

# AGENDA

## BALDWIN PARK CITY COUNCIL REGULAR MEETING

**MAY 17, 2017**  
**7:00 PM**

**COUNCIL CHAMBER**  
**14403 E. Pacific Avenue**  
**Baldwin Park, CA 91706**  
**(626) 960-4011**



|                        |   |                       |
|------------------------|---|-----------------------|
| <b>Manuel Lozano</b>   | - | <b>Mayor</b>          |
| <b>Susan Rubio</b>     | - | <b>Mayor Pro Tem</b>  |
| <b>Cruz Baca</b>       | - | <b>Council Member</b> |
| <b>Ricardo Pacheco</b> | - | <b>Council Member</b> |
| <b>Monica Garcia</b>   | - | <b>Council Member</b> |

**PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS**  
**POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA**

### **PUBLIC COMMENTS**

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

### **COMENTARIOS DEL PUBLICO**

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

*Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)*

**CITY COUNCIL  
REGULAR MEETING – 7:00 PM**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Council Members: Cruz Baca, Monica Garcia, Ricardo Pacheco, Mayor Pro Tem Susan Rubio and Mayor Manuel Lozano**

**REPORT FROM CLOSED SESSION**

**ANNOUNCEMENTS**

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

**PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS**

- ♦ Presentation of Proclamation recognizing May 2017 as National Lupus Awareness Month.
- ♦ Presentation of Certificates of Recognition to Sharon Stone, Sierra Vista High School Student, and Damaris Garcia, Baldwin Park High School Student, as recipients of the Mark Daniel Flores Music Scholarship.
- ♦ Presentation of Certificates of Recognition to Winners of the 2017 Arbor Day Celebration Art Contest.
- ♦ Introduction of new sworn officers of the Baldwin Park Police Department.

**PUBLIC COMMUNICATIONS**

Three (3) minute speaking time limit  
Tres (3) minutos será el límite para hablar

***THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL***

***PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER***

*No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]*

***ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO***

***FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE***

*No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas próximas. [Codigo de Gobierno §54954.2]*

## **CONSENT CALENDAR**

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

### **1. WARRANTS AND DEMANDS**

Staff recommends that Council ratify the attached Warrants and Demands Register.

### **2. TREASURER'S REPORT – MARCH 2017**

Staff recommends that Council receive and file the Treasurer's Report:

### **3. REJECTION OF CLAIMS**

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Springer, Victoria

Claimant alleges the City has an agreement with Foothill Transit to provide regional transit services for the City. The Claimant was a passenger on a Foothill Transit bus where she claims to have been injured.

Vargas, Michael Anthony

Claimant alleges the police department illegally towed and impounded his vehicle.

### **4. MEETING MINUTES**

Staff recommends that Council receive and file the following Meeting Minutes:

A. Meeting Minutes of the Housing Authority, Finance Authority and Special City Council Meetings held on April 19, 2017.

B. Meeting Minutes of the Special and Regular City Council Meetings held on May 3, 2017.

### **5. ACCEPT PLANS AND SPECIFICATIONS AND AUTHORIZE PUBLISHING A NOTICE INVITING BIDS FOR CITY PROJECT NO. 2017-0185 – ALLEYWAY STREET IMPROVEMENTS PROJECT**

Staff recommends that Council accept the plans and specifications, and authorize staff to advertise the Invitation to Bid.

### **6. APPROVAL TO ENTER INTO AN AGREEMENT WITH MT. SAN ANTONIO COLLEGE SCHOOL OF CONTINUING EDUCATION DIVISION FOR AN AQUATIC PROGRAM**

Staff recommends that Council approve and authorize the Director of Recreation and Community Services to execute the Use of Facilities Agreement with Mt. San Antonio College School of Continuing Education for the Baldwin Park Aquatic Center to create an aquatic program partnership.

### **7. RENEWAL OF AGREEMENT WITH ALL CITY MANAGEMENT SERVICES FOR PROVIDING SCHOOL CROSSING GUARD SERVICES FOR FISCAL YEAR 2017-2018**

Staff recommends that Council approve the Amendment to the Agreement with All City Management Services (ACMS) for crossing guard services for Fiscal Year 2017-2018; authorize the Mayor to execute the Amendment; and authorize staff to include the new contract price of \$194,832 in the proposed budget for Fiscal Year 2017-2018 under account 100-30-390-51100-13200-2.

**8. REQUEST TO REINSTATE POLICE HELICOPTER PROGRAM**

Staff recommends that Council authorize the Acting Chief of Police to make all necessary arrangements with the El Monte Police Department to immediately reinstate Baldwin Park's partnership in the helicopter program under the same terms of the FY 2016-2017 agreement most recently in effect.

**9. RESOLUTION NO. 2017-188, APPROVING THE ENGINEERS REPORT FOR THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT FOR FY2017-2018, DECLARING THE INTENT TO LEVY AND COLLECT ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING**

Staff recommends that the City Council waive further reading, read by title only, and adopt Resolution No. 2017-188 entitled, "A Resolution Of The City Council Of The City Of Baldwin Park, California, Approving The Engineer's Report For The Citywide Landscaping And Lighting Maintenance Assessment District For FY 2017-2018, Declaring The Intent To Levy And Collect Assessments, And Setting A Time And Place For Public Hearing"

**10. RESOLUTION NO. 2017-189, APPROVING THE ENGINEER'S REPORT FOR THE CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT FOR FY2017-2018, DECLARING THE INTENT TO LEVY AND COLLECT ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING**

Staff recommends that the City Council waive further reading, read by title only, and adopt Resolution No. 2017-189 entitled, "A Resolution Of The City Council Of The City Of Baldwin Park, California, Approving The Engineer's Report For The Citywide Park Maintenance Assessment District For FY 2017-2018, Declaring The Intent To Levy And Collect Assessments, And Setting A Time And Place For A Public Hearing."

**11. ACCEPT PLANS AND SPECIFICATIONS AND AWARD OF BID FOR CITY PROJECT NO. 2016-0135 – MORGAN PARK AQUATIC CENTER CEILING MAINTENANCE**

Staff recommends that Council approve and award the contract to Lucas Builders, Inc., in the amount of \$59,000, and authorize the Mayor to execute the contract.

**12. AUTHORIZATION TO PURCHASE POLICE VEHICLES WITH FEDERAL ASSET FORFEITURE FUNDS**

Staff recommends that Council:

- 1) Waive the formal bidding process for the purchase of three (3) vehicles and installation of the emergency equipment on the vehicles pursuant to Baldwin Park Municipal Code §34.23(c); and
- 2) Authorize the Police Department to work in conjunction with the Public Works Department to purchase the new vehicles; and
- 3) Authorize the Finance Director to complete a budget amendment for an amount not to exceed \$78,129.89, from account 205-30-360-58110 and designate \$78,129.89 for restricted purchase of the new Police Department vehicles; and
- 4) Authorize the Chief of Police, or his designee, to complete all appropriate documentation to complete the purchase.

## **REPORTS OF OFFICERS**

**13. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK CONFIRMING THE ADVISORY COMMITTEE'S REPORT AND LEVYING THE ASSESSMENT IN THE BALDWIN PARK CITYWIDE ASSESSMENT DISTRICT FOR FISCAL YEAR 2017-18**

Staff recommends that Council:

- 1) Approve the FY 2017-18 BIT Allocation Budget; and
- 2) Restore the full rate and approve Resolution No.2017-184, entitled "A Resolution of the City Council of the City of Baldwin Park, Confirming the Advisory Committee's Report and Levying the Assessment in the Baldwin Park Citywide Business Improvement District for Fiscal Year 2017-2018;"
- 3) Provide staff direction on the appointment of a member of the public or business community to the Committee.

**14. DIRECTION AND APPROVAL OF THE DESIGN FOR THE BALDWIN PARK TRANSIT BUS WRAPS AND THE BALDWIN PARK COMMUTER CONNECTOR EXPRESS LINE TRANSIT BUS MODEL**

Staff recommends that Council:

- 1) Select and approve a bus wrap design for the Baldwin Park Transit Buses; and
- 2) Select and approve a transit bus model for the Baldwin Park Commuter Connector Express Line.

**15. A REQUEST FOR DIRECTION FROM THE CITY COUNCIL REGARDING EXISTING ON-CALL PROFESSIONAL SERVICES FOR THE PUBLIC WORKS DEPARTMENT AND COMMUNITY DEVELOPMENT (BUILDING) DEPARTMENT**

Staff recommends that Council provide direction:

- 1) Prepare and circulate an updated Request for Qualifications (RFQ) for General On-Call Professional Consulting Services for the areas noted above and extend the existing on-call professional listing until such time that the RFQ process is complete and a new listing for on-call professional services is established; or
- 2) Extend the existing on-call professional listing until June 30, 2019, and additional two years.

**16. FOURTH OF JULY SAFETY ENHANCEMENT STRATEGY**

Staff recommends that council receive and file the Fourth of July Safety Enhancement Report.

**CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS**

Request by Mayor Lozano for discussion and consideration:

- ♦ Mayor Lozano would like discussion and direction to postpone appointment of an Interim Police Chief due to budget constraints and the current projected deficit.

**ADJOURNMENT**

**CERTIFICATION**

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 11<sup>th</sup> day of May, 2017.



Alejandra Avila  
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2<sup>nd</sup> Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at [aavila@baldwinpark.com](mailto:aavila@baldwinpark.com).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)