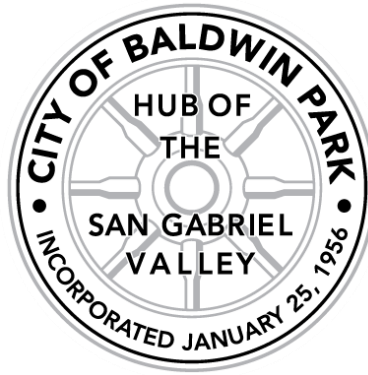


AGENDA

BALDWIN PARK CITY COUNCIL REGULAR MEETING

NOVEMBER 15, 2017
7:00 PM

COUNCIL CHAMBER
14403 E. Pacific Avenue
Baldwin Park, CA 91706
(626) 960-4011



Manuel Lozano	- Mayor
Susan Rubio	- Mayor Pro Tem
Cruz Baca	- Council Member
Monica Garcia	- Council Member
Ricardo Pacheco	- Council Member

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROCESS
POR FAVOR DE APAGAR SUS TELEFONOS CELULARES Y BEEPERS DURANTE LA JUNTA

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council or any of its Agencies, you may do so during the **PUBLIC COMMUNICATIONS** period noted on the agenda. Each person is allowed three (3) minutes speaking time. A Spanish speaking interpreter is available for your convenience.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. Si usted desea la oportunidad de dirigirse al Concilio o alguna de sus Agencias, podrá hacerlo durante el período de **Comentarios del Público (Public Communications)** anunciado en la agenda. A cada persona se le permite hablar por tres (3) minutos. Hay un intérprete para su conveniencia.

Any written public record relating to an agenda item for an open session of a regular meeting of the City Council that is distributed to the City Council less than 72 hours prior to that meeting will be available for public inspection at City Hall in the City Clerk's office at 14403 E. Pacific Avenue, 3rd Floor during normal business hours (Monday - Thursday, 7:30 a.m. - 6:00 p.m.)

**CITY COUNCIL
REGULAR MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Cruz Baca, Monica Garcia, Ricardo Pacheco,
Mayor Pro Tem Susan Rubio and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- ◆ Presentation of Plaque in Recognition of 2017 Teacher of the Year Raquel Viramontes
- ◆ Recognition of Annual Drug Take Back Day 2017 with Presentation by Lou Ortega, Pharmacy Operations Manager, Kaiser Permanente Baldwin Park Medical Center
- ◆ Presentation of Main Street Complete Project Update by Interim Public Works Director Sam Gutierrez

PUBLIC COMMUNICATIONS

Three (3) minute speaking time limit
Tres (3) minutos será el limite para hablar

THIS IS THE TIME SET ASIDE TO ADDRESS THE CITY COUNCIL

PLEASE NOTIFY THE CITY CLERK IF YOU REQUIRE THE SERVICES OF AN INTERPRETER

No action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2]

ESTE ES EL PERIODO DESIGNADO PARA DIRIGIRSE AL CONCILIO

FAVOR DE NOTIFICAR A LA SECRETARIA SI REQUIERE LOS SERVICIOS DEL INTERPRETE

No se podrá tomar acción en algún asunto a menos que sea incluido en la agenda, o a menos que exista alguna emergencia o circunstancia especial. El cuerpo legislativo y su personal podrán: 1) Responder brevemente a declaraciones o preguntas hechas por personas; o 2) Dirigir personal a investigar y/o fijar asuntos para tomar en consideración en juntas proximas. [Codigo de Gobierno §54954.2]

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

2. TREASURER'S REPORT – AUGUST AND SEPTEMBER 2017

Staff recommends that Council receive and file the Treasurer's Report.

3. REJECTION OF CLAIMS

Staff recommends that Council reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s):

Martinez, Desiree

Claimant alleges the police department caused damage to her front door.

4. MEETING MINUTES

Staff recommends that Council receive and file the following Meeting Minutes:

- A. Meeting Minutes of the Housing Authority, Finance Authority, Special and Regular City Council Meetings held on October 18, 2017.

5. APPROVE A RESOLUTION REVISING THE CITY OF BALDWIN PARK SALARY MATRIX TO REFLECT THE INCREASE IN THE STATE MINIMUM WAGE EFFECTIVE JANUARY 1, 2018

Staff recommends that Council approve Resolution No. 2017-205 to update the salary ranges and steps for part-time employees to comply with the California minimum wage increase effective January 1, 2018, and direct the Executive Team to place incumbent part-time employees into the closest salary step for their position in the new schedule that does not result in a decreased hourly rate for the employee.

6. SELECTION AND APPROVAL OF BUILDING OFFICIAL AND BUILDING PLAN CHECK SERVICES PROPOSAL

Staff recommends that Council approve the selection of Infrastructure Engineers and direct staff and the City Attorney to negotiate and prepare a contract for Building Official and Building Plan Check Services, and authorize the Mayor to sign the resulting contract.

7. ACCEPT AND APPROVE ADDITIONAL MAINTANANCE WORK TO PAINT INTERIOR WALLS AND RE-PLASTER SWIMMING POOL AT THE MORGAN PARK AQUATIC CENTER FACILITY AND RE-APPROPRIATE QUIMBY FEE FUNDS TO CITY PROJECT NO. 2016-0135 TO COVER THE COST OF THE WORK

Staff recommends that Council:

1. Accept and approve the additional maintenance work to be performed by Lucas Builders, Inc., in the amount of \$88,550 and authorize the Mayor to approve the additional work and;
2. Authorize the Director of Finance to re-appropriate CIP No. 86 for \$50,000 from Acct #234-60-620-58100-16211 to Acct #234-60-620-58100-16200 and CIP No. 87 for \$22,000 from Acct #234-60-620-58100-16212 to Acct #234-60-620-58100-16200.

8. NOTICE OF COMPLETION FOR CITY PROJECT NO. 2017-0185 ALLEY WAYS STREET IMPROVEMENTS PROJECT VARIOUS LOCATIONS CITY WIDE

Staff recommends that Council:

1. Accept the construction improvements by Gentry Brothers, Inc., and authorize the recordation of a Notice of Completion; and
2. Authorize the payment of \$13,334.75 in retention funds to Gentry Brothers, Inc., upon the expiration of the 35-day notice period.

9. NOTICE OF COMPLETION FOR CITY PROJECT NO. 2016-0165 CENTER MEDIAN LANDSCAPE IMPROVEMENTS CIP PROJECT NO. 23

Staff recommends that Council:

1. Accept the construction Improvements by Yakar General Contractors, Inc., and authorize the recordation of a Notice of Completion with the Los Angeles County Recorder's Office; and
2. Authorize payment of \$85,095.12 (5%) construction retention funds to Yakar General Contractors, Inc., upon expiration of the 35 day lien period.

10. REQUEST FOR APPROVAL OF UPDATES TO POLICE AND PUBLIC WORKS DEPARTMENTS RADIO SYSTEMS

Staff recommends that Council:

1. Waive the formal bidding process for the purchase of new radio equipment pursuant to §34.23 (B) of the Baldwin Park Municipal Code; and
2. Authorize the Police Department to work in conjunction with the Public Works Department to purchase the new equipment; and
3. Authorize the Finance Director to complete a budget amendment for amounts not to exceed the following:
 - A. \$214,579 from account #240.50.520.58110.13020
 - B. \$200,000 from account #206.30.340.58110.00000
 - C. \$150,000 from account #271.30.350.58110.13020
 - D. \$ 74,157 from account #205.30.340.58110.13020
 - E. \$ 24,000 from account #205.30.340.51101.13020
 - F. \$ 12,000 from account #240.50.520.51101.13020

and designate \$679,736 for the restricted purchase and installation of new radio equipment, the upgrading of existing radio equipment, and Joint Powers Authority membership costs; and,

4. Authorize the Chief of Police and Director of Public Works, or their designees, to complete all appropriate documentation to complete the purchase of new equipment, the upgrading of existing equipment, and Joint Powers Authority membership documentation and fee payment.

11. APPROVAL OF EMPLOYMENT CONTRACT WITH MICHAEL TAYLOR FOR THE POSITION OF CHIEF OF POLICE

Staff recommends that Council approve the Employment Contract with Michael Taylor for the Position of Chief of Police.

12. AUTHORIZE THE DIRECTION TO PROCEED WITH THE COMPLETION OF PLANS AND SPECIFICATIONS FOR THE BIDDING AND CONSTRUCTION OF THE CIVIC CENTER PLAZA PROJECT

Staff recommends that Council:

1. Direct the Director of Public Works to proceed with the completion of the plans and specifications for the bidding and construction of the Civic Center Plaza Project; and
2. Authorize the Director of Finance to make the necessary transfers and adjustments.
3. Direct staff to bring back reports that identify funds to complete the construction of this project.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE COMMUNITY DEVELOPMENT COMMISSION

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 SUCCESSOR AGENCY TO THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION OF THE CITY OF BALDWIN PARK WARRANTS AND DEMANDS

Staff recommends that Council ratify the attached Warrants and Demands Register.

SA-2 TREASURER'S REPORT – AUGUST AND SEPTEMBER 2017

Staff recommends that Council receive and file the Treasurer's Report.

PUBLIC HEARING

13. A REQUEST FOR CONSIDERATION OF A MUNICIPAL (ZONING) CODE AMENDMENT BY URGENCY ORDINANCE TO MODIFY CHAPTER 153.170 (SIGN REGULATIONS) INCLUDING AMENDMENT TO THE FOLLOWING SECTIONS: 153.170.040 (EXEMPT SIGNS), 153.170.060 (TEMPORARY SIGNS), 153.210.090.A (APPLICATION PROCESSING AND 153.210.265 (TIME FOR DETERMINATION) AND 153.220.200 (DEFINITIONS), TABLE 153.170.080; AND THE DELETION OF SECTIONS 153.170.040.C.2.3 AND 153.170.040.C.2.4 (FLAGS NEAR HOLIDAYS AND ELECTIONS) PURSUANT TO SECTION 153.210 PART 15 OF THE CITY'S MUNICIPAL CODE (LOCATION: CITYWIDE; APPLICANT: CITY OF BALDWIN PARK; CASE NUMBER: AZC-187)

Staff recommends that the Council conduct a Public Hearing and, thereafter, waive the reading and adopt by title only Urgency Ordinance No. 1402 entitled, "An Urgency Ordinance of the City Council of the City of Baldwin Park California, Amending the Municipal Code Subchapter 153.170 – Sign Regulations."

REPORTS OF OFFICERS

14. CALIFORNIA CONTRACT CITIES ASSOCIATION MEMBERSHIP AND DELEGATES

Staff recommends that Council approve joining CCCA, appoint a delegate and an alternate, and adopt Resolution No. 2017-207 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates to the California Contract Cities Association (CCCA) as Official Representatives of the City."

15. REVIEW OF APPLICATIONS AND CONSIDERATION OF APPOINTMENT FOR THE VACANT SEATS ON THE HOUSING COMMISSION OF THE CITY OF BALDWIN PARK

Staff recommends that Council review the submitted Commission application(s), accept nominations, authorize staff to initiate the appropriate background checks through the Department of Justice (DOJ) and, contingent upon satisfactory clearance by the DOJ, appoint individuals to the respective City Commissions and adopt Resolution No. 2017-166, entitled, "A Resolution Of The City Council Of The City Of Baldwin Park Appointing Qualified Individuals To The Housing Commission Of The City Of Baldwin Park For Office Seat Numbers 1, 2, 3, 4, 5, 6 And 7."

16. REVIEW OF APPLICATIONS AND CONSIDERATION OF APPOINTMENT FOR THE VACANT SEATS ON THE RECREATION AND COMMUNITY SERVICES COMMISSION OF THE CITY OF BALDWIN PARK

Staff recommends that Council review the submitted Commission application(s), accept nominations, authorize staff to initiate the appropriate background checks through the Department of Justice (DOJ) and, contingent upon satisfactory clearance by the DOJ, appoint individuals to the respective City Commissions and adopt Resolution No. 2017-199, entitled, "A Resolution Of The City Council Of The City Of Baldwin Park Appointing Qualified Individuals To The Recreation and Community Services Commission Of The City Of Baldwin Park For Office Seat Numbers 1 And 2."

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATIONS

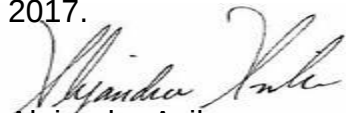
Request by Mayor Pro Tem Rubio for discussion and consideration:

- ♦ Mayor Pro Tem Rubio is requesting that Council consider a new ordinance that would provide for equality to women on the City Boards and commissions. The suggested ordinance would include language which provides an equal number of board and commission positions for men and women.

ADJOURNMENT

CERTIFICATION

I, Alejandra Avila, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California, the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 9th day of November, 2017.


Alejandra Avila
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at aavila@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)