

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR VIRTUAL MEETING

November 18, 2020
7:00 PM

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBIHcoPIks1XqetmGcA>



Manuel Lozano	- Mayor
Paul C. Hernandez	- Mayor Pro Tem
Alejandra Avila	- Council Member
Jean M. Ayala	- Council Member
Monica Garcia	- Council Member

PLEASE TURN OFF ALL ELECTRONIC DEVICES DURING THE MEETING.

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquier otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**CITY COUNCIL
REGULAR VIRTUAL MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Alejandra Avila, Jean M. Ayala, Monica Garcia,
Mayor Pro Tem Paul C. Hernandez and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

Council are also members of the Board of Directors of the Housing Authority, and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- **Update on General and Housing Funds**
Presented by Director of Finance Rose Tam

PUBLIC COMMUNICATIONS

If you wish to comment, please email your name, City of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on November 18, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 5:00 PM on November 18, 2020. If you are a non-English Speaker and require translation services in another language, or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Treasurer's Report – September 2020

Staff recommends that Council receive and file the Treasurer's Report for September 2020.

3. Claim Rejection

Staff recommends that the City Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant(s):

State Farm ASO
Tony Hernandez

Claimant alleges property damage

These government claims, and all government claims, should be considered as potential lawsuits in the future. Thus, it is requested that all City Staff, the Mayor and all Councilmembers refrain from making any statements, whether public or private in nature. It is important that no statements be made so as to not prejudice this claim in any way which can happen if public or private comments are made about this claim by City staff or Councilmembers.

4. Adopt a Resolution to Amend a Post-Employment Health Plan for Public Employees (PEHP) for the City of Baldwin Park

It is recommended that the City Council approve Resolution 2020-056 amending a Post-Employment Health Plan with the plan with the Plan Sponsor, Nationwide Retirement Solutions, Inc.

5. Update on the State Controllers Report Action Items

Staff recommends that Council receive and file this informational report.

6. Adoption of Resolution No. 2020-057, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services, to Reflect Consumer Price Index (CPI) Increases for Fiscal Year 2020-2021"

It is recommended that the City Council:

1. Adopt Resolution No. 2020-057 "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Amended Fee Schedule for Solid Waste Collection and Recycling Services to reflect Consumer Price Index (CPI) Increases for Fiscal Year 2020-2021."

7. Accept Plans and Specifications and Authorize Publishing of a Notice Inviting Bids for City Project No's CIP20-131 – Landscape Improvements Project at Ramona Boulevard CNG Station Site

It is Staff's recommendation that the City Council:

1. Approve the plans and specifications for the Landscape Improvements Project at Ramona Boulevard CNG station site; and
2. Authorize Staff to advertise a Notice Inviting Bids.

8. Authorize Purchase Orders and Expenditures at The Home Depot Center from Approved Fiscal Year 2020-21 Funds for Materials and Supplies in Various Maintenance and Operations Cost Centers Within the Departments of Public Works and Recreation and Community Services

It is recommended that the City Council:

1. Authorize the expenditure of approved funds in the amount not-to-exceed \$63,700 for purchase of materials and supplies from the Home Depot through June 30, 2021; and
2. Authorize the Director of Finance to make the necessary budget transfers and adjustments; and
3. Authorize the Public Works and Recreation and Community Services Directors to prepare and process the necessary purchase order requisitions.

9. Consideration of an Extension to an Exclusive Negotiation Agreement (ENA) with Olson Urban Housing, LLC for a Proposed for-sale Housing Development in Downtown Baldwin Park

Staff recommends that the City Council:

1. Approve the ENA extension; and
2. Authorize the Mayor to execute the extension.

10. Repeal of Resolution 2014-010 Regarding Teleconferencing

The City Attorney recommends that the City Council repeal Resolution 2014-010 and continue to follow its emergency order related to teleconferencing.

In addition, the City Attorney recommends that the City Council follow the California Brown Act as it relates to teleconferencing after the pandemic ends and the state of emergency is lifted. For the time being, the City Council can follow its emergency orders related to teleconferencing.

11. Approve Entering into an Escrow Agreement with River City Bank and Southern California Edison on behalf of Baldwin Park Resident Owned Utility District (B-PROUD) to comply with California Public Utilities Commission Financial Security Requirements

Staff recommends that the Council approve entering into an Escrow Agreement with RCB and SCE on behalf of B-PROUD, and authorize the Chief Executive Officer, or designee, to execute an Escrow Agreement in a form substantially as attached and authorize the Director of Finance to set up an Enterprise Fund and related account numbers to record the transactions.

12. Approval to Enter into an Agreement between the City of Baldwin Park & Cohort Cities and Union Station Homeless Services under the Measure H Cities Homeless Implementation Grant

Staff recommends that the City Council to:

1. Approve the Service Agreement between the City of Baldwin Park & Cohort Cities and Union Station Homeless Services to implement the Measure H Grant Funds; and
2. Authorize the Chief Executive Officer to Execute the Service Agreement between the City of Baldwin Park & Cohort Cities and Union Station Homeless Services; and
3. Authorize the Finance Director to make a budget amendment and provide account numbers to record the grant and related expenditures accordingly; and
4. Authorize the Director of Recreation and Community Services to execute further documents and reporting.

- 13. City Council Resolution No. 2020-059 and Successor Agency Resolution No. SA 2020-002 Regarding Transfer of Morgan Park Land from Successor Agency to City**
It is recommended that the Successor Agency adopt Resolution No. SA 2020-002 entitled A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BALDWIN PARK COMMUNITY DEVELOPMENT COMMISSION APPROVING THE TRANSFER OF PROPERTY TO THE CITY OF BALDWIN PARK.

It is recommended that the City Council adopt Resolution No. 2020-059 entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING THE TRANSFER OF PROPERTY FROM THE SUCCESSOR AGENCY TO THE CITY OF BALDWIN PARK COMMUNITY DEVELOPMENT COMMISSION.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION
CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

SA-1 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Warrants and Demands

Staff recommends that the Board ratify the attached Warrants and Demands Register.

SA-2 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Treasurer's Report – September 2020

Staff recommends that the Board receive and file the Treasurer's Report for September 2020.

SA-3 City Council Resolution No. 2020-059 and Successor Agency Resolution No. SA 2020-002 Regarding Transfer of Morgan Park Land from Successor Agency to City

It is recommended that the Successor Agency adopt Resolution No. SA 2020-002 entitled, A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CITY OF BALDWIN PARK COMMUNITY DEVELOPMENT COMMISSION APPROVING THE TRANSFER OF PROPERTY TO THE CITY OF BALDWIN PARK

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REPORTS OF OFFICERS

14. Resolution 2020-058 Agreement for Temporary Employment

Staff recommends that the City Council approve a resolution authorizing the Mayor to execute a part time, temporary employment agreement.

15. Amending Municipal Code Regarding Purchasing Officer Designation and Updating Purchasing Policy & Procedures

Staff recommends that the City Council review and approve the attached ordinance amending the municipal code regarding the purchasing officer designation and updating the purchasing policy and procedures.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

None

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 12th day of November, 2020.



Lourdes Morales,
Chief Deputy City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)