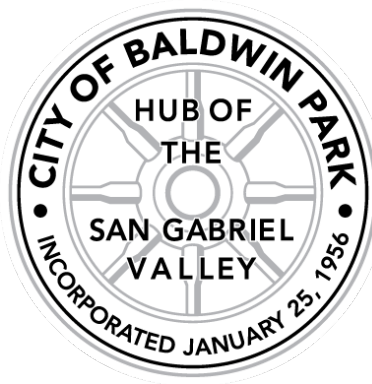


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

SEPTEMBER 4, 2019
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Monica Garcia	-	Mayor Pro Tem
Alejandra Avila	-	Council Member
Paul C. Hernandez	-	Council Member
Ricardo Pacheco	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Paul C. Hernandez, Ricardo Pacheco, Mayor Pro Tem Monica Garcia and Mayor Manuel Lozano

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- **2019 Suicide Prevention Week Proclamation**

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Meeting Minutes

Staff recommends that the City Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Special City Council Meeting held on August 7, 2019.
- B. Meeting Minutes of the Regular City Council Meeting held on August 7, 2019.
- C. Revised Meeting Minutes of the Regular City Council Meeting held on July 17, 2019.

3. Treasurer's Report – June 2019

Staff recommends that Council receive and file the Treasurer's Report for June 2019.

4. Claim Rejection

Staff recommends that the City Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

Mercury Insurance a/s/o Ryan This claimant is alleging property damage.
Horsted

5. Code Enforcement Division – Update

Staff recommends that the City Council concur with the name change to Community Enhancement and receive and file this report.

6. Approve Memorandum of Agreement with the County of Los Angeles for the Administration and Cost Sharing for the Implementation of the Coordinated Integrated Monitoring Program (CIMP) for the Upper San Gabriel River Enhanced Watershed Management Program

It is recommended that the City Council Authorize the Chief Executive Officer to execute a Memorandum of Agreement (MOA) with the County of Los Angeles for the administration and cost sharing for the implementation of the Coordinated Integrated Monitoring Program (CIMP) for the Upper San Gabriel River Enhanced Watershed Management Program (EWMP).

7. Accept and Authorize the Filing of a Notice of Completion for City Project No. 2018-0269, Various Street Improvements Project, CIP No. 19-037

It is recommended that the City Council:

- 1. Accept the construction improvements by Gentry Brothers, Inc. and authorize the recordation of a Notice of Completion; and
- 2. Authorize the payment of \$91,637.91 in retention funds to Gentry Brothers, Inc. upon the expiration of the 35-day notice period.

8. Accept and Authorize the Filing of a Notice of Completion for City Project No. 2018-0272, CIP No. 19-62 and 19-107 – Morgan Park Improvements

It is recommended that the City Council:

- 1. Accept the construction improvements completed by CWS Systems Inc. (CWS) and authorize the recordation of a Notice of Completion; and
- 2. Authorize staff to release retention funds to CWS upon the expiration of the 35-day notice period; and
- 3. Authorize the Director of Finance to appropriate project unspent funds in the amount of \$23,094.81 to the Walnut Creek Nature Park, Phase 3 Project – CIP No. 19-113, Acct. No. 270-50-520-58100-16185.

9. Authorize Purchase of Police Motorcycles

Staff recommends that the City Council:

1. Waive the formal bidding process for the purchase of four (4) used 2016 BMW police motorcycles from the City of El Monte pursuant to §34.23 (C); and
2. Authorize the Police Department to purchase the new motorcycles through procedures outlined above; and
3. Direct the Director of Finance to appropriate the \$53,200.00 to Acct # 271-30-350-58110-17233 for the purchase, and remove the current motorcycles from the fixed assets record once the auction is completed; and
4. Authorize the Chief of Police, or his designee, to complete all appropriate documentation to complete the purchases.

10. Approve and adopt Resolution No. 2019-043, Revising the City-Wide Records Retention Schedule

Staff recommends that the City Council approve and adopt Resolution No. 2019-043 and direct staff to implement the revised Records Retention Schedule.

11. Ratify and Adopt a Resolution Approving an Agreement between the City of Baldwin Park and Adminsure, Inc. to Administer the City's Worker's Compensation and Liability Program

Staff recommends that the City Council:

1. Approve, Ratify, and Adopt Resolution No. 2019-044 to authorize the City Council to approve an Agreement with Adminsure, Inc.

12. Contract Renewal with Los Angeles County Department of Animal Care and Control

Staff recommends that the City Council approve the contract renewal and authorize the Chief Executive Officer, City Clerk, and City Attorney to execute the agreement.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Warrants and Demands

Staff recommends that the Board ratify the attached Warrants and Demands Registers.

SA-2 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Treasurer's Report – June 2019

Staff recommends that the Board receive and file the Treasurer's Report for June 2019.

REPORTS OF OFFICERS

13. Review of Commission Applications and Consideration of Appointments/Reappointments to Fill the Scheduled Vacancies for the Housing, Planning, and Recreation Commissions

Staff Recommends City Council review all commission applications and make respective appointments.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

None Listed

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 29th day of August, 2019.



Lourdes Morales,
Chief Deputy City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)