

REVISED AGENDA
BALDWIN PARK CITY COUNCIL
REGULAR VIRTUAL MEETING

December 2, 2020
7:00 PM

THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBIHcoPIks1XqetmGcA>



Manuel Lozano	-	Mayor
Paul C. Hernandez	-	Mayor Pro Tem
Alejandra Avila	-	Council Member
Jean M. Ayala	-	Council Member
Monica Garcia	-	Council Member

PLEASE TURN OFF ALL ELECTRONIC DEVICES DURING THE MEETING.

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquier otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**CITY COUNCIL
REGULAR VIRTUAL MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**Council Members: Alejandra Avila, Jean M. Ayala, Monica Garcia,
Mayor Pro Tem Paul C. Hernandez and Mayor Manuel Lozano**

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

City Council Members are also members of the Board of Directors of the Housing Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting.

PUBLIC COMMUNICATIONS

If you wish to comment, please email your name, City of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on December 2, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 5:00 PM on December 2, 2020. If you are a non-English Speaker and require translation services in another language, or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Second Reading of Ordinance No. 1457 Entitled: "An Ordinance of the City Council of the City of Baldwin Park, California, Amending Municipal Code Regarding Purchasing Officer Designation; Bidding; Exceptions, Chapter 34.23; Cooperative Purchasing Agreements, Chapter 34.37; Contract, Services, Chapter 34.38 and Public Works Contract, Chapter 34.39 of Purchasing"

Staff recommends that the City Council waive reading and adopt Ordinance No. 1457, entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING MUNICIPAL CODE REGARDING PURCHASING OFFICER DESIGNATION; BIDDING; EXCEPTIONS, CHAPTER 34.23; COOPERATIVE PURCHASING AGREEMENTS, CHAPTER 34.37; CONTRACT SERVICES, CHAPTER 34.38 AND PUBLIC WORKS CONTRACT, CHAPTER 34.39 OF PURCHASING".

3. Adopt Resolution Granting the Chief Executive Officer Authority to Enter into Contracts on behalf of Baldwin Park Resident Owned Utility District

Staff recommends that Council adopt Resolution No. 2020-060 Entitled: "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK ACTING AS THE GOVERNING BODY OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT GRANTING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ENTER INTO CERTAIN CONTRACTS ON BEHALF OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT AND RESCINDING AND REPLACING SECTION 5 OF RESOLUTION NO. 2019-016."

4. Naming a City Facility in Honor of Outgoing Mayor Lozano

Staff recommends that the City Council approve the naming of the City Council Chambers as The Manuel Lozano Council Chambers in honor of his 28 years of service to the City.

PUBLIC HEARING

5. Fiscal Year 2019-2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Consolidated Annual Performance Evaluation Report (CAPER)

Staff recommends that the City Council:

1. Open the public hearing and receive the report from staff; and
2. Consider public input; and
3. Close the public hearing; and
4. Authorize the City's Chief Executive Officer (CEO) to make all conforming modifications and edits and to execute implementing documents required by HUD; and
5. Direct Staff to submit the CAPER to HUD by the deadline of December 30, 2020.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

- Plaque for Outgoing Member of the City Council, Jean M. Ayala
- Gavel Plaque for service as Mayor Pro Tem, Paul C. Hernandez
- Gavel/Plaque for Outgoing Mayor and Member of the City Council, Manuel Lozano

NEW BUSINESS

6. Approve a Resolution Certifying the Results of the General Municipal Election Held on Tuesday, November 3, 2020

Staff recommends that Council Adopt Resolution No. 2020-062 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD NOVEMBER 3, 2020, AND DECLARING THE RESULTS THEREOF, AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

A. Presentation of Certificates of Election to Re-Elect Officials As Follows:

- Council Member, Monica Garcia

B. Administration of Oaths of Office and Presentation of Certificates of Election to Elect Officials As Follows:

- Mayor, Emmanuel J. Estrada – Administered by Supervisor Hilda Solís
- Council Member, Daniel Damian – Administered by Council Member Alejandra Avila
- City Clerk, Marlen Garcia – Administered by former Mayor Manuel Lozano

C. Comments By Elected Officials

- Outgoing Mayor, Manuel Lozano
- Outgoing Council Member, Jean M. Ayala
- City Clerk, Marlen Garcia
- City Treasurer, Marie A. Contreras
- Council Member, Alejandra Avila
- Council Member, Daniel Damian
- Council Member, Monica Garcia
- Council Member, Paul C. Hernandez
- Mayor, Emmanuel J. Estrada

ROLL CALL

Council Members: Alejandra Avila, Daniel Damian, Monica Garcia, Paul C. Hernandez and Mayor Emmanuel J. Estrada

7. Reorganization of the City Council - Selection of Mayor Pro Tempore

Staff recommends City Council complete the reorganization of the City Council and follow procedures as suggested for the selection of Mayor Pro Tempore as follows:

1. The City Clerk opens the nominations for the office of Mayor Pro Tempore. Any Councilmember may nominate and no second to the nomination is required; and
2. After receiving nominations, the City Clerk closes the nominations; and
3. The City Clerk then conducts the election of the Mayor Pro Tempore by roll call vote. If there is more than one nomination, a roll call vote is conducted in the order in which nominations are received until a Mayor Pro Tempore is elected by majority vote.

REPORTS OF OFFICERS

8. Approve and Adopt Resolution No. 2020-063 Entitled, “A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City”; and Review and Appoint Members to the City for the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone

Staff recommends that the City Council rescind Resolution 2020-037 and complete the review and appointment of delegate and alternate via Resolution No. 2020-063, entitled: “A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City”.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

None

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 25th day of November, 2020.



Lourdes Morales,
Chief Deputy City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
DATE: December 2, 2020
SUBJECT: City of Baldwin Park's Warrants and Demands

SUMMARY

Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDATION

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The payroll for the last period was \$442,509.72 and the attached General Warrants Register was \$701,008.99 for a total amount of \$1,143,518.71.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1. The last payroll of the City of Baldwin Park consists of check numbers 200992 to 200998. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 24302 to 24511 for the period November 1, 2020 through November 14, 2020, inclusive; these are presented and hereby ratified in the amount of \$442,509.72.
2. General Warrants, with the bank drafts in the amount of \$331,163.84 and checks from 230878 to 231000 in the amount of \$369,845.15 for the period of November 9, 2020 to November 23, 2020, inclusive; in the total amount of \$701,008.99 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Check Register



City of Baldwin Park, CA

Check Register

By (None)
Payment Dates 11/9/2020 - 11/23/2020

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
230878	11/09/2020	FOOD 4 LESS	PURCHASE FOOD FOR CARES PROGRAM	270-60-630-53100-17051	2649.90
230879	11/09/2020	SWEDLOWS DISTRIBUTORS	CITY HALL 2ND FLOOR REMODEL	100-50-520-58100-15101	93.62
230879	11/09/2020	SWEDLOWS DISTRIBUTORS	CITY HALL 2ND FLOOR REMODEL	245-50-520-58100-15101	245.00
230879	11/09/2020	SWEDLOWS DISTRIBUTORS	REMOVAL AND INSTALLATION OF PARTITIONS FOR	100-50-520-58100-15101	2006.23
230880	11/09/2020	TRIPLE B CORPORATION	REMOVAL AND INSTALLATION OF PARTITIONS FOR	245-50-520-58100-15101	1940.39
230881	11/12/2020	ACTION DESIGNZ LLC	PURCHASE FOOD FOR CARES PROGRAM	270-60-630-53100-17051	2506.75
230881	11/12/2020	ACTION DESIGNZ LLC	MATERIAL AND SUPPLIES	246-50-540-53100-15705	1661.12
230882	11/12/2020	AGRISERVE PEST CONTROL INC	MATERIAL AND SUPPLIES	246-50-540-53100-15705	348.21
230882	11/12/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER AND GOPHER	251-50-560-51100-00000	185.00
230883	11/12/2020	ALL STATE POLICE EQUIPMENT	APPLY PESTICIDES, FERTILIZER AND GOPHER	251-50-560-51100-00000	185.00
230884	11/12/2020	APRIL ROJO	EQUIPMENT FOR DEPARTMENT	100-60-610-53100-13801	815.73
230885	11/12/2020	ARAMARK UNIFORM SERVICES	REIMBURSEMENT FOR PURCHASE OF MATERIALS & SUPPLIES	100-60-610-53100-13801	157.62
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	215.87
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	87.34
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	503.25
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	87.34
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	252-50-570-53100-00000	100.32
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	158.26
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	72.22
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	252-50-570-53100-00000	15.68
230885	11/12/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE-SEPTEMBER	240-50-551-53100-13402	212.09
230886	11/12/2020	BOB BARKER COMPANY, INC	UNIFORM SERVICE-SEPTEMBER	252-50-570-53100-00000	87.34
230887	11/12/2020	BPC PRINT SERVICES INC	SUPPLIES FOR INMATES	501-30-000-22407-00000	99.63
230888	11/12/2020	BRW DIVERSIFIED	LETTERHEADS FOR CHIEF OF POLICE	100-30-330-53320-00000	336.98
230889	11/12/2020	CAR QUEST	YELLOW EMERGENCY BALNKE	100-30-310-53100-00000	336.80
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	319.69
230889	11/12/2020	CAR QUEST	CREDIT MEMO	402-50-590-53100-00000	-56.67
230889	11/12/2020	CAR QUEST	CREDIT MEMO	402-50-590-53100-00000	-82.39
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	88.95
230889	11/12/2020	CAR QUEST	CREDIT MEMO	402-50-590-53100-00000	-88.95
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	10.72
230889	11/12/2020	CAR QUEST	CREDIT MEMO	402-50-590-53100-00000	-10.72
230889	11/12/2020	CAR QUEST	CREDIT MEMO	402-50-590-53100-00000	-85.68
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	173.25
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	202.95
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	14.75
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	226.69
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	111.35
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	46.21
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	33.21
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	41.59
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	22.78
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	15.22
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	35.25
230889	11/12/2020	CAR QUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-00000	277.97
230891	11/12/2020	CINTAS FIRST AID & SAFETY	LEASE AED UNITS FOR ALL CITY FACILITIES	403-10-160-51101-11350	718.32
230892	11/12/2020	DATA TICKET, INC.	CODE ENFORCEMENT CITATION PROCESSING	100-40-460-51100-00000	621.00
230892	11/12/2020	DATA TICKET, INC.	DAILY CITATION PROCESSING	100-40-460-51100-00000	68.24
230893	11/12/2020	DEPARTMENT OF JUSTICE	FINGERPRINT POLICE APPLICANTS	100-30-310-51100-00000	32.00
230893	11/12/2020	DEPARTMENT OF JUSTICE	FINGERPRINT POLICE APPLICANTS	501-30-000-21411-14070	64.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
230894	11/12/2020	ECO CAR SPA	CAR WASH FOR POLICE VEHICLES	402-50-590-53100-00000	101.43
230894	11/12/2020	ECO CAR SPA	CAR WASH FOR POLICE VEHICLES	402-50-591-53100-00000	101.44
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-550-53350-15705	157.17
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-551-53200-15705	104.78
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-560-53200-00000	104.78
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-561-53200-00000	104.78
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-570-53200-00000	157.17
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-571-53200-00000	209.46
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	240-50-581-53200-00000	52.30
230895	11/12/2020	EHS INTERNATIONAL, INC.	VIRTUAL TRAINING FOR COVID-19	251-50-540-53200-00000	157.17
230896	11/12/2020	FRONTIER COMMUNICATIONS	PHONE & WIRELESS SERVICE EXPENSE	402-50-590-53200-00000	52.39
230897	11/12/2020	GRAINGER, INC.	MATERIAL AND SUPPLIES	100-30-310-53403-00000	133.34
230897	11/12/2020	GRAINGER, INC.	MATERIAL AND SUPPLIES	240-50-550-53100-15705	14.23
230898	11/12/2020	GRAND PRINTING	BUSINESS CARDS EXPENSES	240-50-550-53100-15705	18.92
230898	11/12/2020	GRAND PRINTING	VEHICLE CHECK/PARKING WARNING CITATIONS	100-30-330-53320-00000	201.54
230899	11/12/2020	HOSE-MAN INC	HOSES, NOZZLES AND FITTINGS	100-30-330-53320-00000	508.25
230900	11/12/2020	KNIGHT COMMUNICATIONS	INFORMATION SERVICES SUPPORT FOR POLICE DEPT	402-50-590-53100-00000	216.81
230901	11/12/2020	LESLIE'S POOLMART INC	MATERIAL AND SUPPLIES	100-30-310-51100-00000	8000.00
230901	11/12/2020	LESLIE'S POOLMART INC	MATERIAL AND SUPPLIES	251-50-562-53100-00000	225.82
230902	11/12/2020	LEWIS ENGRAVING INC	NAME PLATE & HOLDER FOR OFFICER	251-50-562-53100-00000	213.13
230903	11/12/2020	MARCO INDUSTRIES, INC	PARTS AND REPAIRS FOR STREET SWEEPERS	100-30-310-53100-00000	28.67
230903	11/12/2020	MARCO INDUSTRIES, INC	REPAIRS FOR ST SWEEPERS	402-50-590-53371-00000	629.98
230904	11/12/2020	MERCURY FENCE CO.	REPAIRS CHAIN LINK HIT BY VEHICLE	402-50-590-53100-00000	273.20
230905	11/12/2020	MIDWEST MOTOR SUPPLY	NUTS, BOLTS AND SMALL SUPPLIES FOR VEHICLES	240-50-551-53371-15705	775.00
230905	11/12/2020	MIDWEST MOTOR SUPPLY	NUTS, BOLTS AND SMALL SUPPLIES FOR VEHICLES	402-50-590-53100-00000	289.08
230905	11/12/2020	MIDWEST MOTOR SUPPLY	NUTS, BOLTS AND SMALL SUPPLIES FOR VEHICLES	402-50-590-53100-00000	130.96
230906	11/12/2020	MILLER'S & ISHAMS FIRE EXTINGUISHERS	SERVICES FIRE EXTINGUISHERS FOR POLICE VEHICLES	402-50-590-53100-00000	32.78
230907	11/12/2020	MOTOROLA SOLUTIONS, INC.	MAINTENANCE FOR CAD RMS SYSTEM	402-50-591-53100-00000	59.47
230907	11/12/2020	MOTOROLA SOLUTIONS, INC.	MAINTENANCE FOR CAD RMS SYSTEM	100-30-310-51100-00000	48409.67
230908	11/12/2020	PRIME POWER EQUIPMENT INC.	MATERIALS AND SUPPLIES FOR STREET LANDSCAPE CREW	100-30-310-51100-00000	5999.76
230909	11/12/2020	PRIME POWER EQUIPMENT INC.	REPAIRS TO LAWNMOWER AND SMALL EQUIPMENTS	245-50-560-53100-15556	114.92
230909	11/12/2020	PRIME POWER EQUIPMENT INC.	REPAIRS TO LAWNMOWER AND SMALL EQUIPMENTS	251-50-571-53371-00000	389.58
230910	11/12/2020	VERIZON WIRELESS	REPAIRS TO LAWNMOWER AND SMALL EQUIPMENTS	251-50-571-53371-00000	211.07
230910	11/12/2020	VERIZON WIRELESS	COVERAGE FOR COMMANDERS (CAPTAINS/ LIEUTENANTS),	100-30-310-53403-00000	2226.59
230911	11/12/2020	NAN MCKAY & ASSOCIATES, INC	MODEL ADMINISTRATIVE PLAN DIGITAL REVISION	206-30-310-53403-00000	171.03
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	MATERIAL & SUPPLIES	905-40-410-51101-14305	239.00
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	MATERIAL & SUPPLIES	254-50-571-53100-15510	6.91
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	MATERIAL & SUPPLIES	254-50-571-53100-15510	4.00
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	SMALL TOOLS, MISC HARDWARE AND SUPPLIES	240-50-550-53100-15705	52.52
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	SMALL TOOLS, MISC HARDWARE AND SUPPLIES	402-50-590-53100-00000	13.14
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	MATERIAL & SUPPLIES	402-50-590-53100-00000	5.89
230912	11/12/2020	NICHOLS LUMBER & HARDWARE	MATERIAL & SUPPLIES	245-50-560-53100-15556	2.37
230913	11/12/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES FOR SIGN MAINTENANCE	254-50-571-53100-15510	34.95
230913	11/12/2020	PACIFIC PRODUCTS & SERVICES	MATERIALS AND SUPPLIES FOR SIGN MAINTENANCE	254-50-550-53100-15622	798.98
230914	11/12/2020	PUEENTE HILLS CHEVROLET	VEHICLE PARTS AND REPAIRS	254-50-550-53100-15622	1647.70
230915	11/12/2020	RCA INVESTMENTS INC	MAINTENANCE AND REPAIRS FOR THE UPKEEP	402-50-590-53371-00000	1196.46
230916	11/12/2020	RED WING BRANDS OF AMERICA INC	BOOT FOR H. BRAVO	402-50-591-53371-00000	803.92
230917	11/12/2020	SIEMENS INDUSTRY, INC.	BALDWIN PARK/KENMARE STL KD	251-50-551-53100-00000	300.00
230918	11/12/2020	SIEMENS MOBILITY INC	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	403-10-160-54100-00000	1461.50
230918	11/12/2020	SIEMENS MOBILITY INC	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	240-50-530-51100-00000	2128.00
230918	11/12/2020	SIEMENS MOBILITY INC	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	240-50-530-51100-00000	772.83
230919	11/12/2020	SMART & FINAL	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	240-50-530-51100-00000	3791.02
230919	11/12/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR SR CTR	100-60-630-53100-00000	12.57
230919	11/12/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR HALLOWEEN	100-60-610-53100-13801	2126.29
230919	11/12/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR SR CTR	100-60-630-53100-00000	12.78
230919	11/12/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR HALLOWEEN	100-60-610-53100-13801	782.38
230919	11/12/2020	SMART & FINAL	MATERIALS & SUPPLIES FOR HALLOWEEN	100-60-610-53100-13801	-796.70

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
230920	11/12/2020	SOUTHCOST AQMD	AQMD EMISSIONS FEE	402-50-590-51101-00000	6.82
230921	11/12/2020	ST JOHN THE BAPTIST CHURCH	FOOD ASSISTANCE PROGRAM, CORONA VIRUS AID	220-25-299-53360-17050	699.11
230922	11/12/2020	SUNBELT RENTALS	TOWABLE CONCRETE MIXER & AIR CHISEL SCALER	240-50-551-53391-15705	294.06
230923	11/12/2020	SUPERIOR PAVEMENT MARKINGS	REPAINT MARKINGS MERCED AVE @ PALM AVE	240-50-550-51100-15705	2633.00
230924	11/12/2020	THE GAS COMPANY	NATURAL GAS VEHICLE FUEL	402-50-590-53110-16140	13.00
230925	11/12/2020	THE SHREDDERS	DOCUMENT DESTRUCTION	100-30-330-51101-00000	73.00
230926	11/12/2020	T-MOBILE	MTHLY SERV 8/21-09/20/20	100-40-450-53403-00000	179.11
230926	11/12/2020	T-MOBILE	MTHLY SERV 8/21-09/20/20	100-40-460-53403-00000	179.12
230926	11/12/2020	T-MOBILE	MOBILE PHONE USAGE 9/21-10/20/20	100-40-450-53403-00000	179.15
230926	11/12/2020	T-MOBILE	MOBILE PHONE USAGE 9/21-10/20/20	100-40-460-53403-00000	179.15
230927	11/12/2020	UNITED ROTARY BRUSH CORP	BRUSH & PARTS FOR THE ST SWEEPER	402-50-590-53100-00000	279.29
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-610-53403-00000	60.82
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-620-53403-00000	101.38
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-630-53403-00000	81.10
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-640-53403-00000	81.10
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-650-53403-00000	40.55
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-660-53403-00000	20.27
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-670-53403-15100	20.28
230928	11/12/2020	VERIZON WIRELESS	CELL PHONE 08/22-9/21/20	100-60-680-53403-00000	50.64
230928	11/12/2020	VERIZON WIRELESS	MOBILE PHONE USE 8/22-9/21/20	100-40-405-53403-00000	50.64
230928	11/12/2020	VERIZON WIRELESS	MOBILE PHONE USE 8/22-9/21/20	220-40-420-53403-14700	50.64
230928	11/12/2020	VERIZON WIRELESS	MOBILE PHONE USE 8/22-9/21/20	901-40-410-53403-14310	50.64
230929	11/12/2020	WAXIE SANITARY SUPPLY	25 CASES OF BLACK LINER BAGS	252-50-560-53100-00000	648.79
230930	11/12/2020	WEST COAST ARBORISTS, INC	WATERING TREES AT DIFFERENT LOCATIONS	245-50-561-51101-15336	1064.00
230930	11/12/2020	WEST COAST ARBORISTS, INC	MUNICIPAL TREE TRIMS	251-50-561-51100-00000	11977.40
230930	11/12/2020	WEST COAST ARBORISTS, INC	WATERING TREES @ DIFFERENT LOCATIONS	245-50-561-51101-15336	1064.00
230931	11/12/2020	Y-TIRE SALES	VEHICLE TIRES	402-50-590-53100-00000	1153.28
230931	11/12/2020	Y-TIRE SALES	VEHICLE TIRES	402-50-590-53100-00000	128.97
230932	11/16/2020	COUNTY OF LOS ANGELES C/O AUDITOR-CONTROLLER	REFUND ON THE OPEN SPACE DISTRICT'S PROPOSITION A	100-50-510-51100-00000	1838.54
230933	11/16/2020	FOOD 4 LESS	FOOD ITEMS FOR CARES PROGRAM FOR WEEK #16	270-60-630-53100-17051	2765.40
230934	11/16/2020	TRIPLE B CORPORATION	FOOD /PRODUCE FOR THE CARES PROGRAM	270-60-630-53100-17051	1755.50
230935	11/16/2020	WALMART 3522	FOOD ITEMS FOR SENIOR MEAL PROGRAM	270-60-630-53100-17051	577.50
230936	11/18/2020	AAE INCORPORATED	ATP CYCLE 3 MAINE AVE / PACIFIC AVE COMPLETE	251-50-520-58100-15701	14653.30
230936	11/18/2020	AAE INCORPORATED	STOP & CROSSWALK WARRANT ANALYSIS AT FOSTER	245-50-520-58100-15625	3347.00
230936	11/18/2020	AAE INCORPORATED	CIVIL AND LANDSCAPE DESIGN SERVICES INCLUDING	270-50-520-58100-15104	10429.70
230936	11/18/2020	AAE INCORPORATED	ATP CYCLE 3 MAINE AVE / PACIFIC AVE COMPLETE	251-50-520-58100-15701	9183.90
230936	11/18/2020	AAE INCORPORATED	STUDY AND DESIGN OF DRAINAGE IMPROVEMENTS	255-50-520-58100-15105	28483.30
230936	11/18/2020	AAE INCORPORATED	CIVIL AND LANDSCAPE DESIGN SERVICES INCLUDING	270-50-520-58100-15104	20859.40
230937	11/18/2020	BALDWIN PARK PIZZA	PAYMENT OF HOSPITALITY FOOD PURCHASED	100-60-610-53100-13801	88.14
230937	11/18/2020	BALDWIN PARK PIZZA	KEY COPIES MADE FOR THE POLICE DEPARTMENT	100-60-610-53100-13801	88.14
230938	11/18/2020	BUSINESS CARD	WEBINAR & MFA	100-25-299-53370-17050	220.00
230938	11/18/2020	BUSINESS CARD	ICLOUD,FLASH DRIVE, VGA ADAPTER &USB	401-10-140-51101-00000	149.41
230939	11/18/2020	CELL BUSINESS EQUIPMENT	MAINTENANCE FOR COPIERS	401-10-141-53371-11504	168.63
230940	11/18/2020	CHICAS ESCOBAR	MAINTENANCE CARDS FOR COUNCILMEMBER JEAN M AYALA	100-10-100-53100-00000	147.83
230940	11/18/2020	CHICAS ESCOBAR	3 LAWN SIGNS	100-60-610-53100-13801	124.83
230941	11/18/2020	DEPARTMENT OF JUSTICE	FINGER PRINTING SERVICES	100-10-150-51100-00000	47.00
230942	11/18/2020	ENTERPRISE FM TRUST	FLEET LEASING PROGRAM OF CITYWIDE VEHICLES	231-50-590-58140-15727	11792.70
230943	11/18/2020	FRONTIER COMMUNICATIONS	TELEPHONE USAGE LOCAL CALLS	401-10-141-53403-11506	1477.17
230944	11/18/2020	GABRIEL CONTAINER CO.	BOXES FOR THE ANNUAL CHRISTMAS FOOD BASKET	100-60-640-53100-16106	406.00
230945	11/18/2020	H&I HOLDING CORP	LANDSCAPE SERVICE	905-40-410-53371-14305	230.00
230946	11/18/2020	HDL SOFTWARE, LLC	PERMIT TRACING SOFTWARE ANNUAL MAINTENANCE	401-10-140-51101-00000	6108.04
230947	11/18/2020	HONEYWELL INTERNATIONAL INC.	MAINTENANCE CONTRACT FOR HVAC SYSTEM	100-60-620-53371-16100	11534.48
230948	11/18/2020	HOSE-MAN INC	HOSES, NOZZLES AND FITTINGS	402-50-590-53100-00000	240.63
230949	11/18/2020	IRMA GARCIA	REIMBURSEMENT FOR PURCHASE OF A BROADCAST TRANSMIT	100-60-630-53100-00000	188.23
230950	11/18/2020	J.C.'S PLUMBING AND BACKFLOW	TESTING OF ALL CITY DEVICES	251-50-562-51100-00000	700.00
230951	11/18/2020	JAMES R STONE	KEY COPIES MADE FOR THE POLICE DEPARTMENT	100-60-620-53100-00000	271.65
230951	11/18/2020	JAMES R STONE	KEY COPIES MADE FOR THE POLICE DEPARTMENT	100-60-620-53100-00000	191.30

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
230951	11/18/2020	JAMES R STONE	KEY COPIES MADE FOR THE POLICE DEPARTMENT	100-60-620-53100-00000	150.58
230951	11/18/2020	JAMES R STONE	KEY COPIES MADE FOR THE POLICE DEPARTMENT	100-60-620-53100-00000	605.50
230952	11/18/2020	JC'S PLUMBING & BACKFLOW SVC	PLUMBING REPAIRS MADE AT CITY HALL	100-60-620-53371-00000	34.62
230952	11/18/2020	JC'S PLUMBING & BACKFLOW SVC	PLUMBING REPAIRS MADE AT CITY HALL	252-60-620-53371-00000	217.09
230952	11/18/2020	JC'S PLUMBING & BACKFLOW SVC	PLUMBING REPAIRS MADE AT CITY HALL	100-60-620-53371-00000	434.17
230953	11/18/2020	JOHNNY URQUIZA	REPAIRS	100-60-620-53371-00000	1600.00
230954	11/18/2020	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES FOR INVESTIGATIONS	403-10-160-51100-00000	1438.00
230954	11/18/2020	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES FOR INVESTIGATIONS	403-10-160-51100-00000	4875.00
230954	11/18/2020	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES FOR INVESTIGATIONS	403-10-160-51100-00000	1561.00
230954	11/18/2020	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES FOR INVESTIGATIONS	403-10-160-51100-00000	2268.20
230954	11/18/2020	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES FOR INVESTIGATIONS	403-10-160-51100-00000	2435.00
230955	11/18/2020	MAJESTIC FIRE PROTECTION	HYDRO TEST	100-60-620-53371-00000	260.00
230955	11/18/2020	MAJESTIC FIRE PROTECTION	HYDRO TEST	252-60-620-53371-00000	260.00
230956	11/18/2020	MARIPOSA LANDSCAPES INC.	IRRIGATION WORK TO SUPPLEMENT AND / OR	251-50-562-51100-00000	775.22
230957	11/18/2020	MERGE CONCEPTUAL DESIGN LLC	DESIGN BUILD SERVICES FOR AN ART IN PUBLIC	236-50-520-58110-15725	12327.20
230958	11/18/2020	MIDWEST MOTOR SUPPLY	NUTS, BOLTS AND SMALL SUPPLIES FOR VEHICLES	402-50-590-53100-00000	280.13
230959	11/18/2020	MOBILE MODULAR PORTABLE STORAGE	STORAGE BIN REATAL	100-60-620-53100-00000	303.76
230960	11/18/2020	MONTY'S ELECTRIC, INC.	MAINTANCE AND REPAIRS	100-60-620-53371-00000	277.00
230961	11/18/2020	QUADIENT LEASING USA INC	LEASE & MAINTENANCE FOR POSTAGE MACHINE	401-10-141-58140-11503	2020.50
230962	11/18/2020	CALIFORNIA CONSULTING, INC.	GRANT WRITING SERVICES FOR SEPT 2020	234-60-610-51100-00000	3512.90
230962	11/18/2020	CALIFORNIA CONSULTING, INC.	GRANT WRITING FOR OCT 2020	234-60-610-51100-00000	3509.84
230962	11/18/2020	CALIFORNIA CONSULTING, INC.	GRANT WRITING SERVICES FOR NOV 2020	234-60-610-51100-00000	3541.88
230963	11/18/2020	DAVID VELA	PJO SERVICES FOR OCT 2020	230-10-110-51100-11402	3248.75
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	13.98
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	103.87
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-551-53100-15705	152.13
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	245-50-570-53100-14885	321.05
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	245-50-560-53100-15536	202.75
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	44.83
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-551-53100-15705	90.75
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	251-50-560-53100-00000	54.38
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	210.67
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	21.82
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	-21.84
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	43.70
230964	11/18/2020	HOME DEPOT	MATERIALS & SUPPLIES	240-50-550-53100-15705	32.15
230965	11/18/2020	NAVIDAD EN EL BARRIO INC	CHRISTMAS BASKET PROG 12/12/20	100-60-640-53100-16106	2000.00
230966	11/18/2020	OFFICE DEPOT INC	CENTRAL STORES SUPPLIES	401-10-141-53100-11505	846.78
230966	11/18/2020	OFFICE DEPOT INC	CENTRAL STORES SUPPLIES	401-10-141-53100-11505	43.75
230967	11/18/2020	PRIME ACTUARIAL CONSULTING, LLC	ACTUARIAL REVIEW OF THE SELF-INSURED WORKERS' COMP	403-10-160-51101-00000	4500.00
230968	11/18/2020	SCHINDLER ELEVATOR CORPORATION	FIRE TESTING FOR STATE REPORT	245-60-620-53371-00000	863.10
230969	11/18/2020	SHAOYN WEI	2020 MUNICIPAL FINANCE INSTITUTE # 353835	100-20-210-53200-00000	225.00
230970	11/18/2020	SPARKLETTIS	WATER & COFFEE SUPPLIES	100-60-620-53100-00000	379.87
230970	11/18/2020	SPARKLETTIS	WATER & COFFEE SUPPLIES	252-60-620-53100-00000	379.88
230971	11/18/2020	SPRINT	GPS TRACKING W DATA WEB PORTAL AND	402-50-590-51101-00000	815.44
230972	11/18/2020	TEODORO MAULEON	REFUND FACILITY RESERVATION	100-60-000-45601-00000	240.00
230973	11/18/2020	TERMINX INTERNATIONAL	EXTERMINATOR SERVICES	252-60-620-53371-00000	93.00
230973	11/18/2020	TERMINX INTERNATIONAL	EXTERMINATOR SERVICES	100-60-620-53371-00000	95.00
230973	11/18/2020	TERMINX INTERNATIONAL	EXTERMINATOR SERVICES	252-60-620-53371-00000	2.00
230974	11/18/2020	THE GAS COMPANY	14317 MORGAN ST	905-40-410-53400-14305	18.63
230975	11/18/2020	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	100-60-620-53371-00000	1331.42
230975	11/18/2020	THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	100-60-620-53371-00000	94.26
230975	11/18/2020	THYSSENKRUPP ELEVATOR CORP	ELEVATOR LIFE SAFETY TEST	100-60-620-53371-00000	602.57
230976	11/18/2020	VALLEY COUNTY WATER DIST	14317 MORGAN ST	905-40-410-53402-14305	311.79
230977	11/18/2020	VASQUEZ & COMPANY LLP	ISSUANCE OF REPORT FOR FY 2020 AUDIT SERVICE	100-20-210-51100-12420	1500.00
230977	11/18/2020	VASQUEZ & COMPANY LLP	1ST BILLING FOR FY2020 AUDIT SERVICE	100-20-210-51100-12420	7000.00
230977	11/18/2020	VASQUEZ & COMPANY LLP	2ND BILLING FOR FY 2020 AUDIT SERVICE	100-20-210-51100-12420	23000.00

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230978	11/18/2020	VERIZON WIRELESS	CELLULAR AND TABLET SERVICES	240-50-550-53403-15705	737.24
230978	11/18/2020	VERIZON WIRELESS	CELLULAR AND TABLET SERVICES	402-50-590-53403-00000	231.90
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-610-53403-00000	60.83
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-620-53403-00000	101.72
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-630-53403-00000	81.11
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-640-53403-00000	81.11
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-650-53403-00000	81.11
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-660-53403-00000	40.56
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-670-53403-15100	20.28
230978	11/18/2020	VERIZON WIRELESS	CELL PHONE 9/22-10/21/20	100-60-680-53403-00000	20.29
230979	11/18/2020	WASTE MANAGEMENT OF SAN GABRIEL-POMONA VALLEY	14317 MORGAN ST	905-40-410-53405-14305	242.94
230980	11/18/2020	WASTE MANAGEMENT OF SAN GABRIEL-POMONA VALLEY	CNG FUEL FOR CT VEHICLES	402-50-590-53110-16140	1270.76
230980	11/18/2020	WASTE MANAGEMENT OF SAN GABRIEL-POMONA VALLEY	CNG FUEL FOR CT VEHICLES	402-50-591-53110-16140	1270.76
230981	11/18/2020	WAXIE SANITARY SUPPLY	PURCHASE SANITIZING SUPPLIES DURING COVID-19	100-25-299-53370-17050	3579.04
230982	11/18/2020	WELLS FARGO FINANCIAL LEASING	PROPERTY TAXES	401-10-141-53100-11502	232.02
230983	11/18/2020	WILLIAMS SCOTSMAN, INC	RENTAL STORAGE BIN CONTAINER	501-60-000-22328-16101	346.15
230984	11/19/2020	ANA VALDIVIA	DEDUCTION	100-00-000-21225-00000	630.22
230985	11/19/2020	CITY OF HOPE	DONATION FROM PINK PATCH	501-30-000-21500-00000	2610.00
230986	11/19/2020	FOOD 4 LESS	PURCHASE FOOD FOR CARES PROGRAM	270-60-630-53100-17051	7672.50
230987	11/19/2020	INLAND ELECTRICAL SOURCE INC.	REFUND BUSINESS LICENSE	100-20-000-20008-00000	2.32
230987	11/19/2020	INLAND ELECTRICAL SOURCE INC.	REFUND BUSINESS LICENSE	100-20-000-40230-00000	60.00
230987	11/19/2020	INLAND ELECTRICAL SOURCE INC.	REFUND BUSINESS LICENSE	100-20-000-40231-00000	4.00
230987	11/19/2020	INLAND ELECTRICAL SOURCE INC.	REFUND BUSINESS LICENSE	230-20-000-42423-00000	37.50
230987	11/19/2020	INLAND ELECTRICAL SOURCE INC.	REFUND BUSINESS LICENSE	235-40-000-42417-00000	7.00
230988	11/19/2020	JUAN CRUZ	REFND BUSINESS LICENSE	100-20-000-20008-00000	5.70
230988	11/19/2020	JUAN CRUZ	RFND BUSINESS LICENSE	100-20-000-40230-00000	210.50
230988	11/19/2020	JUAN CRUZ	RFND BUSINESS LICENSE	100-20-000-40231-00000	4.00
230988	11/19/2020	JUAN CRUZ	RFND BUSINESS LICENSE	230-20-000-42423-00000	45.00
230988	11/19/2020	JUAN CRUZ	RFND BUSINESS LICENSE	235-40-000-42417-00000	7.00
230989	11/19/2020	LYNDA C SALAS	DEDUCTION	100-00-000-21225-00000	450.00
230990	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	415.38
230991	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	309.69
230992	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	523.38
230993	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	1312.15
230994	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	92.30
230995	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	131.53
230996	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	268.61
230997	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	617.08
230998	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	374.76
230999	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	367.40
231000	11/19/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-00000	382.15
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS SELECT HEALTH INSURANCE	100-00-000-21210-00000	435.74
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	8507.52
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	1755.75
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	451.32
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	31790.49
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	1176.96
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SMART CARE HEALTH INSURANCE	100-00-000-21210-00000	1539.79
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	312.47
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS CHOICE HEALTH INSURANCE	100-00-000-21210-00000	1278.53
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	349.50
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	937.12
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS SELECT HEALTH INSURANCE	100-00-000-21210-00000	1786.53
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	1006.59
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	8898.57
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	1222.51
DFT00004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SMART CARE HEALTH INSURANCE	100-00-000-21210-00000	600.00

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DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT	100-00-000-21210-00000	600.00
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS CHOICE HEALTH INSURANCE	100-00-000-21210-00000	355.15
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	600.00
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	996.60
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	863.71
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	8507.52
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT HEALTH INSURANCE	100-00-000-21210-00000	1755.75
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM TRADITIONAL HEALTH INSURANCE	100-00-000-21210-00000	451.32
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	32654.20
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	1176.96
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SMART CARE HEALTH INSURANCE	100-00-000-21210-00000	1539.79
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD TRIO	100-00-000-21210-00000	312.47
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS CHOICE HEALTH INSURANCE	100-00-000-21210-00000	1278.53
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PORAC - POLICE ONLY HEALTH INSURANCE	100-00-000-21210-00000	349.50
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTH CARE HEALTH INSURANCE	100-00-000-21210-00000	937.12
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS SELECT HEALTH INSURANCE	100-00-000-21210-00000	1786.53
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	RETRO HEALTH INSURANCE PREMIUM	100-00-000-21210-00000	27.68
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	BLUESHIELD HEALTH INSURANCE	100-00-000-21210-00000	1006.59
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	KAISER HEALTH INSURANCE	100-00-000-21210-00000	2990.87
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SALUD Y MAS HEALTH INSURANCE	100-00-000-21210-00000	1222.51
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	HEALTH NET SMART CARE HEALTH INSURANCE	100-00-000-21210-00000	600.00
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ANTHEM SELECT	100-00-000-21210-00000	600.00
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	PERS CHOICE HEALTH INSURANCE	100-00-000-21210-00000	335.15
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	UNITED HEALTHCARE HEALTH INSURANCE	100-00-000-21210-00000	600.00
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	RETIRED PREMIUM	100-25-299-50223-00000	76915.34
DFT0004329	11/09/2020	CALIFORNIA PUBLIC EMPLOYEES'	ACTIVE & RETIRED ADMIN FEE	100-25-299-50220-00000	537.35
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	170.19
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS ADDITIONAL RETIREEE SVC CR	100-00-000-21206-00000	148.67
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS REDEPOSIT	100-00-000-21206-00000	21.78
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS SWORN- 344	100-00-000-21206-00000	11842.57
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	16891.59
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS SWORN 351	100-00-000-21206-00000	14242.79
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	4855.86
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS SWORN CITY PAID - PEPPA	100-00-000-21256-00000	11888.71
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS SWORN ER REG PAY	100-00-000-21256-00000	37465.25
DFT0004330	11/16/2020	PERS-RETIREMENT	PT PERS MISC CITY PAID	100-00-000-21256-00000	496.69
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	23309.95
DFT0004330	11/16/2020	PERS-RETIREMENT	PERS MISC CITY PAID - PEPPA	100-00-000-21256-00000	8759.76

Grand Total: \$ 701,008.99

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Lourdes Morales, Chief Deputy City Clerk
DATE: December 2, 2020
SUBJECT: Second Reading of Ordinance No. 1457 Entitled: "An Ordinance of the City Council of the City of Baldwin Park, California, Amending Municipal Code Regarding Purchasing Officer Designation; Bidding; Exceptions, Chapter 34.23; Cooperative Purchasing Agreements, Chapter 34.37; Contract, Services, Chapter 34.38 and Public Works Contract, Chapter 34.39 of Purchasing"

SUMMARY

This report requests City Council's consideration to approve the Second Reading of Ordinance No. 1457 amending the City's Municipal Code regarding purchasing procedures. Ordinance No. 1457 was introduced for first reading during a regular meeting of the City Council on November 18, 2020.

RECOMMENDATION

Staff recommends that the City Council waive reading and adopt Ordinance No. 1457, entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING MUNICIPAL CODE REGARDING PURCHASING OFFICER DESIGNATION; BIDDING; EXCEPTIONS, CHAPTER 34.23; COOPERATIVE PURCHASING AGREEMENTS, CHAPTER 34.37; CONTRACT SERVICES, CHAPTER 34.38 AND PUBLIC WORKS CONTRACT, CHAPTER 34.39 OF PURCHASING".

FISCAL IMPACT

Not Applicable

BACKGROUND

Ordinance No. 1457 was introduced for first reading during a regular meeting of the City Council held on November 18, 2020.

ALTERNATIVES

Not Applicable

LEGAL REVIEW

Not Applicable

ATTACHMENTS

1. Attachment "A" - Ordinance No. 1457

ORDINANCE NO. 1457

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING MUNICIPAL CODE REGARDING PURCHASING OFFICER DESIGNATION; BIDDING; EXCEPTIONS, CHAPTER 34.23; COOPERATIVE PURCHASING AGREEMENTS, CHAPTER 34.37; CONTRACT SERVICES, CHAPTER 34.38 AND PUBLIC WORKS CONTRACT, CHAPTER 34.39 OF PURCHASING

WHEREAS, the City of Baldwin Park's purchasing code requires periodic updates in order to reflect best practices in procurement; and

WHEREAS, Section 10.17 (A) of the Baldwin Park Municipal Code states that "If the legislative body shall desire to amend any existing chapter or section of this code, the chapter or section shall be specifically repealed and a new chapter or section, containing the desired amendment, substituted in its place."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The majority purchasing sections of the Municipal Code were last updated in 1995 with the adoption of Ordinance No. 1101. It designated the Director of Administrative Services as Purchasing Officer. In reviewing the City's current Organization Chart, it became apparent that the Municipal Code is not consistent with the Organization Chart and does not reflect current best practices. The legislative body desire to amend the designation and designate the Chief Executive Officer as Purchasing Officer.

SECTION 2. That sections 34.23; Sections 34.37; sections 34.38 and section 34.39 of the Baldwin Park Municipal Code hereby amended as set forth in EXHIBIT "A" attached hereto.

SECTION 3. The City Clerk shall certify to the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local weekly newspaper of general circulation and which is hereby designated for that purpose.

§ 34.23 BIDDING; EXCEPTIONS.

Purchases of supplies and equipment for city use shall be made and accomplished in conformity with §§ 34.26 through 34.34, except:

(A) Emergency Purchases:

The City is not required to engage in either informal or formal competitive bidding in an emergency. The City Council delegates to the CEO the authority to waive any procedures in the Purchasing Guidelines that are not statutorily mandated when making emergency purchases of supplies, equipment, materials or services. "Emergency Purchases" shall be made only for the reasons of preserve or protect life, health or property or upon natural disaster or forestall a shutdown of essential public services. The CEO may sign contracts to be later ratified by the City Council up to any amount as deemed necessary.

(B) Sole Source Purchases:

Commodities and services that can be obtained from only one vendor are exempt from competitive bidding. Sole source purchases may include, but are not limited to, proprietary items sold directly from the manufacturer, items that have only one distributor authorized to sell in this area or a certain product proven to be the only acceptable option. All sole source purchases shall be supported by written documentation signed by the appropriate department head and forwarded to The Finance Director or Designee. Final determination of whether or not an item is a valid sole source purchase will be made by the Purchasing Officer or Designee. A sole source decision is not permitted merely upon the grounds that such approach is the most convenient or that the subject is preferred by the staff.

(C) Cooperative Purchases:

Cooperative purchasing is used by municipalities or States in the purchase of goods and services. This arrangement offers the participants significant economies of scale. Although one municipality may issue specifications and receive bids, each entity independently executes its own contract, administers the procurement function, and finances the purchase.

This is an acceptable practice that allows municipal agencies to "piggy-back" on contracts and bids for services and supplies issued by a wide range of other governmental agencies. Cooperative purchasing agreements may be entered into with state, local governments, and non-profit entities.

(D) Purchase Order Exemptions:

Certain purchases are not readily adaptable to the open market and formal bidding process. These purchases are generally for items where the competitive bid process or obtaining quotes is not applicable or where a check is required to accompany the order. Following is a list of allowable exemptions:

Advertisements and Notices	Membership dues
Insurance Claims and Premiums	Utility Payments
Subscriptions	Travel Expense/Advances

(E) When the City Council by a four-fifths vote determines to dispense with such bidding and other procedures required by the above-mentioned sections in any individual instance upon a finding by the Council that it would be impractical, useless, or

uneconomical in such instance to follow the procedures, and that the welfare of the public would be promoted by dispensing with the same.

('83 Code, § 3.08.040) (Ord. 819, passed - -81; Am Ord. 845, passed - -82; Am. Ord. 1101, passed 5-17-95)

§34.37 - Professional Services

Professional services are unique by their nature; therefore, they are not subject to competitive bidding. When procuring specialized services, the City is principally dependent upon the skill, integrity, judgment, and ability of the service provider rather than the dollar cost of the direct labor and material. Pursuant to Section 37103 of the Government Code, "the legislative body may contract with any specially trained and experienced person, firm, or corporation for special services and advice in financial, economic, accounting, engineering, legal or administrative matters. It may pay such compensation to these experts as it deems proper." When contracting for architectural, landscape architectural, engineering, environmental, land surveying, and construction project management services, requirements of Sections 4525 through 4529.5 of the Government Code must be met unless the Chief Executive Officer determines that the services needed are more of a technical nature and involve little professional judgment and that requiring bids would be in the public interest."

For outsource services such as City Attorney, Waste Collection Services, Information Technology, and other ongoing professional services, the City Council may extend such contracts upon evaluation and recommendation. Upon a successful evaluation, the contract may be extended.

The agreement will normally give both the City and the contractor/consultant the ability to end the contract with 30 days (or longer) notice and may give the City (or the City Council) the ability to terminate the agreement at any time.

Contracts for legal defense, legal advice, or legal services are specifically exempt from competitive bidding in the California Public Contract Code ("PCC"). The City of Baldwin Park will follow state law and the PCC regarding all legal services. PCC Section 10335.5 (c)(4) states as follows: "the following consulting services contracts are exempt from the advertising and bidding requirements of this article... (4) contracts for legal defense, legal advice or legal services." See Public Contract Code 10335.5(c)(4)

Professional Services, except contracts for legal defense, legal advice, or legal services, shall be obtained by soliciting at least three (3) Requests for Proposals (RFP's). For amounts up to \$24,999.99, three verbal quotes can be obtained and the CEO may approve the agreement. For amounts between \$25,000 and \$100,000 three informal written quotes can be obtained. For amounts over \$100,000, three formal written quotes are required. All agreements over \$24,999.99 shall be approved by the City Council and signed by the Mayor. The City Council may also direct staff to waive the RFP process for professional services in the situation of emergency, in conformity with **§ 34.23** and under circumstances of when it is not in the best financial interest of the public.

For all professional service contracts, over \$24,999.99, except contracts for legal defense, legal advice, or legal services, the standard Consultant Agreement shall be used and a separate "Scope of Work" attached. Once completed, these documents shall be submitted to the City Attorney for review and approval.

§ 34.38 PUBLIC PROJECTS

Public project – as defined by the California Public Contract Code, is a project for the construction, reconstruction, erection, alteration, renovation, improvement, demolition, painting, repainting, or repair of any publicly owned, leased or operated facility.

When contracting for public projects, The City will comply with The Uniform Public Construction Cost Accounting Procedures in Accordance with Section 22000 to Section 22045 of the Public Contract Code. The contract is awarded to the lowest responsible bidder.

Dollar Thresholds

Value of Purchase	Purchase Method	PO Required	Level of Approval	Agreement Format
Under - \$60,000	Written Quotes	Yes	CEO	CEO approved contract
\$60,000 - \$200,000	Informal bid process	Yes	City Council	City Council approved contract
Over \$200,000	Formal bid	Yes	City Council	CEO approved contract

Levels of Bidding Required

(A) Force account, negotiations, or PO – public projects up to \$60,000

(B) Informal bidding procedures – public projects up to \$200,000/CEO authority

- Notice inviting bids must be mailed to construction trade journals
- Notice can also be provided to list created by City for category or work to be bid
- Notice can be sent to any other contractors or construction trade journal
- If product/service is proprietary in nature, the City can limit notice to those contract(s) that can provide such product or service
- Notices must be sent at least 10 days before the bids are due
- Award to lowest responsible bidder

(C) Formal bidding procedures – public projects over \$200,000

- Requires sealed bid procedure

- NON-COLLUSION AFFIDAVIT-BIDDER OF A PRINCIPAL CONTRACT (EXHIBIT B) needs to be included in the bid package
- Notice must state time and place for receiving and opening of sealed bids
- Notice must be published at least 14 calendar days before opening of bid in newspaper of general circulation
- Notice must be sent electronically to publications listed in the City's list at least 15 days before opening of bids
- Additional notice may be provided
- Award to lowest responsible bidder
-

Information for Mailed Notice

When submitting notices for bids for jobs, the following information should generally be included:

- Project title and contract number if applicable
- Cost range
- Location of site
- Who is taking bids – i.e., City of Baldwin Park Public Works Department
- Date and time bids are due
- Contact address, phone, and e-mail
- Architect's/Engineer's address and phone number if applicable
- Brief description of work to be done
- Location where plans may be obtained and if deposit is required/refundable
- Percentage of bid bond/percentage of performance bond/percentage of payment bond

First read at a regular meeting of the City Council of the City of Baldwin Park held on the November 18, 2020 and adopted and ordered published at a regular meeting of said Council on the 2nd day of December, 2020.

PASSED, APPROVED, AND ADOPTED this 2nd day of December, 2020.

MANUEL LOZANO
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, LOURDES MORALES, Chief Deputy City Clerk of the City of Baldwin Park, do hereby certify that the foregoing ordinance was introduced and placed upon its first reading at a regular meeting of the City Council on December 2, 2020. Thereafter, said Ordinance No. 1457 was duly approved and adopted at a regular meeting of the City Council on December 2, 2020 by the following vote to wit:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

LOURDES MORALES,
CHIEF DEPUTY CITY CLERK

STAFF REPORT



TO: Honorable Mayor and Members of the City Council

FROM: Benjamin Martinez, Community Development Director
Shannon Yauchzee, Chief Executive Officer

DATE: December 2, 2020

SUBJECT: Adopt Resolution Granting the Chief Executive Officer Authority to Enter into Contracts on behalf of Baldwin Park Resident Owned Utility District

SUMMARY

This report seeks City Council adoption of Resolution No. 2020-060 granting authority to the Chief Executive Officer to enter into certain contracts on behalf of Baldwin Park Resident Owned Utility District.

RECOMMENDATION

Staff recommends that Council adopt Resolution No. 2020-060 Entitled: "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK ACTING AS THE GOVERNING BODY OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT GRANTING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ENTER INTO CERTAIN CONTRACTS ON BEHALF OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT AND RESCINDING AND REPLACING SECTION 5 OF RESOLUTION NO. 2019-016."

FISCAL IMPACT

None.

BACKGROUND

The City's Community Choice Aggregation (CCA) Program, Baldwin Park Resident Owned Utility District (B-PROUD), was established by the City Council through adoption of Ordinance No. 1439 on April 3, 2019. B-PROUD began serving customers in October 2020. The City Council of Baldwin Park acts as the governing body of B-PROUD (B-PROUD Board).

Because B-PROUD agreements often require swift execution and/or may not raise policy considerations that require B-PROUD Board input, it is appropriate for B-PROUD management to have discretion to execute certain B-PROUD contracts. Accordingly, staff recommends that the City Council grant the Chief Executive Officer authority to enter into contracts for the sale of energy, resource adequacy capacity, and renewable energy while requiring B-PROUD Board approval for longer-term contracts.

ALTERNATIVES

The alternative is to not approve the staff recommendation.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2020-060

RESOLUTION NO 2020.060

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK ACTING AS THE GOVERNING BODY OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT GRANTING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ENTER INTO CERTAIN CONTRACTS ON BEHALF OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT AND RESCINDING AND REPLACING SECTION 5 OF RESOLUTION NO. 2019-016

WHEREAS, the City of Baldwin Park (the “City”) is a general law city and municipal corporation duly organized and validly existing under and by virtue of the Constitution and laws of the State of California; and

WHEREAS, Baldwin Park Resident Owned Utility District (“B-PROUD”), the City’s community choice aggregator, has been formed by the City for the purposes of serving the retail electric service customers residing and doing business in the City of Baldwin Park; and

WHEREAS, the City Council of the City of Baldwin Park (the “City Council”) is the local authority with jurisdiction over B-PROUD and acts as the governing body of B-PROUD (the “B-PROUD Board”); and

WHEREAS, the City Council, acting as the B-PROUD Board, finds and declares that for shorter-term transactions involving energy, resource adequacy capacity and/or renewable energy certificates, it is appropriate for B-PROUD management to have discretion in contracting, consistent with its responsibilities and expertise in efficiently operating the B-PROUD program; and

WHEREAS, the City Council, acting as the B-PROUD Board, finds and declares that time is often of the essence in such transactions, and that such transactions are unlikely to raise policy considerations that require B-PROUD Board input; and

WHEREAS, the City Council, acting as the B-PROUD Board, finds and declares that for longer-term commitments, it is appropriate for the B-PROUD Board to exercise a greater degree of oversight; and

WHEREAS, the City Council, acting as the B-PROUD Board, wishes to grant the Chief Executive Officer of the City of Baldwin Park authority to execute certain shorter-term B-PROUD contracts that are consistent with B-PROUD’s forecasted energy consumption; and

WHEREAS, the City Council, acting as the B-PROUD Board, finds and declares that B-PROUD management may from time to time procure in excess of its requirements for energy, resource adequacy capacity, and/or renewable energy certificates, and to sell any such excess products; and

WHEREAS, the City Council, acting as the B-PROUD Board, authorized the City to become a party to the California Choice Energy Authority (“Authority”) Joint Exercise

of Powers Agreement, as more particularly described in Resolution 2019-16 adopted by the City Council on April 17, 2019; and

WHEREAS, the City Council, acting as the B-PROUD Board, adopted Resolution No. 2019-016 on April 17, 2019. Section 5 of Resolution No. 2019-016 granting certain procurement authority to the Chief Executive Officer and California Choice Energy Authority acting on behalf of B-PROUD; the City Council now wishes to revise those granted authorities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK ACTING AS THE GOVERNING BODY OF BALDWIN PARK RESIDENT OWNED UTILITY DISTRICT, DOES HEREBY RESOLVE, DETERMINE AND ORDER, AS FOLLOWS:

Section 1. The foregoing recitals are true and correct.

Section 2. Section 5 of Resolution No. 2019-016 is hereby rescinded in its entirety and replaced with the following:

“Section 5. Procurement Authority.

- 1) B-PROUD Direct Procurements. The Chief Executive Officer of the City of Baldwin Park, or his or her designee, (collectively, the “Chief Executive Officer”) is hereby authorized to enter into contracts for the purpose of procuring energy products, including from time to time the procurement of excess energy products, and/or the sale of such excess energy products as follows:
 - a) **Short-Term Agreements:** The Chief Executive Officer may enter into Power Purchase Agreements (“PPAs”) (energy, resource adequacy capacity and/or renewable energy certificates) with terms of twelve (12) months or fewer. The Chief Executive Officer shall report all such agreements to the B-PROUD board on a monthly basis.
 - b) **Medium-Term Agreements:** The Chief Executive Officer, in conjunction with the City Attorney, may enter into PPAs (energy, resource adequacy capacity and/or renewable energy certificates) with terms of greater than twelve (12) months but not more than twenty (20) years. The Chief Executive Officer shall report all such agreements to the B-PROUD Board on a monthly basis.
 - c) **Long-Term Agreements:** Approval by the B-PROUD Board is required before the Chief Executive Officer may enter into PPAs (energy, resource adequacy capacity and/or renewable energy certificates) with terms of greater than twenty (20) years.
- 2) B-PROUD Indirect Procurements. The City Council further authorizes the Authority to negotiate, from time to time, the Authority’s entry into purchase contracts on behalf of the City for the purchase of energy and renewable

energy, and related products, and for which contracts the City shall be solely responsible for payment through the Security Agreements (each, an “Energy Contract”), which Energy Contract shall be substantially similar to the form attached to the Services Agreement as Exhibit “A”; provided that the term of any such Energy Contract shall not exceed twenty (20) years. The Authority shall provide the proposed Energy Contract to the Chief Executive Officer, or his/her authorized designee, who is hereby authorized and directed to review the proposed Energy Contract and, in the exercise of his/her reasonable discretion, provide the Authority with his/her written approval thereof. The Authority shall have, and the Chief Executive Officer may not withhold, the authority to grant a seller under the Energy Contract a first priority security interest in the collateral (i.e. the lock box account) secured by the Security Agreements.”

Section 3. All references in Resolution No. 2019-16 to the “City Manager” are hereby amended *nunc pro tunc* to refer to the “Chief Executive Officer of the City of Baldwin Park”.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED this 2nd day of December, 2020.

MANUEL LOZANO
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-060** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **December 2, 2020** and that the same was adopted by the following vote to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

LOURDES MORALES
CHIEF DEPUTY CITY CLERK

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Shannon Yauchzee, Chief Executive Officer
DATE: December 2, 2020
SUBJECT: Naming a City Facility in Honor of Outgoing Mayor Lozano

SUMMARY

The City Council of the City of Baldwin Park is responsible for naming city-owned lands, buildings, and major portions of buildings, major center of activities, and other facilities. The City of Baldwin Park may wish to consider honoring outgoing Mayor Manuel Lozano for his 28 years of service to the community.

RECOMMENDATION

Staff recommends that the City Council approve the naming of the City Council Chambers as The Manuel Lozano Council Chambers in honor of his 28 years of service to the City.

FISCAL IMPACT

There is no fiscal Impact

BACKGROUND

The City has a rich history of naming facilities to honor those that have that have been outstanding in the community, made major contributions to the community, or have been pillars in the Community, for those that have shown dedication and support above and beyond what is customary. In the past the City has named The Esther Snyder Community Center, The Teri Muse Family Center, The Cruz Baca Transit Center, The Julia McNeil Senior Center, and the Hilda Solis Park. And Cesar E. Chavez amphitheater is named after the legendary humanitarian Mr. Cesar E. Chavez

In 1992 Manuel Lozano was appointed to the Planning Commission and served as the vice-chair on that commission. In 1994 Lozano was appointed to the City Council and was subsequently re-elected. In 1999 Lozano was elected to the position of Mayor and has held that position uninterrupted until this time. Lozano is the longest standing Mayor in the History of Baldwin Park. In this case, the City Council may consider naming a facility such as the council chambers in honor of Lozano's 28 years of service to the community.

ALTERNATIVES

The City Council could select another facility such as the ARC, the Skate Park, or the Aquatic Center. The City Council may also chose not to name a facility at this time.

LEGAL REVIEW

Not Applicable

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Benjamin Martinez, Director of Community Development
PREPARED BY: Carol Averell, Housing Manager
DATE: December 2, 2020
SUBJECT: Fiscal Year 2019-2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Consolidated Annual Performance Evaluation Report (CAPER)

SUMMARY

Staff requests the City Council hold a public hearing, consider public input, and approve the Fiscal Year 2019-2020 CAPER due to the United States Department of Housing and Urban Development (HUD) normally due by September 30, 2020 to HUD but extended to December 30, 2020 due to the COVID-19 pandemic.

RECOMMENDATION

Staff recommends that the City Council:

- 1) Open the public hearing and receive the report from staff; and
- 2) Consider public input; and
- 3) Close the public hearing; and
- 4) Authorize the City's Chief Executive Officer (CEO) to make all conforming modifications and edits and to execute implementing documents required by HUD; and
- 5) Direct Staff to submit the CAPER to HUD by the deadline of December 30, 2020.

FISCAL IMPACT

There is no impact to the General Fund due to the approval of the CAPER.

BACKGROUND

Each year, the City of Baldwin Park is required to submit the CAPER to HUD to describe its performance in meeting the objectives of the approved 2015-2019 Consolidated Plan. Included in the CAPER is information on the City's CDBG and HOME Program funds for the recently completed fiscal year (FY 2019-2020).

The total amount of resources in FY 2019-2020 included \$970,832 of CDBG formula grant funds, \$287,401 of HOME grant funds, \$330,562 in HOME program income and \$696,905 of unexpended HOME funds from prior years for a total HOME investment of \$1,314,868. A grand total of \$2,285,700 of CDBG and HOME funds was available to projects in the 2019-2020 Consolidated Plan Annual Action Plan.

All activities utilizing CDBG funds must meet one of the following National Objectives: 1) Benefit low- and moderate-income persons as defined by federal statutes; 2) Prevent or eliminate slums or blight; or, 3) Address a community development urgent need posing a severe and immediate threat to the health and welfare of the community.

The intent of the HOME Program is to: 1) Provide decent, affordable housing to low-income households; 2) expand the capacity of non-profit housing providers; 3) Strengthen the ability of state and local governments to provide affordable housing; and 4) leverage private sector participation. Together with other federal, state and local investments, HUD resources allowed the City and its partners to:

- Provide fair housing services to 253 residents
- Provide sports and recreational scholarships to 12 lower income young persons
- Create part-time jobs for 2 youths
- Provide various social services to 25 seniors
- Provide anger management and behavioral counseling to 11 lower income persons
- Provide support to a food bank that served 4,369 lower income persons in need
- Provide emergency services in 155 domestic violence cases
- Provide a variety of social services to 991 persons
- Provide behavioral improvement program for 25 at-risk youth.
- Provide a variety of services to 187 homeless persons and those at-risk of being homeless
- Remove over 88,368 square feet of graffiti from five parks and four community centers.
- Provide code enforcement in 1,785 cases, of which 1,724 cases were closed.

The CAPER provides detailed accomplishments and funding expenditures for each CDBG and HOME funded activity undertaken in FY 2019-2020.

LEGAL REVIEW

Legal review is not required for the submittal of the CAPER to HUD.

ALTERNATIVE

City Council may direct staff with a desired alternative.

ATTACHMENTS

1. FY 2019-2020 CAPER



FY 2019-2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Prepared by:
Baldwin Park Community Development Department
14403 E. Pacific Avenue, Baldwin Park, CA 91706

DRAFT

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Baldwin Park's report for the FY 2019-2020 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD) describes the use of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The CAPER reports on the 5th program year of the 2015-2019 Consolidated Plan, covering the period from July 1, 2019 to June 30, 2020.

The City receives funds from HUD as an Entitlement Community under the CDBG and HOME programs. As an Entitlement Community, the City receives an annual allocation, and utilizes these funds to implement projects and awards grants and loans to nonprofit, for-profit or public organizations for projects proposed in accordance to the adopted 2015-2019 Consolidated Plan. The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income Baldwin Park residents.

For the 2019-2020 program year, the City received \$970,832 of CDBG funds, which were combined in the Action Plan plus \$0 in CDBG program income. In addition, the City received \$287,401 of HOME funds plus it has \$330,562 in HOME program income and \$696,905 from prior years that needs to be committed for a total HOME investment of \$1,314,868. This investment of CDBG and HOME funds was a catalyst for positive change in the community. Together with other federal, state and local investments, HUD resources allowed the City and its partners to:

- Provide fair housing services to 253 residents
- Provide sports and recreational scholarships to 12 lower income young persons
- Create part-time jobs for 2 young persons
- Provide various social services to 25 seniors
- Provide anger management and behavioral counseling to 11 lower income persons
- Provide support to a food bank that served 4,369 lower income persons in need
- Provide emergency services in 155 domestic violence cases
- Provide a variety of social services to 991 persons
- Provide behavioral improvement program for 25 at risk youth.
- Provide a variety of services to 187 homeless persons and those at-risk of being homeless
- Remove over 88,368 square feet of graffiti from five parks and four community centers.
- Provide code enforcement in 1,785 cases, of which 1,724 cases were closed.

Most of the above activities met or exceeded their goals. Projects that did not meet their goals will be discussed later in this report.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Development	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	70	70	100.00 %	50	0	0.00%
Affordable Housing Development	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	4	0	0.00%			
Community Fac., Inf., and Section 108 Debt Service	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1900	0	0.00%			
Community Fac., Inf., and	Non-Housing Community	CDBG: \$	Other	Other	5	3	60.00%	1	0	0.00%

Section 108 Debt Service	Development									
Fair Housing Services	Affordable Housing	CDBG: \$2,500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	700	305	43.57%	100	253	0.00%
Homelessness Prevention	Homeless	CDBG: \$10,000 ESGVCH	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	1080	108.00%	200	187	0.00%
Homelessness Prevention	Homeless	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Homelessness Prevention	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0				
Homelessness	Homeless	CDBG: \$	Homelessness	Persons Assisted	1000	0	0.00%			

Preventi on			Preventi on							
Housing Preserv ation	Afforda ble Housing	CDBG: \$ 200,000 HOME: \$	Homeo wner Housing Rehabili tated	Househ old Housing Unit	25	5	20.00%	6	0	0.00%
Neighbo rhood Services	Non- Housing Communi ty Develop ment	CDBG: \$	Public Facility or Infrastr ucture Activitie s other than Low/Mo derate Income Housing Benefit	Persons Assisted	337600	82190	24.35%			
Neighbo rhood Services	Non- Housing Communi ty Develop ment	CDBG: \$	Public Facility or Infrastr ucture Activitie s for Low/Mo derate Income Housing Benefit	Househ olds Assisted	1000	0	0.00%			
Neighbo rhood Services	Non- Housing Communi ty Develop ment	CDBG: \$ 25,650 St. John Pride Sports	Public service activitie s other than Low/Mo derate Income	Persons Assisted	10000	11082	110.82 %	0	48	

			Housing Benefit							
Neighborhood Services	Non-Housing Community Development	CDBG: \$ 117,803	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1000	6169	616.90 %	2000	1,785	0.00%
Public Services for low- and moderate-income res.	Non-Housing Community Development	CDBG: \$ 75,000 Redeemer DVA Youth Employment Family Service Center	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8500	15724	184.99 %	3515	5,517	125.01 %
Public Services for low- and moderate-income res.	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Public Services for low- and moderate-	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	

income res.										
Special Needs Services	Non-Homeless Special Needs	CDBG: \$ 10,000 YWCA Senior Services	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1125	1603	142.49 %	475	28	44.63%
Special Needs Services	Non-Homeless Special Needs	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Baldwin Park successfully implemented its approved programmed activities and is on track to meet the five-year goals in its CDBG projects. Unfortunately, HOME projects continue to be the most challenging. High housing costs remain an obstacle for homebuyer programs and the extreme market has also influenced the home improvement programs.

The City is also hopeful the new Measure H program for homeless services and prevention will provide much need funding to subsidize other resources and allow the City to implement new projects such as a transitional housing program for homeless families with children. The City will prepare a substantial amendment if necessary and/or include all new projects in the next five-year plan once projects have been identified.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	3,682	0
Black or African American	15	0
Asian	1,402	0
American Indian or American Native	1	0
Black/African American/White	4	0
Other	736	
Total	5,840	0
Hispanic	2,138	0
Not Hispanic	3,702	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 provides an aggregate of race and ethnicity data for the combined number of people, families, households or housing units reported as complete during the program year based on accomplishment data from all CDBG and HOME activities reported in HUD's Integrated Disbursement and Information System (IDIS).

Based on the information in **Table 2**, a diverse array of persons, families, households or housing unit occupants benefitted from CDBG and/or HOME funded housing, public facilities or public service projects during the program year.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	970,832	
HOME	public - federal	1,314,868	

Table 3 - Resources Made Available

Narrative

The federal, state, local and private resources available for the implementation of projects during the 2019-2020 program year are identified in **Table 3**. The CDBG resources include \$970,832 of CDBG formula grant funds. The HOME resources include \$287,401 of HOME grant funds, \$330,562 in program income and \$696,905 of unexpended HOME funds from prior years for a total HOME investment of \$1,314,868. A grand total of \$2,285,700 of CDBG and HOME funds was available to projects in the 2019-2020 Action Plan.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	86		Citywide
Low- and Moderate-Income Areas	14		Code enforcement and Graffiti removal

Table 4 – Identify the geographic distribution and location of investments

Narrative

For the 2019-2020 program year, the City did not allocate new CDBG funds to Public Facilities and Infrastructure activity. The City spent CDBG funds for Code Enforcement (\$117,803) and Graffiti Removal (\$27,240) benefiting the low-and Moderate-Income Areas, which constitutes a total of 20% of available CDBG funds.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

To address housing and community development needs in Baldwin Park, the City leverages its CDBG and HOME entitlement grants with a variety of funding resources in order to maximize the effectiveness of available funds. The City requires the public services to report their leveraging amount. In 2019-2020, the leveraged amount provided by public service agencies was \$11,434,020 from State, federal and private sources.

HUD requires HOME Participating Jurisdictions (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJs satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. Match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For the 2019-2020 program year, the City of Baldwin Park was required to provide a 12½ percent match contribution. However, only administrative funds were expended, so there was no match required in the 2019-2020 program year.

No publicly owned land was utilized for activities in the 2019-2020 program year.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	3,885,831
2. Match contributed during current Federal fiscal year	0
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	3,885,831
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	3,885,831

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
	0	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end oof reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	200	490
Number of Non-Homeless households to be provided affordable housing units	2,920	0
Number of Special-Needs households to be provided affordable housing units	450	0
Total	3,570	490

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	490
Number of households supported through The Production of New Units	50	0
Number of households supported through Rehab of Existing Units	6	0
Number of households supported through Acquisition of Existing Units	0	0
Total	56	490

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City continued to struggle meeting its housing goals in FY 2019-2020. Although the need and interest in homebuyer programs is great, the cost of homes exceed affordable amounts for low income households. The City continues to actively market its Home Improvement Grants and Loans, however, was unable to provide a loan in FY 2019-2020. Because the success of the owner-occupied rehab programs is minimal, the City is once again re-evaluating its programs and available funding sources.

The City is evaluating several proposals using their HOME funds including the construction of a senior project. This project would commit all available HOME funds currently available to the City. The City has been working with a non-profit organization to be certified as a CHDO. The organization meets all the CHDO requirements and will be applying for CDO funding to purchase and rehabilitate single family units in Baldwin Park.

With the approval of Measure H to fund homeless services and prevention, the City has been working on the implementation of the homeless plan approved by the County of Los Angeles. In addition, if other projects are deemed more effective, a substantial amendment to the five-year plan and annual plan will be processed.

It should be noted that the funds allocated to Rehabilitation Admin provides for annual monitoring, including inspections and reviews for affordable housing projects as well as administration of residential and rental rehab projects.

Discuss how these outcomes will impact future annual action plans.

Despite the challenges the City faced since 2017, the City funded its rehabilitation programs in 2019-2020, since the need for housing rehabilitation remains great. During FY 2019-2020 no housing rehabilitation loans were issued or housing rehab projects completed. Unfortunately, the City did not reach its goal to assist property owners with funds to improve their homes. The City will be considering changes that might be available to address the need for owner-occupied housing rehabilitation.

The City is also considering options using HOME with Measure H funds and Project Based Vouchers to create affordable housing, possibly including transitional housing for homeless families. The City has been diligently working with the developer of a senior housing project and has yet been able to allocate HOME funds due to issues with the allocation of other funding sources. The City is working with the developer and is hopeful that the senior project will be receiving HOME funds in the 2020-2021 program year.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 13 – Number of Households Served

Narrative Information

The 2015-2019 Consolidated Plan - Strategic Plan identified high priority affordable housing needs including preserving the supply of affordable housing and providing rental assistance to extremely low-income seniors. The 2019-2020 program year has been challenging, and during the last 4 months of the program year the situation worsened with the COVID-19 pandemic. The City struggled with its HOME funded housing rehabilitation program and was not able to complete any housing rehab projects using HOME funds during the program year.

Since half of the City's CDBG program consists of the repayment of a Section 108 loan, the City did not have enough resources to address its worst-case needs of housing and those with disabilities. The remaining CDBG funds were used to address needs for public services, code enforcement and graffiti removal. There were no assisted housing units that met the Section 215 definition.

DRAFT

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In the County of Los Angeles, the Los Angeles Homeless Services Authority (LAHSA) is the lead agency coordinating the Continuum of Care (CoC). LAHSA is a joint powers authority for the City and County of Los Angeles (with the exception of the Cities of Long Beach, Pasadena and Glendale). A ten-member Commission governs LAHSA. Each of the County's five Supervisors appoints one (1) commissioner while the Mayor and City Council of Los Angeles appoint another five (5) members. LAHSA plans, coordinates and manages resources for the County's homeless programs. In addition, LAHSA provides technical assistance, data and other planning resources to many of the incorporated cities within the County, including the City of Baldwin Park. LAHSA develops and oversees a comprehensive strategy to address homelessness.

According to the Ten-Year Plan to End Homelessness, the CoC has implemented several regional strategies that enhances local coordination to more effectively assist people in need. To more rapidly identify and assess people experiencing homelessness, the CoC has created regional homeless access centers that offer fully coordinated systems of outreach and facilitate universal assessment, intake, referral and transportation to resources. The CoC also has resources of information (such as 2-1-1) to better serve individuals who are homeless or at risk of becoming homeless. In addition, the CoC has implemented a database using real time information from intake and assessment that is housed in the Homeless Management Information System (HIMS). Collectively these strategies help minimize duplication of effort and better connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

Measure H was approved through an L.A. County ballot that raised the sales tax by one-quarter (1/4) of a cent. The revenues are to provide services for the homeless. The tax applies to all the cities within the County of Los Angeles and would be in effect for ten years.

To reach out to unsheltered homeless persons and assess their individual needs for the purpose of connecting them with available emergency shelter and transitional housing resources, the City of Baldwin Park provided information and referrals — primarily to 2-1-1 Los Angeles County. Additionally, to reduce and end homelessness, the City of Baldwin Park provided a total of \$10,000 to service funds to the following activities:

- East San Gabriel Valley Coalition for the Homeless (187 people)

Addressing the emergency shelter and transitional housing needs of homeless persons

The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, Measure H was passed by the voters. Through Measure H, Cities will streamline the emergency and transitional housing system in order to address the immediate needs of Los Angeles County's homeless population.

The City has supported local nonprofit agencies that provide emergency rental assistance and transitional housing needs for homeless or those at risk of becoming homeless. To address the emergency shelter and transitional housing needs of homeless persons, the City supported the East San Gabriel Valley Coalition for the Homeless that provides transitional housing, emergency assistance and winter shelter assistance to homeless families or families at risk of homelessness. Last year, the East San Gabriel Valley Coalition for the Homeless served 187 unduplicated people.

Additionally, the City supported Domestic Violence Advocate and Teri G. Muse Family Services Center, organizations that provide emergency shelter and support services to victims of domestic violence. These programs provided a number of services to include but not limited to supportive services for survivors and perpetrators of domestic violence, batterer's program, and anger management, and assistance in guiding victims through the criminal justice system. Last year these programs served 1,146 unduplicated people.

Lastly, the City of Baldwin Park continues to support the efforts of the Los Angeles County Continuum of Care (CoC) and its member organizations that address homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

An individual or family is considered to be at-risk of becoming homeless if it experiences extreme

difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

As mentioned above, the City supported the East San Gabriel Valley Coalition for the Homeless, which provides transitional housing, counseling and case management to families at risk of homelessness. Last year, the East San Gabriel Valley Coalition for the Homeless served 187 unduplicated people through its transitional housing program. When paired with financial counseling, career coaching and other available case management services, the agency made certain that families are ready to succeed in their transition to permanent housing.

The City of Baldwin Park funds the Housing Rights Center to provide fair housing, tenant/landlord mediation and legal services for residents through attorney consultations and preparation of legal documents for the residents to represent themselves in family law and landlord/tenant actions. Some of these services are provided to prevent undue evictions that could lead to homelessness. Two hundred and fifty three (253) households were served by the program during the program year.

The Baldwin Park Housing Authority receives funding directly from HUD to administer its Section 8 Tenant-Based Housing Choice Voucher (HCV) Program for the City as well as four neighboring cities. The HCV Program provided tenant-based rental assistance to 490 extremely low- and very low-income households and located within the City limits.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Baldwin Park Housing Authority (BPHA) was created and authorized to develop and operate housing and housing programs for low-income families. The BPHA receives its funding from the Department of Housing and Urban Development (HUD) for the administration of the Section 8 tenant-based Housing Choice Voucher (HCV) assistance program for the cities of Baldwin Park, West Covina, El Monte, South El Monte, and Monrovia in the County of Los Angeles. The data presented in tables below is for these cities as well as the management of a single public housing development in the City of Baldwin Park. The narrative reflects the conditions of BPHA's entire jurisdiction and the City of Baldwin Park.

The BPHA's mission statement is to ensure all eligible residents have equal access to available resources to enhance the enjoyment of life, enrich living conditions and create quality, stable communities of choice.

BPHA currently manages an active portfolio of 12 public housing units and 490 Section 8 and Project Based vouchers.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

In partnership with the BPHA, the City continued to actively encourage residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagements. BPHA implemented the use of social media to improve and maximize the outreach to owners and tenants and increase the accessibility of information. Residents also maintain a resident advisory board.

BPHA continued to encourage residents to explore homeownership opportunities. Unfortunately, the City of Baldwin Park eliminated its Housing Assistance program to low- and moderate-income first-time homebuyers, known as the Silent Second Program. However, the City is continuously monitoring the housing market to possibly reinstate when feasible.

Actions taken to provide assistance to troubled PHAs

The Baldwin Park Housing Authority has been designated as a Standard Public Housing Agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The two primary barriers to affordable housing identified in the 2015-2019 Consolidated Plan included housing affordability and the lack of monetary resources for affordable housing. As discussed in the Consolidated Plan's Strategic Plan section, a significant portion of the monetary resources that were used for affordable housing in the past included tax increment financing through the former redevelopment agency that was eliminated as a result of changes in State policy.

The development of additional housing units affordable for low- and moderate-income households has been rated as the highest priority need due to the number of severely cost burdened households in Baldwin Park. In addition, a growing percentage of housing units is in need of rehabilitation to allow them to remain safe and habitable. The situation has been of particular concern for low- and moderate-income homeowners who are generally not in a financial position to properly maintain their homes.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City has invested CDBG and HOME funds in prior years to projects that supported the development of new rental housing units and the rehabilitation of existing rental housing units. To address underserved needs, 100 percent of the City's 2018-2019 expenditure of CDBG and HOME funds (excluding Section 108 Debt Service and Administration) was for projects that benefit low- and moderate-income people.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the rehabilitation of housing units built prior to January 1, 1978 includes a lead-based paint testing and risk assessment. Where lead-based paint is identified, the City ensures that developers and contractors incorporate safe work practices or abate the lead-based paint as part of the scope of work to effectively reduce lead-based paint hazards to children in accordance with 24 CFR Part 35.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of

childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the rehabilitation of housing units built prior to January 1, 1978 includes a lead-based paint testing and risk assessment. Where lead-based paint is identified, the City ensures that developers and contractors incorporate safe work practices or abate the lead-based paint as part of the scope of work to effectively reduce lead-based paint hazards to children in accordance with 24 CFR Part 35.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The institutional delivery system in Baldwin Park is high-functioning and collaborative — particularly the relationship between local government and the nonprofit sector comprised of a network of capable community-based organizations that are delivering a full range of services to residents. Affordable housing development and preservation activities are being carried out by the Housing Division of the Community Development Department in partnership with housing developers and contractors. Public service activities were carried out by nonprofit organizations and City Departments to achieve the Strategic Plan goals.

One of the keyways the City is developing and expanding institutional structure to meet underserved needs has been by funding a wide variety of services targeted to youth, seniors, special needs populations and individuals or families at risk of homelessness with CDBG public service grants.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To enhance coordination between public and private housing and social service agencies, the City continued consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in Baldwin Park—particularly the low-and moderate- income areas.

Representatives of the Department of Community Development – Housing Division participated in coordinated efforts with the Los Angeles Homeless Services Authority, the Continuum of Care Lead Agency. Additionally, the Housing Division and other City staff regularly participated in meetings during the year to coordinate with local organizations that are working in neighborhoods to address poverty through direct community engagement.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The 2015 Analysis of Impediments to Fair Housing Choice (AI) adopted by the Baldwin Park City Council on May 6, 2015 included three impediments to fair housing choice in the 2015-2019 Fair Housing Plan. During the 2018-2019 program year, the City of Baldwin Park Department of Neighborhood Services and

the Housing Rights Center affirmatively furthered fair housing choice through the implementation of recommendations contained within the Fair Housing Plan.

Impediment No. 1: Discrimination against Persons with Disabilities

The AI revealed that physical and mental disability fair housing discrimination complaints are the most common basis for fair housing discrimination complaints in Baldwin Park. To address the lack of understanding and sensitivity to the fair housing needs of physically and mentally disabled people, the City contracted with Housing Rights Center to provide an owner workshop on April 24, 2019 and a tenant workshop on May 1, 2019 in Baldwin Park and throughout the region that were geared toward disabled housing issues including reasonable accommodation and emphasizing that landlords may not refuse to rent on the basis of disability or any arbitrary factor. These workshops specifically addressed the housing needs and rights of persons with disabilities by expanding the base of knowledge concerning specific types of housing discrimination against the mentally and physically disabled.

Impediment No. 2: Unfair Lending Practices

The AI found in analyzing Home Mortgage Disclosure Act (HMDA) data that loan approval rates were higher for Asians and Whites than it was for Hispanics in Baldwin Park. Home loan approval rates increased as income increased but Hispanic applicants had lower approval rates in comparison to similarly situated racial/ethnic groups with respect to income. The AI recommended bi-annual review of the HMDA data beginning in May 2017 to ensure that minority racial groups are not disproportionately receiving lower loan approval rates. [NH1] This will be done as part of the 2020-2024 Consolidated Plan and Analysis of Impediment currently underway.

Impediment No. 3: Lack of Awareness of Fair Housing Laws

The AI confirmed that there continues to be a lack of knowledge of fair housing rights and responsibilities among Baldwin Park residents and housing providers. Statistics demonstrate that over two thirds of all cases can be successfully conciliated. This shows that housing providers and consumers are able to resolve their differences when the City's contracted fair housing service provider, as a neutral convener, provides clarifying information to resolve actual or perceived discrimination.

During the 2018-2019 program year, the City contracted with Housing Rights Center to provide fair housing services in Baldwin Park.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds were used efficiently and in compliance with applicable regulations, the City provided technical assistance to all subrecipients at the beginning of the program year and monitored subrecipients throughout the program year.

Technical Assistance

To enhance compliance with federal program regulations, the City provided an annual Notice of Funding Availability (NOFA) workshop to review the Plan goals, program requirements and available resources with potential applicants. Subsequent to the approval of the Annual Action Plan, a mandatory subrecipient workshop was held to review program regulations in detail, to provide useful forms and resources for documenting compliance and to review the City's compliance procedures and requirements. Additionally, individualized technical assistance is provided on an as-needed basis throughout a program year.

Activity Monitoring

All activities were monitored in November 2018, beginning with a detailed review upon receipt of the application to determine eligibility, conformance with a National Objective and conformance with a Strategic Plan goal. This review also examined the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable.

Subrecipients are required to submit an audit at the time of submitting their application and other documentation to establish their capacity, and any findings noted in the audit are reviewed with the applicant. Eligible applications are then considered for funding. Once funded, desk monitoring includes ongoing review of required quarterly performance reports. For CDBG public service activities, an on-site monitoring is conducted once every two (2) years, except new subrecipients are monitored on-site the first year. These reviews include both a fiscal and programmatic review of the subrecipient's activities. The reviews determine if the subrecipient is complying with the program regulations and City contract. Areas routinely reviewed include overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals. Following the monitoring visit, a written report is provided delineating the results of the review and any findings of non-compliance and the required

corrective action. Subrecipients normally have 30 days to provide the City with corrective actions taken to address any noted findings. Individualized technical assistance is provided, as noted above, as soon as compliance concerns are identified. For CDBG capital projects, monitoring also includes compliance with regulatory agreement requirements. For HOME funded activities, annual monitoring is undertaken to ensure that for renter occupied units, household income, rents and utility allowances are in compliance with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy is conducted throughout the affordability period.

The following four HOME rental projects were inspected and monitored:

- Telacu (8 Units) – 10/3/19;
- Metro Village (11 units) – unable to conduct. Due June 2020
- Immanuel Housing (5 units) – 10/8/19 and
- Rio Hondo CDC – 1/16/20

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the City's adopted Citizen Participation Plan, a public notice was published in the San Gabriel Valley Examiner in English and in Spanish on September 12, 2019 notifying the public of the availability of the Consolidated Annual Performance and Evaluation Report for a 15-day public review and comment period. A copy of the public notices is included in Appendix A.

Baldwin Park City Clerk's Office
14403 Pacific Avenue
Baldwin Park, CA 91706

Baldwin Park Community Development Department
Housing Division
14403 Pacific Avenue
Baldwin Park, CA 91706

City website at <https://www.baldwinpark.com/public-notice>

Baldwin Park Public Library
4181 Baldwin Park Blvd
Baldwin Park, CA 91706

Baldwin Park Housing Department Facebook

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

CDBG funds are making a significant impact on strategies to address the high priority needs identified in the 2015-19 Consolidated Plan – Strategic Plan. As shown in **Figure 1** in section CR-05 of this document, CDBG funds are contributing to eight of the ten Strategic Plan goals including Fair Housing Services, Public Services, Special Needs, Homelessness Prevention, Neighborhood Services, Public Facilities and Infrastructure Improvements, Section 108 Loan Repayment and Planning and Administration. The remaining two Strategic Plan goals are better suited for HOME-funded activities to address the Affordable Housing Development and Affordable Housing Preservation goals.

There were no changes in the City's programs.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Maintaining HOME-assisted affordable housing is a high priority. During the program year, the City inspected the HOME-assisted properties listed below to determine compliance with the housing codes and other applicable regulations. Where any deficiencies existed, the property owner and property management were notified to make repairs and City staff followed up to ensure completion.

- TELACU Senior Court, 14442 Pacific Avenue – 8 units – passed
- Los Angeles Street Project, 16351 Los Angeles Street – 5 units – passed
- Metro Village Apartments, 14428 E. Ramona Blvd– 11 units –unable to inspect
- ROP Bresee Property, 4500 Bresee Ave – 1 single family unit - passed

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The aforementioned HOME-assisted properties maintain an Affirmative Fair Housing Marketing Plan. During annual monitoring, the annual Affirmative Fair Housing Marketing Report and waitlist are reviewed to ensure compliance with HUD requirements to affirmatively further fair housing choice.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

According to the PR-09 report for the HOME program, \$38,015 of HOME program income was receipted during the 2019-2020 program year. The funds will be committed when the City approves the next HOME project.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Shannon Yauchzee, CEO
Lourdes Morales, Chief Deputy City Clerk
DATE: December 2, 2020
SUBJECT: Approve a Resolution Certifying the Results of the General Municipal Election Held on Tuesday, November 3, 2020

SUMMARY

This report requests the adoption of Resolution 2020-062 certifying the results of the General Municipal Election held on November 3, 2020.

RECOMMENDATION

Staff recommends that Council Adopt Resolution No. 2020-062 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD NOVEMBER 6, 2018, AND DECLARING THE RESULTS THEREOF, AND SUCH OTHER MATTERS AS PROVIDED BY LAW."

FISCAL IMPACT

There is no fiscal impact associated with this Resolution.

BACKGROUND

On November 3, 2020, a General Municipal Election was held (in consolidation with the Los Angeles County Uniform District Election). The offices voted upon were the office of Mayor, two positions for the office of City Council, one office for City Clerk, and one office for City Treasurer.

As authorized and requested by Resolution No. 2020-030, a count of all ballots cast in Baldwin Park was made at the office of the Los Angeles County Registrar-Recorder/County Clerk, in Norwalk, California. Upon completion, the Final Official Statement of Votes Cast and Canvass of the Votes Cast was prepared and issued with a Certificate of Election. The Certificate of Election issued by the Los Angeles County Registrar-Recorder/County Clerk is included as Attachment "A" to Resolution 2020-062.

ALTERNATIVES

None

LEGAL REVIEW

This report and the associated Resolution has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

Attachments will be available on December 1, 2020.

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Shannon Yauchzee, CEO
Lourdes Morales, Chief Deputy City Clerk
DATE: December 2, 2020
SUBJECT: Reorganization of the City Council – Selection of Mayor Pro Tempore

SUMMARY

The purpose of this report is to complete the reorganization of the City Council with the selection of a new Mayor Pro Tempore as spelled out in the Baldwin Park Municipal Code.

RECOMMENDATION

Staff recommends City Council complete the reorganization of the City Council and follow procedures as suggested for the selection of Mayor Pro Tempore as follows:

- 1) The City Clerk opens the nominations for the office of Mayor Pro Tempore. Any Councilmember may nominate and no second to the nomination is required; and
- 2) After receiving nominations, the City Clerk closes the nominations; and
- 3) The City Clerk then conducts the election of the Mayor Pro Tempore by roll call vote. If there is more than one nomination, a roll call vote is conducted in the order in which nominations are received until a Mayor Pro Tempore is elected by majority vote.

FISCAL IMPACT

There is no fiscal impact associated with this item.

BACKGROUND

In accordance with Ordinance No. 1249, which established section 30.02 it is appropriate at this time to reorganize the City Council and select one of its members as Mayor Pro Tempore. Attachment 1 shows the recent rotation of Mayor Pro Tem.

§ 30.02 COUNCIL REORGANIZATION.

The Council shall reorganize and select one of its members as Mayor Pro Tempore, on the following occasions:

- (A) In even-numbered years at the Council meeting at which the canvass of the results of the general municipal election are declared.
- (B) In odd-numbered years at the first regular meeting conducted in the month of December.
- (C) At such other times as a majority of the City Council shall order.

ALTERNATIVES

None

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney.

ATTACHMENTS

1. Mayor Pro Tempore Roster



**CITY OF BALDWIN PARK
ROSTER OF MAYORS AND MAYOR PRO TEM'S**

MAYOR	APPOINTED	MAYOR PRO TEM	APPOINTED
Henry J. Littlejohn	January 25, 1956	Lynn H. Cole	January 1956
Hub H. Bloxham	April 17, 1956 to March 4, 1957	Henry J. Littlejohn	April 1956
Henry J. Littlejohn	June 3, 1957	Lynn H. Cole	June 1957
Lynn H. Cole	April 15, 1958	Henry J. Littlejohn	April 1958
Lynn H. Cole	April 1959	Henry J. Littlejohn	April 1959
Lynn H. Cole	April 19, 1960	Letcher Bishop	April 1960
Letcher Bishop	June 19, 1961	Henry J. Littlejohn	April 1961
Letcher Bishop	April 10, 1962	Donald V. Holmes	April 1962
Hub H. Bloxham	April 17, 1963	Donald V. Holmes	April 1963
Charles E. Morehead	April 21, 1964	Adelina Gregory	April 1964
Ivory D. Crites	April 20, 1965	Adelina Gregory	April 1965
Joseph McCaron	April 19, 1966	Charles E. Morehead	April 1966
Charles E. Morehead	April 5, 1967	Ivory D. Crites	April 1967
Joseph McCaron	April 17, 1968	Charles E. Morehead	April 1968
Joseph McCaron	April 16, 1969	Charles E. Morehead	April 1969
Joseph McCaron	April 14, 1970	Adelina Gregory	April 1970
Adelina Gregory	April 7, 1971	Russell E. Blewett	April 1971
Russell E. Blewett	April 18, 1972	Leo W. King	April 1972
Leo W. King	April 17, 1973	Virgil V. Hamilton	April 1973
Virgil V. Hamilton	March 12, 1974	Adelina Gregory	March 1974
Virgil V. Hamilton	March 5, 1975	Joseph McCaron	March 1975
Emmit R. Waldo (Recalled 11/22/77)	March 9, 1976	Jerry R. Kitchel (Recalled 11/22/77)	March 1976
Russell E. Blewett	December 2, 1977	Virgil V. Hamilton	December 1977
Russell E. Blewett (Resigned 10/18/78)	March 14, 1978	Jack B. White	March 1978
Jack B. White	November 1, 1978	Robert H. McNeill	November 1978
Jack B. White	March 7, 1979	Felipe Aguilar, Jr.	March 1979
THE MAYOR BECAME A "DIRECTLY ELECTED BY THE PEOPLE" OFFICE IN 1980			
MAYOR	ELECTED	MAYOR PRO TEM	APPOINTED
Jack B. White	April 8, 1980	Robert H. McNeill Leo W. King	April 1980 April 1981
Jack B. White	April 13, 1982	Bobbie W. Izell Robert H. McNeill	April 1982 April 1983

MAYOR	ELECTED	MAYOR PRO TEM	APPOINTED
Jack B. White	April 10, 1984	Leo W. King	April 1984
** April 1986 Election Cancelled due to insufficient candidate filing - only incumbents filed **			
Jack B. White (Recalled 3/31/87)		Richard Gibson Richard Gibson	April 1986 April 1987
Leo W. King	July 21, 1987	Bobbie W. Izell	August 1987
Leo W. King (Resigned 12/2/89)	April 19, 1988	Julia S. McNeill Bette L. Lowes	April 1988 April 1989
Bette L. Lowes	April 17, 1990	Julia S. McNeill Julia S. McNeill	April 1990 April 1991
Fidel A. Vargas	April 21, 1992	Martin Gallegos Martin Gallegos	April 1992 April 1993
Fidel A. Vargas	April 14, 1994	Raul Martinez Raul Martinez Teri Muse	April 1994 April 1995 April 1996
Bette Lowes	March 4, 1997	Teri Muse Manuel Lozano	March 1997 March 1998
Manuel Lozano	March 2, 1999	Wm. "Bill" Van Cleave Ricardo Pacheco	March 1999 March 2000
Manuel Lozano	March 6, 2001	Linda Gair Marlen Garcia	March 2001 March 2002
Manuel Lozano	March 4, 2003	Wm. "Bill" Van Cleave Ricardo Pacheco	March 2003 *March 2004 to December 2005 *Term extended due to change in election date from March to November of Odd years
Manuel Lozano	November 8, 2005	David J. Olivas Marlen Garcia	December 21, 2005 December 6, 2006
Manuel Lozano	November 6, 2007	Anthony J. Bejarano Monica Garcia	December 5, 2007 December 17, 2008
Manuel Lozano	November 3, 2009	Ricardo Pacheco Marlen Garcia	December 16, 2009 December 1, 2010
Manuel Lozano	November 8, 2011	Susan Rubio Monica Garcia	December 7, 2011 December 5, 2012
Manuel Lozano	November 5, 2013	Ricardo Pacheco Cruz Baca	December 4, 2013 December 3, 2014
Manuel Lozano	November 3, 2015	Monica Garcia Susan Rubio	December 16, 2015 December 7, 2016
Manuel Lozano	November 3, 2015 (election moved to even # of years)	Ricardo Pacheco Monica Garcia	December 6, 2017 December 4, 2018
Manuel Lozano	November 6, 2018	Paul C. Hernandez	January 15, 2020
Emmanuel Estrada	November 3, 2020		December 2, 2020

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Lourdes Morales, Chief Deputy City Clerk
DATE: December 2, 2020
SUBJECT: Approve and Adopt Resolution No. 2020-063 Entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City"; and Review and Appoint Members to the City for the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone

SUMMARY

This report requests City Council selection of designated representatives and alternates as official representatives of the various organizations.

RECOMMENDATION

Staff recommends that the City Council rescind Resolution 2020-037 and complete the review and appointment of delegate and alternate via Resolution No. 2020-063, entitled: "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City".

FISCAL IMPACT

Not Applicable

BACKGROUND

Currently there is a vacancy on the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone due to the resignation/retirement of former Council Member Pacheco. Furthermore, additional review is required due to the reorganization of the Members of the City Council.

ALTERNATIVES

Not Applicable

LEGAL REVIEW

Not Applicable

ATTACHMENTS

1. Resolution No. 2020-063 – New Appointment
2. Current Roster of City Council Appointed Delegates

RESOLUTION NO. 2020-063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPOINTING REPRESENTATIVES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

WHEREAS, it is the Council's desire to review and/or amend the existing appointments; and

WHEREAS, Resolution No. 2020-037 adopted July 15, 2020 and all other Resolutions inconsistent herewith are hereby repealed and rescinded.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **San Gabriel Valley Water Association – Quarterly luncheon held in various locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Councilmember Ricardo Pacheco	Vacant

Section 2. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Los Angeles County Sanitation District Nos. 15 & 22 – 4th Wednesday at 1:30 p.m.; Joint Administration Office**
(MEMBERS RECEIVE A STIPEND – \$125 per meeting)

	Existing Appointees	New Appointees
Representative:	*Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Councilmember Ricardo Pacheco	Mayor Pro Tem Monica Garcia

*Appointment of Mayor required by Sanitation District

Section 3. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **League of California Cities – Los Angeles County Division – 1st Thursday at 6:00 p.m.; various locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Cruz Baca	Councilmember Alejandra Avila
Alternate:	Councilmember Susan Rubio	Councilmember Paul C. Hernandez

Section 4. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Civil Defense Area “D” General Membership Meeting – 3rd Thursday at 8:30 a.m.; Area D Office**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Chief of Police	Chief of Police
Alternate:	Mayor Manuel Lozano	Mayor Manuel Lozano

Section 6. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Independent Cities Association – 2nd Tuesday at 7:00 p.m.; rotating Council Chambers**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Monica Garcia	Councilmember Paul C. Hernandez
Alternate:	Councilmember Ricardo Pacheco	Councilmember Alejandra Avila

Section 7. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Independent Cities Association Lease Finance Authority – As Needed Basis in various times/locations**
(MEMBERS RECEIVE A STIPEND – \$150 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Ricardo Pacheco	Vacant
Alternate:	Chief of Police	Chief of Police

Section 8. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Los Angeles County – City Selection Committee – As Needed Basis in various times/locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	*Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Mayor Pro Tem Monica Garcia	Mayor Pro Tem Monica Garcia

*Appointment of Mayor required by State Law

Section 9. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Southern California Association of Governments – Annual Conference in the month of May**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Councilmember Tem Cruz Baca	Mayor Pro Tem Monica Garcia
Alternate:	Councilmember Susan Rubio	Councilmember Paul C. Hernandez

Section 10. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Foothill Transit Zone – Last Friday of the Month at 7:45 a.m.; Foothill Transit Administrative Offices**
(MEMBERS RECEIVE A STIPEND – \$161 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Ricardo Pacheco	Vacant
Alternate:	Councilmember Paul C. Hernandez	Councilmember Paul C. Hernandez

Section 11. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **California Contract Cities Association (CCCA) – 3rd Wednesday at 6:00 p.m. in various locations**
(MEMBERS RECEIVE A STIPEND – No)

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Monica Garcia	Mayor Pro Tem Monica Garcia
Alternate:	Councilmember Susan Rubio	Mayor Manuel Lozano

Section 12. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Governing Board of the San Gabriel Valley Mosquito and Vector Control District–2nd Friday at 10:00 a.m. in the District Office**
(MEMBERS RECEIVE A STIPEND – \$100 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Cruz Baca	Mayor Manuel Lozano Expires: 12/31/2021 per Health and Safety Code § 2024 (a)
Alternate: *Not required	Councilmember Ricardo Pacheco	Mayor Pro Tem Monica Garcia Expires: 12/31/2021 per Health and Safety Code § 2024 (a)

Section 13. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **San Gabriel Valley Council of Governments – 3rd Thursdays at 4:00 p.m. at the Foothill Transit Office**
(MEMBERS RECEIVE A STIPEND – \$75 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Monica Garcia	Councilmember Jean M. Ayala
Alternate:	Councilmember Alejandra Avila	Councilmember Monica Garcia

Section 14. That the City Clerk shall certify to the adoption of this Resolution and shall forward copies hereof to said committees and organizations.

PASSED, APPROVED, AND ADOPTED this 2nd day of December, 2020.

EMMANUEL J. ESTRADA
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Marlen Garcia, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-063** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **December 2, 2020** and that the same was adopted by the following vote to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

MARLEN GARCIA
CITY CLERK

City Council Appointed Delegates to Various Organizations

Agency Name	Delegate	Alternate	Meeting Date/Place	Stipend	Contact Information
San Gabriel Valley Water Association	Manuel Lozano	Vacant	Quarterly Pomona Mining Company Restaurant Breakfast Meeting	No Stipend	Contact: Tony Zampielo tony@watermaster.org 626-815-1300 725 N. Azusa Ave. Azusa, CA 91702
Los Angeles County Sanitation District No's. 15 and 22	Manuel Lozano	Monica Garcia	4 th Wednesday of the Month Joint Administration Office 1955 Workman Mill Road Whittier, CA 90601 1:30 pm	\$125 Per Meeting	Contact: Michael Hsu michaelhsu@lacs.org 562-908-4288 ext. 1112 1955 Workman Mill Rd. Whittier, CA 90601
League of California Cities – Los Angeles Division	Alejandra Avila	Paul C. Hernandez	1 st Thursday of the Month Various locations: http://www.lacities.org 6:00 – 8:30 pm	No Stipend	Contact: Jennifer Quan jquan@cacities.org 626-786-5142 Regional Representative League of California Cities P.O. Box 1444 Monrovia, CA 91017
Civil Defense Area “D” General Membership	Chief of Police	Vacant	3 rd Thursday of the Month Area D Office 500 W. Bonita Avenue Suite 5, San Dimas, CA 91773 8:30 am	No Stipend	Contact: Diana Manzano-Garcia dmanzano@areadonline.com 500 W. Bonita Avenue, Suite 5 San Dimas, CA 91773 909-394-3399 C: 626-201-0919

City Council Appointed Delegates to Various Organizations

Independent Cities Association	Paul C. Hernandez	Alejandra Avila	2 nd Thursday of the Month Rotating Council Chambers 7:00 pm	No Stipend	Contact: Tai Sunnanon www.icacities.org.org 1049 Havenhurst Drive #5 West Hollywood, CA 90046 424-256-5763 ica@icacities.org
Independent Cities Association Lease Finance Authority	Ricardo Pacheco	Chief of Police	As needed Basis Various Locations/Conference Calls Time Varies	\$150 Per Meeting	Contact: Debbie Smith debbie@icfaauthority.org 877-906-0941 P.O Box 6740 Lancaster, CA 93539-6740
Los Angeles County City Selection Committee	Manuel Lozano	Monica Garcia	As needed Basis Various Locations Time Varies	No Stipend	Contact: Cesar Hernandez chernandez@bos.lacounty.gov 500 West Temple Street, Room B50 Suite 383 Los Angeles, CA 90012
Southern California Association of Governments	Monica Garcia	Paul C. Hernandez	Annually in May *This year: May 2-3, 2019 JW Marriot Resort & Spa 74-855 County Club Drive Palm Desert, 92260 9:30 am	No Stipend *Receives comp one night stay w/t meals	Contact: Tess Rey-Chapul REY@scag.ca.gov 213-236-1908 C – 808-799-6971 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017
Foothill Transit Zone	Vacant	Paul C. Hernandez	Last Friday of the Month Foothill Transit Administrative Offices 100 S. Vincent Avenue #200 West Covina, CA 91790 Governing Board: 7:45 am Executive Board: 9:00 am	\$161 Per Meeting	Contact: Christina Lopez clopez@foothilltransit.org 626-931-7204 100 S. Vincent Ave, Suite 200 West Covina, CA 91790

City Council Appointed Delegates to Various Organizations

California Contract Cities Association (CCCA)	Monica Garcia	Manuel Lozano	3 rd Wednesday of the month Various Locations 6:00 – 8:00 pm	No Stipend	Contact: Kelli Lofing California Contract Cities Association 17315 Studebaker Rd. #210 Cerritos, CA 90703 info@contractcities.org staff@contractcities.org
Governing Board of the San Gabriel Valley Mosquito and Vector Control District	Manuel Lozano <i>*Term Expires 12/31/2020</i>	Monica Garcia <i>*Alternate is not required</i> <i>*Term Expires 12/31/2020</i>	2 nd Friday of the Month 1145 N. Azusa Canyon Road West Covina, CA 91790 10:00 am	\$100 Per Meeting	Contact: Esther Elliot 626-814-9466 eelliott@sgvmosquito.org
San Gabriel Valley Council of Governments (SGVCOG)	Jean M. Ayala	Monica Garcia	3 rd Thursday of the month at 4:00 PM Foothill Transit Office 100 S. Vincent Avenue #200 West Covina, CA 91790 4:00 pm	\$75 Per Meeting	Contact: Stephanie Hernandez 1000 S. Fremont Avenue A-10N, Suite 10-210 Unit #42 Alhambra, CA 91803 shernandez@sgvocog.org 626-457-1800

AGENDA BALDWIN PARK HOUSING AUTHORITY VIRTUAL MEETING December 2, 2020

7:00 PM

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBIHcoPIks1XqetmGcA>



Manuel Lozano	-	Chair
Paul C. Hernandez	-	Vice Chair
Alejandra Avila	-	Board Member
Jean M. Ayala	-	Board Member
Monica Garcia	-	Board Member

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

HOUSING AUTHORITY

REGULAR VIRTUAL MEETING – 7:00 PM

CALL TO ORDER

ROLL CALL

**Board Members: Alejandra Avila, Jean M. Ayala, Monica Garcia,
Vice Chair Paul C. Hernandez and Chair Manuel Lozano**

PUBLIC COMMUNICATIONS

If you wish to comment, please email your name, City of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on December 2, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 5:00 PM on December 2, 2020. If you are a non-English Speaker and require translation services in another language other than Spanish or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

PUBLIC HEARING

1. To Consider the Baldwin Park Housing Authority's (BPHA) Public Housing Agency (PHA) FY 2020-2024 Five Year Plan and FY 2020-2021 PHA Annual Plan

Staff recommends that the BPHA conduct the public hearing, consider public input, and adopt Resolution No. HA-2020-001, entitled "A Resolution of the City of Baldwin Park Housing Authority approving and adopting the Public Housing 2020-2025 Five Year Plan and Annual Agency Plan for FY 2020-2021", which establishes the adoption of the Plan as required by the U.S. Department of Housing and Urban Development (HUD).

ADJOURNMENT

CERTIFICATION

I, Lourdes Morales, Chief Deputy Secretary of the Finance Authority hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 25th day of November, 2020.


Lourdes Morales,
Chief Deputy City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

STAFF REPORT



TO: Honorable Chair and Members of the Baldwin Park Housing Authority

FROM: Benjamin Martinez, Community Dev. Director

PREPARED BY: Carol Averell, Housing Manager

DATE: December 2, 2020

PUBLIC HEARING: To Consider the Baldwin Park Housing Authority's (BPHA) Public Housing Agency (PHA) FY 2020-2024 Five Year Plan and FY 2020-2021 PHA Annual Plan

SUMMARY

The purpose of this staff report is to describe, among other things, the Public Housing Agency (PHA) Five Year Plan and FY 2020-2021 PHA Annual Plan including the Enterprise Income Verification (EIV), the Violence Against Women Act (VAWA) policies and the establishment of the Project Based Vouchers (PBV) Program. The BPHA is will then be asked to consider Resolution No. HA-2020- 001, entitled: "A Resolution of the City of Baldwin Park Housing Authority approving and adopting the PHA 2020-2025 Five Year Plan and PHA Annual Agency Plan for FY 2020-2021", as required by the United States Department of Housing and Urban Development (HUD).

FISCAL IMPACT

The adoption of these plans will have no impact to the City's General Fund. All funding for these programs come from HUD.

RECOMMENDATION

Staff recommends that the BPHA conduct the public hearing, consider public input, and adopt Resolution No. HA-2020-001, entitled "A Resolution of the City of Baldwin Park Housing Authority approving and adopting the Public Housing 2020-2025 Five Year Plan and Annual Agency Plan for FY 2020-2021", which establishes the adoption pf the Plan as required by the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND

Section 511 of the Quality Housing and Work Responsibility Act (QHWRA) of 1998 established the PHA Five Year and Annual requirements. The Five Year Plan describes the mission of the agency and the agency's long-range goals and objectives for achieving its mission. The Annual Plan outlines its approach to managing programs and providing services for the upcoming year, including the PHA and Section 8 Housing Choice Voucher Programs. The Annual Plan also serves as the annual application for grants to support improvements to public housing buildings, known as the Capital Fund Program. The plans are due to HUD by April 17, 2020 but earlier this year the due date was extended due to the COVID-19 pandemic.

Included in the FY 2020-2024 Five Year Plan, is the establishment of the PBV Program and the proposed conversion to the Public Housing McNeil Manor units located adjacent to Morgan Park. In order to ensure sufficient funding to maintain and operate these units successfully, staff proposes to convert McNeil Manor to fair market rate rents and accept Section 8 Vouchers. The existing and future tenants will continue to only pay 30% of their household income toward rent and the Section 8 Voucher will pay the balance. Currently, the BPHA only receives the tenant's portion of the rent.

Resident Advisory Board:

To ensure public input, a Resident Advisory Board (RAB) is required consisting of Section 8 Participants and Public Housing McNeil Manor residents. The RAB met virtually on October 29, 2020 to review the plans being considered tonight. The RAB was informed of the proposed conversion and establishment of the PBV Program, and was in agreement with staff's recommendation to proceed.

Public Notices:

As required, a public notice was published in the San Gabriel Tribune informing the public that the FY 2020-2024 Five Year and the FY 2020-2021 Annual Plan, including the Statement of Consistency with the Consolidated Plan, proposed Capital Improvements and other required supporting documents were available for public review.

No comments have been received from the public regarding the PHA Plans.

LEGAL REVIEW

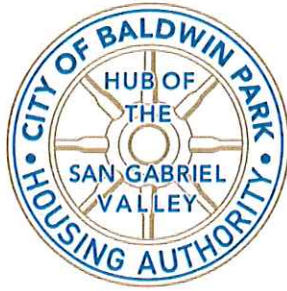
Legal review is not required for the approval of plans contemplated in this staff report by the BPHA.

ALTERNATIVE

The alternative for this item would be to send it back to staff with a revised BPHA Board direction.

ATTACHMENT

1. Draft BPHA Five Year Consolidated PHA Plan and PHA Annual Plan
2. Resolution No. HA-2020- 001



2020-2024 5-YEAR PHA PLAN AND 2020-2021 ANNUAL PHA PLAN

BALDWIN PARK HOUSING AUTHORITY
14403 E. Pacific Avenue
Baldwin Park, CA 91706

EXHIBIT “A”
HUD 50075-5Y
5-Year PHA Plan

5-Year PHA Plan (for All PHAs)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires: 02/29/2016

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-5Y is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																																
A.1	PHA Name: <u>Baldwin Park</u> PHA Code: <u>CA120</u> PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/01/2020</u> PHA Plan Submission Type: ☒ 5-Year Plan Submission ☐ Revised 5-Year Plan Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. A 45-Day Public Comment Period for the draft 2020 PHA Annual Plan and 2020-2024 Five-year Plan will commence on October 16, 2020 and conclude on Monday November 30, 2020. A Resident Advisory Board (RAB) virtual/ telephone meeting will be held on October 29, 2020 to receive public input for the draft 2020-2021 Annual Plan and 2020-2024 Five Year Plan. The final draft will be presented to the BPHA Board of Commissioners for approval at the December 2, 2020 Board of Commissioners meeting. Copies of the 2020 Annual Plan and 2020-2024 Five-year Plan are available at BPHP offices and on the BPHA website, https://www.baldwinpark.com/index.php/online-documents/community-development/housing/section-8. All supporting documentation is available at the BPHA Office or via the BPHA website. ☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																							
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B.	5-Year Plan. Required for <u>all</u> PHAs completing this form.																																
B.1	Mission. State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. The Baldwin Park Housing Authority's mission is to provide residents with safe, decent, sanitary and affordable housing, and cultivate sustainable affordable housing communities and partnerships that inspire self-sufficiency growth and confidence.																																

B.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low-income, and extremely low- income families for the next five years. Affordable Housing - Develop a Project Base Voucher Program. - Revitalize BPHA's housing assets. - Increase leasing rate to lease the maximum units authorized by HUD. - Enhance collaboration with community, regional and national partners. - Continue efforts to leverage private and/or public funds to create housing opportunities. Exceptional Customer Service - Enhance customer service to residents, partners and other customers. - Educate staff on new regulations and enforce current regulations. - Continue to assess and improve the management of the BPHA public housing and voucher programs. - Improve collaboration with community partners and landlords. - Continue to maintain and improve the BPHA SEMAP scores by addressing any areas of weakness and implementing new procedures to improve specific SEMAP indicators/scores. Equal Opportunity for Housing - Continue services agreement with Fair Housing Agency to promote equal housing opportunities. - Provide equal opportunity and affirmatively further fair housing by undertaking affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, age, familial status, disability. And as required by HUD regulations provide for additional protections regarding sexual orientation, gender identity, and marital status. - Comply with the Violence Against Women Act (Victims of Domestic Violence) and any other federal, state or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault or stalking. - Provide Fair Housing training to BPHA employees and community housing partners.
B.3	Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Please see Attachment B.3
B.4	Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. The BPHA will comply with the Violence Against Women Act (Victims of Domestic Violence) and any other federal, state or local law that provides greater protection for victims of domestic violence, dating violence, sexual assault or stalking. The BPHA will continue its efforts to support and assist children and adult victims of domestic violence, dating violence, sexual assault, and stalking and will continue to establish collaborative programs with domestic violence service providers. The BPHA will adopted policies including: Emergency Transfer Move Plan; notice to Housing Choice Voucher Owners and Managers; VAWA Policy and Standard Operating Procedures to follow upon an applicant, resident or participant claim; VAWA Notice of Occupancy Rights under the Violence Against Women Act; Extensive Coverage in HACA's Housing Choice Voucher Program's Administrative Plan.
B.5	Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. The Baldwin Park Housing Authority determined that the following circumstances will constitute as a significant amendment/modification to this agency's PHA plan: - Changes made to the admissions policies, organization of the waiting list and/or tenant rent payments; - Addition of non-emergency work items not included in the 5-Year Action Plan; - Modifications in use of replacement reserve funds under the Capital Fund in the amount of 20% or more of the annual grant; - Modifications to demolition or disposition, designation or conversion activities. A substantial deviation may be defined as a loss and/or inadequate funding for a program, reallocation of funding to sustain programs and/or a change in regulatory requirements governing a program, thus requiring the PHA to amend its agency plan. As part of the Rental Assistance Demonstration (RAD), the BPHA is redefining the definition of a substantial deviation from the PHA Plan to exclude the following RAD-specific items per PIH Notice 2012-32, Rev-2: - The decision to convert to either Project Based Rental Assistance or Project Based Voucher Assistance; - Changes to the Capital Fund Budget produced as a result of each approved RAD Conversion, regardless of whether the proposed conversion will include use of additional Capital Funds; - Changes to the construction and rehabilitation plan for each approved RAD conversion; and - Changes to the financing structure for each approved RAD conversion.

B.6	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) provide comments to the 5-Year PHA Plan? Y N ☐ ☐ (b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
B.7	Certification by State or Local Officials. Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.

Instructions for Preparation of Form HUD-50075-5Y

5-Year PHA Plan for All PHAs

A. PHA Information [24 CFR §903.23\(4\)\(e\)](#)

- A.1 Include the full PHA Name, PHA Code, , PHA Fiscal Year Beginning (MM/YYYY), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. 5-Year Plan.

- B.1 **Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. ([24 CFR §903.6\(a\)\(1\)](#))

- B.2 **Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR §903.6\(b\)\(1\)](#)) For Qualified PHAs only, if at any time a PHA proposes to take units offline for modernization, then that action requires a significant amendment to the PHA's 5-Year Plan.

- B.3 **Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. ([24 CFR §903.6\(b\)\(2\)](#))

- B.4 **Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR §903.6\(a\)\(3\)](#))

- B.5 **Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.

B.6 Resident Advisory Board (RAB) comments.

- (a) Did the public or RAB provide comments?
(b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.17\(a\)](#), [24 CFR §903.19](#))

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average .76 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Attachment 3.B
Progress Report

1. Maintain a leasing rate of 98% to 100% and/or expend our total budget authority to lease the maximum units authorized by HUD.	Baldwin Park Housing Authority (BPHA) has tried to reach 98% and will be converting HCV vouchers to PBV vouchers to increase and ensure we maintain a 98% to 100% rate.
2. Continue to strengthen our agency's financial position by controlling expenditures and periodically assessing staffing and business needs and implementing changes as necessary	BPHA has been reviewing the expenditures and has implemented changes as necessary to the budget and expenses.
3. We will utilize the resources of both the Baldwin Park Housing Authority and its consortium of cities to create a synergy resulting in improved and more efficient delivery of services to its clients.	BPHA has utilized the resources and worked together with other cities to provide more services to its clients.
4. Work to ensure the de-concentration of low-income families in high-poverty areas by encouraging them and assisting them in moving to low-poverty areas and census tracts. The PHA will outreach to owners of units located outside areas of poverty or minority concentration.	BPHA provides families with census tracts at the time of admission to encourage them to move in low-poverty areas. New families have moved to some of the outside poverty areas due to BPHA outreach to those owners.
5. Continue to maintain and improve our SEMAP scores by addressing any areas of weakness and implementing new procedures to improve specific SEMP indicators/scores.	BPHA reviews SEMAP scores each year and implements new procedures accordingly.
6. Educate staff on new regulations and enforce current regulations that pertain to policies that affect the family's initial eligibility and continued assistance in the program. It is our goal to reduce any errors in calculating the housing assistance through training and quality control.	BPHA conducts staff meetings and trainings to inform staff of new regulations or procedures to reduce any errors.
7. We have continued our efforts to leverage private and/or other public funds to create additional housing opportunities.	BPHA is currently working to create additional housing opportunities by creating PBV vouchers.
8. We will continue to assess and improve our public housing management and our voucher management.	BPHA continues in improving the public housing through management and in process to convert to PBV vouchers.
9. We will continue our services agreement with the Fair Housing Agency to promote equal housing opportunities free from discrimination.	BPHA has continued the services with the Fair Housing Agency.

Attachment 3.B
Progress Report

10. Our housing authority will ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability.	BPHA ensures access regardless of race, color, religion, national origin, sex, familial status, and disability. This information is provided to all families.
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Attachment for Establishment of Project Based Vouchers

In order to improve the utilization of voucher funding and increase the number of available affordable housing units in the Baldwin Park Housing Authority (BPHA) jurisdiction, the BPHA intends to project base up to 20% of its ACC vouchers under standard PBV guidelines and also may go up to 30% of its ACC voucher units for projects with supportive services, homeless families, families with veterans and units in low-poverty census tracts.

The goal of the BPHA is to project base newly constructed units that are of high quality and that provide access to transportation, health services, schools and other supportive services. The preferred area for Project Based Voucher units will be areas within the Baldwin Park Housing Authority jurisdiction that would deconcentrate poverty and expand housing and economic opportunities for low-income families. Preference will be given to projects in the BPHA jurisdiction which have received other city or federal funding or are newly constructed or rehabilitated units. Site selection requirements will include areas with one or more of the following standards:

- A HUD-designated Enterprise Zone, Economic Community, or Renewal Community;
- A census-tract with a decreased, or a soon to be decreased concentration of assisted housing due to public housing demolition;
- A census tract undergoing significant revitalization;
- An area of federal, state, or local funding investment;
- A census tract with new market rate units being developed, where the poverty rate has been positively impacted as a result;
- An area that may have a poverty rate of 20 percent or more, but has experienced an overall decline in the poverty rate over the past five years (for example, the previous poverty rate in the past five years was much higher than 20 percent); or,
- A census tract with meaningful educational and economic advancement opportunities.

In accordance with PBV regulations, families will be eligible for a choice mobility tenant-based voucher after 12 months of living in the PBV unit, based on BPHA availability.

EXHIBIT “B”
HUD 50075-SM
Annual PHA Plan

Streamlined Annual PHA Plan <i>(Small PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-SM is to be completed annually by **Small PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, HCV-Only PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																										
A.1	PHA Name: <u>Baldwin Park Housing Authority</u> PHA Code: <u>CA120</u> PHA Type: ☒ Small ☐ High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2020</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units <u>12</u> Number of Housing Choice Vouchers (HCVs) <u>899</u> Total Combined <u>911</u> PHA Plan Submission Type: ☒ Annual Submission ☐ Revised Annual Submission Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. A 45-Day Public Comment Period for the draft 2020 PHA Annual Plan and 2020-2024 Five-year Plan will commence on October 16, 2020 and conclude on Monday November 30, 2020. A Resident Advisory Board (RAB) virtual/ telephone meeting will be held on October 29, 2020 to receive public input for the draft 2020-2021 Annual Plan and 2020-2024 Five Year Plan. The final draft will be presented to the BPHA Board of Commissioners for approval at the December 2, 2020 Board of Commissioners meeting. ☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																	
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Lead PHA:																											

B.	Annual Plan Elements Submitted with 5-Year PHA Plans. Required elements for all PHAs completing this document in years in which the 5-Year Plan is also due. This section does not need to be completed for years when a PHA is not submitting its 5-Year Plan. See Section C for required elements in all other years (Years 1-4).					
B.1	Revision of PHA Plan Elements. (a) Have the following PHA Plan elements been revised by the PHA since its last Five-Year PHA Plan submission? Y N ☐ ☒ Statement of Housing Needs and Strategy for Addressing Housing Needs. ☐ ☒ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. ☐ ☒ Financial Resources. ☐ ☒ Rent Determination. ☐ ☒ Homeownership Programs. ☐ ☒ Substantial Deviation. ☐ ☒ Significant Amendment/Modification (b) The PHA must submit its Deconcentration Policy for Field Office Review. (c) If the PHA answered yes for any element, describe the revisions for each element below:					
B.2	New Activities. (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N ☐ ☒ Hope VI or Choice Neighborhoods. ☐ ☒ Mixed Finance Modernization or Development. ☐ ☒ Demolition and/or Disposition. ☐ ☒ Conversion of Public Housing to Tenant Based Assistance. ☒ ☐ Conversion of Public Housing to Project-Based Assistance under RAD. ☒ ☐ Project Based Vouchers. ☐ ☒ Units with Approved Vacancies for Modernization. ☐ ☒ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan. Please see Attachment for the Conversion of Project Based Vouchers.					
B.3	Progress Report. Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan. This is the first Annual Plan of the 2020-2024 PHA 5-Year Plan.					

C.	Annual Plan Elements Submitted All Other Years (Years 1-4). Required elements for all other fiscal years. This section does not need to be completed in years when a PHA is submitting its 5-Year PHA Plan.
C.1.	New Activities (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N ☐ ☒ Hope VI or Choice Neighborhoods. ☐ ☒ Mixed Finance Modernization or Development. ☐ ☒ Demolition and/or Disposition. ☒ ☐ Conversion of Public Housing to Tenant-Based Assistance. ☒ ☐ Project Based Vouchers. ☐ ☒ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. (c) If using Project-Based Vouchers, provide the projected number of project-based units, general locations, and describe how project-basing would be consistent with the PHA Plan. Please see Attachment for the Conversion of Project Based Vouchers. (d) The PHA must submit its Deconcentration Policy for Field Office Review.
C.2	Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan <u>Form 50077-SM</u>, <i>Certification of Compliance with PHA Plans and Related Regulations</i>, including Item 5 must be submitted by the PHA as an electronic attachment to the PHA Plan. Item 5 requires certification on whether plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public.
D	Other Document or Certification Requirements for Annual Plan Submissions. Required in all submission years.
D.1	Civil Rights Certification. <u>Form 50077-SM-HP</u>, <i>Certification of Compliance with PHA Plans and Related Regulations</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.
D.2	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) provide comments to the PHA Plan? Y N ☐ ☐ If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
D.3	Certification by State or Local Officials. <u>Form HUD 50077-SL</u>, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.

E	Statement of Capital Improvements. Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).
E.1	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.

Instructions for Preparation of Form HUD-50075-SM Annual Plan for Small and High Performing PHAs

A. PHA Information. All PHAs must complete this section.

- A.1** Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), PHA Inventory, Number of Public Housing Units and or Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. [\(24 CFR §903.23\(4\)\(e\)\)](#)

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. [\(24 CFR §943.128\(a\)\)](#)

B. Annual Plan. PHAs must complete this section during years where the 5-Year Plan is also due. (24 CFR §903.12)

B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

☐ **Statement of Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA's strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's public housing and Section 8 tenant-based assistance waiting lists. [24 CFR §903.7\(a\)\(1\)](#) and 24 CFR §903.12(b). Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA's public housing and Section 8 tenant-based assistance waiting lists. [24 CFR §903.7\(a\)\(2\)\(ii\)](#) and 24 CFR §903.12(b).

☐ **Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions.** Describe the PHA's admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA's policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and income mixing requirements. [24 CFR §903.7\(b\)](#) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. [24 CFR §903.7\(b\)](#) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. [\(24 CFR §903.7\(b\)\)](#) Describe the unit assignment policies for public housing. [24 CFR §903.7\(b\)](#)

☐ **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. [\(24 CFR §903.7\(c\)\)](#)

☐ **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. [\(24 CFR §903.7\(d\)\)](#)

☐ **Homeownership Programs.** A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. [\(24 CFR §903.7\(k\)\)](#) and 24 CFR §903.12(b).

☐ **Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. [\(24 CFR §903.7\(r\)\(2\)\(i\)\)](#)

☐ **Significant Amendment/Modification.** PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency public housing CFP work items

(items not included in the current CFP Annual Statement or CFP 5-Year Action Plan); or c) any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. See guidance on HUD's website at: [Notice PIH 1999-51](#). (24 CFR §903.7(r)(2)(ii))

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see [24 CFR 903.2](#). (24 CFR §903.23(b))

- B.2 New Activities.** If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

☐ **Hope VI or Choice Neighborhoods.** 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

☐ **Mixed Finance Modernization or Development.** 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

☐ **Demolition and/or Disposition.** Describe any public housing projects owned by the PHA and subject to ACCs (including name, project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. (24 CFR §903.7(h))

☐ **Conversion of Public Housing.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. (24 CFR §903.7(j))

☐ **Project-Based Vouchers.** Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

☐ **Other Capital Grant Programs** (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

- B.3 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.7(r)(1))

C. Annual Plan. PHAs must complete this section during years where the 5-Year Plan is not due. (24 CFR §903.12)

- C.1 New Activities.** If the PHA intends to undertake any new activities related to these elements in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

☐ **Hope VI or Choice Neighborhoods.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Choice Neighborhoods; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI or Choice Neighborhoods is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

☐ **Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. (Notice PIH 2010-30)

☐ **Demolition and/or Disposition.** Describe any public housing projects owned by the PHA and subject to ACCs (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. (24 CFR §903.7(h))

☐ **Conversion of Public Housing.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. (24 CFR §903.7(j))

☐ **Conversion of Public Housing.** Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA plans to voluntarily convert to project-based assistance under RAD. See additional guidance on HUD's website at: [Notice PIH 2012-32](#)

☐ **Project-Based Vouchers.** Describe any plans to use HCVs for new project-based vouchers. (24 CFR §983.57(b)(1)) If using project-based vouchers,

provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

☐ **Units with Approved Vacancies for Modernization.** The PHA must include a statement related to units with approved vacancies that are undergoing modernization in accordance with [24 CFR §990.145\(a\)\(1\)](#).

☐ **Other Capital Grant Programs** (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

C.2 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing form HUD-50077 SM-HP.

D. Annual Plan. PHAs must complete this section in all years.

D.1 Civil Rights Certification. Form HUD-50077 SM-HP, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. ([24 CFR §903.7\(o\)](#))

D.2 Resident Advisory Board (RAB) comments. If the RAB provided comments to the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.13\(c\)](#), [24 CFR §903.19](#))

D.3 Certification by State or Local Officials. Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. ([24 CFR §903.15](#))

E. Statement of Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. ([24 CFR 903.7 \(g\)](#))

E.1 Capital Improvements. In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: "See HUD Form 50075.2 approved by HUD on XX/XX/XXXX."

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low-income, very low-income, and extremely low-income families.

Public reporting burden for this information collection is estimated to average 16.64 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Attachment for Establishment of Project Based Vouchers

In order to improve the utilization of voucher funding and increase the number of available affordable housing units in the Baldwin Park Housing Authority (BPHA) jurisdiction, the BPHA intends to project base up to 20% of its ACC vouchers under standard PBV guidelines and also may go up to 30% of its ACC voucher units for projects with supportive services, homeless families, families with veterans and units in low-poverty census tracts.

The goal of the BPHA is to project base newly constructed units that are of high quality and that provide access to transportation, health services, schools and other supportive services. The preferred area for Project Based Voucher units will be areas within the Baldwin Park Housing Authority jurisdiction that would deconcentrate poverty and expand housing and economic opportunities for low-income families. Preference will be given to projects in the BPHA jurisdiction which have received other city or federal funding or are newly constructed or rehabilitated units. Site selection requirements will include areas with one or more of the following standards:

- A HUD-designated Enterprise Zone, Economic Community, or Renewal Community;
- A census-tract with a decreased, or a soon to be decreased concentration of assisted housing due to public housing demolition;
- A census tract undergoing significant revitalization;
- An area of federal, state, or local funding investment;
- A census tract with new market rate units being developed, where the poverty rate has been positively impacted as a result;
- An area that may have a poverty rate of 20 percent or more, but has experienced an overall decline in the poverty rate over the past five years (for example, the previous poverty rate in the past five years was much higher than 20 percent); or,
- A census tract with meaningful educational and economic advancement opportunities.

In accordance with PBV regulations, families will be eligible for a choice mobility tenant-based voucher after 12 months of living in the PBV unit, based on BPHA availability.

EXHIBIT “C”

HUD 50077-CRT-SM

Certification of compliance
with PHA Plans

**Certification of Compliance with
PHA Plans and Related Regulations
(Small PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 02/29/2016

**PHA Certifications of Compliance with the PHA Plans and Related Regulations
including Civil Rights and PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 2020-2024 5-Year and/or 2020-2021 Annual PHA Plan for the PHA fiscal year beginning 2020, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):
 - ☐ 903.7a Housing Needs
 - ☐ 903.7b Deconcentration and Other Policies Governing Eligibility, Selection, Occupancy, and Admissions Policies
 - ☐ 903.7c Financial Resources
 - ☐ 903.7d Rent Determination Policies
 - ☐ 903.7h Demolition and Disposition
 - ☐ 903.7k Homeownership Programs
 - ☐ 903.7r Additional Information
 - ☐ A. Progress in meeting 5-year mission and goals
 - ☐ B. Criteria for substantial deviation and significant amendments
 - ☐ C. Other information requested by HUD
 - ☐ 1. Resident Advisory Board consultation process
 - ☐ 2. Membership of Resident Advisory Board
 - ☐ 3. Resident membership on PHA governing board

The PHA provides assurance as part of this certification that:

- (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
 6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
 7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
 8. For a PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting lists would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
 17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
 19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 21. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Baldwin Park Housing Authority
PHA Name

CA120
PHA Number/HA Code

☒ 5-Year PHA Plan for Fiscal Years 2020- 2024

☒ Annual PHA Plan for Fiscal Year 2020-2021

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

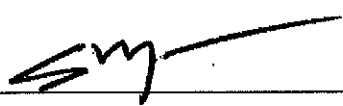
Name of Authorized Official	Title
Shannon Yauchzee	Executive Director
Signature	Date
	10/15/2020

EXHIBIT “D”

HUD 50077-SL

**Certification by State or Local
Official of PHA Plans**

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan or
State Consolidated Plan
(All PHAs)**

U. S Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Shannon Yauchzee, the Executive Director
Official's Name *Official's Title*

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Baldwin Park Housing Authority

PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of

Impediments (AI) to Fair Housing Choice of the

City of Baldwin Park

Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State Consolidated Plan and the AI.

City of Baldwin Park is dedicated to providing affordable housing and community development opportunities
for low and moderate income persons and is committed to providing such services in accordance with Fair

Housing Laws.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Shannon Yauchzee	Executive Director
Signature	Date
	10/15/2020

EXHIBIT “E”
RAB Comments
“NONE”

EXHIBIT “F”
Challenged Elements
“NONE”

EXHIBIT “G”

Capital Improvements

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 06/30/2017

Part I: Summary		Grant Type and Number		FFY of Grant: 2020
PHA Name: Baldwin Park Housing Authority		Capital Fund Program Grant No: CA16P12050117		FFY of Grant Approval: 2020
		Replacement Housing Factor Grant No:		
		Date of CFFP:		

Line	Type of Grant ☒ Original Annual Statement ☐ Performance and Evaluation Report for Period Ending:	Summary by Development Account	Total Estimated Cost		Obligated	Total Actual Cost ¹	
			Original	Revised ²		Expended	
1	☐ Reserve for Disasters/Emergencies	Total non-CFF Funds	0				
2	☐ Performance and Evaluation Report for Period Ending:	1406 Operations (may not exceed 20% of line 21) ³	23,940.00				
3		1408 Management Improvements	0				
4		1410 Administration (may not exceed 10% of line 21)	0				
5		1411 Audit	0				
6		1415 Liquidated Damages	0				
7		1430 Fees and Costs	0				
8		1440 Site Acquisition	0				
9		1450 Site Improvement	0				
10		1460 Dwelling Structures	0				
11		1465.1 Dwelling Equipment—Nonexpendable	0				
12		1470 Non-dwelling Structures	0				
13		1475 Non-dwelling Equipment	0				
14		1485 Demolition	0				
15		1492 Moving to Work Demonstration	0				
16		1495.1 Relocation Costs	0				
17		1499 Development Activities ⁴	0				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 06/30/2017

Part I: Summary		FFY of Grant: 2020 FFY of Grant Approval: 2020	
PHA Name: Baldwin Park Housing Authority	Grant Type and Number Capital Fund Program Grant No: CA16P12050117 Replacement Housing Factor Grant No: Date of CFFP:		
☒ Original Annual Statement ☐ Performance and Evaluation Report for Period Ending:		☐ Revised Annual Statement (revision no:) ☐ Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Obligated
18a	1501 Collateralization or Debt Service paid by the PHA	0	
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0	
19	1502 Contingency (may not exceed 8% of line 20)	0	
20	Amount of Annual Grant: (sum of lines 2 - 19)	23,940.00	
21	Amount of line 20 Related to LBP Activities	0	
22	Amount of line 20 Related to Section 504 Activities	0	
23	Amount of line 20 Related to Security - Soft Costs	0	
24	Amount of line 20 Related to Security - Hard Costs	0	
25	Amount of line 20 Related to Energy Conservation Measures	0	
Signature of Executive Director: Shannon Yauchzee		Signature of Public Housing Director	
Date		Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

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¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 06/30/2017

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

RESOLUTION NO. 2020-001

A RESOLUTION OF THE CITY COUNCIL OF BALDWIN PARK HOUSING AUTHORITY APPROVING AND ADOPTING THE PUBLIC HOUSING 2020-2024 FIVE YEAR PLAN AND ANNUAL AGENCY PLAN FOR FY 2020-2021

WHEREAS, the City of Baldwin Park Housing Authority administers the Section 8 Housing Choice Voucher and Public Housing Programs with funds provided by the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, the 2020-2024 Five Year Plan and the FY 2020-2021 Annual PHA Plan describes in accordance with Section 511 of the Quality Housing and Work Responsibility Act (1998) the agency’s long-range goals and objectives for achieving its mission, the agency’s approach to managing programs, and providing services for the upcoming five years; and

WHEREAS, at the 2020-2024 Five Year Plan and the FY 2020-2021 Annual PHA Plan, serves as the annual application for the Capital Fund Program Grant to support its public housing; and

WHEREAS, HUD regulations require that Public Housing Authorities that receive funds to operate Federal Public Housing and Section 8 Tenant Based Assistance (vouchers) programs must submit updated Annual PHA Plans on an annual basis.

NOW THEREFORE BE IT HEREBY RESOLVED, the City of Baldwin Park Housing Authority does resolve as follows:

1. That the 2020-2024 Five Year Plan and the FY 2020-2021 Annual PHA Plan has been established in accordance with the Quality Housing and Work Responsibility Act and is current with HUD regulations.
2. That the Chairman and City Clerk shall certify to the adoption of this resolution.

AOORIVED AND ADOPTED this 2nd day of December 2020

MANUEL LOZANO
CHAIRMAN

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK



SS:

I, Lourdes Morales, Chief Deputy City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. 2020- 001 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on December 2, 2020 and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lourdes Morales

CHIEF DEPUTY CITY CLERK