AGENDA

BALDWIN PARK CITY COUNCIL
REGULAR MEETING

AUGUST 3, 2016
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011

Manuel Lozano	**-**	**Mayor**
Monica Garcia	**-**	**Mayor Pro Tem**
Cruz Baca	**-**	**Council Member**
Ricardo Pacheco	**-**	**Council Member**
Susan Rubio	**-**	**Council Member**

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the ***PUBLIC COMMUNICATIONS*** *period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de ***Comentarios del Público (Public Communications)*** *anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

CITY COUNCIL
REGULAR MEETING – 7:00 PM

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Cruz Baca, Ricardo Pacheco, Susan Rubio, Mayor Pro Tem Monica Garcia and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of $30 for attending the Housing Authority meeting and $50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

None.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL
PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO
FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista algúna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciónes o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Al-Mashat, Ali	Claimant alleges he drove over the railroad crossing at 14446 Pacific Avenue, Baldwin Park, encountering rebar sticking from the tracks which resulted in property damage to his vehicle's suspension, tire and rim.

3. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

A. Meeting Minutes of the Special Adjourned City Council Meeting held on June 20, 2016.

B. Meeting Minutes of the Special City Council Meeting, and the Finance and Housing Authority Meetings, held on July 20, 2016.

4. ADOPT RESOLUTION NO. 2016-138 SETTING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2016-2017

Staff recommends that Council approve and adopt Resolution No. 2016-138, entitled "A Resolution of the City Council of the City of Baldwin Park Setting the Appropriations Limit for the Fiscal Year 2016-17."

5. APPROVAL OF ANNUAL STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2016-2017

Staff recommends that Council receive and file the Annual Statement of Investment Policy for Fiscal Year 2016-17.

6. AWARD OF BID – CITY PROJECT NO. 2016-0151 – WALNUT CREEK NATURE PARK IMPROVEMENTS – PHASE II

Staff recommends that Council approve and award the contract to Lucas Builders, Inc., in the amount of $754,854, including Bid Alternates 1 through 3 in the amount of $126,750, and authorize the Mayor to execute the contract for City Project No. 2016-0151 – Walnut Creek Nature Park Improvements – Phase II.

7. AWARD OF BID – CITY PROJECT NO. 2016-0152 – MTD 1854 CORAK STORM DRAIN IMPROVEMENTS

Staff recommends that Council approve and award the contract to Wright Construction Engineering Corp. in the amount of $822,265, and authorize the Mayor to execute the contract for City Project No. 2016-0152 - MTD 1854 Corak Storm Drain Improvements.

8. WAIVE FORMAL BID PROCEDURES FOR THE PURCHASE OF JANITORIAL SUPPLIES THROUGH THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE

Staff recommends that Council:

a) Find that it would be uneconomical to follow purchasing procedures since the supplies are available through the existing contract with the State and the State previously completed the bidding process; and

b) Find that the welfare of the public therefore would be promoted by dispensing with the purchasing procedures as allowed in the City's Purchasing Ordinance Chapter 34, Section 37(A); and

c) Approve the procurement of janitorial supplies from Waxie Sanitary Supply; and

d) Authorize the Recreation and Community Services Director to award the contract on a yearly basis, but not to exceed three (3) years, as long as the vendor continues to offer State pricing; and

e) Authorize the Recreation and Community Services Director to expend $30,000 from Account 100-60-620-531000-00000-2 and $30,000 from 252-60-620-53100-00000-2 for a total of $60,000.

9. ADOPT RESOLUTION NO. 2016-139 APPROVING THE APPLICATION FOR YOUTH SOCCER GRANT FUNDS AND APPROVAL OF THE CONCEPTUAL DESIGN FOR THE CONSTRUCTION OF A COMMUNITY PARK AT OLIVE MIDDLE SCHOOL

Staff recommends that Council:

a. Approve and adopt Resolution No. 2016-139, entitled "A Resolution of the City Council of the City Baldwin Park Approving the Application for Youth Soccer and Recreation Development Programs Grant Funds" and approve participation in the Proposition 40 "California Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2002;" and

b. Approve the conceptual design for the community park project.

10. ADOPTION OF RESOLUTION NO. 2016-140, A RESOLUTION OF THE CITY OF BALDWIN PARK APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR FIRST SUPERVISORIAL DISTRICT EXCESS FUNDS FOR TREE PLANTING GRANT PROGRAM AND APPROVES THE ADOPTION OF A YOUTH EMPLOYMENT PLAN

Staff recommends that Council approve and adopt Resolution No. 2016-140, entitled "A Resolution of the City of Baldwin Park Approving the Application for Grant Funds from the Los Angeles County Regional Park and Open Space District for First Supervisorial District Excess Funds for Tree Planting Grant Program and Approves the Adoption of a Youth Employment Plan."

11. APPROVAL OF AN AGREEMENT WITH CHRISTIANSEN AMUSEMENTS FOR CARNIVAL SERVICES

Staff recommends that Council approve the Agreement with Christiansen Amusements and authorize the Mayor to execute the Agreement and any related documents.

12. APPROVE AND ADOPT RESOLUTION NO. 2016-142 FOR THE PURCHASE OF THREE CALTRANS PROPERTIES

Staff recommends that Council approve the purchase of the Properties for the stated amount of $375,000 and the tender down payment of $37,500 from the FDF. Staff further recommends that Council perform the following:

a) Approve Resolution No. 2016-142, entitled "A Resolution of the City Council of the City of Baldwin Park Authorizing the Purchase of the CalTrans Owned Properties 13057 – 13065 Garvey Avenue as CalTrans Parcel Numbers 79149-01-01, 79150-01-01 and 79536-01-01 to Further the Development of Affordable Housing Opportunities in the City of Baldwin Park and Authorizing the City Manager to Execute Documents Relating to Same;"

b) Approve the Purchase and Sale Agreement; and

c) Authorize the Chief Executive Officer and the City Attorney to carry out all subsequent and needed action to complete the purchase of the Properties.

PUBLIC HEARING

13. CONDUCT A PUBLIC HEARING TO CONSIDER A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK CONFIRMING THE ADVISORY BOARD'S REPORT AND LEVYING THE ASSESSMENT IN THE BALDWIN PARK CITYWIDE ASSESSMENT BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2016-17

Staff recommends that Council conduct a Public Hearing and, following the public hearing, approve the FY 2016-2017 Business Improvement Allocation Budget, then waive further reading, read by title only, and adopt Resolution No. 2016-125, entitled "A Resolution of the City Council of the City of Baldwin Park, Confirming the Advisory Board's Report and Levying the Assessment in the Baldwin Park Citywide Business Improvement District for Fiscal Year 2016-2017."

REPORTS OF OFFICERS

14. SIX MONTH UPDATE ON GRANT WRITING ACTIVITIES FROM CALIFORNIA CONSULTING AND DEL SOL SOLUTIONS

Staff recommends that Council review and receive the report, and provide direction to staff.

15. CONSIDER THE RATE ADJUSTMENT REQUEST FOR SOLID WASTE FEES DUE TO CPI INCREASE, MANDATED RECYCLING AND QUARANTINE SURCHARGES, AND ADOPT RESOLUTION NO. 2016-141 APPROVING THE RATE ADJUSTMENTS

Staff recommends that Council give staff direction based on the Study Session as staff cannot make a recommendation at this time since adequate information was not provided prior to the agenda posting.

16. APPROVAL OF ADMINISTRATIVE POLICY NO. AP-16-031, ENTITLED "BALDWIN PARK SOCIAL MEDIA POLICY"

Staff recommends that Council:

a) Approve Administrative Policy No. AP-16-031 with black-out period of two (2) months which bars any promotion of any City Official in any social media platform for two months prior to any City election cycle; or

b) Approve Administrative Policy No. AP-16-031 as is, entitled "Baldwin Park Social Media Policy" effective August 3, 2016; or

c) Provide staff direction.

17. REVIEW OF CURRENT APPLICATIONS AND CONSIDER APPOINTMENT OF OFFICE SEAT NO. 5 ON THE RECREATION AND COMMUNITY SERVICES COMMISSION, AND APPROVE RESOLUTION NO. 2016-124 ACCORDINGLY

Staff recommends that Council review the Commission applications submitted for Office Number 5 of the Recreation and Community Services Commission, accept nominations, authorize staff to initiate the appropriate background checks through the Department of Justice (DOJ) and, contingent upon satisfactory clearance by the DOJ, appoint individuals to the respective City Commissions and adopt Resolution No. 2016-124, entitled, "A Resolution of the City Council of the City of Baldwin Park Appointing Individuals to the Recreation & Community Services Commission of the City of Baldwin Park, to Office Numbers 1, 2, 3, 4, and 5."

18. APPROVE RESOLUTION NO. 2016-127, ENTITLED "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPOINTING REPRESENTATIVES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY," AND FOLLOWING REVIEW AND APPOINTMENT OF MEMBERS TO ESTABLISHED COMMITTEES, ADOPT SAID RESOLUTION

Staff recommends that Council 1) review and appoint members to the positions of representatives and alternates of the established committees and organizations presented in Resolution No. 2016-127, entitled "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City;" and 2) review in-house committee appointments and select or nominate members as representatives of these committees accordingly.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request by Councilmember Rubio:

- Councilmember Rubio is requesting consideration to renegotiate consultant contracts and suspend all payments until the duplication of services is stopped, and they provide specific explanation of all services rendered.

- Councilmember Rubio is requesting consideration of a space near the Police Department to designate as an e-commerce (buyer/seller) exchange area to protect consumers from theft or inappropriate behavior, as well as a designated child custody drop-off area.

- Councilmember Rubio is requesting discussion and consideration to enhance and/or implement new programs to improve police/community relations.

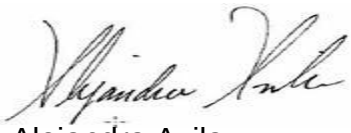
Request by Councilmember Baca:

- Councilmember Baca is requesting consideration of directing legal counsel to research the Good Samaritan Food Act in regards to donating food from our City events to those less fortunate, and in addition from our restaurants, church events, and other organizations. Food could be offered to non-profits, for pick up and also possible delivery.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 28th day of July, 2016.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at krussell@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)