

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

May 6, 2020

7:00 PM

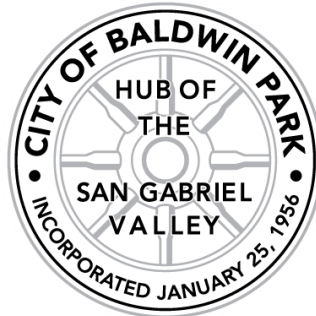
COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10



Manuel Lozano	- Mayor
Paul C. Hernandez	- Mayor Pro Tem
Alejandra Avila	- Council Member
Monica Garcia	- Council Member
Ricardo Pacheco	- Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** you may email your comments to City Clerk Jean M. Ayala at jayala@baldwinpark.com. Comments will be read by the City Clerk during the Meeting.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público** (Public Communications) mande por correo electrónico su comentario a la Secretaría Municipal Jean M. Ayala al jayala@baldwinpark.com. Los comentarios serán leídos por la Secretaría Municipal durante la Junta.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Monica Garcia, Ricardo Pacheco, Mayor Pro Tem Paul C. Hernandez and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Proclamation for Lupus Awareness Month
- Proclamation for Mental Health Awareness Month

PUBLIC COMMUNICATIONS

Please email your comments to Jean M. Ayala, City Clerk @ jayala@baldwinpark.com by 7:10 pm on Wednesday, May 6, 2020.

All comments will be read by the City Clerk during the meeting.

Por favor mande por correo electrónico su comentario a la Secretaria Municipal Jean M. Ayala a jayala@baldwinpark.com a más tardar a las 7:10 pm el Miércoles, 6 de Mayo, 2020.

Los comentarios serán leídos por la Secretaria Municipal durante la Junta.

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas próximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Claim Rejection

Staff recommends that Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

Mendez, Felicitas

Claimant alleges property damage

Ignacio, Lolita Ariola

Claimant alleges bodily injury

3. Meeting Minutes

Staff recommends that the City Council receive and file the following Meeting Minutes:

A. Meeting Minutes of the Special City Council Meeting held on April 1, 2020.

B. Meeting Minutes of the Special City Council Meeting held on April 15, 2020.

4. Approval of Resolution No. 2020-016 Regulating Electronic Signatures

It is recommended that the City Council adopt Resolution No. 2020-016 entitled, "A Resolution of the City Council of the City of Baldwin Park Authorizing a City Policy to Accept an Approved Electronic Signature in Lieu of a Written Signature".

5. Approval of a Contract with Rangwala Associates to provide Consulting Services to update the Downtown TOD Specific Plan and Related Documents

Staff recommends that the City Council take the following actions:

1. Award a contract to Rangwala Associates (Consultant) to the Downtown TOD Specific Plan (Plan), amend appropriate sections of the General Plan and Zoning Ordinance and adoption of an EIR Amendment; and
2. Authorize the Chief Executive officer, or designee, to execute the attached agreement with Rangwala Associates to provide consulting services in an amount not to exceed \$328,060; and
3. Authorize the Director of Finance to appropriate \$42,860 from Fund No.235-General Plan Fees.

6. Accept Completed Improvements and Authorize the Filing of a Notice of Completion for City Project No. CIP 20-178 Puente Avenue Street Improvements between Francisquito Avenue and Central Avenue

It is recommended that the City Council:

1. Accept the construction improvements by Gentry Brothers, Inc. of Irwindale, CA in the amount of \$1,032,407.08, and authorize the recordation of a Notice of Completion; and
2. Authorize the payment of \$51,620.36 in retention funds to Gentry Brothers, Inc. upon the expiration of the 35-day notice period.

7. Accept Plans and Specifications and Authorize Publishing of a Notice Inviting Bids for City Project No. CIP 2020-163 – Morgan Park Parking Lot Improvement Project

It is recommended that the City Council:

1. Approve the plans and specifications for the Morgan Park Parking Lot Improvement Project, CIP 2020-163; and
2. Authorize Staff to advertise a Notice Inviting Bids.

8. Adoption of Resolution No. 2020-017, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Landscape and Lighting Maintenance Assessment District for FY 2020-2021, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”

Staff recommends that the City Council adopt Resolution No. 2020-017 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Landscape and Lighting Maintenance Assessment District for FY 2020-2021, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing”.

9. Adoption of Resolution No. 2020-018, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2020-2021, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”

Staff recommends that the City Council adopt Resolution No. 2020-018 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2020-2021, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing.”

10. Approve a Request for Services (RFS) Proposal from the City’s On-Call Consultant, Infrastructure Engineers, Inc. (IE) for Civil and Landscape Design Services Including Project Management and Administration for the Big Dalton Wash Trails Greening Project

It is Staff’s recommendation that the City Council:

1. Authorize the Director of Public Works to approve an RFS with Infrastructure Engineers (IE) in the amount of \$288,563 for the completion of the plans, specifications and estimate (PS&E), Project Management; and
2. Authorize the Director of Finance to appropriate Prop 68 Grant Funds (Fund #270) in the amount of \$288,563.

11. Approval of an Appropriation of Funds for Extraordinary and Unscheduled Maintenance Cost Related to the Citywide Traffic Signal and Street Lighting Maintenance Program

It is recommended that the City Council:

1. Authorize the Director of Finance to appropriate \$45,000 from unappropriated funds in Fund #251 – Landscape Lighting Maintenance District (LLMD) for FY 2019/2020 to cover the increase in unscheduled and extraordinary maintenance costs; and
2. Authorize the Director of Finance to make necessary budget adjustments to allow payments as approved for FY 2019/2020.

12. Approve the Police Department Reorganization which Entails the Adoption of Resolution No. 2020-019 to Update the City of Baldwin Park Job Classification Plan, and Adoption of Resolution No. 2020-020 Amending the City of Baldwin Park Pay Schedule in Accordance with CalPERS Established Guidelines, and Approving the Reclassification of Lieutenant Positions and a Vacant Captain Position to the New Position of Police Commander

Staff recommends that the City Council approve, ratify and adopt:

1. Resolution No. 2020-019 to modify the City of Baldwin Park's job classification plan to include a new position of Police Commander and class specification in accordance with applicable rules and regulations; and
2. Resolution No. 2020-020 to amend the City of Baldwin Park comprehensive pay schedule in accordance with CalPERS established guidelines; and
3. Approve the action of reclassifying the Police Lieutenant and Captain position to Police Commander.

REPORTS OF OFFICERS

13. The Comprehensive Annual Financial Report for Fiscal Year 2018-19

It is recommended that the City Council receive and file the City of Baldwin Park's CAFR for fiscal year ended June 30, 2019 and all accompanying reports.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Mayor Manuel Lozano for discussion and consideration:

- Discussion and Direction to Staff to assist in organizing and accommodating a drive-thru Graduation Ceremony. This will include a Car Parade on Baldwin Park Boulevard from (traveling south) from Joanbridge Street to Ramona Boulevard. In addition, request Billboard Signage for all three High School Senior Class Photos to be placed separately for Baldwin Park High School, Sierra Vista High School and North Park High School.

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 30th day of April, 2020.



Lourdes Morales,
Chief Deputy City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)