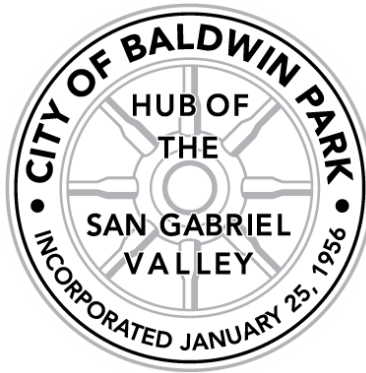


AGENDA

**BALDWIN PARK CITY COUNCIL
REGULAR MEETING**

**JUNE 20, 2018
7:00 PM**

**COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011**



Manuel Lozano	-	Mayor
Ricardo Pacheco	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Monica Garcia	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Susan Rubio,
Mayor Pro Tem Ricardo Pacheco and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- None

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. Warrants and Demands

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. Treasurer's Report – March 2018

Staff recommends that Council receive and file the Treasurer's Report for March 2018.

3. Treasurer's Report – April 2018

Staff recommends that Council receive and file the Treasurer's Report for April 2018.

4. Rejection of Claims

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Ballesteros Jr., Jim

Claimant alleges the sidewalk located at 3153 Puente Avenue poses a dangerous condition of public property.

Pittman, James

Claimant alleges property damage by the BPPD.

5. Authorization to Transfer Funds from Account 501-30-000-22403-00000 to Account 501-30-000-22410-00000

1. Authorize the transfer of \$48,587.48 from fund 501-30-000-22403-00000 to 501-30-000-22410-00000
2. Authorize the Finance Director to complete the transfer.

6. Adopt Resolution No. 2018-262 "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services, to Reflect Consumer Price Index (CIP) Increases" for Fiscal Year 2018-19

It is recommended that the City Council adopt Resolution No. 2018-262 "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index (CPI) Increases".

7. Resolution No. 2018-266, Approving the Engineer's Report for the Citywide Landscaping and Lighting Maintenance Assessment District for FY2018-2019, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing

Staff recommends that the City Council adopt Resolution No. 2018-266 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT FOR FY 2018-2019, DECLARING THE INTENT TO LEVY AND COLLECT ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING".

8. Resolution No. 2018-267, Approving the Engineer's Report for the Citywide Park Maintenance Assessment District for FY2018-2019, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing

Staff recommends that the City Council adopt Resolution No. 2018-267 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR THE CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT FOR FY 2018-2019, DECLARING THE INTENT TO LEVY AND COLLECT ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING."

9. Award of Bid for City Project No. 2018-0221 – Bus Stop Improvements Project Phase II

It is recommended that the City Council:

1. Approve and award the contract to Yakar General Contractors, Inc. in the amount of \$443,600; and authorize the Mayor and City Clerk to execute the contract for the bus stop improvements work; and
2. Authorize the Finance Director to appropriate funds from Acct. #245-50-551-58100-15625 to Acct. #245-50-520-58100-15547.

10. Accept and Authorize the Filing of a Notice of Completion – City Project No. 2018-0239 – Concrete Improvements Project

It is recommended that the City Council:

1. Accept the construction improvements by Gentry General Engineering, Inc. and authorize the recordation of a Notice of Completion; and
2. Authorize the appropriation of funds in the amount of \$20,964 from Acct. #255-50-551-58100-15625 to Acct. #255-50-552-58100-15714 and \$28,000 from Acct. #255-50-551-58100-15625 to Acct. # 255-50-520-58100-15714; and
3. Authorize the payment of \$3,251.25 in retention funds to Gentry General Engineering, Inc. upon the expiration of the 35-day notice period.

11. Accept and Authorize the Filing of a Notice of Completion – City Project No. 2018-0220 – Residential Street Rehabilitation Project

It is recommended that the City Council:

1. Accept the Construction improvements by Gentry Brothers, Inc. and authorize the recordation of a Notice of Completion; and
2. Authorize the payment of \$37,799.83 in retention funds to Gentry Brothers, Inc. upon the expiration of the 35-day notice period.

12. Approve Final Tract Map No. 74185 - 3913 Stewart Avenue – for Condominium Purposes

Staff recommends that the City Council accept Tract May no. 74185 and authorize the City Clerk and staff to sign the final map.

13. Approve Final Tract Map No. 75031 Twenty Three (23) Residential Units and One (1) Commercial Unit

Staff recommends that the City Council accept Tract May no. 75031 and authorize the City Clerk and staff to sign the final map.

14. Consideration of an Extension to the December 7, 2016 Bulletin Displays Development Agreement (DA)

Staff recommends that the City Council adopt the attached Resolution (Attachment #1) granting Bulletin Displays an additional six (6) months to complete the required due diligence with Caltrans from the expiration date of March 21, 2018 to September 21, 2018.

15. Approval of Addendum for HVAC Maintenance Service Agreement with Honeywell Building Solutions

Staff recommends City Council to:

1. Approve Addendum; and
 2. Authorize the Mayor to execute the Addendum.
- 16. Ratify and Adopt Resolutions to Approve Updates to the Comprehensive City of Baldwin Park Pay Schedule in Accordance with Cal PERS Established Guidelines; Update the City of Baldwin Park Job Classification Plan to Include a New Position of Building/Engineering Permit Technician and Recreation & Community Operations Supervisor, and Adopt the Respective Class Specifications; Delete the Lead Code Enforcement Officer Position; and Revise the Class Specification for Code Enforcement Supervisor**
- Staff recommends that Council approve, ratify and adopt:
1. Resolution No. 2018-270 to update the Comprehensive Pay schedule which reflects the 2% COLA and other salary adjustments; and
 2. Resolutions No. 2018-271 - to modify the job classification plan to include three new positions; and class specification revisions in accordance with applicable rules and regulations; and
 3. Authorize the Finance Director to complete budget amendments and appropriations and make any necessary adjustments.
- 17. Approval of an Agreement with Valley County Water District for Water System Work Along Maine Avenue as Part of the City Project No. 2018-0219 – Maine Avenue Complete Streets**
- It is recommended that the City Council approve the agreement with VCWD in an amount not to exceed \$114,600 and authorize the Public Works Director to execute the agreement.
- 18. Renewal of Agreement with All City Management Services for Providing School Crossing Guard Services for Fiscal Year 2018/2019**
- Staff recommends that Council:
1. Approve the contract with ACMS for crossing guard services.
 2. Authorize the Mayor to execute the agreement to continue contract services with ACMS.
 3. Authorize the Director of Finance to appropriate \$194,832 in the FY 2018-19 budget.
- 19. Adopt Resolution No. 2018-268, entitled, “A Resolution of the City Council of the City of Baldwin Park, California in support for the Everyone In, a Coalition of People who Embrace the Common Goal of Ending Homelessness.”**
- Staff recommends the City Council to:
1. Review and adopt Resolution No. 2018-268 entitled, “A Resolution of the City Council of the City of Baldwin Park, California in support for the Everyone In, Coalition of People who Embrace the Common Goal of Ending Homelessness.”
- 20. Approval for City of Baldwin Park City Homeless Plan (Home for Good Planning Grant)**
- Staff recommends the City Council to:
1. Review and approve the City of Baldwin Park Homeless Plan (Home for Good Planning Grant) in partnership with the County of Los Angeles Homeless Initiative; and

2. Authorize the Director of Recreation and Community Services, who is serving as project lead to execute any further documents required for the reimbursement and close out of the grant.
21. **Adopt a Resolution Notifying the Independent Cities Risk Management Authority (ICRMA) of its intent to Withdraw from the Joint Powers Authority (JPA); and Adopt a Resolution Allowing the City of Baldwin Park to become a Self-Insured Agency in Compliance with State Law**
Staff recommends that Council approve, ratify and adopt:
 1. Resolution No. 2018-274 to notify ICRMA of the City's intent to withdraw from the JPA on or before July 1, 2018; and
 2. Resolution No. 2018-275 to approve application submittal to the State of California Industrial Relations for a certificate of consent to self-insure, effective June 30, 2018.
22. **Pension Obligation Bonds**
It is recommended that the City Council:
 1. Authorize execution of contracts with the financial advisor and bond counsel,
 2. Direct staff to prepare documents necessary to approve the issuance of Pension Obligation Bonds, and;
 3. To present documents for the recommended Bod Schedule 1 for City Council consideration at a future council meeting.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- SA-1 SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF BALDWIN PARK WARRANTS AND DEMANDS**
Staff recommends that the Successor Agency ratify the attached Warrants and Demands Register.
- SA-2 Treasurer's Report – March 2018**
Staff recommends that the Successor Agency receive and file the Treasurer's Report for March 2018.
- SA-3 Treasurer's Report – April 2018**
Staff recommends that the Successor Agency receive and file the Treasurer's Report for April 2018.

PUBLIC HEARING

23. **Update City of Baldwin Park Fee Schedule Based on Consumer Price Index (CIP) and Other Adjustments**
Staff recommends that the City Council:
 1. Continue the public hearing and receive public input.

2. Approve the proposed City Fee Schedule and corresponding Resolution No. 2018-261.

24. Adoption of the Budget for Fiscal Year 2018-19 for the City, Finance Authority, Housing Authority and Successor Agency

Staff recommends that the Council open a public hearing, and following the public hearing, approve the Fiscal Year 2018-19 Budget for the City of Baldwin Park, by Resolution No. 2018-272, for the Finance Authority by Resolution No. FA 2018-001, for the Housing Authority by Resolution No. HA 2018-014, and the Successor Agency by Resolution No. SA 2018-001.

25. An Amendment to the City of Baldwin Park Municipal Code Chapter 150, Part 7, Permit Issuance, to Set Clear Construction Timeframes, Clarify Permit Expiration Conditions, and Establish a Time Extension Process

Staff recommends that the City Council open the public hearing, receive public comment, and following the public hearing approve the following Ordinance:

ORDINANCE 1428 ENTITLED: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING BALDWIN PARK MUNICIPAL CODE CHAPTER 150, BUILDING CODES, PART 7, PERMIT ISSUANCE, TO SET CLEAR CONSTRUCTION TIME FRAMES, CLARIFY PERMIT EXPIRATION CONDITIONS, AND ESTABLISH A TIME EXTENSION PROCESS,” for first reading, that the ordinance be read by title only and that all further readings be waived.

26. Consideration of Four (4) Development Agreements; Three (3) for the Cultivation and Manufacturing of Cannabis (Locations: 14712 Arrow Highway; 4276 Elton Street; 14726 Arrow Highway) and One (1) for the Distribution of Cannabis (Location: 4150 Puente Avenue); Case Numbers: DA 18-03, & DA 18-18, DA 18-19 and DA 18-20)

Staff recommends that the City Council open the public hearing, receive public comment, and following the public hearing adopt the following Ordinances:

ORDINANCE 1412 ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AUTHORIZING THE CITY OF BALDWIN PARK TO ENTER INTO A DEVELOPMENT AGREEMENT WITH RUKLI, INC FOR THE DISTRIBUTION OF CANNABIS AT THE REAL PROPERTY LOCATED AT 4150 PUENTE AVENUE (APN: 8437-022-008) WITHIN THE CITY OF BALDWIN PARK

ORDINANCE 1425 ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AUTHORIZING THE CITY OF BALDWIN PARK TO ENTER INTO A DEVELOPMENT AGREEMENT WITH THE GROWN FOLKS, INC. FOR THE CULTIVATION AND/OR MANUFACTURING OF CANNABIS AT THE REAL PROPERTY LOCATED AT 14712 ARROW HIGHWAY (APN: 8414-005-002) WITHIN THE CITY OF BALDWIN PARK

ORDINANCE 1426 ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AUTHORIZING THE CITY OF BALDWIN PARK TO ENTER INTO A DEVELOPMENT AGREEMENT WITH W&F INTERNATIONAL CORPORATION FOR THE CULTIVATION AND/OR MANUFACTURING OF

CANNABIS AT THE REAL PROPERTY LOCATED AT 4276 ELTON STREET (APN: 8437-016-005, 015, 016) WITHIN THE CITY OF BALDWIN PARK

ORDINANCE 1427 ENTITLED: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AUTHORIZING THE CITY OF BALDWIN PARK TO ENTER INTO A DEVELOPMENT AGREEMENT WITH TIER ONE CONSULTING FOR THE CULTIVATION AND/OR MANUFACTURING OF CANNABIS AT THE REAL PROPERTY LOCATED AT 14726 ARROW HIGHWAY (APN: 8414-005-002) WITHIN THE CITY OF BALDWIN PARK

REPORTS OF OFFICERS

27. Approval and Direction to Proceed with a Professional Services Agreement for Transit Services

It is recommended that the City Council:

1. Approve a 2-year contract extension to Southland Transit Inc. (STI) at the current rate; and,
2. Authorize the Mayor to execute a Second Amendment to the existing Agreement for a 2-year extension with STI.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

None

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 14th day of June, 2018.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)