

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

MAY 3, 2017
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Susan Rubio	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Ricardo Pacheco	-	Council Member
Monica Garcia	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Ricardo Pacheco,
Monica Garcia, Mayor Pro Tem Susan Rubio,
and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Presentation of a Proclamation recognizing May as National Poppy Month
- Presentation of a Certificate of Recognition to Teresa “Powder” Pouliot for her selection by the American Legion Unit 241 to reign as “Miss Poppy 2017”
- Presentation of a Certificate in Recognition of Mai Morris for her selection as “Teacher of the Year” at the Baldwin Park Adult and Community School
- Presentation of Proclamation recognizing May as “Older Americans Month”
- Presentation of Certificates of Recognition to Rosemarie Linares and Rita Garcia for their being selected as “Senior of the Year”
- Presentation of Certificates of Recognition to recipients Josie Rivera, Lorraine O’Brien, Trudy Garnier, Esperanza “Tita” Tigno and Jocelyn Lopez for their selection as “2017 Women of the Year - Unsung Heroine” by the Office of Congresswoman Grace Napolitano
- Presentation by Ahmad Hindy, Panacea Center, regarding Medical Cannabis and legislative impact on municipalities

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el límite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas próximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Regular City Council Meeting held on August 3, 2016.
- B. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on August 17, 2016.
- C. Meeting Minutes of the Special City Council Meetings held on September 7 and September 21, 2016.
- D. Meeting Minutes of the Regular City Council Meeting held on December 7, 2016.
- E. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on December 21, 2016.
- F. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on January 18, 2017.
- G. Meeting Minutes of the Special City Council Meetings held on January 23 and January 30, 2017.
- H. Meeting Minutes of the Special and Regular City Council Meetings held on February 1, 2017.
- I. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on February 15, 2017.
- J. Meeting Minutes of the Special and Regular City Council Meetings held on March 1, 2017.

K. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on March 15, 2017.

L. Meeting Minutes of the Housing Authority Special Meeting, and the Special and Regular City Council Meetings held on April 5, 2017.

3. HOUSING ELEMENT PROGRESS REPORT 2016

Staff recommends that Council receive and file the report.

4. SECOND READING OF ORDINANCE NO. 1398, A ZONING CODE AMENDMENT TO SECTION 153.170.105(H) TO THE BALDWIN PARK MUNICIPAL CODE RELATING TO BILLBOARDS AND SECOND READING OF ORDINANCE NO. 1399, TO AUTHORIZE THE CITY OF BALDWIN PARK TO ENTER INTO A DEVELOPMENT AGREEMENT WITH BECKER BOARDS SMALL, LLC, FOR A NEW DIGITAL BILLBOARD AT 1919 PUENTE AVENUE

Staff recommends that Council adopt Ordinance No. 1398 and Ordinance No. 1399 on second reading, read by title only, and waive any further reading thereof.

5. AUTHORIZE REPLACEMENT OF A POLICE K-9 VEHICLE

Staff recommends that Council approve and:

- 1) Waive the formal bidding process pursuant to §34.37 of the Baldwin Park Municipal Code on one vehicle, as existing cooperative purchasing contracts already exist with other government agencies; and
- 2) Waive the formal bidding process for the purchase and installation of the emergency equipment pursuant to §34.23(C); and
- 3) Authorize the Police Department to purchase the new vehicle and equipment through existing contracts, joining in the cooperative purchasing contracts, or through procedures outlined above; and
- 4) Authorize the Director of Finance to appropriate \$48,064.51 from the Federal Asset Forfeiture Fund to cover the cost of the replacement of the police K-9 vehicle and deposit the \$45,038.61 from the insurance settlement claim to the Federal Asset Forfeiture Fund to offset the purchase cost by the same amount; and
- 5) Authorize the Interim Chief of Police, or his designee, to complete all appropriate documentation to complete the purchases.

6. APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH EVAN BROOKS AND ASSOCIATES FOR PLANNING, FEASIBILITY STUDY AND PROJECT MANAGEMENT SERVICES FOR THE COMMUTER CONNECTOR EXPRESS LINE PROJECT

Staff recommends that Council:

- 1) Authorize the Mayor to sign a professional services agreement with Evan Brooks Associates (EBA) for services related to the planning, feasibility analysis, route analysis, and project management of the implementation of the Baldwin Park Commuter Connector Express Line in the amount not-to exceed \$40,000; and,

2) Authorize the Finance Director to appropriate \$40,000 from Fund 270 (Grants Fund) for the Professional Services Agreement.

7. ACCEPT PLANS AND SPECIFICATIONS, AND AUTHORIZE PUBLISHING A NOTICE INVITING BIDS FOR CITY PROJECT NO. 2017-0189 – BUS STOP IMPROVEMENTS PROJECT – PHASE 1

Staff recommends that Council approve the plans and specifications for the Bus Stop Improvement Project (City Project No. 2017-0189) and authorize staff to advertise the Invitation to Bid.

8. APPROVAL OF A RESOLUTION TO HIRE A RETIRED CALPERS ANNUITANT

Staff recommends that Council approve Resolution No. 2017-187 entitled "A Resolution of the City Council of the City of Baldwin Park, California, Authorizing the Appointment of an Interim Police Chief" and authorize the Chief Executive Officer to execute any Personnel Action forms related to the appointment.

PUBLIC HEARING

9. FISCAL YEAR 2017-2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP FUND (HOME) ANNUAL ACTION PLAN

Staff recommends the Council approve the FY 2017-2018 CDBG Annual Action Plan with the contingency to adjust public service programs, and HOME and CDBG administration to remain in compliance with HUD maximum allowable requirements, as well as possibly Code Enforcement allocations once the final federal budget and allocations are approved.

REPORTS OF OFFICERS

10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK CONFIRMING THE ADVISORY COMMITTEE'S REPORT AND LEVYING THE ASSESSMENT IN THE BALDWIN PARK CITYWIDE ASSESSMENT DISTRICT FOR FISCAL YEAR 2017-18

Staff recommends Council:

- 1) Approve the FY 2017-18 BIT Allocation Budget; and
- 2) Restore the full rate and approve Resolution No.2017-184, entitled "A Resolution of the City Council of the City of Baldwin Park, Confirming the Advisory Committee's Report and Levying the Assessment in the Baldwin Park Citywide Business Improvement District for Fiscal Year 2017-2018;"
- 3) Provide staff direction on the appointment of a member of the public or business community to the Committee.

11. DIRECTION AND APPROVAL OF THE DESIGN FOR THE BALDWIN PARK TRANSIT BUS WRAPS AND SELECTION OF THE BALDWIN PARK COMMUTER CONNECTOR EXPRESS LINE TRANSIT BUS MODEL

Staff recommends that Council:

1. Select and approve a bus wrap design for the Baldwin Park Transit Buses; and
2. Select and approve a transit bus model for the Baldwin Park Commuter Connector Express Line.

12. FOURTH OF JULY SAFETY ENHANCEMENT STRATEGY

Staff recommends that council receive and file the Fourth of July Safety Enhancement Report.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 27th day of April, 2017.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)