City of Baldwin Park's Transit-Oriented Development (TOD) Specific Plan continues to guide growth for high density residential and small retail shops proximate to local transportation along the Ramona Boulevard, Baldwin Park Boulevard and Pacific Avenue thoroughfares leading to the Metrolink station.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

According to 2017 US Census data, the majority of employees in the City's civilian labor force either have less than a high school diploma (8,220 people) or have graduated high school or an equivalent level (10,966 people). Baldwin Park's retail and industrial sectors, including manufacturing, transportation and warehousing, provide jobs that require less than a high school diploma or at least a high school diploma or high school equivalency. People with some college (8,534 people) or a bachelor's degree or higher (4,798 people) have a level of educational attainment that align with the City's faster growing occupational sectors such as finance, hospitality, education and healthcare. Generally, the skills and education of the current workforce in Baldwin Park correspond to the employment opportunities in the City.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Foothill Workforce Development Board, a Workforce Investment Act Title I program, provides job search services including guidance to help place participants in a job that fits their knowledge, skills and abilities. The program provides one-on-one assistance to find employment, helping participants enrolled in intensive services to analyze their skills and interests, prepare a resume and match up with prospective employers.

Nearby community colleges contribute to economic vitality by providing training, education, and community-based programs that lead to success, employment and positive growth. These colleges include, but are not limited to Mt. San Antonio College in Walnut, Rio Hondo College in Whittier and East Los Angeles College in Monterey Park. These colleges provide educational services that are accessible to low- and moderate-income people wishing to increase their level of educational attainment and marketability in the workforce.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

No

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The City of Baldwin Park does not participate in a CEDS.

Discussion

Baldwin Park's location in eastern Los Angeles County at the intersection of Interstate 10 and the 605 Freeway makes it a highly desirable location for a wide variety of businesses. Baldwin Park's location, infrastructure, and skilled workforce make it an ideal place for small and large companies to call home. In fact, Baldwin Park is home to a variety of world class companies including but not limited to Kaiser Permanente, United Parcel Service, Wal-Mart, The Home Depot, Universal Plastic Mold, Target, Vallarta Supermarkets, Phillips, Freudenberg Medical, and Lighting Technologies, International, LLC.

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

Based on a review of CPD Maps, there are no specific areas of the City where multiple housing problems are concentrated. All Census Tracts in the City experience cost burden to some extent. Households within fourteen of the City's approximately seventeen census tracts experience a severe cost burden, paying more than 30 percent of their monthly income for housing costs. Evaluation of maps showing housing overcrowding and substandard housing did not reveal discernable concentrations, although housing overcrowding is more prevalent for extremely-low income households within low- and moderate-income Census Tract/Block Groups.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

According to HUD CPD maps, almost 48 percent of the households in each of the Census Tracts within the low- and moderate-income areas are Hispanic.

What are the characteristics of the market in these areas/neighborhoods?

According to demographic data generated through CPD Maps for the group of full Census Tracts containing low- and moderate-income areas, more than 75 percent of the households in this area earn less than the 2018 citywide median income of \$62,227 (as reported by the US Census). With respect to housing conditions, 25.0 percent to 45.16 percent of the household housing units in the extremely low-income areas are severely overcrowded. The housing stock is a mix of owner-occupied single-unit detached dwellings and renter-occupied dwellings ranging from single-unit detached to apartment complexes with 20 or more units. Owner-occupied units generally have three or more bedrooms and renter-occupied units range from one to three bedrooms with most units having two bedrooms.

Are there any community assets in these areas/neighborhoods?

There are numerous community assets in the City's downtown area and low- and moderate-income areas such as:

- Baldwin Park City Hall
- Baldwin Park Public Library
- Metrolink Station
- Numerous parks and recreational facilities

Are there other strategic opportunities in any of these areas?

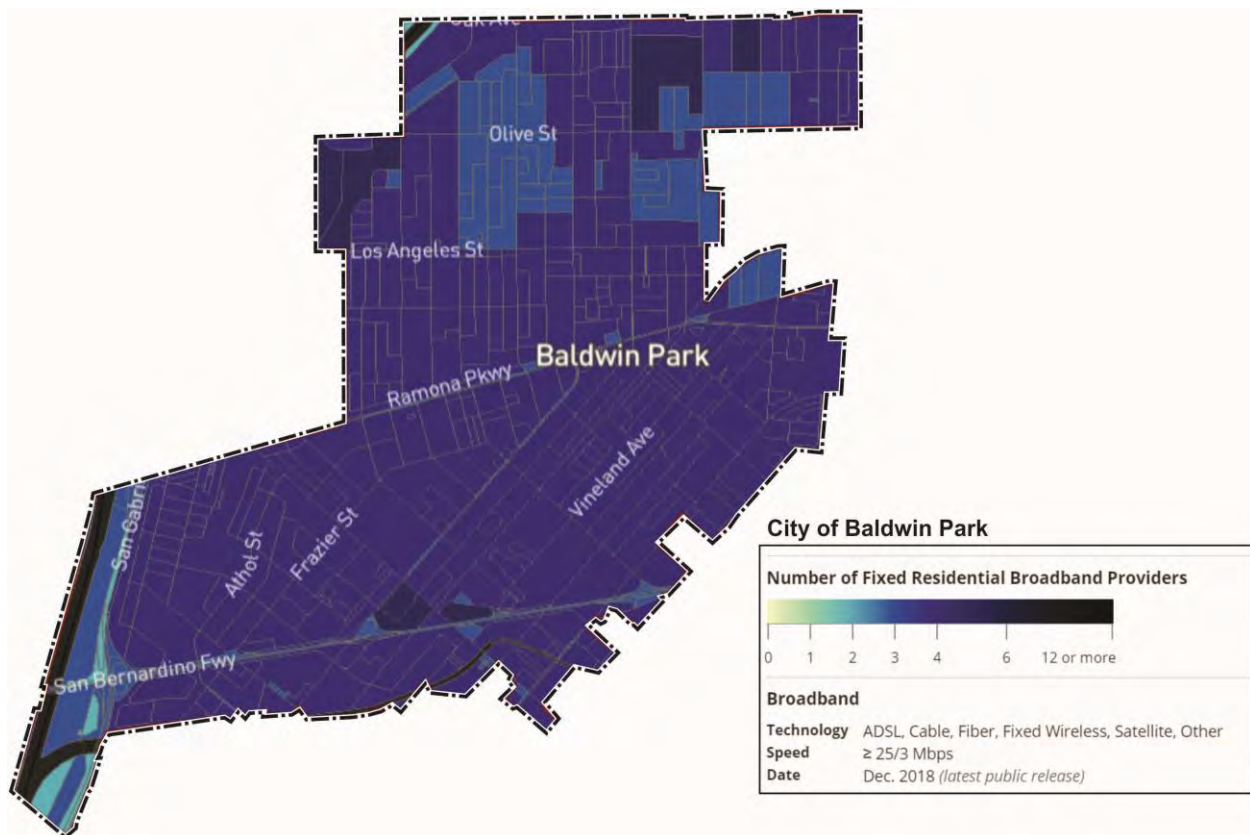
See discussion above.

MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)

Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.

High-speed internet access, commonly referred to as “broadband services,” proves invaluable for most households. Persons of every age rely on an affordable and available internet connection to perform everyday tasks. Compared to other California cities, Baldwin Park is considered well-connected; with less than one percent of residents lacking access to an internet provider. Baldwin Park residents have consistent and multiple options to access broadband, high-speed internet. For broadband download speeds of 25 megabytes per second (mbps), 100% of residents are serviced by at least three internet service providers. For download speeds of 100 mbps, 71% of residents are serviced by two internet service providers and 28% of residents are serviced by one provider. According to broadbandnow.com, the average download speed in Baldwin Park is 46.78 mbps which is 65% faster than the average internet speed in California.

Baldwin Park complies with HUD’s *Narrowing the Digital Divide Through Installation of Broadband Infrastructure in HUD-Funded New Construction and Substantial Rehabilitation of Multifamily Rental Housing* (81 FR 92626) rule (effective January 19, 2017). This rule requires that all new HUD-funded multi-family construction or substantial rehabilitation will include broadband infrastructure including cables, fiber optics, wiring and wireless connectivity to ensure that each unit has the infrastructure to achieve at least 25 mbps download and 3 mbps upload speeds.

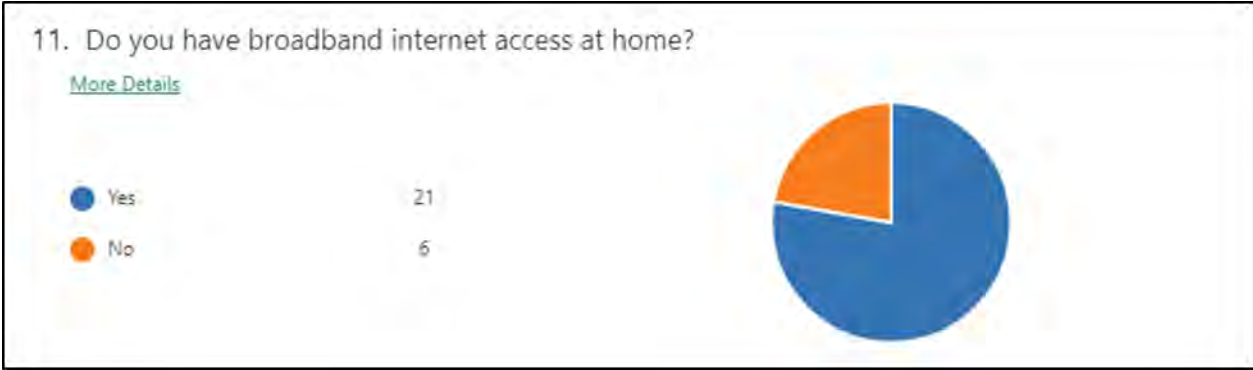


Source: FCC Broadband Provider Coverage (Dec. 2018)

Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.

In Baldwin Park, a total of eighteen internet providers offer internet services. Of those eighteen providers, five offer residential internet services. The City's two primary residential internet service providers are Spectrum and Frontier. Both offer qualified residents discounted internet services through the "Broadband Lifeline" program. According to the Consolidated Plan Needs Assessment Survey, most respondents (78 percent) have broadband internet access at home.

While broadband is available through multiple providers, residents who participated in the community outreach survey identified that access to broadband was the highest public infrastructure need in Baldwin Park. To meet the broadband needs of Baldwin Park's low and moderate-income households, the City's internet service providers partner with the Federal Communications Commission (FCC) to offer residents a program called "Broadband Lifeline". It provides internet services at a discounted rate for qualified low-income households.



Source: 2019 Consolidated Plan Needs Assessment Survey

MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)

Describe the jurisdiction's increased natural hazard risks associated with climate change.

Climate change has increased the prevalence and severity of natural hazard risks including drought, earthquakes, flash flooding, and extreme heat events in Baldwin Park. Two small areas within Baldwin Park, one located west of Harbor Boulevard and the other area immediately adjacent to Santiago Creek, are located within a 100-year floodplain and pose a greater risk of potential flooding events.

Baldwin Park residents cite climate change, greenhouse gas emissions, air and water pollution as their greatest urban environmental concerns (Source: 2015 Baldwin Park Health and Sustainability Element). To help counter the impact of these risks, the city adopted its Climate Action Plan in 2015 and complies with CAL Green building standards. Both of these initiatives promote multiple strategies to mitigate the impact of climate-related hazards through green building practices, water conservation, storm water runoff, encouraging permeable pavement and landscaping, improving residential property weatherization, and promoting alternative transportation.

Furthermore, Baldwin Park maintains emergency and risk management protocols and standards for infrastructure design and resource management techniques to prevent gaps and vulnerabilities in delivery of public safety, emergency services, communication, and retention of roads, highways and bridges. According to the Baldwin Park's Office of Emergency Services, the City's emergency and risk management protocols are regularly reviewed to ensure that the City's response teams are prepared to address disasters and offer residents proactive measures to promote resiliency.

Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.

Although the physical damages and casualties arising from climate change and natural hazard risks may be severe, it is important to recognize that they also cause significant economic, health and safety impacts. The economic and health impacts of the loss of local services may be most acutely experienced by vulnerable populations including low- and moderate-income residents, seniors and disabled persons whose limited resources, health and/or housing conditions prevent preparation for, and responsiveness to, emergencies as a result of natural disasters. The condition of residences of low- and moderate-income households may prove particularly vulnerable and susceptible to natural events such as earthquakes and extreme temperature fluctuations.

To minimize these impacts, the City of Baldwin Park integrates healthy and sustainable building practices in recognition of the close relationship between healthy people and a healthy environment. The City promotes development standards that create walkable and cohesive neighborhoods. Specifically, Baldwin Park is dedicated to creating "complete streets" that improve pedestrian, bicycling, and alternative transit uses to reduce air pollution and vehicle emissions. Baldwin Park also promotes "green infrastructure" which uses natural landscaping to collect, filter, and cleanse polluted water runoff. The City also offers low- and moderate-income homeowners rehabilitation grants and loans to make necessary home improvements that minimize the risks associated with unplanned natural events.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

The Strategic Plan is a guide for the City of Baldwin Park to establish its housing, community and economic development priorities, strategies and goals for the investment of Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds from the U.S. Department of Housing and Urban Development (HUD) over the next five years, beginning July 1, 2020 and ending June 30, 2025. The priority needs and goals established in this Strategic Plan (Plan) are based on analysis of information including the results of the City's 2020-2024 Consolidated Plan Needs Assessment Survey and housing and community development data elements required by HUD in the online Consolidated Plan system (the eCon Planning Suite) from the 2011-2015 American Community Survey (ACS) 5-Year Estimates and the Comprehensive Housing Affordability Strategy (CHAS) covering the same time period. Additional sources of information used to identify needs and establish priorities were obtained through consultation with local nonprofit agencies involved in the development of affordable housing and the delivery of public services to low- and moderate-income people, persons with special needs and those at risk of homelessness.

In consideration of community input and available data, the eight priority needs listed below are established as part of this Plan.

- Expand the supply of affordable housing
- Preserve the supply of affordable housing
- Ensure equal access to housing opportunities
- Provide neighborhood services and infrastructure improvements
- Provide public services for low-income residents
- Provide public services for residents with special needs
- Prevent and eliminate homelessness
- Americans with Disabilities Act (ADA) Compliant public facility and infrastructure improvements for special needs persons

Consistent with HUD's national goals for the CDBG and HOME programs to provide decent housing opportunities, maintain a suitable living environment and expand economic opportunities for low- and moderate-income residents, the priority needs listed above will be addressed over the next five years through the implementation of CDBG and HOME funded activities aligned with the following eight measurable Strategic Plan goals:

- Affordable housing development
- Affordable housing preservation
- Fair housing services
- Neighborhood Services
- Public Services for low- and moderate-income residents
- Public Services for residents with special needs
- Homelessness prevention
- Community Facilities and Infrastructure Improvements to meet ADA requirements

Historically, the City of Baldwin Park has used the CDBG and HOME programs to support activities that meet one of the eight aforementioned goals or similar goals established in prior Consolidated Plans. Over the next five years, the City will continue to support public services through the provision of CDBG funds to public service providers and other activities that meet the goals of this Plan.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

1	Area Name:	Low- and Moderate-Income Areas
2	Area Name:	City Wide

Table 53 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

According to data from the 2011-2015 American Community Survey 5-Year Estimates in HUD's eCon Planning Suite for the 2020-2024 Consolidated Plan, the City's household median income is \$52,094. More recent 2018 U.S. Census data reveals that the City's household median income is higher at \$62,227. Evaluation of maps generated through HUD's Community Planning and Development mapping system (CPD Maps) reveals that most census tracts in the City of Baldwin Park that are at or below the median household income are concentrated in the southeastern part of the City between Ramona Avenue and Interstate 10, and in the City's center; north of Ramona Avenue, yet south of Los Angeles Street.

Based on evaluation of CPD Maps data, the southeastern part and the City's center exhibit a greater level of need for affordable housing or services for low- and moderate-income residents; therefore, one geographic priority is being established within the Consolidated Plan and efforts for allocation priorities in this area will be made to address this need.

The low- and moderate-income Census Tract/ Block Group map will be used by the City when making funding determinations using CDBG and HOME funds in order to address the areas with the highest priority needs.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

1	Priority Need Name	Expand the supply of affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Citywide
	Associated Goals	Affordable Housing Development
	Description	Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.
	Basis for Relative Priority	The development of additional housing units affordable for low- and moderate-income households is rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. Additionally, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey support the development of additional affordable housing units in Baldwin Park.
2	Priority Need Name	Preserve the supply of affordable housing
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Citywide
	Associated Goals	Housing Preservation
	Description	

	Description	As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of particular concern for low- and moderate-income home owners who are generally not in a financial position to properly maintain their homes. The age and condition of Baldwin Park's housing stock is an important indicator of potential rehabilitation needs. Commonly, housing over 30 years of age needs some form of major rehabilitation, such as roof replacement, foundation work and plumbing systems. Housing over 15 years of age will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures. According to CHAS data showing the year that housing units were built categorized by owner and renter tenure: • 8,350 or 83 percent of the 10,105 owner-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago • Of the 10,105 owner-occupied units, 530 units or 5 percent were built since 2000 • 6,690 or 88 percent of the 7,565 renter-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago • 490 or 6.5 percent of the 7,565 renter-occupied housing units in Baldwin Park were built since 2000
	Basis for Relative Priority	Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Baldwin Park residents have the opportunity to live in decent housing. Housing preservation is rated as a high priority need based on the demand for service reported by the City's Housing Rehabilitation Program staff and responses to the 2020-2024 Consolidated Plan Needs Assessment Survey.
	3	
	Priority Need Name	Ensure equal access to housing opportunities
	Priority Level	High

	Population	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Non-housing Community Development Other
	Geographic Areas Affected	Citywide
	Associated Goals	Fair Housing Services
	Description	HUD mandates that all recipients of federal housing and community development assistance such as CDBG and HOME take actions to affirmatively further fair housing choice within their communities. The City of Baldwin Park will certify its compliance with HUD's requirement to affirmatively further fair housing choice in each Annual Action Plan requesting an annual allocation of CDBG and HOME funds.
	Basis for Relative Priority	Affirmatively furthering fair housing choice by ensuring equal access to housing opportunities is a high priority for HUD and the City of Baldwin Park. In accordance with HUD requirements, this priority will be addressed using CDBG funds.
4	Priority Need Name	Neighborhood services, community facilities
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Low- and Moderate-Income Areas
	Associated Goals	Neighborhood Services

	Description	In consultation with the City of Baldwin Park Public Works Department and Community Development Department, a high level of need exists within the City for activities such as infrastructure improvements, public facilities improvements, code enforcement and other activities that improve the housing and commercial structures in the area. Activities that can address neighborhood preservation include graffiti removal, code enforcement, public facilities improvements and infrastructure improvements.
	Basis for Relative Priority	The City of Baldwin Park considers the preservation and enhancement of its low- and moderate-income neighborhoods a high priority and will support activities that will help prevent further deterioration of these neighborhoods. Based on need and available resources and results of the 2020-2024 Consolidated Plan Needs Assessment Survey, the improvement of neighborhoods, public facilities and infrastructure is rated as a high priority need for CDBG funds.
5	Priority Need Name	Provide public services for low-income residents
	Priority Level	High
	Population	Extremely Low Low Moderate
	Geographic Areas Affected	Citywide
	Associated Goals	Public Services for low-and moderate-income res.
	Description	According to 2009-2015 American Community Survey 5-Year Estimates data, there are approximately 17,374 total households in Baldwin Park, of which 83 percent, or 14,420 households earn less than 80 percent of AMI. Data further indicates that 14.9 percent (11,347) of all residents are below the poverty level, of which: • 4,208 are under 18 years of age • 6,139 are between 18 and 64 years of age • 1,427 are 60 years of age or older In terms of race, of those in poverty: • 18 percent are American Indian and Alaska Native • 14.5 percent are some other race • 16.5 percent are Black / African American • 16 percent are Hispanic • 18.4 percent are White • 5.6 percent are two or more races • 10.6percent are Asian Consultation with organizations that provide a range of public services targeted to low- and moderate-income residents revealed the need for public services addressing a variety of needs including those associated with affordable childcare, affordable housing, education, arts and recreation for children, youth, and families.

	Basis for Relative Priority	Consistent with the results of the 2020-2024 Consolidated Plan Needs Assessment Survey, the provision of a wide range of public services for low- and moderate-income residents is a high priority.
6	Priority Need Name	Public services for residents with special needs
	Priority Level	High
	Population	Extremely Low Low Moderate Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	Geographic Areas Affected	Citywide
	Associated Goals	Special Needs Services
	Description	Analysis of available data and consultation with organizations providing services for special needs populations revealed a high need for a range of additional services including, but not limited to, those concerned with domestic violence and services for developmentally disabled adults.
	Basis for Relative Priority	Special needs services are rated as a high priority need based on the demand for service reported by local service providers and responses to the 2020-2024 Consolidated Plan Needs Assessment Survey.
7	Priority Need Name	Prevent and eliminate homelessness
	Priority Level	High
	Population	Extremely Low Low Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS

	Geographic Areas Affected	Citywide
	Associated Goals	Homeless Prevention
	Description	According to the results of the most recent data available from the Los Angeles Homeless Service Authority (LAHSA), in 2019, the County as a whole experienced a 12 percent increase in the number of homeless persons, SPA region 3 experienced a 17 percent increase and the City of Baldwin Park a 6 percent decrease (289 homeless persons counted in 2018 to 273 homeless persons counted in 2019). To address incidences of homelessness in Baldwin Park and to prevent extremely low-income Baldwin Park families from becoming homeless, the City places a high priority on programs that work to prevent homelessness or rapidly connect homeless individuals with housing and supportive services.
	Basis for Relative Priority	The City of Baldwin Park considers ending and preventing homelessness a high priority and will support CDBG public service activities that help prevent homelessness and that provide a structured path to stable housing for individuals and families who become homeless.
8	Priority Need Name	Section 108 Loan Repayment
	Priority Level	High
	Population	Extremely Low Low Moderate Persons with Disabilities Elderly Persons
	Geographic Areas Affected	Citywide
	Associated Goals	Section 108 Loan Repayment
	Description	Section 108 Loan Repayment
	Basis for Relative Priority	To satisfy the requirement to repay the Section 108 loan (principal and interest) used during the development of the WalMart Center in 2003.
9	Priority Need Name	Special Needs Non-Homeless Community Facilities and Infrastructure Improvements
	Priority Level	High

	Population	Extremely Low Low Moderate Persons with Disabilities Elderly Persons
	Geographic Areas Affected	Citywide
	Associated Goals	Special Needs Non-Homeless Public Facilities
	Description	In consultation with the City of Baldwin Park Public Works Department, a high level of need exists within the City for constructing Americans with Disability Act (ADA) -compliant improvements, specifically in community and public facilities. Activities that address ADA-compliant improvements may include ADA-compliant restroom facilities, concrete pathways, curbs, ramps, railings, and directional signage.
	Basis for Relative Priority	Accessibility improvements for Special Needs Persons are rated as a priority need based on consultation with the Baldwin Park Public Works Department and responses to the 2020-2024 Consolidated Plan Needs Assessment Survey. The City of Baldwin Park considers creating unobstructed paths of travel and accessibility for special needs persons including seniors and severely disabled adults a high priority and will use CDBG funds to support activities that improve access to community and public facilities.

Table 54 – Priority Needs Summary

Narrative (Optional)

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	The City of Baldwin Park will use its HOME funds to focus on increasing the supply of affordable housing units with long-term affordability covenants. Tenant-Based Rental Assistance will not be offered.
TBRA for Non-Homeless Special Needs	The City of Baldwin Park will use its HOME funds to focus on increasing the supply of affordable housing units with long-term affordability covenants. Tenant-Based Rental Assistance will not be offered.
New Unit Production	Based on land and development costs, it is more cost effective to subsidize the development of affordable multifamily rental units than to subsidize home purchase loans. The City's homebuyer program previously used HOME funds to subsidize first-time homebuyer loans; however, the per-unit assistance frequently exceeded reasonable per unit subsidy levels. Due to resource scarcity, investments in the creation of new affordable housing will focus on rental housing units where other sources of funds may be leveraged to bring the per-unit development cost to the HOME program well below \$100,000 per unit.
Rehabilitation	The City will invest CDBG and HOME funds in the Housing Rehabilitation Program as a cost-effective means of preserving the supply of ownership housing. Preservation of the physical and functional integrity of existing housing units occupied by low- and moderate-income households is a cost-effective way to invest limited resources to retain existing housing units that are already affordable to low- and moderate-income households in the community. Addressing substandard housing conditions through housing preservation activities provide that all economic segments of the community have the means to ensure that their property meets local standards and that all Baldwin Park residents have the opportunity to live in decent housing.
Acquisition, including preservation	As the Needs Assessment and Market Analysis in this document have clearly shown, thousands of Baldwin Park households are cost burdened and likely eligible for newly acquired and rehabilitated affordable housing units. The City will continue to use HUD resources to prioritize the preservation of existing affordable housing in the City. As documented in the Market Analysis, more than 200 affordable units are at risk of potential conversion to market rate. When possible, the City will use HOME resources and other federal and local resources to prioritize the preservation of these units. Preserving existing affordable housing is critical to maintaining a robust affordable housing stock in the City.

Table 55 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Table 56 – Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Desc.
			Annual Allocation \$	Program Income \$	Prior Year Resources\$	Total \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvement Public Services	\$960,105	0	0	\$960,105	\$3,840,420	Based on CDBG funding levels having little or no change.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$303,680	1,004,396	217,432	\$1,525,508	\$1,214,720	Based on HOME funding levels having little or no change.

Introduction

The strategic plan goals included in this Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2020 through June 30, 2025. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address housing and community development needs in Baldwin Park, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City's former Redevelopment Agency was the primary non-federal source of leveraged funds. With the elimination of the City's Redevelopment Agency, the City's ability to leverage federal funds has been substantially reduced. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low-Income Tax Credit program and U.S. Department of Housing and Urban Development Section 202 and 811 for the Elderly Program.

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

Local Resources

- Los Angeles County CoC
- Los Angeles County Development Authority (LACDA)
- Southern California Home Financing Authority (SCHFA)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

HUD requires HOME recipients (PJ's) to match 25% of their HOME annual allocation. In accordance with 24 CFR 92.222, PJ's satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Baldwin Park has received a 100% match reduction from HUD, and therefore, will match 0% of HOME Funds using non-federal funds.

The City of Baldwin Park leverages HOME funds with other local and private non-federal resources even though it has received a 100% match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publicly owned land or property located within Baldwin Park that may be used to address affordable housing needs identified in the 2020-2024 Consolidated Plan are continually being sought. The City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land conveyed to the City for the purpose of developing affordable housing.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

Discussion

Assuming little or no change in funding levels of the CDBG and HOME programs, the City expects to spend approximately \$3.0 million of CDBG and HOME funds on projects that enhance the

availability, affordability and sustainability of affordable housing between July 1, 2020 and June 30, 2025.

Based on prior project experience, we anticipate that these funds will leverage other public and private funding, including but not limited to:

- Continued funding of permanent housing projects through the McKinney program
- Project-based Section 8 certificates
- Low-Income Housing Tax Credits
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments by local CHDOs
- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately \$1.0 million of CDBG funds on community development and neighborhood services activities that promote a suitable living environment between July 1, 2020 and June 30, 2025. Anticipated projects include:

- Graffiti Removal
- Code Enforcement
- Housing Rehabilitation Grant Program

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Baldwin Park	Government	Non-homeless special needs Ownership Planning Rental Neighborhood improvements Public facilities	Jurisdiction

Table 57- Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

The institutional delivery system in Baldwin Park is high-functioning and collaborative—particularly the relationship between local government and the nonprofit sector comprised of a network of capable non-profit organizations that are delivering a full range of services to residents. Strong City departments anchor the administration of HUD grant programs and the housing, community and economic development activities that are implemented by the City.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X		
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance			
Street Outreach Services			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services	X	X	
Supportive Services			
Alcohol & Drug Abuse	X		
Child Care	X		
Education	X	X	

Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS			
Life Skills	X		
Mental Health Counseling	X		
Transportation	X		
Other			
N/A			

Table 58- Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The City of Baldwin Park's public service programs will focus on the provision of services to address the needs of homeless persons, particularly chronically homeless individuals, families with children, veterans and their families and unaccompanied youth through the provision of CDBG funds to local nonprofit service providers. Homelessness prevention and supportive services for special needs populations are high priority needs within this Strategic Plan and will be funded as part of the Annual Action Plan each year.

Often, the primary obstacle to delivering services to homeless populations is the homeless individual's willingness to seek assistance and housing. To address this problem through direct outreach and engagement with linkages to available resources in the City and the region, the City of Baldwin Park will work with the regional County CoC that is specially trained in solving homeless-related problems and knowledgeable about local and regional resources.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Baldwin Park has a long track record of successful partnerships among public and private sector entities. The delivery system for the HUD grant programs is no exception. Communication and cooperation between the City of Baldwin Park Housing Division and the partner agencies and organizations that administer activities is strong. City staff continues to work closely with the other organizations to improve regulatory compliance, monitoring, cooperation and partnerships among agencies and technical capacity of organizations involved in project delivery.

The single most significant gap in the service delivery system remains the lack of available funding to support local programs in Baldwin Park for special needs populations and persons experiencing homelessness. In Baldwin Park, this funding is limited to 15 percent of the annual allocation of CDBG funds. The City is not a direct recipient of Emergency Solutions Grant (ESG) funds;

therefore, most of the HUD funding to address homelessness is available through the Los Angeles County Department of Social Services and the CoC. The State of California recently began to increase efforts to address homelessness. The City will pursue State funding opportunities made available at the local level to provide services for special needs populations and persons experiencing homelessness. Private sources remain limited. Finally, as the City's HUD grants have declined over the last 10 years, it has been difficult to accommodate increasing levels of need in the community and increases in the cost of providing services to homeless and special needs populations.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

To address the lack of resources necessary to support local programs in Baldwin Park for special needs populations and persons experiencing homelessness, the City is working with its nonprofit service providers to explore alternate funding sources and is encouraging the identification of alternate revenue streams to sustain the program in the future.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Development	2020	2024	Affordable Housing	Citywide	Expand the supply of affordable housing	HOME: \$1,360,140	Units constructed: 11 Household Housing Units
2	Housing Preservation	2020	2024	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$100,000 HOME: \$675,000	Homeowner Housing Rehabilitated: 20 Household Housing Units
3	Fair Housing Services	2020	2024	Affordable Housing	Citywide	Ensure equal access to housing opportunities	CDBG: \$12,500	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
4	Neighborhood Services	2020	2024	Non-Housing Community Development	Low- and Moderate-Income Areas	Provide neighborhood services	CDBG: \$602,345	Code Enforcement and Graffiti Removal: 10,000 Persons 1,500 Household Housing Units
5	Public Services for low- and moderate-income res.	2020	2024	Non-Housing Community Development	Citywide	Provide public services for low-income residents	CDBG: \$342,000	Public service activities other than Low/Moderate Income Housing Benefit: 8,500 Persons Assisted
6	Special Needs Services	2020	2024	Non-Homeless Special Needs	Citywide	Public services for residents with special needs	CDBG: \$120,000	Public service activities other than Low/Moderate Income Housing Benefit: 1,125 Persons Assisted
7	Homelessness Prevention	2020	2024	Homeless	Citywide	Prevent and eliminate homelessness	CDBG: \$50,000	Homelessness Prevention: 1,000 Persons Assisted

8	Community Fac., Inf., and Section 108 Debt Service	2020	2022	Non-Housing Community Development	Low- and Moderate-Income Areas	Provide neighborhood services, community fac.	CDBG: FY 2020-21 \$462,000 FY 2021-22 \$489,00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,900 Persons Assisted
9	Special Needs Non-Homeless Public Facilities	2022	2024	Non-Homeless Special Needs	Citywide	Accessibility Improvements for special needs residents	CDBG: \$900,000	ADA Improvements at City Facilities 10,000 Persons Assisted

Table 59 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Development
	Goal Description	In partnership with housing developers including CHDOs, leverage HOME and CDBG funds in support of the development of new housing units affordable to households earning less than 30, 60 or 80 percent of Area Median Income.
2	Goal Name	Housing Preservation
	Goal Description	Preservation of the quality of existing affordable housing stock occupied by low- and moderate-income households.
3	Goal Name	Fair Housing Services
	Goal Description	Affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
4	Goal Name	Neighborhood Services
	Goal Description	Preserve and enhance neighborhood aesthetics and public safety through activities such as graffiti removal and code enforcement as well as improvement of building quality and safety through code compliance to benefit low- and moderate-income residents of the low- and moderate-income areas.
5	Goal Name	Public Services for low- and moderate-income residents.
	Goal Description	Provide public services that support the emotional and developmental well-being of low- and moderate-income families.
6	Goal Name	Special Needs Services
	Goal Description	Provide special needs services including, but not limited, to those concerned with disabilities, domestic violence and substance abuse.
7	Goal Name	Homelessness Prevention
	Goal Description	Support a continuum of services in Los Angeles County to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs and transitional housing.

8	Goal Name	Community Fac., Inf., and Section 108 Debt Service
	Goal Description	Improve City of Baldwin Park public facilities and infrastructure to benefit low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults. Section 108 Debt Service is also covered under this goal.
9	Goal Name	Special Needs Non Homeless - Public Facility Improvements -Americans with Disabilities Act (ADA) - Compliance
	Goal Description	Improve City of Baldwin Park public facilities to benefit special needs residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults.

Table 60 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

In accordance with Goal 1 above, the City anticipates creating 11 housing units for low-income families during the 2020-2024 Consolidated Plan period. HOME-assisted units shall meet the requirements of 24 CFR 92.254. The City may use CDBG or HOME funds to acquire, develop or subsidize the purchase of housing units for homeownership as defined in the HOME program regulations at 24 CFR 92.254.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Not applicable. BPHA does not have a Section 504 Voluntary Compliance Agreement.

Activities to Increase Resident Involvement

BPHA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagement. BPHA implemented the use of social media to improve and maximize the outreach to owners and tenants and increase the accessibility of information. Residents also maintain a resident advisory board.

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the ‘troubled’ designation

N/A BPHA is designated as a high performing housing authority.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Baldwin Park are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

For low- and moderate-income households, finding and maintaining decent affordable housing is difficult due to the high cost of housing in Baldwin Park and throughout Southern California in general. Based on evaluation of 2011-2015 ACS and CHAS data, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

Consistent with available data, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey indicate a high need for additional affordable housing in Baldwin Park. Resources for the development and preservation of affordable housing remain limited. However, the City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land conveyed to the City for the purpose of developing affordable housing. The City successfully completed a 70-unit affordable rental housing project in FY 2016-2017.

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

To address housing affordability and the lack of monetary resources for affordable housing, this Strategic Plan calls for the investment of a significant portion of CDBG and HOME funds for the

development of 11 affordable housing units and the rehabilitation and preservation of 25 existing affordable housing units over the next five years. The City will continue to leverage its CDBG and HOME funds to attract private and other available public resources, including land conveyed to the City for the purpose of affordable housing, to facilitate affordable housing development. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies and carried out locally by government agencies, community based organizations, and faith-based groups. Consistent with this approach, the City of Baldwin Park supports the efforts of the Los Angeles Homeless Services Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness throughout Los Angeles County. The CoC and its partner agencies provide a continuum of programs ranging from outreach, access centers, emergency shelters, safe havens, transitional and permanent housing, and prevention. Additionally, the CoC offers vital supportive services required for unsheltered persons to attain, and remain in, a stable housing environment.

The City of Baldwin Park, through coordination with the CoC and a network of homeless service providers, supports this continuum of services to address homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs, and transitional housing. More specifically, in conjunction with the East San Gabriel Valley Coalition for the Homeless, the City supports temporary shelter, winter shelter, and referral services for the homeless that provide critical, immediate intervention for unsheltered persons. Such services include assessment, intake, referral and transportation to resources. The City uses CDBG public service funds to support these local service providers to connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

Addressing the emergency and transitional housing needs of homeless persons

The ultimate solution to ending homelessness in Los Angeles County is permanent housing closely aligned with supportive services that ensure housing stability. However, because the demand for affordable housing far outpaces the region's supply, the CoC continues to rely on its emergency and transitional housing system in order to address the immediate needs of Los Angeles County's homeless population.

The CoC has implemented policy and program changes aimed at ensuring homeless persons in Los Angeles County are rapidly housed and offered an appropriate level of support services to meet their circumstances and keep them stably housed. Within the past two years, Los Angeles County's homeless services system has doubled the number of people moving from homelessness into transitional and/or permanent housing and tripled prevention, outreach, and engagement services. Access to temporary shelter (e.g. emergency, transitional and seasonal/overflow) beds and permanent supportive housing beds increased. The development

of permanent, affordable housing units through new construction or rehabilitation of existing buildings is underway and remains a high priority in Los Angeles County. The City of Baldwin Park, through coordination with homeless service providers, supports a continuum of services to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs, and transitional housing. More specifically, in conjunction with the East San Gabriel Valley Coalition for the Homeless, the City supports temporary shelter, winter shelter, and referral services for the homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

This Strategic Plan provides for the use of CDBG funds to support activities implemented by local nonprofit organizations that provide services to help prevent and eliminate homelessness, including but not limited to families at risk of homelessness, victims of domestic violence, special needs populations and emancipated foster youth. The City will also leverage CDBG and HOME funds to expand the supply of affordable housing in Baldwin Park.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

An individual or family is considered to be at-risk of becoming homeless if it experiences extreme difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, drug dependency, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

The CoC coordinates with state and local agencies, and privately-funded institutions to develop improved programs to assist at-risk persons with emergency financial assistance. Examples include short-term utility, rent, child care and basic needs payment assistance. Furthermore, the CoC supports pre-release planning for persons leaving state prisons and state mental health hospitals to prevent the release of persons to homelessness. Lastly, efforts are underway to

improve resources to help youth aging out of foster care to transition to independence and to prevent them from falling into homelessness. Baldwin Park strives to prevent homelessness in populations vulnerable or at risk of homelessness through the use of CDBG and HOME funds that offer housing vouchers, food programs, legal advocacy, and counseling services.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. This strategy requires the City to implement programs that protect children living in older housing from lead hazards.

Overall, the City has a relatively older housing stock, with 12,570 of the City's 17,675 total housing units (71.1 percent) built before 1980 according to ACS data. The remaining 5,105 units primarily constructed after January 1, 1978 have the potential to contain lead-based paint. In these units, the best way to have reasonable assurance that lead-based paint hazards are not present is to have the painted surfaces tested.

According to the City of Baldwin Park Residential Rehabilitation Program, a typical lead-based paint testing and risk assessment report costs approximately \$350-\$450. To reduce lead-based paint hazards, the City of Baldwin Park takes the following actions:

- Include lead testing and abatement procedures if necessary, in all residential rehabilitation activities for units built prior to January 1, 1978.
- Monitor the lead-poisoning data maintained by the Los Angeles County Dept. of Public Health (LACDPH). According to LACDPH, there were 13 incidents of children with blood lead levels greater than 9.5 micrograms per deciliter from 2009-2013.
- Educate residents on the health hazards of lead-based paint through the use of brochures and encourage screening children for elevated blood-lead levels.
- Disseminate brochures about lead hazards through organizations such as the Housing Rights Center and the City's residential rehabilitation activities.

How are the actions listed above related to the extent of lead poisoning and hazards?

Over time, the actions listed above will promote greater awareness of the hazards of lead-based paint to children and will also address unsafe housing conditions in pre-1978 units where children may potentially be exposed to lead-based paint hazards.

How are the actions listed above integrated into housing policies and procedures?

The City of Baldwin Park Residential Rehabilitation Program procedures require the dissemination of brochures provided by the U.S. Environmental Protection Agency to all applicants as part of the transmittal of the program application. Any unit receiving assistance through the program that was built prior to January 1, 1978 is tested for lead-based paint. If lead-based paint is present, appropriate abatement procedures are implemented as part of the rehabilitation contract consistent with the requirements of 24 CFR Part 35.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

Similar to other communities in Los Angeles County and across the nation, poverty continues to be a significant challenge. According to 2009-2015 American Community Survey 5-Year Estimates data, there are approximately 17,374 total households in Baldwin Park, of which 83 percent, or 14,420 households earn less than 80 percent of AMI. Data further indicates that 14.9 percent of all residents are below the poverty level. In an effort to meaningfully address this challenge, each of the goals included in the 2020-2024 Strategic Plan are aligned to support activities that promote the availability of affordable housing and provide services that directly benefit low- and moderate-income residents. In the implementation of the Plan, the City will prioritize funding for activities that most effectively address these goals over the next five years. This strategy will emphasize using CDBG and HOME funds to help individuals and families rise out of poverty to long-term self-sufficiency.

The implementation of CDBG and HOME activities meeting the goals established in this Plan will help to reduce the number of poverty-level families by:

- Supporting activities that expand the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that preserve the supply of decent housing that is affordable to low- and moderate-income households;
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness;
- Supporting activities that preserve and enhance neighborhood aesthetics and improve infrastructure to benefit low- and moderate-income residents of Baldwin Park.
- Supporting housing preservation programs that assure low income households have a safe, decent and appropriate place to live; and
- Supporting public services for low- and moderate-income residents including those with special needs and those at-risk of homelessness offered by nonprofit organizations receiving CDBG public service funds.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such

as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

How is the Jurisdiction's poverty reducing goals, programs, and policies coordinated with this affordable housing plan?

Baldwin Park's desirable location in western Los Angeles County is a high-cost housing area. Housing costs continue to rise. Rents in Baldwin Park are currently out of reach for many individuals and families. National funding limitations on Section 8 Housing Choice Vouchers and long application wait lists for both conventional public housing and publicly-assisted affordable housing limit the number of families in poverty that can benefit from these housing opportunities or programs.

The goals of this Strategic Plan are aligned to benefit low- and moderate-income residents in an effort to reduce the number of poverty-level families. For example, the goal to develop new affordable rental housing opportunities available to families earning less than 30, 50 and 80 percent of AMI will provide additional affordable housing options for families transitioning from activities funded under the Homelessness Prevention Services goal. The Affordable Housing Preservation goal will include activities targeted to families who own their residence but lack the resources to address emergency repairs or maintain the property in compliance with City codes and standards. Addressing substandard or emergency housing conditions allows low- and moderate-income families to maintain housing stability while also guaranteeing that all economic segments of the community live in decent housing.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds are used efficiently and in compliance with applicable regulations, the City provides technical assistance to all subrecipients at the beginning of each program year and monitors subrecipients throughout the program year.

Technical Assistance

To enhance compliance with federal program regulations, the City provides an annual Notice of Funding Availability (NOFA) workshop to review the Plan goals, program requirements and available resources with potential applicants. Subsequent to the approval of the Annual Action Plan, a mandatory subrecipient workshop is held to review program regulations in detail, to provide useful forms and resources for documenting compliance and to review the City's compliance procedures and requirements. Additionally, individualized technical assistance is provided on an as-needed basis throughout a program year.

Activity Monitoring

All activities are monitored, beginning with a detailed review upon receipt of an application to determine eligibility, conformance with a National Objective and conformance with a Plan goal. This review also examines the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable.

Subrecipients are required to submit an audit and other documentation to establish their capacity, and any findings noted in the audit are reviewed with the applicant. Eligible applications are then considered for funding. Once funded, desk monitoring includes ongoing review of required quarterly performance reports. For CDBG public service activities, an on-site monitoring is conducted once every two (2) years, or more frequently as needed to ensure compliance. These reviews include both a fiscal and programmatic review of the subrecipient's activities. The reviews determine if the subrecipient is complying with the program regulations and City contract. Areas routinely reviewed include overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals.

Following the monitoring visit, a written report is provided delineating the results of the review and any findings of non-compliance and the required corrective action. Subrecipients normally have 30 days to provide the City with corrective actions taken to address any noted findings. Individualized technical assistance is provided, as noted above, as soon as compliance concerns are identified. For CDBG capital projects, monitoring also includes compliance with regulatory agreement requirements. For HOME funded activities, annual monitoring is undertaken to ensure that for renter occupied units, household income, rents and utility allowances are in compliance with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy is conducted throughout the affordability period.

2020-2024 Action Plan

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The strategic plan goals included in this Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2020 through June 30, 2024. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on a number of factors such as the amount of the national appropriation, changes in ACS population data applied to the CPD grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local and private resources will vary significantly depending on economic conditions.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of Con Plan \$	Narrative Description
			Annual Allocation \$	Program Income: \$	Prior Year Resources \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	960,105	0	0	\$960,105		Based on little or no change each year.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	303,680	1,004,396	217,432	\$1,525,508	\$1,214,720	Based on little or no change in funding levels.

Table 61 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address housing and community development needs in Baldwin Park, the City will leverage its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. However, alternate funding sources are very limited. The City and its development partners will continue to seek new opportunities to leverage federal funds, such as the Low Income Tax Credit program and U.S. Department of Housing and Urban Development Section 202 and 811 for the Elderly Program.

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding

Local Resources

- Los Angeles County CoC
- Los Angeles County Development Authority (LACDA)
- Southern California Home Financing Authority (SCHFA)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

HUD requires HOME recipients (PJ's) to match 25% of their HOME annual allocation. In accordance with 24 CFR 92.222, PJ's satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Baldwin Park has received a 100% match reduction from HUD, and therefore, will match 0% of HOME Funds using non-federal funds.

The City of Baldwin Park leverages HOME funds with other local and private non-federal resources even though it has received a 100% match reduction from the 25 percent matching requirement. Any funds that are used in a HOME activity in excess of the required match will be documented by the City and reported to HUD as part of the Consolidated Annual Performance and Evaluation Report (CAPER) each year.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Publicly owned land or property available for affordable housing development in the City remains scarce. The City actively pursues partnerships with nonprofit, community-based housing organizations to provide affordable housing and residential investment.

Land or property necessary to address the needs identified in the Consolidated Plan would need to be acquired using HUD grant funds or other resources.

Discussion

Assuming little or no reduction levels of the in CDBG and HOME programs funding levels, the City expects to spend approximately \$3.0 million of CDBG and HOME funds on projects that enhance the availability, affordability and sustainability of affordable housing between July 2020 and June 2024. It is anticipated that approximately \$2.0 million of this will be spent on affordable housing development and preservation.

Based on prior project experience, we anticipate that these funds will leverage other public and private funding, including but not limited to:

- Continued funding of permanent housing projects through the McKinney program
- Project-based Section 8 certificates
- Low-Income Housing Tax Credits
- Project financing at favorable interest rates from local lenders
- Private contributions to local CHDOs
- Private market real estate investments by local CHDOs
- Market rate housing that subsidizes affordable units on the same development site

Assuming continued level funding of the CDBG program, the City expects to spend approximately \$1.1 million of CDBG funds on community development, public facilities, infrastructure and neighborhood services activities that promote a suitable living environment between July 1, 2020 and June 30, 2025. It is anticipated that this amount will be spent on neighborhood services. Anticipated projects include:

- Graffiti Removal
- Code Enforcement

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Development	2020	2021	Affordable Housing	Citywide	Expand the supply of affordable housing	HOME: \$1,360,140	3 affordable housing units
2	Housing Preservation	2020	2021	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$20,000 HOME: \$135,000	Homeowner Housing Rehabilitation: 4 Household Housing Units
3	Fair Housing Services	2020	2021	Affordable Housing	Citywide	Ensure equal access to housing opportunities	CDBG: \$2,500	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
4	Neighborhood Services	2020	2021	Non-Housing Community Development	Low- and Moderate-Income Areas	Provide neighborhood services, community fac.	CDBG: \$142,069	5,000 Persons Assisted Housing Code Enforcement: 2,000 Household Housing Units
5	Public Services for low- and moderate-income res.	2020	2021	Non-Housing Community Development	Citywide	Provide public services for low-income residents	CDBG: \$75,650	Public service activities other than Low/Moderate Income Housing Benefit: 2,840 Persons Assisted
6	Special Needs Services	2020	2021	Non-Homeless Special Needs	Citywide	Public services for residents with special needs	CDBG: \$29,975	Public service activities other than Low/Moderate Income Housing Benefit: 475 Persons Assisted

7	Homelessness Prevention	2020	2021	Homeless	Citywide	Prevent and eliminate homelessness	CDBG: \$10,000	Homelessness Prevention: 200 Persons Assisted
8	Community Facilities and Infrastructure Improvement/Section 108 Debt Repayment.	2020	2021	Non-Housing Community Development	Low- and Moderate-Income Areas	Provide neighborhood services, community fac.	CDBG: \$462,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,900 Persons Assisted

Table 62 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing Development
	Goal Description	In partnership with housing developers, leverage HOME and CDBG funds in support of the development of new housing units affordable to households earning less than 30, 60 or 80 percent of Area Median Income.
2	Goal Name	Housing Preservation
	Goal Description	Preservation of the quality of existing affordable housing stock occupied by low- and moderate-income households.
3	Goal Name	Fair Housing Services
	Goal Description	Affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
4	Goal Name	Neighborhood Services
	Goal Description	Preserve and enhance neighborhood aesthetics and public safety through activities such as graffiti removal and code enforcement as well as improvement of building quality and safety through code compliance to benefit low- and moderate-income residents of the low- and moderate-income areas.
5	Goal Name	Public Services for low- and moderate-income res.
	Goal Description	Provide public services that support the emotional and developmental well-being of low- and moderate-income families.

6	Goal Name	Special Needs Services
	Goal Description	Provide special needs services including, but not limited, to those concerned with disabilities, domestic violence and substance abuse.
7	Goal Name	Homelessness Prevention
	Goal Description	Support a continuum of services in Los Angeles County to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs and transitional housing.
8	Goal Name	Community Facilities and Infrastructure Improvement/ Section 108 Debt Service
	Goal Description	Repayment of Section 108 Loan that improved City public facilities and infrastructure benefitting low- and moderate-income residents or those presumed under HUD regulations to be low- and moderate-income such as the elderly and disabled adults.

Table 63 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

To address the high priority needs identified in the Strategic Plan to the 2020-2024 Consolidated Plan, the City of Baldwin Park will invest CDBG and HOME funds in projects to develop affordable housing, preserve affordable housing, provide fair housing services, provide neighborhood services, provide services to low- and moderate-income residents, provide services to residents with special needs, and prevent homelessness. Together, these projects will address the housing, community and economic development needs of Baldwin Park residents-particularly those residents residing in the low- and moderate-income areas.

Projects

#	Project Name
1	Affordable Housing Development
2	Housing Preservation
3	Fair Housing Services
4	Neighborhood Services
5	Public Services for low- and moderate-income residents
6	Special Needs Services
7	Homelessness Prevention
8	Section 108 Loan Repayment
9	Special Needs non-Homeless Public Facilities
10	CDBG Administration

Table 64 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Based on the Strategic Plan, Baldwin Park is allocating 100 percent of its CDBG funds (excluding Section 108 Loan Repayment and CDBG Program Administration) as well as 100 percent of its non-administrative HOME funds for program year 2020-2021 projects and activities that benefit low- and moderate-income people. Due to the nature of the projects and activities to be undertaken, investments in projects concerning Neighborhood Services and Community Facilities and Infrastructure Improvements are limited to low- and moderate-income areas while other

projects and activities benefit low- and moderate-income limited clientele and are available citywide.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources and the high cost of housing that is not affordable to low-income people. To address these obstacles, the City is investing CDBG and HOME funds through the 2020-2021 Action Plan in projects that provide additional affordable housing units, provide for the preservation of existing housing units, that provide neighborhood services to low- and moderate-income people and those with special needs, and projects that prevent homelessness.

AP-38 Project Summary

Project Summary Information

1	Project Name	Affordable Housing Development
	Target Area	Citywide
	Goals Supported	Affordable Housing Development
	Needs Addressed	Expand the supply of affordable housing
	Funding	HOME: \$1,360,140
	Description	In partnership with housing developers, leverage HOME and CDBG funds in support of the development of new housing units affordable to low- and moderate-income households.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	3 units of affordable housing.
	Location Description	The City identified three possible sites; however, feasibility analysis is still pending for final determination.
	Planned Activities	CHDO or for-profit affordable housing development
2	Project Name	Housing Preservation
	Target Area	Citywide
	Goals Supported	Housing Preservation
	Needs Addressed	Preserve the supply of affordable housing
	Funding	CDBG: \$20,000 HOME: \$135,000
	Description	Preserve the quality of existing affordable housing stock occupied by low- and moderate-income households through housing rehabilitation assistance.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Four low- and moderate-income households.
	Location Description	Citywide
	Planned Activities	Housing Rehabilitation loans and grants, including Lead Testing and Abatement, as needed, to improve eight low and moderate-income owner-occupied housing units.
3	Project Name	Fair Housing Services
	Target Area	Citywide
	Goals Supported	Fair Housing Services
	Needs Addressed	Ensure equal access to housing opportunities

	Funding	CDBG: \$2,500
	Description	Affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination and landlord-tenant mediation services.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Housing Rights Center – Fair Housing Services: \$2,500 (100 People)
	Location Description	Citywide
	Planned Activities	Housing Rights Center: 100 People
4	Project Name	Neighborhood Services
	Target Area	Low- and Moderate-Income Areas
	Goals Supported	Neighborhood Services
	Needs Addressed	Provide neighborhood services for low-income residents
	Funding	CDBG: \$170,459
	Description	Preserve and enhance neighborhood aesthetics and public safety through activities such as graffiti removal and code enforcement as well as improvement of building quality and safety through code compliance to benefit low- and moderate-income neighborhoods.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Graffiti Removal: 5,000 Persons Code Enforcement: 2,000 Household Housing Units
	Location Description	Low- and Moderate-Income Areas
	Planned Activities	Graffiti Removal: \$28,390: 5,000 Persons Code Enforcement: \$142,069: 2,000 Household Housing Units
5	Project Name	Public Services for low- and moderate-income residents
	Target Area	Citywide
	Goals Supported	Public Services for low- and moderate-income res.
	Needs Addressed	Provide public services for low-income residents
	Funding	CDBG: \$75,650
	Description	Provide public services that support the emotional and developmental well-being of low- and moderate-income families.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,840 Persons Assisted
	Location Description	Citywide

	Planned Activities	- Church of the Redeemer Food Bank: 1,200 People \$10,000 - Family Service Center: 5,000 People \$25,000 - BPPD: Pride Platoon: 8-week program designed to proactively assist 40 at risk youth \$20,000 - Recreation/Sports Scholarship Program: 28 youth provided subsidy assistance to participate in City recreational activities \$3,500 (\$125 per eligible youth recipient) - St. John's Church Social Services: Anger Management Group Meetings 10 People \$2,150 - Youth Employment: Employment opportunities for 5 youth aged 16-21 years old \$15,000
6	Project Name	Special Needs Services
	Target Area	Citywide
	Goals Supported	Special Needs Services
	Needs Addressed	Public services for residents with special needs
	Funding	CDBG: \$29,975
	Description	Provide special needs services including, but not limited, to those concerned with disabilities, domestic violence and substance abuse.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	475 Persons Assisted
	Location Description	Citywide
	Planned Activities	- Domestic Violence Advocate: 250 People \$15,000 - YWCA of San Gabriel Valley: 225 People \$14,975
7	Project Name	Homelessness Prevention
	Target Area	Citywide
	Goals Supported	Homelessness Prevention
	Needs Addressed	Prevent and eliminate homelessness
	Funding	CDBG: \$10,000
	Description	Support a continuum of services in Los Angeles County to prevent and eliminate homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs and transitional housing.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	200 Homeless Persons Assisted
	Location Description	Citywide
	Planned Activities	East San Gabriel Valley Coalition for the Homeless: Temporary shelter, winter shelter, shower and referral services for 200 homeless persons \$10,000

8	Project Name	Section 108 Loan Repayment
	Target Area	Citywide
	Goals Supported	Community Facilities and Infrastructure Improvements
	Needs Addressed	Neighborhood services, community facilities
	Funding	CDBG: \$462,000
	Description	Section 108 Loan Repayment
	Target Date	6/30/21
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	Section 108 Loan Repayment
9	Project Name	Program Administration
	Target Area	Citywide
	Goals Supported	Affordable Housing Development Housing Preservation Fair Housing Services Neighborhood Services Public Services for low- and moderate-income residents Special Needs Services Homelessness Prevention Section 108 Debt Service
	Needs Addressed	Expand the supply of affordable housing Preserve the supply of affordable housing Ensure equal access to housing opportunities Neighborhood services Provide public services for low-income residents Provide public services for residents with special needs Prevent and eliminate homelessness
	Funding	CDBG: \$189,521 HOME: \$30,368
	Description	Administration services of the CDBG and HOME Programs.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	Not Applicable
	Planned Activities	Administration services of the CDBG and HOME Programs

Table 65 – Project Summary Information

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For projects that address Neighborhood Services and Community Facilities and Infrastructure goals, assistance will be primarily directed to the low- and moderate-income areas of the City. The low- and moderate-income Census Tract map will be used by the City when making funding determinations using CDBG and HOME funds in order to address the areas with the highest priority needs. Additionally, as discussed in section SP-10 of the Consolidated Plan, the southeastern part of the City exhibits a greater level of need for affordable housing or services for low- and moderate-income residents; therefore, one geographic priority is being established within the Consolidated Plan and efforts for allocation priorities in this area will be made to address this need. It should be noted that the City, as a whole, is mostly low and moderate income.

Geographic Distribution

Target Area	Percentage of Funds
Low- and Moderate-Income Areas	60%
Citywide	40%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

For the 2020-2021 program year, the City will invest \$960,105 of CDBG funds and \$1,525,508 of HOME funds including prior years unallocated or unexpended funds, for a total of \$2,485,613 that will benefit low- and moderate-income people throughout the City. Due to the nature of the projects and activities to be undertaken, investments in projects and activities such as Neighborhood Services are limited to eligible areas while other projects and activities benefit low- and moderate-income limited clientele and are available citywide.

Discussion

Based on the Strategic Plan, Baldwin Park is allocating 100 percent of its CDBG funds (excluding Section 108 Loan Repayment and CDBG Program Administration) as well as 100 percent of its non-administrative HOME funds for program year 2020-2021 projects and activities that benefit low- and moderate-income people.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Two high priority affordable housing needs are identified in the 2020-2024 Consolidated Plan and two Strategic Plan goals are established to provide the framework necessary to invest CDBG and HOME funds to address the affordable housing needs of the City.

Expand the Supply of Affordable Housing

Based on evaluation of 2009-2015 ACS and CHAS data in Tables 6-11, there is a high need for housing units affordable for households earning less than 80 percent of AMI. Of the 11,390 households earning 0-80 percent of AMI in the City, 7,704 are cost burdened households—meaning households paying more than 30 percent of their income for housing. Additionally, 3,875 of the cost burdened households are considered severely cost burdened households—meaning that they pay more than 50 percent of their income for housing. Of the 3,875 severely cost burdened households, 2,310 are renters. Of those severely cost burdened renter households, 2,255 households earn less than 50 percent of AMI and are considered the most at risk of becoming homeless.

The development of additional housing units affordable for low- and moderate-income households is rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. Additionally, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey support the development of additional affordable housing units in Baldwin Park.

Preserve the Supply of Affordable Housing

As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of particular concern for low- and moderate-income home owners who are generally not in a financial position to properly maintain their homes.

The age and condition of Baldwin Park's housing stock is an important indicator of potential rehabilitation needs. Commonly, housing over 30 years of age needs some form of major rehabilitation, such as roof replacement, foundation work and plumbing systems. Housing over 15 years of age will generally exhibit deficiencies in terms of paint, weatherization, heating / air-conditioning systems, hot water heaters and finish plumbing fixtures.

According to CHAS data showing the year that housing units were built categorized by owner and

renter tenure:

- 8,350 or 83 percent of the 10,105 owner-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago
- Of the 10,105 owner-occupied units, 530 units or 5 percent were built since 2000
- 6,690 or 88 percent of the 7,565 renter-occupied housing units in Baldwin Park were built after 1950 or approximately 70 years ago
- 490 or 6.5 percent of the 7,565 renter-occupied housing units in Baldwin Park were built since 2000

The development of additional housing units affordable for low- and moderate-income households is rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. Additionally, responses to the 2020-2024 Consolidated Plan Needs Assessment Survey support the development of additional affordable housing units in Baldwin Park.

One Year Goals for the Number of Households to be Supported	
Homeless	200
Non-Homeless	6,283
Special-Needs	475
Total	6958

Table 67 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	3
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	7

Table 68 - One Year Goals for Affordable Housing by Support Type

Discussion

The Strategic Plan identifies a high priority need to expand the supply of affordable housing and a high priority need to preserve the supply of affordable housing. During the 2020-2021 program year, the City of Baldwin Park will pursue expanding the supply of affordable housing through a partnership with a Community Housing Development Organizations (CHDO). Additionally, the City will invest CDBG and HOME funds in the preservation of affordable housing units through the City of Baldwin Park Housing Rehabilitation Program.

AP-60 Public Housing – 91.220(h)

Introduction

The Baldwin Park Housing Authority (BPHA) was created and authorized under the State of California Housing Authority Law to develop and operate housing and housing programs for low-income families. The BPHA receives its funding from the Department of Housing and Urban Development (HUD) for the administration of the Section 8 tenant-based Housing Choice Voucher (HCV) assistance program for the jurisdiction of the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles. The data presented in tables below is for Baldwin Park.

Actions planned during the next year to address the needs to public housing

BPHA will continue to serve the needs of residents through public housing and Section 8 vouchers. Maintain a leasing rate of 98% to 100%. Continue to maximize the budget's authority to provide as many households as possible with improved living conditions and ease cost burdens associated with housing. Create more flexible and portable housing opportunities by converting the Baldwin Park Housing Authority's public housing units to tenant-based voucher assistance. Continue to provide forms and documents via its web portal to owners and tenants to increase the accessibility of information and streamline procedures with the goal of helping tenants and owners to comply with Section 8 rules and increase the availability of housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

BPHA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagements. BPHA implemented the use of social media to improve and maximize the outreach to owners and tenants and increase the accessibility of information. Residents also maintain a resident advisory board.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

BPHA is designated as a High Performing Public Housing Agency.

Discussion

BPHA is well-positioned to maintain and expand the supply of affordable housing units in the City of Baldwin Park and throughout Los Angeles County. Partnerships with the State of California, Los Angeles County Development Authority, the City of Baldwin Park and other housing partners

make this possible.

BPHA administers Section 8 to provide rental assistance to low-income families, senior citizens, and disabled individuals. In 2019, 559 Section 8 Housing Choice Vouchers were held by Baldwin Park households.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City of Baldwin Park supports the efforts of The Los Angeles Homeless Service Authority (LAHSA), County Continuum of Care (CoC), and its member organizations that address homelessness throughout Los Angeles County. In alignment with this strategy, the City will use CDBG funds to support local service providers as well as City run programs to prevent homelessness and to expand the supply of affordable housing in Baldwin Park for low- and moderate-income residents.

The City will invest CDBG funds during the 2020-2021 program year to address high priority needs identified in the 2020-2024 Consolidated Plan including preventing homelessness and providing public services to special needs populations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC and its partner agencies will continue to provide a continuum of programs ranging from outreach, access centers, emergency shelters, safe havens, transitional and permanent housing, and prevention. More specifically, LAHSA, the County's CoC, will increase efforts in 2020-2021 to add emergency and transitional shelter housing units through expedited construction or rehabilitation of facilities to accommodate homeless persons.

The City of Baldwin Park, through coordination with the CoC and a network of homeless service providers, supports this continuum of services to address homelessness including, but not limited to, homelessness prevention programs, emergency shelter programs, and transitional housing. In 2020-2021, in conjunction with the East San Gabriel Valley Coalition for the Homeless, the City will support temporary shelter, winter shelter, and referral services for the homeless that provide critical, immediate intervention for unsheltered persons. Such services include assessment, intake, referral and transportation to resources. The City will use its 2020-2021 CDBG public service funds to support local service providers that connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

Specifically, to reduce and end homelessness, the City of Baldwin Park will provide CDBG public service funds to the following activities:

- East San Gabriel Valley Coalition for the Homeless (200 people)
- Domestic Violence Advocate (250 people)
- YWCA of San Gabriel Valley (200 people)

Addressing the emergency shelter and transitional housing needs of homeless persons

The City supports local nonprofit agencies that provide emergency rental assistance and transitional housing needs for homeless or those at risk of becoming homeless. To address the emergency shelter and transitional housing needs of homeless persons, the City supports the East San Gabriel Valley Coalition for the Homeless that provides transitional housing, emergency assistance and winter shelter assistance to homeless families or families at risk of homelessness. Each year, the East San Gabriel Valley Coalition for the Homeless serves approximately 100 unduplicated people.

Additionally, the City supports Domestic Violence Advocate and the YWCA of San Gabriel Valley, two organizations that provide emergency shelter and support services to victims of domestic violence. These programs provide a number of services to include but not limited to supportive services for survivors and perpetrators of domestic violence, batterer's program, and anger management, and assistance in guiding victims through the criminal justice system.

Lastly, the City of Baldwin Park also supports the efforts of the Los Angeles County Continuum of Care (CoC) and its member organizations that address homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To address the needs of homeless families, families with children, veterans and their families, the City supports the East San Gabriel Valley Coalition for the Homeless, which provides transitional housing, counseling and case management to families at risk of homelessness. Each year, the East San Gabriel Valley Coalition for the Homeless serves approximately 100 unduplicated people through its transitional housing program. When paired with financial counseling, career coaching and other available case management services, the agency makes certain that families are ready to succeed in their transition to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Los Angeles County CoC's countywide protocols and procedures prevent people from being discharged from public and private institutions of care into homelessness. The protocols and procedures will help decrease the number of persons being discharged into homelessness by at least 10 percent annually. Furthermore, the CoC coordinates with state and local agencies, and privately-funded institutions of care to develop improved programs to assist at-risk persons with emergency financial assistance. Examples include short-term utility, rent, child care and basic needs payment assistance. Furthermore, the CoC supports pre-release planning for persons leaving state prisons and state mental health hospitals to prevent the release of persons to homelessness. Lastly, efforts are underway to improve resources to help youth aging out of foster care to transition to independence and to prevent them from falling into homelessness. Baldwin Park strives to prevent homelessness in populations vulnerable or at risk of homelessness through the use of CDBG and HOME funds that offer housing vouchers, food programs, legal advocacy, and counseling services.

Discussion

With limited CDBG and HOME resources available, the City is investing CDBG public service funds in public service activities such as the East San Gabriel Valley Coalition for the Homeless to prevent homelessness in Baldwin Park.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing. Barriers can include land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Baldwin Park are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all appropriate and necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of additional future affordable housing and ensuring that the entitlement process runs smoothly from inception to completion.

Discussion:

To address housing affordability and the lack of monetary resources for affordable housing, the Strategic Plan calls for the investment of HOME funds for the development of 10 new affordable rental housing units during the five-year period of the Consolidated Plan and the rehabilitation and preservation of 20 existing affordable housing units over the next five years. The City will continue to leverage its CDBG and HOME funds to attract private and other available public resources to facilitate affordable housing development. This strategy will increase the supply of affordable housing and preserve existing affordable housing in the City.

AP-85 Other Actions – 91.220(k)

Introduction:

In the implementation of the 2020-2021 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, and the high cost of housing that is not affordable to low-income people. To address these obstacles, the City is investing CDBG and HOME funds through the 2020-2021 Action Plan in projects that provide affordable housing opportunities and housing preservation through loans and grants to approximately four low- and moderate-income homeowners for home improvements. To address underserved needs, the City is allocating approximately 90 percent of its non-administrative CDBG funds to benefit people presumed under HUD regulations to be low- and moderate-income persons, persons with special needs, and projects that prevent homelessness.

Actions planned to foster and maintain affordable housing

In the implementation of the 2020-2021 Annual Action Plan, the City will invest HOME funds to expand the supply of affordable rental housing and will use CDBG and HOME funds to preserve and maintain existing affordable housing through the City of Baldwin Park Residential Rehabilitation Program that anticipates providing up to four grants and deferred loans totaling \$155,000 to low- and moderate-income owners of single-family dwellings.

Actions planned to reduce lead-based paint hazards

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Baldwin Park's Residential Rehabilitation Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978 and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Actions planned to reduce the number of poverty-level families

The implementation of CDBG and HOME activities meeting the goals established in the 2020-

2021 Consolidated Plan - Strategic Plan and this Annual Action Plan will help to reduce the number of poverty-level families by:

- Supporting activities that expand the supply of housing that is affordable to low- and moderate-income households;
- Supporting activities that preserve the supply of decent housing that is affordable to low- and moderate-income households;
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness;
- Supporting housing preservation programs that assure low income households have a safe, decent and appropriate place to live;
- Supporting public services for low- and moderate-income residents including those with special needs and those at-risk of homelessness offered by nonprofit organizations receiving CDBG funds; and
- Promoting economic opportunity for low- and moderate-income residents who own microenterprise businesses (five or fewer employees) or who are starting a new microenterprise business.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provide pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence and mental illness.

Actions planned to develop institutional structure

The institutional delivery system in Baldwin Park is high-functioning and collaborative — particularly the relationship between local government and the nonprofit sector comprised of a network of capable community-based organizations that are delivering a full range of services to residents. Affordable housing development and preservation activities will be carried out by the Housing Division of the Community Development Department in partnership with housing developers and contractors. Public service activities will be carried out by nonprofit organizations and City Departments to achieve the Strategic Plan goals. The Housing Division and the Public Works Department will work together with contractors to implement public facility improvement projects.

One of the key ways the City is developing and expanding institutional structure to meet underserved needs is by funding a wide variety of services targeted to youth, seniors, special needs populations and individuals or families at risk of homelessness with CDBG public service grants.

Actions planned to enhance coordination between public and private housing and social service agencies

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Baldwin Park.

Discussion:

In the implementation of the 2020-2021 Annual Action Plan, the City will invest CDBG and HOME resources to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between public and private housing and social service agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

In the implementation of programs and activities under the 2020-2021 Annual Action Plan, the City of Baldwin Park will follow all HUD regulations concerning the use of program income, forms of investment, overall low- and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not use any other forms of investment beyond those identified in Section 92.205.

The Residential Rehabilitation Program offers one percent interest deferred loans for the rehabilitation of owner-occupied single-family. The loans are due and payable after 30 years. Maximum loan amount is \$45,000 and the after rehab value of the house must be less than 95% of the area's median purchase price. The loan does not include any provision for refinancing existing debt.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

In the past, the City of Baldwin Park offered a Housing Assistance program to low-income first-time homebuyers, entitled, the "Silent Second Program". The Silent Second or "gap financing" program assisted homebuyers to purchase a home by filling in the affordability gap. The gap was defined as a difference between the purchase price of the home and the first mortgage plus a 1.5% down payment. Baldwin Park's program offered a maximum second mortgage loan of \$70,000.

The City uses recapture. All City loans are due and payable upon sale or transfer of the property; if the unit is no longer occupied by the homebuyer; if the homebuyer cashes out; or there becomes a maintenance problem with the property.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds. See 24 CFR 92.254(a)(4) are as follows:

See above.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds under the 2020-2021 Annual Action Plan to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion:

In the implementation of programs and activities under the 2020-2021 Annual Action Plan, the City of Baldwin Park will follow all HUD regulations concerning the use of program income, forms

of investment, overall low- and moderate-income benefit for the CDBG program and recapture requirements for the HOME program.



**2020/2024 CONSOLIDATED PLAN
JULY 1, 2020 THROUGH JUNE 30, 2024**

**2020/2021 ANNUAL ACTION PLAN
JULY 1, 2020 THROUGH JUNE 30, 2021**

APPENDIX A

Alternate / Local Data Sources

Appendix A - Alternate/Local Data Sources

1	Data Source Name Homeless Point-In-Time Count & Survey Report
	List the name of the organization or individual who originated the data set. Los Angeles Homeless Services Authority (LAHSA)
	Provide a brief summary of the data set. The data provides the sheltered and unsheltered count of homeless people in Los Angeles County by Service Provision Area (SPA).
	What was the purpose for developing this data set? The data originated from the Homeless Point-In-Time Count, a congressionally-mandated action for all communities that receive U.S. Department of Housing and Urban Development (HUD) funding for homeless programs.
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Countywide.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? January 2019.
	What is the status of the data set (complete, in progress, or planned)? Complete.
2	Data Source Name Baldwin Park Housing Authority
	List the name of the organization or individual who originated the data set. Baldwin Park Housing Authority.
	Provide a brief summary of the data set. Information obtained through the Baldwin Park Housing Authority PHA 5-Year and Annual Plan
	What was the purpose for developing this data set? Information specific to the City of Baldwin Park
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The information is more comprehensive to the City.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? Information is current as of January 2020
	What is the status of the data set (complete, in progress, or planned)? Complete

1	Data Source Name
	Homeless Count & Survey Report
	List the name of the organization or individual who originated the data set. Los Angeles Homeless Services Authority (LAHSA)

	Provide a brief summary of the data set. 2019 Point in time homeless count
	What was the purpose for developing this data set? To meet HUD requirements
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Countywide
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? January 2019
	What is the status of the data set (complete, in progress, or planned)? Complete
2	Data Source Name Baldwin Park Housing Authority
	List the name of the organization or individual who originated the data set. Baldwin Park Housing Authority.
	Provide a brief summary of the data set. Information obtained through the Baldwin Park Housing Authority PHA 5-Year and Annual Plan
	What was the purpose for developing this data set? Information specific to the City of Baldwin Park
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The information is more comprehensive to the City.
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? Information is current as of January 2020
	What is the status of the data set (complete, in progress, or planned)? Complete



DRAFT ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

2020-2024

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APPENDIX

A. Signature Page

A. Background

This Analysis of Impediments to Fair Housing Choice (A.I.) has been prepared to accompany the City of Baldwin Park's 2020-2024 Consolidated Plan, as required by the U.S. Department of Housing and Urban Development (HUD) under federal Consolidated Plan regulations associated with the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs.

Fair housing is a condition in which individuals of similar income levels in the same housing market have like ranges of choice available to them regardless of race, color, ancestry, national origin, age, religion, sex, disability, marital status, familial status, source of income, sexual orientation, or any other arbitrary factor. The A.I. examines local housing conditions, economics, policies and practices in order to ensure that housing choices and opportunities for all residents are available in an environment free from discrimination. The A.I. assembles fair housing information, identifies any existing impediments that limit housing choice, and proposes actions to mitigate those impediments.

Equal access to housing (housing choice) is vital to meeting essential needs and pursuing personal, educational, employment, or other goals. Recognizing this fundamental right, the City of Baldwin Park is committed to addressing fair housing issues in the City and ensuring equal access to housing for all residents.

Fair Housing Laws

In an effort to end housing segregation, in 1968 the United States Congress passed the Civil Rights Act, making housing discrimination based on race, sex, national origin, religion, or ethnicity illegal. In 1988, Congress passed the Fair Housing Amendments Act, making housing discrimination against families with children and people with disabilities unlawful. The Fair Housing Act also sets accessibility standards for new multi-family units and requires "reasonable accommodations" for people with disabilities.

In addition to prohibiting discrimination based on federal laws, the State of California has enacted several statutes that mirror and, in certain cases, extend federal fair housing protections. The Unruh Civil Rights Act of 1959 and subsequent court decisions require equal access to the accommodations, advantages, facilities, privileges or services of all business establishments regardless of protected status. The courts have interpreted this Act to prohibit any arbitrary discrimination based in any class distinction, regardless of whether or not that basis is enumerated in the Act.

The Fair Employment and Housing Act of 1963 is the primary state law, which prohibits discrimination in the sale, rental, lease negotiation, or financing of housing based on race, color, religion, sex, marital status, national origin, and ancestry. The California Fair Housing Act of 1992 brought state laws into conformity with the Federal Fair Housing Act of 1988 and

added protections for people with a "mental and physical disability" and "familial status." The Act also requires that housing providers allow disabled persons to modify their premises to meet their needs.

The Ralph Civil Rights Act of 1976 provides that all persons have the right to be free from any violence, or intimidation by threat of violence, committed against their persons or property because of their race, color, religion, ancestry, national origin, political affiliation, sexual orientation, sex, age, disability, or position in a labor dispute. The Act prohibits violence or threat of the same in rental housing situations. The Banes Civil Rights Act also forbids interference by force or threat with an individual's constitutional or statutory rights in places of worship, housing, and private property.

The Federal protected classes include:

- Disability
- Family status
- National origin
- Race
- Color
- Religion
- Sex

The additional State of California protected classes include:

- Marital status
- Medical condition
- Ancestry
- Source of income
- Age
- Sexual orientation
- Gender identity
- Gender expression
- Genetic information
- Arbitrary discrimination

This report considers impediments to fair housing choice experienced by both federal and State of California protected classes.

Defining Fair Housing and Impediments

Considering fair housing legislation passed at the federal and state levels as well as consultation with HUD and professionals providing fair housing services, the following definition of fair housing is used for this report:

Fair housing is a condition in which individuals of similar income levels in the same housing market having a like range of housing choice available to them regardless of race, color, ancestry, national origin, age, religion, sex, disability, marital status, familial status, source of income, sexual orientation, or any other arbitrary factor.

Within the legal framework of federal and state laws and based on the guidance provided by the HUD Fair Housing Planning Guide, impediments to fair housing choice can be defined as:

Any actions, omissions, or decisions taken because of age, race, color, ancestry, national origin, age, religion, sex, disability, marital status, familial status, source of income, sexual orientation, or any other arbitrary factor which restrict housing choices or the availability of housing choices; or

Any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of age, race, color, ancestry, national origin, age, religion, sex, disability, marital status, familial status, source of income, sexual orientation or any other arbitrary factor.

To affirmatively promote equal housing opportunity, a community must work to remove or mitigate identified impediments to fair housing choice. Furthermore, eligibility for the City to receive federal CDBG and HOME funds is predicated upon compliance with fair housing laws. Specifically, to receive CDBG and HOME funds from HUD, a jurisdiction must:

- Certify its commitment to actively further fair housing choice;
- Maintain fair housing records; and
- Conduct an analysis of impediments to fair housing.

The City of Baldwin Park affirmatively furthers fair housing choice through the preparation of this A.I., annual funding of a fair housing service provider and active monitoring of all housing units with long-term affordability covenants to ensure that fair housing choice is a reality for all Baldwin Park residents and prospective residents.

B. Methodology and Citizen Participation

The scope of this A.I. adheres to the recommended content and format included in Volumes 1 and 2 of the “Fair Housing Planning Guide” published by the U.S. Department of Housing and Urban Development’s Office of Fair Housing and Equal Opportunity.

Methodology

HUD requires jurisdictions that receive federal funding for community development activities to assess the status of fair housing in their community. As a recipient of Community Development Block Grant (CDBG) funds, Baldwin Park should update its Analysis of Impediments to Fair Housing (last updated in 2015) and report the findings and progress in the Consolidated and Performance Evaluation Report (CAPER) submitted to HUD.

The purpose of this report is to identify impediments to fair and equal housing opportunities in Baldwin Park. This Analysis of Impediments to Fair Housing (A.I.) provides an overview of the laws, regulations, conditions or other possible obstacles that may affect access to housing and other services in Baldwin Park. The scope, analysis, and format used in this A.I. report adheres to recommendations of the *Fair Housing Planning Guide* published by HUD.

The A.I. contains six (6) chapters:

1. *Executive Summary.* This chapter provides background on “fair housing,” methodology, citizen participation, and a summary of the findings and recommendations identified within the report.
2. *Community Characteristics.* This chapter provides a brief history of the City, a demographic profile, income profile, employment profile, housing profile, special needs housing profile and key maps to provide the baseline information necessary to form a complete understanding of the City. This chapter provides a broad overview and understanding of the community so that housing needs are clearly defined.
3. *Analysis of Private Sector Impediments.* This chapter provides an overview of the private owner-occupied housing market and the renter-occupied housing market. It examines the private-sector impediments to fair housing.
4. *Analysis of Public Policy Impediments.* This chapter identifies analyzes a range of public activities that may impede fair housing choice, including governmental land use, development regulations, and community development activities. Potential impediments to fair housing choice are discussed.
5. *Analysis of Current Fair Housing Activity.* This chapter includes the current fair

housing education, enforcement and legal status of any pending cases currently underway in the City.

6. *Conclusions and Recommendations.* This chapter provides a summary of major issues and recommendations to further fair housing. This chapter also reports on progress made in implementing the prior A.I. These actions are specific, with implementing timeframes.

Citizen Participation

The City values citizen input on how well city government serves its residents. The public participation effort for the 2020 Analysis of Impediments to Fair Housing Choice (A.I.) adheres to the City's adopted Citizen Participation Plan.

To solicit public participation in the A.I., Community Meetings were held on September 19, 2019 and September 21, 2019, respectively, at the Esther Snyder Community Center. The purpose of these meetings was to provide background on the scope of the study and solicit input on the most pressing issues affecting housing opportunities in Baldwin Park. The City also distributed Consolidated Plan Needs Assessment Surveys that included questions pertaining to fair housing choice. The surveys were disseminated online in English and Spanish as well as in paper form available at several community facilities.

A draft copy of the A.I. was prepared and made available for a 30-day public review and comment period and will be considered by the City Council on April 15, 2020.

C. Summary of Impediments and Recommendations

The previous A.I. adopted five years ago revealed the following impediments and recommendations:

1. **Discrimination against Persons with Disabilities.** Since 2010, discrimination against persons with disabilities has been the leading cause of all fair housing complaints in Baldwin Park. Disabled people experienced difficulties when requesting reasonable accommodations or modifications. In particular, persons with cognitive disabilities experienced significantly more problems with these accommodations.

2020 Status: Unresolved. According to the 2007-2011 American Community Survey (ACS), 8.5 percent of residents 18 years or older in Baldwin Park had a disability. According to 2011-2015 ACS data, that percentage increased from 8.5 percent to 10 percent, including 3,255 people ages 18-64 and 2,421 people age 65 and over.

Table I-1 shows the basis of fair housing discrimination complaints in Baldwin Park for the last 10 years. Based on this recent data, discrimination against people with disabilities accounted for 54 percent of all complaint from 2009-2013 and 79 percent of all complaints from 2014-2018, continuing to be the leading basis of discrimination cited by Baldwin Park residents.

Although the share of disability-related complaints increased to 79 percent, the number of disability-related complaints decreased by 9 and the overall number of fair housing complaints was almost half the total from the prior five-year period.

Table I-1
Fair Housing Discrimination Complaints by Basis

Basis	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	Total	% of Total
Mental and Physical Disability	11	7	8	7	6	39	54%
Other (age, gender, etc.)	5	11	8	3	6	33	46%
Total:	16	18	16	10	12	72	100.0%

Basis	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total	% of Total
Mental and Physical Disability	3	8	8	4	7	30	79%
Other (age, gender, etc.)	3	1	2	1	1	8	21%
Total:	6	9	10	5	8	38	100%

Source: Housing Rights Center, 2019.

Recommendation: To promote greater awareness of discrimination and potential discrimination against people with disabilities, it is recommended that the City's contracted fair housing service provider continue providing fair housing workshops in the City and adjacent communities served to specifically address the disabled and this population's particular housing needs and rights. These workshops will inform landlords and housing industry stakeholders about reasonable accommodations and modifications.

- Lending Patterns.** An analysis of lending patterns revealed that loan approval rates are generally higher for Asians and Whites than for Hispanics in the City of Baldwin Park. The data analyzed indicates that across all racial/ethnic groups, loan approval rates increase

with corresponding increases in the income of the applicants; however, Hispanic applicants had lower loan approval rates in comparison to other racial/ethnic groups with similar income levels.

2020 Status: Addressed; remains a priority. Table I-2 and Table I-3 display the home purchase and refinance loan approval rates by race and ethnicity. From 2009 to 2017, approval rates for home loans have increased, particularly amongst the Hispanics and Asians, who also represent the majority of home loan applicants. For refinance loans, the approval rate for Hispanics increased from 48.3 percent in 2009 to 78.4 percent in 2012, a 30.1 percent increase, before regressing to 74.6 percent in 2017.

Table I-2
Home Purchase Loan Approval Rates by Race/Ethnicity

Race/Ethnicity	2009	2012	2017
Asian	77.2%	85.6%	94.5%
White	74.2%	94.4%	77.8%
African American	100%	No Data	No Data
Hispanic	64.8%	86.4%	89.4%

Source: HMDA Database, 2009, 2012, and 2017.

Table I-3
Refinance Loan Approval Rates by Race/Ethnicity

Race/Ethnicity	2009	2012	2017
Asian	58.8%	86.4%	81.9%
White	56.3%	82.8%	75.0%
African American	52.9%	87.5%	75.0%
Hispanic	48.3%	78.4%	74.6%

Source: HMDA Database, 2009, 2012, and 2017.

Recommendation: Monitor Home Mortgage Disclosure Act (HMDA) data periodically to ensure that minority racial groups do not have disproportionately lower home loan approval rates.

- 3. Lack of Awareness of Fair Housing Laws.** A general lack of knowledge of fair housing rights and responsibilities exists in the City. Statistics show that three quarters of cases with sustained allegations are successfully conciliated. This indicates that housing providers and housing consumers can resolve their differences when the City's contracted fair housing service provider, as a neutral convener, provides clarifying information to resolve actual or perceived discrimination.

2020 Status: Addressed; remains a priority. To continue reducing the number of fair housing discrimination complaints, the City will work with its contracted fair housing service provider to maintain and effectively target informational and outreach efforts in the community.

D. New Impediments to Fair Housing Choice and Recommendations

Based on the evaluation of fair housing information and other data analyzed in Chapters 2-5 of this 2020 AI, there are no new impediments to fair housing choice. The City actively works with developers, non-profit organizations, and the community to improve policies and enhance community and housing programs.

A. Historical Profile

Baldwin Park began as part of cattle grazing land belonging to the San Gabriel Mission. It eventually became part of the Rancho Azusa de Dalton and the Rancho La Puente properties. With the decline of cattle ranching due to severe drought, the area north of the present Ramona Boulevard was settled by small farmers/squatters. The community, named “Pleasant View”, was composed of small farms and vineyards, shaded by pepper trees. Water shortage was a major problem – farmers with no wells were forced to haul water in from the San Gabriel River. Since irrigation was not utilized, all crops depended upon rainfall for water.

The community’s name was changed to “Vineland” in 1880, with business centered around the General Store at today’s Los Angeles and La Rica Streets. By 1906 the name had changed to Baldwin Park. It was named after Elias J. “Lucky” Baldwin, a colorful individual whose exploits were well known. In 1956 Baldwin Park became the 47th incorporated city in the State of California.

In the 1950s Vias Turkey Ranch was about one mile from the now 10 Freeway just off Frazier Avenue. It was not only a huge commercial turkey ranch but famous in the Valley for a huge outdoor aviary with a unique selection of birds. The ranch had two or three types of deer species. When the value of the land escalated, the property was sold, and the Ranch moved to Apple Valley.

The Milikan Dairy was on Frazier where area schools brought students on field trips. Popular pastimes in the 1950s included riding at the horse stables across the bridge of the San Gabriel River, which was an open sand and rock riverbed. Patrons rode for \$1.00 per hour, a hefty price at the time since the minimum wage was fifty cents an hour.

B. Demographic Profile

According to the Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T) Data Documentation, “The Affirmatively Furthering Fair Housing (AFFH) rule created a standardized process for fair housing planning that program participants use to help meet their longstanding requirement to affirmatively further fair housing. As part of this process, program participants analyze data and other information to assess fair housing issues in their jurisdictions and regions.” Data provided by HUD for this demographic profile includes Decennial Census data from 1990, 2000, 2010, data from the Brown Longitudinal Tract Database (LTDB) based on decennial census data, as well as American Community Survey (ACS) 5-year estimates. These data were evaluated, along with local data and local knowledge, to conduct this A.I.

Population Trends

Tables II-1, II-2, II-3 and II-4 below present demographic information and demographic trends both for the jurisdiction and the region. In terms of population growth from the period between 1990 and the present, the City of Baldwin Park grew at a slightly lower rate than the region. The region saw a population increase of 13.9 percent within the period, with the

number of area residents rising from around 11.3 million to around 12.9 million. The jurisdiction, however, saw growth of close to 9.4 percent within the same period, from 68,907 in 1990 to 75,390 currently. By the latest ACS estimates (2012-2018), the population has grown 11.1 percent from 1990 to the current year, with a population of 76,572.

Age and Sex Characteristics

Table II-1 below outlines the demographic information for the city of Baldwin Park, while **Table II-II** outlines the demographic information for the region. **Tables II-III** and **II-IV** represent the demographic trends for the jurisdiction and the region, respectively. In keeping with the regions trend, the jurisdiction is made up mainly of individuals between the age of 18 and 64, with a little above 62 percent of the age group making up the city of Baldwin Park, while just above 64 percent of that age group makes up the region. This demographic group grew consistent with both the jurisdiction and regions growth since 1990. The jurisdiction saw this age group increase by around 15 percent since 1990, whereas the region saw a growth rate of around 13 percent.

The other two age groups, children under the age of 18 and individuals above the age of 65, experienced different growth rates in the jurisdiction and the region. In 1990, children under the age of 18 made up around 35 percent of Baldwin Park's residents, compared to around 30 percent in the current year. For the region, children under the age of 18 made up around 25 percent of the population, compared to 24 percent in the current year. In terms of growth trends, the jurisdiction saw this group decrease by around 8 percent since 1990, whereas the region saw an increase of around 8 percent. Individuals over the age of 65 represent a much smaller percentage of the population, making up around 8 percent of the jurisdiction and about 11 percent of the region. While this group grew in both jurisdiction and the region, the rate of that growth was not the same. The jurisdiction saw them grow by 57 percent, and the region saw growth of about 32 percent.

In terms of sex, since 2000 females have slightly outnumbered males within the jurisdiction, albeit by a slim margin. That trend has continued during the period under review, as women currently edge out men 50.37 percent to 49.63 percent, very slightly up from the 49.43 percent to 50.57 percent split in 1990. This is in keeping with the regional trend, which saw women grow from 50.06 percent of the population in 1990, to 50.67 percent in the current year.

Table II-1
Demographics of the City of Baldwin Park (Jurisdiction)

(Baldwin Park, CA CDBG, HOME) Jurisdiction			
Race/Ethnicity		#	%
White, Non-Hispanic		3,252	4.31%
Black, Non-Hispanic		661	0.88%
Hispanic		60,379	80.09%
Asian or Pacific Islander, Non-Hispanic		10,562	14.01%
Native American, Non-Hispanic		92	0.12%
Two or More Races, Non-Hispanic		347	0.46%
Other, Non-Hispanic		96	0.13%
National Origin			
#1 country of origin	Mexico	21,929	31.02%
#2 country of origin	Philippines	2,440	3.45%
#3 country of origin	China excl. Hong Kong & Taiwan	2,173	3.07%
#4 country of origin	Vietnam	1,783	2.52%
#5 country of origin	El Salvador	1,603	2.27%
#6 country of origin	Guatemala	1,259	1.78%
#7 country of origin	Nicaragua	474	0.67%
#8 country of origin	Taiwan	443	0.63%
#9 country of origin	Hong Kong	279	0.39%
#10 country of origin	Honduras	226	0.32%
Limited English Proficiency (LEP) Language			
#1 LEP Language	Spanish	20,914	29.58%
#2 LEP Language	Chinese	3,017	4.27%
#3 LEP Language	Vietnamese	1,069	1.51%
#4 LEP Language	Tagalog	839	1.19%
#5 LEP Language	Cambodian	137	0.19%
#6 LEP Language	Other Pacific Island Language	124	0.18%
#7 LEP Language	Other Asian Language	85	0.12%
#8 LEP Language	African	56	0.08%
#9 LEP Language	Thai	50	0.07%
#10 LEP Language	Laotian	33	0.05%
Disability Type			
Hearing difficulty		1,595	2.27%
Vision difficulty		1,374	1.95%
Cognitive difficulty		2,690	3.83%
Ambulatory difficulty		3,911	5.56%
Self-care difficulty		1,728	2.46%
Independent living difficulty		3,025	4.30%
Sex			
Male		37,419	49.63%
Female		37,971	50.37%
Age			
Under 18		22,513	29.86%
18-64		46,763	62.03%
65+		6,114	8.11%
Family Type			
Families with children		7,783	51.49%

Data Sources: Decennial Census; ACS

Table II-II
Demographics of Los Angeles-Long Beach-Anaheim, CA (Region)

(Los Angeles-Long Beach-Anaheim, CA) Region			
Race/Ethnicity		#	%
White, Non-Hispanic		4,056,820	31.62%
Black, Non-Hispanic		859,086	6.70%
Hispanic		5,700,860	44.44%
Asian or Pacific Islander, Non-Hispanic		1,888,969	14.72%
Native American, Non-Hispanic		25,102	0.20%
Two or More Races, Non-Hispanic		267,038	2.08%
Other, Non-Hispanic		30,960	0.24%
National Origin			
#1 country of origin	Mexico	1,735,902	14.34%
#2 country of origin	Philippines	288,529	2.38%
#3 country of origin	El Salvador	279,381	2.31%
#4 country of origin	Vietnam	234,251	1.93%
#5 country of origin	Korea	224,370	1.85%
#6 country of origin	Guatemala	188,854	1.56%
#7 country of origin	China excl. Hong Kong	174,424	1.44%
#8 country of origin	Iran	133,596	1.10%
#9 country of origin	Taiwan	87,643	0.72%
#10 country of origin	India	79,608	0.66%
Limited English Proficiency (LEP) Language			
#1 LEP Language	Spanish	2,033,088	16.79%
#2 LEP Language	Chinese	239,576	1.98%
#3 LEP Language	Korean	156,343	1.29%
#4 LEP Language	Vietnamese	147,472	1.22%
#5 LEP Language	Armenian	87,201	0.72%
#6 LEP Language	Tagalog	86,691	0.72%
#7 LEP Language	Persian	41,051	0.34%
#8 LEP Language	Japanese	32,457	0.27%
#9 LEP Language	Russian	28,358	0.23%
#10 LEP Language	Arabic	23,275	0.19%
Disability Type			
Hearing difficulty		303,390	2.52%
Vision difficulty		227,927	1.90%
Cognitive difficulty		445,175	3.70%
Ambulatory difficulty		641,347	5.34%
Self-care difficulty		312,961	2.60%
Independent living difficulty		496,105	4.13%
Sex			
Male		6,328,434	49.33%
Female		6,500,403	50.67%
Age			
Under 18		3,138,867	24.47%
18-64		8,274,594	64.50%
65+		1,415,376	11.03%
Family Type			
Families with children		1,388,564	47.84%

Note 1: All % represent a share of the total population within the jurisdiction or region, except family type, which is out of total families.

Note 2: 10 most populous places of birth and languages at the jurisdiction level may not be the same as the 10 most populous at the Region level, and are thus labeled separately.

Note 3: Data Sources: Decennial Census; ACS

Note 4: Refer to the Data Documentation for details

(www.hudexchange.info/resource/4848/affh-data-documentation).

Table II-III
Demographic Trends of Baldwin Park (Jurisdiction)

	(Baldwin Park, CA CDBG, HOME) Jurisdiction							
	1990 Trend		2000 Trend		2010 Trend		Current	
Race/Ethnicity	#	%	#	%	#	%	#	%
White, Non-Hispanic	10,490	15.22%	5,507	7.29%	3,252	4.31%	3,252	4.31%
Black, Non-Hispanic	1,394	2.02%	1,134	1.50%	736	0.98%	661	0.88%
Hispanic	48,681	70.65%	59,306	78.54%	60,379	80.09%	60,379	80.09%
Asian or Pacific Islander, Non-Hispanic	7,902	11.47%	9,043	11.98%	10,749	14.26%	10,562	14.01%
Native American, Non-Hispanic	238	0.35%	339	0.45%	158	0.21%	92	0.12%
National Origin								
Foreign-born	29,543	42.87%	34,439	45.63%	34,161	45.31%	34,665	45.98%
LEP								
Limited English Proficiency	22,756	33.03%	28,197	37.36%	26,027	34.52%	26,558	35.23%
Sex								
Male	34,845	50.57%	37,660	49.89%	37,419	49.63%	37,419	49.63%
Female	34,062	49.43%	37,822	50.11%	37,971	50.37%	37,971	50.37%
Age								
Under 18	24,395	35.40%	27,174	36.00%	22,513	29.86%	22,513	29.86%
18-64	40,614	58.94%	43,662	57.84%	46,763	62.03%	46,763	62.03%
65+	3,898	5.66%	4,646	6.16%	6,114	8.11%	6,114	8.11%
Family Type								
Families with children	9,210	64.27%	7,800	62.55%	7,783	51.49%	7,783	51.49%

Data Sources: Decennial Census; ACS.

Table II-IV
Demographic Trends of Los Angeles-Long Beach-Anaheim, CA (Region)

	(Los Angeles-Long Beach-Anaheim, CA) Region							
	1990 Trend		2000 Trend		2010 Trend		Current	
Race/Ethnicity	#	%	#	%	#	%	#	%
White, Non-Hispanic	5,166,768	45.86%	4,417,595	35.72%	4,056,820	31.62%	4,056,820	31.62%
Black, Non-Hispanic	971,105	8.62%	1,001,103	8.10%	932,431	7.27%	859,086	6.70%
Hispanic	3,914,001	34.74%	5,117,049	41.38%	5,700,862	44.44%	5,700,860	44.44%
Asian or Pacific Islander, Non-Hispanic	1,146,691	10.18%	1,651,006	13.35%	2,046,118	15.95%	1,888,969	14.72%
Native American, Non-Hispanic	36,210	0.32%	66,029	0.53%	54,362	0.42%	25,102	0.20%
National Origin								
Foreign-born	3,469,567	30.80%	4,299,323	34.77%	4,380,850	34.15%	4,400,910	34.30%
LEP								
Limited English Proficiency	2,430,630	21.57%	3,132,663	25.33%	3,053,077	23.80%	3,020,453	23.54%
Sex								
Male	5,626,077	49.94%	6,107,286	49.39%	6,328,434	49.33%	6,328,434	49.33%
Female	5,640,051	50.06%	6,258,058	50.61%	6,500,403	50.67%	6,500,403	50.67%
Age								
Under 18	2,911,031	25.84%	3,518,245	28.45%	3,138,867	24.47%	3,138,867	24.47%
18-64	7,280,517	64.62%	7,641,369	61.80%	8,274,594	64.50%	8,274,594	64.50%
65+	1,074,580	9.54%	1,205,730	9.75%	1,415,376	11.03%	1,415,376	11.03%
Family Type								
Families with children	1,318,473	50.20%	1,143,222	53.64%	1,388,564	47.84%	1,388,564	47.84%

Note 1: All % represent a share of the total population within the jurisdiction or region for that year, except family type, which is out of total families.

Note 2: Data Sources: Decennial Census; ACS

Note 3: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

Race and Ethnicity

Among other protected characteristics and classes of individuals, the Fair Housing Act prohibits housing discrimination based on race. While HUD provides data on both race and ethnicity, Hispanics of any race are considered for its purposes as a separate race/ethnic category that "can experience housing discrimination differently than other groups." Therefore, people who identify their ethnicity as Hispanic are excluded from the data provided for the other race groups – Black, Asian and Pacific Islander, Native American, and Other.

A number of generalizations can be made, based upon evaluation of the demographics and demographic trends presented in the tables above. First, the jurisdiction has significantly more Hispanic residents than the region at large. Baldwin Park's population is around 80 percent Hispanic, compared to 44 percent in the region. Second, the jurisdiction has significantly less White residents than the region (4 percent versus 31 percent). Third, the jurisdiction has less Black residents than the

region (less than 1 percent versus 6 percent).

In terms of growth, the White population within the jurisdiction has followed the negative growth trend of the region (though much more substantially). Whereas the White population declined in the region by about 21.5 percent between 1990 and the present, the jurisdiction saw a decrease of around 69 percent compared to 1990 levels. The Hispanic population, meanwhile, has grown astronomically since 1990, including a greater than 24 percent population increase among Hispanics within Baldwin Park, compared to a greater than 45 percent increase in this group throughout the region.

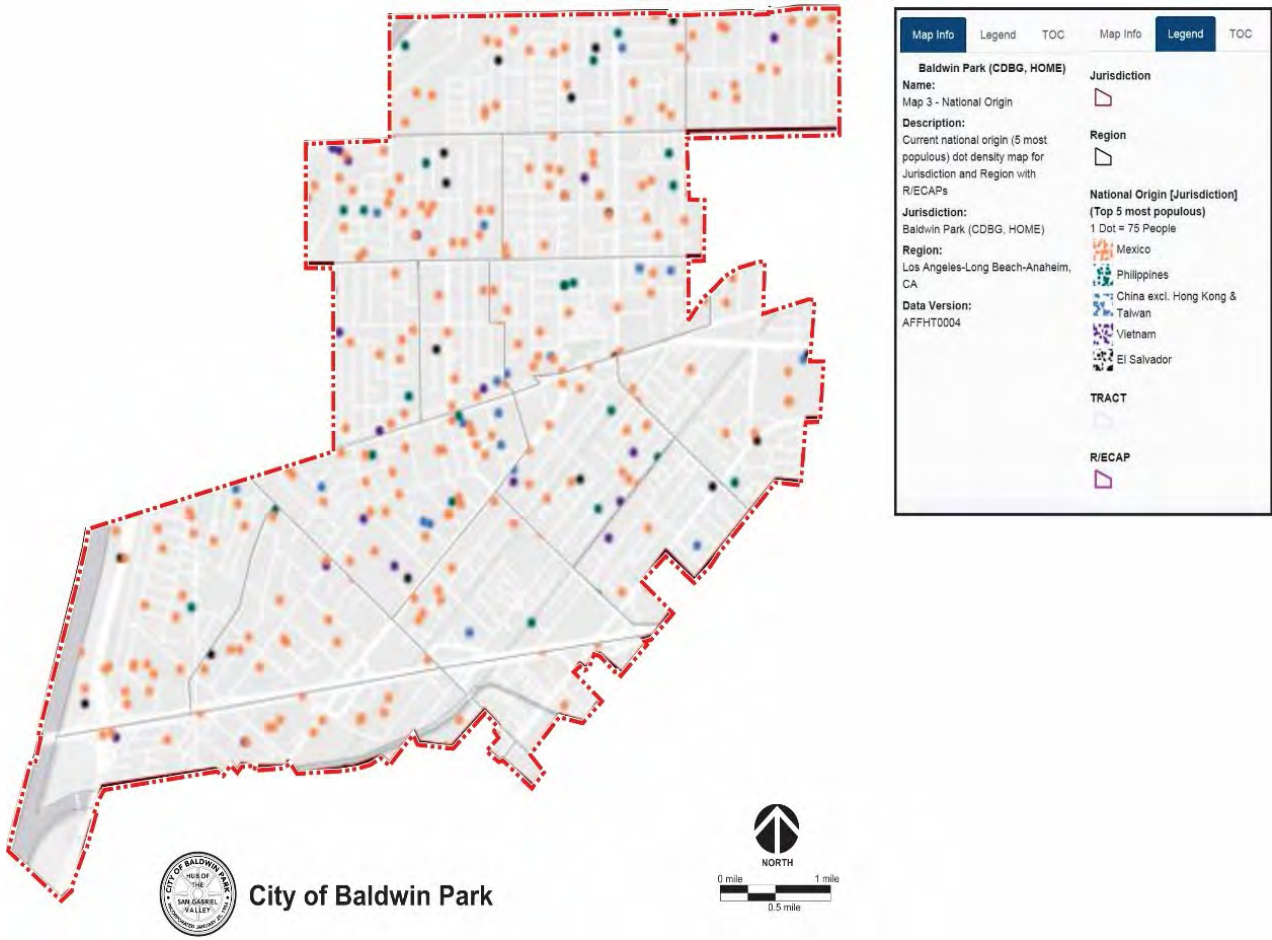
Foreign Born Population and Limited English Proficiency

In terms of national origin, the largest foreign-born population within the jurisdiction and the region is from Mexico, although at 31 percent of Baldwin Park's residents, the proportion of this population is well above the 14 percent of Mexican natives who live in the region. In both the jurisdiction and the region, five of the ten largest groups of foreign-born nationals are from Latin America. The remaining five most populous non-native groups in the jurisdiction hail from the Philippines (second-highest), China excluding Hong-Kong and Taiwan (third-highest), Vietnam (fourth-highest), Hong-Kong (eighth-highest), Taiwan (ninth-highest).

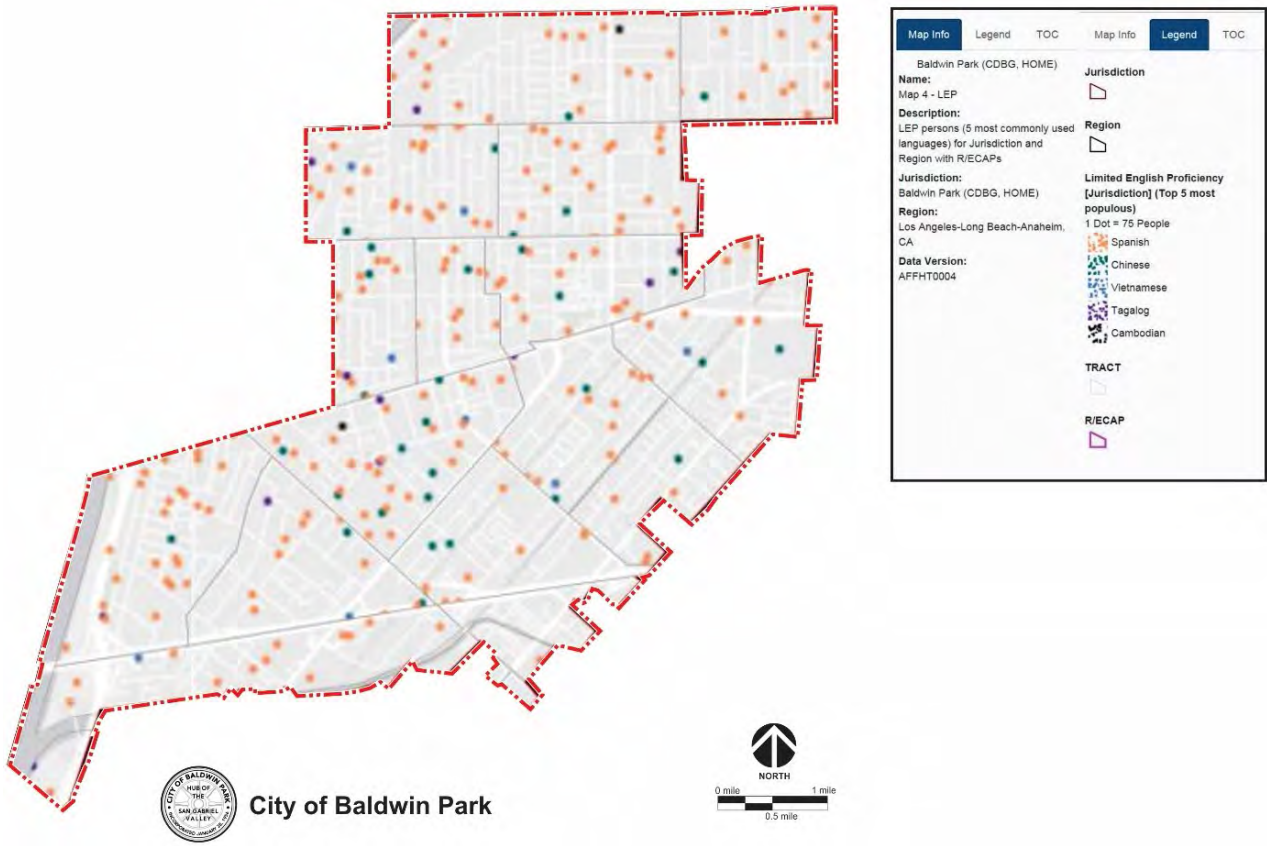
These foreign-born nationals include residents who have less than a fluent mastery of the English language, and therefore need accommodation. Baldwin Park residents with Limited English Proficiency (LEP) are among the largest population subgroup, having represented around 33 percent of the population in 1990 while comprising around 35 percent of current residents. This is well above the regional average, as such residents comprised around 21 percent of the region in 1990 and around 23 percent of the region currently.

One issue that arises from such a demographic breakdown is the potential for residents to face barriers related to language proficiency. In order to visualize such an issue, consider the information detailed by **Map II-I, Map II-II, Map II-III**. Within the jurisdiction, there exists a good deal of residents who are primarily Spanish speakers and have recently immigrated from a Latin American or Asian country. In areas heavily populated by such residents, the school proficiency is generally low. These two issues combine to create a difficult situation for both first-generation children, as well as immigrants, who are attempting to assimilate into the jurisdiction as their ability to access institutions that can help them learn English is extremely limited.

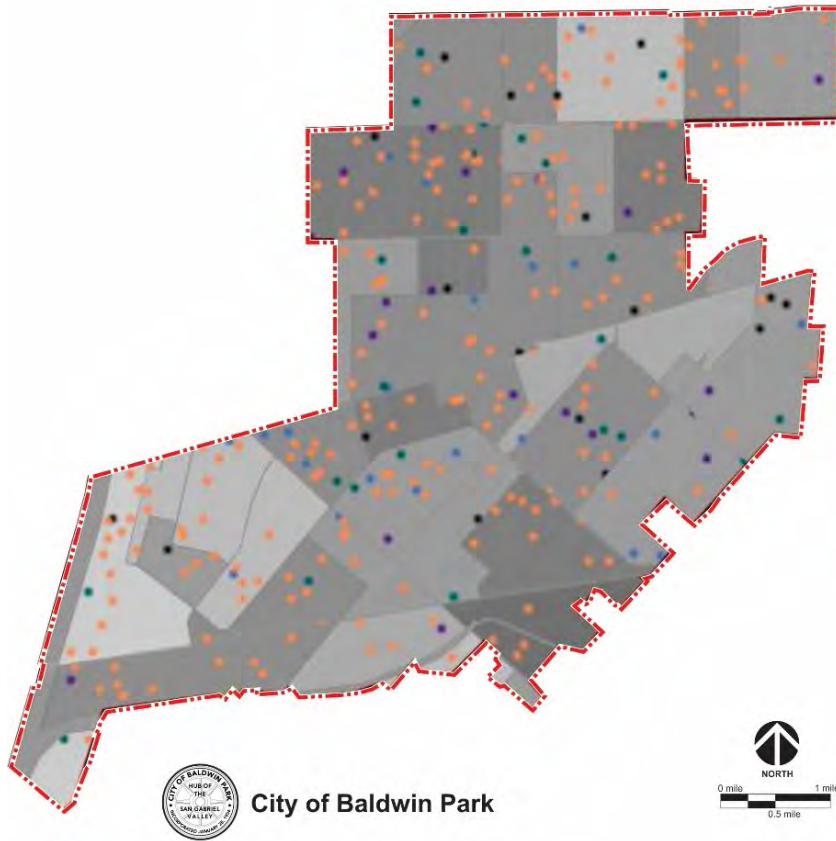
Map II-I
National Origin



Map II-II
Limited English Proficiency



Map II-III School Proficiency



Racial and Ethnic Integration

HUD has developed a series of indices to help inform communities about segregation and disparities in access to opportunity in their jurisdiction and region. With respect to racial and ethnic background and the extent to which a community is integrated or segregated, HUD provides the Dissimilarity Index.

Dissimilarity Index

According to HUD, “The dissimilarity index (or the index of dissimilarity) is a commonly used measure of community-level segregation. The dissimilarity index represents the extent to which the distribution of any two groups (frequently racial or ethnic groups) differs across census tracts or block groups. The values of the dissimilarity index range from 0 to 100, with a value of zero representing perfect integration between the racial groups in question, and a value of 100 representing perfect segregation between the racial groups.” (AFFH - T)

The City of Baldwin Park’s Racial/Ethnic Dissimilarity Index shown below in **Table II-V** compares extremely favorably to the region in terms of absolute values, meaning that Baldwin Park is significantly more integrated than the region overall in each of the four comparisons shown in **Table II-V**.

However, an examination of overall trends reveals a different picture. In every category, the City is trending in the direction of more, not less, segregation at a rate that is significantly higher than that of the region overall. With respect to Non-Whites, the level of segregation from Whites, as measured by the Dissimilarity Index, has increased by over 50 percent since 1990. By contrast, although Baldwin Park is less segregated than the region according to the Dissimilarity Index, the regional level of Non-White/White segregation has only increased by slightly under 3 percent during the same period. This trend is even more pronounced for Hispanic residents, as well as Asian and Pacific Islander residents, as they have experienced increased segregation by around 54 and 70 percent respectively, compared to 5 percent and 9 percent respectively in the region. Black residents have experienced the largest increase, as their score has increased by around 126 percent in the jurisdiction, while the region saw a decrease of about 5 percent.

The relative degree of integration within the City is shown in **Map II-IV** on the following pages, wherein concentrations of dots represent various racial/ethnic groups. Each racial or ethnic group is relatively evenly distributed among the Census Tracts that include population centers. Each dot represents 75 people. To compare these trends over time, **Map II-V** shows the same data, but for the year 2010.

	(Baldwin Park, CA CDBG, HOME) Jurisdiction				(Los Angeles-Long Beach- Anaheim, CA) Region			
Racial/Ethnic Dissimilarity Index	1990 Trend	2000 Trend	2010 Trend	Current	1990 Trend	2000 Trend	2010 Trend	Current
Non-White/White	10.50	11.09	11.38	16.52	55.32	55.50	54.64	56.94
Black/White	11.82	16.01	14.66	26.74	72.75	68.12	65.22	68.85
Hispanic/White	11.18	12.27	12.22	17.22	60.12	62.44	62.15	63.49
Asian or Pacific Islander/White	12.75	19.73	16.31	21.62	43.46	46.02	45.77	49.78

Note 2: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

City of Baldwin Park

Map Info Legend TOC

Baldwin Park (CDBG, HOME)

Name:
Map 1 - Race/Ethnicity

Description:
Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction:
Baldwin Park (CDBG, HOME)

Region:
Los Angeles-Long Beach-Anaheim, CA

Data Version:
AFFHT0004

Jurisdiction
□

Region
□

Demographics 2010
1 Dot = 75

- White, Non-Hispanic
- Black, Non-Hispanic
- Native American, Non-Hispanic
- Hispanic
- Asian/Pacific Islander, Non-Hispanic
- Hispanic
- Other, Non-Hispanic
- Multi-racial, Non-Hispanic

TRACT
□

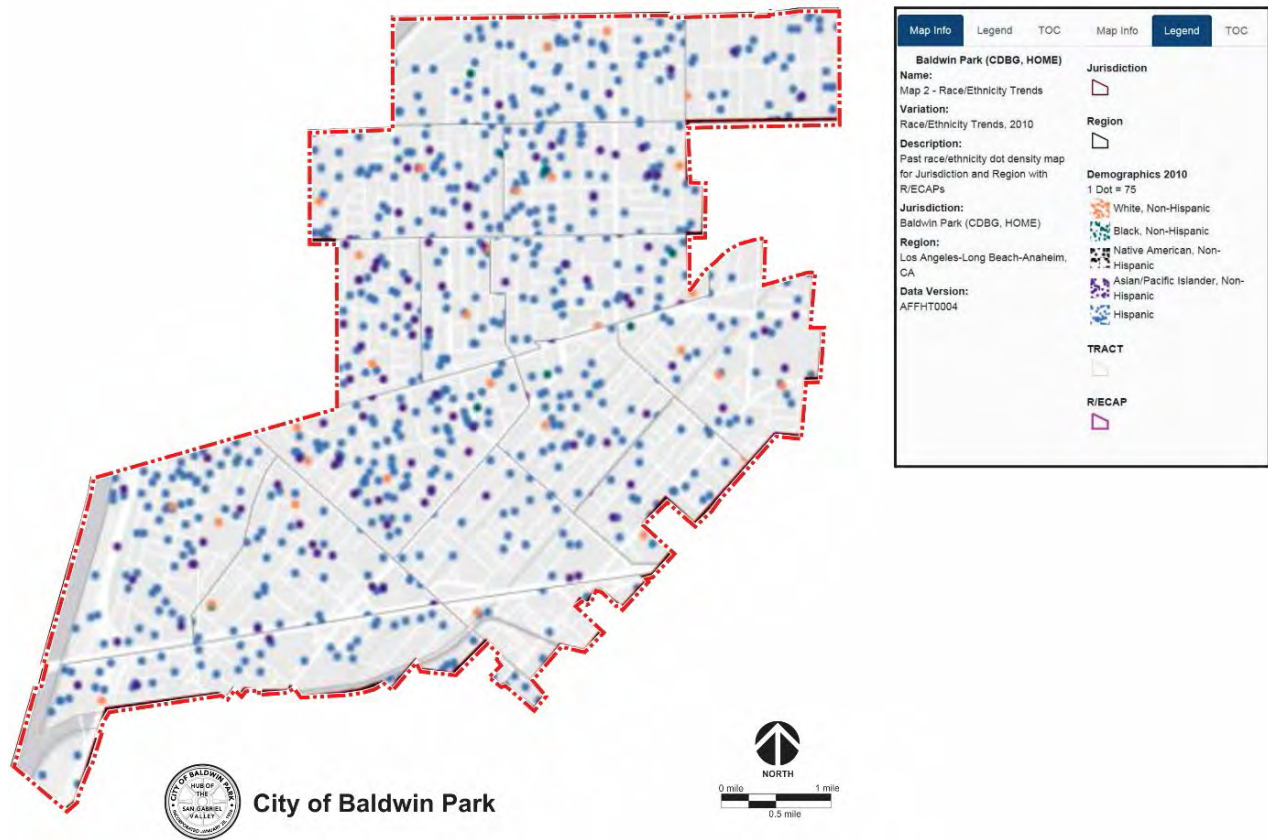
R/ECAP
□

0 mile 1 mile
0.5 mile

NORTH

City of Baldwin Park

Map II-V
Race/Ethnicity Trends



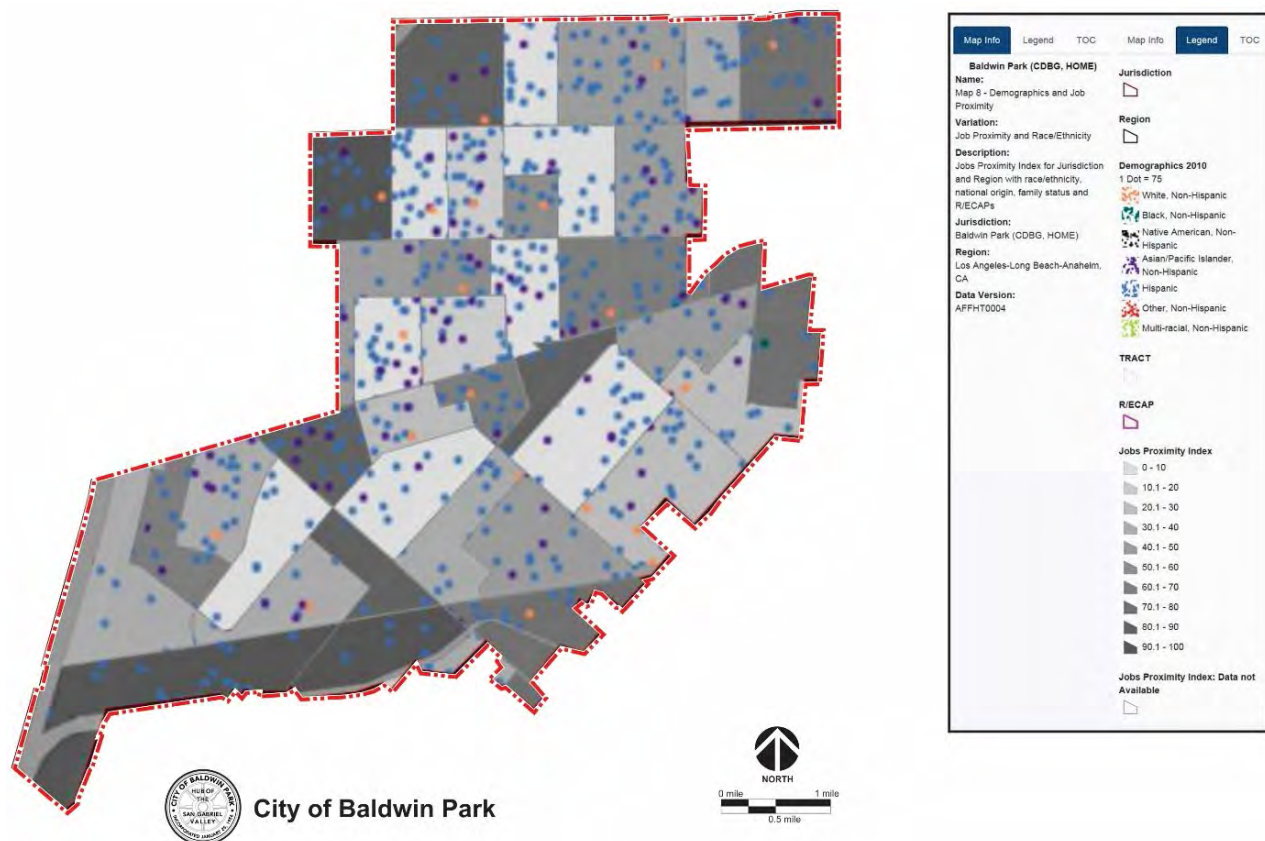
Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T), U.S. Department of Housing and Urban Development, November 2017.

C. Income Profile

When it comes to the Income issues facing Baldwin Park, the most important topic of conversation is visualized by **Map II-VI**. In this map, the intersection of demographics and job proximity is illustrated. Each dot represents 75 residents of a given ethnic or racial group living in the area, while the shading represents the score of the area on the job proximity index. Though the index for the jurisdiction will be discussed in greater depth the following section, it is important to note that the lower the score on the index, the more difficult it is for someone within the area to find work.

Considering this, in areas heavily populated by non-White residents, it often is very difficult for them to find a nearby job. In each of the lightest areas on the map, there exists clusters of non-white residents, particularly Hispanic residents. There are, however, very few white residents in these lightly shaded areas, though some do exist. This demonstrates that, while the issue isn't as pervasive for White residents, there are a good deal of white residents are similarly struggling to find work. The following section will further discuss whether this problem is unique to Baldwin Park, or if it is a problem seen throughout the region.

Map II-VI
Demographics and Job Proximity



D. Housing Profile

Public Housing

Following the trends seen in the previous section, the city of Baldwin Park faces unique housing issues when compared with the region. Starting with the public housing provided by the jurisdiction, **Table II-VIII** shows that public housing represents a very small percentage of the overall housing in the city. Less than 4 percent of all houses are publicly supported, with the two most common types of public housing being Project-Based Section 8 and HCV program units.

However, when looking at **Table II-IX** the jurisdiction's public housing has a very similar demographic make-up than that of the region. Percentages for each ethnic and racial group are generally the same between the jurisdiction and the region. The notable exceptions to this is that Asian or Pacific Island residents in the jurisdiction occupy a higher percentage of public housing units than in the region, while Black residents occupy a significant lower percentage of the jurisdiction's public housing units compared to the region. Another issue illuminated by **Table II-IX** is the demographic breakdown of houses in relation to the area median income (AMI) of the jurisdiction and the region. AMI is a statistic used by HUD which tracks the median incomes for all cities across a county. When comparing how Baldwin Park households compare to the regional averages, the similarities are once again apparent. For every racial or ethnic category, except for Hispanic residents, public housing residents in Baldwin Park are less likely to be paying close to the AMI for their units. Unfortunately, a much larger percentage of Hispanic residents in the jurisdiction pay between 0 and 80 percent of the AMI for their houses than they do in the region. This means that the jurisdiction's cost of public housing for Hispanic residents is well above that of the region. Further information regarding public housing can be seen below in **Map II-VII**. This map details the locations of the public housing in the jurisdiction. It is important to note that the locations of the jurisdiction's public housing are largely concentrated in low income areas, and are generally near transit services.

Table II-VIII
Publicly Supported Houses by Program Category

	(Baldwin Park, CA CDBG, HOME) Jurisdiction	
Housing Units	#	%
Total housing units	17,677	-
Public Housing	12	0.07%
Project-based Section 8	296	1.67%
Other Multifamily	74	0.42%
HCV Program	281	1.59%

Note 1: Data Sources: Decennial Census; APSH

Note 2: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

**Table II-IX
Publicly Supported Houses by Race and Ethnicity**

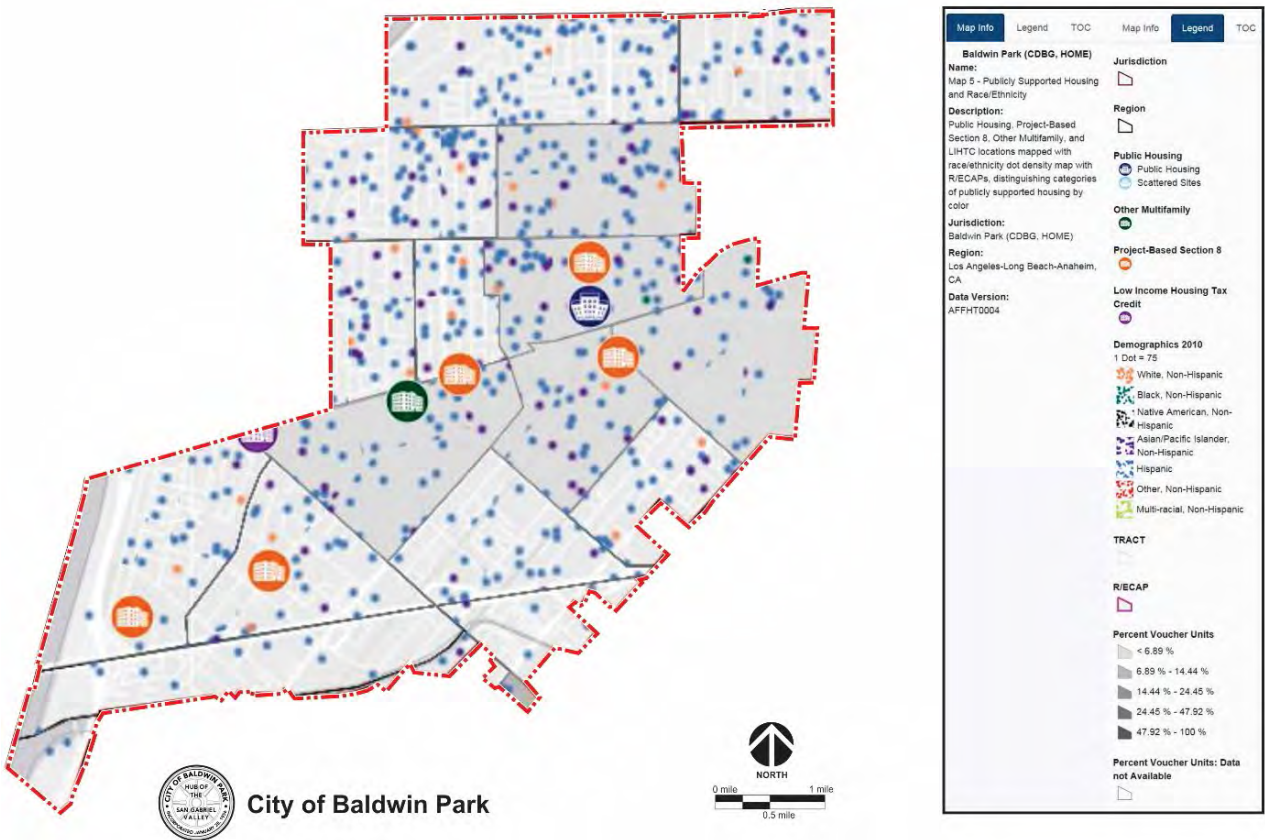
	Race/Ethnicity							
(Baldwin Park, CA CDBG, HOME) Jurisdiction	White		Black		Hispanic		Asian or Pacific Islander	
Housing Type	#	%	#	%	#	%	#	%
Public Housing	0	0.00%	0	0.00%	9	75.00%	3	25.00%
Project-Based Section 8	15	5.12%	10	3.41%	185	63.14%	83	28.33%
Other Multifamily	0	0.00%	0	0.00%	19	26.03%	54	73.97%
HCV Program	9	6.47%	6	4.32%	113	81.29%	11	7.91%
Total Households	1,074	6.23%	149	0.86%	12,945	75.09%	2,893	16.78%
0-30% of AMI	170	5.84%	40	1.37%	2,320	79.73%	369	12.68%
0-50% of AMI	370	5.80%	74	1.16%	5,005	78.51%	863	13.54%
0-80% of AMI	555	5.19%	74	0.69%	8,580	80.22%	1,413	13.21%
(Los Angeles-Long Beach-Anaheim, CA) Region	White		Black		Hispanic		Asian or Pacific Islander	
Housing Type	#	%	#	%	#	%	#	%
Public Housing	683	6.99%	2,627	26.90%	6,110	62.56%	344	3.52%
Project-Based Section 8	9,154	23.86%	6,942	18.10%	10,365	27.02%	11,753	30.64%
Other Multifamily	1,707	33.38%	465	9.09%	1,094	21.39%	1,839	35.96%
HCV Program	N/a	N/a	N/a	N/a	N/a	N/a	N/a	N/a
Total Households	1,766,510	41.80%	333,080	7.88%	1,405,070	33.25%	629,349	14.89%
0-30% of AMI	215,775	29.59%	86,225	11.83%	305,885	41.95%	105,314	14.44%
0-50% of AMI	343,565	26.07%	135,740	10.30%	587,685	44.60%	175,814	13.34%
0-80% of AMI	590,895	28.77%	195,155	9.50%	905,370	44.09%	272,549	13.27%

Note 1: Data Sources: Decennial Census; APSH; CHAS

Note 2: Numbers presented are numbers of households not individuals.

Note 3: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

Map II-VII
Publicly Supported Housing



Data Source: Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T), U.S. Department of Housing and Urban Development, November 2017.

Housing Problems

The AFFH-T Data Documentation states the following: “To assist communities in describing and identifying disproportionate housing needs in their jurisdictions and regions, the AFFH-T provides data identifying instances where housing problems or severe housing problems exist. The AFFH-T presents housing problems overall, as well as variations by race/ethnicity, household type and household size.”

The AFFH-T provides data on the number and share of households with one of the following four housing problems:

1. Lacks complete kitchen facilities: Household lacks a sink with piped water, a range or stove, or a refrigerator.
2. Lacks complete plumbing facilities: Household lacks hot and cold piped water, a flush toilet and a bathtub or shower.
3. Overcrowding: A household is considered overcrowded if there are more than 1.01 people per room.
4. Cost Burden: A household is considered cost burdened if the household pays more than 30 percent of its total gross income for housing costs. For renters, housing costs include rent paid by the tenant plus utilities. For owners, housing costs include mortgage payment, taxes, insurance, and utilities.

Additionally, the AFFH-T provides data on the number and share of households with one or more of the following “severe” housing problems, defined as:

1. Lacks complete kitchen facilities: Household does not have a stove/oven and refrigerator.
2. Lacks complete plumbing facilities: Household does not have running water or modern toilets.
3. Severe Overcrowding: A household is considered severely overcrowded if there are more than 1.5 people per room.
4. Severe Cost Burden: A household is considered severely cost burdened if the household pays more than 50 percent of its total income for housing costs.

According to the data in **Table II-XII** and **Map II-VIII** below, the total number of households within the jurisdiction is 17,240. Of those households, 10,925, or 63.37 percent, experience housing problems. Among those 10,925 households experiencing problems, 7,390, or 42.87 percent of the total, experience severe housing problems. These percentages are about ten percent higher than the regional average, wherein the incidences of housing problems and severe housing problems are 52.95 percent and 33.17 percent respectively. Additionally, as is true in the region, Hispanic and Black households within the jurisdiction experience housing problems and severe housing problems at higher rates than the average. Specifically 69.06 percent of Hispanic households and 59.73 percent of Black households experience housing problems, while 47.82 percent of Hispanic households and 36.24 percent of Black households experience severe housing problems. Another group experiencing significantly larger housing problems in the jurisdiction are Native American

residents. In the jurisdiction, these residents experience problems at a rate of 64.71 percent, compared to 52.42 percent regionally.

Table II-XII
Demographics of Houses with Disproportionate Housing Needs

Disproportionate Housing Needs	(Baldwin Park, CA CDBG, HOME) Jurisdiction			(Los Angeles-Long Beach-Anaheim, CA) Region		
Households experiencing any of 4 housing problems	# with problems	# households	% with problems	# with problems	# households	% with problems
Race/Ethnicity						
White, Non-Hispanic	430	1,074	40.04%	755,745	1,766,510	42.78%
Black, Non-Hispanic	89	149	59.73%	192,655	333,080	57.84%
Hispanic	8,940	12,945	69.06%	929,985	1,405,070	66.19%
Asian or Pacific Islander, Non-Hispanic	1,409	2,893	48.70%	312,065	629,349	49.59%
Native American, Non-Hispanic	44	68	64.71%	4,990	9,520	52.42%
Other, Non-Hispanic	20	100	20.00%	42,365	82,340	51.45%
Total	10,925	17,240	63.37%	2,237,810	4,225,895	52.95%
Household Type and Size						
Family households, <5 people	5,260	9,509	55.32%	1,061,155	2,236,590	47.45%
Family households, 5+ people	4,550	5,885	77.32%	472,725	646,795	73.09%
Non-family households	1,115	1,840	60.60%	703,940	1,342,510	52.43%
Households experiencing any of 4 Severe Housing Problems	# with severe problems	# households	% with severe problems	# with severe problems	# households	% with severe problems
Race/Ethnicity						
White, Non-Hispanic	245	1,074	22.81%	404,505	1,766,510	22.90%
Black, Non-Hispanic	54	149	36.24%	118,350	333,080	35.53%
Hispanic	6,190	12,945	47.82%	663,905	1,405,070	47.25%
Asian or Pacific Islander, Non-Hispanic	858	2,893	29.66%	187,450	629,349	29.78%
Native American, Non-Hispanic	14	68	20.59%	2,818	9,520	29.60%
Other, Non-Hispanic	20	100	20.00%	24,670	82,340	29.96%
Total	7,390	17,240	42.87%	1,401,660	4,225,895	33.17%

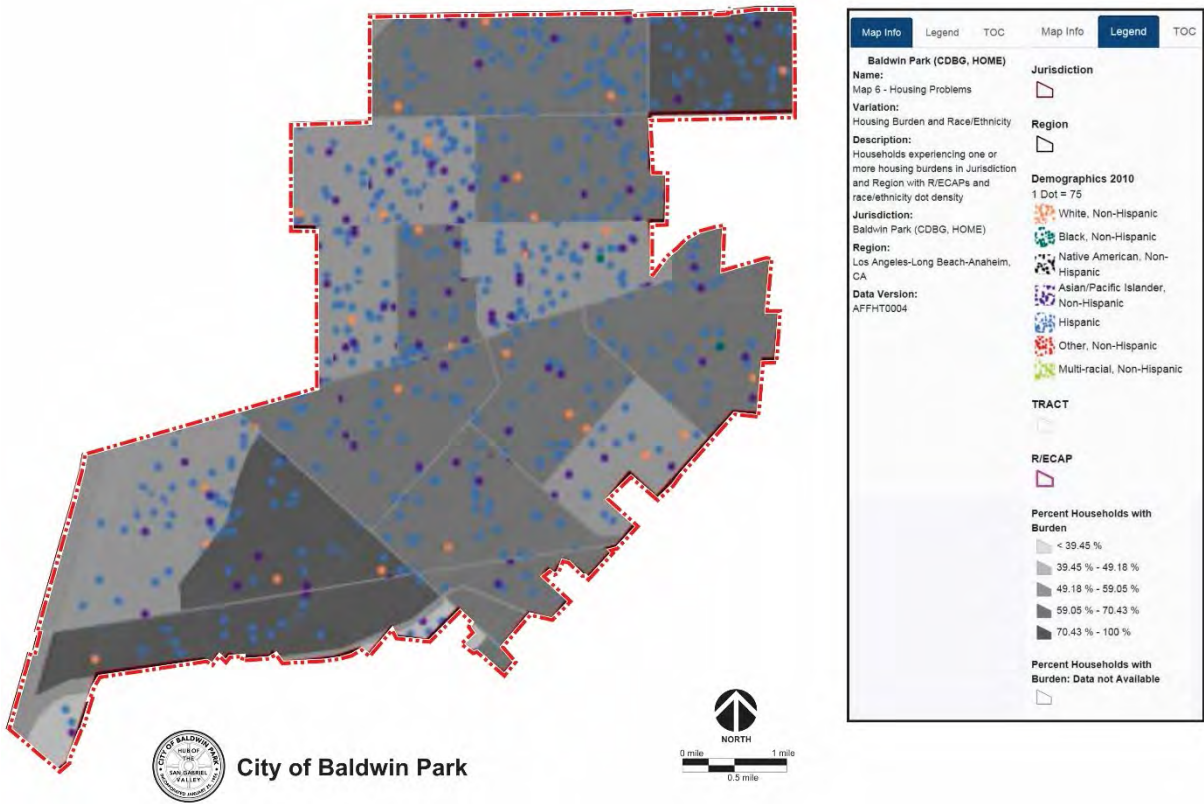
Note 1: The four housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%. The four severe housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 50%.

Note 2: All % represent a share of the total population within the jurisdiction or region, except household type and size, which is out of total households.

Note 3: Data Sources: CHAS

Note 4: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

Map II-VIII
Housing Burden by Race and Ethnicity



Data Source: Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T), U.S. Department of Housing and Urban Development, November 2017

Complementing these numbers is the information regarding households with severe housing cost burdens, which is shown in **Table II-XIII**. HUD defines a severe housing cost-burden as any home which must spend over 30 percent of their income on housing, such that paying for may have difficulty affording necessities such as food, clothing, transportation, and medical care. Baldwin Park is in-line with regional averages across all racial and ethnic groups, as no group experiences severe housing cost burdens at larger than a six percent difference from the regional average.

Table II-XIII
Demographics of Households with Severe Housing Cost Burdens

Households with Severe Housing Cost Burden	(Baldwin Park, CA CDBG, HOME) Jurisdiction			(Los Angeles-Long Beach-Anaheim, CA) Region		
Race/Ethnicity	# with severe cost burden	# households	% with severe cost burden	# with severe cost burden	# households	% with severe cost burden
White, Non-Hispanic	215	1,074	20.02%	363,575	1,766,510	20.58%
Black, Non-Hispanic	54	149	36.24%	100,510	333,080	30.18%
Hispanic	3,265	12,945	25.22%	393,495	1,405,070	28.01%
Asian or Pacific Islander, Non-Hispanic	605	2,893	20.91%	135,840	629,349	21.58%
Native American, Non-Hispanic	14	68	20.59%	2,210	9,520	23.21%
Other, Non-Hispanic	0	100	0.00%	20,445	82,340	24.83%
Total	4,153	17,240	24.09%	1,016,075	4,225,895	24.04%
Household Type and Size						
Family households, <5 people	2,465	9,509	25.92%	499,320	2,236,590	22.33%
Family households, 5+ people	1,150	5,885	19.54%	136,540	646,795	21.11%
Non-family households	545	1,840	29.62%	380,210	1,342,510	28.32%

Note 1: Severe housing cost burden is defined as greater than 50% of income.

Note 2: All % represent a share of the total population within the jurisdiction or region, except household type and size, which is out of total households.

Note 3: The # households is the denominator for the % with problems, and may differ from the # households for the table on severe housing problems.

Note 4: Data Source: CHAS

Note 5: Refer to the Data Documentation for details

(www.hudexchange.info/resource/4848/affh-data-documentation).

Opportunity Indices

Table II-XIII also contains seven additional opportunity indices: environmental health, low poverty index, school proficiency index, labor market index, transit index, low transportation index, and the job proximity index. What follows is a summary of each of the jurisdiction's scores for these various indices as compared to the region's scores.

Environmental Health Index

According to HUD, "The environmental health index summarizes potential exposure to harmful toxins at a neighborhood level." The Index combines standardized EPA estimates of air quality carcinogenic, respiratory and neurological hazards with indexing census tracts. Values are inverted and then percentile ranked nationally. Values range from 0 to 100: the higher the index

value, the less exposure to toxins harmful to human health; or, put differently, the higher the value, the better the environmental quality of a neighborhood, where a neighborhood is a census tract.

The EPA standardizes its estimates of air quality hazards using the National Air Toxics Assessment (NATA), which is EPA's ongoing review of air toxics in the United States. EPA developed NATA as a screening tool for state, local and tribal air agencies. NATA's results help these local agencies identify which pollutants, emission sources and places they may wish to study further to better understand any possible risks to public health from air toxics. EPA suggests that local communities use NATA to “prioritize pollutants and emission source types; identify places of interest for further study; get a starting point for local assessments; focus community efforts; inform monitoring programs.” According to EPA, communities have found that using NATA helps “inform and empower citizens to make local decisions about their community’s health. Local projects often improve air quality faster than federal regulations alone.”

Although EPA characterizes NATA results as “a snapshot of outdoor air quality with respect to emissions of air toxics,” it nonetheless suggests long-term risks to human health if air toxics emissions are steady over time, including estimates of the cancer risks from breathing air toxics over many years. It also estimates non-cancer health effects for some pollutants, including diesel particulate matter (PM). It is important to note that NATA only includes outdoor sources of pollutants, and its estimates of risk “assume a person breathes these emissions each year over a lifetime (or approximately 70 years). NATA only considers health effects from breathing these air toxics. It ignores indoor hazards, contacting or ingesting toxics, and any other ways people might be exposed.” (<http://www.epa.gov/national-air-toxics-assessment/nata-overviewepa.gov>)

Table II-XIII presents the Environmental Health Index values for various groups within Baldwin Park and within the region at large. Across every category, including those results reported for communities below the federal poverty level, Baldwin Park scores are constant and relatively in line with regional averages. Unfortunately, the scores for both the jurisdiction and the region are very low.

Baldwin Park shows high environmental index scores across the board, regardless of the race or income of the individual. The highest score on the index is for White residents, with a score of 18.39, which is below the regional average of 25.76. The scores for the other ethnic and racial groups are all relatively similar. The score for Blacks is 17.94 compared to a regional score of 13.85. Hispanic residents have a score of 17.98, which is well above the regional average of 14.60. Native Americans experience a similar average, with a score of 17.20 in the jurisdiction compared to 21.67 in the region. Asian and Pacific Island residents in the jurisdiction also experience similar scores to the regional average, with the scores being 17.83 and 17.44 respectively. For communities living under the federal poverty level, the jurisdiction once again compares similarly to the region: 18.80 vs. 20.26 for Whites; 13.57 vs. 13.70 for Blacks; 17.32 vs. 11.76 for Hispanics; 16.70 vs. 13.85 for Asians; and 23.00 vs. 19.09 for Native Americans.

According to HUD, the low poverty index captures poverty in a given neighborhood or jurisdiction. The index considers the overall poverty rate of the area, and then converts that rate into a number between 0 and 100. The higher the score, the lower the area's exposure to poverty is. The jurisdiction's score for each category is either equal to, or below, the region's average. This represents a much higher exposure to poverty in the jurisdiction. Of particular note is the greater exposure that White residents have to poverty in the jurisdiction, as the city's score of 36.42 for that group is well below the regional score of 65.34.

The school proficiency index uses test scores from fourth grade students to determine whether neighborhoods have high-performing, or low-performing, elementary schools. The higher the score, the higher the quality of elementary schools in the area. Compared to regional averages, the jurisdiction is performing worse than the region. The biggest difference in performance between the jurisdiction and the region once again lies in the school proficiency score for White residents, wherein the jurisdiction's score of 48.93 is well below the regional score of 68.72.

The labor market index is meant to convey the general strength of human capital and labor market engagement in a given area. Three factors determine an area's score for this index: the unemployment rate, the labor market participation rate (the total number of workers employed divided by the working age population), and the educational attainment of the census tract (percent with a bachelor's degree). The higher the score, the higher labor market engagement is. Compared to the regional scores, the jurisdiction is performing significantly below the expected labor market engagement. The jurisdiction's highest score on the index, 21.03 for Asian and Pacific Islander residents, is still well below the region's lowest score, 35.43 for Hispanic residents.

The transit index is based on estimates of transit trips taken by a family that meets the following description: a 3-person single-parent family with income at 50% of the median income for renters for the region (i.e. the Core-Based Statistical Area (CBSA)). The higher the score, the more likely residents are to utilize public transportation. For this index, the jurisdiction is performing similar to the region for this index. More importantly, use of transit is relatively consistent across each racial group, suggesting that there does not exist a racial disparity in resident's reliance on, or use of, public transit.

The low transportation index is based on estimates of transportation expenses for a family that meets the following description: a 3-person single-parent family with income at 50% of the median income for renters for the region (i.e. CBSA). The higher the score, the lower the transportation cost for an area is. As it did for the transit index, the jurisdiction is performing in line with the region. The high scores for both these indices suggests that the jurisdiction's residents are using the public transit available to them and that said public transit is relatively affordable.

The final index, job proximity index, quantifies the accessibility of a given residential neighborhood as a function of its distance to all job locations within a CBSA, with larger employment centers weighted more heavily. The higher the score, the better access to employment opportunities is for

a given area. For almost every racial category, the jurisdiction is performing in line with regional averages.

Table II-XIII
Opportunity Indicators by Race/Ethnicity

	Low Poverty Index	School Proficiency Index	Labor Market Index	Transit Index	Low Transportation Cost Index	Jobs Proximity Index	Environmental Health Index
(Baldwin Park, CA CDBG, HOME) Jurisdiction							
Total Population							
White, Non-Hispanic	36.42	48.93	20.64	75.91	76.65	39.62	18.39
Black, Non-Hispanic	34.86	48.71	20.19	76.22	77.06	46.42	17.94
Hispanic	36.79	47.42	20.68	75.87	76.57	41.50	17.98
Asian or Pacific Islander, Non-Hispanic	35.41	49.10	21.03	77.09	76.86	39.48	17.83
Native American, Non-Hispanic	35.81	48.55	19.27	75.62	76.14	38.24	17.20
Population below federal poverty line							
White, Non-Hispanic	40.00	50.75	18.00	73.81	75.09	43.04	18.80
Black, Non-Hispanic	27.63	44.13	21.70	79.44	78.76	37.86	13.57
Hispanic	34.77	47.32	20.82	76.25	77.05	42.06	17.32
Asian or Pacific Islander, Non-Hispanic	34.66	49.22	22.32	78.92	78.86	42.07	16.70
Native American, Non-Hispanic	49.00	55.58	8.00	71.00	70.00	29.87	23.00
(Los Angeles-Long Beach-Anaheim, CA) Region							
Total Population							
White, Non-Hispanic	65.34	68.72	67.34	76.59	79.87	46.74	25.76
Black, Non-Hispanic	36.77	35.61	36.13	81.34	83.42	46.12	13.85
Hispanic	36.01	39.67	35.43	80.65	83.98	43.16	14.60
Asian or Pacific Islander, Non-Hispanic	55.68	62.51	57.42	78.82	82.35	45.30	17.44
Native American, Non-Hispanic	48.97	50.86	48.40	78.04	81.53	44.84	21.67
Population below federal poverty line							
White, Non-Hispanic	53.04	61.67	59.07	80.43	84.23	48.46	20.26
Black, Non-Hispanic	23.71	28.40	26.45	83.34	85.48	44.58	12.70
Hispanic	24.25	33.59	28.83	83.28	86.96	43.89	11.76
Asian or Pacific Islander, Non-Hispanic	45.15	57.07	50.53	82.27	86.69	47.52	13.85
Native American, Non-Hispanic	32.13	37.36	34.86	80.82	84.18	47.51	19.09

Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA

Note 2: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

E. Special Housing Needs Profile

Certain residents have more difficulty finding decent and affordable housing or receiving fair housing treatment due to special circumstances. These circumstances may include employment and income, family type, disability, or other characteristics. Baldwin Park officials should consider addressing the needs of certain racial/ethnic groups, who make up a growing demographic that experiences cost burden and other housing problems disproportionately, in addition to other fair housing issues. Seniors are another burgeoning population sector with similar issues. Single parent households, especially those headed by women, are growing in number and may need special accommodation. Other groups facing challenges include people with disabilities, large families, persons with limited English proficiency, and currently and formerly homeless persons.

Table II-XIV summarizes the proportions of special needs groups in Baldwin Park. The following discussion describes and analyzes the housing needs of each group. Data are from the 2010 Census, the Brown Longitudinal Tract Database (LTDB) based on the census, and the 2009-2013 and 2012-2016 American Community Surveys (ACS).

Table II-XIV
Disability by Type

	(Baldwin Park, CA CDBG, HOME) Jurisdiction		(Los Angeles-Long Beach- Anaheim, CA) Region	
Disability Type	#	%	#	%
Hearing difficulty	1,595	2.27%	303,390	2.52%
Vision difficulty	1,374	1.95%	227,927	1.90%
Cognitive difficulty	2,690	3.83%	445,175	3.70%
Ambulatory difficulty	3,911	5.56%	641,347	5.34%
Self-care difficulty	1,728	2.46%	312,961	2.60%
Independent living difficulty	3,025	4.30%	496,105	4.13%

Note 1: All % represent a share of the total population within the jurisdiction or region.

Note 2: Data Sources: ACS

Note 3: Refer to the Data Documentation for details

(www.hudexchange.info/resource/4848/affh-data-documentation).

Senior Citizens

According to recent estimates, around 8 percent of Baldwin Park's residents were seniors, defined as persons age 65 or older. This statistic represents an increase from the 5.66 percent of the population that were seniors in 1990. Seniors nonetheless comprise a significant contingent of Baldwin Park's residents, who need accommodation in the area of housing, due to limited income and higher disability rates, including ambulatory and other disabilities that require significant retrofitting of housing units.

In terms of disabilities, under 1 percent of City residents between the ages of 5 and 7 have disabilities. As shown in **Table II-XV** below, the largest share of disabled persons within the City is between the ages of 18 and 64 and represents 5.21 percent of the total population. At 3,665, this number represents nearly 8 percent of the 46,763 City residents within this age group. By comparison, the 2,686 disabled persons over 65 represent slightly under half the total of 6,114 elderly persons within the community.

Table II-XV
Disability by Age Group

	(Baldwin Park, CA CDBG, HOME) Jurisdiction		(Los Angeles-Long Beach- Anaheim, CA) Region	
Age of People with Disabilities	#	%	#	%
age 5-17 with Disabilities	543	0.77%	78,882	0.66%
age 18-64 with Disabilities	3,665	5.21%	556,100	4.63%
age 65+ with Disabilities	2,686	3.82%	527,738	4.39%

Note 1: All % represent a share of the total population within the jurisdiction or region.

Note 2: Data Sources: ACS

Note 3: Refer to the Data Documentation for details

(www.hudexchange.info/resource/4848/affh-data-documentation).

People with Disabilities

The Fair Housing Act prohibits housing discrimination against any person based on disability. The Americans with Disabilities Act defines a disability as a “physical or mental impairment that substantially limits one or more major life activities.” People with disabilities have special housing needs because of their fixed income, higher health costs, and need for accessible and affordable housing.

Table II-XV reveals that that the City of Baldwin Park has 4,208 disabled residents ages 5 to 64, and another 2,686 elderly residents with disabilities. **Table II-XIV** shown above reveals the numbers living with each different type of disability within the community. According to **Table II-XVI**, around 15 percent of HCV program homes in the jurisdiction are occupied by a person with a disability, while around 83 percent of public housing units are occupied by a person with a disability.

Interestingly, unlike other demographic factors analyzed in this report, the jurisdiction does not have a concentration of persons with disabilities in any singular location. As seen by **Map II-IX**, the 6,894 persons with disabilities within the jurisdiction are spread out across the city. There is no singular location that appears to hold a disproportionate, or significantly higher, percentage of persons with disabilities.

Table II-XVI
Disability by Publicly Supported Housing Program Category

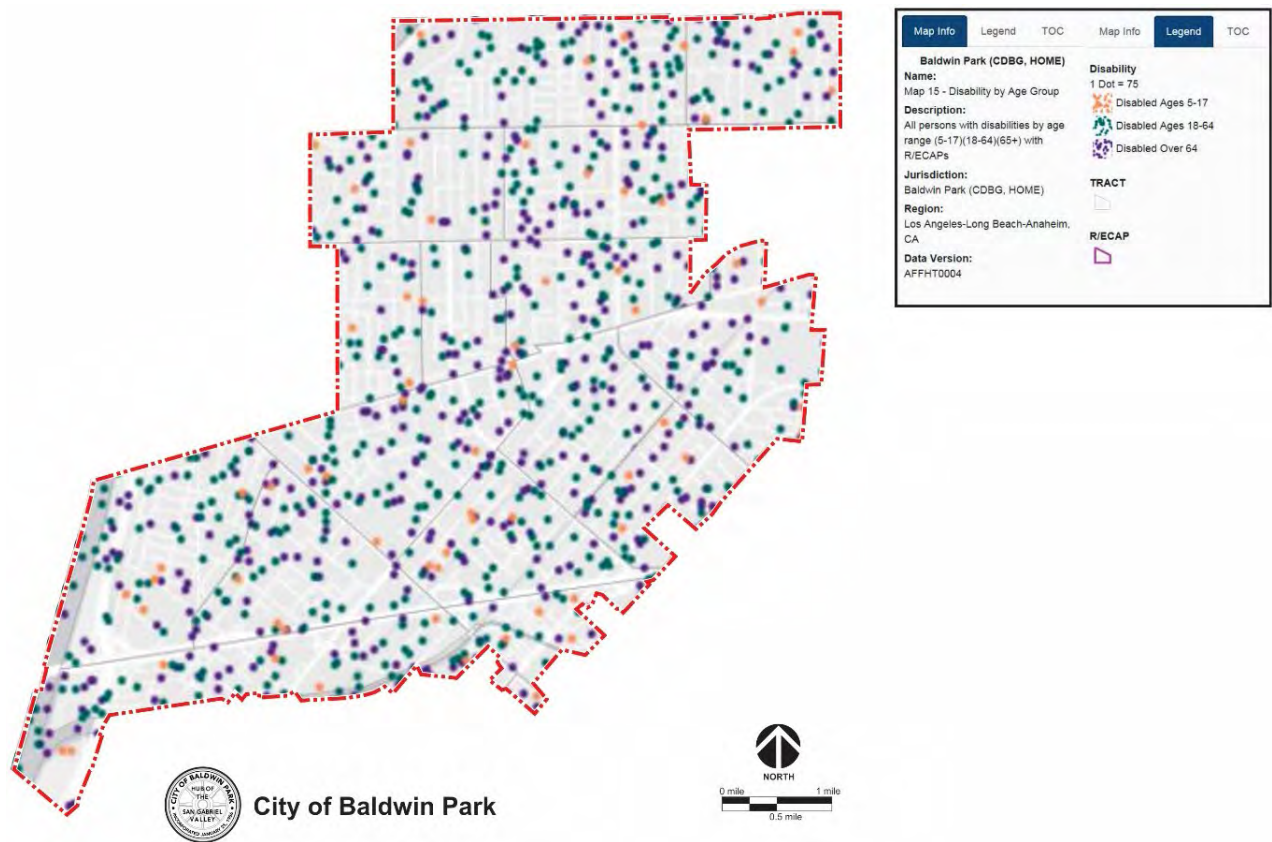
(Baldwin Park, CA CDBG, HOME) Jurisdiction		People with a Disability	
	#	%	
Public Housing	10	83.33%	
Project-Based Section 8	15	5.00%	
Other Multifamily	0	0.00%	
HCV Program	22	14.97%	
(Los Angeles-Long Beach-Anaheim, CA) Region			
Public Housing	1,407	14.32%	
Project-Based Section 8	5,013	12.71%	
Other Multifamily	869	15.62%	
HCV Program	N/a	N/a	

Note 1: All % represent a share of the total population within the jurisdiction or region.

Note 2: Data Sources: ACS

Note 3: Refer to the Data Documentation for details (www.hudexchange.info/resource/4848/affh-data-documentation).

Map II-IX
Persons with Disabilities



Data Source: Affirmatively Furthering Fair Housing Data and Mapping Tool (AFFH-T), U.S. Department of Housing and Urban Development, November 2017.

Equal access and choice in housing, or what is commonly known as fair housing opportunity, is covered by federal and State statutes, regulations, and court decisions that prohibit discrimination in the rental, sale, negotiation, advertisement, or occupancy of housing on the basis of one or more protected classes. The twin goals of nondiscrimination and integration in housing are achieved through the actions of buyers, sellers, landlords, tenants, realtors, apartment associations, homeowner associations, condominium boards, insurers, builders, lenders, appraisers, home inspectors, cities, community benefit organizations, and the courts. This chapter provides an overview of the private sector housing industry in Baldwin Park and its interrelationship with fair housing services.

A. Owner-Occupied Housing

Part of the American dream involves owning a home in a good neighborhood near good schools, parks, shopping centers, jobs, transportation, and other community amenities. Homeownership strengthens individual households and entire neighborhoods because owner-occupants have made an investment in their own personal property as well as the neighborhood and community. This fosters a greater sense of pride in the appearance and condition of not only the home but of the neighborhood as well. It also promotes owner involvement in the community because owner-occupants have a personal stake in the area and tend to be more active in decisions affecting the community. Fair housing opportunity laws protect an individual or family's right to occupy the housing of their choice that they can afford. Ensuring fair housing is an important way to not only preserve but to improve the housing opportunities for all residents in the City of Baldwin Park.

Home Buying Process

Purchasing a home presents many challenges to the would-be owner. One of the main challenges in buying a home is the process by which an individual or family must acquire the property. The time required to find a home, the major legal and financial implications surrounding the process, the number of steps required and financial issues to be considered can be overwhelming to many home buyers. Throughout this time-consuming and costly process, fair housing issues can surface in many ways. Discriminatory practices in the home buying process can occur through the:

- Advertisement of homes for sale;
- Lending process;
- Appraisal process;
- Actions of real estate agents and sellers; and
- The issuance of insurance.

Advertising

The first step in buying a home is to search for available housing through advertisements that appear in magazines, newspapers, or on the Internet. Advertising is a sensitive issue in the real estate and rental housing market because advertisements can intentionally or inadvertently signal preferences for certain buyers or tenants. Recent litigation has held publishers, newspapers, the Multiple Listing Service (MLS), real estate agents and brokers accountable for discriminatory ads.

Advertising can suggest a preferred buyer or tenant in several ways. Some examples include advertisements or listings that:

- Suggest a preferred type of buyer or tenant household, e.g. “perfect for a young couple”;
- Use models that indicate a preference or exclusion of a type of resident, e.g. running a series of advertisements that only include photos of nuclear families, or that do not features persons of color or persons with disabilities;
- Publish advertisements or listings in certain languages, e.g. only advertising homes/apartment complexes in predominately Hispanic neighborhoods on Spanish-language radio stations;
- Restrict publication to certain types of media or locations so as to indicate a preference.

As a rule of thumb, advertisements cannot include discriminatory references that describe current or potential residents, the neighbors or the neighborhood in racial or ethnic terms, or terms suggesting preferences for one group over another (e.g., adults preferred, ideal for married couples with kids, or conveniently located near Catholic church).

Lending

Initially, buyers must locate a lender who will qualify them for a loan. This part of the process entails an application, credit check, ability to repay, amount eligible for, choosing the type and terms of the loan, etc. Applicants are requested to provide sensitive information including their gender, ethnicity, income level, age, and familial status. This information is required to be gathered by the Community Reinvestment Act and the Home Mortgage Disclosure Act; however, it does not guarantee that individual loan officers or underwriters will not misuse the information.

A report on mortgage lending discrimination by the Urban Land Institute describes four basic stages in which discrimination can occur:

- **Advertising/outreach stage.** Lenders may not have branches in certain locations, not advertise to certain segments of the population, or violate advertising rules with respect to fair housing.
- **Pre-application stage.** Lenders may not provide applicants of different racial and ethnic backgrounds the same types of information as other preferred groups, or may urge some to seek another lender.
- **Lending stage.** Lenders may treat equally qualified individuals in a different manner, giving different loan terms, preferred rates, or denying a loan based on a factor not related to ability to pay and risk.
- **Loan administration.** Lenders may treat minorities in harsher terms, such as initiating foreclosure proceedings if any payment is late, or by making loans at terms that encourage defaults.

Appraisals

Banks order appraisal reports to determine whether or not a property is worth the amount of the loan requested. Generally, appraisals are based on sale prices of comparable properties in the surrounding neighborhood of the subject property. Other factors such as the age of the structure, improvements made and location are also considered. Homes in some neighborhoods with higher concentrations of minorities and poverty concentrations may appraise lower than properties of similar size and quality in neighborhoods with lower concentrations of minorities or low-income households.

Taking these factors into consideration when valuing a property in an appraisal causes the arbitrary lowering of property values and restricts the amount of equity and capital available to not only the potential home buyer but also to the current owners in the neighborhood. Disparate treatment in appraisals is difficult to prove since individual appraisers have the latitude within the generally accepted appraisal practices to influence the outcome of the appraisal by factoring in subjective opinions.

Real Estate Agents

Finding a real estate agent is normally the next step in the home buying process. The agent will find the home for the prospective buyer that best fits their needs, desires, and budget based on the amount they are qualified for by the lender. Real estate agents may also intentionally or unintentionally discriminate by steering a potential buyer to particular neighborhoods, by encouraging the buyer to look into certain areas or failing to show the buyer all choices available. Agents may also discriminate by who they agree to represent, who they turn away and the comments they make about their clients.

Sellers

Even if a real estate agent is following fair housing practices, the current occupant (seller) may not want to sell his or her home to certain purchasers protected under fair housing laws or they may want to accept offers only from a preferred group. Oftentimes, sellers are present when agents show properties to potential buyers and sellers may develop certain biases based upon this contact. The Residential Listing Agreement and Seller's Advisory forms that sellers must sign disclose their understanding of fair housing laws and practices of discrimination. However, preventing this type of discrimination is difficult because a seller may have multiple offers and choose one based on bias.

Insurance

Insurance agents have underwriting guidelines that determine whether or not a company will sell insurance to a particular applicant. Currently, underwriting guidelines are not public information; however, consumers have begun to seek access to these underwriting guidelines to learn if certain companies have discriminatory policies, called redlining. Some states require companies to file the underwriting guidelines with the State Department of Insurance, making the information public. Texas mandates this reporting and has made some findings regarding discriminatory insurance underwriting.

Many insurance companies have traditionally applied strict guidelines, such as not insuring older homes, that disproportionately affect lower income and minority households that can only afford to buy homes in older neighborhoods. A California Department of Insurance (CDI) survey found that less than one percent of the homeowner's insurance available in California is currently offered free from tight restrictions. The CDI has also found that many urban areas are underserved by insurance agencies.

Home Loan Activity

A key aspect of fair housing choice is equal access to financing for the purchase or improvement of a home. In 1977, the Community Reinvestment Act (CRA) was enacted to improve access to credit for all communities, regardless of the race/ethnic or income makeup of its residents. CRA was intended to encourage financial institutions to help meet the credit needs of communities, including low-moderate income people and neighborhoods. Depending on the type of institution and total assets, a lender may be examined by different supervising agencies for its CRA performance.

In tandem with the Home Mortgage Disclosure Act (HMDA), financial institutions with assets exceeding \$10 million are required to submit detailed information on the disposition of home loans by applicant characteristics. HMDA data can then be evaluated with respect to lending patterns.

During Calendar Year 2017, 1,958 households filed loan applications for housing in Baldwin Park. Of those applications, 273 were withdrawn before approval or denial and 129 were closed for incompleteness prior to a decision. Lending institutions rendered decisions on 1,556 loan applications. The data in **Table III-1** shows that the number of loan applications is highest for refinancing at 60.5 percent of all loans, followed by loans for home purchase at 30.4 percent of the total and a mere 9.1 percent of all loans for home improvement. Approval rates were greatest for loans for home purchase at 92.6 percent and lowest for home improvement at 70.2 percent approval rates. Conventional loans were the most common for all loan purposes. The average loan approval rate for all loan types and loan purposes was 82.3 percent.

Table III-1
Home Loan Application Activity in Baldwin Park

Type	Number of Loan Applications	Share of Loan Applications	Number Approved	Approval Rate
Home Purchase	473	30.40%	438	92.60%
Conventional	373	23.97%	344	92.23%
FHA - Insured	91	5.85%	85	93.41%
VA - Guaranteed	9	0.58%	9	100.00%
FSA/RHS	0	0.00%	0	0.00%
Home Improvement	141	9.06%	99	70.21%
Conventional	125	8.03%	84	67.20%
FHA - Insured	16	1.03%	15	93.75%
VA - Guaranteed	0	0.00%	0	0.00%
FSA/RHS	0	0.00%	0	0.00%
Refinancing	942	60.54%	745	79.09%
Conventional	777	49.94%	625	80.44%
FHA - Insured	121	7.78%	89	73.55%
VA - Guaranteed	44	2.83%	31	70.45%
FSA/RHS	0	0.00%	0	0.00%
Total:	1,556	100.00%	1,282	82.39%

Source: 2017 HMDA Database

Mortgage Interest Rates & Fees

A key component to securing a home loan is the interest rate and fees associated with the loan. In 2018, *Housing Policy Debate*¹ published an article authored by Jacob William Fabor

¹ Fabor, Jacob William, "Segregation and the Geography of Creditworthiness: Racial Inequality in a Recovered Mortgage Market," *Housing Policy Debate*, Vol. 28 Issue 2, p. 215-247 (2018)

which looked at the “Racial Inequality in a Recovered Mortgage Market.” Through their analysis, Fabor was able to isolate a discrepancy not only in loan acceptance rates between various races and ethnicities, but also in the interest rates given to those accepted loans. Fabor found that black applicants were more likely to be charged higher than rates than their white counterparts.

The author of this study used HMDA data from loans between the years of 2014 and 2018, and considered a number of variables, including: race, when the mortgage was originated, borrower’s characteristics (specifically their race and gender), the type of loan issued, tract characteristics of applicants, residential segregation in the applicant’s area, and the census region of the applicant.

According to the authors, the statistics they used suggested clear differences between non-white and white borrowers in almost every respect. Not only where the differences clear, but the difference in interest rates was substantial, “Black and Latino borrowers were approximately 3 times as likely to receive high-cost loans compared with Whites (and four times as likely as Asian borrowers).” This finding is even more significant as “Racial inequalities persisted even after controlling for borrower, loan, and ecological characteristics.”

Importantly, the study found that spatial factors also influence the interest rates of minority applicants. In neighborhoods that were more heavily integrated, differences in interest rates were minimal. As explained by the author, “Racial gaps in the likelihood of receiving a high-cost loan were much smaller in integrated neighborhoods and metropolitan areas, but widened substantially as racial isolation increased.”

Lending Outcomes

This section summarizes lending activity in Baldwin Park in 2017. HMDA data provides some insights regarding the lending patterns in a community. However, the HMDA data is only an indicator of potential problems; it cannot be used to conclude discrimination due to the limitations of the data.

Lending Outcomes by Income and Race/Ethnicity. Generally, home loan approval rates increase as household income increases. This was true for seven of the nine loan categories (except for upper income home purchase loans and middle-income home refinance loans). **Table III-2** shows loan approval rates for home purchases, improvements, and refinances by applicant characteristics.

While it is not possible to ascribe discriminatory intent from the loan data presented, it is interesting to note that Hispanics had approval rates below the average approval rate for each income level in all nine loan categories. No other category experienced below average approval ratings in more than three of the nine categories. This, however, is unsurprising as

Hispanics did submit the most loan applications in the data analyzed.

Differences in approval rates for home loan applications among minorities do not necessarily reflect discriminatory practices. Differences could be due to credit scores, employment history, knowledge of the lending process, debt-income ratio, or other factors. Nonetheless, the persistence of lower loan approval rates among minorities could be the subject of additional inquiry and examination.

Table III-2
Home Loan Approval Rates by Applicant Characteristics

Type	Low/Mod Income		Middle Income		Upper Income	
	<80% MFI		80-120% MFI		120+ MFI	
Race/ Ethnicity	Loan Applications	Approval Rate	Loan Applications	Approval Rate	Loan Applications	Approval Rate
Home Purchase	144	93.06%	148	93.24%	181	91.71%
Hispanic	57	91.23%	40	85.00%	64	90.63%
White	8	50.00%	7	100.00%	3	100.00%
Asian	0	0.00%	94	96.81%	89	92.13%
African American	0	0.00%	0	0.00%	0	0.00%
All Others	0	0.00%	1	100.00%	4	50.00%
Decline or N/A	79	98.73%	6	83.33%	21	100.00%
Home Improvement	43	65.12%	49	67.35%	49	77.55%
Hispanic	25	52.00%	33	63.64%	28	75.00%
White	2	100.00%	3	100.00%	1	100.00%
Asian	5	80.00%	7	71.43%	11	90.91%
African American	0	0.00%	1	100.00%	0	0.00%
All Others	2	50.00%	0	0.00%	1	100.00%
Decline or N/A	9	88.89%	5	60.00%	8	62.50%
Home Refinance	382	80.89%	286	73.08%	274	82.85%
Hispanic	161	72.05%	169	71.60%	150	80.67%
White	30	76.67%	20	65.00%	18	83.33%
Asian	57	84.21%	43	81.40%	55	80.00%
African American	5	60.00%	5	80.00%	2	100.00%
All Others	8	75.00%	5	80.00%	2	100.00%
Decline or N/A	121	93.39%	44	72.73%	47	91.49%

Source: HMDA Database 2017

Lending Outcomes by Tract Characteristics. The Community Reinvestment Act (CRA) is intended to encourage regulated financial institutions to help meet the credit needs of entire communities, including low- and moderate-income neighborhoods. Analyzing lending patterns by neighborhood characteristics can show whether significantly fewer home loans are being approved or issued in low/moderate income neighborhoods or neighborhoods with a disproportionately high percentage of minority residents. The lack of lending activity in one or more neighborhoods has been linked to unequal access to credit among different race and

ethnic groups and alleged practices of redlining and discrimination.

Table III-3 shows a comparison of home purchase and refinance loan approval rates at the census tract level by the minority concentration in the tract as well as tract income level relative to the Area Median Income. Baldwin Park is a multi-cultural community with neighborhoods that reflect the City's demographics. The data indicates that all census tracts are majority-minority and that approval rates were similar without regard to tract income.

Table III-3
Home Loan Approval Rates by Tract Characteristics

Tract Characteristics	Home Purchase Loans			Home Refinance Loans		
	Number of Applications	Number Approved	Percent Approved	Number of Applications	Number Approved	Percent Approved
Minority Percentage						
20% to 50%	0	0	0.00%	0	0	0.00%
50% to 80%	0	0	0.00%	0	0	0.00%
80% +	473	438	92.60%	942	745	79.09%
Tract Income						
Low	147	137	93.20%	272	220	80.88%
Middle	293	268	91.47%	594	460	77.44%
Upper	33	33	100.00%	76	65	85.53%

Source: HMDA data, 2017.

Predatory Lending

Predatory lending involves abusive loan practices usually targeting minority homeowners or those with less-than-perfect credit histories. Examples of predatory lending practices include high fees, hidden costs, unnecessary insurance, and larger repayments due in later years. A common predatory practice is directing borrowers into more expensive and higher fee loans in the "subprime" market, even though they may be eligible for a loan in the "prime" market. Predatory lending is prohibited by a number of state and federal laws.

The Fair Housing Act of 1968 prohibits discrimination in the making or purchasing of loans, or in providing of other financial assistance, or the terms and conditions of such financial assistance for the purpose of purchasing, constructing, improving, repairing, or maintaining a dwelling because of race, religion, color, national origin, sex, family status, or disability. The Equal Credit Opportunity Act of 1972 also requires equal treatment in loan terms and availability of credit for all of the above categories, as well as age and marital status. Lenders would be in violation of these acts, if they target minority or elderly households to buy higher-priced loan products, treat loans for protected classes differently, or have policies or practices that have a disproportionate effect on the protected classes.

In addition, the Truth in Lending Act (TILA) requires lenders to inform the borrower about payment schedules, loan payments, prepayment penalties, and the total cost of credit. In 1994, Congress amended TILA and adopted the Home Ownership and Equity Protection Act (HOEPA). HOEPA requires that lenders offering high-cost mortgage loans disclose information if the annual percentage rate (APR) is ten points above the prime rate or if fees are above eight percent of the loan amount. HOEPA also prohibits balloon payments for short-term loans and, for longer covered loans, requires a warning if the lender has a lien on the borrower's home and the borrower could lose the home if they default on the loan payment.

Following North Carolina's lead, in September 2001, California became the second state to pass a law banning predatory lending. Codified as AB489 and amended by AB344, the law enables state regulators and the Attorney General to attempt to prevent "predatory" lending practices by authorizing the state to enforce and levy penalties against licensees that do not comply with the provisions of this bill. The law provides protections against predatory lending to consumers across the state with respect to financing of credit insurance, high loan and points, steering and flipping, balloon payments, prepayment penalties, call provisions, interest rate changes upon default, or encouragement to default when a conflict of interest exists.

Foreclosures

Foreclosure occurs when homeowners fall behind on one or more scheduled mortgage payments. The foreclosure process can be halted if the homeowner is able to bring their mortgage payments current or if the homeowner sells their home and pays the mortgage off. However, if regular payments cannot be resumed or the debt cannot be resolved, the lender can legally use the foreclosure process to repossess (take over) the home. When this happens, the homeowner must move out of the property. If the home is worth less than the total amount owed on the mortgage loan, a deficiency judgment could be pursued. If that happens, the homeowner would lose their home and also would owe the home lender an additional amount.

In the late-2000s the number of foreclosed homes in California hit an all-time high. The problem was so severe in its consequences that numerous factors have been attributed for the high incidence of foreclosure, including but not limited to abnormally high housing prices in the early part of the decade, the origination of sub-prime loans to unqualified buyers, the economic recession and job losses. This confluence of negative economic incidents left most housing markets in the United States in severe decline with historically high rates of foreclosure. Property values declined significantly—in some cases to pre-2000 levels.

Southern California and Los Angeles County, in particular, were characterized by a high percentage of foreclosed homes as many homeowners were unable to keep up with payments. The high foreclosure rate prompted Congress to create the Neighborhood Stabilization Program (NSP), which is administered by the U.S. Department of Housing and

Urban Development (HUD) to purchase abandoned and foreclosed properties in an effort to stabilize local housing markets that have been targeted for their high risk of foreclosure. The NSP provided grants to every state and certain local communities to purchase foreclosed or abandoned homes and to rehabilitate, resell, or redevelop these homes in order to stabilize neighborhoods and stem the decline of house values of neighboring homes. The program was authorized under Title III of the Housing and Economic Recovery Act of 2008.

The high incidence of foreclosure and the housing crisis in general represented a system-wide collapse of the housing market that resulted in numerous national, state and local efforts to reform virtually every aspect of housing acquisition and finance.

Several years have now passed since the foreclosure crisis began, and the housing market is beginning to rebound thanks in part to those efforts. ATTOM Data Solutions recently announced its Fiscal Year 2018, 3rd Quarter numbers, which show that foreclosure filings are down 6 percent from the previous quarter, down 8 percent from the third quarter last year, and were at their lowest levels since the fourth quarter of Fiscal Year 2005.² Not only are foreclosure filings down for the last quarter, foreclosure filings have been below the pre-recession average for eight consecutive quarters. However, that same report indicates that there is still a relatively modest, but widespread, foreclosure risk associated with FHA loans originated in 2014 and 2015, exceeding the long-term average foreclosure rates for all FHA loans. Overall, the housing market seems to have recovered from the recent crisis.

Agency Coordination

Many agencies are involved in overseeing real estate industry practices and the practices of the agents involved. A portion of this oversight involves ensuring that fair housing laws are understood and complied with. The following organizations have limited oversight within the real estate market, and some of their policies, practices, and programs are described.

National Association of Realtors (NAR). The National Association of Realtors (NAR) is a consortium of realtors which represent the real estate industry at the local, state, and national level. Locally, the Citrus Valley Association of Realtors (CVAR) is the main association that serves the City of Baldwin Park. As a trade association, members receive a range of membership benefits. However, in order to become a member, NAR members must subscribe to its Code of Ethics and a Model Affirmative Fair Housing Marketing Plan developed by HUD. The term Realtor thus identifies a licensed real estate professional who pledges to conduct business in keeping with the spirit and letter of the Code of Ethics.

Realtors subscribe the NAR's Code of Ethics, which imposes obligations upon Realtors regarding their active support for equal housing opportunity. Article 10 of the NAR Code of Ethics provides that "Realtors shall not deny equal professional services to any person for

² <https://www.attomdata.com/news/market-trends/foreclosures/foreclosure-market-report-q3-2018/> retrieved October 19, 2018.

reasons of race, color, religion, sex, handicap, familial status, or national origin. Realtors shall not be a party to any plan or agreement to discriminate against any person or persons on the basis of race, color, religion, sex, handicap, familial status, or national origin.” Realtors shall not print, display or circulate any statement or advertisement with respect to the selling or renting of a property that indicates any preference, limitations or discrimination based on race, color, religion, sex, handicap, familial status, or national origin.”

The NAR has created a diversity certification, “At Home with Diversity: One America” to be granted to licensed real estate professionals who meet eligibility requirements and complete the NAR “At Home with Diversity” course. The certification signals to customers that the real estate professional has been trained on working with the diversity of today’s real estate markets. The coursework provides valuable business planning tools to assist real estate professionals in reaching out and marketing to a diverse housing market. The NAR course focuses on diversity awareness, building cross-cultural skills, and developing a business diversity plan. In July 1999, the NAR Diversity Program received the HUD “Best Practices” award.

California Association of Realtors (CAR). The California Association of Realtors (CAR) is a trade association that includes more than 117 local member Associations and more than 175,000 Realtors, Realtor-associates and affiliate members statewide. As members of CAR, Realtors subscribe to a strict code of ethics. CAR has recently created the position of Equal Opportunity/Cultural Diversity Coordinator. CAR holds three meetings per year for its general membership, and meetings typically include sessions on fair housing issues. They also maintain fair housing and ethics information on their website. The website address is as follows: <http://www.dre.ca.gov/>. The licensure status of individual agents can be reviewed at the following site: http://www.dre.ca.gov/licensees_sub.htm. This web site includes any complaints or disciplinary action against the agent.

Realtor Associations Serving Baldwin Park. Realtor associations are generally the first line of contact for real estate agents who need continuing education courses, legal forms, career development, and other daily work necessities. The frequency and availability of courses varies among these associations, and local association membership is generally determined by where the broker is located. Complaints involving agents or brokers may be filed with these associations. Monitoring of services by these associations is difficult as detailed statistics of the education/services these agencies provide or statistical information pertaining to the members is rarely available. CVAR serves the Baldwin Park area.

California Department of Real Estate (DRE). The California Department of Real Estate (DRE) is the licensing authority for real estate brokers and salespersons. DRE has adopted education requirements that include courses in ethics and fair housing. To renew a real estate license, each licensee is required to complete 45 hours of continuing education, including three hours in each of the four mandated areas: Agency, Ethics, Trust Fund, and Fair Housing. The fair housing course contains information that enables an agent to identify and avoid

discriminatory practices when providing real estate services.

DRE investigates written complaints received from the public alleging possible violations of the Real Estate Law or the Subdivided Lands Law by licensees or subdividers. DRE also monitors real estate licensees conducting business as mortgage lenders and mortgage brokers. If an inquiry substantiates a violation, DRE may suspend or revoke a license, issue a restricted license, or file an Order to Desist and Refrain. Violations may result in civil injunctions, criminal prosecutions, or substantial fines. The Department publishes monthly a list of names of persons and businesses which have been conducting real estate activities without a license.

DRE reviews Covenants, Conditions, and Restrictions (CC&R's) for all subdivisions of five or more lots, or condominiums of five or more units. The review includes a wide range of issues, including compliance with fair housing law. CC&R's are restrictive covenants that involve voluntary agreements, which run with the land they are associated with. In the past, CC&R's were used to exclude minorities from equal access to housing. DRE reviews CC&R's and they must be approved before issuing a final subdivision public report. This report is required before a real estate broker or anyone can sell the units, and each prospective buyer must be issued a copy of the report.

The California Organized Investment Network (COIN). COIN is a collaboration of the California Department of Insurance, the insurance industry, community economic development organizations, and community advocates. This collaboration was formed in 1996 at the request of the insurance industry as an alternative to state legislation that would have required insurance companies to invest in underserved communities, similar to the federal Community Reinvestment Act (CRA) that applies to the banking industry. COIN is a voluntary program that facilitates insurance industry investments providing profitable returns to investors and economic/social benefits to underserved communities.

B. Rental Housing

Similar to the owner-occupied market, a major challenge to ensuring fair housing in the rental market is the complexity of the process. Stages in the process of renting a home include advertising, pre-application inquiries, viewing the apartment, criteria for qualifying for the lease, lease conditions, and administration of the lease. The process becomes even more difficult and subjective in a tight rental market, where the landlord has numerous options for choosing the future tenant based on subjective factors.

The Rental Process

While the process of renting an apartment or home may be less expensive and burdensome up front than the home-buying process, it may still be just as time-consuming and potential renters may still face discrimination during various stages of the rental process. Some of the

more notable ways in which tenants may face discriminatory treatment are highlighted below.

Advertising

The main sources of information on rentals are newspaper advertisements, word of mouth, signs, apartment guides, the Internet, and apartment brokers. Recent litigation has held publishers, newspapers, and others accountable for discriminatory ads. Advertising can suggest a preferred tenant by suggesting preferred residents, using models, publishing in certain languages, or restricting media or locations for advertising. Advertisements cannot include discriminatory references that describe current or potential residents, the neighbors or the neighborhood in racial or ethnic terms, or other terms suggesting preferences (e.g., adults preferred, ideal for married couples with kids, or conveniently located near a Catholic church).

Discriminatory advertising can be one of the most insidious forms of discrimination based on its widespread dissemination. Marketing is typically broad-based, reaching many people, and as such, can have a chilling effect on the market. This is also particularly true when the discrimination is unintentional or subconscious. Landlords who may never discriminate knowingly against a minority applicant may not be contacted by minority potential renters due to unconscious signaling in the advertisements. This is why, even though there are exceptions in the Fair Housing Act for when it applies, there is no similar exception when it comes to the advertising rules.

Viewing the Unit

Viewing the unit is the most obvious, or overt, place where potential renters may encounter discrimination because landlords or managers may discriminate based on race or disability, judge on appearance whether a potential renter is reliable or may violate any rules, or make any other subjective judgments. For example, if a student is wearing a T-shirt with a rap artist on the front, a landlord may suspect that the renter could play loud music disturbing to other tenants. If a prospective tenant arrives with many children, the landlord may be concerned that the children may disturb other renters. In addition, the prospective tenant may also have an accent or wear religious symbols or jewelry which may again play into the decision to rent the unit. The opportunity for the potential renter to view the unit, is also an opportunity for the landlord to view the potential tenant and make value judgments based on their appearance or personal characteristics.

Qualifying for the Lease

Landlords may ask potential renters to provide credit references, lists of previous addresses and landlords, and employment history and salary. The criteria for tenant selection, if any, are typically not known to those seeking to rent a home. An initial payment consisting of first

and last months’ rent and security deposit are typically required. To deter “less-than-desirable” tenants, a landlord may ask for an initial payment or security deposit higher than for others. Tenants may also face differential treatment when vacating the unit. The landlord may choose to return a smaller portion of the security deposit to some tenants, claiming excessive wear and tear.

Because the rental market is getting tighter, with more applicants for every available unit than ever before, landlords who wish to do so have more cover when discriminating when choosing whom to rent to. Because there are more applicants, there are more qualified applicants, and the potential for discrimination arises when the landlord has to decide between multiple qualified candidates of different demographics.

The Lease

Most apartments are rented under either a lease agreement or a month-to-month rental agreement, both of which have advantages and disadvantages for both landlords and tenants. Some tenants see a lease as more favorable for two reasons: the tenant is assured the right to live there for a specific period of time and the tenant has an established rent during that period. However, some tenants prefer the flexibility that a month-to-month tenancy provides. The lease agreement usually includes the rental rate, required deposit, length of occupancy, apartment rules, and termination requirements, and there are rights and responsibilities on both sides of the contract. Typically, the rental agreement is a standard form for all units in the same building. However, enforcement of rules contained in the lease agreement may not be standard. A landlord may choose to strictly enforce rules for certain tenants based on their race/ethnicity, children, or a disability – raising fair housing concerns.

Rental Housing Services

The City of Baldwin Park has contracted with the Housing Rights Center (HRC) to provide fair housing and related services. HRC is a private, non-profit and community-based organization which implements various fair housing programs for communities throughout Los Angeles County. HRC assisted rental housing residents in the City of Baldwin Park with the resolution of a wide variety of landlord/tenant issues.

Table III-4 includes a three-year tabulation of general housing or landlord-tenant related inquiries received by HRC. Any resident in HRC’s service area can utilize their services and expertise to navigate the complex laws facing landlords, managers and tenants in the rental housing market. It is common for landlords, managers and tenants to take inappropriate actions against other parties due to lack of knowledge about laws affecting tenancy in rental housing. Oftentimes, such disputes are resolved merely through education, and do not require the parties to file a lawsuit, or file formal complaints with the City, to enforce their rights.

**Table III-4
General Housing Inquiries (Rental)**

Inquiry Category	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total
Eviction	8	8	5	4	7	32
Harassment	6	2	2	3	0	13
Late Fees	1	0	3	0	0	4
Lease Terms	4	6	5	0	1	16
Lockout	0	1	0	0	0	1
Notices	40	37	24	26	16	143
Parking	1	1	1	0	0	3
Refusal to Rent	0	1	0	0	0	1
Rent Increase	9	9	9	10	10	47
Section 8 Information	4	1	1	2	0	8
Security Deposit	6	13	5	4	2	30
Substandard Conditions	13	6	8	4	15	46
Utilities	1	2	1	1	1	6
Repairs	12	11	2	4	7	36
Seeking Housing	10	13	5	5	4	37
Relocation	0	1	1	0	0	2
General Landlord/Tenant Information	7	11	9	7	8	42
Other Issues	9	1	0	0	1	11
Total:	131	124	81	70	72	478

Source: Housing Rights Center, 2019.

Data supplied by the Housing Rights Center detailing the category of inquiries received concerning general housing matters in **Table III-4** indicates that the highest number of inquiries over the last five years concerned notices received by tenants from landlords (143 inquiries). Other issues of concern for Baldwin Park residents included rent increases (47) and substandard conditions (46).

Agency Coordination

Many agencies oversee the apartment rental process and related practices. This oversight includes ensuring that fair housing laws are understood and complied with. The following organizations have limited oversight within the rental housing market, and some of their policies are described.

California Apartment Association (CAA)

CAA is the country's largest statewide trade association for rental property owners and managers. Incorporated in 1941 to serve rental property owners and managers throughout California, CAA represents rental housing owners and professionals who manage more than 1.5 million rental units. CAA has developed the California Certified Residential Manager (CCRM) program to provide a comprehensive series of courses geared towards improving the approach, attitude and professional skills of on-site property managers and other interested individuals. The CCRM program consists of 31.5 hours of training that includes fair housing and ethics along with other courses.

National Association of Residential Property Managers (NARPM)

NARPM promotes standards of business ethics, professionalism, and fair housing practices in the residential property management field. NARPM is an association of real estate professionals experienced in managing single-family and small residential properties. The North Los Angeles Chapter covers Baldwin Park. In addition, NARPM certifies its members in the standards and practices of the residential property management industry and promotes continuing professional education. NARPM offers 3 professional designations: Residential Management Professional, RMP®, Master Property Manager, MPM®, and Certified Residential Management Company, CRMC®. These certifications require educational courses in fair housing.

A. Land Use Policy

General Plan

Land use policies are fundamental to ensuring housing opportunities. The Baldwin Park General Plan and the Zoning Ordinance determine the amount, location, type, and density of housing in the City of Baldwin Park. Land use policies that do not promote a variety of housing options can impede housing choice. The City of Baldwin Park allows housing in four (4) of its nine (9) land use designations as shown in **Table IV-1**, implemented through residential zones or zones with certain permitted residential uses.

Table IV-1
Land Use Designations Allowing Residential Uses

Designation	Code	Zone	Description
Single-Family Residential	R-1-7,500	Low-Density Single-Family Residential	The R-1-7,500 zone provides areas for the development of detached single-family dwellings on lots greater than or equal to 7,500 square feet. The zone provides larger lots and separation from incompatible land uses.
	R-1	Single-Family Residential	The R-1 zone provides areas for the development of detached single-family dwellings. It is also intended to protect and stabilize desirable characteristics of single-family residential areas.
Garden Multi-Family Residential	R-G	Garden Multi-Family Residential	The R-G zone provides an environment suitable for both small-lot detached or attached dwelling units where more than one unit may be built on a lot. The intent is to promote desirable characteristics for medium-density neighborhoods.
Multi-Family Residential	R-3	High Density Multi-Family Residential	The R-3 zone provides opportunities for persons to live in small-lot single-family developments and those containing multiple units, such as apartments or condominiums with common open space and other shared amenities.
Dwelling Units	MU-1	Mixed Use 1	The MU-1 zone provides for development that integrates commercial and residential uses within a large district, with an emphasis on retail, service, professional office, entertainment, and restaurant business oriented toward street frontages and serving as the primary use, and medium- and high-density residential uses built to complement such uses.
	MU-2	Mixed Use 2	The MU-2 zone is established to create opportunities for mixed-use developments that emphasize medium- and high-density residential uses, with limited commercial, institutional, office, and service uses. S

Sources: Baldwin Park General Plan, Baldwin Park Zoning Ordinance, 2019.

Map IV-1
Land Use in Baldwin Park



Source: City of Baldwin Park GIS, updated 2018

Zoning Ordinance

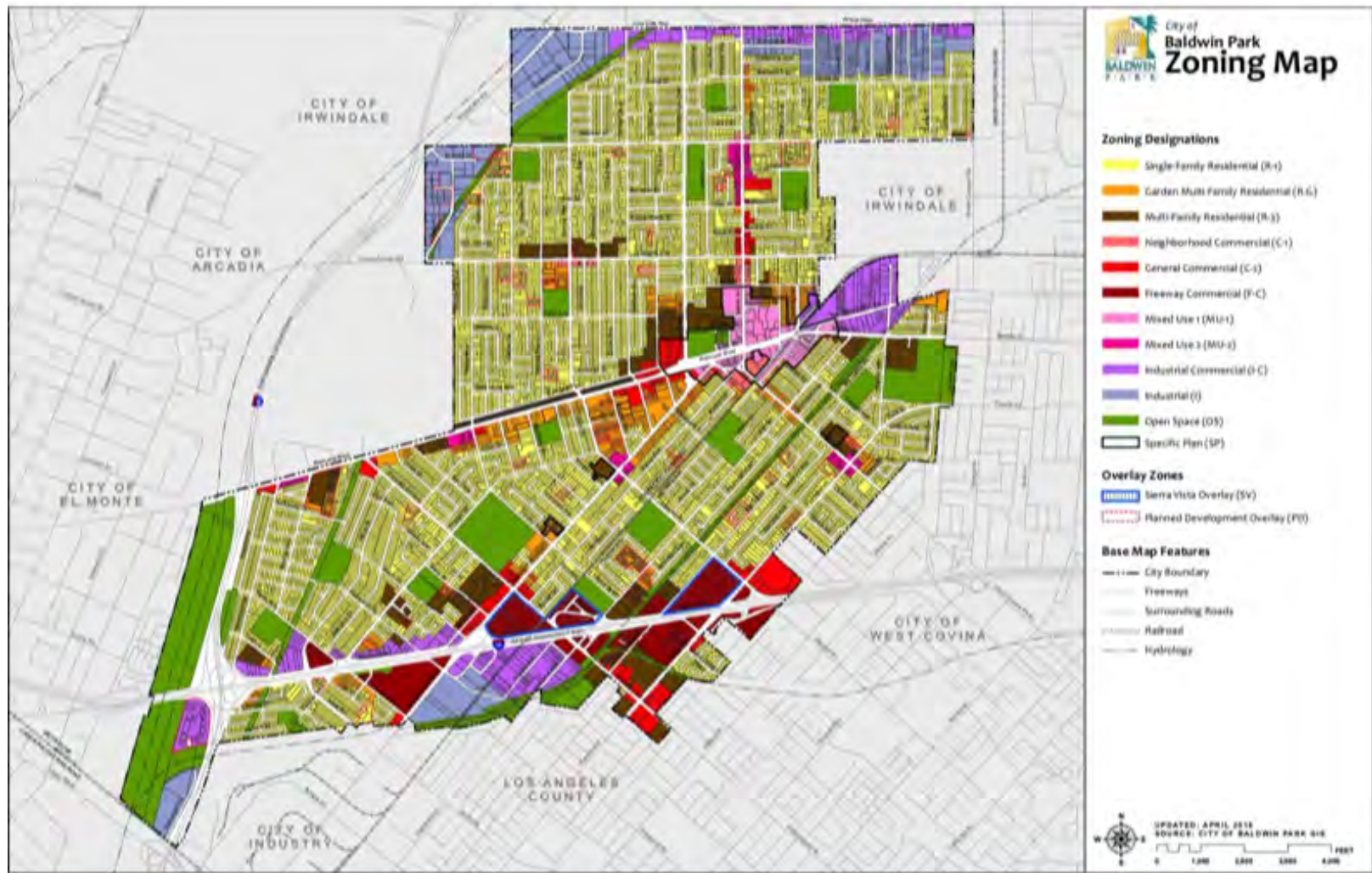
Baldwin Park Municipal Code Chapter 153 sets forth the requirements of the City's Planning and Zoning Ordinance. According to the Zoning Ordinance, its purpose, among other things, is to "regulate the use of land within the city in an orderly manner consistent with the goals, objectives and policies of the Baldwin Park General Plan and to protect the public health, safety, comfort, welfare and general prosperity of the city and its residents through classifying, designating, regulating and restricting the use of land, buildings and structures."

According to the latest Housing Element update, the Zoning code is "the key device for implementing the General Plan. The General Plan, when adopted in 2002, implemented a new mixed-use (Mixed-Use) category to allow for integrated retail, office, and residential uses within the City's downtown area and selected corridors. To implement the General Plan, the City completed a comprehensive revision of the Zoning Code in 2012 to include two mixed-use zones (Mixed-Use 1 and Mixed-Use 2) that provide opportunities for medium- and high-density residential mixed-use developments, with limited commercial, institutional, office, and service uses. The updated Zoning Code implements higher densities in the Mixed-Use areas, up to 30 units per acre. As such, all sites identified in this Housing Element are determined to be adequate and sufficient sites available to meet the City's regional housing needs by income level. "

The Zoning Ordinance contains the following zone districts with residential areas, as described in **Table IV-1** above: R-1-7 (Single Family Residential, 500, R-1 (Single-family Residential), R-G (Garden Multi-Family Residential), R-3 (Multi-Family Residential), MU-1 (Mixed Use), MU-2 (Mixed Use).

Map IV-2 below presents a detailed picture of specific zoning district geographical regions within Baldwin Park.

Map IV-2
Zoning in Baldwin Park



Source: City of Baldwin Park GIS, updated 2018.

Note: Specific quadrants of the Zoning Map may be viewed in detail in the City of Baldwin Park Zoning Atlas: <https://www.baldwinpark.com/online-documents/community-development/planning/1427-baldwinpark-zoningatlas-april2018/file>.

In addition to implementing and regulating the General Plan residential land use designations through the creation of various residential zone districts, the City of Baldwin Park has at least one Specific Plan area that includes single or multi-family housing uses, including the Downtown Transit Oriented Development (TOD) Specific Plan, February 2016 - Plan contains a Multi-Family Mixed Use (MU-1) Zone, a Single Family Residential (R-1) Zone, and a Garden Multi-Family Residential (RG) Zone. Specific Plans accomplish many important functions. Primarily, Specific Plans regulate land use and development within a specific project boundary, creating a master plan for an area. In most instances, these plans supersede the original zoning of the land unless otherwise specified. Specific Plans provide added flexibility from residential development standards established in the Zoning Ordinance and focus planning and development standards tailored to the unique site characteristics or project purpose.

Housing Element

The Housing Element is one of seven mandated elements of the City of Baldwin Park's General Plan. The State of California housing element law, enacted in 1969 and recently amended in 2008 by Senate Bill 2, requires that local governments adequately plan to meet the existing and projected housing needs of all economic segments of their community.

Although the City of Baldwin Park Housing Element 2008-2014 was determined to be out of compliance in its draft form by the State Department of Housing and Community Development as of December 2009, it was eventually found to be in compliance with applicable State law in 2012. During the period governed by that Housing Element, the City met 28 percent of its construction goals, 17 percent of its owner-occupied rehabilitation goals, 24 percent of its rental rehabilitation goals, and 100% of its at-risk preservation goals.

For purposes of this analysis, references to the Housing Element shall be to the 2014-2021 Housing Element adopted in Resolution No. 2013-034 as part of the Baldwin Park General Plan on October 2, 2013. The adopted Housing Element identifies the following policy goals:

1. Conserving the existing supply of affordable housing stock;
2. Assist in the development of affordable housing;
3. Provide adequate sites to achieve a variety and diversity of housing;
4. Remove governmental constraints as necessary; and
5. Promote equal housing practices.

To implement these policies, the Housing Element contains 18 different housing initiatives designed to support and implement the City's housing goals. Where relevant to this Analysis of Impediments, housing programs which affect Fair Housing are described in this report.

The Housing Element is reviewed by the State Department of Housing and Community Development (HCD), for compliance with State Law. An important component of HCD certification is an implied determination that the City's development goals, policies and regulations do not constrain maintenance, improvement and development of housing for all income levels, including individuals with disabilities. As indicated in the letter of April 25, 2013 from the State of California Department of Housing and Community Development (HCD), the 2014-21 Housing Element was reviewed in March-April of 2013 and "meets the statutory requirements of State housing element law."

Housing Opportunities

Housing Element law requires that cities facilitate and encourage the provision of a range in types and prices of housing for all economic segments and special needs groups. Local government policies that limit or exclude housing for persons with disabilities, the lower income, homeless persons, families with children or other groups may violate the Fair Housing Act. **Table IV-2** highlights permitted residential uses in the various zones within the City.

Table IV-2
Housing Opportunities Permitted by Zone

Housing Type	R-1- 7,500	R-1	R-G	R-3	MU-1	MU-2
Single-Family Detached	P	P	P	P	P	P
Single-Family Attached	X	X	P	P	X	X
Two-Family (Duplex)	X	X	P	P	P	P
Multiple-Family	X	X	P	P	P	P
Manufactured Home	P	P	P	P	X	X
Mobile Home Parks	CUP	CUP	CUP	CUP	X	X
Senior Housing	P	P	P	P	P	P
Second Units / Granny Units	A	A	X	X	X	X
Live/Work	X	X	X	X	P	P
Community Care Facilities (1-6)	P	P	P	P	X	X
Community Care Facilities (seven or more persons)	CUP	CUP	CUP	CUP	X	X
Emergency Shelter	I-C zone as a permitted use					
Transitional Housing	6 or fewer: Residential use permitted in all residential zones. 7 or more: See Community Care Facility.					

Source: City of Baldwin Park Zoning Ordinance, 2019, Chapters 153.040.020, 153.040.030, 153.070.020

P: Permitted by right | CUP: Requires Conditional Use Permit | X: Not permitted | A: Accessory Use

**Allowed only as part of an approved specific plan.

Single and Multi-family

Detached single-family dwelling units are permitted in all residential zones. However, the City recognizes that this can have the effect of using up scarce land available for multi-family development with lower-density housing. Residential neighborhoods in Baldwin Park are very well established, and future development activity in this fully developed community is expected to occur outside of the low-density residential neighborhoods. In particular, the City promotes development in mixed-use areas of downtown. The City's strategy is to intensify and promote residential opportunities in downtown to leverage access to transportation and encourage higher-density development in a mixed-use setting. Multiple-family dwellings and condominiums are permitted uses in R-G, R-3, MU-1 and MU-2 zones.

As discussed later in this chapter, HCD typically requires jurisdictions which require conditional use permits for multiple family in residential zones to eliminate the requirement. The use of a conditional use permit can at times constrain the development of multiple-family housing, because the project is subject to a public hearing and can often be appealed to the City Council. The City of Baldwin Park has incorporated this requirement into its Zoning Ordinance; therefore, the City is in compliance with State Laws pertaining to the zoning of multi-family developments.

Manufactured Housing

State law requires cities to permit manufactured housing and mobile homes on lots zoned for single-family detached dwellings provided that the manufactured home meets the location and design criteria established in the Zoning Ordinance.¹ The City's Zoning Ordinance explicitly defines manufactured housing as follows:

§ 153.040.060 – Manufactured Housing. Manufactured housing units shall comply with the following limitations and standards:

- A. A manufactured housing unit shall be considered a single-family dwelling, and is therefore subject to the development standards set forth in Part 1 of §153.040 Residential Zones, except as provided for within the development standards set forth in Part 4 of §153.040 Residential Zones.
- B. If a mobile home was constructed after October 1, 1976, it shall be certified pursuant to the National Mobile Home Construction and Safety Standards Act of 1974, evidence of which shall be provided to the Director of Community Development in a manner approved by the Director.
- C. A manufactured home shall be installed and maintained upon a permanent, continuous, exterior, masonry or concrete foundation.

Mobile Home Parks

State law requires that jurisdictions accommodate a mobile home park within their community; however, a city, county, or a city and county may require a use permit. A mobile home park refers to a mobile home development built according to the requirements of the Health and Safety Code, and intended for use and sale as a mobile home condominium, cooperative park, or mobile home planned unit development.² In compliance with State law, the City permits mobile homes parks, subject to a Conditional Use Permit, within all residential zones, including the R-1-7,500, R-1, R-G and R-3 zones established in the Zoning Ordinance.

Accessory Units

Enacted in 2002, AB1866 requires cities to use a ministerial process to consider and approve accessory dwelling units in residential zones.³ According to HCD, a local government must "...accept the application and approve or disapprove the application ministerially without discretionary review..." In order for an application to be ministerial, the process must apply predictable, objective, fixed, quantifiable, and clear standards. These standards must be administratively applied to the application and not otherwise be subject to discretionary

¹ California Government Code, § 65852.3

² California Government Code § 65852.7

³ California Government Code § 65852.2

decision-making by a legislative body. The City allows accessory units in all residential zones, permitted by right. Therefore, the City is in compliance with AB1866.

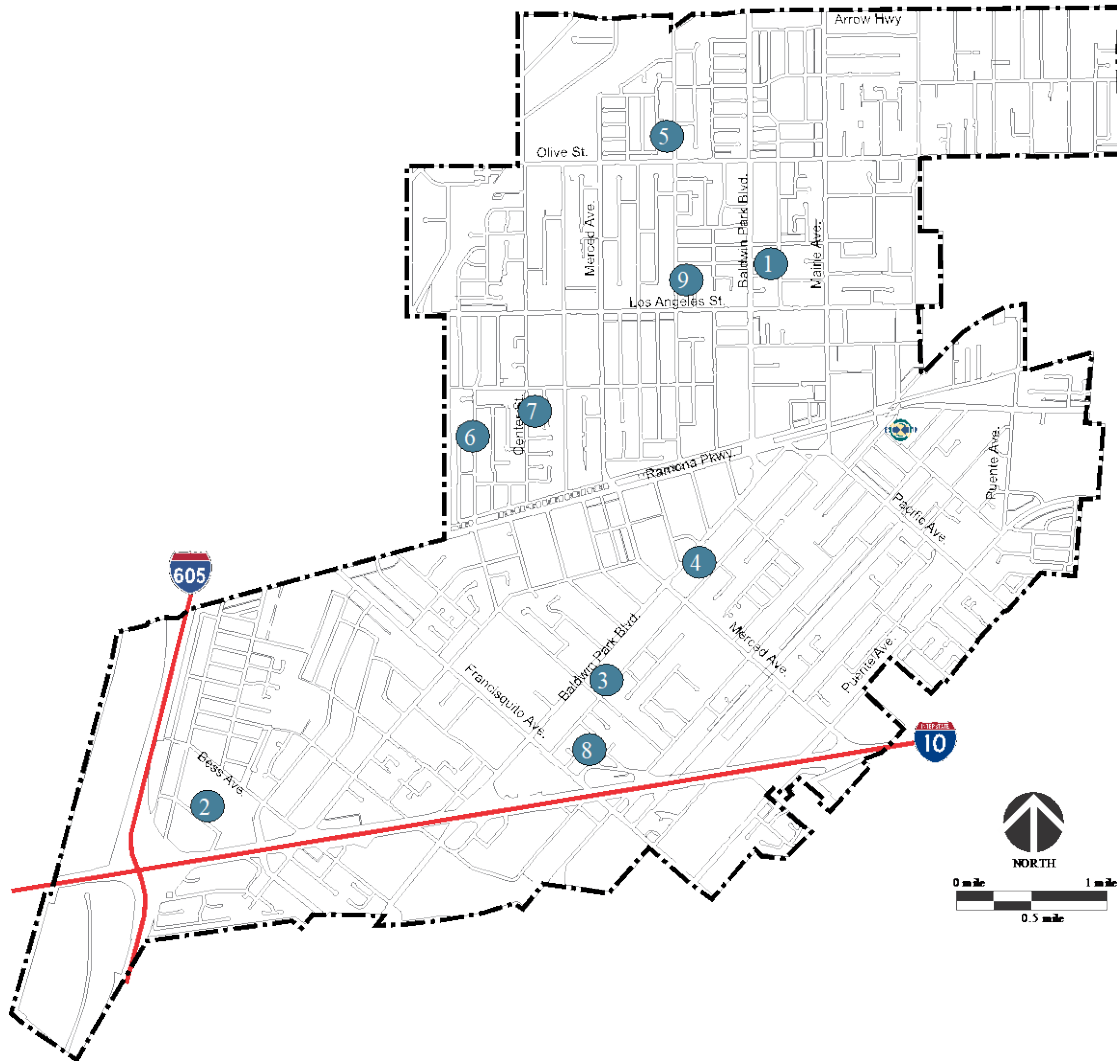
Residential Care Facilities

The Lanterman Developmental Disabilities Services Act declares that mentally, physically, and developmentally disabled persons, children and adults who require supervised care are entitled to live in normal residential settings. State law requires that licensed residential care facilities serving six or fewer persons be treated as a residential use under zoning, be allowed by right in all residential zones, and not be subject to more stringent development standards, fees, taxes, and permit procedures than required of the same type of housing (e.g., detached single-family dwellings) in the same zone.⁴ **Map IV-3** illustrates the distribution of such facilities throughout the City of Baldwin Park. The City allows licensed residential care facilities serving six (6) or fewer clients as a permitted use in all residential zones. Residential care facilities serving seven (7) or more clients are allowable in all residential zones subject to a Conditional Use Permit.

There are currently seven (7) licensed adult residential facilities in Baldwin Park, in addition to two (2) elderly assisted living facilities, two (2) of which house more than 6 residents. Together, these facilities provide accommodations for 103 residents. There are no licensed adult day care facilities, nor any licensed 24-hour residential care facilities for children within city boundaries.

⁴ California Welfare and Institutions Code, §5000 et. seq. California Health and Safety Code, §1500 et. seq.

Map IV-3
Licensed Residential Care Facilities



City of Baldwin Park

Licensed Residential Care Facilities

- 1 Baldwin Gracious Living
- 2 Springville
- 3 Crystal Manor Residential Care Home
- 4 Guiding Light Home 1
- 5 Guiding Light Home 2
- 6 Harlan Residence
- 7 Melrose Home
- 8 Myra's Golden Heart Home
- 9 Touching Lives Residential I

**Table IV-3
Licensed Residential Care Facilities**

No.	Facility	Address	Capacity
Elderly Assisted Living			
1	Baldwin Gracious Living	14218 Rockenbach Street	6
2	Springville	12755 Torch Street	39
Adult Residential			
3	Crystal Manor Residential Care Home	3406 Baldwin Park Boulevard	26
4	Guiding Light Home 1	3762 Baldwin Park Boulevard	6
5	Guiding Light Home 2	4828 Cutler Avenue	5
6	Harlan Residence	4133 Harlan Avenue	4
7	Melrose Home	4174 Center Street	6
8	Myra's Golden Heart Home	3150 Paddy Lane	6
9	Touching Lives Residential I	4440 Stewart Avenue	5
TOTAL			103

Source: State of California, 2020: <https://secure.dss.ca.gov/CareFacilitySearch/>

Emergency Shelters/Transitional Housing

State law requires cities to identify adequate sites, appropriate zoning, development standards, and a permitting process to facilitate and encourage development of emergency shelters and transitional housing. The courts have also passed subsequent rulings.⁵ To that end, State Law (SB2) requires jurisdictions to designate a zone and permitting process to facilitate the siting of such uses. If a conditional use permit is required, the process to obtain the conditional use permit may not unduly constrain the siting and operation of such facilities. The City's Zoning Ordinance provides for emergency shelters in the I-C zone as a permitted use. Emergency shelters provide short-term shelter for homeless persons.

Transitional housing provides longer-term housing (up to two years), coupled with supportive services such as job training and counseling, to individuals and families who are transitioning to permanent housing. Siting for emergency and transitional housing is based on the character of development (residential, commercial, etc.), not the population these developments serve. Consistent with State law, small transitional housing serving six or fewer people is considered a regular residential use and permitted in all zones where residential uses are permitted. Transitional housing for more than seven people that is operated as a residential care facility is conditionally permitted in all residential zones and the C1 and C2 zones. Transitional housing that functions as a regular multi-family use (such as apartments) is permitted where multi-family uses are permitted.

⁵ Hoffmaster v. City of San Diego, 55 Cal.App.4th 1098.

Fair Housing Impediment Study

This Analysis of Impediments to Fair Housing Choice includes the review of the General Plan and the Zoning Ordinance in order to identify regulations, practices and procedures that may act as barriers to the development, siting and use of housing for individuals with disabilities. In addition to the review of these City documents, City Community Development Department staff was interviewed. The data were analyzed to distinguish between regulatory and practice impediments described by the jurisdiction. **Table IV-4** summarizes the results of this study.

Table IV-4
Fair Housing Impediment Study

Impediment Description	Type of Impediment "Practice or Regulatory"	Compliance Yes or No	Jurisdiction Practice	Comment
Definition of "Family"	Regulatory	Yes	Family is defined in the Zoning Code.	City incorporates Cal. Health & Safety Code definitions of "Family" and "any other state law." The Zone Code family definition neither restricts the members to related persons nor sets forth a maximum number of persons who can comprise a family. Therefore, the definition is consistent with fair housing laws.
Definition of "Disability"	Regulatory	Yes	Definition of "Disability" is contained in the Zone Code.	City uses "Disability" definition set forth in Federal and State Codes.
Personal Characteristics of residents considered?	Practice	Yes	City does not regulate or consider residents' personal characteristics.	City provides equal access to housing in compliance with applicable State and Federal law.
Mischaracterize ADA housing as "Boarding, Rooming House or Hotel"?	Practice	Yes	City's definition of Boardinghouse/ Rooming House excludes ADA housing.	City complies with State law regarding housing opportunities. City does not restrict housing opportunities for individuals with disabilities.

Impediment Description	Type of Impediment "Practice or Regulatory"	Compliance Yes or No	Jurisdiction Practice	Comment
On-site supporting services permitted	Practice	Yes	A supportive housing development in form of a residential care facility serving fewer than 6 persons treated as a residential use, consistent with State law.	City complies with State law regarding ADA services.
Restrict number of unrelated persons residing together if they are disabled.	Regulatory	Yes	The City does not restrict on the basis of disability.	City complies with State law.
Allow ADA Modifications in municipal-supplied or managed housing	Regulatory	Yes	The City owns and operates public properties. In 2012, the City revised the Zoning Code to include standards and policies to reasonably accommodate the housing needs of persons with disabilities.	City complies with State law. City Zoning Code contains a Reasonable Accommodation clause. (Chapter 153.210.990 ¹)
Variances & Exceptions to zoning and land-use rules.	Regulatory	Yes	City requires a public hearing for a zoning variance as required by State law, except minor variances that are approved by the Zoning Administrator.	City complies with State law regarding the granting of variances and exceptions to zoning and land-use rules.
Residential Mixed Land Use Standards	Regulatory	Yes	City allows mixed land use development.	In mixed-use zones, all new development is required to include a commercial component.

Impediment Description	Type of Impediment "Practice or Regulatory"	Compliance Yes or No	Jurisdiction Practice	Comment
Zoning Exclusion regarding Discrimination	Regulatory	Yes	City Zoning Code does not exclude or discriminate housing types based on race, color sex, religion, age, disability, marital or family status, creed or national origin.	All City zoning and land use regulations and policies comply with Federal and State law regarding the prohibition of discrimination.
Senior Housing Restrictions & Federal Law	Regulatory	Yes	Residential care homes are permitted in all residential zones, and residential facilities (more than 6 persons) are conditionally permitted in all residential and mixed-use zones.	City codes comply with State law. "Senior citizen congregate housing" means a building or buildings, together with related exterior facilities, comprised of individuals residential units designed for use and occupancy by senior citizens."
Zoning for ADA accessibility	Regulatory	Yes	City's Building Code provides for ADA access.	The City adopted the 2016 State Building Code in 2017. (Title XV, Chapter 150.140 ²)
Occupancy Standards and Limits	Regulatory	Yes	City Zoning Ordinance does not limit occupancy. The State Building and Housing Codes establish criteria to define overcrowding.	City codes comply with State law.
Zoning for Fair Housing	Regulatory	Yes	City's Housing Element promotes Fair Housing; Zoning Ordinance does not conflict with that policy.	City's General Plan promotes and requires compliance with all Fair Housing laws and policies.
Handicap Parking for Multi-Family Development	Regulatory	Yes	City's Zoning Code defers to the 2016 State Building Code regarding ADA access.	City Zoning Code complies with State and Federal requirements, and states "Handicapped/ accessible parking shall be provided as required by State law" (Chapter 153.150.040).

Impediment Description	Type of Impediment "Practice or Regulatory"	Compliance Yes or No	Jurisdiction Practice	Comment
Is a [CUP?] required for Senior Housing?	Regulatory	Yes	The City permits residential care homes of fewer than 6 residents in all residential zones. Residential care facilities of more than 6 are subject to approval of a CUP (Chapter 153.040.020).	City codes comply with State and Federal requirements.
Does City distinguish between handicapped housing and other types of single-family or multi-family housing?	Regulatory	Yes	The City does not distinguish between handicapped housing and other types of housing.	City complies with State and Federal law regarding ADA designed housing.
How are "Special Group Housing" defined in the zone code?	Regulatory	Yes	Zone Code definition of "Boardinghouse" excludes from consideration / regulation situations where the dwelling unit is used to serve six or fewer persons and the occupant or owner of the dwelling unit has all licenses required by law for such service pursuant to Cal. Health & Safety Code §1250; §1502; §1568.01; §1569.2; and §11834.11; or any other use which state law states may not be deemed to be a boardinghouse.	City practices comply with State and Federal law regarding "Special Group Housing."

Impediment Description	Type of Impediment "Practice or Regulatory"	Compliance Yes or No	Jurisdiction Practice	Comment
Does the City's Building and planning codes make specific reference to accessibility requirements as set forth in the 1988 Fair Housing Act?	Regulatory	Yes	City adopted California 2016 State Building & Housing Codes.	City Zoning Code references both the 1988 Federal Fair Housing Amendments Act and California's Fair Housing and Employment Act. (Chapter [153.210.990]) The City's Housing Element defers to Title 24 of the California Handicap Accessibility Code for accommodations in public facilities.

Summary of General Plan, Land Use and Zoning Ordinance Impediments Study, 2019.

1. Ordinance 1346, passed 5 -2-12.
2. Originally passed as Ordinance 1308 on 12-19-07; Am. Ord. 1338, passed 11-17-10; Am. Ord. 1361, passed 12-18-13; Am. Ord. 1396, passed 2-1-17.

Based on the fair housing impediment study conducted of the General Plan and Zoning Ordinance, there are no impediments to fair housing choice identified at this time.

B. Development Policy

Development Standards

The General Plan provides policy guidance for where housing can be located. Moreover, the Zoning Ordinance establishes minimum residential development standards to ensure the construction of quality housing, to preserve neighborhoods and to further broader land use goals. **Table IV-5** shows the residential development standards in Baldwin Park.

Table IV-5
Residential Development Standards

Standard	R-1 7,500	R-1	R-G	R-3	MU-1	MU-2
Density Maximum (units/acre)	5.8	8.7	12	20	30	15/30
Minimum Lot Size (sf.)	7,500	5,000	5,000	5,000	15,000	15,000
Maximum Lot Coverage	40%	45%	50%	60%	70%	60%
Maximum Height (ft.)	27	27	27	35	50	35
Front/Rear Yard (ft.)	15/20	15/20	15/10	15/10	-	-
Parking Space Requirement	2-Car garage plus 1 garage or surface space for dwellings with 5+ bedrooms.		1 carport space per unit plus 1 other space per unit.		Varies	

Source: Baldwin Park Zoning Ordinance, 2015.

As a precondition to the HCD certification of a City's Housing Element, HCD will make a determination that the City's development standards adequately facilitate and encourage the construction of housing for all income levels, including housing affordable to very low, low, and moderate-income households. As part of this effort, the Department reviewed the City's requirements included in the 2014-2021 Housing Element and deemed that such requirements would not preclude the City from addressing its housing obligations under State law.

Local Government Fees

Since the passage of Proposition 13 in 1978, local governments have had to diversify their revenue sources. As reliance on General Fund revenues declined, local governments began charging service fees and impact fees to pay for City services needed to support the development of new housing. The City currently charges fees and assessments to cover the costs of processing permits and providing services for residential projects.

Development fees depend on the location, project complexity, and cost of mitigating environmental impacts. **Table IV-6** includes planning discretionary fees and Table IV-7 provides an approximation of the planning and processing fees associated with the

development of a 2,000 square foot three-bedroom, two bathroom, two car garage dwelling on a 7,000 square foot lot.

Table IV-6
Discretionary Fees*

Description	Fee
Conditional Use Permit - SFR	\$1320.90
Conditional Use Permit or Modification	\$1,320.90
Variance - SFR	\$1,326
Tentative Tract Map	\$4,080.51
Tentative Parcel Map	\$3,497.58
Lot Line Adjustment	\$3,300
Zone Change	\$2,798.06
General Plan Amendment	\$3,380.99
Negative Declaration	Actual Consultant Cost plus 35%
Environmental Impact Report (EIR) – Consultant	Actual Cost plus 19%
Project Applicant Appeal	\$932.69
Certificate of Compliance	\$2,000

Source: City of Baldwin Park, 2019,

*Proposed fees, adopted by Baldwin Park City Council Resolution No. 2018-261, on July 18, 2018, effective sixty (60) days from passage.

[Baldwin Park Fee Schedule 2018-19](#)

Table IV-7
Planning and Processing Fees

Description	Fee
Building Permit	\$2,776.70
Improvement Plan Check	\$2,162.20
Grading Permit	\$380 + \$82 per CY to \$5,395 + \$435 per 100,000 CY
Water/Sewer Permit	\$109.09
Grading Permit and Inspection	\$355 to \$1,980

Source: [City of Baldwin Park Planning Division/Community Development, 2019;](#)
[Baldwin Park Fee Schedule 2018-19](#)

Table IV-8 compares the minimum fees charged by Baldwin Park with those of El Monte, West Covina and Azusa. As indicated in the table, the fees charged by the City are reasonable in the context of those of the neighboring communities surveyed. Given the modest level of City fees, they are not deemed to be a constraint to the production of housing in Baldwin Park.

**Table IV-8
Comparison of City Permit Fees**

Permit	El Monte	West Covina	Azusa	Baldwin Park
Conditional Use Permit (CUP)	\$2,760.20	\$3,000 deposit (FBHR ¹ of staff + City Attorney)	\$1,084 - \$5,693	\$1320.90
Conditional Use Permit Modification	\$659.38	\$770 deposit (FBHR of staff + City Attorney)	\$599 - \$2,860	\$1,320.90
Variance	\$3,480.34	\$3,000 deposit (FBHR of staff + City Attorney)	\$1,000	\$1,326
Tentative Tract	\$2,880.60	\$8,000 deposit (FBHR of staff + City Attorney)	\$8,346 - \$14,641	\$4,080.51
Tentative Parcel Map	\$2,520.52	\$4,000 deposit (FBHR of staff + City Attorney)	\$8,001	\$3,497.58
Lot Line Adjustment	--	\$453	\$1,763	\$3,300
Zone Change	\$5,640.78	\$8,000 deposit (FBHR of staff + City Attorney)	\$5,000	\$2,798.06
General Plan Amendment	\$5,640.78	\$8,000 deposit (FBHR of staff + City Attorney)	\$15,000	\$3,380.99
Appeal Planning Commission	\$900.19	\$750 + FBHR of staff	\$500	\$932.69

Source: Cities of El Monte, West Covina, Azusa, and Baldwin Park, 2019.

¹The FBHR is the fully burdened hourly rate of a position that includes the salary, benefits, and applicable overhead (for operational and administrative support), divided by the number of productive hours in a year.

[City of El Monte Fee Schedule 2019](#)

[City of West Covina Fee Schedule 2019](#)

[City of Azusa Proposed Fee Schedule 2018](#)

State law allows local governments to charge fees necessary to recover the reasonable cost of providing services. State law also allows local governments to charge impact fees provided the fee and the amount have a reasonable nexus to the burden imposed on local governments. While the fees in Baldwin Park constitute a high percentage of housing sales prices, the fees are necessary to provide an adequate level of services and mitigate the impacts of housing development. To facilitate affordable housing development and to offset the impact of these fees on development costs, the City has the ability to “gap-finance” projects with various sources.

The City of Baldwin Park does not issue permits for mobile homes located in a mobile home park. Permits are issued by the State of California Department of Housing and Community Development, which also conducts any required inspections. The City of Baldwin Park will issue permits for the installation of a manufactured home installed on a permanent foundation. The cost of the permit is based on the valuation of the work needed to construct the permanent foundation and related construction activity.

State law allows local governments to charge fees necessary to recover the reasonable cost of providing services. State law also allows local governments to charge impact fees provided the fee and the amount have a reasonable nexus to the burden imposed on local governments. While the fees in Baldwin Park constitute a percentage of housing sales prices, the fees are necessary to provide an adequate level of services and mitigate the impacts of housing development. To facilitate affordable housing development and to off-set the impact of these fees on development costs, the City has the ability to “gap-finance” projects by utilizing various revenue sources.

Building Codes

Building codes are enacted to ensure the construction of quality housing and further public health and safety. Ensuring that buildings are accessible to people with disabilities is an important way to improve fair housing. However, the rigid adherence to non-essential codes may indirectly create discriminatory impacts on people with disabilities. The following discusses the City’s building codes and applicability to persons with disabilities.

The City of Baldwin Park adopted the 2007 edition of the California Building Code, based upon the 2006 International Building Code with local amendments. California cities are required to adopt the California Building Standards Code (Title 24 of the California Code of Regulations). The Code is a set of uniform health and safety codes covering building, electrical, mechanical, plumbing, fire safety, and other issues. Uniform codes are considered the minimum acceptable standards for health and safety. The California Building Standards Commission updates these codes every three years based on updates to uniform codes adopted by professional associations (such as the ICBO).

State law allows cities to add local, more restrictive, amendments to the California Building Code, provided such amendments are reasonably necessary to address local climatic, geological, or topographic conditions. The City has adopted local amendments to address things such as fire hazards and seismic conditions. None of these amendments directly or indirectly limits the type of housing opportunities available to disabled people nor limits access to housing. All local amendments are intended to strengthen and enhance building and safety standards to provide safer housing opportunities and disabled access to housing in excess of California’s current requirements.

Accessibility Standards

Cities that use federal funds must meet federal accessibility guidelines that accommodate people with disabilities. For new construction and substantial rehabilitation, at least 5% of the units must be accessible to persons with mobility impairments and an additional 2% of the units must be accessible to persons with sensory impairments. New multiple-family housing must also be built so that: 1) the public and common use portions of such units are readily accessible to and usable by disabled persons; 2) the doors allowing passage into and within such units can accommodate wheelchairs; and 3) all units contain adaptive design features.⁶

The Federal Department of Housing and Urban Development (HUD) also recommends, but does not require, that the design, construction and alteration of housing units incorporate, wherever practical, the concept of visitability. This recommendation is in addition to requirements of Section 504 and the Fair Housing Act. Recommended construction practices include wide enough openings for bathrooms and interior doorways and at least one accessible means of egress/ingress for each unit.⁷

The City's adopted Building Code contains and incorporates the latest accessibility standards promulgated by the state and federal government. The City checks plans for compliance with State and Federal accessibility law so that privately owned and publicly assisted housing with four or more units meets accessibility requirements of the Fair Housing Act. The City of Baldwin Park enforces all federal and state accessibility laws but does not require accessibility standards in excess of state and federal law.

Reasonable Accommodation

Because a significant portion of the Baldwin Park housing stock was built well before the advent of modern accessibility standards, there are times when residents need to modify their home to allow access by a person with a disability. The City encourages property owners to install features that accommodate people with disabilities (e.g., ramp to the front door). Such requests are approved upon payment of building permit and plan check fees, as applicable. Depending on the modifications to be made, the City also may require the applicant to apply for a zoning variance costing \$1,500.

In 2001, the State Office of the Attorney General issued a letter encouraging local governments to adopt a reasonable accommodation procedure.⁸ HCD has also urged the same. The federal Fair Housing Act and California Fair Employment and Housing Act impose an affirmative duty on local governments to make reasonable accommodation when such accommodation may be necessary to afford disabled persons an equal opportunity to use

⁶ Section 804(f)(3)(C) of the Fair Housing Act

⁷ HUD Directive, Number 00-09.

⁸ State Office of Attorney General, May 15, 2001

and enjoy a dwelling. The State Attorney also provided guidance on the preferred procedure. The Fair Housing Act, as amended in 1988, requires that cities and counties provide reasonable accommodation to rules, policies, practices and procedures where such accommodation may be necessary to afford individuals with disabilities equal housing opportunities. While fair housing laws intend that all people have equal access to housing, the law also recognizes that people with disabilities may need extra tools to achieve equality. Reasonable accommodation is one of the tools intended to further housing opportunities for people with disabilities. For developers and providers of housing for people with disabilities who are often confronted with siting or use restrictions, reasonable accommodation provides a means of requesting from the local government flexibility in the application of land use and zoning regulations or, in some instances, even a waiver of certain restrictions or requirements because it is necessary to achieve equal access to housing. Cities and counties are required to consider requests for accommodations related to housing for people with disabilities and provide the accommodation when it is determined to be “reasonable” based on fair housing laws and the case law interpreting the statutes.

State law allows for a statutorily based four-part analysis to be used in evaluating requests for reasonable accommodation related to land use and zoning matters and can be incorporated into reasonable accommodation procedures. This analysis gives great weight to furthering the housing needs of people with disabilities and also considers the impact or effect of providing the requested accommodation on the City and its overall zoning scheme. Developers and providers of housing for people with disabilities must be ready to address each element of the following four-part analysis:

- The housing that is the subject of the request for reasonable accommodation is for people with disabilities as defined in federal or state fair housing laws;
- The reasonable accommodation requested is necessary to make specific housing available to people with disabilities who are protected under fair housing laws;
- The requested accommodation will not impose an undue financial or administrative burden on the local government; and
- The requested accommodation will not result in a fundamental alteration in the local zoning code.

To create a process for making requests for reasonable accommodation to land use and zoning decisions and procedures regulating the siting, funding, development and use of housing for people with disabilities the City created a reasonable accommodation ordinance as part of the comprehensive Zoning Code update. The City now provides notice to the public of the availability of an accommodation process at all counters where applications are made for a permit, license or other authorization for siting, funding, development or use of housing and on the City’s website.

Permit Processing

Development permit procedures are designed to ensure that residential development proceeds in an orderly manner so as to ensure the public's health, safety, comfort, convenience, and general welfare. Although permit processing procedures are a necessary step, unduly burdensome procedures can subject developers to considerable uncertainty, lengthy delays, and public hearings that cumulatively make a project financially infeasible.

State law requires communities work toward improving the efficiency of building permit and review processes by providing one-stop processing, thereby eliminating the necessary duplication of effort. The Permit Streamlining Act helped reduced governmental delays by limiting processing time in most cases to one year and requiring agencies to specify the information needed to complete an acceptable application.⁹

The City development approval process is designed to accommodate, not hinder, development. The City of Baldwin Park is committed to processing a project application within 30 days of submittal to deem a project application complete or incomplete. Once a project is deemed complete, coordination reports are prepared and the appropriate City departments and non-city agencies are consulted for review and comment. Subsequent to receiving and incorporating the comments from other departments and agencies, the environmental review process is undertaken by the planning department. Subsequent to the environmental review, the project is scheduled for consideration by the Planning Commission at a public hearing. The project is then either approved or denied. If the project is approved, an approval letter, including the conditions of approval, is sent to the applicant. The project only proceeds to the City Council if it has been denied by the Planning Commission and is being appealed by the applicant.

The project approval process is identical for single-family and multiple-family residential projects. If a housing project does not require a discretionary approval (four or fewer dwelling units requires plan check approval only), the average time for processing a plan check is 30 days. If the project requires a discretionary approval as previously described, the process, due to noticing requirements, project revisions, and the generation of staff reports, typically takes eight to twelve weeks. If the project requires a legislative act by the City Council such as a General Plan Amendment or Zone Change in conjunction with the discretionary project, an additional eight to ten weeks is typically required to allow for preparation for and scheduling of the public hearing.

As supported by reasonable processing times, and the relative facility of permit procedure, the City is processing and permit procedures are not deemed to constrain the development of housing.

⁹ Government Code Section 65920 et seq.

Assessment

HCD reviews development processing procedures to ensure that such procedures facilitate and encourage the construction of housing for all income levels. HCD often considers that a conditional use permit for multi-family housing subjects the project to unfounded neighborhood criticism that can often lead to rejection of a project that otherwise complies with City regulations. The City is committed to providing sites that are capable of providing housing accommodation that will meet its fair share of the Regional Housing Need Assessment (RHNA). The removal or mitigation of impediments that prevent achievement of this goal is essential.

State law prohibits a local agency from disapproving a low-income housing development, or imposing conditions that make the development infeasible, unless one of six conditions exists. Three conditions are of most importance: 1) the project would have an unavoidable impact on health and safety which cannot be mitigated; 2) the neighborhood already has a disproportionately high number of low income families; or 3) the project is inconsistent with the general plan and the housing element is in compliance with state law.¹⁰

Community Representation

The City values citizen input on how well city government serves its residents. The City Council relies on its Planning Commission, Housing Commission, advisory commissions and boards to provide advice and recommendations in areas of City services. Baldwin Park ensures that advisory boards and commissions reflect the diversity of the City's residents. Boards, commissions, and advisory committees that have responsibility for land use, building, and other policies that could affect fair housing choice include:

- Planning Commission; and
- Housing Commission.

Public Housing Authority (PHA) Tenant Selection Procedures

An examination of the City of Baldwin Park Housing Authority's tenant selection procedures did not reveal any impediments to fair housing choice. Based on information provided by the Housing Authority, no complaints were received from prospective tenants alleging discrimination or unfair practices in the Housing Authority's selection of tenants to occupy public housing projects.

¹⁰ Government Code Section 65589.5

Residential Anti-Displacement Policy

It is the policy of the City of Baldwin Park to comply with the requirements of Section 104(d) of the Housing and Community Development Act of 1974 with respect to the prevention and minimization of residential displacement as a result of the expenditure of HUD assistance.

C. Housing—Employment—Transportation Linkage

The City of Baldwin Park has numerous plans that impact housing opportunity, provision of public services, and access to public transit within the community. These plans include the City's General Plan, Housing Element, Consolidated Plan, Redevelopment Implementation Plan, and County Housing Authority Plan.

This section first provides details on how the City of Baldwin Park and other agencies further fair housing for City residents through housing programs, employment, and services. The section concludes with an analysis of transit policies and services to determine if there are impediments to fair housing that are apparent as a result of the locations and concentrations of housing and employment centers as related to public transportation routes in the City.

Housing Programs

The Housing Element sets forth various housing goals for the community, accompanied by many implementing policies and programs. The following briefly describes rental assistance, homeownership assistance, and housing rehabilitation programs currently underway in the City of Baldwin Park.

Rental Assistance. The Baldwin Park Housing Authority is a federally-funded agency that administers housing assistance programs for qualified very low income families, disabled people, and seniors. Section 8, a rent subsidy program, offers very low income households the opportunity to obtain affordable, privately-owned rental housing on the open rental market. Section 8 tenants pay a minimum of 30 percent of their income for rent and the Housing Authority pays the difference to the negotiated payment standard established by HUD. As of November 2014, 555 households in Baldwin Park were utilizing Section 8 vouchers.

The Housing Authority has one (1) public housing complex known as McNeil Manor. This 12-unit complex is owned and operated by the Baldwin Park Housing Authority. As of November, 2015, the complex is fully occupied and there is one household on the waiting list.

Housing Rehabilitation. Housing rehabilitation is an important means to improve the individual properties as well as maintain the quality of life in our neighborhoods. The City's Housing Department implements the Home Improvement Loan and Grant Program to provide immediate monetary resources needed to assist very low, low, and moderate

income owner-occupants to make necessary repairs to their homes. The grant program provides a maximum of \$10,000 and the loan program provides a maximum of \$45,000 in the form of a 3% amortized loan with monthly repayment to a City-approved escrow company. The City also operates a code enforcement program to ensure the health and safety of all residents.

Employment and Economic Development

Certain areas of Baldwin Park have historically suffered from blighting conditions which have resulted in a lack of economic investment, deteriorated infrastructure, poor neighborhoods and housing, and higher prevalence of social problems, including crime. These factors often impact the viability of local neighborhood businesses that can provide jobs approximate to the homes of low- and moderate-income residents.

**Table IV-9
Principal Employers in Baldwin Park**

Employer	Number of Employees	Percentage of Total City Employment	Type of Business
So. California Permanente Medical Group	1,943	5.84%	Medical
Baldwin Park Unified School District	1,903	5.72%	Education
United Parcel Service, Inc.	841	2.53%	Service
Walmart	331	0.99%	Retail
Baldwin Park City Hall	303	0.91%	Municipal
Lighting Technologies International LLC	185	0.56%	Manufacturing
Freudenberg Medical LLC	170	0.51%	Manufacturing/Medical
Universal Plastic Mold	167	0.50%	Manufacturing
Target	161	0.48%	Retail
Home Depot	149	0.45%	Retail
Total	6,153	18.48%	
Total Employment	33,000	100%	

Source: City of Baldwin Park Comprehensive Annual Financial Report, Fiscal Year ended June 30, 2018

Public Services and Facilities

A variety of public services and facilities are available to Baldwin Park residents. Some of the key facilities and services are identified in **Table IV-10**.

Table IV-10
Public Services and Facilities

Public Facility	Location
Baldwin Park City Hall	14403 East Pacific Avenue
Esther Snyder Community Center	4100 Baldwin Park Boulevard
Julia McNeill Senior Center	4100 Baldwin Park Boulevard
Teri G. Muse Family Service Center	14305 Morgan Street
Baldwin Park Aquatic Center	4100 Baldwin Park Boulevard
Morgan Park	4100 Baldwin Park Boulevard
Baldwin Park Teen Center & Skate Park	15010 Badillo Street
Hilda L. Solis Park	15010 Badillo Street
Barnes Park Family Recreation Center	3251 Patritti Avenue
Roadside Park	Dalewood & Leorita Street
Syhre Park	1209 Vineland Avenue
Walnut Creek Nature Park	701 Frazier Avenue
Arts and Recreation Center	14403-B East Pacific Avenue
Baldwin Park Library	4181 Baldwin Park Road
Baldwin Park Adult & Community Education	4640 Main Avenue

Source: City of Baldwin Park website, 2019.

Housing—Employment—Transportation Linkage

Public transit helps move people who cannot afford personal transportation or who elect not to drive. Elderly and disabled persons also rely on public transit to visit doctors, go shopping, or attend activities at community facilities. Many lower income persons are also dependent on transit to go to work. Public transit that provides a link between job opportunities, public services, and affordable housing helps to ensure that transit-dependent residents have adequate opportunity to access housing, services, and jobs.

Local and Regional Services. Foothill Transit operates throughout the urbanized area east of Los Angeles from Pasadena in the west to Claremont, Montclair and Chino in the East. The City of Baldwin Park is completely served by Foothill Transit, the primary local transit service provider for the City. Foothill Transit is a joint powers authority of 21-member cities in the San Gabriel and Pomona Valleys, was created in 1988 after the former Southern California Rapid Transit District (RTD) announced service cuts and fare increases that would negatively impact the San Gabriel Valley. In an effort to provide better public transportation options for the community while reducing costs and improving local

control, the Los Angeles County Transportation Commission (LACTC) approved Foothill Transit's application to assume operation of 14 lines which were operated by the RTD.

Fixed-route bus service began in December 1988 with operation of Lines 495 and 498. The remaining 12 lines were transferred to Foothill Transit over a period of five years. Foothill Transit also assumed administration of the Bus Service Continuation Project and began providing service on an additional six lines that were abandoned by the RTD. The agency analyzed the transit need for the region and began modifying existing lines, increasing weekday service, introducing weekend service, and creating new service.

Foothill Transit now operates 39 fixed-route local, express and rail-feeder lines, covers 327 square miles, and serves more than 48,000 weekday riders, and over 14 million customers each year. This number is up from 9.5 million at the time of Foothill Transit's original application. Beginning in 2002, Foothill Transit ushered in a cleaner new era by beginning its conversion to a compressed natural gas (CNG) fleet. In 2010, Foothill Transit unveiled the all-electric bus – which produces zero tailpipe emissions, runs on a whisper-quiet engine and charges in just 10 minutes – becoming the first transit agency in the United States to bring a revolutionary fast-charge electric bus into service. With the retirement of the 2000 and 2001 Gillig Advantage fleet in 2014, the entire current fleet now consists of 100 percent clean air buses, which either run on electricity or compressed natural gas (CNG). About one-tenth of the entire fleet is electric.

Transit routes within Baldwin Park are laid out to maximize circulation throughout the City, which is bordered on all sides by other incorporated Cities including Irwindale, West Covina, La Puente, Industry and El Monte. Foothill Transit bus routes in the City include routes 178, 272, 486, 488 and 492. Routes generally begin between 5:00 a.m. and run until 10:30 p.m. on weekdays. All buses are equipped with lifts to carry wheelchairs and other mobility devices allowing people with a disability to board buses. **Table IV-11** on the following page provides a listing of the fixed-route bus lines available to Baldwin Park Residents.

Table IV-11
Foothill Transit Bus Lines in Baldwin Park

Line	Description
Foothill Transit	
178	Puente Hills Mall – El Monte Station
272	Durarte-Baldwin Park-West Covina
486	Pomona-La Puente-El Monte
488	Glendora-West Covina-El Monte
492	Montclair-Arcadia-El Monte
Baldwin Park Transit	
Express Line (Northbound)	Dalewood St/Baldwin Park Blvd - Downing Ave/Central Ave (Baldwin Park Metrolink)
Express Line (Southbound)	Baldwin Park Metrolink - Baldwin Park Blvd. and Bess E
Pumpkin Line	Circular route from Baldwin Park Metrolink to Nubia St/La Sena Ave in northeast and Frazier St/Athol St in southwest
Teal Line	Circular route from Baldwin Park Metrolink to Nubia St/La Sena Ave in northeast and Frazier St/Athol St in the southwest

Sources: Foothill Transit, 2019; City of Baldwin Park, 2019.

Transit fares depend on the type of user and number of trips purchased. The standard cash full fare is \$1.50 for a one-way trip, with seniors, disabled persons, and Medicare card holders eligible for a discounted rate of \$0.75. Children age 5 and under may ride Foothill Transit busses for free (maximum of two children per paying adult). A 31-day pass is available for adults (\$50.00), students (\$36.00), and seniors/disabled/Medicare recipients (\$25.00). As of September 29, 2019, adult cash one-way fares will increase to \$1.75; seniors, disabled, Medicare card holders will remain at \$0.75. The fares for 31-day passes will increase to \$60.00 for adults, \$40.00 for students, and \$30.00 for seniors, disabled and Medicare card holders.

Service Standards. Foothill Transit has adopted service standards to ensure a high level of service and equitable distribution of services among the many communities served. Perhaps the most important indicator is route coverage. All areas having a minimum residential density of 3.5 dwelling units per acre or employment density of 10 jobs per acre, as measured over an area of 25 acres, should be provided with a transit service that places 90 percent of residences and jobs within one-half mile of a bus stop. In compliance with ADA and Title VI of the Civil Rights Act, Foothill Transit offers Paratransit, a program to disabled people who are unable to use fixed- route bus service. Access Services provides curb-to-curb shared ride service within a 3/4 mile radius of an existing Foothill Transit fixed bus route. Since it is a shared-ride service, several riders are transported at one time in the same vehicle. Travel time is similar to that of a fixed-route bus. Fares are based on the distance traveled, with a maximum one-way fare of \$3.50 (except to/from

the Antelope and Santa Clarita Valleys). Regular service is offered from 4:00 am to 12:00 am, 7 days a week. Limited overnight service is available from 12:00 am to 4:00 am. To determine eligibility for Access Services, riders are encouraged to visit the “Gaining Eligibility” page at accessla.org. It should be noted that Access may not be able to transport a wheelchair or mobility device larger than 30” wide, 48” long or weighing more than 600 lbs when occupied. The Foothill Transit website is accessible in English, Spanish, Vietnamese, Chinese (Simplified), Tagalog, Korean, Japanese, Arabic, Armenian, Kmer, Persian, and Thai.

Baldwin Park Transit operates four (4) bus routes with 58 stops within the City. These lines include the Pumpkin Line, Teal Line, the Blue (Northbound) Express Line, and the Red (Southbound) Express Line. The routes contain a northernmost stop at Live Oak Avenue/Stewart Avenue, and a southernmost stop at Puente Avenue/Francisquito Avenue, both within Baldwin Park. The westernmost stop is Fairgrove Street/Syracuse Avenue, and the easternmost stop is Nubia Street/La Sena Avenue, also within the City boundaries. The standard fare for Baldwin Park Transit is \$1.00, with a discount fare of \$0.50 available for disabled and seniors, who must pre-qualify at the Esther Snyder Community Center.

Metrolink is a premier regional rail system, including commuter and other passenger services, which links people to employment and activity centers. Services run Monday through Sunday. The San Bernardino Line (Union Station to San Bernardino) through Baldwin Park begins at 6:05 a.m. and ends at 10:30 p.m. This line also runs from San Bernardino to Union Station, starting at 4:18 a.m. and ending at 8:50 p.m. All one-way regular fares on the San Bernardino Line have been discounted 25 percent. The fare from Baldwin Park to Union station now costs \$5.25 on weekdays. Seniors, disabled persons, and Medicare card holders are eligible for a reduced fare of \$2.50; youth are eligible for a reduced fare of \$4.00. (NOTE: Multi-day and monthly passes are available at reduced rates.

Foothill Transit, Baldwin Park Transit, and Metrolink maps as of September 2019 indicate that the City of Baldwin Park is well served. **Map IV-4** shows Public Facilities and Employers in relation to public transportation routes. The current Foothill Transit fixed routes are reflected on the map, which indicates that the major employers and public facilities within the City of Baldwin Park are all well-served by public transportation lines within 1/2 of a mile from a transit line. Based on this analysis, it appears that major transit lines serve areas in the central core of the City with high concentrations of affordable rental housing developments and assisted housing, within approximately 1/2 mile of a Foothill Transit or Baldwin Park Transit fixed route.

Map IV-4
Transit Access to Public Facilities and Employers



City of Baldwin Park

PUBLIC FACILITIES

- | | |
|---|--|
| A City Hall | H Morgan Park |
| B Esther Sydney Community Center | I Hilda L. Solis Park |
| C Teri G. Mose Family Service Center | J Syhre Park |
| D Julia McNeil Senior Center | K Walnut Creek Nature Park |
| E Baldwin Park Teen Center and Skate Park | L Baldwin Park Library |
| F Barnes Park Family Recreation Center | M Baldwin Park Adult and Community Education |
| G Arts and Recreation Center | |

EMPLOYER

- | | |
|--|---|
| ▲ Sh. California Permanent Medical Group | ▲ Lighting Technologies International LLC |
| ▲ Baldwin Park Unified School District | ▲ Freudenberg Medical LLC |
| ▲ United Parcel Service | ▲ Universal Plastic Mold |
| ▲ Walmart | ▲ Target |
| ▲ Baldwin Park City Hall | ▲ Home depot |

TRANSPORTATION

- Pumpkin Line
- Teal Line
- Bus Line 178
- Bus Line 272
- Bus Line 486
- Bus Line 488
- Bus Line 492
- Metrolink

Fair housing services include investigation of discrimination complaints, auditing and testing, education, and outreach. Landlord/tenant counseling services involve informing landlords and tenants of their rights and responsibilities under fair housing law and other consumer protection legislations and mediating disputes between landlords and tenants. This section reviews the fair housing services available in Baldwin Park, the nature and extent of fair housing complaints, and results of fair housing testing/audits.

The City of Baldwin Park contracts with the Housing Rights Center (HRC), the nation's largest non-profit, civil rights organization dedicated to promoting and securing fair housing. Since 1968, HRC's mission is "to actively support and promote fair housing through education, advocacy and litigation, to the end that all persons have the opportunity to secure the housing they desire and can afford, without discrimination based on their race, color, religion, gender, sexual orientation, national origin, familial status, marital status, disability, ancestry, age, source of income or other characteristics protected by law."

HRC provides programs and services focused on eliminating housing discrimination, general housing assistance, and education and outreach activities to residents in the Los Angeles and Ventura counties. The comprehensive Fair Housing services include:

- **Housing Discrimination Complaint Investigation:** HRC investigates allegations of housing discrimination under the fair housing laws. The Investigations Department conducts fact finding investigations and proposes potential solutions for victims of housing discrimination. Case resolution can include mediation, conciliation, a referral to state and federal administrative agencies, or referral to HRC's Litigation Department.
- **Fair Housing Education and Outreach:** HRC has established an effective and comprehensive outreach and public education program designed to raise awareness of the fair housing laws that protect individuals, often in traditionally underserved communities, against housing discrimination.

The Outreach Department develops and distributes educational literature and resources that describe ways to prevent housing injustices and the applicable laws that protect against discrimination. The materials are made available free to the public in various languages including English, Spanish, Korean, Mandarin, Armenian, Cantonese and Russian.

- **Tenant and Landlord Counseling:** HRC provides free telephone and in-person counseling to both tenants and landlords regarding their rights and responsibilities under California law and local city ordinances. Housing Counselors are trained in landlord/tenant law. Counselors are also trained to ask basic questions that are likely to reveal potential discrimination without prompting the caller to prematurely identify discrimination as the cause.

As the largest community-based fair housing agency in the United States, HRC has pioneered many investigative and reporting procedures, and is often called on by the media to provide expert knowledge on fair housing issues.

A. Fair Housing Education

HRC provides a comprehensive, extensive and viable education and outreach program and services. The purpose of this program is to educate tenants, landlords, owners, realtors and property management companies on fair housing laws; to promote media and consumer interest and to secure grass roots involvement within the community. HRC conducts outreach and education activities that are vital to improve compliance with the law as follows:

- **Conduct Training Workshops for Consumers:** The general types of activities conducted for consumers include a comprehensive fair housing presentation, a discussion about common forms of housing discrimination, and a question-and-answer session. During these workshops, HRC also distributes literature that consumers can refer to when specific issues arise.
- **Conduct Training Workshops for Housing Providers:** The general types of activities conducted for housing providers include monthly Fair Housing Certification Training seminars for housing industry professionals at their main office located in Los Angeles. These seminars are tailored to provide detailed analysis of fair housing laws and interpretation, with specific information on discrimination against families with children, people with disabilities, sexual harassment, hate crimes, and advertising.
- **Increase Public Awareness:** The general types of activities conducted to increase public awareness includes developing and distributing hundreds of pieces of multi-lingual literature in the City, aimed at a variety of audiences, describing how housing injustices arise, the laws that protect against housing discrimination, and ways to prevent housing inequality. Materials are distributed during neighborhood visits and via mailings through the City, can also be found in a variety of languages.

B. Fair Housing Enforcement

Discrimination Complaint Intake and Investigation

HRC responds to discrimination inquiries and complaints in an expedient manner, relying on over 50 years of experience in the industry. Determining whether a client is inquiring regarding a fair housing discrimination problem or a non-discrimination landlord/tenant or other problem can be difficult. Often what may appear at first to be a simple landlord/tenant dispute turns out to be a situation where a landlord has violated one or more fair housing laws.

HRC investigates State and Federal protected categories which include Race, Color, National Origin, Religion, Sex, Familial Status, Disability, Marital Status, Sexual Orientation, Ancestry, Age, Source of Income and Arbitrary Characteristics. The State of California has identified Marital Status, Sexual Orientation, Ancestry, Age, Source of Income and Arbitrary Characteristics as additional protected classes.

Once a Fair Housing complaint is received, HRC educates the complainant of their rights and responsibilities. The complainants are advised of possible further investigation depending on the complaint.

HRC uses government regulated testing methodologies to enforce, support, and conduct fair housing investigations. A housing discrimination complaint can be investigated through testing, the gathering of witness statements and through research surveys. Based on the details provided by the complainant HRC will either investigate the complaint or advise the complainants of their other options, which include: conciliation, Housing and Urban Development (HUD), Department of Fair Employment and Housing (DFEH), Attorney or Department of Justice (DOJ).

During the five (5) year period studied, HRC has assisted approximately 478 Baldwin Park households with general housing inquiries. Out of the 478, there were 38 with fair housing discrimination complaints. **Table V-1** shows the basis of HRC discrimination complaints.

Table V-1
Fair Housing Discrimination Complaints by Basis

Basis	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total
Familial Status	0	1	1	0	0	2
Gender	2	0	0	0	0	2
Marital Status	1	0	0	0	0	1
Mental Disability	0	1	3	1	0	5
Physical Disability	3	7	5	3	7	25
Religion	0	0	1	1	1	3
Total:	6	9	10	5	8	38

Source: Housing Rights Center, 2019.

Physical disability and mental disability were the most frequently cited reasons why complainants felt discriminated against.

Table V-2 shows the findings and disposition of the 38 discrimination complaints received

by HRC in the last five (5) years from Baldwin Park households. It should be noted that not all fair housing complaints had a finding or disposition.

Table V-2
Fair Housing Discrimination Complaints: Findings and Disposition

Findings	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total
Sustains Allegation	1	0	2	0	1	4
Inconclusive Evidence	1	0	2	0	0	3
Pending Finding	0	1	0	0	0	1
Total:	2	1	4	0	1	8
Disposition	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total
Successful Conciliation	1	0	1	0	1	3
Client Withdrew	0	0	1	0	0	1
No Enforcement Possible	1	0	2	0	0	3
Pending Finding	0	1	0	0	0	1
Total:	2	1	4	0	1	8

Source: Housing Rights Center, 2019.

C. National Fair Housing Enforcement

Under the Fair Housing Act, HUD has the authority to investigate, attempt to conciliate, and, if necessary, adjudicate complaints of discrimination involving, among other things, home sales, rentals, advertising, mortgage lending and insurance, property insurance, and environmental justice. HUD also investigates complaints alleging discriminatory zoning and land use, but must refer these complaints to the U.S. Department of Justice for enforcement.

HUD shares its authority to investigate housing discrimination complaints with state and local government agencies that participate in the Fair Housing Assistance Program (FHAP). To participate in the FHAP, a jurisdiction must demonstrate that it enforces a fair housing law that provides rights, remedies, procedures, and opportunities for judicial review that are substantially equivalent to those provided by the federal Fair Housing Act. As of March 2020, there were 77 FHAP agencies across the country; however, the only FHAP agency in California is the State Department of Fair Employment and Housing (DFEH). In other states, county governments, municipal governments and community-based organizations are approved as FHAP agencies. HUD pays FHAP agencies for each complaint they investigate, based on the timeliness and quality of the investigation. In addition, HUD provides funding to FHAP agencies for capacity-building, training, and information systems.

A person who believes that he or she has experienced, or is about to experience, housing discrimination may file a complaint or may have a complaint filed on his or her behalf by someone else, such as a parent, child, spouse, or guardian. HUD and FHAP agencies accept complaints in person, by telephone, through the mail, and through their websites. If HUD receives a housing discrimination complaint where the alleged discriminatory act occurred within the jurisdiction of one of its FHAP agencies, HUD is required under the Fair Housing Act to refer the complaint to that agency.

If HUD determines there is reasonable cause to believe that a discriminatory housing practice has occurred or is about to occur, it issues a charge of discrimination. The parties may choose to pursue the matter in an administrative proceeding or in federal district court. If a FHAP agency finds reasonable cause to believe that a discriminatory housing practice has occurred or is about to occur, the agency or attorneys for the state or locality litigate that complaint in an administrative proceeding or in civil court.

HUD annually compiles data on housing discrimination complaints filed with HUD or FHAP agencies and issues an Annual Report on Fair Housing to Congress. The most recent Annual Report on Fair Housing available from HUD is for FY2017, including data through September 30, 2017. The Annual Report on Fair Housing indicates that the overall number of housing discrimination complaints filed with HUD and FHAP declined each fiscal year from 2010-2013. **Table V-3** provides information on the complaints received by HUD and FHAP during this period for the top eight bases of discrimination.

Table V-3
Nationwide HUD and FHAP Discrimination Complaints, 2012-2013, 2016, 2017

Basis of Discrimination	2012		2013		2016		2017	
	No.	%	No.	%	No.	%	No.	%
Disability	4,379	50%	4,429	53%	4,908	59%	4,865	59%
Race	2,597	29%	2,337	28%	2,154	26%	2,132	26%
Familial Status	1,301	15%	1,149	14%	882	10%	871	11%
National Origin	1,114	13%	1,040	12%	917	11%	826	10%
National Origin - Hispanic or Latino	691	8%	629	8%	-	-	-	-
Sex	1,067	12%	985	12%	800	9%	800	10%
Retaliation	970	11%	928	11%	785	9%	834	10%
Religion	229	3%	220	3%	204	2%	232	3%
Color	155	2%	170	2%	143	1%	192	2%
Total:	8,818		8,368		8,385		8,186	

Source: HUD Annual Reports on Fair Housing 2012-2013, 2016, 2017.

<http://portal.hud.gov/hudportal/documents/huddoc?id=2012-13annreport.pdf>

https://www.hud.gov/sites/dfiles/FHEO/images/FHEO_Annual_Report_2017-508c.pdf

Notes: Percentages do not total 100 percent because complaints may contain multiple bases. Percentages are rounded to the nearest percentage point. Retaliation is not one of the seven protected classes, but it is covered under Section 818 of the Fair Housing Act.

Similar to data reported by HRC for the City of Baldwin Park, disability continues to be the most common basis of complaints filed with HUD and FHAP agencies, increasing in proportion relative to the overall number of complaints each year. According to HUD, this large number of complaints is due, in part, to the additional protections afforded persons with disabilities under the Fair Housing Act, (i.e., reasonable accommodation, reasonable modification, and accessible design and construction).

All complaints to HUD and FHAP agencies must specify the section of the Fair Housing Act that was allegedly violated or would have been violated. HUD and FHAP agencies record these discriminatory practices in categories known as “issues.” **Table V-4** shows the number of complaints filed with HUD and FHAP agencies from 2012-2013 to 2016 and 2017, broken down by issue. If a single complaint alleged multiple issues, it was counted under each issue alleged.

Nationwide, the share of complaints filed under each basis has remained relatively stable during the period represented in the report. Race continues to be the second most common basis of complaints filed with HUD and FHAP agencies. Familial status, the third most common basis of housing complaints, but has recently decreased since as well. Discrimination based on familial status covers acts of discrimination against parents or guardians of a child under the age of 18, the parent’s or guardian’s designee, and persons who are pregnant or in the process of obtaining legal custody of a child under the age of 18.

The Department of Fair Employment and Housing (DFEH) is the State agency responsible for investigating housing discrimination complaints. The Department of Fair Employment and Housing's mission is to protect Californians from employment, housing and public accommodation discrimination, and hate violence. During the prior four (4) years, DFEH has not received any cases from the City of Baldwin Park.

Table V-4
Issues in HUD and FHAP Complaints, 2010-2013

Complaint Issue	2012-2013		2016		2017	
	No.	%	No.	%	No.	%
Discriminatory Terms, Conditions, Privileges, Services, & Facilities in the Rental or Sale of Property	5,516	63%	5,859	70%	5,640	69%
Failure to Make a Reasonable Accommodation	2,487	28%	3,376	40%	3,366	41%
Refusal to Rent	2,317	26%	2,343	28%	2,414	30%
Coercion or Intimidation, Threats, Interference, and Retaliation	1,913	22%	1,424	17%	1,456	18%
Discriminatory Notices, Statements or Advertisements	936	11%	877	11%	829	10%
Discriminatory Financing	383	4%	253	3%	183	2%
False Denial or Representation of Availability	237	3%	798	10%	181	2%
Failure to Permit a Reasonable Modification	204	2%	191	3%	212	3%
Refusal to Sell	190	2%	339	4%	148	2%
Non-Compliance with Design and Construction Requirements	106	1%	67	1%	98	1%
Steering	81	1%	74	1%	74	1%
Refusal to Provide Insurance	4	<0.5%	4	<1%	1	<1%
Other Acts	-	-	475	6%	618	7%
Redlining	11	<0.5%	9	<1%	6	<1%
Number of Complaints Filed	14,385		8,385		8,186	

Source: HUD Annual Report on Fair Housing 2012-2013, 2016, 2017.

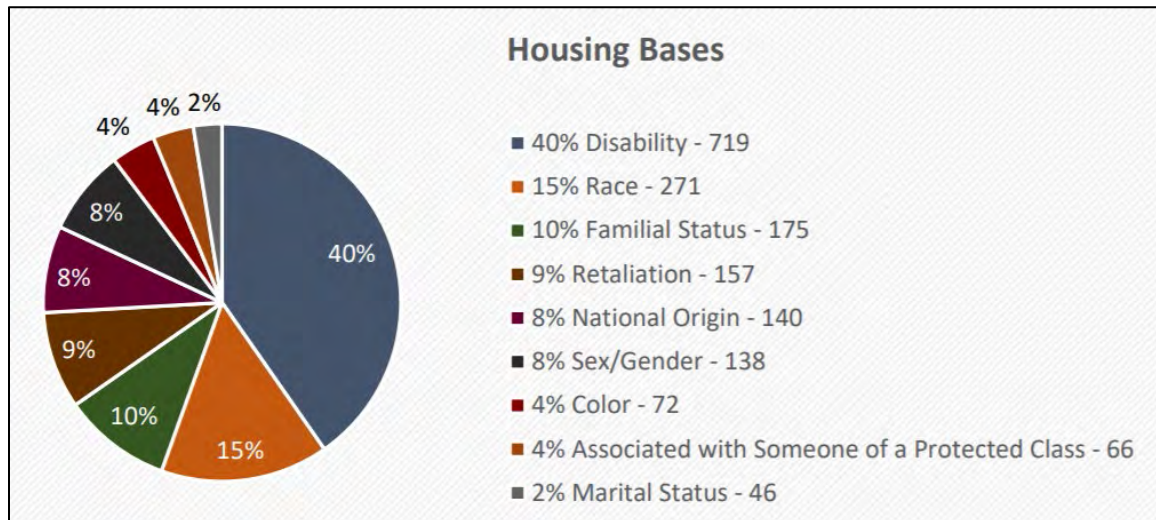
Note: Numbers and percentages do not equal the unduplicated number of complaints filed or total 100 percent because an unduplicated complaint often addressed more than one basis of discrimination. Percentages are rounded to the nearest percentage point.

D. State of California Fair Housing Enforcement

The State Department of Fair Employment and Housing (DFEH) is the state agency responsible for investigating housing discrimination complaints. As discussed in the previous section, DFEH is the only HUD-approved FHAP agency in the State of California. DFEH's mission is to protect California residents from employment, housing and public accommodation discrimination, and hate violence. **Figure V-1** provides the basis data from the most recent report available showing the different bases of discrimination associated

with 784 cases referred to DFEH from across the state in calendar year 2018.

Figure V-1
State Department of Fair Employment and Housing Cases



Source: DFEH website:

<https://www.dfeh.ca.gov/wp-content/uploads/sites/32/2020/01/DFEH-AnnualReport-2018.pdf>

E. Hate Crimes

Hate crimes are violent acts against people, property, or organizations because of the group to which they belong or identify with. The Federal Fair Housing Act makes it illegal to threaten, harass, intimidate or act violently toward a person who has exercised their right to free housing choice. Some examples include threats made in person, writing or by telephone, vandalism of the home or property, or unsuccessful attempts at any of these. As illustrated, housing discriminatory complaints regarding coercion or intimidation, threats, interference, and retaliation filed with HUD and FHAP agencies, has remained steady at 13-15 percent for the last four years, suggesting that discrimination most closely associated with hate crimes may be on the rise in housing discrimination.

The HUD and FHAP findings are further substantiated in the City by crime reports to the Federal Bureau of Investigation (FBI). The FBI classifies hate crimes into one of six (6) primary bias motivation categories, including: race/ethnicity/ancestry, religion, sexual orientation, disability, gender, or gender identity. **Table V-5** summarizes the hate crime incidents by bias motivation as reported by the FBI¹ for calendar years 2017 and 2018.

¹ FBI Hate Crime Incidents by State and Agency, 2017 and 2018. <https://www.fbi.gov/services/cjis/ucr/publications#Hate-Crime%20Statistics>

Table V-5
Hate Crime Incidents Reported to the FBI in Baldwin Park 2017 – 2018

Calendar Year	Race/ Ethnicity / Ancestry	Religion	Sexual Orientation	Disability	Gender	Gender Identity	Total
2018	1	0	0	0	0	0	1
2017	0	0	0	0	0	0	0
Total:	1	0	0	0	0	0	1

Source: FBI Hate Crime Incidents by State and Agency, 2017 and 2018.

<https://www.fbi.gov/services/cjis/ucr/publications#Hate-Crime%20Statistics>

In Baldwin Park, there was a total of one (1) hate crime reported to the FBI during 2018, on the basis of race/ethnicity/ancestry. The relatively low occurrence of hate crimes within the community indicates that hate-motivation does not appear to coincide with the incidence of housing discrimination in Baldwin Park and does not indicate an impediment to fair housing choice.

F. Fair Housing Legal Status

In the last five (5) fiscal years, no cases were filed in a court of competent jurisdiction by the HRC to enforce fair housing laws related to Baldwin Park residents. HRC was successful in conciliating or otherwise addressing the fair housing cases that were investigated on behalf of the City of Baldwin Park during this time period; therefore, there is no litigation to report.

Previous chapters of this A.I. examined changes in Baldwin Park during the last five (5) years, analyzed public policies for impediments to fair housing and documented fair housing opportunity in Baldwin Park. Building upon the previous analysis, this chapter recommends actions to improve housing opportunity in Baldwin Park. **Table VI-1** at the end of this chapter summarizes the unresolved impediments, new impediments and recommendations to address these impediments to fair housing choice with an implementation schedule.

A. Impediments to Fair Housing Choice

No new impediments revealed through the 2020 AI update process. The previous A.I. adopted in 2015 revealed the following impediments and recommendations that are carried over for the 2020-2024 fair housing planning period:

1. **Discrimination against Persons with Disabilities.** Since 2010, discrimination against persons with disabilities has been the leading cause of all fair housing complaints in Baldwin Park. Disabled people experienced difficulties when requesting reasonable accommodations or modifications. In particular, persons with cognitive disabilities experienced significantly more problems with these accommodations.

2020 Status: Unresolved. According to the 2007-2011 American Community Survey (ACS), 8.5 percent of residents 18 years or older in Baldwin Park had a disability. According to 2011-2015 ACS data, that percentage increased from 8.5 percent to 10 percent, including 3,255 people ages 18-64 and 2,421 people age 65 and over.

Table I-1 shows the basis of fair housing discrimination complaints in Baldwin Park for the last 10 years. Based on this recent data, discrimination against people with disabilities accounted for 54 percent of all complaint from 2009-2013 and 79 percent of all complaints from 2014-2018, continuing to be the leading basis of discrimination cited by Baldwin Park residents.

Although the share of disability-related complaints increased to 79 percent, the number of disability-related complaints decreased by 9 and the overall number of fair housing complaints was almost half the total from the prior five-year period.

Table VI-1
Fair Housing Discrimination Complaints by Basis

Basis	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	Total	% of Total
Mental and Physical Disability	11	7	8	7	6	39	54%
Other (age, gender, etc.)	5	11	8	3	6	33	46%
Total:	16	18	16	10	12	72	100.0%

Basis	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total	% of Total
Mental and Physical Disability	3	8	8	4	7	30	79%
Other (age, gender, etc.)	3	1	2	1	1	8	21%
Total:	6	9	10	5	8	38	100%

Source: Housing Rights Center, 2019.

Recommendation: To promote greater awareness of discrimination and potential discrimination against people with disabilities, it is recommended that the City's contracted fair housing service provider continue providing fair housing workshops in the City and adjacent communities served to specifically address the disabled and this population's particular housing needs and rights. These workshops will inform landlords and housing industry stakeholders about reasonable accommodations and modifications.

2. **Lending Patterns.** An analysis of lending patterns revealed that loan approval rates are generally higher for Asians and Whites than for Hispanics in the City of Baldwin Park. The data analyzed indicates that across all racial/ethnic groups, loan approval rates increase with corresponding increases in the income of the applicants; however, Hispanic applicants had lower loan approval rates in comparison to other racial/ethnic groups with similar income levels.

2020 Status: Addressed; remains a priority. Table I-2 and Table I-3 display the home purchase and refinance loan approval rates by race and ethnicity. From 2009 to 2017, approval rates for home loans have increased, particularly amongst the Hispanics and Asians, who also represent the majority of home loan applicants. For refinance loans, the approval rate for Hispanics increased from 48.3 percent in 2009 to 78.4 percent in 2012, a 30.1 percent increase, before regressing to 74.6 percent in 2017.

Table VI-2
Home Purchase Loan Approval Rates by Race/Ethnicity

Race/Ethnicity	2009	2012	2017
Asian	77.2%	85.6%	94.5%
White	74.2%	94.4%	77.8%
African American	100%	No Data	No Data
Hispanic	64.8%	86.4%	89.4%

Source: HMDA Database, 2009, 2012, and 2017.

Table VI-3
Refinance Loan Approval Rates by Race/Ethnicity

Race/Ethnicity	2009	2012	2017
Asian	58.8%	86.4%	81.9%
White	56.3%	82.8%	75.0%
African American	52.9%	87.5%	75.0%
Hispanic	48.3%	78.4%	74.6%

Source: HMDA Database, 2009, 2012, and 2017.

Recommendation: Monitor Home Mortgage Disclosure Act (HMDA) data periodically to ensure that minority racial groups do not have disproportionately lower home loan approval rates.

3. **Lack of Awareness of Fair Housing Laws.** A general lack of knowledge of fair housing rights and responsibilities exists in the City. Statistics show that three quarters of cases with sustained allegations are successfully conciliated. This indicates that housing providers and housing consumers can resolve their differences when the City's contracted fair housing service provider, as a neutral convener, provides clarifying information to resolve actual or perceived discrimination.

2020 Status: Addressed; remains a priority. To continue reducing the number of fair housing discrimination complaints, the City will work with its contracted fair housing service provider to maintain and effectively target informational and outreach efforts in the community.

No additional impediments revealed through the 2020 AI update process.

B. Fair Housing Plan Recommendations to Address Impediments to Fair Housing Choice

This AI identifies common problems and barriers to fair housing in Baldwin Park. This section builds upon the previous analysis, outlines conclusions, and provides recommendations for the City to address impediments to the fair housing identified earlier. These recommendations will serve as the basis for the City to develop an action plan to eliminate identified Impediments. The recommendations listed in **Table VI-4** are designated for action by the City, and other service agencies that assist Baldwin Park residents.

Table VI-4
Fair Housing Plan Recommendations

Impediments		Recommendations	Lead Agency	Timeframe
1.	Discrimination against Persons With Disabilities	To address the prevalence of discrimination complaints on the basis of disability and to promote greater awareness of discrimination against people with disabilities, it is recommended that the City's contracted fair housing service provider continue providing fair housing workshops in the City and adjacent communities served to specifically address the disabled and this population's particular housing needs and rights. These workshops will inform landlords and housing industry stakeholders about reasonable accommodations and modifications.	Fair Housing Service Provider Housing Department	Ongoing to 6/30/25
2.	Lending Patterns	Monitor Home Mortgage Disclosure Act (HMDA) data on periodic basis to ensure that minority racial groups do not have disproportionately lower home loan approval rates.	Housing Department	As needed, as frequently as every two years
3.	Lack of Awareness of Fair Housing Laws	To continue reducing the number of fair housing discrimination complaints, the City will work with its contracted fair housing service provider to maintain and effectively target informational and outreach efforts in the community.	City of Baldwin Park Housing Department Fair Housing Service Provider	Ongoing 6/30/25

Signature Page

I, Shannon Yauchzee, Chief Executive Officer of the City of Baldwin Park, hereby certify that this Analysis of Impediments to Fair Housing Choice represents the City's conclusions about impediments to fair housing choice, as well as actions necessary to address any identified impediments.

Shannon Yauchzee
Chief Executive Officer

Date

Draft



City of Baldwin Park Citizen Participation Plan

**U.S. Department of Housing and Urban Development
Community Development Block Grant (CDBG) Program
HOME Investment Partnerships (HOME) Program**

Prepared By:



City of Baldwin Park
Housing Department
14403 E. Pacific Avenue
Baldwin Park, CA 91706
626-960-4011

Draft – July 2019

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As required by the U.S. Department of Housing and Urban Development (HUD) regulations found at 24 CFR 91.105, this Citizen Participation Plan sets forth the City of Baldwin Park's policies and procedures for providing citizens and other interested parties with opportunities to participate in an advisory role in the planning, implementation, and evaluation of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs. The purpose of the CDBG program is the provision of decent housing, a suitable living environment, and expanded economic opportunities for low- and moderate-income residents earning less than 80 percent of the Area Median Income, or in predominantly low- and moderate-income neighborhoods where at least 51 percent of the households are low and moderate-income households.

As a recipient of CDBG and HOME funds, the City is required to produce the following Consolidated Plan Documents:

1. Citizen Participation Plan – the City's policies and procedures for community participation in the planning, implementation, and evaluation of the CDBG and HOME programs.
1. Analysis of Impediments to Fair Housing Choice or Assessment of Fair Housing (AI or AFH) – a five-year plan completed by the City individually or as part of a local consortium of other HUD grantees pursuant to HUD guidance for the evaluation of local housing conditions, economics, policies and practices and the extent to which these factors impact the range of housing choices and opportunities available to all residents in an environment free from discrimination.
2. Consolidated Plan – a five-year plan that documents the City of Baldwin Park's housing and community development needs, outlines strategies to address those needs and identifies proposed program accomplishments.
3. Annual Action Plan – an annual plan that describes specific CDBG and HOME projects and activities that will be undertaken over the course of the program year, which runs from July 1 to June 30.
4. Consolidated Annual Performance and Evaluation Report (CAPER) – an annual report that evaluates the City's accomplishments and use of CDBG and HOME funds.

The HUD requirements for citizen participation do not restrict the responsibility or authority of the City of Baldwin Park to develop and execute the Consolidated Plan Documents, but rather facilitate citizen access to, and engagement with, the CDBG and HOME programs.

In accordance with the regulations, the minimum annual number of public hearings at which citizens may express their views concerning the Consolidated Plan Documents shall be two (2) public hearings. These public hearings shall occur at two different points during the program year, as directed by Baldwin Park city staff. Additional public hearings and comment periods will be held in the development of the AFH or AI and the Consolidated Plan for 2020-2024. A Public Hearing may be required in the event of substantial amendments to the Citizen Participation Plan,

Consolidated Plan, AFH or AI or Action Plan. This process is described later in this document. The City, at its discretion, may conduct additional outreach, public meetings or public hearings as necessary to foster citizen access and engagement.

A. Encouragement of Citizen Participation

The City of Baldwin Park provides for and encourages citizens to participate in the development of the Citizen Participation Plan, Consolidated Plan, AFH or AI, Action Plan, and CAPER. The City encourages participation by low- and moderate-income persons, particularly those living in slum and blighted areas (if any such areas are formally designated) and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods¹. The City will also take appropriate actions to encourage the participation of all its citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

The City will make a concerted effort to notify and encourage the participation of citizens, local and regional institutions, the local Continuum of Care organization addressing homelessness, and public and private organizations including businesses, developers, nonprofit organizations, philanthropic organizations, community-based and faith-based organizations, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, emergency management agencies, state and local health service providers, social service providers, fair housing organizations, state and local governments, public housing agencies, affordable housing developers, and other stakeholders in the amendment of the Citizen Participation Plan or the development of the AI or AFH, Consolidated Plan, Annual Action Plans through mailings (including electronic mailings), online postings and public notices in the newspaper.

The City may also explore alternative public involvement techniques and quantitative ways to measure efforts that encourage citizen participation in a shared vision for change in communities and neighborhoods, and the review of program performance as directed by the Housing Manager. All communication, public comments, and complaints concerning the Citizen Participation Plan and the Consolidated Plan Documents should be directed to:

Housing Manager
Community Development Department – Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 Ext. 496

¹Predominately low- and moderate-income neighborhoods are defined as those in which a minimum of 51% of the residents have incomes at or below 80% of area median income, as determined with HUD-supplied data.

B. Citizen Participation Plan

The following describes the process and procedures related to the development of the Citizen Participation Plan.

1. Plan Development

The City's Citizen Participation Plan development procedures are outlined below.

a. Plan Considerations

As a part of the Citizen Participation Plan process, and prior to the adoption of the Consolidated Plan, the City will make available the information required by HUD. This information will be made available to citizens, public agencies, and other interested parties.

b. Plan Review and Comment

The draft Citizen Participation Plan shall be made available for public review for a 30-day period. The Citizen Participation Plan shall be provided in a format accessible to persons with disabilities upon request. Such formats may include, but are not limited to providing oral, Braille, electronic or large print versions of the plan to those visually impaired and delivering copies to those who are homebound, subject to available City resources.

The Citizen Participation Plan will encourage comment and participation by minority and non-English speakers. Publication of the plan will be advertised in accordance with the City's Limited English Plan (LEP) and translation services will be available upon request.

Written comments will be accepted by the Housing Manager or designee during the public review period. A summary of all written comments and those received during the public hearing as well as the City's responses will be attached to the Citizen Participation Plan prior to submission to HUD.

c. Public Hearing

The City Council shall conduct a public hearing to accept oral communication and public comments on the draft Citizen Participation Plan. The City Council may approve or reject the Citizen Participation Plan.

d. Submittal to HUD

The Citizen Participation Plan shall be approved as a stand-alone document. The City shall submit to HUD the approved document, a summary of all written comments and those received during the public hearing as well as the City's responses, and, proof of compliance with the minimum 30-day public review

and comment period requirement. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD.

2. Amendments

The City shall amend the Citizen Participation Plan using the following procedures, as needed:

a. Amendment Considerations

The City shall amend the Citizen Participation Plan, as necessary, to ensure adequate engagement and involvement of the public in making decisions related to the programs and documents governed by 24 CFR Part 91. Formal amendment of the Citizen Participation Plan may be required should a provision of the Citizen Participation Plan be found by the City to conflict with HUD regulations.

b. Public Review and Comment

Amendments to the Citizen Participation Plan shall be made available for public review for a 30-day period. A public hearing shall be conducted by the City Council at a regularly scheduled meeting so that citizens may express their views. Written comments will be accepted by the Housing Manager or designee during the public review period. A summary of all written comments and those received during the public hearing as well as the City's responses will be attached to the amended Citizen Participation Plan prior to submission to HUD.

Minor edits to the Citizen Participation Plan, such as updating contact information or technical details about schedules and publications, will not constitute a "Substantial Amendment", and therefore, will not be released for public review and comment. Copies will be made available following the process described in Section G of this document.

c. Public Hearing

The City Council shall conduct a public hearing to review and accept public comments on the draft amendment to the Citizen Participation Plan.

d. Submittal to HUD

A copy of the Amended Citizen Participation Plan, including a summary of all written comments and those received during the public hearing as well as the City's responses and proof of compliance with the minimum 30-day public review and comment period requirement shall be submitted to HUD for their records. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as applicable.

C. Five-Year Consolidated Plan

The following paragraphs describe the development of the Five-Year Consolidated Plan. To comply with 24 CFR Part 91.105(b), the information supplied in the draft Consolidated Plan for public review will include:

- Amount of funding assistance the City expects to receive (grant funds and program income)
- Range of activities that may be undertaken
- Estimated amount of funding that will benefit low- and moderate-income persons

The City shall also provide an assessment of community development and housing needs and identify short term and long-term community development objectives directed toward the provision of decent housing and the expansion of economic opportunities primarily for persons of low- and moderate-income.

Additionally, the City must attest to its compliance with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24, as effectuated by the City's adopted Residential Anti-Displacement and Relocation Assistance Plan, as required under Section 104(d) of the Housing and Community Development Act of 1974, as amended. Persons displaced as a result of HUD-assisted activities, whether implemented by the City or by others, shall receive relocation benefits as required under Federal Law.

The City will make this information available in the Consolidated Plan published for comment and review.

1. Plan Development

The City encourages the participation of residents and stakeholders in the development of the Consolidated Plan. The City shall follow the following procedure to prepare and adopt the Consolidated Plan:

a. Plan Considerations

The City will make a concerted effort to notify and encourage the participation of citizens, local and regional institutions, the local Continuum of Care organization addressing homelessness, and public and private organizations including businesses, developers, nonprofit organizations, philanthropic organizations, community-based and faith-based organizations, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, emergency management agencies, state and local health service providers, social service providers, fair housing organizations, state and local governments, public housing agencies, affordable housing developers, businesses, and other stakeholders in the

development of the Consolidated Plan through mailings (including electronic mailings), online postings and public notices in the newspaper.

When preparing the Consolidated Plan describing the City's homeless strategy and the resources available to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) and persons at risk of homelessness, the jurisdiction must consult with:

- The Los Angeles Homeless Services Authority (LAHSA), the designated Continuum of Care (CoC);
- Public and private agencies that address housing, health, social services, victim services, employment, or education needs of low-income individuals and families; homeless individuals and families, including homeless veterans; youth; and/or other persons with special needs;
- Publicly funded institutions and systems of care that may discharge persons into homelessness (such as health-care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and
- Business and civic leaders.

When preparing the portion of the Consolidated Plan concerning lead-based paint hazards, the City shall consult with state or local health and child welfare agencies and examine existing data related to lead-based paint hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

When preparing the description of priority non-housing community development needs, the City must notify adjacent units of general local government, to the extent practicable. The non-housing community development plan must be submitted to the state and to the county.

The City also will consult with adjacent units of general local government, including local government agencies with metropolitan-wide planning responsibilities, particularly for problems and solutions that go beyond the City's jurisdiction.

The City will consult with the Los Angeles County Development Authority and the Baldwin Park Housing Authority concerning consideration of public housing needs and planned programs and activities.

If the City becomes eligible to receive Emergency Solutions Grants (ESG), the City will consult with the Continuum of Care in determining how to allocate its ESG grant for eligible activities; in developing the performance standards for, and evaluating the outcomes of, projects and activities assisted by ESG funds;

and in developing funding, policies, and procedures for the operation and administration of the Homeless Management Information System (HMIS).

A variety of mechanisms may be utilized to solicit input from these persons/service providers/agencies. These include interviews, focus groups, surveys, consultation and community workshops.

b. Plan Review and Comment

The complete, draft Consolidated Plan shall be made available for public review for a 30-day. The Consolidated Plan shall be provided in a format accessible to persons with disabilities upon request. Such formats may include, but are not limited to providing oral, Braille, electronic or large print versions of the plan to those visually impaired and delivering copies to those who are homebound.

The plan will encourage comment and participation by minority and non-English speakers. Publication of the plan will be advertised in accordance with the City's Limited English Plan (LEP) and translation services will be available upon request.

The plan will encourage comment and participation by low- and moderate-income residents, especially those living in low- and moderate-income neighborhoods, in areas where CDBG funds are proposed to be used and residents of public and assisted housing. Activities to encourage participation may include, but are not limited to, advertising publication of the Consolidated Plan in target areas, hosting community meetings in target areas, and making copies of the plan available in these neighborhoods. Copies will be made available following the process described in Section G of this document.

Written comments will be accepted by the Housing Manager or designee during the public review period. A summary of all written comments and those received during the public hearing as well as the City's responses will be attached to the Consolidated Plan prior to submission to HUD.

c. Public Hearing

The City Council shall conduct a public hearing to accept public comments on the draft Consolidated Plan. Section G describes the process for publishing a notice for and conducting public hearings.

d. Submittal to HUD

The Consolidated Plan shall be submitted to HUD with a summary of all written comments and those received during the public hearing as well as the City's responses and proof of compliance with the minimum 30-day public review and comment period requirement. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as applicable. The

Consolidated Plan will be submitted to HUD 45 days before the program year pursuant to regulations, unless otherwise designated by HUD.

2. Consolidated Plan Amendment

The City shall follow the following procedure to complete substantial and minor amendments to the Consolidated Plan, as needed:

a. Amendment Considerations

The City shall substantially amend the Consolidated Plan if a “substantial change” is proposed by City staff or the City Council. For the purpose of the Consolidated Plan, a “substantial change” is defined as:

- The City adds or removes Consolidated Plan Strategic Plan goals.

The City may make minor changes to the Consolidated Plan, as needed, so long as the changes do not constitute a substantial amendment as described above. Changes to numeric accomplishment goals within an existing strategic plan goal shall not constitute a substantial amendment. Such changes to the Consolidated Plan will not require public review or a public hearing.

b. Public Review and Comment

The City encourages residents and stakeholders to participate in the development of substantial amendments. Substantial Amendments to the Consolidated Plan shall be made available for public review for a 30-day period. Written comments will be accepted by the Housing Manager or designee during the public review period. A summary of the comments and the City’s responses to the comments will be attached to the Consolidated Plan Substantial Amendment.

The City will encourage participation from all residents, especially low- and moderate-income residents, minorities, non-English speakers and those with disabilities. The City will take efforts to make the plan accessible to all such groups. Copies will be made available following the process described in Section G of this document.

c. Public Hearing

The City Council shall conduct a public hearing to accept public comments on the draft substantial amendment to the Consolidated Plan. Section G describes the process for publishing notice for and conducting public hearings.

d. Submittal to HUD

A copy of the Amended Consolidated Plan, including a summary of all written comments and those received during the public hearing as well as the City’s

responses and proof of compliance with the minimum 30-day public review and comment period requirement shall be submitted to HUD for their records. A summary of any comments or views not accepted and the reasons therefore shall be supplied to HUD as applicable.

D. Annual Action Plan

The following describes the process and procedures related to the development of the Annual Action Plan.

1. Plan Development

The City's procedures for preparing and adopting the Annual Action Plan include:

a. Plan Considerations

In addition to local residents, the City will ensure that public (including City staff) and private agencies that provide the following services will be consulted in the development of the Action Plan:

- Health Services Providers
- Social Services for: Children, Elderly, Disabled, Homeless, Persons With AIDS
- State and Local Health Agencies
- Adjacent Local Governments
- Economic Development Interests
- Los Angeles County Development Authority
- Baldwin Park Housing Authority

b. Plan Review and Comment

The draft Annual Action Plan incorporating the City's proposed uses of CDBG and HOME funds shall be made available for public review for a 30-day period.

The City will encourage participation from all residents, especially low- and moderate-income residents, minorities, non-English speakers and those with disabilities. The City will make the plan accessible to all such groups. Copies will be made available following the process described in Section G of this document.

Written comments will be accepted during public review period by the Housing Manager or designee. A summary of the comments and the City's responses to the comments will be attached to the draft Action Plan.

c. Public Hearings

Two public hearings shall be conducted at two different stages of the program year. Together, the hearings shall address housing and community development needs, development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH, and a review of program performance.

The first public hearing shall be conducted prior to the publication of the draft Action Plan for the purpose of obtaining residents' views and to respond to proposals and questions.

The second public hearing shall be conducted to accept public comments on the draft Annual Action Plan. The City Council shall approve or reject the Action Plan and authorize its submission to HUD. Section G describes the process for publishing a notice for and conducting public hearings.

d. Submittal to HUD

Upon adoption of the Annual Action Plan pursuant to HUD regulations, the City Council shall direct City staff to submit the Action Plan to HUD. Documents related to the public participation process, including copies of public notices and a summary of all public comments received, shall be attached to Action Plan. The Action Plan will be submitted to HUD at least 45 days before the program year pursuant to regulations, or as otherwise allowed or required by HUD.

2. Annual Action Plan Amendment

The City shall implement the following procedure to complete substantial and minor amendments to the Annual Action Plan, as needed:

a. Amendment Considerations

The City shall substantially amend the Action Plan if a "substantial change" is proposed by City staff or the City Council. For the purpose of the Action Plan, a "substantial change" is defined as:

- Addition of a new activity not previously identified in the Action Plan, without regard to funding source;
- Cancellation of an existing activity identified in the Action Plan; without regard to funding source;
- A change in the purpose, scope, location or beneficiaries of an activity; or,
- Changes in the use of CDBG funds from one eligible activity to another eligible activity meeting the following thresholds:

Activity Budget Threshold*	Net Increase or Decrease	Trigger for Substantial Amendment	Minor Amendment
< \$250,000	Net Increase	> \$250,000	≤ \$250,000
	Net Decrease	= 100% of the activity allocation	< 100% of the activity allocation
≥ \$250,000	Net Increase	> 100% of the activity allocation	≤ 100% of the activity allocation
	Net Decrease	= 100% of the activity allocation	< 100% of the activity allocation
N/A	Net Increase	> \$400,000	Subject to the thresholds above
	Net Decrease		

* As listed in a published Action Plan, or as amended

The City may make minor changes to the Action Plan, as needed, so long as the changes do not constitute a substantial amendment as described above. Such minor changes to the Action Plan will not require public review or a public hearing before the City Council.

b. Public Review and Comment

The City encourages citizen participation in the development of substantial amendments. Substantial Amendments to the Annual Action Plan shall be made available for public review for a 30-day period. Written comments will be accepted during public review period. Comments should be directed to the Housing Manager or designee. A summary of the comments and the City's responses to the comments will be attached to the Action Plan Substantial Amendment.

The City will encourage participation from all residents, especially low- and moderate-income residents, minorities, Spanish speakers and those with disabilities. The City will make the plan accessible to all such groups. Copies will be made available following the process described in Section G of this document.

c. Public Hearing

The City Council shall conduct a public hearing to review and consider the Substantial Amendment to the Action Plan. The City Council shall accept public comments on the Substantial Amendment to the Action Plan at the public hearing. After public comments are heard and considered by the City Council, the City Council shall approve, approve with modifications, or deny the request

for a substantial amendment to the Action Plan. Section G describes the process for publishing a notice for and conducting public hearings.

d. Submittal to HUD

A copy of the Substantial Amendment to the Annual Action Plan along with copies documenting the public participation process (i.e. public notices and public comments) shall be submitted to HUD for their records. The City may submit a copy of each amendment to HUD as it occurs, or at the end of the program year. Letters transmitting copies of amendments must be signed by the official representative of the jurisdiction authorized to take such action.

E. Consolidated Annual Performance and Evaluation Report (CAPER)

The following describes the process and procedures related to the development of the Consolidated Annual Performance and Evaluation Report (CAPER):

1. Plan Development

The City shall implement the following procedure in the drafting and adoption of Consolidated Annual Performance and Evaluation Report (CAPER):

a. Plan Considerations

Staff will evaluate and report the accomplishments of the previous program year for CDBG and HOME and will summarize expenditures that took place during the previous program year.

b. Plan Review and Comment

The City encourages citizen participation in the development of the CAPER. The draft CAPER shall be made available for public review for a 15-day period. Written comments will be accepted during public review period by the Housing Manager or designee. A summary of any written comments received and the City's responses to the comments will be attached to the draft CAPER. Copies will be made available following the process described in Section G of this document.

c. Submittal to HUD

Upon completion of the public review process, City staff shall submit the CAPER to HUD. Documents related to the public participation process, including copies of public notices and a summary of all public comments received, shall be attached to the CAPER. The CAPER shall be submitted to HUD within 90 days following the end of the program year pursuant to regulations.

F. Analysis of Impediments (AI) or Assessment of Fair Housing (AI or AFH)

The Analysis of Impediments to Fair Housing Choice (AI) or Assessment of Fair Housing (AFH) is a five-year plan completed by the City individually or as part of a local consortium of other HUD grantees. Pursuant to HUD guidance, the AI or AFH evaluates local housing conditions, economics, policies and practices and the extent to which these factors impact the range of housing choices and opportunities available to all residents in an environment free from discrimination. As of April 2019, HUD suspended the AFH planning framework and currently requires the submission of an AI for grantees submitting Consolidated Plans.

The following describes the process and procedures related to the development of the Five-Year Analysis of Impediments (AI) to Fair Housing Choice.

1. Plan Development

The City shall implement the following procedure in drafting and adopting the AI:

a. Plan Considerations

As soon as feasible after the start of the public participation process for the AI or AFH, the City will make the HUD-provided data and any other supplemental information available to residents, public agencies and other interested parties by posting the data on the City's website and referencing this information in public notices.

The City will make a concerted effort to notify and encourage the participation of citizens, local and regional institutions, the local Continuum of Care organization addressing homelessness, and public and private organizations including businesses, developers, nonprofit organizations, philanthropic organizations, community-based and faith-based organizations, broadband internet service providers, organizations engaged in narrowing the digital divide, agencies whose primary responsibilities include the management of flood prone areas, public land or water resources, emergency management agencies, state and local health service providers, social service providers, fair housing organizations, state and local governments, public housing agencies, affordable housing developers, and other stakeholders in the development of the AI or AFH through mailings (including electronic mailings), online postings and public notices in the newspaper, as well as telephone or personal interviews, mail surveys, and consultation workshops.

b. Plan Review and Comment

The draft AI or AFH shall be made available for public review for a 30-day period prior. Written comments will be accepted during public review period by the Housing Manager or designee. A summary of the comments and the City's responses to the comments will be attached to

the draft AI or AFH. Copies will be made available following the process described in Section G of this document.

c. Public Hearing

The City Council shall conduct a public hearing to accept public comments on the draft AI or AFH. The City Council shall approve or reject the AI or AFH. Section G describes the process for publishing notice for and conducting public hearings.

d. Submittal to HUD

Upon adoption of an AI, the City shall retain the AI in its records and annually report on the status and disposition of the Fair Housing Plan recommendations. Upon adoption of an AFH, the City shall submit the AFH to HUD for review and acceptance or rejection. The goals of the AFH shall be incorporated into the Consolidated Plan prior to submission of the Consolidated Plan to HUD.

2. AI or AFH Amendment

The City shall implement the following procedure to complete substantial amendments to the AI or AFH, as needed.

a. Amendment Considerations

The City shall substantially amend the AI if a “substantial change” is proposed by City staff or the City Council. For the purpose of the AI, a “substantial change” is defined as the addition or deletion of Fair Housing Plan recommendations.

The City shall substantially amend the AFH if a “substantial change” is proposed by City staff or the City Council or as otherwise required by HUD. An AFH that was previously accepted by HUD must be revised and submitted to HUD for review if a material change occurs. A material change is a change in circumstances in the jurisdiction of a program participant that affects the information on which the AFH is based to the extent that the analysis, the fair housing contributing factors, or the priorities and goals of the AFH no longer reflect actual circumstances. Examples include Presidentially declared disasters, under title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.), in the program participant's area that are of such a nature as to significantly impact the steps a program participant may need to take to affirmatively further fair housing; significant demographic changes; new significant contributing factors in the participant's jurisdiction; and civil rights findings, determinations, settlements (including Voluntary Compliance Agreements), or court orders; or, upon HUD's written notification specifying a material change

that requires the revision. A revision to the AFH consists of preparing and submitting amended analyses, assessments, priorities, and goals that take into account the material change, including any new fair housing issues and contributing factors that may arise as a result of the material change.

b. Public Review and Comment

The City encourages residents and stakeholders to participate in the development of substantial amendments. Substantial Amendments to the AI or AFH shall be made available for public review for a 30-day period. Written comments will be accepted by the Housing Manager or designee during the public review period. A summary of the comments and the City's responses to the comments will be attached to the Consolidated Plan Substantial Amendment.

The City will encourage participation from all residents, especially low- and moderate-income residents, minorities, Spanish speakers and those with disabilities. The City will make the plan accessible to all such groups. Copies will be made available following the process described in Section G of this document.

c. Public Hearing

The City Council shall conduct a public hearing to accept public comments on the draft amendment to the AI or AFH. The City Council may approve or reject the amendment to the AI or AFH. A revised AFH must be submitted within 12 months of the onset of a material change that triggers a "Substantial Amendment," or at such later date as HUD may specify. Section G describes the process for publishing notice for and conducting public hearings.

G. Public Hearings, Notification and Access

The following policies and procedures outline the public hearing process and public hearing notification of the development and substantial amendment of the Five-Year Consolidated Plan, Citizen Participation Plan, Annual Action Plan, CAPER, and AI or AFH.

1. Public Meetings and Hearings

a. Public Hearings

A public hearing is a public meeting that has been publicly noticed in a local newspaper of general circulation, or noticed in a fashion which otherwise follows local procedures for formal noticing of public hearings. The City will conduct at least two (2) public hearings per year to obtain citizens' views and comments on planning documents during the public review and comment

period. These public hearings will be conducted at different times of the program year and together will cover the following topics:

- Housing and Community Development Needs
- Development of Proposed Activities
- Review of Program Performance

During a program year when the City develops an AI or AFH and Consolidated Plan, at least one public hearing will be conducted prior to the draft AI or AFH and Consolidated Plan being published for comment.

b. Public Hearing Notification

Staff will ensure adequate advance notice of all public meetings. Notices of public meetings shall be posted at least fourteen (14) calendar days prior to the meeting date.

Adequate noticing will include:

- Printing a public notice in the San Gabriel Valley Tribune, and possibly other newspaper(s) of general circulation in the City;
- Display copies of notices on the City's website; and
- Posting notices at City Hall and at the Baldwin Park Public Library.

Notices will include information on the subject and topic of the meeting including summaries when possible and appropriate to properly inform the public of the meeting. Notices will be published in non-English language(s) in accordance with the City's approved LEP and will be accessible to those with disabilities. Meeting locations and access is described below.

2. Documents for Public Review

Staff will ensure adequate advance notice of all public review/comment periods. Notices will be printed/posted prior to the commencement of the public review period alerting residents of the documents for review and providing a summary of the contents of the documents to include information on the content and purpose of the document and the list of locations where copies of the entire draft document(s) may be reviewed. The public comment period for each Consolidated Plan document and substantial amendment to each document subject to public review is listed below:

Document	Length of Public Comment Period
Citizen Participation Plan	30 days
Consolidated Plan	30 days
Action Plan	30 days
CAPER	15 days
AI or AFH	30 days

The City will ensure that documents are available for disabled, minority and non-English speaking residents as prescribed in the City's LEP.

Adequate noticing will include:

- Printing a public notice in the San Gabriel Valley Tribune, and possibly other newspaper(s) of general circulation in the City;
- Display copies of notices on the City's website; and
- Posting notices at City Hall and at the Baldwin Park Public Library.

The City will place an adequate supply of draft copies of each document and substantial amendments to each document subject to public review at the following locations:

City Hall: Housing Division

14403 E. Pacific Avenue
Baldwin Park, CA 91706

Baldwin Park Public Library (Reference Department)

4181 Baldwin Park Blvd
Baldwin Park, CA 91706

Materials will also be posted to the City website at: <http://www.baldwinpark.com>

All printed reports and materials shall be made available in a form accessible to persons with disabilities, upon request.

3. Access to Meetings

Unless otherwise noted, Public Hearings requiring City Council action will be conducted as part of a regular meeting of the Baldwin Park City Council at 7:00 P.M. in the City Council Chamber located at 14403 E. Pacific Avenue Baldwin Park, CA 91706. For public hearings not requiring City Council action, the City will make every reasonable effort to conduct such hearings in the low- and moderate-income target areas and at times accessible and convenient to potential and actual beneficiaries.

Efforts to ensure this may include, but are not limited to, scheduling meetings in target neighborhoods, scheduling meetings during the evening and weekend and

requesting feedback from neighborhood groups and stakeholders for guidance in effective meeting scheduling. Such hearings will be posted and advertised to allow sufficient notice to all interested persons. In accordance with the City's Limited English Proficiency Plan (LEP), non-English translation is available at all public hearings if the Housing Manager receives such a request at least 48 hours prior to the public hearing.

It is the intention of the City to comply with the Americans with Disabilities Act (ADA) in all respects. If an attendee or participant at a public hearing needs special assistance beyond what is normally provided, the City will attempt to accommodate. Efforts may include, but are not limited to, accessible seating, video recording for those homebound, sign language services and production of written transcripts. The City's Housing Manager must be notified of a special needs request at least 48 hours prior to the public hearing.

The Housing Manager may be reached at:

Housing Manager
Community Development Department – Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 Ext. 496

4. Access to Consolidated Plan Documents and Records

All approved Consolidated Plan Documents, and any approved amendments thereto, will be kept on file in the Housing Division at City Hall located at 14403 E. Pacific Avenue Baldwin Park, CA 91706, online at: <http://www.baldwinpark.com> and can be made available to those requesting the plan. The Consolidated Plan Documents shall be provided in a format accessible to persons with disabilities upon request. Such formats may include, but are not limited to providing oral, Braille, electronic or large print versions of the plan to those visually impaired and delivering copies to those who are homebound. Upon request, the Consolidated Plan Documents or summaries of those documents will be made available in a manner accessible to non-English speakers in accordance with the City's approved Limited English Proficiency Plan (LEP) or those with disabilities.

The City will ensure timely and reasonable access to information and records related to the development of the Consolidated Plan Documents, and the use of HUD Community Planning and Development (CPD) funds from the preceding five years. Information to be made available will include budget and program performance information, meeting minutes, and comments received by the City during the development of the Consolidated Plan and its supporting documents.

Requests for information and records must be made to the City in writing. Staff will respond to such requests within 10 working days or as soon as possible thereafter.

H. Technical Assistance

Upon request, staff will provide technical assistance to groups representing extremely-low, low-, and moderate-income persons to develop funding requests for HUD Community Planning and Development (CPD) Program eligible activities. Technical assistance will be provided as follows:

- Establish an annual project proposal submission and review cycle (Notice of Funds Availability, or "NOFA") that provides information, instructions, forms and advice to interested extremely low-, low- and moderate-income citizens or representative groups so that they can have reasonable access to the funding consideration process.
- Provide self-explanatory project proposal forms and instructions to all persons who request them whether by telephone or by letter. The City's funding application form is designed to be easily understood and short, while still addressing all key items necessary to assess the proposed project. Statistics concerning specific areas of the City are furnished by City staff upon request.
- Answer, in writing, all written questions and answer verbally all verbal inquiries received from citizens or representative groups regarding how to write or submit eligible project proposals.
- Meet with groups or individuals as requested, to assist in identifying specific needs and to assist in preparing project proposal applications.
- Obtain information in the form of completed project proposal forms from citizens or non-profit agencies and assemble a list of proposals available for public review.
- Conduct a project eligibility analysis to determine, at an early stage, the eligibility of each project. In cases where only minor adjustments are needed to make proposals eligible or otherwise practical, City staff will advise the applicants on the options available and desired changes to the proposals.
- Provide bilingual translation on as needed basis.

To request technical assistance, please contact the Housing Manager at:

Housing Manager
Community Development Department – Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 Ext. 496

I. Comments and Complaints

1. Comments

Citizens or the City government, as well as agencies providing services to the community, are encouraged to state or submit their comments in the development of the Consolidated Plan Documents and any amendments to the Consolidated

Plan. Written and verbal comments received at public hearings or during the comment period, will be considered and summarized, and included as an attachment to the City's final Consolidated Plan. Written comments should be addressed to:

Housing Manager
Community Development Department – Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011 Ext. 496

A written response will be made to all written comments within ten working days, acknowledging the letter and identifying a plan of action, if necessary. Every effort will be made to send a complete response within 15 working days to those who submit written proposals or comments.

Copies of the complete final Consolidated Plan and any amendments will be available to residents at the following locations:

Baldwin Park City Hall
Community Development Department – Housing Division
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011

2. Complaints

A complaint regarding the Consolidated Planning process and Consolidated Plan amendments must be submitted in writing to the Housing Manager. A written response will be made to written complaints within 15 working days, acknowledging the letter and identifying a plan of action, if necessary.

The City will accept written complaints provided they specify:

- The description of the objection, and supporting facts and data; and
- Provide name, address, telephone number, and a date of complaint.

J. Language Access

Wherever a significant number of people speak and read a primary language other than English, translation services at all public hearings will be provided in such language if translation services are requested in advance at least 48 hours prior to the public meeting. Requests should be addressed to the Housing Manager. The Housing Manager may be reached at:

Housing Manager
Community Development Department – Housing Division
14403 E. Pacific Avenue

Baldwin Park, CA 91706
(626) 960-4011 Ext. 496

K. Appeals

Appeals concerning the Consolidated Plan, statements, or recommendations of the staff should be made to the following persons in the order presented:

- Housing Manager
- Community Development Director
- Chief Executive Officer
- City Council
- Los Angeles Area Office of HUD (if concerns are not answered)

L. CDBG Disaster Recovery (CDBG-DR)

In the event of a federally-declared major disaster or emergency for which the City of Baldwin Park is to receive and administer HUD disaster recovery assistance pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act and related Congressional Appropriations, either directly from HUD or through the State of California, the following citizen participation requirements shall apply to the development of Action Plans and Substantial Amendments to Action Plans for disaster recovery:

1. Before the City adopts the Action Plan for a disaster recovery grant or any substantial amendment to a disaster recovery grant Action Plan, the City will publish the proposed plan or amendment on the City website and will cross-reference with any additional disaster recovery websites established to provide information to the public concerning assistance that may be available.
2. The City and/or subrecipients will notify affected citizens through USPS and/or electronic mailings, press releases, public service announcements, public notice(s), and/or through social media.
3. The City will ensure that all citizens have equal access to information about the programs, including persons with disabilities and Limited English Proficiency (LEP) persons. Program information will be made available in the appropriate languages for the City.
4. Subsequent to publication of the Action Plan or substantial amendment, the City will provide a reasonable opportunity of at least seven (7) days for receiving comments, or a longer period as prescribed by the Federal Register Notice governing administration of the HUD disaster recovery assistance.
5. The City will take comments via USPS mail to: Housing Manager, Community Development Department – Housing Division, 14403 E. Pacific Avenue, Baldwin Park, CA 91706.
6. In the action plan, the City will specify criteria for determining what changes in the City's plan constitute a substantial amendment to the plan. At a minimum, the following modifications will constitute a substantial amendment: a change in program benefit or eligibility criteria; the addition or deletion of an

activity; or the allocation or reallocation of a monetary threshold of more than \$750,000.

7. A public website shall be established and publicized specifically for the disaster. Initially, the City's CDBG website may be used at: <https://www.baldwinpark.com/>. The website shall contain the Action Plan (including all amendments); each Quarterly Performance Report (QPR); procurement policies and procedures; executed contracts; status of services or goods currently being procured by the City (e.g., phase of the procurement, requirements for proposals, etc.).
8. The City will consider all written comments regarding the Action Plan or any substantial amendment. A summary of the comments and the City's response to each comment will be provided to HUD or the State with the Action Plan or substantial amendment.
9. The City will provide a timely written response to every citizen complaint. The response will be provided within 15 working days of the receipt of the complaint, to the extent practicable.
10. The City will notify HUD when it makes any plan amendment that is not substantial. HUD or the State will be notified at least five business days before the amendment becomes effective.

M. Anti-Displacement and Relocation

The City's Anti-Displacement and Relocation Plan describes how Baldwin Park will assist persons who must be temporarily relocated or permanently displaced due to the use of HUD CPD funds. This plan takes effect whenever the City funds projects that involve the following:

- Property acquisition;
- Potential displacement of people from their homes and the need to relocate people (either permanently or temporarily); and
- The demolition or conversion of low- and moderate-income dwelling units.

1. Background

Two acts apply whenever any of the above issues are present: the Uniform Relocation Assistance and Real Property Policies Act of 1970 (URA) and Section 104(d) of the Housing and Community Development Act of 1974. Each of these acts places different obligations on the City.

The URA governs the processes and procedures which the City and the Finance Department must follow to minimize the burden placed on low- and moderate-income tenants, property owners, and business owners who must move (either temporarily or permanently) as the result of a project funded in whole or in part by the CDBG or HOME program. The URA applies to:

- Displacement that results from acquisition, demolition, or rehabilitation for HUD-assisted projects carried out by public agencies, nonprofit organizations, private developers, or others;
- Real property acquisition for HUD-assisted projects (whether publicly or privately undertaken);
- Creation of a permanent easement or right of way for HUD-assisted projects (whether publicly or privately undertaken); and
- Work on private property during the construction of a HUD-assisted project even if the activity is temporary.

2. What is Displacement?

Displacement occurs when a person moves as a direct result of federally assisted acquisition, demolition, conversion, or rehabilitation activities, because he or she is:

- Required to move; or
- Not offered a decent, safe, sanitary and affordable unit in the project; or
- Treated “unreasonably” as part of a permanent or temporary move.

A person may also be considered displaced if the necessary notices are not given or provided in a timely manner and the person moves for any reason.

3. What is a Displaced Person?

The term *displaced person* means any person that moves from real property or moves his or her personal property from real property permanently as a direct result of one or more of the following activities:

- Acquisition of, written notice of intent to acquire, or initiation of negotiations to acquire such real property, in whole or in part, for a project;
- Rehabilitation or demolition of such real property for a project; and
- Rehabilitation, demolition, or acquisition (or written notice of intent) of all or a part of other real property on which the person conducts a business or farm operation, for a project.

The City may provide advisory and financial assistance to eligible tenants (or homeowners) who meet the above definition.

4. Persons Not Eligible for Assistance

A person is not eligible for relocation assistance under the provisions of the URA if any of the following occurs:

- The person was evicted for serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable Federal, State, or local law, or other good cause. However, if the person was evicted only to avoid the application of URA, then that person is considered displaced and is eligible for assistance;
- The person has no legal right to occupy the property under State or local law;
- The City determines that the person occupied the property to obtain relocation assistance and the HUD Field Office concurs in that determination;
- The person is a tenant-occupant that moved into the property after a certain date, specified in the applicable program regulation, and, before leasing and occupying the property, Baldwin Park or its subgrantee provided the tenant-occupant written notice of the application for assistance, the project's impact on the person, and the fact that he or she would not qualify as a "displaced person" because of the project;
- The person is a tenant-occupant of a substandard dwelling that is acquired or a tenant-occupant of a dwelling unit to which emergency repairs are undertaken and the HUD field office concurs that:
 - Such repairs or acquisition will benefit the tenant;
 - Bringing the unit up to a safe, decent, and sanitary condition is not feasible;
 - The tenant's new rent and average estimated monthly utility costs will not exceed the greater of: the old rent/utility costs or 30 percent of gross household income; and
 - The project will not impose any unreasonable change in the character or use of the property.
- The person is an owner-occupant of the property who moves because of an arm's length acquisition;
- Baldwin Park or its subgrantee notifies the person that they will not displace him or her for the project; and
- The person retains the right of use and occupancy of the real property for life following the acquisition.

Baldwin Park determines that the person is not displaced as a direct result of the acquisition, rehabilitation, or demolition for the project and the HUD field office concurs in the determination.

5. Minimizing Displacement

Baldwin Park will take reasonable steps to minimize displacement occurring as a result of its CDBG or HOME activities. This means that the Housing Division of the Community Development Department will:

- Consider if displacement will occur as part of funding decisions and project feasibility determinations;
- Assure, whenever possible that occupants of buildings to be rehabilitated are offered an opportunity to return;
- Plan substantial rehabilitation projects in “stages” to minimize displacement; and
- Meet all HUD notification requirements so that affected persons do not move because they have not been informed about project plans and their rights.

6. Anti-Displacement Policy

The City seeks to minimize, to the greatest extent feasible, the displacement, whether permanently or temporarily, of persons (families, individuals, businesses, nonprofit organizations, or farms) from projects funded with CDBG or HOME involving single- or multi-family rehabilitation, acquisition, commercial rehabilitation, demolition, economic development, or capital improvement activities.

Projects that Baldwin Park deems beneficial but that may cause displacement may be recommended and approved for funding only if Baldwin Park or its subgrantee demonstrates that such displacement is necessary and vital to the project and that they take efforts to reduce the number of persons displaced. Further, they must clearly demonstrate that the goals and anticipated accomplishments of a project outweigh the adverse effects of displacement imposed on persons who must relocate.

7. Displacement Assistance

Consistent with the goals and objectives of the CDBG and HOME programs, Baldwin Park will take all reasonable steps necessary to minimize displacement of persons, even temporarily. If displacement occurs, the City will provide relocation assistance to all persons directly, involuntarily, and permanently displaced according to HUD regulations.

If Baldwin Park temporarily displaces a low- or moderate-income household, that household becomes eligible for certain relocation payments. The assistance applies to those persons residing in the residence at the time the application is processed and is based on the following procedures:

- If the structure and its occupants are determined eligible for temporary relocation assistance, the owner-occupants and tenants are eligible for the actual reasonable cost (based on fair market rent)

of temporary lodging facilities until the structure is determined habitable by Baldwin Park's housing inspector;

- Baldwin Park must approve housing and the Lessor and Lessee must sign a rent agreement before move-in. Housing must be comparable functionally to the displacement dwelling and decent, safe, and sanitary. This does not mean that the housing must be in comparable size. The term "functionally equivalent" means that it performs the same function, has the same principal features present, and can contribute to a comparable style of living. Approved lodging accommodations include apartments and houses. Baldwin Park does not reimburse "rental expenses" for living with a friend or family member;
- Either Baldwin Park will provide the owner-occupants and tenants a direct payment for moving expenses (to and from temporary housing) and storage costs, or Baldwin Park will arrange moving and storage of furniture with a moving company. If Baldwin Park makes a direct payment, complete documentation and receipts are necessary to process claims when storage costs exceed the amount assumed by the direct payment;
- Damage deposits, utility hookups, telephone hookups and insurance costs are not eligible for reimbursement; and
- The City may pay the cost of relocation assistance from Federal funds or funds available from other sources.

8. One-For-One Replacement Dwelling Units

Baldwin Park will generally avoid awarding funds for activities resulting in displacement. However, should Baldwin Park fund an activity, specific documentation is required to show the replacement of all occupied and vacant dwelling units demolished or converted to another use. Baldwin Park will assure that relocation assistance is provided as described in 24 CFR 570.606(b) (2).

Before obligating or expending funds that will directly result in such demolition or conversion, Baldwin Park will make public and submit to the HUD field office the following information in writing:

- A description of the proposed assisted activity;
- The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low- and moderate-income units;
- A time schedule for the commencement and completion of the demolition or conversion;

- The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement units;
- The source of funding and a time schedule for the provision of replacement dwelling units; or
- The basis for concluding that each replacement dwelling unit will remain a low- and moderate-income unit for at least ten years from the date of initial occupancy.

Consistent with the goals and objectives of the CDBG and HOME programs, Baldwin Park will take all reasonable steps necessary to minimize displacement of persons from their homes. The City will avoid funding projects that cause displacement of persons or businesses and will avoid funding any project that involves the conversion of low- and moderate-income housing to non-residential purposes.

9. Decent, Safe and Sanitary Dwelling

The basic definition is found at 49 CFR 24.2(1). The term decent, safe, and sanitary dwelling means a dwelling that meets the following standards and any other housing and occupancy codes that are applicable. It will:

- Be structurally sound, weather tight, and in good repair;
- Contain a safe electrical wiring system adequate for lighting and other devices;
- Contain a safe heating system capable of sustaining a healthful temperature for the displaced person;
- Be adequate to accommodate the displaced person. There will be a separate, well lit, ventilated bathroom that provides privacy to the user and contains a toilet, sink, and a bathtub or shower, all in good working order and properly connected to appropriate sources of water and to a sewage drainage system. There should be a kitchen area that contains a fully usable sink, properly connected to hot and cold water and to a sewage drainage system, and adequate space and utility service connections for a stove and refrigerator;
- Contain unobstructed egress to safe, open space at ground level;
- For a mobility-impaired person, be free of any barriers that would preclude reasonable ingress, egress, or use of the dwelling by such person. This requirement will be satisfied if the displaced person elects to relocate to a dwelling that they select and the displaced person determines that they have reasonable ingress, egress, and the use of the dwelling; and
- Comply with lead-based paint requirements of 24 CFR Part 35.

N. Real Property Policies

The City and its CDBG or HOME subrecipients must follow specific guidelines regarding the acquisition and use of real property funded in whole or in part with CDBG or HOME funds.

1. Use of Real Property

The following standards apply to real property within the recipient's control and acquired or improved, in whole or in part, using CDBG funds. These standards will apply from the date funds are first spent for the property until five years after the project is audited and closed.

A recipient may not change the use of any such property (including the beneficiaries of such use) from that for which the acquisition or improvement was made unless the recipient gives affected citizens reasonable notice of, and opportunity to comment on, any such proposed change, and either:

- The use of such property qualifies as meeting a national objective and is not a building for the general conduct of government;
- The requirements in the paragraph below are met;
- If the recipient determines, after consultation with affected citizens, that it is appropriate to change the use of property to a use that does not qualify under the above paragraph, it may retain or dispose of the property. The Baldwin Park CDBG program must be reimbursed in the amount of the current fair market value of the property less any portion attributable to expenditures of non-federal funds for the acquisition of and improvements to the property;
- If the change of use occurs within five years of the project being audited and closed, income from the disposition of the real property will be returned to the Baldwin Park CDBG program; and
- Following the reimbursement of the federal program pursuant to the above paragraph of this section, the property is no longer subject to any federal requirements.

2. Real Property Acquisition

All real property acquisition activities described in this section and funded in whole or in part with CDBG or HOME funds and all real property that must be acquired for an activity assisted with Federal funds, regardless of the actual funding source for the acquisition, are subject to the URA (as amended).

3. What is Real Property Acquisition?

Real property acquisition is any acquisition by purchase, lease, donation, or otherwise, including the acquisition of such interests as rights-of-way and permanent easements.

HUD Handbook 1378 and 49 CFR Part 24 currently contains such regulations. These regulations detail a standard procedure for acquiring property and methods of determining a purchase price and outline other documents that must be provided to Baldwin Park before disbursement of funds. These regulations further require the applicant to provide relocation payments and assistance to any business or residential occupant of the property whom the acquisition will displace.

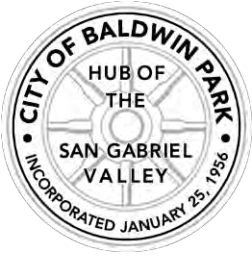
4. Eligible Activities

Baldwin Park or its sub-grantee may acquire real property for a project using CDBG funds where the proposed use of the acquired property will be an activity that the City can demonstrate as beneficial to low- and moderate-income persons.

5. Environmental Review Process (24 CFR Part 58)

HUD requires that all real property acquisition projects be reviewed before the commitment of Federal funds to assess the impact of a project on the environment. Baldwin Park will undertake this review process. The applicant should be aware, however, that this review process may delay the date by which CDBG funds may be available and, in case of serious adverse environmental impacts, may effectively stop a project.

STAFF REPORT



TO: Honorable Chair and Board Members of the Successor Agency to the Dissolved Community Development Commission of The City of Baldwin Park

FROM: Rose Tam, Director of Finance

DATE: April 15, 2020

SUBJECT: Successor Agency To The Dissolved Community Development Commission of The City of Baldwin Park Warrants and Demands

SUMMARY

Attached is the Warrants and Demands Register for the Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park to be ratified by the City Council.

RECOMMENDATION

Staff recommends that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The total of the attached Warrants Register for Successor Agency of the City of Baldwin Park was \$2,542.89.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The March 10 to April 6, 2020, Successor Agency Warrant with check number 13552 to 13553 in the total amount of \$2,542.89 was made on behalf of Successor Agency of the City of Baldwin Park constituting of claim and demand against the Successor Agency of the City of Baldwin Park, are herewith presented to the City Council as required by law, and hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Check Register



City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 03/10/2020 - 04/06/2020

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
13552	03/12/2020	HDL, COREN & CONE	CONTRACT SERVICE JULY-SEPT	838-00-000-51100-14900	792.89
13553	03/18/2020	CALIFORNIA CONSULTING, INC.	GRAND WRITING SERVICES FOR	890-40-405-51100-00000	1,750.00
Grand Total:					2,542.89

Report Summary

Fund Summary

Fund	Payment Amount
838 - BP MERGED 2017 REFINANCE	792.89
890 - LOW-MOD INCOME HOUSING	1,750.00
Grand Total:	2,542.89

Account Summary

Account Number	Account Name	Payment Amount
838-00-000-51100-14900	CONSULTANT SERVICES	792.89
890-40-405-51100-00000	CONSULTANT SERVICES	1,750.00
Grand Total:		2,542.89

Project Account Summary

Project Account Key	Payment Amount
None	2,542.89
Grand Total:	2,542.89

STAFF REPORT



TO: Honorable Chair and Board Members of the Successor Agency
to the Dissolved Community Development Commission of the
City of Baldwin Park

FROM: Rose Tam, Director of Finance

DATE: April 15, 2020

SUBJECT: Treasurer's Report – February 2020

SUMMARY

Attached is the Treasurer's Report for the month of February 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that the Board receive and file the Treasurer's Report for February 2020.

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
2/29/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	1.91%	Varies	Varies	\$ 33,910,200.68	\$ 33,910,200.68	\$ 33,910,200.68	\$ 33,910,200.68
Housing Authority	1.91%	Varies	Varies	13,906.68	13,906.68	13,906.68	13,906.68
				<u>33,924,107.36</u>	<u>33,924,107.36</u>	<u>33,924,107.36</u>	<u>33,924,107.36</u>
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	252,705.00
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Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,695,175.34	6,695,175.34	6,695,175.34	6,695,175.34
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	116,998.17	116,998.17	116,998.17	116,998.17
				<u>6,812,173.51</u>	<u>6,812,173.51</u>	<u>6,812,173.51</u>	<u>6,812,173.51</u>
Total Investments						\$ 41,486,280.87	
<u>Cash with Bank of the West</u>							
City Checking						2,080,535.99	
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The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development
Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.

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In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Benjamin Martinez, Director of Community Development
PREPARED BY: Carol Averell, Housing Manager
DATE: April 15, 2019
SUBJECT: Fiscal Year 2019-2020 Community Development Block Grant Coronavirus (CDBG-CV)

SUMMARY

This report requests the City Council to consider the special allocation of \$564,798 in Community Development Block Grant Coronavirus (CDBG– CV) to be used to prevent, prepare for, and respond to the coronavirus (COVID-19).

RECOMMENDATION

Staff recommends the City Council approve the CDBG-CV CARES Act allocations for the FY 2019-2020 CDBG public service programs by selecting one of the following options:

- OPTION 1: Approve funding as recommended; or
- OPTION 2: Revise allocations as the City Council deems appropriate

FISCAL IMPACT

The City will receive an allocation of \$564,798 in CDBG-CV funding to quickly respond to the economic and housing impacts caused by COVID-19.

BACKGROUND

On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748). The bill provided \$5 billion for CDBG to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of community health facilities, childcare centers, food banks, and senior services.

The City of Baldwin will receive \$564,798 in CDBG–CV funding. A Substantial Amendment to the FY2019-20120 will be required and usually a thirty (30) day public comment period is required however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments on each substantial amendment.

The CDBG-CV funds allocated under the CARES Act may be used for a range of eligible activities that prevent and respond the spread of infectious diseases such as the coronavirus disease 2019. The proposed activities must meet the three National Objectives as required by CDBG regulations:

- Benefit low and moderate income persons.
- Aid in the prevention or elimination of slums or blight, and
- Meet an urgent need.

Staff is waiting for direction from HUD on when the funds will be made available and for additional requirements for the use of these funds. Out of an abundance of caution and to expedite this process

Staff is recommending to allocate the funds as follows:

CDBG–CV	Allocation
FY-19-20 CDBG-CV	\$564,798
Administration	
Administration (10%)	\$ 56,480
Public Service Grants	
Food Vouchers/ Food Bank	\$160,000
Rental Assistance	\$140,000
Community Testing	\$ 57,705
Small Business Assistance	\$150,613
Total CDBG Allocations	\$564,798

In addition and for the purpose of an expedited use of the CDBG-CV funding, the bill eliminates the cap on the amount of funds a grantee can spend on public services, removes the requirement to hold in-person public hearings in order to comply with national and local social gathering requirements, and allows grantees to be reimbursed for COVID-19 response activities regardless of the date the costs were incurred.

Public Review

Pursuant to HUD regulations, the City's Citizen Participation Plan and current HUD waivers for grant programs and consolidated plan requirements to prevent the spread of COVID19, staff will publish a 5-day comment period and public hearing with Council's allocation recommendations.

LEGAL REVIEW

Legal review is not required for the recommendation of CDBG-CV funding allocation.

ALTERNATIVE

City Council may direct staff with a desired alternative.

ATTACHMENTS

1. HUD Award Letter dated April 2, 2020.



ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

April 2, 2020

The Honorable Manuel Lozano
Mayor of Baldwin Park
14403 E Pacific Avenue
Baldwin Park, CA 91706-4297

Dear Mayor Lozano:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating \$2 billion based on the fiscal year 2020 CDBG formula. The remaining \$3 billion shall be allocated based on needs using best available data, in the following tranches: \$1 billion shall be allocated to States and insular areas within 45 days of enactment of the Cares Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is \$564,798.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's provisions, a Quick Guide to the CARES Act flexibilities and other provisions, and other resources to enable swift implementation of CDBG-CV grants. As these become available, they will be

posted on HUD's website and distributed to grantees. The Department will also support grantees with technical assistance.

As you develop your plan for the use of these grant funds, we encourage you to consider approaches that prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. You should coordinate with state and local health authorities before undertaking any activity to support state or local pandemic response. CDBG-CV grants will be subject to oversight, reporting, and requirements that each grantee have adequate procedures to prevent the duplication of benefits. HUD will provide guidance and technical assistance on DOB and regarding prevention of fraud, waste, and abuse and documenting the impact of this program for beneficiaries.

The Office of Community Planning and Development (CPD) is looking forward to working with you to successfully meet the urgent and complex challenges faced by our communities. If you or any member of your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Gibbs', with a stylized, cursive script.

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

**AGENDA
BALDWIN PARK
FINANCE AUTHORITY
APRIL 15, 2020**

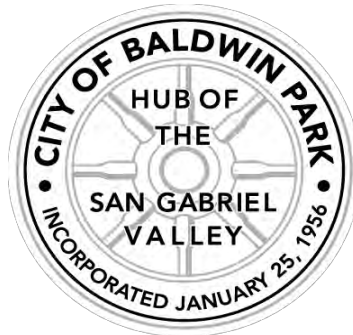
**7:00 PM
COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011**

**THE COUNCIL CHAMBERS ARE CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

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Manuel Lozano	- Chair
Paul C. Hernandez	- Vice Chair
Alejandra Avila	- Board Member
Monica Garcia	- Board Member
Ricardo Pacheco	- Board Member

*PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA*

PUBLIC COMMENTS

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COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar solamente sobre asunto publicado en esta agenda. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público** (Public Communications) mande por correo electrónico su comentario a la Secretaria Municipal Jean M. Ayala al jayala@baldwinpark.com. Los comentarios serán leídos por la Secretaria Municipal durante la Junta.

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**FINANCE AUTHORITY
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

ROLL CALL

**Board Members: Alejandra Avila, Monica Garcia, Ricardo Pacheco
Vice Chair Paul C. Hernandez and Chair Manuel Lozano**

PUBLIC COMMUNICATIONS

Please email your comments to Jean M. Ayala, City Clerk @
jayala@baldwinpark.com by 7:10 pm on Wednesday, April 15, 2020.
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jayala@baldwinpark.com a más tardar a las 7:10 pm el Miércoles, 15 de Abril, 2020.
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CONSENT CALENDAR

1. Treasurer's Report – February 2020

Staff recommends that the Board receive and file the Treasurer's Report for February 2020.

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy Secretary of the Finance Authority hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 9th day of April, 2020.



Lourdes Morales,
Chief Deputy City Clerk

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STAFF REPORT



TO: Honorable Chair and Board Members of the Financing Authority

FROM: Rose Tam, Director of Finance

DATE: April 15, 2020

SUBJECT: Treasurer's Report – February 2020

SUMMARY

Attached is the Treasurer's Report for the month of February 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that the Board receive and file the Treasurer's Report for February 2020

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
2/29/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
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Total Investments						\$ 41,486,280.87	
<u>Cash with Bank of the West</u>							
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Successor Agency						363,553.53	
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Approved by:


Rose Tam
Director of Finance

AGENDA BALDWIN PARK HOUSING AUTHORITY

APRIL 15, 2020

7:00 PM

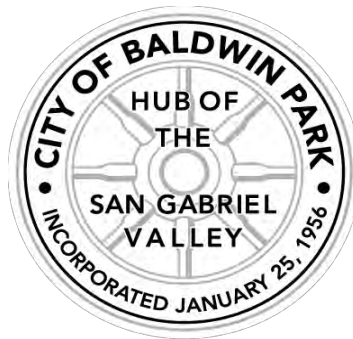
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Paul C. Hernandez	-	Vice Chair
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**HOUSING AUTHORITY
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

ROLL CALL

**Board Members: Alejandra Avila, Monica Garcia, Ricardo Pacheco
Vice Chair Paul C. Hernandez and Chair Manuel Lozano**

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CONSENT CALENDAR

1. Treasurer's Report – February 2020

Staff recommends that the Board receive and file the Treasurer's Report for February 2020.

2. Baldwin Park Housing Authority's Warrants and Demands

Staff recommends that the Board ratify the attached Warrants and Demands Register.

ADJOURNMENT

CERTIFICATION

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STAFF REPORT



TO: Honorable Chair and Board Members of the Housing Authority
FROM: Rose Tam, Director of Finance
DATE: April 15, 2020
SUBJECT: Treasurer's Report – February 2020

SUMMARY

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RECOMMENDATION

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FISCAL IMPACT

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BACKGROUND

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LEGAL REVIEW

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Approved by:


Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Chair and Board Members of the Housing Authority
FROM: Rose Tam, Director of Finance
DATE: April 15, 2020
SUBJECT: Baldwin Park Housing Authority's Warrants and Demands

SUMMARY

Attached are the Warrants and Demands Registers for the City of Baldwin Park Housing Authority to be ratified by the Board.

RECOMMENDATION

Staff recommends that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The total of the Warrants and Demands for Housing Authority was \$450,804.83.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The March 10 to April 6, 2020 Warrant check numbers from 72302 through 72313 in the amount of \$10,922.74 and Automated Clearing House (ACH) in the amount of \$439,882.09 were made on behalf of City of Baldwin Park Housing Authority constituting of claims and demands, are herewith presented to the Board as required by law, and hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Happy Check Register
2. Happy Check Register ACH

Check Register Report

4/7/2020

Date Range: 3/10/2020...4/6/2020

Grouped by:

Program and Increment

VMS Date Range: ...

Program: 1-Housing Choice Voucher

Sorted by:

Check Number

Payment Type:

Check Numbers: ...

Direct Deposit: Exclude Direct Deposit

Check Cleared: All

Port Status: Omit Port Ins

Zero HAPs: Include Zero HAPs

Voided Payments: Omit Voided Payments

Held Checks: Exclude Held Checks

Housing Choice Voucher

☒ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 72302	03/10/2020	01/29/2020	Eternal Link LLC	☐	\$2959.00
☐ 72303	04/01/2020	04/01/2020	Michele Yvette Salas	☐	\$55.00
☐ 72304	04/01/2020	04/01/2020	Bertha Cedillo	☐	\$72.00
☐ 72305	04/01/2020	04/01/2020	Vanessa G Ross	☐	\$22.00
☐ 72306	04/01/2020	04/01/2020	Jacqueline Chaves	☐	\$32.00
☐ 72307	04/01/2020	04/01/2020	Ghia Genee Bailey	☐	\$28.00
☐ 72308	04/01/2020	04/01/2020	Nora M. Aguila	☐	\$24.00
☐ 72309	04/01/2020	04/01/2020	Annie L Henderson	☐	\$17.00
☐ 72310	04/01/2020	04/01/2020	Eternal Link LLC	☐	\$1411.00
☐ 72311	04/01/2020	04/01/2020	City of Carlsbad	☐	\$751.74
☐ 72312	04/01/2020	02/06/2020	Baldwin Rose LP	☐	\$3074.00
☐ 72313	04/01/2020	02/10/2020	Jiarong Chen	☐	\$2477.00

Housing Choice Voucher

Total	\$10,922.74
Average	\$574.88
Unit Count	8
Average Weighted by Unit Count	\$1,120.00
Hard to House Count	2

Check Register Report

4/7/2020

Date Range: 3/10/2020...4/6/2020
 VMS Date Range: ...
 Program: 1-Housing Choice Voucher
 Payment Type:
 Check Numbers: ...
 Direct Deposit: Include Direct Deposit
 Check Cleared: All
 Port Status: Omit Port Ins
 Zero HAPs: Include Zero HAPs
 Voided Payments: Omit Voided Payments
 Held Checks: Exclude Held Checks

Grouped by: Program and Increment
 Sorted by: Check Number

Housing Choice Voucher

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 22333	03/10/2020	03/01/2020	Melody (Muoi) Dao	☒	\$56.00
☐ 22334	03/10/2020	03/01/2020	Lan Hua Mi Ku	☒	\$1036.00
☐ 22335	03/10/2020	03/01/2020	Maria Luz Rodriguez	☒	\$960.00
☐ 22336	03/10/2020	03/01/2020	Larry Chow	☒	\$198.00
☐ 22337	03/10/2020	02/06/2020	Heritage Park Villas LP	☒	\$2058.00
☐ 22338	03/10/2020	04/01/2019	Lois J Gaston	☒	\$420.00
☐ 22339	03/10/2020	03/01/2020	Gilbert Dominguez	☒	\$12.00
☐ 22340	04/01/2020	04/01/2020	Y & H Investment, Inc.	☒	\$1627.00
☐ 22341	04/01/2020	04/01/2020	Eunice Property, LLC	☒	\$1050.00
☐ 22342	04/01/2020	04/01/2020	Dimitris Papadopoulos	☒	\$883.00
☐ 22343	04/01/2020	04/01/2020	Wilson Apartment Associates L.P.	☒	\$3093.00
☐ 22344	04/01/2020	04/01/2020	Monet Huong Nguyen	☒	\$2071.00
☐ 22345	04/01/2020	04/01/2020	ASCENSION HOLDINGS LLC	☒	\$1078.00
☐ 22346	04/01/2020	04/01/2020	Tom Cinquegrani	☒	\$1075.00
☐ 22347	04/01/2020	04/01/2020	Louis Tong	☒	\$1030.00
☐ 22348	04/01/2020	04/01/2020	Mark T. Fernandez	☒	\$413.00
☐ 22349	04/01/2020	04/01/2020	Melody (Muoi) Dao	☒	\$1331.00
☐ 22350	04/01/2020	04/01/2020	John W. Ruwitch and Anh Lam Truong	☒	\$1187.00
☐ 22351	04/01/2020	04/01/2020	Ramiro S. Viramontes Separate	☒	\$337.00
☐ 22352	04/01/2020	04/01/2020	SAE GROUP, LLC	☒	\$730.00
☐ 22353	04/01/2020	04/01/2020	Wei Zhen Su	☒	\$570.00
☐ 22354	04/01/2020	04/01/2020	Mallorca Apartments, LTD	☒	\$1105.00
☐ 22355	04/01/2020	04/01/2020	The Sam Gurfinkel and Renee	☒	\$1358.00
☐ 22356	04/01/2020	04/01/2020	Michael I. or Ling Brooks	☒	\$1575.00
☐ 22357	04/01/2020	04/01/2020	Donna J Falls	☒	\$746.00
☐ 22358	04/01/2020	04/01/2020	Cipriano Salazar Jr.	☒	\$1108.00
☐ 22359	04/01/2020	04/01/2020	Dung Tran	☒	\$402.00
☐ 22360	04/01/2020	04/01/2020	Monrovia 612, LP	☒	\$10511.00
☐ 22361	04/01/2020	04/01/2020	Leslie K Ng	☒	\$1227.00
☐ 22362	04/01/2020	04/01/2020	Peter R Nasmyth	☒	\$646.00
☐ 22363	04/01/2020	04/01/2020	Quoc T. Vo	☒	\$1201.00
☐ 22364	04/01/2020	04/01/2020	Lien Diep	☒	\$1094.00

☐ 22365	04/01/2020	04/01/2020	Rosa Lamas-Serratos	☒	\$1460.00
☐ 22366	04/01/2020	04/01/2020	Primrose Villa	☒	\$4421.00
☐ 22367	04/01/2020	04/01/2020	Vinh H. Lai	☒	\$1007.00
☐ 22368	04/01/2020	04/01/2020	Malcolm Oso	☒	\$560.00
☐ 22369	04/01/2020	04/01/2020	Dieu-Thuy Nu Ton	☒	\$1823.00
☐ 22370	04/01/2020	04/01/2020	Dajojo, LLC	☒	\$956.00
☐ 22371	04/01/2020	04/01/2020	Lan Hua Mi Ku	☒	\$1188.00
☐ 22372	04/01/2020	04/01/2020	Maria Luz Rodriguez	☒	\$1307.00
☐ 22373	04/01/2020	04/01/2020	Dinghwa Eddy Liu	☒	\$1362.00
☐ 22374	04/01/2020	04/01/2020	Billy Theodorakopoulos	☒	\$1021.00
☐ 22375	04/01/2020	04/01/2020	Wai Keng Tam	☒	\$1044.00
☐ 22376	04/01/2020	04/01/2020	Don Norwood	☒	\$1115.00
☐ 22377	04/01/2020	04/01/2020	Aaron Abdus Shakoor	☒	\$1244.00
☐ 22378	04/01/2020	04/01/2020	Ana Thai	☒	\$929.00
☐ 22379	04/01/2020	04/01/2020	Larry Chow	☒	\$3430.00
☐ 22380	04/01/2020	04/01/2020	Antonio & Aida Rinos	☒	\$964.00
☐ 22381	04/01/2020	04/01/2020	T & T Asset Holding, LLC	☒	\$2692.00
☐ 22382	04/01/2020	04/01/2020	Michael Alfred Alarcon	☒	\$1328.00
☐ 22383	04/01/2020	04/01/2020	Mousa Boushaaya	☒	\$1177.00
☐ 22384	04/01/2020	04/01/2020	Tuan Viet Ho	☒	\$1855.00
☐ 22385	04/01/2020	04/01/2020	Housing Authority Of The County Of	☒	\$3594.09
☐ 22386	04/01/2020	04/01/2020	Jun Ye and Ming Feng	☒	\$1590.00
☐ 22387	04/01/2020	04/01/2020	El Monte Housing Partners LP	☒	\$3859.00
☐ 22388	04/01/2020	04/01/2020	Joseph T. Tung	☒	\$1004.00
☐ 22389	04/01/2020	04/01/2020	Alamitas LLC	☒	\$1780.00
☐ 22390	04/01/2020	04/01/2020	Luan Trong Hoang	☒	\$802.00
☐ 22391	04/01/2020	04/01/2020	Andrew & Eva Fogg	☒	\$936.00
☐ 22392	04/01/2020	04/01/2020	Heritage Park Villas LP	☒	\$18647.00
☐ 22393	04/01/2020	04/01/2020	Mohamad Tavakkoli	☒	\$6637.00
☐ 22394	04/01/2020	04/01/2020	Palo Verde Apartments, LP	☒	\$948.00
☐ 22395	04/01/2020	04/01/2020	Ha X Van	☒	\$2175.00
☐ 22396	04/01/2020	04/01/2020	Chen Jackson	☒	\$626.00
☐ 22397	04/01/2020	04/01/2020	Philip Tsui	☒	\$808.00
☐ 22398	04/01/2020	04/01/2020	Paul Yen	☒	\$204.00
☐ 22399	04/01/2020	04/01/2020	Mie Chen	☒	\$2021.00
☐ 22400	04/01/2020	04/01/2020	Becky Binh Nguyet Luu or Eddie Ma	☒	\$1641.00
☐ 22401	04/01/2020	04/01/2020	Thomas Pang	☒	\$1169.00
☐ 22402	04/01/2020	04/01/2020	Tinh Van Le	☒	\$541.00
☐ 22403	04/01/2020	04/01/2020	Ngoc T. Lieu	☒	\$2177.00
☐ 22404	04/01/2020	04/01/2020	Alfred Tai-Kong Ho and Lisa Chen	☒	\$861.00
☐ 22405	04/01/2020	04/01/2020	1015 West Garvey West Covina, LP	☒	\$373.00
☐ 22406	04/01/2020	04/01/2020	Covina 023 Woods 206 LP - Pama	☒	\$1042.00
☐ 22407	04/01/2020	04/01/2020	Doreen Han	☒	\$679.00
☐ 22408	04/01/2020	04/01/2020	Roland Wiekamp	☒	\$1307.00
☐ 22409	04/01/2020	04/01/2020	PI Properties No. 94 LLC	☒	\$1476.00
☐ 22410	04/01/2020	04/01/2020	AMFP IV Atrium LLC c/o Abacus	☒	\$1092.00

☐ 22411	04/01/2020	04/01/2020	Siu Fung Mak	☒	\$777.00
☐ 22412	04/01/2020	04/01/2020	Baldwin Park Family Housing Limited	☒	\$13569.00
☐ 22413	04/01/2020	04/01/2020	Grace Chiou	☒	\$1251.00
☐ 22414	04/01/2020	04/01/2020	Marina Alvarez	☒	\$1704.00
☐ 22415	04/01/2020	04/01/2020	Sui Man Mak	☒	\$202.00
☐ 22416	04/01/2020	04/01/2020	Henry Wong	☒	\$1686.00
☐ 22417	04/01/2020	04/01/2020	West Covina Senior Villas II, LP	☒	\$540.00
☐ 22418	04/01/2020	04/01/2020	Dung Trung Pham and Tammy Tram	☒	\$347.00
☐ 22419	04/01/2020	04/01/2020	Francisco J. Sanchez and Gloria	☒	\$919.00
☐ 22420	04/01/2020	04/01/2020	John Young	☒	\$909.00
☐ 22421	04/01/2020	04/01/2020	Blessed Rock of El Monte	☒	\$15895.00
☐ 22422	04/01/2020	04/01/2020	Vintage West Covina	☒	\$10758.00
☐ 22423	04/01/2020	04/01/2020	Alfonso Contreras	☒	\$425.00
☐ 22424	04/01/2020	04/01/2020	Alta Vista Villas, LP	☒	\$793.00
☐ 22425	04/01/2020	04/01/2020	West Covina Seniors Villas I	☒	\$1715.00
☐ 22426	04/01/2020	04/01/2020	Brookhollow Apartments	☒	\$7879.00
☐ 22427	04/01/2020	04/01/2020	Kimberly U Dao	☒	\$891.00
☐ 22428	04/01/2020	04/01/2020	Alan Wu	☒	\$819.00
☐ 22429	04/01/2020	04/01/2020	Henry Ho	☒	\$1048.00
☐ 22430	04/01/2020	04/01/2020	PAMA IV Properties, LP	☒	\$2222.00
☐ 22431	04/01/2020	04/01/2020	Roger Hin Nam Mak	☒	\$7973.00
☐ 22432	04/01/2020	04/01/2020	LAT Investments, LLC	☒	\$2192.00
☐ 22433	04/01/2020	04/01/2020	Xitlalai Sanchez	☒	\$1264.00
☐ 22434	04/01/2020	04/01/2020	Mary L Haynes	☒	\$990.00
☐ 22435	04/01/2020	04/01/2020	Clinett Glazis	☒	\$749.00
☐ 22436	04/01/2020	04/01/2020	Jim & Nancy Bailey	☒	\$581.00
☐ 22437	04/01/2020	04/01/2020	Kimberly Nguyen	☒	\$721.00
☐ 22438	04/01/2020	04/01/2020	Hilbert Properties II	☒	\$734.00
☐ 22439	04/01/2020	04/01/2020	Joseph M. Kwok	☒	\$2192.00
☐ 22440	04/01/2020	04/01/2020	Mack E Titus	☒	\$566.00
☐ 22441	04/01/2020	04/01/2020	William J Rogers	☒	\$986.00
☐ 22442	04/01/2020	04/01/2020	Alejandra Gutierrez	☒	\$621.00
☐ 22443	04/01/2020	04/01/2020	Sophia Wong	☒	\$1115.00
☐ 22444	04/01/2020	04/01/2020	Lois J Gaston	☒	\$1051.00
☐ 22445	04/01/2020	04/01/2020	Doan & Lily Thi	☒	\$1900.00
☐ 22446	04/01/2020	04/01/2020	Jose Baudelio Delgado	☒	\$918.00
☐ 22447	04/01/2020	04/01/2020	Larry Mimms	☒	\$1067.00
☐ 22448	04/01/2020	04/01/2020	Guillermo Vasquez	☒	\$919.00
☐ 22449	04/01/2020	04/01/2020	Joe Diaz	☒	\$1378.00
☐ 22450	04/01/2020	04/01/2020	Raul Varela Ayala	☒	\$878.00
☐ 22451	04/01/2020	04/01/2020	Fat Law	☒	\$895.00
☐ 22452	04/01/2020	04/01/2020	Kan Investments LTD, LLC	☒	\$542.00
☐ 22453	04/01/2020	04/01/2020	Dwight Chang	☒	\$1632.00
☐ 22454	04/01/2020	04/01/2020	Cameron Park Community Partners,	☒	\$1034.00
☐ 22455	04/01/2020	04/01/2020	Jun Tang	☒	\$1353.00
☐ 22456	04/01/2020	04/01/2020	Thanh M Tang	☒	\$835.00

☐ 22457	04/01/2020	04/01/2020	Lourdes Vela	☒	\$2704.00
☐ 22458	04/01/2020	04/01/2020	Woodside Village Apartments LP	☒	\$8940.00
☐ 22459	04/01/2020	04/01/2020	Robert Lawe	☒	\$873.00
☐ 22460	04/01/2020	04/01/2020	Linda Man	☒	\$924.00
☐ 22461	04/01/2020	04/01/2020	Cynthia Pham	☒	\$758.00
☐ 22462	04/01/2020	04/01/2020	Fanny Chan	☒	\$819.00
☐ 22463	04/01/2020	04/01/2020	Kwan Chiang	☒	\$1072.00
☐ 22464	04/01/2020	04/01/2020	Sergio Molina	☒	\$275.00
☐ 22465	04/01/2020	04/01/2020	Velma Alarcon	☒	\$1309.00
☐ 22466	04/01/2020	04/01/2020	Chuen Lau	☒	\$1371.00
☐ 22467	04/01/2020	04/01/2020	Tanya H Chen	☒	\$1969.00
☐ 22468	04/01/2020	04/01/2020	Vijay Gulati	☒	\$2904.00
☐ 22469	04/01/2020	04/01/2020	Joseph H. Garcia	☒	\$2325.00
☐ 22470	04/01/2020	04/01/2020	Xue Fen Xu	☒	\$1212.00
☐ 22471	04/01/2020	04/01/2020	Lark Ellen Village	☒	\$7878.00
☐ 22472	04/01/2020	04/01/2020	Eric C. Otte	☒	\$762.00
☐ 22473	04/01/2020	04/01/2020	Kim Chau	☒	\$872.00
☐ 22474	04/01/2020	04/01/2020	Aurelio and Maria Blanco	☒	\$1020.00
☐ 22475	04/01/2020	04/01/2020	Bharat B. Garg, Darshana Garg and	☒	\$1099.00
☐ 22476	04/01/2020	04/01/2020	Xuyen Thach Han	☒	\$1015.00
☐ 22477	04/01/2020	04/01/2020	EZ APT LLC	☒	\$1306.00
☐ 22478	04/01/2020	04/01/2020	Lucena A Ewing	☒	\$2908.00
☐ 22479	04/01/2020	04/01/2020	Jocelyn Jae Jhong	☒	\$1656.00
☐ 22480	04/01/2020	04/01/2020	Virginia Carlson	☒	\$1136.00
☐ 22481	04/01/2020	04/01/2020	Emilio De Jesus Cruz	☒	\$967.00
☐ 22482	04/01/2020	04/01/2020	Dinh Thom Tran	☒	\$1617.00
☐ 22483	04/01/2020	04/01/2020	Isabel R Sanchez	☒	\$1087.00
☐ 22484	04/01/2020	04/01/2020	Cienega Garden Apartments	☒	\$3019.00
☐ 22485	04/01/2020	04/01/2020	Therisa L Tyck	☒	\$1056.00
☐ 22486	04/01/2020	04/01/2020	Vinh Hong Lai	☒	\$882.00
☐ 22487	04/01/2020	04/01/2020	Doreen E. Ewing	☒	\$2285.00
☐ 22488	04/01/2020	04/01/2020	Olive RE Holdings, LLC	☒	\$3514.00
☐ 22489	04/01/2020	04/01/2020	Moller Property Management	☒	\$848.00
☐ 22490	04/01/2020	04/01/2020	Pacific Towers Senior Apartments -	☒	\$7331.00
☐ 22491	04/01/2020	04/01/2020	Paul & Annie W Chau	☒	\$1009.00
☐ 22492	04/01/2020	04/01/2020	LEFA Trust	☒	\$865.00
☐ 22493	04/01/2020	04/01/2020	Gilbert Dominguez	☒	\$9027.00
☐ 22494	04/01/2020	04/01/2020	German Ghibaudo	☒	\$1105.00
☐ 22495	04/01/2020	04/01/2020	Monica Alber	☒	\$872.00
☐ 22496	04/01/2020	04/01/2020	Ortencia Banuelos	☒	\$547.00
☐ 22497	04/01/2020	04/01/2020	Up Hill Investment Inc.	☒	\$1507.00
☐ 22498	04/01/2020	04/01/2020	Dieu Van Huynh	☒	\$954.00
☐ 22499	04/01/2020	04/01/2020	Badillo Street Senior Apartments, LLC	☒	\$14238.00
☐ 22500	04/01/2020	04/01/2020	Monrovia Heritage Park LP	☒	\$17954.00
☐ 22501	04/01/2020	04/01/2020	Monrovia Heritage Park LP	☒	\$1122.00
☐ 22502	04/01/2020	04/01/2020	James or Barbara Fox	☒	\$970.00

☐ 22503	04/01/2020	04/01/2020	Mayra Ortega	☒	\$889.00
☐ 22504	04/01/2020	04/01/2020	Sel Homes LLC	☒	\$6995.00
☐ 22505	04/01/2020	04/01/2020	Hui Chuan Wang	☒	\$2991.00
☐ 22506	04/01/2020	04/01/2020	725-731 W. Duarte Rd, LLC	☒	\$3990.00
☐ 22507	04/01/2020	04/01/2020	Nhan Nguyen and Amy Tran	☒	\$2108.00
☐ 22508	04/01/2020	04/01/2020	Paul P Simon	☒	\$1050.00
☐ 22509	04/01/2020	04/01/2020	RAMONA BLVD. FAMILY	☒	\$6221.00
☐ 22510	04/01/2020	04/01/2020	Maria Martha Martinez	☒	\$1664.00
☐ 22511	04/01/2020	04/01/2020	Greater San Gabriel Valley Property	☒	\$1814.00
☐ 22512	04/01/2020	04/01/2020	Ronald & Pamela Layne	☒	\$516.00
☐ 22513	04/01/2020	04/01/2020	Annette C Scott	☒	\$1472.00
☐ 22514	04/01/2020	04/01/2020	Denise Van Pham	☒	\$1412.00
☐ 22515	04/01/2020	04/01/2020	1024 Royal Oaks LP dba Whispering	☒	\$12877.00
☐ 22516	04/01/2020	04/01/2020	Derek Sim	☒	\$995.00
☐ 22517	04/01/2020	04/01/2020	Allan M. & Virginia J Chipp and Ralph	☒	\$3367.00
☐ 22518	04/01/2020	04/01/2020	Amparo M Limon	☒	\$416.00
☐ 22519	04/01/2020	04/01/2020	Zi Jian Li	☒	\$1276.00
☐ 22520	04/01/2020	04/01/2020	Minh A Nguyen	☒	\$498.00
☐ 22521	04/01/2020	04/01/2020	Jaime Barcena	☒	\$866.00
☐ 22522	04/01/2020	04/01/2020	Monica D Mao	☒	\$1201.00
☐ 22523	04/01/2020	04/01/2020	Shiu-Ein Huang	☒	\$505.00
☐ 22524	04/01/2020	04/01/2020	LAI MING LEUNG	☒	\$232.00
☐ 22525	04/01/2020	04/01/2020	The Promenade Housing Partners, LP	☒	\$2989.00
☐ 22526	04/01/2020	04/01/2020	Paramjit S Nijjar	☒	\$2912.00
☐ 22527	04/01/2020	04/01/2020	Estate of Rosetta Mix	☒	\$839.00
☐ 22528	04/01/2020	04/01/2020	Rosa Beltran	☒	\$1141.00
☐ 22529	04/01/2020	04/01/2020	John Nguyen	☒	\$650.00
☐ 22530	04/01/2020	04/01/2020	Takis Bogris	☒	\$684.00
☐ 22531	04/01/2020	04/01/2020	Ynfante Holdings I, LLC	☒	\$726.00
☐ 22532	04/01/2020	04/01/2020	Roman Basin	☒	\$453.00
☐ 22533	04/01/2020	04/01/2020	Nomer Lacson	☒	\$1042.00
☐ 22534	04/01/2020	04/01/2020	Anna & Simon Choi	☒	\$1320.00
☐ 22535	04/01/2020	04/01/2020	Fenistine Nagengast	☒	\$345.00
☐ 22536	04/01/2020	04/01/2020	Tanya Hang Chen	☒	\$1199.00
☐ 22537	04/01/2020	04/01/2020	Chung Thi Pham	☒	\$1840.00
☐ 22538	04/01/2020	04/01/2020	Rosie Leon	☒	\$869.00
☐ 22539	04/01/2020	04/01/2020	Roy Lam	☒	\$1052.00
☐ 22540	04/01/2020	04/01/2020	Nancy H Shen	☒	\$921.00
☐ 22541	04/01/2020	04/01/2020	Olie S Johnson	☒	\$876.00
☐ 22542	04/01/2020	04/01/2020	Joe Clark	☒	\$1355.00
☐ 22543	04/01/2020	04/01/2020	Richard A DaSylveira	☒	\$623.00
☐ 22544	04/01/2020	04/01/2020	Sara Romo	☒	\$1386.00
☐ 22545	04/01/2020	04/01/2020	Jeff Ma	☒	\$763.00
☐ 22546	04/01/2020	04/01/2020	T & P Property LLC	☒	\$830.00
☐ 22547	04/01/2020	04/01/2020	Singing Wood Senior Housing LP	☒	\$4043.00
☐ 22548	04/01/2020	04/01/2020	Michael H Phuong	☒	\$826.00

☐ 22549	04/01/2020	04/01/2020	Sitara B. Mamdani	☒	\$1456.00
☐ 22550	04/01/2020	04/01/2020	Joseph Pham	☒	\$824.00
☐ 22551	04/01/2020	04/01/2020	Garvey Senior Affordable Partners, LP	☒	\$2071.00
☐ 22552	04/01/2020	04/01/2020	Sylvester Carter	☒	\$1182.00
☐ 22553	04/01/2020	04/01/2020	Fred Lau	☒	\$932.00

Housing Choice Voucher

Total	\$439,882.09
Average	\$916.42
Unit Count	454
Average Weighted by Unit Count	\$957.82
Hard to House Count	4