

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

COUNCIL CHAMBER - 14403 E. Pacific Avenue, Baldwin Park, 91706

October 5, 2022

7:00 PM

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fq/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBHcoPIks1XqetmGcA>



Emmanuel J. Estrada	- Mayor
Daniel Damian	- Mayor Pro Tem
Alejandra Avila	- Council Member
Monica Garcia	- Council Member
Paul C. Hernandez	- Council Member

PLEASE TURN OFF ALL ELECTRONIC DEVICES DURING THE MEETING.

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquier otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Alejandra Avila, Monica Garcia, Paul C. Hernandez, Mayor Pro Tem Daniel Damian, and Mayor Emmanuel J. Estrada

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

The City Council are also members of the Board of Directors of the Housing Authority, and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- **Active SGV Noches de las Luminarias Recognition for Outstanding City Staff Person Award**
Presented to Yuriko Ruizesparza, Community Services Supervisor

PUBLIC COMMUNICATIONS

*Three (3) minute speaking time limit
Tres (3) minutos será el límite para hablar*

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

If you wish to comment on agenda items, please email your name, City of residence, item number and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on September 21, 2022 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. If you are a non-English Speaker and require translation services in another language other than Spanish, or sign, please indicate your request in your communication up to 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Adoption of a Resolution to Continue Conducting City Council/Commission/Board Meetings Remotely in Accordance with the Brown Act Executive Order and AB 361

Staff recommends that the City Council adopt Resolution No. 2022-055 to continue conducting City Council/Commission/Board Meetings remotely in accordance with the Brown Act executive orders and AB 361 (covering meetings held from October 5, 2022 through November 4, 2022) and re-evaluate the state of emergency every 30 days to make findings under the bill's teleconferencing exemptions.

3. Approval of a One-Time City Hall-Closure, and Authorization to Offer Qualified Employees Time off During the Holidays

Staff recommends that the City Council:

1. Approve Resolution No. 2022-056 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, approving a One-Time City Hall Closure from December 27, 2022 through January 5, 2023, and Authorizing Qualified Employees Time off during the Holidays"; and
2. Direct the CEO to provide adequate notification to the public and take appropriate measures to ensure City Emergency Operations remain uninterrupted during the closure.

4. Ratify and Adopt a Temporary Employment of Kevin Gauthier (Retired Annuitant)

Staff recommends that the City Council authorize the Mayor to execute a part-time, temporary employment agreement with Kevin Gauthier and make the necessary appropriation and budgetary adjustments.

5. Approval of a Contract with MIG to Provide Consulting Services to Prepare Objective Design Standards and Senate Bill 9 (SB 9) Development Standards

Staff recommends that the City Council take the following actions:

1. Award a contract to MIG (Consultant) to prepare Objective Design Standards and Senate Bill 9 (SB 9) development standards amend appropriate sections of the Zoning Code, Subdivision Regulations and preparation of appropriate CEQA documentation; and
2. Authorize the Mayor, or designee, to execute the attached agreement with MIG to provide consulting services in an amount not to exceed \$216,447; and
3. Authorize the Director of Finance to appropriate \$66,447 from Fund No.235-General Plan Fees.

6. Selection of Consultants for As-Needed Building Plan Check and Inspection Services

Staff recommends that the City Council take the following actions:

1. Approve the three firms listed below to be used for As-Needed Building Plan Check and Inspection Services; and
2. Authorize the Mayor to execute a three-year service agreement up to \$50,000 with each of the firms provide Building plans check and inspection services on an as-needed basis.

Consultant	Location
RKA Consulting Group	Walnut, CA
JLee Engineering, Inc.	Alhambra, CA
Willdan	Industry, CA

7. Nomination to Name the Community Room at the Serenity Homes

Staff recommends that the City Council consider the nomination to name the community room at the Serenity Homes

8. Esperanza Villa Tiny Homes Pilot Program Status Report

Staff recommends that the City Council receive and file this report.

9. Approve Final Parcel Map No. 83651 to Subdivide One (1) Lot into Two (2) Lots

Staff recommends that the City Council accept the Final Parcel Map No. 83651 and authorize the City Clerk and staff to sign the Final Map.

10. Approve the Pun Group LLP to Provide Independent Professional Annual Audit Services

Staff recommends that the City Council:

1. Approve The Pun Group LLP to provide independent professional annual financial audit services for the next three fiscal years ending June 30, 2024, with an option to extend an additional two one-year periods ending June 30, 2025 and 2026, respectively; and
2. Authorize the CEO to sign the audit engagement letter subject to review and approval by the City Attorney

11. Update Grant Reimbursement and Revenue Availability Policy & Procedures, Accounts Payable and Disbursements Control Policies & Procedures, and Purchasing Policy and Procedures

Staff recommends that the City Council review and approve the following grants and accounting policies and procedures as follows:

1. Grants Reimbursement and Revenue Availability Policy & Procedures
2. Accounts Payable and Disbursements Control Policies & Procedures
3. Purchasing Policy & Procedures

12. Approval of Annual Statement of Investment Policy for Fiscal Year 2022-23

Staff recommends that the City Council receive and file the attached Statement of Investment Policy for Fiscal Year 2022-23.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

- None

ADJOURNMENT

CERTIFICATION

I, Marlen Garcia, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 5th day of October 2022.



Marlen Garcia
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)