

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

SEPTEMBER 21, 2016

7:00 PM

**COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011**



Manuel Lozano	-	Mayor
Monica Garcia	-	Mayor Pro Tem
Cruz Baca	-	Council Member
Ricardo Pacheco	-	Council Member
Susan Rubio	-	Council Member

**PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA**

PUBLIC COMMENTS

*The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.*

COMENTARIOS DEL PUBLICO

*Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.*

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Ricardo Pacheco,
Susan Rubio, Mayor Pro Tem Monica Garcia
and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

This is to announce, as required by Government Code section 54952.3, members of the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Employee Recognition – Retirement of long-time employee Gus Martinez, Public Works Dept.
- Farewell Certificate Recognition – Public Works Department Assistant Jesus Saenz
- Presentation on Medical Marijuana businesses and related issues.
- Presentation on Measure M by Lilian De Loza-Gutierrez, LA Metro.

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podra tome acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podran: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Alvarez, Benito

Claimant alleges The police department towed and impounded his vehicle; while the vehicle was in storage the claimant alleges money (\$121.00) was taken from his ash tray.

3. SECOND READING AND ADOPTION OF NOISE ORDINANCE NO. 1388 WITH RESPECT TO TIME OF ENFORCEMENT

Staff recommends that Council conduct a second reading, by title only and waive further reading, and following such reading, approve and adopt Ordinance 1388, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AMENDING SECTIONS 130.31, 130.34, AND 139.37 OF CHAPTER 130: GENERAL OFFENSES, OF THE TITLE XIII OF THE BALDWIN PARK MUNICIPAL CODE WITH RESPECT TO NOISE REGULATIONS."

4. AMENDMENT OF FIREWORKS ORDINANCE NO. 1390 IN ORDER TO REDUCE THE NUMBER OF SALES DAYS AND INCREASE THE FINE FOR VIOLATION

Staff recommends that the City Council waives the First Reading and adopt by Title only Ordinance No. 1390, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AMENDING SECTION 93.10 AND ADDING SECTION 93.13 OF CHAPTER 93: FIRE PREVENTION; FIREWORKS, OF TITLE IX, GENERAL REGULATIONS, OF THE BALDWIN PARK MUNICIPAL CODE"

5. REVIEW OF THE COST OF CITY FEE SERVICES BASED ON A STUDY PREPARED BY REVENUE & COST SPECIALISTS, LLC (RCS)

Staff recommends the Council approve the proposed City Schedule of Fees and the corresponding Resolution No. 2016-147, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING THE ADOPTION OF A NEW SCHEDULE OF SERVICE FEES FOR ISSUANCE, PROCESSING AND FILING OF VARIOUS CITY SERVICES AND PERMITS IN THE CITY."

6. ADOPTION OF RESOLUTION NO. 2016-148 APPROVAL TO APPLY FOR GRANT FUNDS FROM THE CALIFORNIA URBAN RIVERS GRANT PROGRAM UNDER THE WATER QUALITY, SUPPLY AND INFRASTRUCTURE IMPROVEMENT ACT OF 2014 (PROPOSITION 1) FOR WALNUT CREEK NATURE PARK

Staff recommends the City Council to:

- 1) Adopt Resolution No. 2016-148 entitled “**Resolution of the City Council of Baldwin Park approving the application for grand funds for the California urban rivers grant program under the quality, supply, and infrastructure improvement act of 2014 (Proposition 1)**” and
 - 2) Authorize the Director of Recreation and Community Services and the Interim Director of Public Works to execute any further documents.
7. **ACCEPT PLANS AND SPECIFICATIONS, AND AUTHORIZE PUBLISHING A NOTICE INVITING BIDS FOR CITY PROJECT NO. 2016-0165 – CENTER MEDIAN LANDSCAPE IMPROVEMENTS PROJECT**
It is recommended that the City Council approve the plans and specifications for the Median Landscape Improvements Project (City Project No. 2016-0165) and authorize the Notice Inviting Bids.
8. **AMENDMENT TO WEST COAST ARBORIST CONTRACT FOR CITYWIDE TREE TRIMMING SERVICES**
It is recommended that the City Council:
- 1) Approve the amendment to the existing contract with West Coast Arborist, Inc. (WCA) for Citywide Tree Trimming Services, increasing rates by 31% over the next three years including two optional one-year renewal extensions with no rate increase; and
 - 2) Authorize the Mayor to execute the attached Amendment to the Agreement.
9. **ADOPTION OF SALARY RESOLUTION NO. 2016-150 TO ESTABLISH A COMPREHENSIVE PAY SCHEDULE OF ALL FULL TIME EMPLOYEES, PART TIME EMPLOYEES AND ELECTED OFFICIALS IN ACCORDANCE WITH CALPERS GUIDELINES**
It is recommended that the City Council approve resolution 2016-150, a resolution of the City Council of the City of Baldwin Park, to create and adopt the comprehensive Pay Schedule.
10. **ADOPT RESOLUTION TO IMPLEMENT A POST EMPLOYMENT HEALTH PLAN FOR PUBLIC EMPLOYEES (PEHP) FOR THE CITY OF BALDWIN PARK**
It is recommended that the City Council approve resolution 2016-149 adopting a Post Employment Health Plan and direct the City to move forward with the process of implementing the plan with the Plan Sponsor, Nationwide Retirement Solutions, Inc.
11. **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK SUPPORTING THE LOS ANGELES COUNTY “SAFE, CLEAN NEIGHBORHOOD PARKS AND OPEN SPACE FOR ALL MEASURE”**
Staff recommends the City Council:
- 1) Waive further reading, read by title only and adopt Resolution No. 2016-151 entitled, “**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK SUPPORTING THE LOS ANGELES COUNTY “SAFE, CLEAN NEIGHBORHOOD PARKS AND OPEN SPACE FOR ALL MEASURE”** and

- 2) Authorize the Mayor to execute resolution, letters of support as needed and appropriate to demonstrate the City Council's support of the Los Angeles County Safe, Clean Neighborhood Parks and Open Space for all Measure on behalf of the City Council.

12. 5-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET FOR FISCAL YEAR 2016-2021

Staff evaluated the 5-year CIP program and found the projects as necessary expenditures to maintain infrastructure and improve the City's delivery of quality services to its residents and customers. Staff recommends that the City Council approve the 5-year CIP program and additional appropriations for FY 2016-17.

13. PURCHASE AGREEMENT AND LOAN DOCUMENTS BETWEEN THE CITY OF BALDWIN PARK, RIO HONDO COMMUNITY DEVELOPMENT COMMISSION, CITY'S COMMUNITY HOUSING DEVELOPMENT ORGANIZATION'S (CHDO'S) AND THE HOUSING SUCCESSOR AGENCY FOR THE PROPERTY LOCATED AT 4500 BRESEE AVENUE, BALDWIN PARK

Staff recommends the City Council:

- 1) Approve the Loan Documents of \$252,622 from the HOME Fund (Fund #221) with Rio Hondo CDC for the purpose of purchasing the property located at 4500 Bresee Avenue.

Staff recommends the City Council:

- 2) Approve the Loan Documents of \$157,338 (Equity Lien) from the Housing Successor Agency (Fund #890) with Rio Hondo CDC for the purpose of purchasing the property located at 4500 Bresee Avenue.
- 3) Approve the purchase agreement with Rio Hondo CDC for the property located at 4500 Bresee Avenue for the purpose of creating a single family affordable housing rental unit.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY

CONSENT CALENDAR

All items listed are considered to be routine business by the Successor Agency and will be approved with one motion. There will be no separate discussion of these items unless a Board members so request, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA – 1 AWARD CONTRACT FOR FINANCIAL ADVISORY SERVICES TO REFINANCE SUCCESSOR AGENCY TAX ALLOCATION BONDS

Staff recommends that the Successor Agency approve the selection of Harrell & Company Advisors, LLC, to provide the financial advisory services and authorize the Chair to execute the agreement for services with Harrell & Company Advisors, LLC, (attachment 3 to the Staff Report.)

CITY COUNCIL ACTING AS HOUSING SUCCESSOR AGENCY

CONSENT CALENDAR

All items listed are considered to be routine business by the Housing Successor Agency and will be approved with one motion. There will be no separate discussion of these items unless a Board members so request, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

This Report is Listed under Consent Calendar (See Item #13)

PURCHASE AGREEMENT AND LOAN DOCUMENTS BETWEEN THE CITY OF BALDWIN PARK, RIO HONDO COMMUNITY DEVELOPMENT COMMISSION, CITY'S COMMUNITY HOUSING DEVELOPMENT ORGANIZATION'S (CHDO'S) AND THE HOUSING SUCCESSOR AGENCY FOR THE PROPERTY LOCATED AT 4500 BRESEE AVENUE, BALDWIN PARK

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PUBLIC HEARING

None.

REPORTS OF OFFICERS

14. SIX MONTH UPDATE ON GRANT WRITING ACTIVITIES FROM CALIFORNIA CONSULTING, AND DEL SOL SOLUTIONS

It is recommended that the City Council provide staff direction.

15. PARLIAMENTARY PROCEDURE RULES TO BE CONSIDERED BY THE CITY COUNCIL

Staff recommends that the City Council select form one of the following options:

- 1) Adopt Robert's Rules of Order as the official parliamentary procedures for all City Council meetings;
- 2) Adopt Rosenberg's Rules of Order as the official parliamentary procedures for all City Council meetings;
- 3) Direct the City Attorney to look for additional rules or draft a set of rules to use as the official parliamentary procedure rules for the City of Baldwin Park.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

Request for Consideration by Councilmember Cruz Baca:

- Councilmember Baca would like to have Council discussion regarding the Greenleaf contract that was terminated, September 7, 2016 and find out what is outstanding money owed to City of Baldwin Park, BPPD, and Vendors who purchased permits, licenses, and paid fees for duration of contract. And how will we/they get paid.

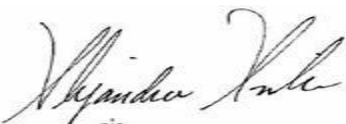
Request for Consideration by Councilmember Susan Rubio:

- Councilmember Rubio requests City Council discussion and consideration to explore a special meeting to update the City Council on completed task orders, to review phase study reports and to discuss future projects.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 15th day of September, 2016.



Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)