

CITY COUNCIL REGULAR MEETING

Agenda

June 05, 2024, 7:00 PM



Mayor	Emmanuel J. Estrada
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Daniel Damian
Councilmember	Monica Garcia

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a Board Member is attending the meeting virtually pursuant to certain provisions of the Brown Act. Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place at
City Hall, 14403 E. Pacific Ave.,
Baldwin Park, CA 91706

Online



Audio streaming will be available at
https://www.youtube.com/channel/UCFLZ0dDFRiy59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM during City Council Meetings to comments@baldwinpark.com. Written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a

private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation – 2024 Gun Violence Awareness Day presented to Francoise Coulton – Jazz Musician, Voice Instructor & Recruiter.

Proclamation – Pride Awareness Month

Presentation – Fiscal Year 2024-2025 Budget Review

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
Staff recommends that the City Council ratify the attached Warrants and Demands Register.
2. **Meeting Minutes for May 15, 2024**
It is recommended that the City Council that the City Council approve the Special City Council Meeting , Regular City Council Meeting, Finance Authority Regular Meeting and the Housing Authority Regular Meeting held on May 1, 2024.
3. **City of Baldwin Park SB 1693 Business Improvement Tax (BIT) Fund Annual Financial Report for Fiscal Year Ended June 30, 2023**

It is recommended that the City Council receive and file the SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2023.

4. **Consideration to Adopt Resolution No. 2024-016, Authorizing the City of Baldwin Park to Submit an Amendment to the 5-year 2019-2023 Permanent Local Housing Allocation (PLHA) 5-year Plan from the State of California Department of Housing and Community Development.**

It is recommended that the City Council adopt Resolution No. 2024-016 on behalf of the City of Baldwin Park and authorize the Chief Executive Officer (CEO) to submit an amendment to the 5-year 2019-2023 PLHA plan to include additional eligible activities prior to the June 30th deadline.

5. **Adoption of Resolutions (Resolution No. 2024-017, 2024-018, 2024-019 and 2024-020) Calling for and Giving Notice of a General Municipal Election to be held on Tuesday, November 5, 2024; Resolution Providing for a Procedure for determining by lot a time vote at the November 5, 2024 of the City's General Municipal Election; Resolution Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's General Municipal Election with the Statewide Election to be held on November 5, 2024 Pursuant to Section 10403 of the Elections Code; and Resolution adopting regulations for Candidate Statements**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-017 Calling for and giving notice of a general municipal election to be held on Tuesday, November 5, 2024;
2. Adopt Resolution No. 2024-18 Providing for a procedure for determining by lot a tie among candidates at the November 5, 2024 General Municipal Election in Accordance with Elections Code Section 15651.
3. Adopt Resolution No. 2024-019 Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's general municipal election with the statewide election to be held on the same date pursuant to Section 10403 of the California Elections Code;
4. Adopt Resolution No. 2024-020 adopting regulations for candidate statements submitted to the voters at the November 5, 2024 General Municipal Election.
5. Authorize the Director of Finance to allocate an amount not to exceed \$170,000 based on the County's cost estimate for election-related costs in the FY 2024/25;
6. Authorize the Chief Executive Officer and the Director of Finance to make any budget amendments should they be necessary.

6. **Annual Comprehensive Financial Report (ACFR) and Single Audit for Fiscal Year 2022-23**

It is recommended that the City Council receive and file the City of Baldwin Park's ACFR and Single Audit for the fiscal year ended June 30, 2023.

7. **Adoption of Resolution No. 2024-023, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-023, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"; and
2. Authorize the Finance Director to appropriate projected FY 2024-25 SB1 funds in the amount of \$1,844,108; and
3. Authorize the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

8. **Accept Construction Improvements and Authorize the Filing of a Notice of Completion for City Project, CIP 21-199 Traffic Signal Improvements at Vineland and Merced Avenue**

It is recommended that the City Council:

1. Accept the construction improvements by Elecnor Belco Electric, Inc of Chino, CA and authorize the recordation of a Notice of Completion for City Project No. CIP 21-199 – Traffic Signal Improvements at Vineland and Merced Avenue; and
2. Authorize the release of retention funds in the amount of up to \$26,190.34 to Elecnor Belco Electric upon the expiration of 35-day notice period.

9. **Second Reading and Adoption of Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.**

It is recommended that the City Council waive further reading and adopt Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.

10. **Adoption of Resolution No. 2024-014, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-014 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing.”
2. Authorize the Director of Public Works to process payment request for Community Economic Solutions, Inc. in an amount not-to-exceed \$3,000 for preparation of the Engineer’s Report.

11. **Adoption of Resolution No. 2024-015 “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-015 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the

Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing.”

2. Authorize the Director of Public Works to process payment for Community Economic Solutions, Inc. in an amount not-to-exceed \$4,500.00 for preparation of the Engineer’s Report

12. **Adoption of Resolution No. 2024-022, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases.”**

It is recommended that the City Council adopt Resolution No. 2024-022, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases”.

PUBLIC HEARING

REPORTS OF OFFICERS

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)