



NOTICE OF MEETING **CANCELLATION**

OF THE FOLLOWING: SPECIAL MEETING OF THE CITY COUNCIL

NOTICE IS HEREBY GIVEN that the **special** scheduled meeting of the City Council of the City of Baldwin Park scheduled for Wednesday, June 5, 2024, has been **CANCELLED**.

Said meeting was to be held in the Council Chambers,
14403 E. Pacific Ave., Baldwin Park CA, at 5:00 pm.

Notice of Cancellation was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Dated this 30th day of May 2024

Shirley Quiñones,
Chief Deputy City Clerk

CITY COUNCIL REGULAR MEETING

Agenda

June 05, 2024, 7:00 PM



Mayor	Emmanuel J. Estrada
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Daniel Damian
Councilmember	Monica Garcia

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a Board Member is attending the meeting virtually pursuant to certain provisions of the Brown Act. Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place at
City Hall, 14403 E. Pacific Ave.,
Baldwin Park, CA 91706

Online



Audio streaming will be available at
https://www.youtube.com/channel/UCFLZ0dDFRiy59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM during City Council Meetings to comments@baldwinpark.com. Written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a

private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation – 2024 Gun Violence Awareness Day presented to Francoise Coulton – Jazz Musician, Voice Instructor & Recruiter.

Proclamation – Pride Awareness Month

Presentation – Fiscal Year 2024-2025 Budget Review

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
Staff recommends that the City Council ratify the attached Warrants and Demands Register.
2. **Meeting Minutes for May 15, 2024**
It is recommended that the City Council that the City Council approve the Special City Council Meeting , Regular City Council Meeting, Finance Authority Regular Meeting and the Housing Authority Regular Meeting held on May 1, 2024.
3. **City of Baldwin Park SB 1693 Business Improvement Tax (BIT) Fund Annual Financial Report for Fiscal Year Ended June 30, 2023**

It is recommended that the City Council receive and file the SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2023.

4. **Consideration to Adopt Resolution No. 2024-016, Authorizing the City of Baldwin Park to Submit an Amendment to the 5-year 2019-2023 Permanent Local Housing Allocation (PLHA) 5-year Plan from the State of California Department of Housing and Community Development.**

It is recommended that the City Council adopt Resolution No. 2024-016 on behalf of the City of Baldwin Park and authorize the Chief Executive Officer (CEO) to submit an amendment to the 5-year 2019-2023 PLHA plan to include additional eligible activities prior to the June 30th deadline.

5. **Adoption of Resolutions (Resolution No. 2024-017, 2024-018, 2024-019 and 2024-020) Calling for and Giving Notice of a General Municipal Election to be held on Tuesday, November 5, 2024; Resolution Providing for a Procedure for determining by lot a time vote at the November 5, 2024 of the City's General Municipal Election; Resolution Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's General Municipal Election with the Statewide Election to be held on November 5, 2024 Pursuant to Section 10403 of the Elections Code; and Resolution adopting regulations for Candidate Statements**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-017 Calling for and giving notice of a general municipal election to be held on Tuesday, November 5, 2024;
2. Adopt Resolution No. 2024-18 Providing for a procedure for determining by lot a tie among candidates at the November 5, 2024 General Municipal Election in Accordance with Elections Code Section 15651.
3. Adopt Resolution No. 2024-019 Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's general municipal election with the statewide election to be held on the same date pursuant to Section 10403 of the California Elections Code;
4. Adopt Resolution No. 2024-020 adopting regulations for candidate statements submitted to the voters at the November 5, 2024 General Municipal Election.
5. Authorize the Director of Finance to allocate an amount not to exceed \$170,000 based on the County's cost estimate for election-related costs in the FY 2024/25;
6. Authorize the Chief Executive Officer and the Director of Finance to make any budget amendments should they be necessary.

6. **Annual Comprehensive Financial Report (ACFR) and Single Audit for Fiscal Year 2022-23**

It is recommended that the City Council receive and file the City of Baldwin Park's ACFR and Single Audit for the fiscal year ended June 30, 2023.

7. **Adoption of Resolution No. 2024-023, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-023, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"; and
2. Authorize the Finance Director to appropriate projected FY 2024-25 SB1 funds in the amount of \$1,844,108; and
3. Authorize the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

8. **Accept Construction Improvements and Authorize the Filing of a Notice of Completion for City Project, CIP 21-199 Traffic Signal Improvements at Vineland and Merced Avenue**

It is recommended that the City Council:

1. Accept the construction improvements by Elecnor Belco Electric, Inc of Chino, CA and authorize the recordation of a Notice of Completion for City Project No. CIP 21-199 – Traffic Signal Improvements at Vineland and Merced Avenue; and
2. Authorize the release of retention funds in the amount of up to \$26,190.34 to Elecnor Belco Electric upon the expiration of 35-day notice period.

9. **Second Reading and Adoption of Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.**

It is recommended that the City Council waive further reading and adopt Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.

10. **Adoption of Resolution No. 2024-014, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-014 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing.”
2. Authorize the Director of Public Works to process payment request for Community Economic Solutions, Inc. in an amount not-to-exceed \$3,000 for preparation of the Engineer’s Report.

11. **Adoption of Resolution No. 2024-015 “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”**

It is recommended that the City Council:

1. Adopt Resolution No. 2024-015 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the

Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing.”

2. Authorize the Director of Public Works to process payment for Community Economic Solutions, Inc. in an amount not-to-exceed \$4,500.00 for preparation of the Engineer’s Report

12. **Adoption of Resolution No. 2024-022, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases.”**

It is recommended that the City Council adopt Resolution No. 2024-022, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases”.

PUBLIC HEARING

REPORTS OF OFFICERS

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
PREPARED BY: Ana Zhang, Senior Finance Clerk
DATE: June 5, 2024
SUBJECT: City of Baldwin Park's Warrants and Demands

SUMMARY

Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDATION

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The payroll for the last period was \$535,819.06 and the attached General Warrants Register was \$1,398,580.87 for a total amount of \$1,934,399.93.

BACKGROUND

The attached Claims and Demands report format meet the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1. The last payroll of the City of Baldwin Park consists of check numbers 202391 to 202421. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 47171 to 47439 for the period April 28, 2024, through May 11, 2024 inclusive; these are presented and hereby ratified in the amount of \$535,819.06.
2. General Warrants, with the electronic fund transfer (EFT) bank drafts in the amount of \$632,782.63 and checks from 246077 to 246271 in the amount of \$765,798.24 for the period of May 07, 2024 to May 22, 2024, inclusive; in the total amount of \$1,398,580.87 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENTS

1. Check Register



City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 5/7/2024 - 5/22/2024

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
1058	05/17/2024	BALDWIN PARK POA	POLICE SWORN DUES	100-00-000-21219-00000	\$ 5,583.91
1058	05/17/2024	BALDWIN PARK POA	POLICE NON-SWORN DUES	100-00-000-21219-00000	\$ 1,421.01
246077	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-GOV CLAIMS & LITIGATION MGMT	100-10-130-51102-11102	\$ 5,841.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-CANNABIS	237-40-130-51102-14070	\$ 291.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-POLICE DEPARTMENT	100-30-130-51102-13405	\$ 3,430.11
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-PUBLIC RECORDS ACT/HANDELED BY ARC (PRA)	100-10-130-51102-11060	\$ 340.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-CITY CLERK	100-10-130-51102-11102	\$ 106.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-COUNCIL MEETINGS&OFFICE HOURS	100-10-130-51102-11102	\$ 4,968.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-PUBLIC WORKS	100-50-130-51102-15080	\$ 2,756.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-COMMUNITY DEVELOPMENT	100-40-130-51102-14200	\$ 3,392.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-PARKS AND RECREATION	100-60-130-51102-16175	\$ 159.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-CODE COMPLIANCE MATTERS	100-40-130-51102-14200	\$ 11,480.27
246077	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -GOV CLAIMS & LITIGATION MGMT	100-10-130-51102-11102	\$ 4,393.89
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-CITY CLERK	100-10-130-51102-11102	\$ 79.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -GOV CLAIMS & LITIGATION MGMT	100-10-130-51102-11102	\$ 1,725.89
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-ADMINISTRATION/CITY COUNCIL	100-10-130-51102-11102	\$ 53.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-COUNCIL MEETINGS&OFFICE HOURS	100-10-130-51102-11102	\$ 10,558.90
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-CODE COMPLIANCE MATTERS	100-40-130-51102-14200	\$ 6,332.64
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-PUBLIC WORKS	100-50-130-51102-15080	\$ 8,958.17
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-COMMUNITY DEVELOPMENT	100-40-130-51102-14200	\$ 4,985.06
246077	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-PARKS AND RECREATION	100-60-130-51102-16175	\$ 79.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-CITY CLERK	100-10-130-51102-11102	\$ 15.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-GOV CLAIMS AND LITIGATION MGMT	100-10-130-51102-11102	\$ 1,785.99
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-COUNCIL MEETINGS AND OFFICE HOURS	100-10-130-51102-11102	\$ 9,697.78
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-ADV. W. Z. CHRISTENSEN LASC 24PSCP00041	100-10-130-51102-11102	\$ 1,765.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-HUMAN RESOURCES	100-10-130-51102-11103	\$ 530.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-RETIREMENT HOUSING FUND/CIVIC METRO	100-40-130-51102-14200	\$ 2,574.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-RAMONA/CESAR CHAVEZ	100-10-130-51102-11103	\$ 3,663.00
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-POLICE DEPARTMENT	100-30-130-51102-13405	\$ 1,104.59
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-PUBLIC RECORDS ACT/HANDELED BY ARC (PRA)	100-10-130-51102-11060	\$ 7,017.30
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-CODE COMPLIANCE MATTERS	100-40-130-51102-14200	\$ 11,435.46
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-PUBLIC WORKS	100-50-130-51102-15080	\$ 5,022.42
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-COMMUNITY DEVELOPMENT	100-40-130-51102-14200	\$ 2,284.50
246077	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-PARKS AND RECREATION	100-60-130-51102-16175	\$ 477.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-D. ASHAR, ET AL. V.CITY OF BP 23PSCV02884	403-10-131-51102-00000	\$ 106.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-RUKLI	403-10-131-51102-00000	\$ 304.75
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-AYALA DEPOSITION ISSUES	403-10-131-51102-00000	\$ 79.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-RODRIGUEZ	403-10-131-51102-00000	\$ 422.25
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-LOPEZ VS BP	403-10-131-51102-00000	\$ 145.75
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-K8	403-10-131-51102-00000	\$ 1,139.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-DOE CASE SETTLEMENT OFFER	403-10-131-51102-00000	\$ 145.75
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-WHITTIER, ET. AL V. LASC	403-10-131-51102-00000	\$ 371.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-JOHN DOE JR. LITIGATION	403-10-131-51102-00000	\$ 53.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246080	05/07/2024	BEST BEST & KRIEGER LLP	DEC 2023-USCANGA	403-10-131-51102-00000	\$ 265.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-BARNES PARK PROJECT	403-10-131-51102-00000	\$ 10,940.01
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -RUKLI	403-10-131-51102-00000	\$ 185.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -RODRIGUEZ	403-10-131-51102-00000	\$ 1,378.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -K8	403-10-131-51102-00000	\$ 185.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -WHITTIER, ET. AL V. LASC	403-10-131-51102-00000	\$ 106.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -BERUMEN MATTER	403-10-131-51102-00000	\$ 1,828.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -VALENCIA	403-10-131-51102-00000	\$ 2,968.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -CETINA MATTER	403-10-131-51102-00000	\$ 159.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -ICRMA	403-10-131-51102-00000	\$ 265.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024 -ZARATE MATTER	403-10-131-51102-00000	\$ 79.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-LITIGATION - GENERAL	403-10-131-51102-00000	\$ 3,564.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	JAN 2024-ZOCALO PARK DISPUTES	403-10-131-51102-00000	\$ 2,244.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-BARNES PARK PROJECT	403-10-131-51102-00000	\$ 7,427.12
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -RODRIGUEZ	403-10-131-51102-00000	\$ 159.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -K8 AND TIER ONE LAWSUITS	403-10-131-51102-00000	\$ 159.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -K8	403-10-131-51102-00000	\$ 583.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -WHITTIER, ET. AL V. LASC	403-10-131-51102-00000	\$ 53.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -VALENCIA/BERUMEN	403-10-131-51102-00000	\$ 185.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -VALENCIA MATTER	403-10-131-51102-00000	\$ 185.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -ICRMA	403-10-131-51102-00000	\$ 79.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -BECERRA	403-10-131-51102-00000	\$ 927.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -SALDANA MATTER	403-10-131-51102-00000	\$ 132.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -MATTHEW RODRIGUEZ CASE	403-10-131-51102-00000	\$ 79.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -HAMLIN	403-10-131-51102-00000	\$ 185.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -LEON	403-10-131-51102-00000	\$ 212.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -LUCY VALENCIA	403-10-131-51102-00000	\$ 132.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -BARNES PARK	403-10-131-51102-00000	\$ 132.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024 -DANIEL SALDANA V. DONAVAN	403-10-131-51102-00000	\$ 79.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	FEB 2024-ZOCALO PARK DISPUTES	403-10-131-51102-00000	\$ 396.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-RODRIGUEZ	403-10-131-51102-00000	\$ 371.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-BERUMEN	403-10-131-51102-00000	\$ 232.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-CETINA	403-10-131-51102-00000	\$ 132.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-ICRMA	403-10-131-51102-00000	\$ 1,060.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-SALDANA	403-10-131-51102-00000	\$ 106.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-BECERRA	403-10-131-51102-00000	\$ 768.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-ZHANG SUBPOENA	403-10-131-51102-00000	\$ 424.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-JIN/ZHANG SUBPOENA	403-10-131-51102-00000	\$ 318.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-ALL MATTERS	403-10-131-51102-00000	\$ 503.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-DANIEL SALDANA V. BPPD ET AL.	403-10-131-51102-00000	\$ 170.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-BARNES PARK PROJECT	403-10-131-51102-00000	\$ 2,491.50
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-PITCHESS MATTERS	403-10-131-51102-00000	\$ 11,502.00
246080	05/07/2024	BEST BEST & KRIEGER LLP	MAR 2024-ZOCALO PARK DISPUTES	403-10-131-51102-00000	\$ 495.00
246084	05/09/2024	AGRISERVE PEST CONTROL INC	GOPHER CONTROL-BARNES PARK-4/22/2024	251-50-560-51101-00000	\$ 185.00
246085	05/09/2024	ARIANA GUTIERREZ	MATERIALS&SUPPLIES FOR THE BASIC PROGRAM	100-60-650-53100-00000	\$ 17.80
246086	05/09/2024	ARISTIDES LOPEZ	RENTAL DEPOSIT REFUND-4/27/2024-SENIOR CENTER	501-60-000-22333-00000	\$ 500.00
246087	05/09/2024	AUTOMATION SOLUTIONS, INC.	ELECTRICAL REPAIRS TO MORGAN PARK 1/17/2024	100-60-620-53371-00000	\$ 1,579.78
246087	05/09/2024	AUTOMATION SOLUTIONS, INC.	INSTALL 3 GFCI PROTECTED-WALNUT CREEK 5/1/2024	100-60-620-53371-00000	\$ 2,038.41
246088	05/09/2024	BALDWIN PARK FLOWERS & GIFTS	FLORAL ARRANGEMENTS-STATE OF CITY ADDRESS-4/11/24	100-60-610-53100-16143	\$ 435.48
246088	05/09/2024	BALDWIN PARK FLOWERS & GIFTS	RENTAL OF LINEN 4/11/2024	100-60-610-53100-16143	\$ 414.00
246089	05/09/2024	BILL WRIGHT'S PAINT	SPECIALIZED SPRAY PAINT	245-50-570-53100-15040	\$ 1,615.29

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246090	05/09/2024	CANON FINANCIAL SERVICES, INC	LEASE FOR 2 SHARP COPIERS FOR MAY 2024	401-10-141-58140-11502	\$ 373.74
246091	05/09/2024	CARLOS VALLE	CITYWIDE JANITORIAL SRVC-CITY FACILITIES-APR 2024	100-60-620-53371-00000	\$ 5,200.00
246091	05/09/2024	CARLOS VALLE	CITYWIDE JANITORIAL SRVC-CITY FACILITIES-APR 2024	245-60-620-53371-15882	\$ 1,300.00
246091	05/09/2024	CARLOS VALLE	CITYWIDE JANITORIAL SRVC-CITY FACILITIES-APR 2024	252-60-620-53371-00000	\$ 6,898.00
246092	05/09/2024	CINTAS FIRST AID & SAFETY	LEASE OF AED AT CITY FACILITIES&FIRST AID SUPPLIES	403-10-160-51101-11350	\$ 1,288.82
246092	05/09/2024	CINTAS FIRST AID & SAFETY	LEASE OF AED AT CITY FACILITIES&FIRST AID SUPPLIES	501-60-000-22328-00000	\$ 887.13
246092	05/09/2024	CINTAS FIRST AID & SAFETY	LEASE OF AED AT CITY FACILITIES&FIRST AID SUPPLIES	501-60-000-22328-00000	\$ 304.29
246092	05/09/2024	CINTAS FIRST AID & SAFETY	LEASE OF AED AT CITY FACILITIES&FIRST AID SUPPLIES	501-60-000-22328-00000	\$ 101.43
246093	05/09/2024	COMMUNITY MEDIA OF THE FOOTHILLS	PRODUCTION EDIT OF STATE OF CITY ADDRESS-APR 2024	100-60-610-51101-16143	\$ 2,235.00
246094	05/09/2024	COMPUTER PROMPTING SERVICES, INC.	TELEPROMPTING-STATE OF THE CITY ADDRESS-4/10-11/24	100-60-610-51101-16143	\$ 2,650.00
246095	05/09/2024	CSULB FOUNDATION	INTERNAL AFFAIRS SEMINAR-5/13-5/15/2024	100-30-310-53200-00000	\$ 397.00
246096	05/09/2024	EHS INTERNATIONAL, INC.	MANDATORY SAFETY CLASSES FOR PW 4/11/2024	240-50-561-53200-00000	\$ 570.00
246096	05/09/2024	EHS INTERNATIONAL, INC.	MANDATORY SAFETY CLASSES FOR PW 4/11/2024	240-50-562-53200-00000	\$ 2,000.00
246096	05/09/2024	EHS INTERNATIONAL, INC.	MANDATORY SAFETY CLASSES FOR PW 4/11/2024	240-50-581-53200-00000	\$ 70.00
246097	05/09/2024	EVAN MARTIN	INTERNAL AFFAIRS SEMINAR-5/13-5/15/2024-CSULB	100-30-310-53200-00000	\$ 33.00
246097	05/09/2024	EVAN MARTIN	INTERNAL AFFAIRS SEMINAR-5/20-5/22/2024-CSULB	100-30-310-53200-00000	\$ 33.00
246098	05/09/2024	FM BODY & CLASSIC RESTORATION, INC	REPAIRS OF POLICE VEHICLES UNIT 3139-PD-4/8	402-50-591-53371-00000	\$ 7,767.85
246099	05/09/2024	FRANK VEGA	RENTAL DEPOSIT REFUND-4/27/2024-WALNUT CREEK	501-60-000-22333-00000	\$ 150.00
246100	05/09/2024	FUN EXPRESS, LLC	DECORATIONS-MOTHERS DAY&CINCO DE MAYO-SENIOR CENTE	501-60-000-22327-00000	\$ 175.05
246101	05/09/2024	HOME DEPOT	MATERIALS&SUPPLIES FOR UP KEEP OF PARKS	251-50-571-53100-00000	\$ 620.08
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE-STREET	254-50-551-53100-15705	\$ 69.36
246101	05/09/2024	HOME DEPOT	SUPPLIES FOR TRAFFIC SIGNALS	240-50-550-53100-15705	\$ 29.75
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE-EARTHDAY	254-50-551-53100-15705	\$ 213.71
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE-EARTHDAY	254-50-551-53100-15705	\$ 233.27
246101	05/09/2024	HOME DEPOT	SUPPLIES FOR TRAFFIC SIGNALS	240-50-550-53100-15705	\$ 214.23
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE	254-50-581-53100-15510	\$ 418.92
246101	05/09/2024	HOME DEPOT	SUPPLIES FOR TRAFFIC SIGNALS	240-50-550-53100-15705	\$ 118.41
246101	05/09/2024	HOME DEPOT	MATERIALS&SUPPLIES FOR MAINTENANCE-TRANSIT	254-50-551-53100-15705	\$ 191.96
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE	254-50-581-53100-15510	\$ 715.52
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR STREET LANDSCAPE	245-50-560-53100-00000	\$ 192.99
246101	05/09/2024	HOME DEPOT	MATERIALS&SUPPLIES FOR FLEET SRVC	402-50-590-53100-00000	\$ 132.71
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR FLEET SERVICES-POLICE	402-50-591-53100-00000	\$ 132.72
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR STREET LANDSCAPE	245-50-560-53100-00000	\$ 436.34
246101	05/09/2024	HOME DEPOT	MATERIALS AND SUPPLIES FOR MAINTENANCE-STREET	254-50-551-53100-15705	\$ 60.39
246102	05/09/2024	INTERSTATE BATTERIES	BATTERIES FOR CITY VEHICLES	402-50-590-53100-00000	\$ 250.01
246102	05/09/2024	INTERSTATE BATTERIES	BATTERIES FOR POLICE VEHICLES	402-50-591-53100-00000	\$ 50.73
246102	05/09/2024	INTERSTATE BATTERIES	BATTERIES FOR POLICE VEHICLES	402-50-591-53100-00000	\$ 199.29
246103	05/09/2024	JUAN E. RAMIREZ	INTERPRETER SRVC@STATE OF CITY ADDRESS-4/11/2024	100-60-610-51101-16143	\$ 2,725.00
246104	05/09/2024	KEVIN OVIDIO ROQUE	SUPPORT SRVC FOR MAINE AVE THROUGH 3/31/24	100-60-610-51100-00000	\$ 380.00
246104	05/09/2024	KEVIN OVIDIO ROQUE	SUPPORT SRVC FOR SPORTS PARK RFP THROUGH 4/30/24	100-60-610-51100-00000	\$ 1,425.00
246105	05/09/2024	LORRAINE MENDEZ	PREPARATION OF HUD REPORT AAP FY24/25-MAR 2024	220-40-420-51101-14700	\$ 4,725.00
246106	05/09/2024	LOS ANGELES COUNTY PUBLIC WORKS	SAN GABRIEL RIVER-PLAN CHECK THROUGH MAR 2024	245-50-520-58100-15093	\$ 2,618.57
246106	05/09/2024	LOS ANGELES COUNTY PUBLIC WORKS	MAINTENANCE-MAR 2024-TRAFFIC SIGNAL&LIGHT	251-50-530-51100-00000	\$ 3,361.99
246107	05/09/2024	LUIS FREGOSO	INSTRUCTOR-MARIACHI CLASSES-4/1-4/29/2024	501-60-000-22328-00000	\$ 67.50
246108	05/09/2024	OFFICE DEPOT INC	CENTRAL STORES SUPPLIES MISC	401-10-141-53100-11504	\$ 23.81
246108	05/09/2024	OFFICE DEPOT INC	CENTRAL STORES SUPPLIES MISC	401-10-141-53100-11504	\$ 50.97
246108	05/09/2024	OFFICE DEPOT INC	CENTRAL STORES SUPPLIES MISC	401-10-141-53100-11504	\$ 39.79
246109	05/09/2024	OFFUTT COMPANIES INC	REPAIR TO BRUSH CHIPPER-4/9/2024	240-50-561-53371-00000	\$ 703.58
246110	05/09/2024	PAINT BODY VINYL & GRAPHICS, INC.	VINYL WRAP FOR POLICE VEHICLE-UNIT 3121	402-50-591-51101-00000	\$ 831.00
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE-4/10/2024	245-50-560-53371-15537	\$ 9.00
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE-4/10/2024	245-50-560-53371-15537	\$ 96.70

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-15536	\$ 423.74
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE 4/16/2024	245-50-560-53371-15537	\$ 33.91
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-15536	\$ 27.36
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE-4/23/2024	245-50-560-53371-15537	\$ 139.24
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-15536	\$ 142.35
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE-4/23/2024	245-50-560-53371-15537	\$ 43.85
246111	05/09/2024	PRIME POWER EQUIPMENT INC	MAINTENANCE&REPAIRS OF STREET LANDSCAPE-4/25/2024	245-50-560-53371-15537	\$ 48.31
246112	05/09/2024	PUENTE HILLS FORD LLC	MATERIAL SUPPLIES FOR UNIT 3139	402-50-591-53100-00000	\$ 292.50
246113	05/09/2024	RICOH USA INC	LEASE&MAINTENANCE-COPIERS-POLICE-3/25-4/24/2024	401-10-141-53371-11504	\$ 595.71
246113	05/09/2024	RICOH USA INC	LEASE&MAINTENANCE-COPIERS-POLICE-3/25-4/24/2024	401-10-141-58140-11504	\$ 3,325.64
246113	05/09/2024	RICOH USA INC	LEASE PAYMENT FOR 8 RICOH COPIERS-5/14-8/13/2024	401-10-141-58140-11502	\$ 5,297.80
246114	05/09/2024	RKA CONSULTING GROUP	CIVIL&BUILDING PLAN CHECK SRVC-JAN 2024-ZOCALO CIV	270-50-520-58100-55022	\$ 140.00
246115	05/09/2024	ROSANNA MEJIA	INSTRUCTOR-HAWAIIAN DANCE CLASSES-3/11-4/15/2024	501-60-000-22328-00000	\$ 382.20
246116	05/09/2024	RUDOLPH R GALINDO	LIFEGUARD TRAINING 4/25-28/2024 FOR NEW STAFF	501-60-000-22329-00000	\$ 2,500.00
246117	05/09/2024	SAN GABRIEL VALLEY WATER COMPANY	WATER-CITY PARKS-3/20-4/22/2024	252-60-620-53402-00000	\$ 492.52
246118	05/09/2024	SMART & FINAL	MATERIALS&SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	\$ 203.93
246118	05/09/2024	SMART & FINAL	MATERIALS&SUPPLIES FOR EARTH DAY 4/27/2024	246-50-540-53100-15005	\$ 108.71
246118	05/09/2024	SMART & FINAL	MATERIALS&SUPPLIES FOR THE TEEN CENTER	100-60-660-53100-00000	\$ 249.18
246118	05/09/2024	SMART & FINAL	MATERIALS&SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	\$ 45.98
246119	05/09/2024	SONSRAY MACHINERY	2024 CASE 590SN 4WD T4 BACKHOE LOADER	254-50-590-58110-55029	\$ 100,000.00
246119	05/09/2024	SONSRAY MACHINERY	2024 CASE 590SN 4WD T4 BACKHOE LOADER	255-50-590-58110-55029	\$ 97,885.41
246120	05/09/2024	SOUTHERN CALIFORNIA EDISON	ELECTRICITY-3/18-4/16/2024-STREET LIGHTS	251-50-530-53401-00000	\$ 75.40
246120	05/09/2024	SOUTHERN CALIFORNIA EDISON	ELECTRICITY-3/27-4/25/2024-METRO-A#700375927180	252-60-620-53401-00000	\$ 194.28
246120	05/09/2024	SOUTHERN CALIFORNIA EDISON	ELECTRICITY-3/25-4/23/2024-A#700059568855-CITY PAR	252-60-620-53401-00000	\$ 986.46
246120	05/09/2024	SOUTHERN CALIFORNIA EDISON	ELECTRICITY-SERENITY-3/20-4/18/2024-A#700751970518	270-60-610-53370-66023	\$ 262.59
246121	05/09/2024	SPARKLETT'S	WATER&COFFEE SUPPLIES FOR CITY FACILITIES	100-60-620-53100-00000	\$ 1,061.42
246121	05/09/2024	SPARKLETT'S	WATER&COFFEE SUPPLIES FOR CITY FACILITIES	252-60-620-53100-00000	\$ 1,061.42
246122	05/09/2024	STATE OF CALIFORNIA DEPARTMENT OF TRA	SIGNAL&LIGHTING-JAN-MAR 2024	251-50-530-51100-00000	\$ 2,942.78
246123	05/09/2024	SWARCO MCCAIN, INC.	March 2024	245-50-550-53100-15622	\$ 9,146.36
246123	05/09/2024	SWARCO MCCAIN, INC.	ISNS MOUNTING KIT 45' ARM 6" SIGN	245-50-550-53100-15622	\$ 912.90
246124	05/09/2024	TARGET SPECIALTY PRODUCTS	HERBICIDES AND FERTILIZERS	251-50-560-53100-00000	\$ 2,936.68
246124	05/09/2024	TARGET SPECIALTY PRODUCTS	HERBICIDES AND FERTILIZERS	251-50-560-53100-00000	\$ 142.95
246124	05/09/2024	TARGET SPECIALTY PRODUCTS	HERBICIDES AND FERTILIZERS	251-50-560-53100-00000	\$ 120.17
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/8/2024	100-60-620-53371-00000	\$ 93.00
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/8/2024	100-60-620-53371-00000	\$ 62.00
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/8/2024	100-60-620-53371-00000	\$ 132.00
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/10/2024	100-60-620-53371-00000	\$ 75.00
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/10/2024	100-60-620-53371-00000	\$ 45.00
246125	05/09/2024	TERMINIX	EXTERMINATOR SRVC AT CITY FACILITIES-4/11/2024	100-60-620-53371-00000	\$ 147.00
246126	05/09/2024	THE GAS COMPANY	GAS-CITY BUILDINGS-3/26-4/24/2024	100-60-620-53400-00000	\$ 3,894.56
246126	05/09/2024	THE GAS COMPANY	GAS-SERENITY HOMES-3/27-4/25/2024	270-60-610-53370-66023	\$ 114.57
246127	05/09/2024	TRIPEPI,SMITH AND ASSOCIATES, INC	COMMU.&SOCIAL MEDIA-STATE OF THE CITY-1/17-4/30/24	100-60-610-51101-16143	\$ 3,250.00
246127	05/09/2024	TRIPEPI,SMITH AND ASSOCIATES, INC	COMMUNICATIONS&SOCIAL MEDIA-4/4-4/30/2024	230-10-110-51100-11402	\$ 3,046.25
246128	05/09/2024	TUFF KIDZ W. C. INC	INSTRUCTOR-WRESTLING CLASSES-4/1-4/30/2024	501-60-000-22328-00000	\$ 783.25
246129	05/09/2024	U.S. BANK	AGENT TRUSTEE FEE-4/1/24-3/31/25-BP 2019 TAXABLE P	651-00-000-55750-00000	\$ 1,200.00
246130	05/09/2024	VALLEY COUNTY WATER DIST	WATER-TINY HOMES-3/25-4/24/2024	275-60-710-53370-66023	\$ 142.47
246131	05/09/2024	VERIZON WIRELESS	CELL PHONE-3/22-4/21/2024 ACT#870914792-00016-ROSA	100-10-110-53403-00000	\$ 41.51
246132	05/09/2024	WAXIE SANITARY SUPPLY	SUPPLIES & MATERIALS FOR BUILDING MAINTENANCE	100-60-620-53100-00000	\$ 2,182.18
246132	05/09/2024	WAXIE SANITARY SUPPLY	SUPPLIES & MATERIALS FOR BUILDING MAINTENANCE	252-60-620-53100-00000	\$ 453.80
246132	05/09/2024	WAXIE SANITARY SUPPLY	SUPPLIES AND MATERIALS FOR BUILDING MAINTENANCE	252-60-620-53100-00000	\$ 1,728.39
246133	05/09/2024	WEST COAST ARBORISTS, INC	MEDIUM SIZE MULCH FOR LANDSCAPED AREAS 1/24/2024	252-50-560-53100-00000	\$ 500.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246134	05/09/2024	WINNER PARTY INC.	MATERIALS&SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	\$ 32.84
246135	05/09/2024	YUNEX LLC	CITY'S TRAFFIC SIGNAL AND STREET LIGHT-MAR 2024	240-50-530-51100-00000	\$ 1,374.29
246136	05/09/2024	AUTOMATION SOLUTIONS, INC.	REPAIR TO CITY LIFT MOTOR-4/4&23/2024	402-50-590-53371-00000	\$ 355.12
246136	05/09/2024	AUTOMATION SOLUTIONS, INC.	REPAIR TO CITY LIFT MOTOR-4/4&23/2024	402-50-591-53371-00000	\$ 355.13
246137	05/09/2024	AYUME LAM	ARPA BASIC REIM-SUMMER CAMP REGISTRATI 7/3-8/11/23	275-60-734-53370-16077	\$ 396.00
246138	05/09/2024	BALDWIN PARK FLOWERS & GIFTS	MIXED WRAPPED BOUQUET FOR IRMA GARCIA	501-60-000-22328-00000	\$ 55.13
246139	05/09/2024	BENLO R.V. SERVICES	MATERIAL&SUPPLIES - MOUNT TAPE, REDUCER	402-50-590-53100-00000	\$ 96.85
246140	05/09/2024	BMO BANK N.A.	CGIA MEMBERSHIP APPLICATION	100-30-300-53330-00000	\$ 25.00
246140	05/09/2024	BMO BANK N.A.	TRAINING FOR DIANA HUERTA-3/24-3/29/2024	100-30-310-53200-00000	\$ 897.20
246140	05/09/2024	BMO BANK N.A.	STRUCTURAL-FOAM ADJUSTABLE HAND TROLLEY	100-30-330-53100-00000	\$ 88.18
246140	05/09/2024	BMO BANK N.A.	ELECTROSTATIC TRANSFER BELT FOR COLOR PRINTER	100-30-330-53100-00000	\$ 330.69
246140	05/09/2024	BMO BANK N.A.	REPLENISHMENT FOR TRANSPONDERS	100-30-340-51100-00000	\$ 45.00
246140	05/09/2024	BMO BANK N.A.	REPLENISHMENT FOR TRANSPONDERS	100-30-340-51101-00000	\$ 45.00
246140	05/09/2024	BMO BANK N.A.	JUVENILE RECORDS SEALING TRAINING-J GASCA-	100-30-340-53330-00000	\$ 36.50
246141	05/09/2024	BMO BANK N.A.	DETECTIVE MEETING	100-30-300-53100-00000	\$ 239.82
246141	05/09/2024	BMO BANK N.A.	NOURISHMENT FOR BOOT CAMP	100-30-310-53100-00000	\$ 41.57
246141	05/09/2024	BMO BANK N.A.	NOURISHMENT FOR BOOT CAMP	100-30-310-53100-00000	\$ 29.25
246141	05/09/2024	BMO BANK N.A.	TRAINING CLASS FOR OFC. ZACHARY GOBLE	100-30-310-53200-00000	\$ 199.00
246141	05/09/2024	BMO BANK N.A.	DISPATCHER COURSE 7/8/2024-ESMERALDA HERRERA	100-30-310-53200-00000	\$ 380.07
246141	05/09/2024	BMO BANK N.A.	HOTEL STAY FOR CAPT. JOSH HENDRICKS-4/7-4/11/2024	100-30-310-53200-00000	\$ 907.05
246141	05/09/2024	BMO BANK N.A.	TRAVEL INSURANCE-HOTEL STAY-OF. JESSICA-5/5-6/24	100-30-310-53200-00000	\$ 29.79
246141	05/09/2024	BMO BANK N.A.	CO2 TANK FOR PAS DEVICE FOR TRAFFIC	271-30-350-53100-17224	\$ 473.95
246142	05/09/2024	CALIFORNIA NEWSPAPERS PARTNERSHIP	PUBLIC NOTICE-FY24/25-ACTION PLAN PUBLIC-APR 2024	220-40-420-53330-14700	\$ 948.27
246143	05/09/2024	CHICAS GRAPHICS AND DESIGN	MATERIAL&SUPPLIES-PARKING LOT CLOSED SIGNS	240-50-551-53100-15705	\$ 620.16
246143	05/09/2024	CHICAS GRAPHICS AND DESIGN	TEMPORARY NO PARKING SIGNS	240-50-551-53100-15705	\$ 137.81
246144	05/09/2024	CHINO SHORT LOAD CONCRETE INC	SIX SACKS OF CONCRETE-5131 LARRY AVE	240-50-551-53100-15705	\$ 453.95
246144	05/09/2024	CHINO SHORT LOAD CONCRETE INC	SIX SACKS OF CONCRETE-5131 LARRY AVE	254-50-551-53100-15705	\$ 121.56
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-590-53100-00000	\$ 119.52
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-590-53100-00000	\$ 23.57
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-590-53100-00000	\$ 28.41
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-590-53100-00000	\$ 148.05
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 28.68
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 29.52
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-590-53371-00000	\$ 58.22
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 171.35
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 230.00
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 410.01
246145	05/09/2024	GOLDEN STATE SUPPLY, LLC	CITY VEHICLE SUPPLIES FOR DAILY OPERATIONS	402-50-591-53100-00000	\$ 60.90
246146	05/09/2024	HOME DEPOT	6 OUTLET SWIVEL SURGE FOR PW MANAGER OFFICE	246-50-540-53100-15705	\$ 21.53
246147	05/09/2024	J & S STRIPING CO INC	REPAINT STALLS YELLOW,RED LINE AREA 4/15/2024	240-50-550-51100-15705	\$ 4,996.00
246148	05/09/2024	J.P. ENGINES INC.	MAINTENANCE ON UNIT 3165 4/11/2024	402-50-591-53371-00000	\$ 492.77
246149	05/09/2024	JEAN M AYALA	CANCELLATION-RENTAL-5/25/24-SENIOR CENTER	501-60-000-22333-00000	\$ 500.00
246150	05/09/2024	JOE BALDWIN QUIJAS	REIMBURSEMENT --ARPA SENIOR TRIPS & EVENTS 9/16/22	275-60-726-53370-16074	\$ 7.00
246150	05/09/2024	JOE BALDWIN QUIJAS	REIMBURSEMENT --APRA SENIOR TRIPS & EVENTS 10/7/22	275-60-726-53370-16074	\$ 20.00
246150	05/09/2024	JOE BALDWIN QUIJAS	REGISTRTION FOR MAY 6---MOTHER'S DAY DANCE	275-60-726-53370-16074	\$ 20.00
246151	05/09/2024	MAN YI LEUNG	REFUND FOR DUPLICATE PAYMENT FOR BUSINESS LICENSE	100-20-000-40231-00000	\$ 4.00
246151	05/09/2024	MAN YI LEUNG	REFUND FOR DUPLICATE PAYMENT FOR BUSINESS LICENSE	100-20-000-42230-00000	\$ 40.00
246151	05/09/2024	MAN YI LEUNG	REFUND FOR DUPLICATE PAYMENT FOR BUSINESS LICENSE	235-40-000-42417-00000	\$ 7.00
246152	05/09/2024	MEYER2MEYER ENTERTAINMENT LLC	2ND BUNNY COSTUME RENTAL FOR THE SPRING FEST	100-60-610-53100-16152	\$ 125.00
246153	05/09/2024	MILLER'S & ISHAMS FIRE EXTINGUISHERS	FIRE EXTINGUISHERS FOR POLICE VEHICLES 4/4/2024	402-50-591-51101-00000	\$ 246.90
246154	05/09/2024	NICHOLS LUMBER & HARDWARE	MISC ITEMS FOR STREET SWEEPER	246-50-552-53100-15005	\$ 570.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246154	05/09/2024	NICHOLS LUMBER & HARDWARE	MISC ITEMS FOR STREET SWEEPER	254-50-551-53100-15705	\$ 539.22
246154	05/09/2024	NICHOLS LUMBER & HARDWARE	MICROFIBER CLOTH BLUE	254-50-550-53100-15705	\$ 13.22
246154	05/09/2024	NICHOLS LUMBER & HARDWARE	MASTER LOCK 3 KA	254-50-550-53100-15705	\$ 33.05
246155	05/09/2024	PRIME POWER EQUIPMENT INC	PURCHASE OF SMALL EQUIPMENT-TWO PRO TORQUE TRIMMER	252-50-560-53390-15074	\$ 1,049.03
246155	05/09/2024	PRIME POWER EQUIPMENT INC	PURCHASE OF SMALL EQUIPMENT-TWO PRO TORQUE TRIMMER	254-50-560-53390-00000	\$ 24.05
246156	05/09/2024	RIGHT OF WAY INC	RETIREMENT SIGN FOR IRMA GARCIA	240-50-550-53100-15705	\$ 108.35
246157	05/09/2024	S.C. SIGNS AND SUPPLIES LLC	6" ALUMINUM EXTENSION FOR TRAFFIC CONTROL SECTION	254-50-550-53100-15622	\$ 387.90
246158	05/09/2024	SANDRA LEYVA	MATERIALS&SUPPLIES FOR THE TEEN CENTER	100-60-660-53100-00000	\$ 43.55
246159	05/09/2024	SO CAL SANITATION	PORTABLE RESTROOMS&WATER STATION-2/16-19/2024	100-60-620-53391-00000	\$ 567.79
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	100-60-680-53100-00000	\$ 103.79
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	501-60-000-22328-00000	\$ 237.60
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	501-60-000-22328-00000	\$ 59.45
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	501-60-000-22327-00000	\$ 882.28
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	501-60-000-22328-00000	\$ 882.27
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	501-60-000-22327-00000	\$ 870.25
246160	05/09/2024	STAPLES	SUPPLIES FOR RECREATION	100-60-640-53100-00000	\$ 467.22
246161	05/09/2024	SUNBELT RENTALS	RENTAL-CONCRETE MIXER-4966 ANNISTON AVE-3/13/2024	240-50-551-53391-15705	\$ 311.50
246161	05/09/2024	SUNBELT RENTALS	RENTAL-CONCRETE MIXER-BOGART AVE- 4/2/2024	240-50-551-53391-15705	\$ 382.67
246162	05/09/2024	ULINE, INC.	MATERIALS & SUPPLIES	240-50-550-53100-15705	\$ 394.53
246163	05/09/2024	VALLEY COUNTY WATER DIST	TO REPLACED/REISSUED CHECK # 226676 11/04/2019	254-50-520-58110-15507	\$ 34,703.00
246163	05/09/2024	VALLEY COUNTY WATER DIST	CHECK 226676 SECOND REPLACEMENT FEE	100-00-000-46900-00000	\$ (35.00)
246164	05/09/2024	VERIZON WIRELESS	CELL PHONE-HOUSING-3/22-4/21/2024-#87091479200010	100-40-405-53403-00000	\$ 50.92
246164	05/09/2024	VERIZON WIRELESS	CELL PHONE-HOUSING-3/22-4/21/2024-#87091479200010	220-40-420-53403-14700	\$ 50.92
246165	05/09/2024	VISIONS RECYCLING INC	VARIOUS OF PAINT-GRAFFITI ABATEMENT	245-50-570-53100-15040	\$ 775.26
246166	05/09/2024	WILLDAN ENGINEERING	TRAFFIC SIGNAL IMP@VINELAND-CIP21-199-THRU 6/30/23	251-50-520-58100-55002	\$ 90.50
246166	05/09/2024	WILLDAN ENGINEERING	TRAFFIC SIGNAL IMP@VINELAND-CIP21-199-THRU 2/23/24	251-50-520-58100-55002	\$ 271.50
246166	05/09/2024	WILLDAN ENGINEERING	TRAFFIC SIGNAL IMP@VINELAND-CIP21-199-THRU 3/29/24	251-50-520-58100-55002	\$ 1,346.85
246167	05/09/2024	YUNLONG GAO	REFUND C&D 13112 WACO ST.	246-00-000-22540-00000	\$ 602.00
246167	05/09/2024	YUNLONG GAO	REFUND C&D AT 13112 WACO ST.	246-00-000-22540-00000	\$ 518.00
246168	05/09/2024	YUNLONG GAO	RFND C & D 4346 CUTLER AVE	246-00-000-22540-00000	\$ 603.00
246169	05/14/2024	MANUEL CARRILLO, JR	PURCHASE MEALS FOR THE EARTH DAY EVENT VOLUNTEERS	246-50-540-53100-15005	\$ 815.75
246170	05/16/2024	ABIGAIL AVENDANO	ARPA REIM-REGIST-BASIC-TRACY-3/18-4/19/2024	275-60-734-53370-16077	\$ 666.00
246171	05/16/2024	ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARD SERVICES-4/14-4/27/2024	275-30-725-51100-13200	\$ 16,214.00
246172	05/16/2024	ALMA RAMOS	ARPA REIM-REGIST-TUFF KIDZ-2/1-2/29/2024	275-60-734-53370-16070	\$ 35.00
246172	05/16/2024	ALMA RAMOS	ARPA REIM-REGIST-TUFF KIDZ-3/5-3/28/2024	275-60-734-53370-16070	\$ 35.00
246172	05/16/2024	ALMA RAMOS	ARPA REIM-REGIST-TUFF KIDZ-4/2-4/30/2024	275-60-734-53370-16070	\$ 17.50
246173	05/16/2024	AMERICA VALENCIA	ARPA REIM-REGIST-SPRING CAMP-4/1-4/5/2024	275-60-734-53370-16077	\$ 90.00
246174	05/16/2024	ANABEL SIMPEH	ARPA REIM-REGIST-BASIC-TRACY-3/18-4/19/2024	275-60-734-53370-16077	\$ 247.00
246175	05/16/2024	ARRIANA PEREZ	ARPA REIM-REGIST-MINI SOCCER-3/24-4/26/2024	275-60-734-53370-16070	\$ 55.00
246175	05/16/2024	ARRIANA PEREZ	ARPA REIM-REGIST-SWIMMING-2/24-3/16/2024	275-60-734-53370-16070	\$ 94.00
246176	05/16/2024	AZTEC TECHNOLOGY CORPORATION	PAINTING OF 20 FT STORAGE CONTAINER	275-60-765-58110-56004	\$ 1,056.50
246177	05/16/2024	CLARISSA E. BARCELO	ARPA REIM-REGIST-BASIC-FOSTER-8/28-9/22/2023	275-60-734-53370-16077	\$ 247.00
246177	05/16/2024	CLARISSA E. BARCELO	ARPA REIM-REGIST-BASIC-FOSTER-1/8-2/23/2024	275-60-734-53370-16077	\$ 338.00
246178	05/16/2024	CYNTHIA J. LEON	ARPA REIM-REGIST-BASIC-FOSTER-1/8-1/19/2024	275-60-734-53370-16077	\$ 130.00
246178	05/16/2024	CYNTHIA J. LEON	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 260.00
246179	05/16/2024	DANIEL GARCIA JR	ARPA REIM-REGIST-BASIC-TRACY-3/18-4/19/2024	275-60-734-53370-16077	\$ 117.00
246180	05/16/2024	DESERIE C. DURAN	ARPA REIM-REGIST-BASIC-TRACY-2/19-3/15/2024	275-60-734-53370-16077	\$ 182.00
246180	05/16/2024	DESERIE C. DURAN	ARPA REIM-REGIST-BASIC-TRACY-3/18-4/19/2024	275-60-734-53370-16077	\$ 255.00
246181	05/16/2024	DULCE M. CRUZ	CATERING SRVC-OLDER AMERICAN 5/1/2024	275-60-726-51101-16074	\$ 1,499.40
246182	05/16/2024	DULCE M. CRUZ	CATERING SRVC-MOTHER'S DAY DANCE 5/4/2024	275-60-726-51101-16074	\$ 1,041.86
246183	05/16/2024	ELIZABETH ARZOLA	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 221.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246184	05/16/2024	ELVIRA SANCHEZ	ARPA REIM-REGIST-BASIC-FOSTER-1/8-1/19/2024	275-60-734-53370-16077	\$ 130.00
246184	05/16/2024	ELVIRA SANCHEZ	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 260.00
246185	05/16/2024	ERI JUANN WONG	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/26/2024	275-60-734-53370-16077	\$ 325.00
246186	05/16/2024	ERIKA CORTEZ	ARPA REIM-REGIST-BASIC-TRACY-2/26-3/29/2024	275-60-734-53370-16077	\$ 260.00
246187	05/16/2024	ESMERALDA CENTENO	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 247.00
246188	05/16/2024	EVELYN CHAVEZ	ARPA REIM-REGIST-BASIC-VINELAND-1/8-1/19/2024	275-60-734-53370-16077	\$ 120.00
246188	05/16/2024	EVELYN CHAVEZ	ARPA REIM-REGIST-BASIC-VINELAND-3/18-4/19/2024	275-60-734-53370-16077	\$ 221.00
246189	05/16/2024	GABRIEL CONTAINER CO.	CARD BOARD BOXES FOR SENIOR FOOD PROGRAM	275-60-713-53100-16075	\$ 696.00
246190	05/16/2024	GABRIELA HOLGUIN	ARPA REIM-REGIST-BASIC-FOSTER-1/8-1/19/2024	275-60-734-53370-16077	\$ 130.00
246190	05/16/2024	GABRIELA HOLGUIN	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 208.00
246191	05/16/2024	ISABEL ALATORRE	ARPA REIM-REGIST-TUFF KIDZ-4/2-4/30/2024	275-60-734-53370-16070	\$ 25.00
246192	05/16/2024	JESSENIA MONTOYA	ARPA REIM-REGIST-BASIC-WED DROP IN-3/18-4/19/2024	275-60-734-53370-16077	\$ 80.00
246193	05/16/2024	JIMMY WONG	MATERIALS&SUPPLIES FOR NEXTGEN	275-25-719-53100-17518	\$ 745.83
246193	05/16/2024	JIMMY WONG	KEY COPIES FOR LOCK UP STAFF	501-60-000-22328-00000	\$ 41.59
246194	05/16/2024	LUCIO MORENO	ARPA REIM-REGIST-BASIC-FOSTER-1/8-1/19/2024	275-60-734-53370-16077	\$ 130.00
246194	05/16/2024	LUCIO MORENO	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 260.00
246195	05/16/2024	MARIANA MORENO	ARPA REIM-REGIST-BASIC-FOSTER-2/19-3/15/2024	275-60-734-53370-16077	\$ 443.75
246195	05/16/2024	MARIANA MORENO	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 425.00
246196	05/16/2024	MARLENE RAMOS	ARPA REIM-REGIST-BASIC-KENMORE-2/5-3/1/2024	275-60-734-53370-16077	\$ 247.00
246196	05/16/2024	MARLENE RAMOS	ARPA REIM-REGIST-KENMORE-3/4-3/29/2024	275-60-734-53370-16077	\$ 221.00
246196	05/16/2024	MARLENE RAMOS	ARPA REIM-REGIST-BASIC-KENMORE-4/8-5/3/2024	275-60-734-53370-16077	\$ 260.00
246197	05/16/2024	MELISSA PILAR BARRETO	70% ARPA REIM-REGIST-TUFF KIDZ-4/2-4/30/2024	275-60-734-53370-16070	\$ 35.00
246198	05/16/2024	MIRIAM CARAVEO	ARPA REIM-REGIST-BASIC-FOSTER-3/18-4/19/2024	275-60-734-53370-16077	\$ 400.00
246199	05/16/2024	PATRICIA LOERA	ARPA BASIC REIM REG FOR 3/18-4/19/2024	275-60-734-53370-16077	\$ 234.00
246200	05/16/2024	ROGELITO SUBIDA	APRA BASIC REG. REIM FOR 3/18/2024-4/19/2024	275-60-734-53370-16077	\$ 221.00
246201	05/16/2024	TIFFANY CONANT	APRA REC SUBSIDY TUF KIDZ WRESTLING 3/6-3/28/2024	275-60-734-53370-16070	\$ 30.00
246201	05/16/2024	TIFFANY CONANT	APRA REC SUBSIDY TUF KIDZ WRESTLING 4/3-4/26/2024	275-60-734-53370-16070	\$ 50.00
246202	05/16/2024	VANESSA AVINA	ARPA BASIC REG. REIMF FOR 3/18/2024-4/19/2024	275-60-734-53370-16077	\$ 234.00
246203	05/16/2024	VANESSA GALLARDO	ARPA BASIC REIM REG FOR 1/8/2024-1/19/2024	275-60-734-53370-16077	\$ 125.00
246203	05/16/2024	VANESSA GALLARDO	APRA BASIC REG. REIM FOR 2/19/2024-3/15/2024	275-60-734-53370-16077	\$ 234.00
246203	05/16/2024	VANESSA GALLARDO	APRA BASIC REG. REIM FOR 3/18/2024-4/19/2024	275-60-734-53370-16077	\$ 234.00
246204	05/16/2024	VANESSA PEREZ	ARPA REIM-REGISTRATION-TUFF KIDZ 3/5-3/28/2024	275-60-734-53370-16070	\$ 100.00
246204	05/16/2024	VANESSA PEREZ	ARPA REIM-REGISTRATION-TUFF KIDZ 4/2-4/30/2024	275-60-734-53370-16070	\$ 50.00
246205	05/16/2024	WALTER ALAS	ARPA BASIC REIM REG FOR 3/18-4/19/2024	275-60-734-53370-16077	\$ 238.00
246206	05/16/2024	YOLANDA ESPINOSA	ARPA REC SUBSIDY SWIMMING LESSON 3/18-4/3/2024	275-60-734-53370-16070	\$ 94.00
246207	05/16/2024	YVONNE JUAREZ	ARPA BASIC REIM REG FOR 1/8/2024-1/19/2024	275-60-734-53370-16077	\$ 130.00
246207	05/16/2024	YVONNE JUAREZ	ARPA BASIC REG. REIM FOR 3/18/2024-4/19/024	275-60-734-53370-16077	\$ 221.00
246208	05/16/2024	ALFONSO GUTIERREZ	RENTAL DEPOSIT REFUND-5/11/2024-MORGAN PARK	501-60-000-22333-00000	\$ 100.00
246209	05/16/2024	ARCHITERRA INC	CITY PLAN CHECK-5133 LANTE ST-LP 24-01	100-40-000-22350-14135	\$ 781.25
246209	05/16/2024	ARCHITERRA INC	CITY PLAN CHECK-5044 GAYHURST AVE-LP 24-04	100-40-000-22350-14135	\$ 125.00
246209	05/16/2024	ARCHITERRA INC	CITY PLAN CHECK-5133 LANTE ST-LP 24-01	100-40-000-22350-14135	\$ 281.25
246209	05/16/2024	ARCHITERRA INC	CITY PLAN CHECK-5044 GAYHURST AVE-LP 24-04	100-40-000-22350-14135	\$ 281.25
246209	05/16/2024	ARCHITERRA INC	CITY PLAN CHECK-5133 LANTE ST-LP 24-01	100-40-000-22350-14135	\$ 125.00
246210	05/16/2024	AT&T	MOBILE DATA COMPUTERS-ACT#9391082046-APR 2024	100-30-310-53403-00000	\$ 1,441.94
246211	05/16/2024	AUTOMATION SOLUTIONS, INC.	ELECTRICAL REPAIRS &MAINTENANCE@HILDA PARK 5/7/24	100-60-620-53371-00000	\$ 2,957.13
246212	05/16/2024	BALDWIN PARK MNGMT ASSOC.	REISSUE A CHECK FOR MANAGEMENT DUES-CK NO 222231	100-00-000-21218-00000	\$ 60.00
246213	05/16/2024	BALDWIN PARK MNGMT ASSOC.	REISSUE A CHECK FOR MANAGEMENT DUES-CK NO 222231	100-00-000-21218-00000	\$ 50.00
246214	05/16/2024	BALDWIN PARK POLICE EXPLORER POST 654	REFUND TO EXPLORER POST#654-PURCHASE OF VENDING MA	100-30-310-53100-14881	\$ 4,013.73
246215	05/16/2024	BMO BANK N.A.	PRINTING SRVC-ANA MONTENEGRO PARK FLYERS	100-60-610-51101-00000	\$ 235.10
246215	05/16/2024	BMO BANK N.A.	FB POST BOOST FOR THE LIFEGUARD PARTNERSHIP	100-60-610-51101-00000	\$ 3.29
246215	05/16/2024	BMO BANK N.A.	DIY DECORATING KITE KITS FOR THE SPRING FEST	100-60-610-53100-16152	\$ 247.64

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246215	05/16/2024	BMO BANK N.A.	PRINTING SRVC-THE STATE OF THE CITY ADDRESS FLYERS	100-60-610-53320-16143	\$ 205.91
246215	05/16/2024	BMO BANK N.A.	PRINTING SRVC-THE PRIDE OF THE VALLEY 5K RUN POSTC	100-60-610-53320-16146	\$ 974.54
246215	05/16/2024	BMO BANK N.A.	DROPBOX SUBSCRIPTION USED FOR THE BP NOW	100-60-610-53330-00000	\$ 11.99
246215	05/16/2024	BMO BANK N.A.	SG VALLEY NEWS SUBSCRIPTION	100-60-610-53330-00000	\$ 26.00
246215	05/16/2024	BMO BANK N.A.	SUBSCRIPTION OF ADOBE CREATIVE	100-60-610-53330-00000	\$ 1,400.00
246215	05/16/2024	BMO BANK N.A.	NETFLIX FEE-USAGE@SENIOR CENTER-4/20-5/19/2024	100-60-630-53330-00000	\$ 3.87
246215	05/16/2024	BMO BANK N.A.	SUBSCRIPTION OF ADOBE CREATIVE	100-60-630-53330-00000	\$ 259.76
246215	05/16/2024	BMO BANK N.A.	NETFLIX FEE-USAGE @ THE TEEN CENTER-4/20-5/19/2024	100-60-660-53330-00000	\$ 11.86
246215	05/16/2024	BMO BANK N.A.	NETFLIX FEE-USAGE@BARNES PARK-4/20-5/19/2024	100-60-670-53330-15100	\$ 3.87
246215	05/16/2024	BMO BANK N.A.	SUBSCRIPTION OF ADOBE CREATIVE	100-60-670-53330-15100	\$ 200.00
246215	05/16/2024	BMO BANK N.A.	SUBSCRIPTION OF ADOBE CREATIVE	100-60-680-53330-00000	\$ 300.00
246215	05/16/2024	BMO BANK N.A.	NETFLIX FEE-USAGE@THE ARC-4/20-5/19/2024	100-60-680-53330-00000	\$ 3.88
246215	05/16/2024	BMO BANK N.A.	PRINTING SRVC-THE MENTAL HEALTH AWARENESS	275-60-732-51101-16164	\$ 308.55
246215	05/16/2024	BMO BANK N.A.	PICKLEBALL PADDLES FOR GAMES ROOM-COMMUNITY	501-60-000-22328-00000	\$ 173.16
246215	05/16/2024	BMO BANK N.A.	MATERIALS & SUPPLIES FOR AQUATICS	501-60-000-22329-00000	\$ 38.14
246216	05/16/2024	BMO BANK N.A.	BATTERIES	100-10-150-53100-00000	\$ 19.42
246216	05/16/2024	BMO BANK N.A.	CITY POLO SHIRTS	100-10-150-53370-11123	\$ 392.93
246216	05/16/2024	BMO BANK N.A.	CITY POLO SHIRTS	100-10-150-53370-11123	\$ 255.23
246216	05/16/2024	BMO BANK N.A.	CANDY FOR MLB EVENT	100-10-150-53370-11123	\$ 46.84
246216	05/16/2024	BMO BANK N.A.	SNACKS FOR MLB EVENT	100-10-150-53370-11123	\$ 52.72
246216	05/16/2024	BMO BANK N.A.	AMAZON CREDIT	100-10-150-53370-11123	\$ (37.94)
246216	05/16/2024	BMO BANK N.A.	MLB EVENT DECORATIONS	100-10-150-53370-11123	\$ 26.38
246217	05/16/2024	BMO BANK N.A.	ICLOUD+ WITH 50 GB STORAGE	401-10-140-53330-00000	\$ 0.99
246217	05/16/2024	BMO BANK N.A.	ZOOM ONE PRO ANNUAL-3/31/24-3/30/25	401-10-140-53370-11602	\$ 164.70
246217	05/16/2024	BMO BANK N.A.	DUO ESSENTIAL-3/23-4/23/2024	401-10-140-53370-11602	\$ 210.00
246217	05/16/2024	BMO BANK N.A.	DUO ESSENTIAL-4/23-5/23/2024	401-10-140-53370-11602	\$ 210.00
246217	05/16/2024	BMO BANK N.A.	WEBINAR 500	401-10-140-53370-11602	\$ 41.20
246217	05/16/2024	BMO BANK N.A.	DNS-5	401-10-140-53379-00000	\$ 225.00
246217	05/16/2024	BMO BANK N.A.	WEB HOSTING ULTIMATE RENEWAL	401-10-140-53379-00000	\$ 299.76
246217	05/16/2024	BMO BANK N.A.	ENGENIUS GIGABIT INJECTOR ADAPTER	401-10-140-53390-00000	\$ 21.82
246217	05/16/2024	BMO BANK N.A.	MOREAD DISPLAYPORT TO VGA ADAPTER	401-10-140-53390-00000	\$ 77.11
246217	05/16/2024	BMO BANK N.A.	UBIQUITI INSTANT 802.3 ADAPTER	401-10-140-53390-00000	\$ 13.78
246217	05/16/2024	BMO BANK N.A.	REFUND-ENGENIUS GIGABIT INJECTOR ADAPTER	401-10-140-53390-00000	\$ (21.82)
246217	05/16/2024	BMO BANK N.A.	SAMSUNG MONITOR	401-10-140-53390-00000	\$ 998.24
246217	05/16/2024	BMO BANK N.A.	REFUND-OEM ENGENIUS EPA-2406 ADAPTER	401-10-140-53390-00000	\$ (18.73)
246217	05/16/2024	BMO BANK N.A.	OEM ENGENIUS EPA-2406 ADAPTER	401-10-140-53390-00000	\$ 18.73
246218	05/16/2024	BMO BANK N.A.	FY23 GFOA COA APPLICATION	100-20-210-53330-00000	\$ 610.00
246218	05/16/2024	BMO BANK N.A.	ADDITIONAL PLAN REVIEW-ZOCALO	200-50-520-58100-55022	\$ 141.00
246219	05/16/2024	BMO BANK N.A.	SGV NEWSPAPER ONLINE PRESCRIPTION-COUNCILMEMBER	100-10-100-53330-11009	\$ 18.00
246219	05/16/2024	BMO BANK N.A.	SGV NEWSPAPER ONLINE PRESCRIPTION-COUNCILMEMBER	100-10-100-53330-11009	\$ 18.00
246219	05/16/2024	BMO BANK N.A.	LUNCH FOR BPBA MEETING AT THE ARC	100-10-110-53100-00000	\$ 127.72
246219	05/16/2024	BMO BANK N.A.	FLOWER ARRANGEMENT FOR HORSE FUNERAL MASS	100-10-110-53100-00000	\$ 195.14
246219	05/16/2024	BMO BANK N.A.	MEMBERSHIP DUES FOR BP BUSINESS ASSOCIATION	100-10-110-53330-00000	\$ 50.00
246219	05/16/2024	BMO BANK N.A.	SGV NEWSPAPER ONLINE PRESCRIPTION FOR CEO	100-10-110-53330-00000	\$ 18.00
246219	05/16/2024	BMO BANK N.A.	SGV NEWSPAPER ONLINE PRESCRIPTION FOR CEO	100-10-110-53330-00000	\$ 18.00
246219	05/16/2024	BMO BANK N.A.	ELECTION MATERIAL FOR CITY CLERK'S OFFICE	100-10-120-53100-00000	\$ 430.10
246220	05/16/2024	BPC PRINT SERVICES INC	DEPARTMENT LETTERHEAD-POLICE DEPT	100-30-300-53100-00000	\$ 439.94
246221	05/16/2024	CACEO	WEBINAR 11/15/2022-MELISSA GALCERAN	100-40-460-53200-00000	\$ 36.00
246221	05/16/2024	CACEO	ON DEMAND CLASSES-MELISSA GALCERAN	100-40-460-53200-00000	\$ 128.00
246221	05/16/2024	CACEO	WEBINAR 9/27/23-MELISSA GALCERAN	100-40-460-53200-00000	\$ 54.00
246221	05/16/2024	CACEO	WEBINAR 10/4/23-MELISSA GALCERAN	100-40-460-53200-00000	\$ 54.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246221	05/16/2024	CACEO	WEBINAR 2/21/24-MELISSA GALCERAN	100-40-460-53200-00000	\$ 54.00
246221	05/16/2024	CACEO	WEBINAR 3/6/24-MELISSA GALCERAN	100-40-460-53200-00000	\$ 54.00
246221	05/16/2024	CACEO	WEBINAR 5/1/24-RENTAL INSPECTION-MELISSA GALCERAN	100-40-460-53200-00000	\$ 60.00
246222	05/16/2024	CALIFORNIA CONSULTING, INC.	APR 2024-GRANT WRITING SERVICES	100-25-299-51100-17000	\$ 4,500.00
246223	05/16/2024	CONCENTRA HEALTH SERVICES, INC	PHYSICAL EXAM FOR CALDERA,MAR D RECERT 4/29/24	100-10-150-51101-11122	\$ 57.00
246224	05/16/2024	DATA TICKET, INC.	DATA TICKET-MAR 2024-ENTITY 1024	100-40-460-51100-00000	\$ 333.10
246224	05/16/2024	DATA TICKET, INC.	DATA TICKET-MAR 2024- ENTITY 0365 0705	100-40-460-51100-00000	\$ 69.50
246225	05/16/2024	DAYANARA'S BOUTIQUE	REMAINING BALANCE-DRESSES FOR LAS MARIPOSAS	501-60-000-22327-00000	\$ 2,042.38
246226	05/16/2024	DEPARTMENT OF JUSTICE	APR 2024-FINGERPRINTING SRVC	100-30-310-51100-00000	\$ 32.00
246227	05/16/2024	DOOLEY ENTERPRISES, INC.	AMMUNITION FOR PATROL	100-30-310-53100-00000	\$ 1,969.67
246228	05/16/2024	EAST SAN GABRIEL VALLEY	CDBG PUBLIC SERVICE AGENCY-EXPENDITURES-APR 2024	220-40-420-53360-14830	\$ 416.67
246229	05/16/2024	EDWIN CARL SMITH	CITY TILE PLAQUE-HECTOR SANTOS	100-10-100-53100-00000	\$ 18.23
246230	05/16/2024	ELENA LOPEZ	RENTAL DEPOSIT REFUND-5/4/2024-SENIOR CENTER	501-60-000-22333-00000	\$ 300.00
246231	05/16/2024	EMMANUEL ESTRADA	HOTEL STAY-5/1-5/3/24	100-10-100-53350-11011	\$ 492.50
246231	05/16/2024	EMMANUEL ESTRADA	PER DIEM-5/1-5/3/24	100-10-100-53350-11011	\$ 125.00
246232	05/16/2024	EVAN BROOKS ASSOCIATES, INC	METRO ATP CYCLE 7 GRANT ASSISTANCE APPLICATION	244-50-510-51100-00000	\$ 9,935.00
246233	05/16/2024	FORENSIC NURSE SPECIALIST, INC	SEXUAL ASSAULT EXAM-SORREL, M 4/18/2024	100-30-310-51100-00000	\$ 1,200.00
246234	05/16/2024	FRONTIER COMMUNICATIONS	ACT#20918814200421945-CITY PHONE-4/28-5/27/2024	401-10-141-53403-11506	\$ 1,595.64
246235	05/16/2024	FRONTIER COMMUNICATIONS	ACT#62633857950317985-PD PHONE-4/28-5/27/2024	100-30-310-53403-00000	\$ 169.46
246236	05/16/2024	HELEN HERNANDEZ	MATERIALS&SUPPLIES FOR BARNES PARK	100-60-670-53100-15100	\$ 49.81
246236	05/16/2024	HELEN HERNANDEZ	MEMORY CARD FOR DRONE	100-60-680-53100-00000	\$ 49.60
246237	05/16/2024	HLR MEDIA, LLC	PUBLIC NOTICE-PLANNING-3/14/2024-AZC 24-02&CP24-03	100-40-000-42416-00000	\$ 228.00
246237	05/16/2024	HLR MEDIA, LLC	PUBLIC NOTICE-PLANNING-3/14/2024-AZC 24-02&CP24-03	100-40-440-53330-00000	\$ 208.64
246237	05/16/2024	HLR MEDIA, LLC	PUBLIC NOTICE FOR PLANNING-3/28/24-CP 24-04	100-40-000-42416-00000	\$ 234.00
246238	05/16/2024	INTERNATIONAL BUSINESS INFO	PRORATED RENEWAL-IT SUPPORT FOR FTO&METR	100-30-310-51100-00000	\$ 4,413.68
246239	05/16/2024	INTERNATIONAL E-Z UP, INC.	ES100S 10'(3M) SHELTER, WH TP, CL GRY RNFRCD CRN	271-30-350-53100-17224	\$ 1,482.26
246240	05/16/2024	JESSICA SERRANO	HOTEL STAY-PEACE OFFICER'S MEMORIAL-5/5-5/6/2024	100-30-310-53200-00000	\$ 452.06
246241	05/16/2024	JOSHUA HENDRICKS	IPAD FOR SOCIAL MEDIA-PD DEPT	100-30-310-53100-00000	\$ 1,282.55
246242	05/16/2024	KEYSTONE UNIFORMS	UNIFORM FOR JANAE MORENO	100-30-340-53100-00000	\$ 102.47
246242	05/16/2024	KEYSTONE UNIFORMS	UNIFORM FOR ANTHONY PULIDO	100-30-340-53100-00000	\$ 933.74
246243	05/16/2024	KRYSTAL ROMAN	LEARNING MEMBERSHIP 3/1-4/1/2024	100-10-120-53200-00000	\$ 99.00
246243	05/16/2024	KRYSTAL ROMAN	CLERK TRAINING - 9/12/23-9/15/2023	100-10-120-53200-00000	\$ 150.00
246243	05/16/2024	KRYSTAL ROMAN	LEARNING MEMBERSHIP 4/1-5/1/2024	100-10-120-53200-00000	\$ 99.00
246244	05/16/2024	LOS ANGELES COUNTY PUBLIC WORKS	DEPOSIT-INTEGRATED MONITORING-F218CIMP02-BILLING#5	249-50-510-51100-15400	\$ 49,372.40
246245	05/16/2024	MICHAEL KELLY	MAR 2024-TELEPHONE USAGE FOR INMATES	100-30-370-53403-00000	\$ 200.00
246245	05/16/2024	MICHAEL KELLY	APR 2024-TELEPHONE USAGE FOR INMATES IN JAIL	100-30-370-53403-00000	\$ 200.00
246246	05/16/2024	MICHELLE GALLEGOS	RENTAL DEPOSIT REFUND-1/13/2024-BARNES PARK	501-60-000-22333-00000	\$ 100.00
246247	05/16/2024	MIGUEL ANGEL VILLEGAS HERNANDEZ	RENTAL DEPOSIT REFUND-4/28/2024-ARC	501-60-000-22333-00000	\$ 500.00
246248	05/16/2024	MIGUEL MEZA	REIMBURSEMENT OF RENTAL DEPOSIT JULIA MCNEILL	501-60-000-22333-00000	\$ 245.00
246249	05/16/2024	MOJICA JUDO CLUB	JUDO INSTRUCTOR-3/27-5/4/2024	501-60-000-22328-00000	\$ 2,139.80
246250	05/16/2024	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES-TONER, LEXMARK FOR PD	100-30-300-53100-00000	\$ 940.38
246250	05/16/2024	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES-TONER, HP 312A FOR PD	100-30-360-53100-00000	\$ 540.18
246250	05/16/2024	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES-CARTRIDGE,INK,600PG FOR PD	100-30-360-53100-00000	\$ 54.15
246250	05/16/2024	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES-TONER,LJ,HP 508A FOR PD	100-30-330-53100-00000	\$ 158.99
246251	05/16/2024	QUADIENT LEASING USA INC	POSTAGE MACHINE & FOLDING/INSERTER 2/29-5/28/2024	401-10-141-58140-11503	\$ 2,159.82
246252	05/16/2024	RAQUEL M. CERVANTES	CASE# RID 1202591- NOE CERVANTES	100-00-000-21225-00000	\$ 115.39
246253	05/16/2024	REYNALDO ZAMUDIO	BLANK GRANITE MEMORIAL PLAQUES	100-60-610-51101-16156	\$ 1,125.00
246254	05/16/2024	RICOH USA INC	LEASE & MAINTENANCE COPIES FOR 4/25/2024-5/24/2024	401-10-141-53371-11504	\$ 819.65
246255	05/16/2024	RIO HONDO COMM. COLLEGE	PHYSICAL FITNESS FOR PD	100-30-310-53200-00000	\$ 250.00
246255	05/16/2024	RIO HONDO COMM. COLLEGE	PHYSICAL FITNESS FOR PD	100-30-310-53200-00000	\$ 50.00
246256	05/16/2024	ROMANY BASILYOUS	REIM FOR PARALLELS DESKTOP FOR MAC PRO EDITION	240-50-510-53330-00000	\$ 119.99

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
246257	05/16/2024	SAN GABRIEL VALLEY WATER COMPANY	COST OF WATER FOR:CB-3/29-4/30/2024	100-60-620-53402-00000	\$ 694.36
246257	05/16/2024	SAN GABRIEL VALLEY WATER COMPANY	COST OF WATER FOR:CP-3/29-4/30/024	252-60-620-53402-00000	\$ 6,600.24
246257	05/16/2024	SAN GABRIEL VALLEY WATER COMPANY	WATER SERVICE SERENITY HOMES-13165-67-E. GARVEY	270-60-610-53370-66023	\$ 1,155.34
246257	05/16/2024	SAN GABRIEL VALLEY WATER COMPANY	COST OF WATER FOR SPRINKLERS 3/29-4/30/2024	251-50-560-53402-00000	\$ 1,199.75
246258	05/16/2024	SANDRA LEYVA	REIM MATERIALS/SUPPLIES-TEEN CENTER-CINCO DE MAYO	100-60-660-53100-00000	\$ 31.99
246259	05/16/2024	SARA RAMIREZ	REIM RENTAL DEPOSIT JULIA MCNEIL SENIOR CTR 5/2/24	501-60-000-22333-00000	\$ 500.00
246260	05/16/2024	SIRCHIE FINGER PRINT LABORATORIES	SUPPLIES FOR EVIDENCE	100-30-360-53100-00000	\$ 326.65
246260	05/16/2024	SIRCHIE FINGER PRINT LABORATORIES	SUPPLIES FOR EVIDENCE	100-30-360-53100-00000	\$ 123.22
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	ENERGY FOR TRAFFIC SIGNALS & STREET:4/9-5/7/2024	251-50-530-53401-00000	\$ 75.23
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	ENERGY FOR TRAFFIC SIGNALS & STREET:4/10-5/8/2024	251-50-530-53401-00000	\$ 75.49
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	ENERGY FOR TRAFFIC SIGNALS & STREET:4/10-5/8/2024	251-50-530-53401-00000	\$ 90.03
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	CB TRANSIT CENTER ELECTRICITY FOR 4/10-5/8/2024	254-60-620-53401-15882	\$ 4,731.18
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	CB CNG STATION ELECTRICITY FOR 4/10-5/8/2024	100-60-620-53401-00000	\$ 5,426.03
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	CB AUDITORIUM ELECTRICITY FOR 4/9-5/7/2024	100-60-620-53401-00000	\$ 1,607.11
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	ENERGY FOR TRAFFIC SIGNALS & STREET:4/9-5/7/2024	251-50-530-53401-00000	\$ 99.21
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	ENERGY FOR TRAFFIC SIGNALS & STREET:4/10-5/8/2024	251-50-530-53401-00000	\$ 78.55
246261	05/16/2024	SOUTHERN CALIFORNIA EDISON	CITY BUILDINGS ELECTRIC SERVICE FOR 3/27-4/25/2024	100-60-620-53401-00000	\$ 21,216.81
246262	05/16/2024	STEELWAGON PARTNERS, LLC	PET WASTE DISPENSOR BAGS	249-50-510-53100-15400	\$ 2,081.95
246263	05/16/2024	STERICYCLE, INC.	COLLECTION OF BIOHAZARD MATERIALS	100-30-360-53100-00000	\$ 85.83
246264	05/16/2024	THE PUN GROUP LLP	AUDIT OF THE CITY YEAR ENDED 6/30/2024 BILLING#1	100-20-210-51101-12420	\$ 5,600.00
246265	05/16/2024	THE SHREDDERS	FINANCE DESTRUCTION OF CONFIDENTIAL DOC. APR. 2024	100-20-210-51101-00000	\$ 60.50
246266	05/16/2024	TIMECLOCK PLUS, LLC	SCHEDULE ANYWHERE LICENSE-OVERAGE FEES	100-30-310-51100-00000	\$ 240.00
246267	05/16/2024	T-MOBILE	PD CELL PHONES CHARGE FOR 3/21/2024-4/20/2024	100-30-310-53403-00000	\$ 1,927.20
246267	05/16/2024	T-MOBILE	CELL PHONE/MOBILE INTERNET SERVICE 3/21-4/20/2024	100-40-450-53403-00000	\$ 325.90
246267	05/16/2024	T-MOBILE	CELL PHONE/MOBILE INTERNET SERVICE 3/21-4/20/2024	100-40-460-53403-00000	\$ 162.95
246268	05/16/2024	TPX COMMUNICATIONS CO	LOCAL, LONG DISTANCE TELEPHONE FOR 5/9-6/8/2024	401-10-141-53403-11506	\$ 7,100.53
246269	05/16/2024	VALLEY COUNTY WATER DIST	COST OF WATER FOR CITY BUILDINGS 3/21-4/23/2024	100-60-620-53402-00000	\$ 2,416.21
246269	05/16/2024	VALLEY COUNTY WATER DIST	COST OF WATER FOR CITY PARKS 3/21-4/23/2024	252-60-620-53402-00000	\$ 1,267.64
246269	05/16/2024	VALLEY COUNTY WATER DIST	COST OF WATER FOR SPRINKLERS:3/25-4/24/2024	251-50-560-53402-00000	\$ 1,282.54
246269	05/16/2024	VALLEY COUNTY WATER DIST	COST OF WATER FOR CITY PARKS:3/25-4/24/2024	252-60-620-53402-00000	\$ 4,848.51
246269	05/16/2024	VALLEY COUNTY WATER DIST	COST OF WATER FOR CITY BUILDING 3/25-4/24/2024	100-60-620-53402-00000	\$ 528.59
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES 3/22-4/21/24-#870914792-00003	100-60-610-53403-00000	\$ 201.03
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-620-53403-00000	\$ 166.04
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-630-53403-00000	\$ 83.02
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-640-53403-00000	\$ 121.03
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-650-53403-00000	\$ 121.03
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-660-53403-00000	\$ 41.53
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE SERVCIES FOR 3/22-4/21/2024	100-60-680-53403-00000	\$ 79.77
246270	05/16/2024	VERIZON WIRELESS	CELL PHONE-KRYSTAL 3/22-4/21/2024 #870914792-00017	100-10-120-53403-00000	\$ 41.51
246271	05/16/2024	VICTORIA VALVERDE	ADVANCED CASH-PUBLIC WORK APPRECIATION LUNCH 5/22	501-50-000-22543-00000	\$ 1,000.00
DFT0008770	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,250.07
DFT0008782	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	\$ (11.44)
DFT0008815	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 6,885.49
DFT0008816	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,514.03
DFT0008817	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,012.66
DFT0008818	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 43,261.47
DFT0008819	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,694.47
DFT0008820	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	\$ 704.69
DFT0008821	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	\$ 463.00
DFT0008822	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,200.81
DFT0008823	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 734.76

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
DFT0008824	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 4,972.41
DFT0008825	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS PLATINUM HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,602.37
DFT0008839	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 378.32
DFT0008840	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 13,528.90
DFT0008841	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,330.13
DFT0008842	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,113.22
DFT0008843	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 700.00
DFT0008879	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ (432.71)
DFT0008890	05/09/2024	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	\$ 186.00
DFT0008891	05/09/2024	PERS-RETIREMENT	PERS ADDITIONAL RETIREE SVC CR	100-00-000-21206-00000	\$ 279.60
DFT0008892	05/09/2024	PERS-RETIREMENT	PERS ADDITIONAL RETIREE SVC CR	100-00-000-21206-00000	\$ 289.47
DFT0008893	05/09/2024	PERS-RETIREMENT	PERS REDEPOSIT	100-00-000-21206-00000	\$ 21.78
DFT0008894	05/09/2024	PERS-RETIREMENT	PERS SWORN- 344	100-00-000-21206-00000	\$ 18,751.47
DFT0008895	05/09/2024	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	\$ 15,287.27
DFT0008896	05/09/2024	PERS-RETIREMENT	PERS SWORN 351	100-00-000-21206-00000	\$ 7,366.00
DFT0008897	05/09/2024	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	\$ 10,874.94
DFT0008898	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 6,885.49
DFT0008899	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,514.03
DFT0008900	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,691.24
DFT0008901	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 42,828.76
DFT0008902	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,694.47
DFT0008903	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	\$ 704.69
DFT0008904	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	\$ 463.00
DFT0008905	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,200.81
DFT0008906	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	RETRO HEALTH INSURANCE PREMIUM	100-00-000-21210-00000	\$ 506.34
DFT0008907	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HARMONY HEALTH INSURANCE	100-00-000-21210-00000	\$ 734.76
DFT0008908	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 4,972.41
DFT0008909	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS PLATINUM HEALTH INSURANCE	100-00-000-21210-00000	\$ 2,602.37
DFT0008918	05/09/2024	PERS-RETIREMENT	PERS SWORN CITY PAID - PEPRA	100-00-000-21256-00000	\$ 18,465.13
DFT0008919	05/09/2024	PERS-RETIREMENT	PERS SWORN ER REG PAY	100-00-000-21256-00000	\$ 22,188.38
DFT0008920	05/09/2024	PERS-RETIREMENT	PT PERS MISC CITY PAID	100-00-000-21256-00000	\$ 553.67
DFT0008921	05/09/2024	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	\$ 24,192.64
DFT0008922	05/09/2024	PERS-RETIREMENT	PERS MISC CITY PAID - PEPRA	100-00-000-21256-00000	\$ 18,777.44
DFT0008923	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	\$ 378.32
DFT0008924	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	\$ 13,528.90
DFT0008925	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,330.13
DFT0008926	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	\$ 1,113.22
DFT0008927	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	PERS GOLD HEALTH INSURANCE	100-00-000-21210-00000	\$ 700.00
DFT0008932	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	RETIRED PREMIUM	100-25-299-50223-00000	\$ 22,608.00
DFT0008933	05/08/2024	CALIFORNIA PUBLIC EMPLOYEES'	ACTIVE & RETIRED ADMIN FEE	100-25-299-50220-00000	\$ 905.66
DFT0008982	05/22/2024	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	\$ 186.93
DFT0008983	05/22/2024	PERS-RETIREMENT	PERS ADDITIONAL RETIREE SVC CR	100-00-000-21206-00000	\$ 279.60
DFT0008984	05/22/2024	PERS-RETIREMENT	PERS ADDITIONAL RETIREE SVC CR	100-00-000-21206-00000	\$ 289.47
DFT0008985	05/22/2024	PERS-RETIREMENT	PERS REDEPOSIT	100-00-000-21206-00000	\$ 21.78
DFT0008986	05/22/2024	PERS-RETIREMENT	PERS SWORN- 344	100-00-000-21206-00000	\$ 19,300.89
DFT0008987	05/22/2024	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	\$ 15,352.63
DFT0008988	05/22/2024	PERS-RETIREMENT	PERS SWORN 351	100-00-000-21206-00000	\$ 7,366.26
DFT0008989	05/22/2024	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	\$ 10,847.00
DFT0009010	05/22/2024	PERS-RETIREMENT	PERS SWORN CITY PAID - PEPRA	100-00-000-21256-00000	\$ 19,006.16
DFT0009011	05/22/2024	PERS-RETIREMENT	PERS SWORN ER REG PAY	100-00-000-21256-00000	\$ 22,189.17
DFT0009012	05/22/2024	PERS-RETIREMENT	PT PERS MISC CITY PAID	100-00-000-21256-00000	\$ 542.27

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
DFT0009013	05/22/2024	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	\$ 24,309.84
DFT0009014	05/22/2024	PERS-RETIREMENT	PERS MISC CITY PAID - PEPR	100-00-000-21256-00000	\$ 18,729.18
DFT0009050	05/13/2024	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	\$ 249.24
DFT0009051	05/13/2024	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	\$ 60.22
DFT0009052	05/13/2024	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	\$ 134.24
DFT0009060	05/14/2024	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	\$ 2.92
DFT0009061	05/14/2024	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	\$ 0.38
DFT0009062	05/14/2024	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	\$ 1.36
DFT0009066	05/14/2024	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	\$ (63.72)
DFT0009067	05/14/2024	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	\$ (873.60)
DFT0009069	05/14/2024	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	\$ (39.18)
DFT0009077	05/16/2024	MASSMUTUAL	EMPOWER	100-00-000-21213-00000	\$ 12,387.00
DFT0009078	05/16/2024	MASSMUTUAL	EMPOWER RETIREMENT	100-00-000-21213-00000	\$ 3,126.80
DFT0009079	05/16/2024	MASSMUTUAL	EMPOWER	100-00-000-21232-00000	\$ 1,292.00
DFT0009080	05/16/2024	MASSMUTUAL	EMPOWER	100-00-000-21232-00000	\$ 857.83
DFT0009081	05/16/2024	AMERICAN FIDELITY ASSURANCE COMPANY	FSA - AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	\$ 917.45
DFT0009102	05/16/2024	STATE DISBURSEMENT	SDU - CHILD SUPPORT	100-00-000-21225-00000	\$ 2,379.06
DFT0009103	05/16/2024	MASSMUTUAL	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	\$ 252.03
DFT0009104	05/16/2024	MASSMUTUAL	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	\$ 52.58
DFT0009105	05/16/2024	MASSMUTUAL	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	\$ 18.81
DFT0009106	05/16/2024	MASSMUTUAL	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	\$ 51.54
DFT0009107	05/16/2024	MASSMUTUAL	EMPOWER CITY PAID	100-00-000-21257-00000	\$ 3,225.00
DFT0009108	05/16/2024	MASSMUTUAL	MASS MUTUAL CITY PAID	100-00-000-21257-00000	\$ 2,625.00
DFT0009109	05/16/2024	MASSMUTUAL	EMPOWER CITY PAID	100-00-000-21257-00000	\$ 936.89
DFT0009120	05/16/2024	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	\$ 69,163.69
DFT0009121	05/16/2024	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	\$ 6,485.02
DFT0009122	05/16/2024	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	\$ 21,069.56
DFT0009123	05/16/2024	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	\$ 27,828.37
DFT0009132	05/10/2024	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMEN INSURANCE BENEFIT CHARGE 1/1-3/31/2024	403-10-160-54120-00000	\$ 6,717.00
Grand Total:					\$ 1,398,580.87

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Shirley Quinones, Chief Deputy City Clerk
PREPARED BY: Krystal Roman, Administrative Clerk II/Deputy City Clerk
DATE: June 5, 2024
SUBJECT: Meeting Minutes for May 15, 2024

SUMMARY

The City Council held the following meetings on May 15, 2024: Special City Council Meeting, Regular City Council Meeting, Finance Authority Regular Meeting and Housing Authority Regular Meeting.

RECOMMENDATION

It is recommended that the City Council approve the Special City Council Meeting, Regular City Council Meeting, Finance Authority Regular Meeting and the Housing Authority Regular Meeting held on May 1, 2024.

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVES

None

LEGAL REVIEW

This report does not require legal review.

ATTACHMENTS

1. Meeting Minutes of May 15, 2024

CITY COUNCIL
SPECIAL MEETING

Minutes

May 15, 2024, 5:00 PM



Mayor
Mayor Pro Tem
Councilmember
Councilmember
Councilmember

Emmanuel J. Estrada
Jean M. Ayala
Alejandra Avila
Daniel Damian
Monica Garcia

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 5:11 p.m. by Mayor Pro Tem Ayala.

ROLL CALL

City Clerk Saenz performed roll call:

MEMBERS

Board Member Alejandra Avila (present)
Board Member Daniel Damian (present)
Board Member Monica Garcia (present, arrival 5:15)
Vice-Chair Jean M. Ayala (present)
Chair Emmanuel J. Estrada (present)

PUBLIC COMMUNICATIONS

Mayor Estrada opened Public Communications at 5:11 p.m., seeing no one else wishing to speak public communications was closed.

OPEN SESSION/STUDY SESSION – None

RECESS CLOSED SESSION – at approximately 5:12 p.m.

1. **Conference with Legal Counsel – Anticipated Litigation**
Pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

BKK Working Group Tolling Agreement

No reportable action.

2. **Conference with Legal Counsel – Existing Litigation**
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956:

Case: Matthew Rodriguez
vs City of Baldwin Park et al.
(U.S. District Court)

Case No.: 2:22-cv-01069-FLA-MAR

No reportable action.

3. **Conference with Real Property Negotiators**
Pursuant to California Government Code, Section 54956.8

Property: Susan Rubio Zocalo Park Retail Space
Agency negotiator: Enrique C. Zaldivar, CEO; Ron Garcia, Director of Community Development

Negotiating parties: Cafe Valer
Negotiating parties: Crepes N Sandwiches
Negotiating parties: La Cocinta
Negotiating parties: La Cosecha Mexican Bistro

No reportable action.

4. Conference with Labor Negotiator
Pursuant to California Government Code, Section 54957.6

Agency Designated Representative: Enrique C. Zaldivar, Chief Executive Officer; Rose Tam, Finance Director; Karina Rueda, Human Resources Manager

Employee

Organizations: Baldwin Park City Employees Association (CEA)
Baldwin Park Classified Confidential Employees Association (CCEA)
Baldwin Park Classified Management Employees Association (CMEA)
Baldwin Park Police Management Employees Association (PMEA)
Baldwin Park Police Association (POA)
Service Employee International Union (SEIU)

No reportable action

RECONVENED TO OPEN SESSION – at approximately 7:15 p.m.

RECESS CLOSED SESSION – at approximately 9:30 p.m.

ADJOURNMENT

Mayor Estrada closed the Special Meeting at approximately 9:38 p.m.

Emmanuel J Estrada, Mayor

ATTEST:

Christopher Saenz, City Clerk

APPROVED: June 5, 2024

CITY COUNCIL
REGULAR MEETING

Minutes

May 15, 2024, 7:00 PM



Mayor	Emmanuel J. Estrada
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Daniel Damian
Councilmember	Monica Garcia

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 7:15 p.m. by Mayor Estrada.

INVOCATION

The invocation was given by Pastor Jackson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Estrada.

ROLL CALL

City Clerk Saenz performed roll call:

MEMBERS

Councilmember Alejandra Avila (present)
Councilmember Daniel Damian (present)
Councilmember Monica Garcia (present)
Mayor Pro Tem Jean M. Ayala (present)
Mayor Emmanuel J. Estrada (present)

REPORT FROM CLOSED SESSION

City Attorney Norma Tabares reported that all members were present on items # 1 and #3 listed on the Special City Council Meeting Agenda and there is no reportable action.

On Item #2, all members were presented except for Mayor Pro Tem Ayala and there is no reportable action.

ANNOUNCEMENTS

The City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

City Attorney Tabares announced there is an urgent item to be added to agenda as item #15.

MOTION: It was moved by Emmanuel Estrada, seconded by Alejandra Avila to include item #15 based on the need of immediate action Motion Passed [5-0]. **AYES:** AVILA, DAMIAN, GARCIA, AYALA, ESTRADA

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Mayor Estrada and the City Council presented Certificates of Recognition for the 2024 Winners of the Mark Daniel Flores Music Foundation Scholarships presented to Uriel Dominguez and Allan Parra.

Mayor Estrada and the City Council proclamation May 2024 as Lupus and Fibromyalgia Awareness Month to Juana Mata, Looms for Lupus.

Mayor Estrada and the City Council proclamation May 2024 as Mental Health Awareness Month to California Mental Health Connection.

Mayor Estrada and the City Council proclamation May 19-25 as National Public Works Week to the Public Works Department.

Mayor Estrada and the City Council welcomes and introduce new staff members: Jesus Flores, Housing Specialist, Anisa Lopez, Housing Specialist, Pauline Ly, Accountant and Daniel Gutierrez, Engineering Assistant.

PUBLIC COMMUNICATIONS

Mayor Estrada opened Public Communications at 8:01 p.m., the following speakers spoke:

- | | |
|-----------------|--|
| 1) Irma Morales | 4) Abel |
| 2) Jorge Rivera | 5) Public Speaker 1 and Public Speaker 2 |
| 3) John Rios | |

Seeing no one else wishing to speak public communications was closed.

CONSENT CALENDAR

1. **City of Baldwin Park's Warrants and Demands**

Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

2. **Treasurer's Report City (CC) – February 2024**

Motion to receive and file the Treasurer's Report for February 2024.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

3. **Meeting Minutes for May 1, 2024**

Motion to approve the Special City Council Meeting and the Regular City Council Meeting held on May 1, 2024.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

4. **Second Reading and Adoption of Ordinance No. 1509 of the City Council of the City of Baldwin Park, California, Amending Municipal Code Regarding Purchasing Officer Designation; Amendments, Chapter 34.06; Formal Contract Procedure, Chapter 34.26; Professional Services, Chapter 34.37 - City Manager's Contracting Authority**

Motion to adopt and approve Ordinance No. 1509 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING MUNICIPAL CODE REGARDING PURCHASING OFFICER DESIGNATION; AMENDMENTS, CHAPTER 34.06; FORMAL CONTRACT PROCEDURE, CHAPTER 34.26; PROFESSIONAL SERVICES, CHAPTER 34.37".

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

5. **Request for Authorization to Purchase a Laser 3D Scanner.**

Motion to

1. Authorize the Police Department to purchase the requested FARO 3D laser scanner and accessories; and
2. Authorize the Director of Finance to appropriate \$63,743.26. from the Police Special Funds- Traffic Safety Fund #271; and
3. Authorize the Chief of Police or his designee to complete all appropriate documentation for the purchase.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

6. **Approval of a bench of pre-qualified Environmental Planning Consultants to prepare environmental documents for development projects.**

Motion to take the following actions:

1. Approve the list of consultants to be used for Environmental Consulting Services for three years ending May 15, 2027, that includes Placeworks, ECORP, UES, MIG, Dudek, De Novo Planning Group, SWCA, First Carbon Solutions, Rincon, and Eco Tierra; and
2. Approve and authorize the Chief Executive Officer or his designee and City Attorney to execute Agreements in substantial form to that attached as Attachments 1-2, subject to any non-substantive changes made by the CEO and City Attorney.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

7. **Consider Approval of Amendment No. 1 to the Maintenance Services Agreement (MSA) With West Coast Arborists (WCA) Inc., for Citywide Tree Maintenance Services and Authorize Staff to Publish a Request for Proposals for Tree Maintenance Services**

Motion to:

1. Approve Amendment No. 1 to the Maintenance Services Contract with West Coast Arborists (WCA), Inc. for Citywide Tree Maintenance Services, extending the term contract for an additional one (1) year and adjusting rates by 3.4% for FY24-25 due to CPI increase; and,
2. Approve an increase to the annual not-to-exceed contract amount from \$165,000 to \$171,000 in FY24-25 due to the CPI increase; and,
3. Authorize Staff to publish a Request for Proposals for Tree-trimming services prior to the expiration of Amendment No. 1; and,
4. Authorize the Mayor and City Clerk to execute Amendment No. 1; and,
5. Authorize the Finance Director to make necessary budget adjustments per the increase of rates to allow payments approved FY 2023-24 and any subsequent fiscal years within contract amendment terms.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

8. **Award of Contract to E.T.E. Fitness Equipment for the Officer Wellness and Mental Health Project to Upgrade the Police Gym Facility**

Motion to

1. Approve the contract with E.T.E. Fitness Equipment in the amount of \$34,977.53 for the purchase and installation of gym equipment; and
2. Authorize the Mayor and City Attorney to execute the agreement.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

9. **Approve a Professional Services Agreement (PSA) with CWE for Construction Management and Inspection Services for City Project No. CIP 21-198 Barnes Park Multi-Benefit Stormwater Capture Project**

Motion to:

1. Approve the Professional Services Agreement with CWE in the amount of \$964,697.00; and
2. Authorize the Mayor and City Clerk to execute the contract with CWE for construction management and inspection services of the City of Baldwin Park's Barnes Park Project.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

10. **Claim Rejection**

Motion to reject the following claim and direct staff to send the appropriate notice of rejection to claimant:

- | | |
|------------------------------|---------------------------------------|
| · Douglas Salazar | The claimant alleges property damage. |
| · Intact Insurance aso FedEx | The claimant alleges property damage. |
| · Kin Yip Lui | The claimant alleges property damage. |

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

PUBLIC HEARING

11. **A request for consideration of a Zoning Text Amendment to repeal and replace Subchapter 153.170 pertaining to Sign Regulations in the City of Baldwin Park to include new language regarding new static or digital billboard construction and billboard relocation agreements, incorporation of previously approved sign regulations that were not codified, and reorganization of the chapter as a whole. (Location: Citywide; Applicant: City of Baldwin Park; Case Number: AZC 24-02).**

Motion to

1. Find the proposed ordinance is exempt from environmental review under the California Environmental Quality Act (Pub. Resources Code, §§ 21000 et seq.) ("CEQA") and the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.). Specifically, the ordinance is categorically exempt from CEQA under Guidelines Section 15061(b)(3) (Common Sense Exception) since the ordinance is not a "project" and can be seen with certainty that there is no possibility that the ordinance may have a significant effect on the environment, either directly or indirectly, and that therefore no environmental review under CEQA is required.
2. Introduce for first reading, by title only and waive further reading, Ordinance 1510, entitled, "AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE

RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE

Mayor Estrada opened the Public Hearing at approximately 8:21 p.m., seeing no one wishing to speak the Public Hearing was closed.

MOTION: It was moved by Monica Garcia, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

12. **Public Hearing Regarding Fiscal Year 2024-25 Annual Action Plan.**

Motion to approve the Final 2024-25 Annual Action Plan and authorize the City Manager to execute the documents required for submission of this Plan for CDBG and HOME Funds to the United States Department of Housing and Urban Development. Staff also recommends that the Mayor and City Council authorize staff to make changes to funding allocations as described in this staff report once the final 2024 entitlement grants are announced by HUD.

Mayor Estrada opened the Public Hearing at approximately 8:24 p.m., seeing no one wishing to speak the Public Hearing was closed.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

13. **Appeal of the Planning Commission’s March 27, 2024, adoption of a tentative parcel map (TPM 084199).**

Motion to

1. Find that pursuant to Public Resources Code section 21166 and State CEQA Guidelines section 15162, the Project was analyzed by the 2016 TOD Downtown Specific Plan EIR (Exhibit C) and Addendum to the 2016 TOD Downtown Specific Plan EIR (Exhibit D), as well as the Transportation Assessment (Exhibit E) that was prepared for this Project and that no further environmental review is necessary.
2. City Council action to:
 - a. Uphold the Planning Commission’s decision and find that pursuant to Public Resources Code section 21166 and State CEQA Guidelines section 15162, the Project was analyzed by the 2016 Downtown Specific Plan EIR (Exhibit C) and Addendum to the 2016 TOD Downtown Specific Plan EIR (Exhibit D), as well as the Transportation Assessment (Exhibit E) that was prepared for this Project and that no further environmental review is necessary, and adopt the following titled Resolution (No. CC 24-13—Exhibit M): A RESOLUTION OF THE CITY COUNCIL DENYING THE APPEAL AND UPHOLDING THE APPROVAL OF THE PLANNING COMMISSION OF THE CITY OF BALDWIN PARK FOR A TENTATIVE PARCEL MAP TO CONSOLIDATE FIVE (5) LOTS, STREET RIGHT-OF-WAY, AND A CITY PARKING LOT INTO ONE (1) 92,680 SQUARE FOOT LOT FOR THE DEVELOPMENT OF THE ZOCALO CIVIC PLAZA PROJECT LOCATED AT THE NORTHWEST INTERSECTION OF MAINE AVENUE AND PACIFIC AVENUE AND EXTENDING SOUTH OF MAINE STREET, (APPLICANT: CITY OF BALDWIN PARK, CASE NUMBER TPM 84199).

Special Legal Counsel provided the procedure of the appeal hearing, staff will give presentation and answer questions from Council.

Applicant presented
Erik Friess is legal counsel for the Asher Family/14418 Pacific Avenue LLC & Damyanti Ashar, Trustee of the Damyanti Ashar Trust.

MOTION: It was moved by Daniel Damian, seconded by Emmanuel Estrada to adopt Motion Passed [3 – 2]. AYES: AVILA, DAMIAN, ESTRADA NAY: AYALA, GARCIA

REPORTS OF OFFICERS

14. Renewal of the City’s services contract with Los Angeles County Department of Animal Care and Control (DACC).

Motion to

1. Approve the contract renewal and authorize the Mayor, City Clerk and City Attorney to execute the agreement.
2. Authorize the Director of Finance to appropriate \$911,754 among the General Fund (#100) Gas Tax Fund (#240 and ARPA Fund (#275) and include in the FY 2024-25 budget.
3. Authorize the Chief Executive Officer to inform DACC of the City’s intention to renew the contract.

MOTION: It was moved by Emmanuel Estrada, seconded by Monica Garcia to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

15. Urgent Matter- Immediate Repairs to Elevators of Transit Center and City Hall by Schindler Elevator Corporation

Motion to:

1. Authorize the CEO and the Director of Recreation and Community Services to proceed with the urgent repairs to the elevators to be conducted by Schindler Elevator Corporation, the original manufacturer and installer of the elevators.
2. Authorize the Director of Finance to front-fund the repairs with the General Fund and seek reimbursement from other eligible funding sources, up to an amount of \$220,000.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

SA 1. Successor Agency to the Dissolved Community Development Commission of The City of Baldwin Park Warrants and Demands

Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Emmanuel Estrada, seconded by Jean Ayala to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

SA 2. Treasurer’s Report SA – February 2024

Motion to receive and file the Treasurer’s Report for February 2024.

MOTION: It was moved by Emmanuel Estrada, seconded by Jean Ayala to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

City Clerk Saenz announced the closing ceremony of Eastside Little League June 14th at 6:00 p.m., followed by a movie night at 8:00p.m.

RECESS CLOSED SESSION – at approximately 9:30 p.m.

ADJOURNMENT

Mayor Estrada closed the Regular Meeting at approximately 9:38 p.m.

Emmanuel J Estrada, Mayor

ATTEST:

Christopher Saenz, City Clerk

APPROVED: June 5, 2024

FINANCE AUTHORITY
REGULAR MEETING

Minutes

May 15, 2024, 7:00 PM



Chair	Emmanuel J. Estrada
Vice-Chair	Jean M. Ayala
Board Member	Alejandra Avila
Board Member	Daniel Damian
Board Member	Monica Garcia

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 7:15 p.m. by Chair Estrada.

ROLL CALL

City Clerk Saenz performed roll call:

MEMBERS

Board Member Alejandra Avila (present)
Board Member Daniel Damian (present)
Board Member Monica Garcia (present)
Vice-Chair Jean M. Ayala (present)
Chair Emmanuel J. Estrada (present)

PUBLIC COMMUNICATIONS

Chair Estrada opened Public Communications at 8:01 p.m., the following speakers spoke:

- | | |
|-----------------|--|
| 1) Irma Morales | 4) Abel |
| 2) Jorge Rivera | 5) Public Speaker 1 and Public Speaker 2 |
| 3) John Rios | |

Seeing no one else wishing to speak public communications was closed.

CONSENT CALENDAR

1. **Treasurer's Report FA – February 2024**

Staff recommends that the Board receive and file the Treasurer's Report for February 2024.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

ADJOURNMENT

Chair Estrada closed the Regular Meeting at approximately 9:38 p.m.

ATTEST:

Emmanuel J Estrada, Chair

Christopher Saenz, City Clerk

APPROVED: **June 5, 2024**

HOUSING AUTHORITY
REGULAR MEETING

Minutes

May 15, 2024, 7:00 PM



Chair	Emmanuel J. Estrada
Vice-Chair	Jean M. Ayala
Board Member	Alejandra Avila
Board Member	Daniel Damian
Board Member	Monica Garcia

These minutes are presented in Agenda order.

CALL TO ORDER

The meeting was called to order at approximately 7:15 p.m. by Chair Estrada.

ROLL CALL

City Clerk Saenz performed roll call:

MEMBERS

Board Member Alejandra Avila (present)
Board Member Daniel Damian (present)
Board Member Monica Garcia (present)
Vice-Chair Jean M. Ayala (present)
Chair Emmanuel J. Estrada (present)

PUBLIC COMMUNICATIONS

Chair Estrada opened Public Communications at 8:01 p.m., the following speakers spoke:

- 1) Irma Morales
- 2) Jorge Rivera
- 3) John Rios
- 4) Abel
- 5) Public Speaker 1 and Public Speaker 2

Seeing no one else wishing to speak public communications was closed.

CONSENT CALENDAR

1. **Baldwin Park Housing Authority's Warrants and Demands**
Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt
Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

2. **Treasurer's Report HA – February 2024**
Motion to receive and file the Treasurer's Report for February 2024.

MOTION: It was moved by Emmanuel Estrada, seconded by Daniel Damian to adopt
Motion Passed [5 – 0]. AYES: AVILA, AYALA, DAMIAN, ESTRADA, GARCIA

ADJOURNMENT

Chair Estrada closed the Regular Meeting at approximately 9:38 p.m.

ATTEST:

Emmanuel J Estrada, Chair

Christopher Saenz, City Clerk

APPROVED: June 5, 2024

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
PREPARED BY: Anthony Ceballos, Accountant
DATE: June 5, 2024
SUBJECT: City of Baldwin Park SB 1693 Business Improvement Tax (BIT) Fund Annual Financial Report for Fiscal Year Ended June 30, 2023

SUMMARY

The purpose of this staff report is to present the SB 1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2023.

RECOMMENDATION

It is recommended that the City Council receive and file the SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2023.

FISCAL IMPACT

None

BACKGROUND

In 1982, the City Council approved Ordinance 842 which established a City Business Improvement District (BID) that allows for an assessment (or surcharge) on each business license of between 60 to 90 percent of the business license. The City ordinance provides that the funds can be used only for the following purposes:

- a) Decoration of any public place in the area;
- b) Promotion of public events which are to take place on or in the area;
- c) Furnishing of music in any public place in the area; and,
- d) The general promotion of business activities in the area.

The ordinance requires the BID advisory committee to recommend an annual budget and State law requires that a public hearing be held to adopt a resolution levying the assessment. To account for these revenue and expenditure transactions, the City established the Business Improvement Tax (BIT) Fund.

Under SB1693, local agencies are required to submit to the public an annual report listing the financial transactions/activities, including revenues received and expenditures.

LEGAL REVIEW

None required

ATTACHMENTS

1. SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2023

City of Baldwin Park
SB1693 Financial Statements (Business Improvement Tax)
For the Year Ended June 30, 2023

Balance Sheet
As of June 30, 2023

ASSETS		
Cash	\$	38,528.58
Interest Receivable		241.27
A/R - Non Sufficient Funds		577.50
Prepaid Expense		1,000.00
TOTAL ASSETS		40,347.35
LIABILITIES		
Accounts Payable		
Uncashed Checks		863.32
Accounts Payable - Due to Pool		334.74
Total Liabilities		1,198.06
FUND BALANCE		
Unassigned		39,149.29
Total Liabilities and Fund Balance	\$	40,347.35

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period of July 1, 2022 to June 30, 2023

REVENUES		
SB1693 TAX	\$	136,776.20
INTEREST INCOME		569.22
Total Revenues		137,345.42
PROJECT IMPROVEMENT EXPENDITURES		
BP Now		26,404.50
Media Outreach Program		27,575.00
General Economic Planning		30,463.43
Downtown Street Market		79,820.50
Concerts		40,649.22
Total Expenditures		204,912.65
CHANGE IN FUND BALANCE		(67,567.23)
FUND BALANCE AT BEGINNING OF YEAR		106,716.52
FUND BALANCE AT END OF YEAR	\$	39,149.29

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Ron Garcia, Director of Community Development

PREPARED BY: Michelle Bravo, Housing Programs Coordinator

DATE: June 5, 2024

SUBJECT: Consideration to Adopt Resolution No. 2024-016, Authorizing the City of Baldwin Park to Submit an Amendment to the 5-year 2019-2023 Permanent Local Housing Allocation (PLHA) 5-year Plan from the State of California Department of Housing and Community Development.

SUMMARY

This report seeks City Council consideration regarding the submittal of an amendment to the Permanent Local Housing Allocation (PLHA) 5-Year plan to include activities 2, 3 & 6 of eligible activities with the State of California Department of Housing and Community Development (HCD).

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 2024-016 on behalf of the City of Baldwin Park and authorize the Chief Executive Officer (CEO) to submit an amendment to the 5-year 2019-2023 PLHA plan to include additional eligible activities prior to the June 30th deadline.

FISCAL IMPACT

Adoption of this resolution creates no fiscal impact.

BACKGROUND

The HCD is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties. HCD issued a Notice of Funding Availability (NOFA) dated December 29, 2023 under the Permanent Local Housing Allocation (PLHA) Program and the City of Baldwin Park is eligible to apply for funding amount up to \$2,012,307 to administer eligible active under the PLHA Program for calendar years 2019-2023.

On September 6, 2023, the City Council was informed by Recreation Community Services and Community Development staff that an amendment to the City of Baldwin Park's 5-year Permanent Housing Allocation Program (PLHA) would be presented for consideration to include Activity 6 of eligible expenditures to include operating costs of Esperanza Villa and Serenity Homes. The amendment would apply funding requests for years 2019 through 2023. If PLHA funding is not approved, General Fund support may be required in the amount of \$186,695.35.

Proposed amendments to the plan include adding the following eligible activities:

1. Activity #2 - The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120-percent of AMI, or 150-percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days
2. Activity #3 - Matching portions of funds placed into Local or Regional Housing Trust Funds.
3. Activity #6 - Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
 - a. This activity may include subawards to administrative entities as defined in HSC Section 50490(a)(1-3) that were awarded CESH program or HEAP funds for rental assistance to continue assistance to these households.
 - b. Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with WIC Section 8225(b)(8). An applicant allocated funds for the new construction, rehabilitation, and preservation of permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255, subdivision (b).

The amendment would also remove the following eligible activity from the current plan:

1. Activity #1 - the predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary operating subsidies.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2024-016
2. Draft amendment PLHA 5-Year Plan

Resolution No. 2024-016

City of Baldwin Park

AUTHORIZING RESOLUTION

**AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE
PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

The Mayor and the City Council of the City of Baldwin Park, a California Municipal Corporation (“Applicant”), hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS, the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 12/29/2023 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS, the City of Baldwin Park is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix B of the current NOFA (\$2,929,068) in accordance with all applicable rules and laws

3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules, and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.
4. **Pursuant to Sections 302(c)(4) and 302(c)(5) of the Guidelines, Applicant's PLHA Plan Amendment for the 2020-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan Amendment and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.**
5. **If applicable:** Applicant certifies that it was delegated by the City Council of the City of Baldwin Park to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. **If applicable:** Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. **If applicable:** Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. **If applicable:** Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. **If applicable:** Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A), (B) and (C).
10. **If applicable:** Applicant certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.

11. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.

12. The City Manager is/are authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the City of Baldwin Park this 5th day of June, 2024 by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer: _____
Emmanuel J. Estrada
Mayor

INSTRUCTION: The attesting officer cannot be the person identified in the resolution as the authorized signor.

CERTIFICATE OF THE ATTESTING OFFICER

The undersigned, City Clerk, does hereby attest and certify that the Resolution No. 2024-016 is a true, full and correct copy of a resolution duly adopted at a meeting of the City of Baldwin Park which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed, or rescinded since its date of adoption and is in full force and effect as of the date hereof.

ATTEST: _____
Christopher Saenz
City Clerk
City of Baldwin Park

§302(c)(4) Plan														Rev. 03/18/24
§302(c)(4)(A) Describe the manner in which allocated funds will be used for eligible activities. The City of Baldwin Park will utilize their PLHA allocation for administrative (5%), and for activities 2, 3, and 6.														
§302(c)(4)(B) Provide a description of the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60 percent of Area Median Income (AMI). The City of Baldwin Park will prioritize households with incomes at or below 60% of Area Median Income (AMI). For two of their three activities, they will fund rental housing at 60% or lower AMI (Activity #3) and will address the needs of their homeless population at 30% AMI or below (Activity #6).														
§302(c)(4)(C) Provide a description of how the Plan is consistent with the programs set forth in the Local Government's Housing Element. The City's Five Year Plan aligns with several policies, goals, and programs in their compliant Housing Element: Policy H2.2 Encourage public/private sectors to produce affordable housing, targeted to persons with disabilities, seniors, large families, female-headed households with children, and people experiencing homelessness Policy H4.6 Eliminate zoning and other regulatory barriers to the placement and operation of housing facilities for the homeless and special needs populations in appropriate locations throughout the City Program H3-4: Continue to participate in regional efforts to address homelessness, and support additional bridge housing, access centers, and other homeless services offered in the region Program H3-8: Continue to pursue opportunities to acquire suitable hotels and motels to convert into permanent affordable housing. These sites can be converted into housing specifically for people experiencing or at risk of homelessness. Program H4-7: Supportive housing provides services to residents to support them in finding jobs, mental health services, etc. Transitional housing provides longer term housing to formerly homeless individuals as a step in the continuum of care. Program H3-3: Collaborate with San Gabriel Valley Housing Trust to pursue grants to support low-income homeowners to construct ADUs and promote ADUs as a means of providing additional housing. PROGRAM 9: Continue to provide financial and regulatory incentives to increase the supply of affordable housing.														
Activities Detail (Activities Detail (Must make a selection on Formula Allocation Application worksheet under Eligible Activities, §301))														
§301(a)(2) The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of AMI, or 150 percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.														
§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for each proposed Affordable Rental and Ownership Housing Activity.												Enter Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing		0%
In years 2020 and 2021, the City of Baldwin Park will fund the San Gabriel Valley's ADU program. They will distribute 30% of their 2020 allocation and 20% of their 2021 allocation.														
Complete the table below for each proposed Affordable Rental and Ownership Housing Activity to be funded with 2020-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).														
Funding Allocation Year	2020	2021	2022	2023										
Type of Affordable Housing Activity	ADU	ADU												
§302(c)(4)(E)(i) Percentage of Funds Allocated for Each Affordable Housing Activity	30%	20%												
§302(c)(4)(E)(ii) Area Median Income Level Served	80%	80%												TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level Note: complete for years 2020, 2021, 2022 only	275	275												550
§302(c)(4)(E)(ii) Projected Number of Households Served	3	2												5
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)	55	55												
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of each Affordable Rental and Ownership Housing project. The ADU program will provide the opportunity for low-income homeowners to leverage their home and to build an ADU on their property. Applicants must have owned the home for three years, be compliant on all of their house-related financial commitments, and have a credit score minimum of 620. Applicants are subject to income limits based on household size.														
§301(a)(3) Matching portions of funds placed into Local or Regional Housing Trust Funds.														
§302(c)(4)(E)(i) Provide a detailed and complete description of how allocated funds will be used for the proposed Activity.												Enter Percentage of Funds Allocated for Affordable Owner-occupied Workforce Housing		0%
The City of Baldwin Park will allocate funds to the San Gabriel Valley Regional Housing Trust (Trust) during years 2021, 2022, and 2023. The Trust will fund and finance the planning and construction of homeless housing and extremely low, very low and low income housing projects.														
Complete the table below for each proposed Activity to be funded with 2020-2023 PLHA allocations. If a single Activity will be assisting households at more than one level of Area Median Income, please list the Activity as many times as needed to capture all of the AMI levels that will be assisted, but only show the percentage of annual funding allocated to the Activity one time (to avoid double counting).														
Funding Allocation Year	2020	2021	2022	2023										
Type of Affordable Housing Activity		Rental: Development	Rental: Development	Rental: Development										
§302(c)(4)(E)(i) Percentage of Funds Allocated for the Proposed Activity		15%	30%	40%										
§302(c)(4)(E)(ii) Area Median Income Level Served		60%	60%	60%										TOTAL
§302(c)(4)(E)(ii) Unmet share of the RHNA at AMI Level Note: complete for years 2020, 2021, 2022 only		N/A	N/A	N/A										0
§302(c)(4)(E)(ii) Projected Number of Households Served		N/A	N/A	N/A										0
§302(c)(4)(E)(iv) Period of Affordability for the Proposed Activity (55 years required for rental housing projects)		55	55	55										
§302(c)(4)(E)(iii) A description of major steps/actions and a proposed schedule for the implementation and completion of the Activity. The City of Baldwin Park's local government contribution to the Trust is approximately \$110,000 for 2021, \$128,000 for 2022, and \$150,000 for the upcoming 2023 totals that are still being calculated at the State.														

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Enrique C. Zaldivar, Chief Executive Officer

PREPARED BY: Shirley Quinones, Chief Deputy City Clerk

DATE: June 5, 2024

SUBJECT: Adoption of Resolutions (Resolution No. 2024-017, 2024-018, 2024-019 and 2024-020) Calling for and Giving Notice of a General Municipal Election to be held on Tuesday, November 5, 2024; Resolution Providing for a Procedure for determining by lot a time vote at the November 5, 2024 of the City's General Municipal Election; Resolution Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's General Municipal Election with the Statewide Election to be held on November 5, 2024 Pursuant to Section 10403 of the Elections Code; and Resolution adopting regulations for Candidate Statements

SUMMARY

This report is to request adoption of Resolutions regarding the General Municipal Election to be held on November 5, 2024.

RECOMMENDATION

It is recommended that the City Council:

1. Adopt Resolution No. 2024-017 Calling for and giving notice of a general municipal election to be held on Tuesday, November 5, 2024;
2. Adopt Resolution No. 2024-18 Providing for a procedure for determining by lot a tie among candidates at the November 5, 2024 General Municipal Election in Accordance with Elections Code Section 15651.
3. Adopt Resolution No. 2024-019 Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's general municipal election with the statewide election to be held on the same date pursuant to Section 10403 of the California Elections Code;
4. Adopt Resolution No. 2024-020 adopting regulations for candidate statements submitted to the voters at the November 5, 2024 General Municipal Election.
5. Authorize the Director of Finance to allocate an amount not to exceed \$170,000 based on the County's cost estimate for election-related costs in the FY 2024/25; and
6. Authorize the Chief Executive Officer and the Director of Finance to make any budget amendments should they be necessary.

FISCAL IMPACT

The estimated cost to conduct the election is \$138,657. The estimated cost has been submitted to Finance in an amount not to exceed \$170,000 under account #100-10-120-51100-11535 included in the FY 2025-26 budget. If additional funds are needed, staff will submit a budget amendment accordingly.

BACKGROUND

Under applicable State law, the City of Baldwin Park must take steps to call for the election of certain officers of the City and to order a General Municipal Election to be held on Tuesday, November 5, 2024, which will be consolidated with the Statewide Election to be held on the same day. The Elections code of the State of California requires that certain resolutions be adopted by the City Council prior to the Municipal Election, the call for election, request for consolidation with the Board of Supervisors, and adoption of regulations relating to candidate's statements.

California Elections Code Section 12101 (a) requires that the City's Elections Official publish a notice of the General Municipal Election on or before July 15, 2024. The notice must include the time of the election (November 5, 2024), the offices to be filled, and the length of the terms of each office.

The General Municipal Election will be held for the purpose of electing three (3) members to the City Council each for a four-year term. Accordingly, Resolution No. 2024-017 calls for the election and gives notice of the election. This resolution also contains a provision for how the City will handle a tie vote; as allowed by the Elections Code, the City Council would handle a tie by lot.

As approved by the city voters in the November 2022 General Municipal Election (Measure RM - Rotating Mayor), the Office of the Mayor will no longer be a separate elected office and it will now become a Councilmember seat.

Resolution No. 2024-018 provides the process of determining “by lot” a tie among candidates at the November 5, 2024 General Municipal Election in accordance with Elections Code Section 15651.

Pursuant to Section 15651 of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for an office to be voted for within the City, the tie votes shall be resolved by lot. “By lot” means, by deciding the matter through implementing a method of chance, in order to afford each candidate receiving tie votes a fair opportunity at election.

The City Council has the authority to resolve tie votes by lot, by implementing various methods of chance, including, but not limited to, a coin toss, generation of random numbers, or drawing of names. In the interest of maintain fairness and transparency, the method implemented for resolving tie votes in November 5, 2024 General Municipal Election shall be the drawing of names, in accordance with the following procedure:

The City Clerk or his/her designee, serving as the Election Official shall type the names of each candidate who has tied for office on a separate, but identical piece of paper, which shall be folded and deposited into a container and mixed so that the pieces of paper become indistinguishable. The City Clerk or his/her designee, shall then draw from the container a piece of paper for the seat that requires resolved from a tie vote. The candidate whose name appears upon the drawn piece of paper shall be deemed elected.

Resolution No. 2024-019 requests that the Board of Supervisors of the County of Los Angeles consolidate the City’s general municipal election with the statewide election to be held on the same date pursuant to Section 10403 of the California Elections Code. Provisions in the resolution recognize that the County of Los Angeles conducts its elections through voting centers. The Los Angeles County Registrar of Voters will canvass the election and present the results to the City Council. The City is required to reimburse the County for the election costs; which are estimated to be \$137,128.

Resolution No. 2024-020 pertains to the regulations for Candidate Statements, which must comply with the applicable provisions of the Elections Code. Candidate Statements are optional and the cost of printing and Spanish translation into the Voter's Guide shall be borne by the candidate. Candidates are charged a deposit at the time of nomination filing, with final costs provided by the Registrar of Voters following the election. If the cost exceeds the estimated deposit, candidates will be billed for the remainder. If the cost is below the estimate, candidates will receive a refund. Candidates pay the cost for printing and translation into Spanish and any other languages if desired. The amount of the deposit at this time is yet to be determined by the Los Angeles County Registrar of Voters.

ALTERNATIVES

1. There are no alternatives for Resolutions No. 2024-017, 2024-019 and 2024-020.
2. City Council can deny Resolution No. 2024-018.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2024-017 Calling for and giving notice of a general municipal election to be held on Tuesday, November 5, 2024;
2. Resolution No. 2024-018 Providing for a procedure for determining by lot a tie among candidates at the November 5, 2024 General Municipal Election in Accordance with California Elections Code Section 15651.
3. Resolution No. 2024-019 Requesting that the Board of Supervisors of the County of Los Angeles consolidate the City's General Municipal Election with the Statewide Election to be held on the same date pursuant to Section 10403 of the California Elections Code;
4. Resolution No. 2024-020 Adopting Regulations for Candidate statements submitted to the Voters at the November 4, 2024 General Municipal Election.
5. Los Angeles County Registrar-Recorder Office Election Cost Estimate

RESOLUTION NO. 2024-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN SAID CITY ON TUESDAY, NOVEMBER 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on November 5, 2024, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Baldwin Park, California, on Tuesday, November 5, 2024, a General Municipal Election of the qualified electors of the City for the purpose of electing three (3) Members of the City Council each for the full term of four years.

Section 2. The City Clerk or the City Elections Official, is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election. The ballots to be used at the election shall be in form and content as required by law.

Section 3. The polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California. In addition, ballot drop boxes and vote centers for the election shall be open as required during the identified voting period pursuant to Elections Code Sections 4007 and 14401.

Section 4. In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 5. Notice of the time and place of holding the election is given and the City Clerk or the City Elections Official, is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 6. In the event of a tie vote (if any two or more persons receive an equal and the highest number of votes for an office) as certified by the Los Angeles County Registrar of Voters, the City Council in accordance with Election Code Section 15651(a), shall set a date and time and place and summon the candidates who have received the tie votes to appear and will determine the tie by lot. "By Lot" means, by deciding the matter

through implementing a method of chance, in order to afford each candidate receiving tie votes a fair opportunity at election.

Section 7. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions and transmit copies of the necessary resolutions to the County Registrar forthwith.

PASSED, APPROVED AND ADOPTED THIS 5th day of June, 2024.

Emmanuel J. Estrada
Mayor

APPROVED AS TO FORM:

Norma Tabares
City Attorney

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Shirley Quiñones, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. **2024 - 017** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **June 5, 2024** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Shirley Quiñones
Chief Deputy City Clerk

RESOLUTION NO. 2024-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, PROVIDING FOR A PROCEDURE FOR DETERMINING BY LOT A TIE AMONG CANDIDATES AT THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION IN ACCORDANCE WITH ELECTION CODE SECTION 15651

WHEREAS, § 15651 of the Elections Code of the State of California authorizes the City Council to determine the means and manner in which a tie vote is to be resolved in the event that two or more persons receive an equal and the highest number of votes ("tie votes") for an office to be voted upon in a city:

WHEREAS, § 15651 of the Elections Code of the State of California provides that the tie vote shall be resolved in one of the following ways:

- a) By Lot: The City Clerk or his/her designee, serving as the Elections Official pursuant to Elections Code §320, shall summon the candidates who have received the tie votes, whether upon the canvass of the returns or upon recount by a court, to appear before the City Council at a time to be designated by the City Council. The City Clerk shall at that time and place resolve the tie votes by lot.
- b) By Special Election: The legislative body may resolve a tie vote by the conduct of a special runoff election involving those candidates who receive an equal number of votes. A special runoff election shall be held only if the legislative body adopts provisions of § 15651(b) of the Elections Code prior to the conduct of the election resulting in the tie vote. All future elections conducted by that body shall be resolved likewise, unless the legislative body later repeals the order for the conduct of a special runoff election.

WHEREAS, the City Council desires that any tie vote resulting from the November 5, 2024 General Municipal Election be resolved by lot.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to § 15651 of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for an office to be voted for within the City, the tie votes shall be resolved by lot. "By Lot" means, by deciding the matter through implementing a method of chance, in order to afford each candidate receiving tie votes a fair opportunity at elections.

Section 2. That the City Council has the authority to resolve tie votes by lot, by implementing various methods of chance, including, but not limited to, a coin toss, generation of random number, or drawing of names. In the interest of maintaining decorum, fairness and transparency, the method implemented for resolving tie votes in the November 5, 2024 General Municipal Election and at each general municipal election thereafter shall be the drawing of names, in accordance with the following procedure:

The City Clerk or his/her designee, serving as the Elections Official pursuant to Elections Code §320, shall type the name of each candidate who has tied for office on a separate but identical piece of paper, which shall be folded and deposited into a container and mixed so that the pieces of paper become indistinguishable. The City Clerk or his/her designee, serving as the Elections Official shall then draw from the container a piece of paper for the seat that requires resolved from a tie vote. The candidate whose name appears upon the drawn piece of paper shall be deemed elected.

Section 3. Resolution No. 87-42 adopted May 13, 1987 and all other previous resolutions establishing a procedure for resolving a tie vote inconsistent herewith are hereby repealed and rescinded.

Section 4. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions and transmit copies of the necessary resolutions to the County Registrar forthwith.

PASSED, APPROVED AND ADOPTED THIS 5th day of June, 2024.

Emmanuel J. Estrada
Mayor

APPROVED AS TO FORM:

Norma Tabares
City Attorney

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Shirley Quiñones, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. **2024 - 018** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **June 5, 2024** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Shirley Quiñones
Chief Deputy City Clerk

RESOLUTION NO. 2024-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO ORDER THE CONSOLIDATION OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2024 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD IN THE COUNTY OF LOS ANGELES THE SAME DAY AND AUTHORIZE THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CANVASS THE RETURNS OF SAID GENERAL MUNICIPAL ELECTION; AND REQUEST THAT THE REGISTRAR-RECORDER/COUNTY CLERK OF SAID COUNTY BE PERMITTED TO RENDER ELECTION SERVICES TO THE CITY OF BALDWIN PARK RELATING TO THE CONDUCT OF SAID GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10403

WHEREAS, a General Municipal Election has been called by the City of Baldwin Park to be held in the City of Baldwin Park on November 5, 2024; and

WHEREAS, a statewide General Election to be held in the County of Los Angeles has been or will be called to be held on November 5, 2024, and

WHEREAS, it is desired, pursuant to the authority found in California Elections Code Section 10403, to consolidate said General Municipal Election with said Statewide General Election to be held in the County of Los Angeles.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK HEREBY RESOLVES AS FOLLOWS:

Section 1. The Board of Supervisors of the County of Los Angeles is hereby respectfully requested to order the consolidation of said General Municipal Election to be held on November 5, 2024, with the Statewide General Election to be held in the County of Los Angeles on November 5, 2024.

Section 2. The Board of Supervisors of the County of Los Angeles is hereby further respectfully requested to place upon the same ballot as that provided for said Statewide General Election to be held in the County of Los Angeles on November 5, 2024, the names of the candidates for the office of:

Three (3) Members of the City Council - Full Term

To be submitted to the electors of the City of Baldwin Park at said General Municipal Election.

Section 3. The Board of Supervisors of the County of Los Angeles is hereby authorized and respectfully requested to canvass the returns of said General Municipal Election.

Section 4. The Board of Supervisors of the County of Los Angeles is hereby authorized and respectfully requested to authorize and permit the Registrar-Recorder/County Clerk of the County of Los Angeles to:

- a) Print and supply ballots for said City of Baldwin Park General Municipal Election; and
- b) Mail the City's sample ballots and candidate statements of qualifications to the electors of the City of Baldwin Park as part of the same material that will be mailed to the voters of the Statewide General Election to be held in the County of Los Angeles; and
- c) Perform such other services as may be required for the consolidation and conduct of said City of Baldwin Park General Municipal Election with said Statewide General Election to be held in the County of Los Angeles.

Section 5. The vote centers for the election shall be open as required during the identified voting period pursuant to California Elections Code sections 4007 and 14401.

Section 6. The City shall reimburse the County of Los Angeles in full for the services performed on behalf of the City upon the presentation of a bill by the County.

Section 7. The City Clerk is hereby directed to deliver a certified copy of this resolution to the Board of Supervisors of the County of Los Angeles and to transmit an electronic copy to the Board of Supervisors and the Registrar-Recorder/County Clerk of the County of Los Angeles.

Section 8. This Resolution shall become effective immediately upon its approval.

Section 9. The City Clerk shall certify as to the adoption of this City Council Resolution.

PASSED, APPROVED AND ADOPTED THIS 5th day of June, 2024.

Emmanuel J. Estrada
Mayor

APPROVED AS TO FORM:

Norma Tabares
City Attorney

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Shirley Quiñones, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. 2024 - 019 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **June 5, 2024** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Shirley Quiñones
Chief Deputy City Clerk

RESOLUTION NO. 2024-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024.

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. General Provisions. Pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Baldwin Park on November 5, 2024 may prepare a candidate's statement on an appropriate form provided by the Election Official or his/her designee. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. In addition to these restrictions, pursuant to Elections Code Section 13308, any candidate statement submitted shall be limited to a recitation of the candidate's own personal background and qualifications and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. The City Elections Official shall not cause to be printed, posted on an Internet Web site, or circulated any statement that the City Elections Official determines is not so limited or that includes any reference prohibited by this section. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of Baldwin Park authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. A statement prepared pursuant to this subdivision shall be posted on the internet website of the County Elections Official. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code.

Section 3. Language Translation Policy

A. Pursuant to the Federal Voting Rights Act, candidates' statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages: Spanish.

B. The County will mail separate voter information guides and candidates' statements in other languages, as required, to voters pursuant to County policies and procedures. The County will make the voter information guides and candidates' statements in the required languages available at all polling places and voting centers, on the County's website, and in the Election Official's office.

Section 4. Payment.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in A of Section 3 above pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidates statement into any foreign language that is not required as specified in (A) and/or B of Section 3 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidates statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in (A) of Section 3 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per (B) of Section 3 above, in the main voter pamphlet.

The Los Angeles County Registrar of Voters shall provide the City Elections Official as determined by the City Council, with an estimate of the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate,

depending on the actual number of candidates filing statements. Accordingly, the City Elections Official is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Elections Official may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Elections Official shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

Section 5. Additional Materials. No candidate will be permitted to include additional materials in the voter information guide.

Section 6. The City Elections Official shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

Section 7. All previous resolutions establishing City Council policy on payment for candidates statements are repealed.

Section 8. This resolution shall apply only to the general election to be held on November 5, 2024 and shall then be repealed.

Section 9. The City Clerk shall certify the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED THIS 5th day of June, 2024.

Emmanuel J. Estrada
Mayor

APPROVED AS TO FORM:

Norma Tabares
City Attorney

ATTEST:

**STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK**

} **SS:**

I, Shirley Quiñones, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. **2024 - 020** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **June 5, 2024** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Shirley Quiñones
Chief Deputy City Clerk



Election Estimating Calculator

[Go to Election Estimate Home](#)

Select Estimate Type

Select Jurisdiction(s)

Estimated Result

The estimated cost is based on the cost factors below. **Any changes to the election cost factors will impact the final costs for your jurisdiction.**

If you need cost estimates for other elections or further assistance in using the cost estimate calculator, please contact our Election Billing team at electionbilling@rrcc.lacounty.gov.

CITY OF BALDWIN PARK 2024 November General Election

CITY OF BALDWIN PARK - At Large

<i>Voter Count</i>	<i>Rate Breakdown</i>	<i>Estimated Cost</i>
Registered Voters (RV)	35,559	
<i>Election Operations (rate * RV)</i>	$\$2.5429 * 35559$	\$90,422.98
<i>Vote By Mail Processing (rate * RV)</i>	$\$0.7892 * 35559$	\$28,063.16
<i>Sample Ballot Processing and Printing</i>		
Office(s)/Seat(s) (rate * No. of Offices * RV)	$\$0.0215 * 3 * 35559$	\$2,293.56
Measures(s) (rate * No. of Measures * RV)	$\$0.0215 * 0 * 35559$	\$0.00
Measure Text (rate * No. of Text Pages for all measures * RV)	$\$0.0644 * 0 * 35559$	\$0.00
Voting Information (rate * RV)	$\$0.3343 * 35559$	\$11,887.37
<i>Candidate Filing and Campaign Finance (rate * No. of Candidates)</i>	$\$1638.3564 * 3$	\$4,915.07
Election Preparation Cost (Flat rate per jurisdiction)		\$1,075.56
CITY OF BALDWIN PARK TOTAL ESTIMATE		\$138,657.70

DISCLAIMER: Please note that calculating an estimate using the Election Cost Estimate Calculator is not consent or agreement to hold, consolidate or provide support services for an election. Requests from jurisdictions for any election scenario must be received in the form of an adopted resolution or other official document and considered by the Board of Supervisors and Registrar-Recorder/County Clerk at the appropriate time. For more information, please contact the Election Information and Preparation Division at ecu@rrcc.lacounty.gov.



STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Rose Tam, Director of Finance
Albert Trinh, Accounting Manager

DATE: June 5, 2024

SUBJECT: ANNUAL COMPREHENSIVE FINANCIAL REPORT
(ACFR) AND SINGLE AUDIT FOR FISCAL YEAR 2022-23

SUMMARY

The purpose of this report is to present the City's Annual Comprehensive Financial Report (ACFR) and Report on Agreed-Upon Procedures of the City's GANN Appropriation Limit for fiscal year ended June 30, 2023. The City has implemented the recommendations from the City's independent auditor. We will continue to monitor the financial operation closely and update the policy and procedures as needed.

RECOMMENDATION

It is recommended that the City Council receive and file the City of Baldwin Park's ACFR and Single Audit for the fiscal year ended June 30, 2023.

FISCAL IMPACT

There is no fiscal impact to receive and file these reports. The City's General Fund's fund balance increased by \$3.87M (ACFR page 95). The City maintains a solid financial position by taking proactive planning.

BACKGROUND

Annually, the Finance Department prepares and publishes the City's ACFR following the completion of an independent and certified audit. The independent certified audit firm is The Pun Group, LLP. The ACFR is an extensive report summarizing the financial activities of the City that occurred from July 1, 2022 through June 30, 2023.

The ACFR is prepared in compliance with Governmental Accounting Standards Board (GASB) standards. Pursuant to GASB guidelines, the City's ACFR is divided into three sections: Introductory, Financial and Statistical. The Introductory section contains a Letter of Transmittal. This letter includes a brief overview of the City, economic outlook, operational controls, and major initiatives. It also includes the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the fiscal year ended June 30, 2022. The GFOA's Certificate is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. The City has consistently received this award over the past decade. The ACFR for the fiscal year ended June 30, 2023 was submitted to GFOA with the expectation of receiving this award again.

The Financial section contains the independent auditor's report, Management's Discussion & Analysis (MD&A), and the basic financial statements. The firm of The Pun Group, LLP has issued an unmodified ("clean") opinion on the financial statements for the fiscal year ended June 30, 2023. This means that their examination, testing and audit procedures allowed them to conclude that the financial statements present fairly, in all material respects, the financial position of the City. This is the best opinion that the City can receive from its auditors.

The MD&A provides a narrative of how the financial report is presented and key highlights of some of the changes in financial position. The MD&A also provides tables showing comparative information from fiscal year ending June 30, 2022 to June 30, 2023. The final section of the ACFR is the Statistical Section. This section presents data useful in analyzing the City's financial and operational history for comparative purposes. Some of the statistics tracked include financial trends, revenue capacity and debt capacity which are useful for evaluating the City's financial stability.

Article XIII-B of the California Constitution places limits on the amount of revenue that can be spent by the State and each local government entity. It is the responsibility of the City to calculate the annual appropriations limit. The City's auditors are required to review and approve the appropriations calculation as part of their audit to the City. The auditor found no exceptions to the City's calculation of the appropriations limit. The Independent Accountants' Report on Agreed-Upon Procedures Applies to Appropriations Limit Worksheet is included as Attachment 2.

The Single Audit must be completed by the City when receiving \$750,000 or more in aggregate federal funds within the fiscal year. The goal of a single audit is to ensure that internal controls are adequate and that program requirements are being met. Similar to the ACFR, the audit is conducted by The Pun Group, LLP.

ALTERNATIVES

None

LEGAL REVIEW

Not required

ATTACHMENTS

1. Comprehensive Annual Financial Report (ACFR) for Fiscal Year Ended June 30, 2023 (Posted on the City's Website <https://www.baldwinpark.com/DocumentCenter/View/2033/City-of-Baldwin-Park-2023-ACFR-Final-PDF>).
2. Report on Agreed-Upon Procedures of the City's GANN Appropriation Limit (Posted on the City's Website <https://www.baldwinpark.com/DocumentCenter/View/2034/City-of-Baldwin-Park-2023-GANN-Final-PDF>).
3. Single Audit for Fiscal Year Ended June 30, 2023 (Posted on the City's Website <https://www.baldwinpark.com/DocumentCenter/View/2090/2023-Baldwin-Park---Single-Audit-FINAL-Report-PDF>)

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
PREPARED BY: Lena Abdullah, Management Analyst
DATE: June 5, 2024
SUBJECT: Adoption of Resolution No. 2024-023, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017”

SUMMARY

Adoption of Resolution No. 2024-023 will incorporate a projects improvement list in conformance with Senate Bill 1 (SB 1) - The Roads Repair and Accountability Act of 2017 (RMRA) for FY 2024-25.

RECOMMENDATION

It is recommended that the City Council:

1. Adopt Resolution No. 2024-023, “A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2024-25 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017”; and
2. Authorize the Finance Director to appropriate projected FY 2024-25 SB1 funds in the amount of \$1,844,108; and
3. Authorize the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

FISCAL IMPACT

In order to receive an apportionment, the City is required to annually expend from its General Fund in the amount of \$289,950 for street, road, and highway purposes per the maintenance of effort (MOE) requirement of the Streets and Highways Code.

The following is the projected funds for FY 2024-25:

Funding Source	Amount
SB1 – Road Repair and Accountability Act Projected FY 2024-25 Funds	\$ 1,844,108
Total Funds	\$ 1,844,108

BACKGROUND

On April 28, 2017, Governor Jerry Brown signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017. SB 1 was created to address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets road system. Funding for the program is administered by the California Transportation Committee (CTC) and the State of California Controllers Office (SCO). SB1 emphasizes the importance of accountability and transparency in the delivery of transportation programs. Therefore, to be eligible for funding, cities and counties must annually provide basic project reporting to the CTC for projects anticipated to utilize RMRA funds. On December 6, 2017, the CTC adopted an initial report of cities and counties eligible to receive funds.

DISCUSSION

Current fund estimates show that the City of Baldwin Park will be eligible to receive approximately \$1,844,108 in FY 2024-25. To be eligible to receive RMRA funding, the City must prepare and submit a project list annually to the CTC by July 1st of 2024. The City must also provide a public record which documents that the proposed projects have been adopted in the operating or capital budget.

To ensure that the City of Baldwin Park remains eligible to receive RMRA funds for FY 2024-25, Staff has identified three (3) new projects and one (1) existing to submit by the July 1, 2024, deadline. The projects for FY 2024-25 funding have been identified as follows:

1. **City Wide Sidewalk Repair Project.** The city is launching a comprehensive sidewalk repair project, which includes removing and replacing non-compliant concrete sidewalks and curb ramps, as well as making improvements in Community Development Block Grant (CDBG) areas. These enhancements aim to improve the pedestrian path of travel and connectivity within the City Right of Way. Other improvements include curb and gutter repairs and bringing existing driveways to ADA compliance
2. **Root and Puente Traffic Signal and Street Improvements.** Work includes construction of Traffic Signals at intersection of Root St and Puente Ave. Street improvement limits will be between Puente Ave at Root St to northeast city limit. The construction will also include enhancements to existing crosswalks, ADA ramps, concrete sidewalk, and curb and gutter repairs. The work also includes paving improvements including 2" AC cold mill and overlay.
3. **Los Angeles St. Project.** Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of Los Angeles Street from City limit to city limit. The Asphalt Concrete (AC) pavement work includes grind and overlay of existing AC sections, removal and replacement of curbs and/or gutters, sidewalks, curb ramps, and cross gutters. Other improvements include the installation of detectable warning surfaces, installation of pruning tree roots and installing root barriers. Related work includes surveying, adjusting manhole covers and utility covers to finished grade, and traffic control.
4. **Various Streets Improvement Project (Existing Project).** Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of various streets throughout the city that were considered to have a low pavement management index as determined by the 2021 Pavement Management Report. The improvements include reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk and driveways, construction of accessible pedestrian ramps and major curb/gutter repairs.

ALTERNATIVES

1. The City Council may choose not to approve Resolution No. 2024-023 and thereby relinquishing its allocation of RMRA funding. This action is not recommended as the City may risk losing an estimated \$21.5 million over the next 10 years. This funding is needed to bring necessary and critical street and road improvements to the City's Road network.
2. Provide Staff with Alternative direction

CEQA REVIEW

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW

None.

ATTACHMENTS

1. Resolution No. 2024-023

RESOLUTION NO. 2024-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA TO ADOPT THE FISCAL YEAR 2024-25 PROJECT LIST TO BE FUNDED BY SENATE BILL 1 (SB1) – THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$1,844,108 in RMRA funding in Fiscal Year 2024-25 from SB 1; and

WHEREAS, this is the 8th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities (the project list); and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 in conjunction with other funding sources will help the City rehabilitate Los Angeles St which is a 1.75 mile major street which runs parallel to the I-10, improve eight (8) various street segments in the City, install a new traffic signal at one intersection, and complete a citywide comprehensive sidewalk repair project; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an “at lower risk” condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a “excellent” condition; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK HEREBY RESOLVES AS FOLLOWS:

The City Council of the City of Baldwin Park, California:

Section 1. The foregoing recitals are true and correct.

Section 2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2024-25 Road Maintenance and Rehabilitation Account revenues:

1. **City Wide Sidewalk Repair Project.** The city is launching a comprehensive sidewalk repair project, which includes removing and replacing non-compliant concrete sidewalks and curb ramps, as well as making improvements in Community Development Block Grant (CDBG) areas. These enhancements aim to improve the pedestrian path of travel and connectivity within the City Right of Way. Other improvements include curb and gutter repairs and bringing existing driveways to ADA compliance. Locations specified in Attachment 1.

- The project is estimated to start construction in January 2025 and be completed by June 2025.
- The estimated project useful life is 22 years.

2. **Root and Puente Traffic Signal and Street Improvements.** Work includes construction of Traffic Signals at intersection of Root St and Puente Ave. Street improvement limits will be between Puente Ave at Root St to northeast city limit. The construction will also include enhancements to existing crosswalks, ADA ramps, concrete sidewalk, and curb and gutter repairs. The work also includes paving improvements including 2" AC cold mill and overlay

- The project is estimated to start preconstruction in October 2024, Construction in April 2025 and be completed by April 2026.
- The estimated project useful life is over 25 years.

3. **Los Angeles St. Project.** Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of Los Angeles Street from City limit to city limit. The Asphalt Concrete (AC) pavement work includes grind and overlay of existing AC sections, removal and replacement of curbs and/or gutters, sidewalks, curb ramps, and cross gutters. Other improvements include the installation of detectable warning surfaces, installation of pruning tree roots and installing root barriers. Related work includes surveying, adjusting manhole covers and utility covers to finished grade, and traffic control.

- The project is estimated to start preconstruction in

October 2024, Construction in April 2025 and be completed by March 2026.

- The estimated project useful life is over 25 years.

Section 3. The following previously proposed and adopted projects may also utilize Fiscal Year 2024-25 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

4. **Various Streets Improvement Project.** Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of various streets throughout the city that were considered to have a low pavement management index as determined by the 2021 Pavement Management Report. The improvements include reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk and driveways, construction of accessible pedestrian ramps and major curb/gutter repairs. Locations specified in Attachment 2.
 - The project is estimated currently in preconstruction, Construction to begin February 2025 and be completed by September 2025.
 - The estimated project useful life is 25 years.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2024.

EMMANUEL J. ESTRADA
MAYOR

**ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES**

SS

: CITY OF BALDWIN PARK

I, Christopher Saenz, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2024-023** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **June 5, 2024** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

SB1 – Road Repair and Accountability Act Fiscal
Year 2024-2025 Project List

No	Project Description	Location	Schedule	Useful Life
Section 2 – New Proposed Projects for FY24-25 Funding				
1	City Wide Sidewalk Repair Project. The city is launching a comprehensive sidewalk repair project, which includes removing and replacing non-compliant concrete sidewalks and curb ramps, as well as making improvements in Community Development Block Grant (CDBG) areas. These enhancements aim to improve the pedestrian path of travel and connectivity within the City Right of Way. Other improvements include curb and gutter repairs and bringing existing driveways to ADA compliance. Specific locations listed in Attachment 1.	Citywide	Construction January 2025	20 yrs.
2	Root and Puente Traffic Signal and Street Improvements. Work includes construction of Traffic Signals at intersection of Root St and Puente Ave. Street improvement limits will be between Puente Ave at Roote St to northeast city limit. The construction will also include enhancements to existing crosswalks, ADA ramps, concrete sidewalk, and curb and gutter repairs. The work also includes paving improvements including 2" AC cold mill and overlay.	Root/Puente Ave to City limit (northeast)	Pre- Construction October 2024 Construction April 2025	25 yrs.
3	Los Angeles St. Project: Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of Los Angeles Street from City limit to city limit. The Asphalt Concrete (AC) pavement work includes grind and overlay of existing AC sections, removal and replacement of curbs and/or gutters, sidewalks, curb ramps, and cross gutters. Other improvements include the installation of detectable warning surfaces, installation of pruning tree roots and installing root barriers. Related work includes surveying, adjusting manhole covers and utility covers to finished grade, and traffic control.	Los Angeles St from Little John to Park Ave	Pre- Construction October 2024 Construction April 2025	25 Yrs.

Section 3 – Previously Proposed and Approved Projects for FY22-23 Funding				
4	Various Streets Improvement Project. Work includes preparation of plans, specifications and estimates for the maintenance and rehabilitation of various streets throughout the city that were considered to have a low pavement management index as determined by the 2021 Pavement Management Report. The improvements include reconstruction of portions of the street structural section including sub-surface preparation, subgrade and constructing aggregate base and asphalt concrete (AC) pavement sections, construction of sidewalk and driveways, construction of accessible pedestrian ramps and major curb/gutter repairs. Street segments are included in Attachment 2.	Various Locations	Pre-Construction In progress Construction February 2025	25 years

Attachment 1 City Wide Sidewalk Repair Project Locations

A. Curb Ramp Installation / Refurbish List

	LOCATION ADDRESS / INTERSECTION
1	CENTRAL AVE. & BIG DALTON AVE. (1)
2	RAMONA BLVD. & BADILLO ST. (4)
3	BESS AVE. & BARNES AVE. (1)
4	COSBEY AVE. & FAIRGROVE ST. (1)
5	KENMORE AVE. & ILLINOIS ST. (1)
6	WIMMER AVE. & SCHOOL ST. (2)
7	HALLWOOD DR. AND BOGART AVE (1)
8	FEATHER AVE. & MACDEVITT ST. (1)
9	VINELAND AVE. & CHANNING ST. (1)
10	OLIVE ST. & CENTER ST. (1)
11	DUNIA ST. & CENTER ST. (2)
12	FRANCISQUITO AVE. & ATHOL ST. (1)
13	IDAHO AVE. & ILLINOIS ST. (1)
14	ATHOL ST. & FRANCISQUITO AVE. (2)
15	PALM AVE & CENTER ST. (4)
16	SAN GABRIEL RIVER PKWY & CLEO ST. (2)
17	SAN GABRIEL RIVER PKWY & WACO ST. (1)
18	WACO ST. & COSBEY AVE. (1)
TOTAL RAMPS: 28	

B. SIDEWALK REPAIR LOCATIONS

	LOCATION ADDRESS / INTERSECTION
1	4721 BALDWIN PARK BLVD.
2	4820 BLEECKER ST.
3	4908 BOREL ST.
4	4719 BRESEE AVE.
5	4748 BRESEE AVE.
6	14202 CLOVERSIDE ST.
7	13905 FOSTER AVE.
8	13547 FRAZIER ST.
9	5131 LARRY AVE.
10	14327 OHIO ST.
11	3402 SAN GABRIEL RIVER PKWY.
12	3811 TORREY ST.
13	15300 ADAMS DR.
14	4628 BRESEE AVE.
15	4008 CENTER ST.
16	13543 FRAZIER ST.
17	4643 HARLAN AVE.
18	3233 MAINE AVE.
19	3829 MERCED AVE.
20	13738 PALM AVE.
21	12830 WALTHAM ST.
22	12920 ST. JAMES PL.
23	4707 BALDWIN PARK BLVD.
24	13995 BELLBROOK ST.
25	12747 BESS AVE.
26	3423 BIG DALTON AVE.
27	4625 BRESEE AVE.

	LOCATION ADDRESS / INTERSECTION
28	4751 BRESEE AVE.
29	14590 CALIFORNIA AVE.
30	13238 CORAK ST.
31	4731 CUTLER AVE.
32	4859 CUTLER AVE.
33	13425 DUNIA ST.
34	13413 DUNIA ST.
35	13503 DUNIA ST.
36	4638 EDRA AVE.
37	4204 FILHURST AVE.
38	4141 HARLAN AVE.
39	4727 JERRY AVE.
40	4746 JERRY AVE.
41	4603 LANDIS AVE.
42	5040 LANDIS AVE.
43	12745 LEDFORD ST.
44	14710 LOS ANGELES ST.
45	13917 LUBICAN ST.
46	3365 MANGUM ST.
47	3380 MANGUM AVE.
48	3942 MERCED AVE.
49	3738 MONTEREY AVE.
50	3827 PADDY LANE
51	3893 PADDY LANE
52	3903 PADDY LANE
53	3832 PADDY LANE
54	4563 PARK AVE.

	LOCATION ADDRESS / INTERSECTION
55	14007 RAMONA BLVD.
56	14059 ROCKWAY DR.
57	4309 STEWART AVE.
58	3682 STICHMAN AVE.
59	3941 WALNUT ST.
60	4011 WALNUT ST.
61	4157 WALNUT ST.
62	12718 WALTHAM ST.
63	3728 WILLOW AVE.
64	3734 WILLOW AVE.
65	3834 MERCED AVE.
66	3442 BARNES AVE.
67	3027 FRAZIER AVE.
68	14033 OHIO ST.
69	4641 MONTEREY ST.
70	14033 OHIO ST.
71	4641 MONTEREY ST.
72	13733 MONTEREY AVE.
73	14731 LOZANO DR.
74	3505 ARDILLA ST.
75	14720 RAMONA BLVD.
76	13729 FOSTER AVE.
77	14428 RAMONA BLVD.

TOTAL SQUARE FEET: 7,200

Attachment 2 Various Streets Improvement Project Locations

	Street Name	From	To
1	Leorita St.	Bess Ave.	Dalewood St.
2	San Gabriel River Parkway	Cleo St.	Waco St.
3	Big Dalton Ave.	Merced Ave.	Garvey Ave.
4	Root St.	Puente Ave.	City limit
5	Central Ave.	Downing Ave.	Stichman Ave.

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
PREPARED BY: Yovanni Viramontes, Associate Engineer
DATE: June 5, 2024
SUBJECT: Accept Construction Improvements and Authorize the Filing of a Notice of Completion for City Project, CIP 21-199 Traffic Signal Improvements at Vineland and Merced Avenue

SUMMARY

This report seeks Council consideration for the acceptance of work completed for City Project CIP 21 –199 Traffic Signal Improvements at Vineland and Merced Avenue. This item will close the construction contract and authorize the filling of a Notice of Completion (NOC) with the LA County Recorder’s Office. The work completed includes the modification of existing traffic signals at Merced/Vineland Intersection to include both north-south left-turn phasing and east-west left-turn phasing at the intersection; upgrades to traffic signal hardware, including LED signal heads, lenses, back-plates with retroreflective borders, conduit, wiring, signal controller, and cabinet. Additional improvements include ADA improvements, signing and striping, and cold mill and overlay of existing asphalt pavement within project limits.

RECOMMENDATION

It is recommended that the City Council:

1. Accept the construction improvements by Elecnor Belco Electric, Inc of Chino, CA and authorize the recordation of a Notice of Completion for City Project No. CIP 21-199 – Traffic Signal Improvements at Vineland and Merced Avenue; and
2. Authorize the release of retention funds in the amount of up to \$26,190.34 to Elecnor Belco Electric upon the expiration of 35-day notice period.

FISCAL IMPACT

There is no impact to the General Fund. The total project costs per FY2022-23 approved CIP budget is \$586,454.00 detailed in the following table:

Approved Funds		Amount
CIP 21-199	HSIP Grant – Fund # 270-50-520-58100-55002	\$281,940.00
	Prop C – Fund # 245-50-520-58100-55002	\$58,000.00
	MTA – Fund # 251-50-520-58100-55002	\$65,000.00
	SB1 – Fund # 256-50-520-58100-55002	\$181,514.00
Total Available		\$586,454.00

Construction Costs	Amount
Construction Contract	\$ 504,388.00
Contract Change Orders / Field Adjustments	\$ 19,418.70
Inspections (Not to Exceed)	\$ 7,500.00
Total Construction Costs	\$531,306.70

BACKGROUND

On October 19, 2022, a total of four (4) bids were received and opened publicly. After confirming references and verifying the bids, Elecnor Belco Electric, Inc. of Chino, CA was determined to be the lowest responsive bid and recommended for an award of contract.

On December 21, 2022, the City Council accepted the plans and specifications and authorized the award of contract to Elecnor Belco Electric of Chino, CA in the amount of \$504,388.00 with an inspection and construction contingency of \$82,066.00.

On February 13, 2023, City Staff submitted the award package to Caltrans, per HSIP State Grant requirements. A preconstruction meeting with the contractor was held on May 25, 2023 and in June 2023, City issued a notice to proceed with procurement of traffic signal equipment which typically has a long lead time. The Procurement period ended in January 2024, so a Notice to Proceed with Construction was sent to Contractor with an effective start date of January 18, 2024.

DISCUSSION

The Traffic signal improvements and all relative work has been completed by the contractor. The new improvements include the installation of new traffic signal equipment such as new left turn phasing signal heads, new street name signs, new regulatory signs, a new controller and battery backup system. Other improvements include the coldmill and overlay of Merced Ave and Vineland Ave Intersection, the installation of new traffic loops for both vehicular and Bicycle detection, new continental crosswalks, and ADA improvements.

Elecnor Belco Electric has now completed the project and have met all requirements for project close out. The total construction costs were \$531,306.70 which includes the construction contract award plus the cost of change orders, and inspection services. The total of \$55,147.30 of unspent funds will be reflected in the original fund balances.

ALTERNATIVES

1. The City Council may choose not to accept the completed improvements and not authorize the filing of a Notice of Completion. This action will delay the closure of the project.
2. Provide Staff with alternate direction.

CEQA REVIEW

The subject project is exempt from the California Environmental Quality Act (CEQA) pursuant to a class 1 (section 15201, existing facilities), subsection (c) exemption, which includes the replacement and or the installation of battery backup systems at existing traffic signal locations. The key consideration for a class 1 exemption is whether the project involves negligible or no expansion of an existing use.

LEGAL REVIEW

None

ATTACHMENTS

1. Notice of Completion

RECORDING REQUESTED BY:

CITY OF BALDWIN PARK

When Recorded Return To:

Name: CITY OF BALDWIN PARK

Address: 14403 East Pacific Avenue
Baldwin Park, CA 91706

SPACE ABOVE THIS LINE FOR RECORDER'S USE

APN: N/A

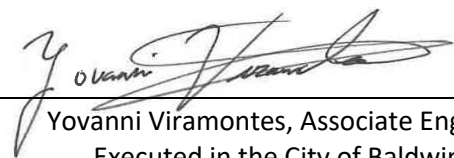
NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. A certain work of improvement on the property hereinafter described and known as: City Project No. CIP 21-199 – Traffic Signal Improvements at Vineland and Merced Avenue, for the City of Baldwin Park and was **ACCEPTED** by City Council on: June 5, 2024.
2. The FULL NAME of the OWNER is City of Baldwin Park
3. The FULL ADDRESS of the OWNER is 14403 E. Pacific Avenue, Baldwin Park, CA 91706
4. A work of improvement on the property hereinafter described was COMPLETED on May 24, 2024,
5. The work of improvement completed is described as follows: **CIP 21-199 - Traffic Signal Improvements at Vineland Ave and Merced Avenue**
6. THE NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is CWS Systems, Inc.
7. The street address or location of said property is **14403 E. Pacific Avenue, Baldwin Park, CA 91706**

The undersigned, being duly sworn, is the Public Works for the City of Baldwin Park, makes this verification on behalf of said entity, has read the foregoing and knows the contents thereof, and that the facts stated herein are true.

By: _____


Yovanni Viramontes, Associate Engineer
Executed in the City of Baldwin Park

Date: 5/23/2024

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date

Signature Sam Gutierrez, Director of Public Works

City of Baldwin Park, City Hall

Place of Execution

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Ron Garcia, Director of Community Development
Nick Baldwin, City Planner

DATE: June 5, 2024

SUBJECT: Second Reading and Adoption of Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.

SUMMARY

The purpose of this report is to adopt and approve for second reading Ordinance No. 1510.

RECOMMENDATION

It is recommended that the City Council waive further reading and adopt Ordinance 1510, entitled, “AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE”.

FISCAL IMPACT

There would be no fiscal impact to the City’s General Fund as a result of adoption of this Ordinance.

BACKGROUND

On May 15, 2024, the City Council of the City of Baldwin Park held a Public Hearing to approve introduction of Ordinance 1510. The proposed changes to the sign regulations accomplish the following goals: (1) modernize existing signage regulations, (2) clarify existing regulations in sections where Staff felt additional language was necessary, (3) restructure the subsections of the Sign Regulations subchapter to improve readability and provide better orientation to users and, (4) remove inconsistencies in current regulations and previously adopted

amendments.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Ordinance No. 1510

ORDINANCE NO. 1510

AN ORDINANCE OF CITY COUNCIL OF THE CITY OF BALDWIN PARK REPEALING AND REPLACING SECTION 153.170 OF THE MUNICIPAL CODE RELATING TO SIGN REGULATIONS TO INCLUDE NEW LANGUAGE REGARDING NEW STATIC OR DIGITAL BILLBOARD CONSTRUCTION AND BILLBOARD RELOCATION AGREEMENTS, INCORPORATION OF PREVIOUSLY APPROVED SIGN REGULATIONS THAT WERE NOT CODIFIED, AND REORGANIZATION OF THE CHAPTER AS A WHOLE

WHEREAS, Section 153.170 of the Baldwin Park Municipal Code regulates the installation, appearance and maintenance of all private signage types to protect the visual clutter associated with the unrestricted proliferation of signs, while providing channels of communication to the public; and

WHEREAS, it is the goal of the City to continue to promote the visual character of the City of Baldwin Park, including but not limited to regulating all public signage; and

WHEREAS, it is the goal of the City to continue to promote the visual character of the City of Baldwin Park, including but not limited to regulating all public signage; and

WHEREAS, it is the obligation of the City to publish approved ordinances and incorporate them into the Municipal Code to provide transparency in government and to provide clear direction to City Staff, the development community, and the general public regarding the regulations for signs; and

WHEREAS, it is in the City's interest to allow sufficient flexibility in billboard advertising to meet the needs of commercial interests while at the same time protecting the City's residents from an over saturation of new billboard signs; and

WHEREAS, as noted in the Staff Report dated May 15, 2024 from Ron Garcia, Community Development Director, there exists a need to update the current version of the City's signage regulations to capture previously adopted regulations.

NOW, THEREFORE, the City Council of the City of Baldwin Park does hereby ordain as follows:

SECTION 1. The recitals above are true and correct and incorporated herein by reference

SECTION 2. Subchapter 153.170 – Sign Regulations of the Baldwin Park Municipal Code is hereby amended as follows:

Section Contents:

§153.170.010	Intent and Purpose
§153.170.020	Applicability
§153.170.030	Permit Requirements
§153.170.040	Exempt Signs
§153.170.050	Prohibited Signs
§153.170.060	Temporary Signs
§153.170.070	General Sign Standards
§153.170.080	Signs Regulations by Zone
§153.170.090	Sign Regulations for Specific Land Uses
§153.170.100	Sign Construction and Maintenance
§153.170.105-110	New Static or Digital Billboard Construction
§153.170.106-120	Billboard Relocation Agreements
§153.170.107-130	Comprehensive Sign Programs
§153.170.140-140	Other Applicable Regulations

§ 153.170.010 – Intent and Purpose

The intent and purpose of these sign regulations are to:

- A. **Urban design and safety standards.** Implement the city's urban design and safety standards as set forth in the General Plan.
- B. **City appearance.** Maintain and enhance the city's appearance by regulating the design, character, location, number, type, quality of materials, size, illumination and maintenance of signs.
- C. **Pedestrian and vehicular traffic safety.** Protect and improve pedestrian and vehicular traffic safety by balancing the need for signs which facilitate the safe and smooth flow of traffic without an excess of signage which may distract motorists, overload their capacity to quickly receive information, visually obstruct traffic signs or otherwise create congestion and safety hazards.
- D. **Traffic safety hazards.** Eliminate traffic safety hazards to pedestrians and motorists posed by off-site signs.
- E. **On-site signage.** Generally limit private signage to on-site locations to protect the aesthetic environment from the visual clutter associated with the unrestricted proliferation of signs, while providing channels of communication to the public.
- F. **Communication.** Allow the communication of information for commercial and noncommercial purposes without regulating the content of noncommercial messages.

- G. **Free speech.** Respect and protect the right of free speech by sign display, while reasonably regulating the structure, location and other non-communicative aspects of signs, generally for the public health, safety, welfare and specifically to serve the public interests in traffic and pedestrian safety and community aesthetics.
- H. **Nearby effects.** Minimize the possible adverse effects of signs on nearby public and private property.
- I. **Visual quality.** Serve the city's interests in maintaining and enhancing its visual appeal by preventing the degradation of visual quality which can result from excess signage.
- J. **Protect investment and quality of life.** Protect investments in property and lifestyle quality made by persons who choose to live, work or do business in the city.
- K. **Residential neighborhoods.** Defend the peace and tranquility of residential zones and neighborhoods.

§ 153.170.020 – Applicability

- A. **Compliance.** Signs or advertising displays that are erected or maintained within the city shall comply with the provisions of this subchapter and any other applicable federal, state and local statutes or laws.
- B. **Additive requirements.** The requirements of this subchapter, shall be applied in addition to any other requirements contained in the Zoning Code.
- C. **Conflicts.** In the event of direct and irreconcilable conflict between any provisions of this subchapter and any other provisions of the Zoning Code or this code, the more restrictive requirements shall govern.

§ 153.170.030 – Permit Requirements

- A. **Sign permit required.** Unless otherwise exempted by § 153.170.040, a sign permit shall be required prior to the placement, construction or physical alteration of the size, height or location of any sign or advertising display in the city. A sign permit may be obtained from the Planning Division pursuant to the provisions of subchapter 153.210, Administrative Procedures.
- B. **Variance.** Signs that do not comply with the requirements of this subchapter, shall not be permitted unless a variance has been granted pursuant to the provisions of subchapter 153.210, Administrative Procedures.

§ 153.170.040 – Exempt Signs

- A. **Applicability.** Unless otherwise specified, the signs listed in this subchapter are categorically exempt from the permit requirement. The signs listed in this section are subject to compliance with all other provisions of this subchapter and other applicable codes, regulations or rules.
- B. **Restrictions on illumination.** All exempt signs shall be non-illuminated, externally illuminated, or internally illuminated.
- C. **Exempt signs.** The following categories of signs do not require a sign permit:
 - 1. **Non-Residential Signs – On non-residential property**
 - (a) up to 20 flags or pennants with a combined area of no more than 80 square feet on a staff or pole of no longer than 20 feet, however, no individual flag or pennant may exceed 15 square feet in area;
 - (b) up to 15 permanent signs with a combined area of no more than 45 square feet and a height of no more than eight feet, however, no individual sign may exceed 15 square feet in area;
 - (c) Up to four temporary window signs with a combined area of no more than 24 square feet, however, no individual sign may exceed 12 square feet in area and no more than 40% of the area of any given window may be covered by window signs; and
 - (d) Up to eight other temporary signs with an combined area of no more than 30 square feet and a height of no more than four feet, however, no individual sign may exceed 15 square feet in area. Size limits for window signs with transparent backgrounds (instead of opaque backgrounds) placed on glass doors are doubled.
 - (e) Where properties include multiple tenants, each tenant may display two flags of no more than twelve square feet, and temporary or permanent signs with a combined area of no more than nine square feet, in addition to the non-residential exemption provided above.
 - 2. **Residential Signs- On residential property;**
 - (a) up to three flags or pennants of up to 10 square feet on a staff or pole of no longer than eight feet;
 - (b) up to three permanent signs with a combined area of no more than 10 square feet and a height of no more than four feet;
 - (c) up to six temporary window signs with a combined area of no more than nine square feet, except that no more than 50% of the area of any given window may be covered by window signs; and
 - (d) up to four other temporary signs with a combined area of no more than 10 square feet and a height of no more than three feet.
 - (e) Where residential properties include multiple dwelling units, each dwelling unit may display one flag of no more than 6 square feet, and temporary or

permanent signs with a combined area of no more than six square feet, in addition to the basic residential exemption provide above.

§ 153.170.050 – Prohibited Signs

The following signs are prohibited on any property within the city:

- A. **Abandoned Signs.**
- B. **Animated Signs, except as provided for electronic readerboard signs as permitted pursuant to Section 153.170.080(D).**
- C. **Inflatable/Balloon Signs.**
- D. **Roof Signs.**
- E. **Murals.**
- F. **Can (Box) Signs.**
- G. **Off-Site Signs (billboards), except as approved as a part of a Billboard Relocation Agreement pursuant to the terms of this Chapter or as provided for billboards or digital billboards permitted per in Section 153.170.105110.**
- H. **Off-Site Signs.** Off-site identification signs, except government, civic signs as provided in this subchapter.
- I. **Portable Signs,** including A-frame, sandwich board signs, and vehicle-mounted signs.
- J. **Cross-visibility area.** Any sign located within a required clear cross-visibility area.
- K. **Permission not granted.** Signs erected without the permission of the owner of the property on which the sign is located.
- L. **Signs in the public right-of-way.** Signs within or projecting over a public right-of-way.
- M. **Imitation traffic signs.** Signs which purport to be, are an imitation of, or resemble official traffic warning devices or signs, that by color, location or lighting may confuse or disorient vehicular or pedestrian traffic, impede the flow of traffic or create a traffic hazard, excluding authorized on-site directional sites.
- N. **Painted signs.** Signs painted directly on an exterior wall, fence, fascia or parapet.

- O. **Signs attached to utility poles.** Signs attached to utility poles, unless specifically approved by the utility company in writing.
- P. **Signs attached other features.** Signs attached to trees, fences, bridges or light poles.
- Q. **Vehicle signs.** Vehicle signs, where the primary purpose or use of the vehicle is the display of advertising material. This does not apply to signs maintained on vehicles when such advertising is incidental to the primary purpose for which the vehicle is being used.
- R. **Disrepair.** Any sign that is in disrepair.

§ 153.170.060 – Temporary Signs

- A **Permitted Temporary Signs.** In addition to exempt temporary signs pursuant to § 153.170.040(C), temporary signs may be permitted on the site of any business holding a grand opening or promoting a special product, sale, or event. The following types of temporary signs are permitted under such circumstances, provided they comply with the applicable standards provided in subsection B below:
 - 1. Banners not exceeding 50 square feet.
 - 2. Pennants, with the area on which the pennants are located not to be permitted not permitted to exceed 15 percent of the square footage of the lot upon which they are located.
- B. **Standard for Temporary Signs:** Such Temporary signs under subsection A above shall comply with the following standards:
 - 1. **Maximum number.** A maximum of 1 temporary sign may be displayed for each non-residential property at any given time.
 - 2. **Maximum duration.** Each temporary sign may be displayed for a maximum of 30 consecutive days. Temporary signs may be displayed up to 4 nonconsecutive times within a 12-month period.
 - 3. **Location and attachment.** Temporary signs shall be attached to the main building wall or fence and shall not extend above the roofline or height of the wall or fence on which they are located.
 - 4. **Balloons.** Balloons shall not be used in conjunction with any temporary sign.

5. **Attachment and illumination.** Temporary signs shall not be freestanding or illuminated.
6. **Safety and maintenance.** Temporary signs shall be kept in a safe and presentable condition.

§ 153.170.070 – General Sign Standards

All signs, including exempt and temporary signs, located within all zones shall comply with the following regulations:

A. Sign Lettering and Numbering.

1. To facilitate emergency response by public safety personnel, the sign nearest to the public entrance of a business which utilizes any non-Roman alphabet letters, characters and/or symbols shall also contain a general description of the business and other entities occupying the building written in English. The English language portion of the sign shall be readable from the public right-of-way.
2. In all cases where a sign or other zoning permit is required by this chapter or other law, the applicant shall submit to the city a certification, issued under penalty of perjury under the laws of the State of California, containing an English language translation of all non-Roman alphabet letters, characters and symbols proposed to be displayed on the sign. An application for such permit shall not be deemed complete until the applicant has provided such certification.

B. Sign Lighting and Illumination.

1. Unless otherwise specified for exempt and temporary signs, signs may be non-illuminated or internally illuminated. If internally illuminated, illumination of individual letters and logos is preferred. The Approving Authority of the sign permit may authorize external illumination.
3. All signs shall be arranged, operated, shielded and maintained to prevent any glare, reflection, nuisance, inconvenience or hazardous interference of any kind to abutting or adjacent properties, streets and walkways.

C. Sign Location.

No internally illuminated sign placed on any commercial or industrially zoned property shall be located within 50 feet of the lot line, if such line is shared with any residentially zoned lot, and if the sign face area is oriented toward the residentially zoned lot.

D. Sign Aesthetics.

1. All newly erected signs shall comply with the Sign Design Guidelines Manual.
2. All permanent signs located within any zone shall be compatible to the associated structure's architecture and design features.
3. All permanent signs located on commercial and industrial structures shall be integrated within structure's architecture.

§ 153.170.080 – Signs Regulations by Zone

Table 153.170.080 identifies the types of signs permitted by zone district and the development standards applicable to such signs. In addition to the requirements set forth in Table 153.170.080, the following criteria shall apply:

A. Freestanding Signs.

1. As indicated in Table 153.170.080, freestanding signs shall be permitted only in the FC, C-2 and I-C zones that have freeway frontage.
2. The base of all freestanding signs shall be landscaped at the time of sign installation such that the base is fully obscured by landscaping to a minimum height of 6 feet within 3 years of landscape installation. Such landscaping shall be maintained in a neat and healthy condition at all times.

B. Monument Signs.

Monument signs may be located in planter medians abutting a driveway or within the project driveway.

Table 153.170.080 Sign Regulations by Zone					
Zone	Sign Type	Maximum Number	Maximum Sign Area	Maximum Height	Notes
R-G and R-3	Monument	1	24 sf	4 ft	
	Wall	1	36 sf	4 ft	
C-1 MU-2	Monument	1 per frontage	32 sf	6 ft	
	Wall	1 or more	50 sf	4 ft	

C-2, F-C, I-C, MU-1 without freeway frontage	Monument	1 per frontage	64 sf	12 ft	In lieu of a monument sign, an Electronic Readerboard Sign may be permitted, subject to approval of a Conditional Use Permit and Design Review, provided the sign complies with the provisions outlined in §153.170.80.D.
	Wall	1 or more	2 sf of sign area per linear foot of primary building frontage	6 ft	
	Secondary Wall	1 or more	1 sf of sign area per linear foot of primary building frontage	4 ft	
C-2,F-C, I-C, with freeway frontage	Freestanding	1	1 sf of sign area per 1 linear foot of street frontage	80 ft	1. A maximum of 1 freestanding sign is permitted for lots with less than 800 linear feet of street frontage. One additional freestanding sign is permitted for lots with more than 800 linear feet of street frontage. For this purpose, a commercial center is considered a single lot. 2. Additional sign face area for monument signs may be granted in lieu of use of freestanding signs, per criteria established by the Director of Community Development. 3. In lieu of a monument sign, an Electronic Readerboard Sign may be permitted, subject to approval of a Conditional Use Permit and Design Review, provided the sign complies with the provisions outlined in

					§153.170.80.D
I	Monument	1	40 sf	8 ft	In lieu of a monument sign, an Electronic Readerboard Sign may be permitted, subject to approval of a Conditional Use Permit and Design Review, provided the sign complies with the provisions outlined in §153.170.80.D
	Wall	1 or more	1 sf of sign area for each linear foot of primary building frontage	6 ft	

C. Wall Signs.

1. A maximum of 3 wall signs shall be permitted for each wall of a commercial unit that contains a main entrance or is adjacent to a street.
2. A maximum of 1 wall sign shall be permitted for each wall of a commercial unit that does not contain a main entrance.
3. Wall signs shall not project more than 18 inches from the building wall.
4. Sign height shall be measured from the bottom to the top of the sign.

D. Electronic Readerboard Sign.

1. **Sign Defined. An Electronic Readerboard Sign is a sign that incorporates changeable messages which may be changed by remote or automatic means.**
2. **Applicability and Review. Electronic Readerboard Signs are allowed, subject to approval of a Conditional Use Permit and Design Review, for businesses with a minimum of three (3) acres (for the overall business), within the C-2, F-C, I-C and I Zones and along a designated truck route. This sign type may be installed in lieu of, but not in addition to, freestanding and/or monument signage permitted on-site.**
 - a. **Design review shall include review of the following sign elements: sign style, sign height, sign size, number of other signs on the site, sign**

placement and sign materials, subject to the criteria established in this subsection.

3. **Orientation.** Signs shall not face residentially zoned properties or residential uses, schools, hospitals, convalescent hospitals and other sensitive land uses as deemed appropriate through the Conditional Use Permit process.
4. **Message Duration.** Messages shall remain static for a minimum of eight (8) seconds. Message changes shall occur within a timespan of no more than one (1) second.
5. **Activity.** Messages on the Electronic Readerboard Sign shall rotate only during normal business hours or as deemed appropriate through the Conditional Use Permit process.
6. **Contrast.** Electronic Readerboard Signs shall be adjusted to maintain contrast between the sign face and surrounding areas, subject to review and approval through the Conditional Use permit Process.
7. **Illumination.** The following provisions apply to the illumination of Electronic Readerboard Signs:
 - a. Automatic dimming controls shall be installed, either by photocell (hardwire) or via software settings, in order to bring the lighting level down to avoid spillover and light trespass onto abutting or adjacent properties and to avoid glare at any time of the day.
 - b. Electronic Readerboard Signs shall be adjusted to minimize the degree of brightness and glare. Lighting levels should be sensitive to the environment and react with natural light sources, subject to review and approval through the conditional use permit process.

§ 153.170.090 – Sign Regulations for Specific Land Uses or Sign Types

In addition to other standards set forth in this subchapter, the following land uses are subject to the following regulations:

A. Service Stations.

1. Each service station may maintain a maximum of 4 canopy signs, each having no more than 50 square feet of sign face area.
2. Each service station may maintain 1 permanently installed sign not to exceed 40 square feet in area.

3. Each service station may maintain a maximum of 2 permanently installed or portable price signs not exceed 20 square feet in area.

B. Automobile Dealerships.

1. Each automobile dealership may display banners and pennants with a total area not to exceed 15 percent of the square footage of the lot upon which they are located.
2. Each automobile dealership may display a maximum of 20 banners attached to freestanding light standards. Each banner shall not exceed 50 square feet of area.
3. Each automobile dealership may display one pennant for every 2,500 square feet of lot area, up to a maximum of 12 such pennants. Each pennant shall not exceed 20 square feet in area.

~~C. Electronic Readerboard Signs.~~

~~Sign Defined. An Electronic Readerboard Sign is a sign that incorporates changeable messages which may be changed by electronic processes or by remote control.~~

~~Applicability and Review. Electronic Readerboard Signs are allowed, subject to approval of a Conditional Use Permit and Design Review, for businesses with a minimum of three (3) acres (for the overall business), within the C-2, F-C, I-C and I Zones and along a designated truck route. This sign type may be installed in lieu of, but not in addition to, freestanding and/or monument signage permitted on-site.~~

~~Design review shall include review of the following sign elements: sign style, sign height, sign size, number of other signs on the site, sign placement and sign materials, subject to the criteria established in this subsection.~~

~~Orientation. Signs shall not face residentially zoned properties or residential uses, schools, hospitals, convalescent hospitals and other sensitive land uses as deemed appropriate through the Conditional Use Permit process.~~

~~Message Duration. Messages shall remain static for a minimum of eight (8) seconds. Message changes shall occur within a minimum of two (2) seconds and a maximum of five (5) seconds.~~

~~Activity. Messages on the Electronic Readerboard Sign shall rotate only during normal business hours or as deemed appropriate through the Conditional Use Permit process.~~

~~Contrast. Electronic Readerboard Signs shall be adjusted to maintain contrast between the sign face and surrounding areas, subject to review and approval through the Conditional Use Permit process.~~

~~Illumination. The following provisions apply to the illumination of Electronic Readerboard Signs:~~

~~Automatic dimming controls shall be installed, either by photocell (hardwire) or via software settings, in order to bring the lighting level down to avoid spillover and light trespass onto abutting or adjacent properties and to avoid glare at any time of the day.~~

~~Electronic Readerboard Signs shall be adjusted to minimize the degree of brightness and glare. Lighting levels should be sensitive to the environment and react with natural light sources, subject to review and approval through the Conditional Use Permit process.~~

~~Sign illumination during nighttime hours may not exceed a maximum luminance level of 750 cd/m² or nits, regardless of the method of illumination.~~

~~Electronic Readerboard Signs with external illumination, whether the lighting is mounted above or below the sign face or panel, shall fully shield all lighting fixtures or luminaries.~~

§ 153.170.100 – Sign Construction and Maintenance

- A. **Compliance with codes and development standards.** All signs shall comply with the appropriate provisions of the State Building Code, as adopted by the city, relative to design, construction, structural integrity, connections and safety. Signs shall also comply with the provisions of the applicable electrical code and the development standards.
- B. **Maintenance.** All signs shall be maintained in a good structural condition at all times and be kept neatly painted, including all metal parts and supports that are not made of a rust resistant material. Any crack, broken surface, malfunction, missing sign copy or other damaged portion shall be repaired or replaced.

§ 153.170.105-110 New Static or Digital Billboard Construction

~~Notwithstanding any other provision of this code, a Static Billboard or Digital Billboard (as defined below) may be installed with copy visible from within any Interstate Freeway Corridor (as defined below), subject to all the following:~~

- (a) ~~Digital Billboard shall mean any off-site Advertising Display (a Static Billboard), as defined in the California Business and Professions Code (BPC) § 5202, that uses state-of-the-art digital technology,~~

- (b) Interstate Freeway Corridor means the area comprised of any Interstate Highway (as defined in BPC § 5215) and within 200 feet from the edge of the right-of-way (as defined BPC § 5222) and within a commercial or industrial zoned property.
- (c) Each Advertising Structure (as defined in BPC § 5203), whether a Static Billboard or an Advertising Display that is used to support a Digital Billboard shall be placed within an Interstate Freeway Corridor,
- (d) The Static Billboard or the Digital Billboard owner must:
 - 1) Receive Caltrans' approvals, as necessary and
 - 2) Execute an agreement with the City by which each billboard owner agrees to (i) indemnify, defend and hold harmless the City from any and all claims, lawsuits, awards and judgements, including any reasonable attorney's fees and court costs, that may arise from the approval of a Static Billboard or a Digital Billboard and associated Advertising Structure and removal of an applicable Advertising Structure that may or may not be required to be removed, in consideration for any one or more negotiated benefits, including but not limited to such items as new park signs, landscaping, sign removals, or development fees, pursuant to this section or to any other provision of this code, subject to the terms of that agreement and (ii) comply with any and all required mitigation measures, conditions of approval and all applicable provisions of this section and this code,
- (e) The property owner upon which a Static Billboard or a Digital Billboard is to be erected executes an agreement with the City by which that owner consents to the City's entry onto his/her/its property to remove that Static Billboard or a Digital Billboard and associated Advertising Structure, as permitted in the agreement between the billboard owner and the City, and by which that property owner releases and indemnifies the City from liability for that permitted removal,
- (f) The new Advertising Structure cannot be used to support more than two (2) Digital Billboards with each one facing in different directions,
- (g) The entire portion of an Advertising Structure that comprises the active display face of a Static Billboard or Digital Billboard shall not be more than forty-eight feet (48') in width, fourteen feet (14') in height nor six hundred and seventy-two (672) square feet in area; provided, that, in addition, an apron for a Static Billboard or Digital Billboard can extend up to a maximum of approximately thirty-six inches (36") below that Digital Billboard face or 5.5 foot top extensions or 2 foot side extensions,

- (h) The overall height of the Advertising Structure that is a Static Billboard or that includes a Digital Billboard, and excluding extensions, shall not be more than sixty-five (65') feet, as measured from the highest point of the main road or Interstate Highway from which the advertising is to be viewed,
- (i) The distance between two Static Billboards or between a Static Billboard and Digital Billboard shall be at least five-hundred feet (500'). The distance between two Digital Billboards shall be at least one-thousand feet (1,000'). The distance requirements shall be the same as the minimum distance and separation criteria established by the California Department of Transportation (Caltrans) and as defined in BPC § 5222.
- (j) A Digital Billboard shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance of two-hundred and fifty feet (250') perpendicular to the display face of the Digital Billboard. Each Digital Billboard shall have a light sensing device that will automatically adjust the brightness of the Digital Billboard to meet that foot candle requirement, as ambient light conditions change,
- (k) Only if the City agreement requires the removal of existing advertising structures, then if four or less Advertising Structures are being replaced by new Advertising Structures with Digital Billboards, then at least eight (8) additional display faces and the Advertising Structures supporting the eight (8) additional display faces must be permanently removed from the City by the Digital Billboard owner receiving the approval and the removal of all the display faces and their respective Advertising Structures to be removed shall be completed prior to construction by that owner of any Advertising Structure, including a Digital Billboard,
- (l) Only if the City agreement requires the removal of existing advertising structures, then if five or more Advertising Structures are being replaced by new Advertising Structures with Digital Billboards, then for each new Advertising Structures, above four (4) new Advertising Structures, at least two (2) additional display faces must be permanently removed from the City by the Digital Billboard owner receiving the approval and the removal of all the display faces and their respective Advertising Structures to be removed shall be completed prior to construction by that owner of any Advertising Structure including a Digital Billboard.
- (m) A Digital Billboard shall only display a series of still images and each still image must be displayed for a minimum of four consecutive seconds. No still image shall have animation, movement, or the appearance of an optical illusion of movement of any part of the Advertising Structure and each still image shall not include flashing, scintillating lighting or the varying of light intensity or any other means of not providing constant illumination. Transition time between one still image and the immediate next still image shall not exceed one second and

- (n) (i) If a Digital Billboard installed pursuant to this section must be removed due to a final court order or judicially approved settlement resulting from a legal action brought by a third party, who is not related to the owner or operator of that Digital Billboard (the "Owner/Operator"), (ii) that Digital Billboard replaced a non-Digital Billboard (the "Replaced Non-Digital Billboard") and (iii) the Replaced Non-Digital Billboard was the subject of a previous formal written agreement with the City, then the Owner/Operator shall be permitted to reinstall a new state-of-the-art non-Digital Billboard (the "Replacement Non-Digital Billboard") on the same Advertising Structure used to support that Digital Billboard; provided, that the reinstallation of the Replacement Non-Digital Billboard must occur before the date the previous formal agreement would have terminated (the "Previous Termination Date"), the Replacement Non-Digital Billboard and supporting Advertising Structure must be removed on or before the Previous Termination Date and the Replacement Non-Digital Billboard must comply with all the applicable criteria for Digital Billboards, as set forth in in this section and the agreement referred to in (D)(2), above.
- (o) The following sections do not apply to signs approved per this Section 153.170.105: Sections 153.050.030, 153.170.080(D)

§ 153.170.106-120 Billboard Relocation Agreements

Billboards are recognized as a legitimate form of commercial advertising in the City. However, the size, number, location and illumination of billboards can have significant influence on the City's visual character, and can, without appropriate control, create or contribute to visual blight conditions. The purpose of this section is to provide the parameters under which existing billboards may be relocated and reconstructed subject to reasonable controls, while recognizing that community appearance is an important factor in ensuring the general community welfare. Nothing herein shall affect the right of any billboard in existence as of the date that this section becomes effective to continue to exist pursuant to an agreement or as a legal nonconforming use to be maintained pursuant to such agreement or in conformance with this chapter.

A. General Requirements.

1. The requirements of this section shall apply to any off-site sign (Billboard) project involving the installation or construction of relocated billboard, or the expansion, modification, or digitization of an existing billboard, or the addition of additional face(s) to an existing billboard within the City. Relocated Billboards shall be permitted in the City only after an Agreement has been negotiated and executed between the billboard operator/owner and City and a permit has been issued in accordance with the terms of this section. The Agreement may include compensation to be paid to the city or the provision of other public benefits to be provided as a result of the relocation, installation and operation of any billboard or modification of an existing

billboard within the City. All relocated billboards constructed shall comply with this chapter and all applicable requirement of the California Business & Professions Code and the California Code of Regulations.

2. An owner or entity proposing an agreement for relocation shall establish that the relocated billboard meets one or more of the following eligibility requirements:
 - a. The billboard proposed for complete demolition and relocation is the subject of any eminent domain action or threat of eminent domain action by a legally created public entity possessing eminent domain/condemnation authority and provides public benefits for such relocation ; or
 - b. The applicant chooses to completely demolish and relocate an existing billboard, including a legal nonconforming billboard, to a more suitable location so as not to conflict with the proposed development or redevelopment of the property and provides public benefits for such relocation as negotiated in the agreement; or
 - c. The applicant chooses to completely demolish and relocate an existing billboard, including a legal nonconforming billboard, to a more suitable location within the City that lessens the overall negative aesthetic impacts on the City and its residents and provides public benefits for such relocation; or
 - d. The applicant has previously removed and completely demolished one or more billboards and maintains credits for such removal by the California Department of Transportation pursuant to California Business & Professions Code, Section 5443.5 and such relocation benefits the City; or
 - e. The applicant proposes to enhance, improve and modify an existing billboard already established within the City for the purpose of modernizing and improving the aesthetic appearance of such billboard.
3. In the event of any conflict between any provision contained in this section and any other provisions contained elsewhere in this code, the provisions of this section shall govern.
4. No billboard shall be approved and no existing billboard shall be modified without the applicant first providing proof of legal or equitable interest in the site proposed for relocation or modification, including, but not limited to a lease, easement or other entitlement, demonstrating the right to install and operate the billboard on the subject property for the term desired. Information to be provided shall including the written consent of the property owner if not readily ascertainable from the foregoing documents.
5. All billboard agreements shall include requirements that applicants obtain all additional federal and/or state permits for installation. Nothing contained in this section shall require the City to negotiate and/or approve an Agreement on terms that are unacceptable to the City Council.

B. Physical Requirements.

1. The minimum distance between two or more billboards shall be the same as the minimum distance and separation criteria established by the California Department of Transportation (Caltrans). All distances shall be measured from the vertical centerline of each billboard face.
2. All utilities for each billboard shall be underground.
3. No billboard shall have more than one face (display surface) oriented in the same vertical plane. Additional display face may be added if used for on-premise advertising only in accordance with approved site plan
4. All billboards shall plainly display, and be visible from no less than 100 feet, the name of the person or company owning or maintaining it and the billboard identification number.
5. All billboards shall be placed at least 100 feet from any single-family residential zone or single-family residential use. The measurement shall be from the closest edge of the billboard to the closest edge of the single-family residential zone or closest property line on which a single family residential use is located.

C. Application requirements; Review procedures.

1. Application requirements. In addition to the application requirements for sign permits required by this code, a person or entity wishing to enter into a billboard relocation agreement shall submit a request in writing for approval of an Agreement that includes the following:
 - a. The name, address phone number and other contact information of the person or entity proposing the Agreement.
 - b. Identification of the location proposed for a new or relocated or modified billboard and the billboard(s) being permanently removed or modified, where applicable;
 - c. Information that establishes that the person or entity proposing the Agreement has legal or equitable interest in the billboard being removed or modified and the site proposed for relocation or placement.
 - d. Conceptual design drawings for the billboards that includes technical specifications to determine the billboard's compliance with this chapter.
 - e. An explanation of the compensation to be paid or public benefits to be provided to the City.
 - f. The application must include photos of all existing signage or architectural renderings and elevations of proposed billboards as well as a scaled plot plan and elevations showing the locations of all existing structures and improvements on the property, and the proposed billboard.

2. The applicant must pay a filing fee in accordance with an approved resolution. This fee shall be in addition to any other required fees for permits relative to the development of the property and shall be for the purpose of defraying the costs associated with city review and action on the application."
3. Review Process. All Agreements shall be reviewed by the Planning Commission at a duly notice public hearing. The public hearing shall be noticed in the same way that conditional use permits and variances are noticed pursuant to this chapter. The Planning Commission shall review the Agreement and, after a duly noticed public hearing, make a recommendation to City Council, based on current development standards, the location of the proposed relocated or modified billboard and whether the proposed relocated or modified billboard meets the findings contained in this section.

At a City Council meeting held no later than forty-five (45) days after the Planning Commission makes its recommendation, the City Council shall review and consider the Agreement, at a duly noticed public hearing. The hearing before the City Council shall be noticed the same as any conditional use permit and may be continued from time to time. In order to approve a request for an Agreement, the City Council shall make the following findings for approval of an Agreement:

- a. The proposed agreement is consistent with the goals, objectives, purposes and provisions of the General Plan, the Municipal Code and any applicable specific plans;
- b. The proposed agreement would promote installation of a billboard that is compatible with the uses and structures on the site and in the surrounding area, considering the scale and materials of adjacent buildings, the desired character of the neighborhood, district, or corridor where the billboard is located, and pedestrian orientation.;
- c. The proposed agreement authorizes the installation of a billboard that would not create a traffic or safety problem, including problems associated with onsite access circulation or visibility;
- d. The proposed agreement for installation would not interfere with onsite parking or landscaping required by City ordinance or permit; and
- e. The proposed agreement does not promote construction of a billboard that would not otherwise result in a threat to the general health, safety and welfare of City residents.
- f. The proposed billboard, in addition to its aesthetic treatment, provides public benefits that would not otherwise accrue to the public in the absence of its installation."

§ 153.170.~~107~~130 Comprehensive Sign Programs

- A. Purpose. The purpose of a comprehensive sign program is to integrate all of a nonresidential or mixed use project's signs with the overall site design and the structures' design into a unified architectural statement. A Comprehensive sign program provides a means for the flexible application of sign regulations in order to

provide incentive and latitude in the design and display of multiple signs and to achieve, not circumvent, the purpose of this subchapter. Approval of a comprehensive sign program may modify the standards provided in this subchapter as to the sign number, size, height, illumination, location, orientation, or other aspects or signs within the limits of this section.

- B. Applicability.** The approval of a comprehensive sign program shall be required whenever any of the following circumstances exist:
1. Whenever the floor areas is in excess of 25,000 square feet;
 2. Whenever five or more separate commercial or industrial tenant spaces are present on the same site;
 3. Whenever the City Planner determines that a comprehensive sign program is needed because of special project characteristics (e.g., the size of the proposed signs, limited site visibility, the location of the site relative to other lots, buildings, or streets, etc.).
- C. Approval Authority and Limitation.** The Planning Commission shall be the review authority for a comprehensive sign program.
- D. Application Requirements.** A sign program application for a comprehensive sign program shall include all information and materials required by the Planning Division for a Sign Program Review including a filing fee. Said fee shall be established by resolution of the City. The applicant shall still be required to obtain applicable sign permits and pay the related fee.
- E. Standards.** A comprehensive sign program shall comply with the following standards:
1. The proposed sign program shall comply with the purpose and intent of this subchapter;
 2. The proposed signs shall enhance the overall development, be in harmony with, and relate visually to other signs included in the comprehensive sign program, to the structures and/or developments they identify, and to surrounding development when applicable;
 3. The sign program shall address all signs, including permanent, temporary, and exempt signs;
 4. The sign program shall accommodate future revisions that may be required because of changes in use or commercial tenants;

5. The sign program shall comply with the standards of the subchapter 153.170, except that deviations are allowed with regard to sign area, total number, location, and/or height of signs to the extent that the comprehensive sign program will enhance the overall development and will more fully accomplish the purposes and intent of this subchapter;
 6. Approval of a comprehensive sign program shall not authorize the use of signs prohibited by this subchapter; and
 7. Review and approval of a comprehensive sign program shall not consider the signs' proposed message content.
- F. Findings. In order to approve a comprehensive sign program the following findings shall be made:

1. The comprehensive sign program complies with the purpose of this subchapter, and the Baldwin Park Design Guidelines;
2. Proposed signs enhance the overall development and are in harmony with other signs included in the plan with the structures they identity and with surrounding development;
3. The comprehensive sign program contains provisions to accommodate future revisions that may be required because of changes in use or tenants; and
4. The comprehensive sign program complies with the standards of this subchapter, except that flexibility is allowed with regard to sign area, number, location, and/or height to the extent that the signs proposed under the comprehensive sign program will enhance the overall development, achieve superior quality design, and will more fully accomplish the purposes of this subchapter.

G. Revisions to Comprehensive Sign Programs. The Community Development Director may approve revisions to the comprehensive sign program if the intent of the original approval is not affected. Revisions that would substantially deviate from the original approval shall require the approval of a new/revised comprehensive sign program by the Planning Commission.

§ 153.170.~~110-140~~ – Other Applicable Regulations

In addition to the requirements contained this subchapter, regulations contained of this chapter may apply to signage in the following subchapters:

§ 153.210.090 – General Application Processing Procedures

- A. Application reviewed for completeness. All applications filed with the Planning Division shall be initially reviewed for application completeness. The City Planner shall determine whether or not the application is complete and shall notify the applicant in writing of the determination that:
- a. All the submittal requirements have been satisfied and that the application has been accepted as complete; or
 - b. Specific information is still necessary to complete the application. For administrative permits and actions, and for sign permits, the applicant shall be notified within seven days and for all other permits and actions, the applicant shall be notified within 30 days.

§ 153.210.265 – Time for Determination

A. Temporary Signs

Permit applications for temporary signs shall be determined within 21 days of application submission unless the City Planner designates the application as one of extraordinary complexity or difficulty, in which case notification of such designation shall be mailed to the applicant within 14 days of application submission. All applications shall be determined within 42 days of application submission. Notice of any determination shall be mailed within two business days after the determination is made (excluding Fridays when City offices are closed).

B. Permanent Signs

Permit applications for permanent signs shall be determined within 63 days unless the City Planner designates the application as one of extraordinary complexity or difficulty, in which case notification of such designation shall be mailed to the applicant within 356 days of application submission. All applications shall be determined within 91 days of application submission.

Notice of any determination shall be mailed within two business days after the determination is made (excluding Fridays when City offices are closed).

C. Mixed Applications

Applications seeking a permit for both temporary and permanent signs will be treated as applications for permanent sign permits; but the City Planner shall have discretion to make a partial determination as to the portion of an application concerning temporary signs at any time before a final determination is made for the whole application.

SECTION 3. California Environmental Quality Act ("CEQA"). The City Council finds that this Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Section 15061(b)(3) of the CEQA Guidelines because the activity consists of a code amendment, which does not have the potential for causing a significant effect on the environment and does not meet the definition of a project as defined by the CEQA guidelines.

SECTION 4. Effective Date. This ordinance shall go into effect and be in full force and operation from and after thirty (30) days after its final reading and adoption

SECTION 5. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

PASSED AND APPROVED ON THE 5th day of June, 2024

EMMANUEL J. ESTRADA, MAYOR

ATTEST:

CHRISTOPHER SANEZ,
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss:
CITY OF BALDWIN PARK)

I, CHRISTOPHER SANEZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading at a regular meeting of the City Council on May 15th, 2024. Thereafter, said Ordinance No. 1510 was duly approved and adopted at a regular meeting of the City Council on June 5, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
PREPARED BY: Lena Abdullah, Management Analyst
DATE: June 5, 2024
SUBJECT: Adoption of Resolution No. 2024-014, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”

SUMMARY

This item adopts a resolution approving the Engineer’s Report; declares the intention to levy and collect assessments and sets a date and time for a Public Hearing for the Citywide Landscape and Lighting Maintenance Assessment District (LLMD) for FY 2024-2025. The recommended hearing date is June 5, 2024.

RECOMMENDATION

It is recommended that the City Council:

1. Adopt Resolution No. 2024-014 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing.”
2. Authorize the Director of Public Works to process payment request for Community Economic Solutions, Inc. in an amount not-to-exceed \$3,000 for preparation of the Engineer’s Report.

FISCAL IMPACT

The total cost of the District for FY 2024-2025 is estimated to be \$2,772,676. The City anticipates revenue of \$2,332,673 from the FY 2024-2025 LLMD. These will be included in the FY 2024-25 proposed budget.

The following table summarizes the District estimated revenue, expenditures and fund balance:

Estimated Beginning Fund Balance (July 1, 2024)	\$738,455
FY 2024-25 Estimated Revenue	
Assessment Revenue	\$916,800
County Ad Valorem Tax	\$1,324,193
Penalties, Late Taxes, Earnings	\$91,680
Total Revenue	\$2,332,673
FY 2024-25 Projected Expenditures	
Maintenance and Operation	\$2,772,675
Total Expenditures	\$2,772,675
FY 2024-25 Operating Reserve / Deficit	(\$440,002)

Projected Fund Balance June 30, 2024	
Beginning Fund Balance	\$738,455
FY 23-24 Revenues	\$2,332,673
FY 23-24 Expenditures	\$2,772,675
Projected Fund Balance June 30, 2025	\$298,453

BACKGROUND

The City has an annual program for the maintenance of landscaping and lighting improvements, as well as open space improvements, including the maintenance and operation of traffic signals, streetlights, median landscaping, and street trees. Over the past 30 years this program has been funded through the annual special assessments of the Lighting and Landscaping Maintenance District.

The provisions of the Landscape and Lighting Act of 1972, Part 2 of Division 15 of the State of California Streets and Highways Code directs the preparation of the Engineer's Report for each fiscal year for which the special assessments of the LLMD are to be levied and collected as necessary for the continual maintenance of improvements.

Over the last 30 years, the Engineer's Report has been prepared adhering to the procedures established in the 1972 Landscaping and Lighting Act, which the City has continued to use through Fiscal Year 2023-2024. As in the previous years, the City must follow the same procedures such as preparation of an Engineer's Report and a public hearing in order to proceed with levying assessments.

On April 3, 2024, the City Council adopted Resolution No. 2024-008 which authorized initiating the FY 2024-2025 LLMD and ordered the preparation of the Engineer's Report. The Engineer's Report details the legal mechanism to re-establish the district, summarizes the costs and expenditures of the District, and explains the methodology of distributing the assessments for obtaining the district revenues.

DISCUSSION

On April 15, 2024, the City's consultant, Community Economic Solutions, submitted the Preliminary Engineer's LLMD Report for FY 2024-25. Staff has reviewed the report and is presenting the report to the City Council for consideration and approval via adoption of Resolution No 2024-014. By approving the report, the Council will be establishing the assessment levy amount and the formula used to calculate the assessment based on the special benefit analysis.

For Fiscal Year 2024-25, the LLMD is proposed to generate revenue of approximately \$2,332,673, while the cost of maintenance is estimated at \$2,772,676. The difference of \$440,003 will be covered with the beginning fund balance of \$738,455. The projected fund balance for the end of FY 2024-25 is \$298,452.

Adoption of Resolution 2024-014 will approve the Engineer's Report for FY 2024-2025 and declare the intent to levy and collect assessments. A Public Hearing is set to be held during the regular City Council meeting on June 19, 2024, at 7:00pm.

ALTERNATIVES

None

CEQA REVIEW

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a “project” under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2024-014
2. LLMD Engineer’s Report

RESOLUTION NO. 2024-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT FOR FY 2024-2025, DECLARING THE INTENT TO LEVY AND COLLECT ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING

WHEREAS, pursuant to the Provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California, being known as the "Landscaping and Lighting Act of 1972" and Article XIID of the State Constitution an Engineer's Report has been prepared consisting of plans and specifications, an estimate of the cost, a diagram of the Maintenance District and an assessment relating to what is now designated as:

CITY OF BALDWIN PARK CITYWIDE
LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT
(Hereinafter referred to as "District"); and

WHEREAS, this City Council has now carefully examined and reviewed the Report as presented and is satisfied with each and all of the items and documents as set forth therein and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed as set forth in said Report.

WHEREAS, the provisions of said Division 15, Part 2, require a written report in accordance with Chapter 3 (commencing with Section 22620).

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES RESOLVE AS FOLLOWS:

SECTION 1. That the above recitals are all true, correct, and are hereby incorporated herein.

SECTION 2. That the Report as presented, consisting of the following:

- a. Plans and Specifications
- b. Estimate of the Cost
- c. Diagram of the Maintenance District
- d. Assessment of the Estimated Cost

is hereby approved and is ordered to be filed in the office of the City Engineer as a permanent record and to remain open for public inspection.

SECTION 3. That it is the intention of the City Council, consistent with the public interest and convenience, to levy and collect annual assessments for FY 2024-2025 for the construction and continued maintenance of certain public facilities within the Citywide Landscape and Lighting Maintenance Assessment District, all to serve and benefit said District as said area is shown and delineated on a map shown in the Engineer's Report on file in the office of the City Engineer, open for public inspection, and herein so referenced and made a part hereof.

SECTION 4. That a public hearing shall be held before this City Council, in the Council Chambers, 14403 E. Pacific Avenue, Baldwin Park, on Wednesday, June 19, 2024 at the hour of 7:00 p.m. pursuant to the "Landscaping and Lighting Act of 1972" and Article XIIID of the State Constitution, for the purposes of hearing protests, comments, or objections in reference to the annual levy of assessments and the extent of the works and maintenance of improvements, and this Council's determination whether the public interest, convenience, and necessity require the improvements.

SECTION 5. That the City Clerk is hereby authorized and directed to publish a copy of this Resolution in the San Gabriel Valley Examiner, a newspaper of general circulation in said City; said publication shall not be less than ten (10) days before the date of said Public Hearing.

SECTION 6. For any and all information relating to the procedures, protest procedure, documentation and/or information of a procedural or technical nature, the public's attention is directed to the office listed below as designated:

Sam Gutierrez, Director of Public Works
City of Baldwin Park
(626) 813-5255

SECTION 7. That the City Clerk shall certify to the passage and adoption of the Resolution and the Minutes of the meeting shall so reflect the presentation of the Engineer's Report.

PASSED, APPROVED, AND ADOPTED this 5th Day of June 2024

EMMANUEL J. ESTRADA
MAYOR

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF BALDWIN PARK)

I, Christopher Saenz, City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. **2024-014** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on June 5, 2024, and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAENZ
CITY CLERK

CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

ASSESSMENT ENGINEER'S REPORT

**PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972, PART 2
DIVISION 15 OF THE STREETS AND HIGHWAYS CODE, ARTICLE XIII.D. OF
THE CALIFORNIA CONSTITUTION AND THE PROPOSITION 218 OMNIBUS
IMPLEMENTATION ACT (GOVERNMENT CODE SECTION 53750 ET SEQ)**

Fiscal Year 2024-25

Prepared for:



**CITY OF BALDWIN PARK
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION**

Prepared by:

Community Economic Solutions

May 28, 2024

**CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT

CITYWIDE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT
FISCAL YEAR 2024-25**

The Streets and Highways Code, Part 2, Division 15, Article 4, commencing with Section 22565, directs the preparation of the annual report for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described herein.

SECTION DESCRIPTION	PAGE
Report	1
Part A - Plans and Specifications for the Improvements	3
Part B - An Estimate of the Costs of the Improvements	4
Part C - A Diagram for the Assessment District	5
Part D - An Assessment of the Estimated Costs of the Improvements.....	6
Part E - Assessment Roll.....	8

**FISCAL YEAR 2024-25
CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT PREPARED
PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972
SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

Whereas the Council of the City of Baldwin Park, California, did, pursuant to the provisions of the Landscape and Lighting Act of 1972, being Part 2 of Division 15 of the Streets and Highways Code of the State of California, adopt the Resolution of Initiation ordering the preparation and filing of the Assessment Engineer's Report in accordance with Chapter 1, Article 4 commencing with Section 22565.

Section 22567 directs that the report shall refer to the City of Baldwin Park Citywide Landscaping and Lighting Maintenance District (the "Assessment District") by its distinctive designation, specify the fiscal year to which the report applies, and, with respect to that year, shall contain all of the following:

- | | |
|--------|---|
| Part A | Plans and specifications for the improvements. |
| Part B | An estimate of the costs of the improvements. |
| Part C | A diagram for the assessment district. |
| Part D | An assessment of the estimated costs of the improvements. |

A preliminary report is then filed with the City Clerk in accordance with Section 22623 for submission to the legislative body. The legislative body may approve the report as filed, or it may modify the report and approve it as modified. Now, therefore, the following Assessment Engineer's Report is hereby submitted consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

This part contains the plans and specifications which are required to show and describe the existing and proposed improvements in accordance with Section 22568. The plans and specifications need not be detailed, but shall be sufficient if they show or describe the general nature, location, and extent of the improvements. If the assessment district is divided into zones, the plans and specifications shall indicate the class and type of improvements to be provided for each such zone. The Plans and specifications for the improvements listed in Part A are on file with the City Engineer. Such plans and specifications are incorporated herein by reference.

PART B: AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

This part contains an estimate of the costs for maintenance of the improvements within the District for Fiscal Year 2024-25 pursuant to section 22569, including incidental costs and expenses in connection therewith. This estimate is on file with the City Engineer. The estimate of the costs of the improvements for the fiscal year shall contain estimates for all of the following:

- (a) The total costs for improvements to be made that year, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses.
- (b) The amount of any surplus or deficit in the improvement fund to be carried over from a previous fiscal year.

- (c) The amount of any contributions to be made from sources other than assessments levied pursuant to this part.
- (d) The amount, if any, of the annual installment for the fiscal year where the legislative body has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments.
- (e) The net amount to be assessed upon assessable lands within the assessment district, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred to in subdivision (b), (c), or (d).

PART C: A DIAGRAM FOR THE ASSESSMENT DISTRICT

This part incorporates, by reference, the "Assessment Diagram", which is a diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District in accordance with Sections 22570 and 22571. The diagram for an assessment district shall show (a) the exterior boundaries of the assessment district, (b) the boundaries of any zones within the district, and (c) the lines and dimensions of each lot or parcel of land within the district. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies. The Diagram has been prepared and is on file with the City Engineer. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

PART D: ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

This part contains an assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District in accordance with Section 22572. The assessment shall refer to the fiscal year to which it applies and shall do all of the following:

- (a) State the net amount, determined in accordance with Section 22569, to be assessed upon assessable lands within the assessment district, which shall include an amount sufficient to pay the principal and interest due during the fiscal year from each parcel on any bonds or notes issued pursuant to Section 22662.5.
- (b) Describe each assessable lot or parcel of land within the district.
- (c) Assess the net amount upon all assessable lots or parcels of land within the district by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements.

According to Section 22573, the net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

This part contains a list of the County of Los Angeles Assessor's parcel numbers, and the net amount to be assessed upon benefited lands within the Assessment District.

PART A
PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The facilities, which have been constructed within the City of Baldwin Park, and those which may be subsequently constructed, will be operated, serviced and maintained as generally described as follows:

DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF BALDWIN PARK
CITYWIDE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT
FISCAL YEAR 2024-25

The proposed improvements include the construction, operation, servicing and maintenance of landscaping, traffic signals, street lighting and appurtenant facilities in public streets and public rights-of-way within the Assessment District; including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows:

Landscaping and Appurtenant Facilities

Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, sidewalk and curb and gutter maintenance adjacent to street trees, and appurtenant facilities, in public street and public rights-of-way, including parkways, medians and dedicated easements within the boundary of said Assessment District.

Lighting and Appurtenant Facilities

Poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public streets and public rights-of-way and easements within the boundaries of said Assessment District. Power for the street lights and traffic signals shall be furnished by the Southern California Edison Company or its successors and shall be adequate for the intended purpose. Rates for power shall be those authorized by the Public Utilities Commission, State of California.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The plans and specifications for the improvements, showing the general nature, location, and the extent of the improvements, are on file in the office of the City Engineer and are incorporated herein by reference.

PART B
AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

The estimated cost of the construction, operation, servicing and maintenance of the improvements for Fiscal Year 2024-25, as described in Part A, are summarized herein and described below. All costs include administration and utilities where applicable.

CITY OF BALDWIN PARK
CITYWIDE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT

	Budget
Estimated Beginning Fund Balance 7/1/2024	\$738,455
FY 2024-25 Estimated Revenue	
Assessment Revenue	\$916,800
County Ad Valorem Tax	\$1,324,193
Penalties, Late Taxes, Earnings	\$91,680
Total Revenue	\$2,332,673
FY 2024-25 Projected Expenditures	
Street Lighting	\$1,109,070
Landscaping	\$887,256
Traffic Signals	\$776,349
Total Expenditures	\$2,772,675
FY 2024-25 Operating Reserve / Deficit	(\$440,002)
Projected Fund Balance 6/30/2025	
Beginning Fund Balance	\$738,455
FY 2024-25 Estimated Revenue	\$2,332,673
FY 2024-25 Projected Expenditures	\$2,772,675
Projected Fund Balance 6/30/2025	\$298,453

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

PART C
A DIAGRAM FOR THE ASSESSMENT DISTRICT

The diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District is required in accordance with Sections 22570 and 22571. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies.

The Diagram has been prepared and is on file with the City Engineer. The boundaries of the District are coterminous with the boundaries of the City of Baldwin Park. A diagram showing the exterior boundaries of the District and the lines and dimensions of each lot or parcel of land within the District has been submitted to the office of the City Clerk of the City of Baldwin Park, and is hereby made a part hereof by reference.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles. The Assessor's maps and records are incorporated by reference herein and made part of this report.

PART D

ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include construction, operation, maintenance and servicing of street lights, traffic signals, parks and landscaping.

The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 of the 1972 Act requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."

"The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the California Streets and Highways Code]."

In addition, Article XIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property. Because assessments are levied on the basis of benefit, they are not considered to be a tax governed by Article XIII A of the California Constitution.

The 1972 Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

ASSESSMENT METHODOLOGY

The landscaping, lighting and traffic signals are for the benefit and enjoyment of all properties within the District and all parcels benefit from the maintenance of the improvements. The assessment of cost upon each parcel was apportioned in accordance with the estimated benefit received. Traffic signal maintenance costs are assessed throughout the district on a per parcel basis. The criteria for the assessment spread of lighting and landscaping is as follows:

1. Rectangular lots - street frontage
2. Irregular lots - width of lot at setback line
 - average of front and rear lot line lengths or
 - street frontage, whichever is most representative of benefit
3. Flag lots - one-half of total footage to each of the two lots
4. Corner lots - the narrowest frontage

Excepted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private commercial, industrial and institutional activities.

BENEFIT ZONES

The District is divided into four benefit zones. Zone 1 includes all residential parcels and Zone 2 includes all commercial and industrial parcels that are assessed for street lighting and traffic signal maintenance. Zone 3 includes all commercial, industrial and residential parcels that are assessed for landscaping maintenance. Zone 4 includes the West Ramona Residential Redevelopment Project (Tract Nos. 39090, 39635, 40746, 42828 and 41956) and is assessed for landscaping, lighting and traffic signal maintenance.

The proposed assessment for Fiscal Year 2024-25 is derived by apportioning a part of the total cost shown in Part B among the assessable parcels in proportion to the estimated benefits.

A portion of the Assessment District Revenues is derived from Countywide Property Taxes or the Ad Valorem Tax. The City receives this amount as part of its tax apportionment and has designated a percentage to be used for lighting and landscape purposes.

Description	Frontage and Parcel Counts	Proposed Assessment	Assessment Revenues
Zone 1 & 2 (Street Lighting)			
2. Commercial / Industrial	90,405 L.F.	\$0.5543 / L.F.	\$ 50,112
1. Residential	656,655 L.F.	\$0.2809 / L.F.	\$ 184,436
Zone 3 (Landscaping)			
All Parcels (excluding Zone 4)	747,060 L.F.	\$0.7513 / L.F.	\$ 561,254
Zone 4 (Lights/Landscaping)			
Tract # 39090, 39635, 40746, 42828, & 41956	160 Lots	\$36.01 / Lot	\$ 5,762
Parcel #1164	14 Lots	\$51.44 / Lot	\$ 720
Zone 2 (Traffic Signals)			
Commercial / Industrial (including Parcel #1164)	842 Lots	\$11.87 / Parcel	\$ 9,995
Zone 1 & 4 (Traffic Signals)			
All Parcels	13,949 Lots	\$7.49 / Lot	\$ 104,478
Grand Total			\$ 916,757

The assessor's parcel number and the amount of assessment upon each lot or parcel are shown on the assessment roll. Upon confirmation by the City Council this data will be submitted to the Los Angeles County Auditor-Controller for the inclusion on the 2024-25 tax roll.

PART E
PROPERTY OWNER LIST AND ASSESSMENT ROLL

The assessment set forth for each parcel is shown on the Assessment Roll for the District, submitted separately, as "Assessment Roll for City of Baldwin Park, Landscaping and Lighting Maintenance District, Fiscal Year 2024-25", which exhibit is incorporated by reference herein and is on file in the office of the City Clerk.

The Assessment Roll lists all parcels within the boundaries of the District as shown on the Assessment Diagram, Part C herein, and on the last equalized roll of the Assessor of the County of Los Angeles, which is by reference made part of this report.

Assessments are not levied upon public streets, utility easements, right-of-way, and common areas.

A list of names and addresses of the owners of all parcels within this District is shown on the last equalized Property Tax Roll of the Assessor of the County of Los Angeles, which by reference is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the office of the City Clerk of the City of Baldwin Park.

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
PREPARED BY: Lena Abdullah, Management Analyst
DATE: June 5, 2024
SUBJECT: Adoption of Resolution No. 2024-015 “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing”

SUMMARY

This item adopts a resolution approving the Engineer’s Report; declares the intention to levy and collect assessments and sets a date and time for a Public Hearing for the Citywide Park Maintenance Assessment District (PMD) for FY 2024-2025. The recommended hearing date is June 19, 2024

RECOMMENDATION

It is recommended that the City Council:

1. Adopt Resolution No. 2024-015 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer’s Report for the Citywide Park Maintenance Assessment District for FY 2024-2025, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing.”
2. Authorize the Director of Public Works to process payment for Community Economic Solutions, Inc. in an amount not-to-exceed \$4,500.00 for preparation of the Engineer’s Report

FISCAL IMPACT

The following table summarizes the District revenue and expenditure status:

FY 2024-2025 Beginning Fund Balance (July 1, 2024)	
Estimated Revenues	(\$26,308.00)
Proposed PMD Revenue + Delinquencies FY2024-25	\$903,552.00
City Contribution - General Fund FY2024-25	\$224,651.00
Total Estimates Funds Available	\$101,895.00
Projected Expenditures	
Park Maintenance and Operation	\$1,128,203.00
Operating Reserve	\$ -
Total Projected Expenditures FY 2024-25	\$1,128,203.00
Projected Ending Fund Balance (June 30, 2025)	(\$26,308.00)

The total cost of the District for FY 2024-2025 is estimated to be \$1,128,203. The City anticipates revenue of \$903,552 from the FY 2024-2025 Citywide Park Maintenance Assessment District. A General Fund Transfer of \$224,651 will be included in the recommended FY 2024-25 Operations Budget to cover the District’s shortfall.

The fund balance on June 30, 2025, is projected to be \$-26,308 which is the same as the beginning projected fund balance.

BACKGROUND

In 1996, the City of Baldwin Park property owners approved the formation of a Park Maintenance Assessment District (PMD). The PMD's formation was established in conformance with Proposition 218. The purpose of the Citywide Park Maintenance Assessment District is to generate revenues for the financing of the installation, maintenance and servicing of parks and recreational improvements, and certain facilities directly in support of such improvements and programs.

As part of the budgeting process, the City considers whether to renew the PMD and levy assessments for the upcoming fiscal year. To that objective, it is necessary to prepare an Engineer's Report which contains the methodology and procedures for apportioning the property assessment and to budget accordingly.

On April 3, 2024, the City Council approved Resolution No. 2024-007 which authorized staff to commence the initiation of the FY2024-2025 PMD and ordered the preparation of the Engineer's Report.

DISCUSSION

On April 15, 2024, the City's consultant, Community Economic Solutions, submitted the Preliminary Engineer's PMD Report for FY 2024-25. Staff has reviewed the report and is presenting the report to the City Council for consideration and approval via adoption of Resolution No 2024-015. By approving the report, the Council will be establishing the assessment levy amount and the formula used to calculate the assessment based on the special benefit analysis.

For Fiscal Year 2024-25, the PMD is proposed to generate revenue of approximately \$903,552, while the cost of park maintenance is budgeted at \$1,128,203. The difference of \$224,651 will be covered by a contribution from the City's General Fund in the amount of \$224,651. The fund balance on 6/30/24 is estimated to be \$-26,203 and is projected to remain the same on 6/30/24, The City has made an effort to reduce this program's impact on the General Fund, and over the last several years the City has steadily reduced park maintenance costs. Staff will make efforts until the end of this fiscal year to mitigate the projected negative fund balance at the end of this FY.

Adoption of Resolution 2024-015 will approve the Engineer's Report for FY 2024-2025 and declare the intent to levy and collect assessments. A Public Hearing is set to be held during the regular City Council meeting on June 19, 2024, at 7:00pm

ALTERNATIVES

None

CEQA REVIEW

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW

None.

ATTACHMENTS

1. Resolution No. 2024-15
2. PMD Engineer's Report

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
PREPARED BY: Lena Abdullah, Management Analyst
DATE: June 5, 2024
SUBJECT: Adoption of Resolution No. 2024-022, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases."

SUMMARY

Pursuant to the terms of the existing waste collection and recycling services agreement, Waste Management, Inc. (WM) submitted a request for a 5% rate adjustment to all customers based on increases in the Consumer Price Index (CPI). This report seeks adoption of Resolution No. 2024-022, approving the proposed fee changes.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 2024-022, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index Increases".

FISCAL IMPACT

WM will apply a 5% CPI increase to Residential, Commercial, and Multi-Family accounts for waste collection and recycling services as of July 1, 2024. The franchise fee and regulatory fees, such as SB1383 and AB939 will also reflect this change. The franchise fee is derived from gross receipts for providing services to Residential, Commercial, and Multi-Family accounts. Revenue increases in franchise fees for the annual rate increase, based on the CPI, will mirror the change in CPI. The total franchise fee equaling 15% for Residential and Multi-Family and 18% for Commercial of gross receipts is paid annually to the city by July 30 of each year.

BACKGROUND

On September 4, 2013, the City Council authorized the execution of an Amended and Restated Exclusive Franchise Agreement (Agreement) with Waste Management, Inc. to provide exclusive services for refuse collection, disposal, and recycling of solid waste for a 10-year term.

On June 21, 2023, City Council approved the First Amendment to the Amended and Restated Exclusive Franchise Agreement for Provision of Solid Waste Service Handling Services (First Amendment) with Waste Management to continue to provide exclusive services for collection, disposal, and recycling of solid waste for single-family, multi-family, commercial, and roll-off collection services. In addition, the Amendment provided for Waste Management to implement the City's organic waste collection program and ensure compliance with the SB 1383 Regulations.

DISCUSSION

In compliance with Section 8.1 and 8.2 of the Agreement, Waste Management, Inc. has submitted an annual rate increase equal to the percentage increase in the Consumer Price Index (CPI). The Agreement and subsequent First Amendment with Waste Management allows for an annual review of the commercial and residential refuse rates and an adjustment based on the CPI. The formula allows for 100% of the average increase between the CPI for

Garbage and Trash Collection U.S. City Average, published by the United States Department of Labor, Bureau of Labor Statistics. This year the CPI increase is 7.28%, however per Section 8.2 the annual adjustment will be no more than 5% in any one fiscal year. The percentage increase of 2.28% that exceeds the annual 5% cap will be carried forward to the next year and added to future rate increases. Therefore, the 2024-25 rate adjustment is 5%.

On August 16, 2023, the City conducted a Proposition 218 Public Hearing and adopted Resolution 2023-028 approving new rates for solid waste service, along with the provision to allow annual CPI adjustment for the fiscal year beginning July 1, 2024, and annually thereafter on July 1 through and including July 1, 2028. Since the only proposed change that is being considered this year is the annual CPI increase and Resolution No. 2023-028 approves annual CPI increases through, and inclusive of, July 1, 2028, a Public Hearing is not required.

On March 1, 2024, Waste Management requested the City adjust rates for residential and commercial services by the allowed 5% rate increase, as reflected in the attached Schedule of Rates.

ALTERNATIVES

The City Council may elect to:

1. Not approve the rate increase at this time resulting in the existing rates remaining in place. In that event, per Section 45 of The Agreement, the City and Waste Management shall meet and confer within thirty (30) days of the protest to negotiate in good faith regarding reductions in programs, services, or fees to compensate in the negative impact from the unapproved or invalidated rate increase; or,
2. Provide staff with alternative direction.

CEQA REVIEW

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a “project” under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW

This report and Resolution No. 2024-022 have been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2024-022
2. Proposed Schedule of Rates

RESOLUTION NO. 2024-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ADOPTING THE AMENDED FEE SCHEDULE FOR FISCAL YEAR 2024-2025 SOLID WASTE COLLECTION AND RECYCLING SERVICES

WHEREAS, on September 4, 2013, the City entered into an Amended and Restated Exclusive Franchise Agreement ("Agreement") with Waste Management, Inc. to provide services for refuse collection, disposal, and recycling of solid waste; and

WHEREAS, on June 21, 2023, the City entered into a First Amendment to Agreement to continue to provide exclusive solid waste disposal and recycling services and implement the City's organic waste collection program to ensure compliance with the SB 1383 regulations; and

WHEREAS, Proposition 218 requires the City to conduct a hearing not less than forty-five (45) days after mailing a notice of proposed property related fee increases to those upon which the fees will be imposed; and

WHEREAS, On August 16, 2023, the City conducted a public hearing as required by Proposition 218 and adopted Resolution 2023-028 approving Solid Waste Service Rates along with the provision to allow annual Consumer Price Index (CPI) adjustments for the fiscal year beginning July 1, 2024, and annually thereafter on July 1 through and including July 1, 2028; and

WHEREAS, Section 8.1 and 8.2 of the Agreement allows for an annual review and adjustment of service rates based on the CPI percentage increase, Garbage and Trash Collection U.S. City Average, not seasonally adjusted published by the United States Department of Labor, Bureau of Labor Statistics; and

WHEREAS, the CPI, Garbage and Trash Collection U.S. City Average, for the period of January 2023 to December 2024 is 7.28%; and

WHEREAS, the amount of an annual rate increase must not exceed five percent (5%) in any fiscal year; and

WHEREAS, Any CPI increase which exceeds the annual cap of 5% for any fiscal year can be carried forward and added to future percentage rate increases; provided, however, that the total increase for any future fiscal year is not more than the annual rate cap for that year; and

WHEREAS, the service rates that may be charged by the franchisee must be established by resolution of the City Council.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. Annual Rate Increases: Beginning July 1, 2024, all rates, fees and charges for all residential, commercial and multifamily accounts shall be adjusted by five percent (5%).

SECTION 3. The City Council hereby approves the amended schedule of rates for residential, commercial and multifamily refuse collection and recycling services as set forth in Exhibit A which shall be effective July 1, 2024, to June 30, 2025

PASSED, APPROVED, AND ADOPTED this 5th day of June 2024.

EMMANUEL J. ESTRADA
MAYOR

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
SS: CITY OF BALDWIN PARK)

I, Christopher Saenz, City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. 2024-022 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on June 5, 2024, and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHRISTOPHER SAEZ
CITY CLERK

Exhibit A

Consumer Price Index for All Urban Consumers (CPI-U)													
Original Data Value													
Series Id: CUUR0000SEHG02													
Not Seasonally Adjusted													
Series Title: Garbage and trash collection in U.S. city average, all urban consumers, not seasonally adjusted													
Area: U.S. city average													
Item: Garbage and trash collection													
Base Period: DECEMBER 1983=100													
Years: 2014 to 2024													
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
2020	491.003	494.429	495.288	494.432	494.946	496.679	498.564	500.882	501.756	503.315	504.970	508.190	498.705
2021	512.722	517.270	518.505	518.579	516.440	517.202	521.185	524.408	529.934	530.114	529.053	532.538	522.329
2022	533.078	538.313	540.719	542.564	544.546	547.554	548.187	548.706	558.254	561.090	563.816	565.185	549.334
2023	570.412	575.697	576.773	580.124	587.431	589.812	596.167	597.347	596.997	597.569	601.631	602.164	589.344
2024	606.773												40.01
													7.28%
BALDWIN PARK FY 24-25 RATE INCREASE 5%													

RESIDENTIAL SCHEDULE OF CHARGES		2024-2025	
		5% Increase	Rate
35 Gallon Waste, 64 Gallon Recycle, 64 Gallon Green Waste		\$ 1.12	\$ 23.43
64 Gallon Waste, 64 Gallon Recycle, 64 Gallon Green Waste		\$ 1.31	\$ 27.51
96 Gallon Waste, 64 Gallon Recycle, 64 Gallon Green Waste		\$ 1.49	\$ 31.30
Additional 35 Gallon Waste Container		\$ 0.21	\$ 4.48
Additional 64 Gallon Waste Container		\$ 0.29	\$ 5.99
Additional 96 Gallon Waste Container		\$ 0.36	\$ 7.48
Additional 64 Gallon Green Waste Container (in excess of two)		\$ 0.54	\$ 11.39
Additional 64 Gallon Recycling Container (in excess of two)		\$ 0.26	\$ 5.49
Senior Rate 35 Gal. Waste, 64 Gal. Recycle, 64 Gal. Green Waste		\$ 0.84	\$ 17.66
Senior Rate 64 Gal. Waste, 64 Gal. Recycle, 64 Gal. Green Waste		\$ 0.98	\$ 20.49
Senior Rate 96 Gal. Waste, 64 Gal. Recycle, 64 Gal. Green Waste		\$ 1.10	\$ 23.05
Recycling/Green waste contamination fee - Per occurrence		\$ 1.00	\$ 21.00
Cart Replacement due to loss or misuse - Per cart		\$ 5.24	\$ 110.08
Extra Pickup		\$ 2.03	\$ 42.68
Reactivation Service Fee after non-payment cutoff (includes cart delivery) - Per trip		\$ 2.10	\$ 44.05
Cart Walk-In/Push Out Service (Valet) Surcharge - Per month		\$ 0.86	\$ 18.00
Residential non service day Bulky Item Pick Up		\$ 5.08	\$ 106.72
Residential AB939 Fee—per refuse container, Standard rate customer		\$ 0.08	\$ 1.70
Residential AB939 Fee – per refuse container, Senior rate customers		\$ 0.03	\$ 0.61
Residential SB1383 Fee—per refuse container, Standard rate customer		\$ 0.06	\$ 1.35
Residential SB1383 Fee—per refuse container, Senior rate customer		\$ 0.02	\$ 0.48
* AB939 & SB1383 fee is in addition to above listed rates and applies to all residential service customers.			

COMMERCIAL & MULTI-FAMILY BIN COLLECTION AND DISPOSAL MONTHLY RATES:							
RATES EFFECTIVE July 1, 2024							
Bin Size (Cubic Yard)	Frequency of Collection (No. of collections per week)						
	1	2	3	4	5	6	Extra PU
1.5	\$113.30	\$186.93	\$260.57	\$334.22	\$407.85	\$481.50	\$84.98
2	\$145.67	\$240.35	\$335.02	\$429.70	\$524.38	\$619.06	\$109.25
3	\$210.40	\$347.16	\$483.92	\$620.69	\$757.44	\$894.20	\$157.80
4	\$380.14	\$453.98	\$632.82	\$811.66	\$990.50	\$1,169.34	\$206.36
6	\$420.80	\$694.32	\$967.85	\$1,241.36	\$1,514.89	\$1,788.40	\$315.60
6th day (Saturday) service available for customers with service everyday Monday thru Friday only.							
Commercial AB939 Fee – 3.0% in addition to above listed fees charge applies to all commercial service customers.							
No bin rental or installation fee on permanent commercial containers							

COMMERCIAL & MULTI-FAMILY COMPACTOR BIN COLLECTION AND DISPOSAL MONTHLY RATES:							
Bin Size (cubic yard)	Frequency of Collection						
	1	2	3	4	5	6	Extra PU
2	\$420.80	\$694.32	\$967.85	\$1,241.36	\$1,514.89	\$1,788.40	\$315.60
3	\$631.20	\$1,041.48	\$1,451.76	\$1,862.05	\$2,272.33	\$2,682.61	\$473.40
4	\$841.61	\$1,388.65	\$1,935.69	\$2,482.73	\$3,029.76	\$3,576.81	\$631.21
6th day (Saturday) service available for customers with service everyday Monday thru Friday only.							
Commercial AB939 Fee – 3.0% in addition to above listed fees charge applies to all commercial service customers.							

COMMERCIAL & MULTI-FAMILY RECYCLING COLLECTION AND DISPOSAL MONTHLY RATES:							
Bin Size (Cubic Yard)	Frequency of Collection						
	1	2	3	4	5	6	Extra PU
One 96 Gal - Fri. Only	\$ -	\$79.11	\$116.58	\$154.05	\$191.52	\$228.99	\$31.23
96 - Gal, 2 carts or more, per cart Fri Only	\$41.63	\$79.11	\$116.58	\$154.05	\$191.52	\$228.99	\$31.23
1.5	\$59.15	\$97.60	\$136.04	\$174.49	\$212.93	\$251.38	\$44.36
2	\$65.44	\$107.97	\$150.52	\$193.05	\$235.59	\$278.12	\$49.08
3	\$71.74	\$118.36	\$164.99	\$211.62	\$258.24	\$304.87	\$53.80
4	\$78.03	\$128.74	\$179.46	\$230.17	\$280.89	\$331.61	\$58.52
6	\$93.12	\$153.66	\$214.19	\$274.72	\$335.25	\$395.79	\$69.85
6th day (Saturday) service available for customers with service everyday Monday thru Friday only.							
Commercial AB939 Fee – 3.0% in addition to above listed fees charge applies to all commercial service customers.							
No bin rental or installation fee on permanent commercial containers							

COMMERCIAL & MULTI-FAMILY ORGANICS BIN COLLECTION AND DISPOSAL MONTHLY RATES:							
Bin Size (cubic yard)	Frequency of collection						
	1	2	3	4	5	6	Extra PU
64-Gallon Cart	\$83.35	\$137.54	\$191.71	\$245.89	\$300.06	\$354.25	\$62.51
2	\$166.70	\$275.06	\$383.42	\$491.77	\$600.13	\$708.48	\$125.03
6th day (Saturday) service available for customers with service everyday Monday thru Friday only.							
Commercial AB939 Fee – 3.0% in addition to above listed fees charge applies to all commercial service customers.							
Commercial SB1383 Fee – 3.0% in addition to above listed fees charge applies to all commercial service customers.							
No bin rental or installation fee on permanent commercial containers							

OTHER FEES		
Service	Rate	Unit
1.5-Yd bin EOW service	\$130.50	
Snapshot Overage fee	\$62.63	Per occurrence
City administrative fee - impound illegal receptacle	\$315.82	Per occurrence
Contamination fee	\$111.70	Per bin per occurrence
Locking lid	\$15.29	Per bin per month
Relocation fee	\$111.70	Per bin per occurrence
Lock replacement	\$31.59	Per occurrence
Scheduled commercial bulky item collection	\$39.19	Up to 3 cu. yards
Reactivation fee after non-payment cutoff	\$52.13	Per occurrence
Graffiti Removal fee	\$74.48	Per occurrence
Unscheduled commercial bulky item collection	\$116.07	Up to 3 cu. yards
Tilt Hopper	\$204.23	Per unit per month
Roll out or push out service (Valet service)	\$30.87	Per bin per # of service days a week

Exhibit A

ROLL OFF AND INSTA-BIN SERVICES: 2024-2025		
10-12 Cubic Yard (Rock and/or Dirt) includes 5 tons of disposal	\$ 570.24	
25 Cubic Yard includes 5 tons of disposal	\$ 586.53	
30-40 Cubic Yard up to 5 tons	\$ 619.15	
Disposal tonnage over 5 tons	\$ 83.09	Per ton
Overweight fee	\$ 700.48	If over 10 tons, plus haul rate & disposal over 5 tons
One time delivery fee per container	\$ 71.25	
20-25 cubic yard includes 5 tons of C&D	\$ 694.13	
30-40 Cubic Yard up to 5 tons C&D	\$ 726.75	
C&D tons over 5 DV5	\$ 104.61	
20-25 cubic yard includes 5 tons of GW/Organics	\$ 694.17	
30-40 cubic yard includes 5 tons of GW/Organics	\$ 726.79	
GW/Organics over 5 tons OD5	\$ 523.09	
Cleaning fee	\$ 210.15	Per occurrence
Hourly Driver Rate	\$ 210.15	
Roll-off trip fee	\$ 182.12	Per occurrence
Relocation fee	\$ 105.06	Per occurrence
Roll-off Recycling Haul Rate	\$ 209.86	Per occurrence
Temp 3 yard bin (includes delivery & pick up)	\$ 166.55	Up to one week
Temp 3 yard bin Extra Collection	\$ 80.75	Per extra dump
Roll-off Impound Fee	haul plus disposal	
*No bin rental or installation fee on permanent commercial containers		
Roll-off AB939 Fee – 3.0% in addition to above listed fees charge applies to all Roll-off service customers		
Roll-off SB1383 Fee – 3.0% in addition to above listed fees charge applies to all Roll-off service customers		