

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

SEPTEMBER 7, 2016
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	-	Mayor
Monica Garcia	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Ricardo Pacheco	-	Council Member
Susan Rubio	-	Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Ricardo Pacheco,
Susan Rubio, Mayor Pro Tem Monica Garcia
and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- *Presentation of Certificate of Recognition to the Family of Joyce Gamble (R.I.P) for her many years of service in the Community.*
- *Presentation by Robert Cruz, Southern California Gas Company, with an update on the Aliso Canyon retrofit and repair project.*

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. TREASURER'S REPORT – JULY 2016

Staff recommends that Council receive and file the Treasurer's Report:

3. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Mercury Insurance Co. a/s/o Salvador
Sanchez Garcia

Claimant alleges that overhead power line became detached from power pole and struck vehicle of the claimant's insured.

Subida, Rogelito

Claimant alleges that police department illegally towed and impounded his vehicle.

Chen, Dingzhong

Claimant alleges block wall was damaged by city employee; wall was actually damaged by third party.

4. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

A. Meeting Minutes of the City Council Meetings held on July 20, 2016.

5. EXTENSION OF THE EXCLUSIVE NEGOTIATION AGREEMENT (ENA) WITH ROEM DEVELOPMENT CORPORATION FOR A PROPOSED PHASE II TO A TRANSIT-ORIENTED MIXED-USE DEVELOPMENT BETWEEN RAMONA BLVD AND THE BALDWIN PARK CIVIC CENTER

Staff recommends the Council:

1. Approve the extension to the ENA with ROEM Development Corporation; and
2. Authorize the Mayor to execute the necessary documents for the extension.

6. STATUS REPORT FOR GREENLEAF EVENTS, INC. AGREEMENT FOR THE CERTIFIED FARMER'S MARKET AND STREET FAIR

Staff recommends that Council:

1. Terminate the current contract due to the breaches of the Agreement as described herein and the failure of the vendor to return multiple calls from City staff; and
2. Issue a Request for Proposal for a new vendor to start in the Spring of 2017.

7. AMENDMENT OF NOISE ORDINANCE NO. 1388 WITH RESPECT TO TIME OF ENFORCEMENT

Staff recommends that the City Council waives the First Reading and adopt by Title only Ordinance No. 1388, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AMENDING SECTIONS 130.31, 130.34, AND 139.37 OF CHAPTER 130: GENERAL OFFENSES, OF THE TITLE XIII OF THE BALDWIN PARK MUNICIPAL CODE WITH RESPECT TO NOISE REGULATIONS".

8. AMENDMENT OF FIREWORKS ORDINANCE NO. 1390 IN ORDER TO REDUCE THE NUMBER OF SALES DAYS AND INCREASE THE FINE FOR VIOLATION

Staff recommends that the City Council waives the First Reading and adopt by Title only Ordinance No. 1390, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AMENDING SECTION 93.10 OF CHAPTER 93: FIRE PREVENTION; FIREWORKS, OF TITLE IX, GENERAL REGULATIONS, OF THE BALDWIN PARK MUNICIPAL CODE".

9. SECOND READING OF ORDINANCE 1386, ADDING AN ORDINANCE OF THE CITY OF BALDWIN PARK TO SET FORTH THE IMPLEMENTATION OF DEVELOPMENTAL IMPACT FEES FOR LAW ENFORCEMENT FACILITIES VEHICLES AND EQUIPMENT

Staff recommends that the City Council adopt Ordinance 1386 on second reading, read by Title only: "AN ORDINANCE OF THE CITY OF BALDWIN PARK TO SET FORTH THE IMPLEMENTATION OF DEVELOPMENTAL IMPACT FEES FOR LAW ENFORCEMENT FACILITIES VEHICLES AND EQUIPMENT"; and, waive any further reading thereof.

10. 5-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET FOR FISCAL YEAR 2016-2021

Staff evaluated the 5-year CIP program and found the projects as necessary expenditures to maintain infrastructure and improve the City's delivery of quality services to its residents and customers. Staff recommends that the City Council approve the 5-year CIP program and additional appropriations for FY 2016-17.

PUBLIC HEARING

11. REVIEW OF THE COST OF CITY FEE SERVICES BASED ON A STUDY PREPARED BY REVENUE & COST SPECIALISTS, LLC (RCS)

Staff recommends the City Council:

- 1) Conduct the public hearing and receive public input.
- 2) Approve the proposed City Schedule of Fees and corresponding Resolution No. 2016-147.

REPORTS OF OFFICERS

12. APPROVAL OF ADMINISTRATIVE POLICY NO. AP-16-031, ENTITLED “BALDWIN PARK SOCIAL MEDIA POLICY”

Staff recommends that Council:

1. Approve Administrative Policy No. AP-16-031 with a black-out period of **one (1) month** which bars any promotion of any City Official in any social media platform for one month prior to any City election cycle; or
2. Approve Administrative Policy No. AP-16-031 with a black-out period of **two (2) months** which bars any promotion of any City Official in any social media platform for one month prior to any City election cycle; or
3. Approve Administrative Policy No. AP-16-031 as is, entitled “Baldwin Park Social Media Policy,” effective September 7, 2016; or
4. Provide staff direction.

13. CONTRACT OPTIONS FOR GRANT WRITING ACTIVITIES OF CALIFORNIA CONSULTING, AND DEL SOL SOLUTIONS

It is recommended that the City Council provide staff direction.

14. PARLIAMENTARY PROCEDURE RULES TO BE CONSIDERED BY THE CITY COUNCIL

Staff recommends that the City Council select form one of the following options:

1. Adopt Robert’s Rules of Order as the official parliamentary procedures for all City Council meetings;
2. Adopt Rosenberg’s Rules of Order as the official parliamentary procedures for all City Council meetings;
3. Direct the City Attorney to look for additional rules or draft a set of rules to use as the official parliamentary procedure rules for the City of Baldwin Park.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request for Consideration by Mayor Manuel Lozano:

- Mayor Lozano would like to ask for an investigation into the invoices and contracts identified by Councilmember Rubio at the last City Council meeting. Mayor Lozano would like to have a written report regarding the findings.

Request for Consideration by Councilmember Cruz Baca:

- Councilmember Baca is requesting an investigation into the invoices and contracts identified by Councilmember Rubio at a previous City Council meeting per Mayor Lozano's suggestion on August 17
- Councilmember Baca requests that staff be given direction to investigate the invoices of AIMS and Del Sol Consulting and freeze any payments to them until this is complete.

Request for Consideration by Councilmember Susan Rubio:

- Councilmember Rubio is requesting consideration to direct staff not to allow projects to move forward unless a contract has been signed and approved with date to proceed. And to direct staff not to pay any invoices in advance and ensure invoices include a summary of the services rendered.
- Councilmember Rubio request and consideration to include the final report in council packet when projects are completed.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 1st day of September, 2016.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at krussell@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)