AGENDA

BALDWIN PARK CITY COUNCIL
REGULAR MEETING

JUNE 3, 2020
7:00 PM

THE COUNCIL CHAMBERS ARE CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Manuel Lozano - Mayor
Paul C. Hernandez - Mayor Pro Tem
Alejandra Avila - Council Member
Monica Garcia - Council Member
Ricardo Pacheco - Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the ***PUBLIC COMMUNICATIONS*** *you may email your comments to City Clerk Jean M. Ayala at jayala@baldwinpark.com. Comments will be read by the City Clerk during the Meeting.*

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de ***Comentarios del Público*** *(Public Communications) mande por correo electrónico su comentario a la Secretaria Municipal Jean M. Ayala al jayala@baldwinpark.com. Los comentarios serán leídos por la Secretaria Municipal durante la Junta.*

CITY COUNCIL
REGULAR MEETING – 7:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Monica Garcia, Ricardo Pacheco, Mayor Pro Tem Paul C. Hernandez and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Domestic Violence Presentation
  Presented by the Baldwin Park Police Department - Chief of Police Steven McLean

- Baldwin Park Military Patch - Honoring the Men and Women of the Military
  Presented by the Baldwin Park Police Department

PUBLIC COMMUNICATIONS

You may email your comments to City Clerk Jean M. Ayala at jayala@baldwinpark.com before 7:15 PM*. Comments will be read by the City Clerk during the Meeting.*

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
   Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. **Meeting Minutes**
   Staff recommends that the City Council receive and file the following Meeting Minutes:
   A. Meeting Minutes of the Special City Council Meeting held on May 6, 2020.
   B. Meeting Minutes of the Regular City Council Meeting held on May 6, 2020.
   C. Meeting Minutes of the Special City Council Meeting held on May 20, 2020.

3. **Claim Rejection**
   Staff recommends that Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

   Sedgwick CMS (Denise Trosien) Claimant alleges Bodily Injury

4. **Accounting Related Policies and Procedures and the Fraud, Waste and Abuse Policy**

   Staff recommends that the City Council review and approve the following accounting policies and procedures and City of Baldwin Park's fraud policy as follows:

   1. Disbursement Policy and Procedures
   2. Credit Card Policy and Procedures
   3. Bank Reconciliation Policy and Procedures
   4. ACH and Wire Transfer Policy and Procedures
   5. Monthly and Annual Closing Procedures and Check List
   6. Construction In Progress Policy and Procedures
   7. The Fraud, Waste & Abuse Policy containing policy scope, definitions, violations, reporting procedures and employee acknowledgement form.

5. **Approve Resolution No. 2020-022 and Resolution No. 2020-024 to Deny an Industrial Disability Retirement (IDR) Claim for Joseph P. Meister and Delegate Authority to the Chief Executive Officer or his/her Designee**

   Staff recommends that the City Council approve Resolution No. 2020-022 entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DENYING AN INDUSTRIAL DISABILTY RETIREMENT FOR JOSEPH P. MEISTER IN ACCORDANCE WITH APPLICABLE RULES AND REGULATIONS AND DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER OR HIS/HER DESIGNEE"; and approve

   Resolution No. 2020-024 entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DENYING AN INDUSTRIAL DISABILTY RETIREMENT FOR JOSEPH P. MEISTER IN ACCORDANCE WITH APPLICABLE RULES AND REGULATIONS".

6. **Approval of a Contract with Rangwala Associates to Provide Consulting Services to Update the Downtown TOD Specific Plan and Related Documents**

   Staff recommends that the City Council take the following actions:

   1. Award a contract to Rangwala Associates (Consultant) to update the Downtown TOD Specific Plan (Plan), amend appropriate sections of the General Plan and Zoning Ordinance and adoption of an EIR Amendment; and
   2. Authorize the Chief Executive officer, or designee, to execute the attached agreement with Rangwala Associates to provide consulting services in an amount not to exceed $328,005; and
   3. Authorize the Director of Finance to appropriate $42,805 from Fund No.235-General Plan Fees.

PUBLIC HEARING

7. **A Request to the City Council from Planning Commission on an Amendment to City of Baldwin Park Municipal Code Chapter 153.150 (Off-Street Parking and Loading Regulation), Section: 153.150.050 (Parking Development Dimensions and Locations). Pursuant to Section 153.210 Part 15 of the City's Municipal Code (Location: Citywide; Applicant: City of Baldwin Park; Case Number : AZC-20-01)**
   Staff recommends that the City hold a Public Hearing and Introduce for first reading, by title only, Ordinance 1453, entitled "AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING CHAPTER 153.150, SECTION 153.150.050, OF THE CITY'S MUNICIPAL CODE RELATING TO PARKING DEVELOPMENT DIMENSIONS AND LOCATIONS".

8. **A Resolution of the City Council of the City of Baldwin Park Confirming the Advisory Committee's Report and Levying the Assessment in the Baldwin Park Citywide Business Improvement District for Fiscal Year 2020-21**
   Staff recommends that the City Council:
   1. Approve the FY 2020-21 BIT budget allocation; and
   2. Approve Resolution No. 2020-023, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CONFIRMING THE ADVISORY COMMITTEE'S REPORT AND LEVYING THE ASSESSMENT IN THE BALDWIN PARK CITYWIDE BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2020-2021".

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

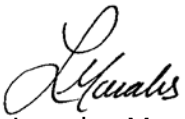
Request by Mayor Manuel Lozano for discussion and consideration:

1. Discussion and deliberation on canceling the fireworks stands this year due to COVID19 and provide direction to City Staff.

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 28th day of May, 2020.



Lourdes Morales,
Chief Deputy City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)