

**NOTICE AND CALL
OF A
SPECIAL VIRTUAL MEETING
OF THE
CITY COUNCIL**

**TO THE MEMBERS OF THE AFOREMENTIONED AGENCIES AND THE CITY CLERK OF
THE CITY OF BALDWIN PARK**

NOTICE IS HEREBY GIVEN that a Special Meeting is hereby called to be held on
WEDNESDAY, December 16, 2020 at 5:00 PM. virtually.

Said Special Meeting shall be for the purpose of conducting business in accordance with
the attached Agenda.

NO OTHER BUSINESS WILL BE DISCUSSED

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

Dated: December 10, 2020.



Emmanuel J. Estrada
Mayor

AFFIDAVIT OF POSTING

I, Marlen Garcia, City Clerk of the City of Baldwin Park hereby certify under penalty of perjury
under the laws of the State of California that the foregoing agenda was posted on the City Hall
bulletin board not less than 24 hours prior to the meeting of December 16, 2020.



Marlen Garcia,
City Clerk

AGENDA BALDWIN PARK

CITY COUNCIL SPECIAL VIRTUAL MEETING

**December 16, 2020
5:00 PM**

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRiy59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBIHcoPIksIXqetmGcA>



Emmanuel J. Estrada	- Mayor
Alejandra Avila	- Mayor Pro Tem
Daniel Damian	- Council Member
Monica Garcia	- Council Member
Paul C. Hernandez	- Council Member

PLEASE TURN OFF ALL ELECTRONIC DEVICES

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PUBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**CITY COUNCIL
SPECIAL VIRTUAL MEETING – 5:00 P.M.**

CALL TO ORDER:

ROLL CALL: Council Members: Daniel Damian, Monica Garcia, Paul C. Hernandez, Mayor Pro Tem Alejandra Avila, and Mayor Emmanuel J. Estrada

PUBLIC COMMUNICATIONS

If you wish to comment on agenda items, please email your name, City of residence, item number and a phone number where you will be available between the hours of 5:30 PM to 6:00 PM on December 16, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 3:00 PM on December 16, 2020. If you are a non-English Speaker and require translation services in another language other than Spanish, or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

OPEN SESSION/STUDY SESSION

- **CIP Presentation**
Presented by Director of Public Works Sam Gutierrez

RECESS TO CLOSED SESSION

1. Public Employee Appointment

Pursuant to Government Code §54957:

Position: Chief of Police

2. Conference With Legal Counsel—Existing Litigation

Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

Case Name: BP Tale Corp. v. Rukli, Inc.	Case No. 19STCV41708
Case Name: Herrera v. City of Baldwin Park	Case No. 20STCV11521
Case Name: City of Baldwin Park v. McLean	Case No. 20STCV25341
Case Name: Hadsell v. City of Baldwin Park	Case No. BC548602
Case Name: Salcedo v. City of Baldwin Park	Case No. BC676398

3. Real Property Negotiations Pursuant to Government Code §54956.8:

- A. Property: 4150 Puente Avenue (CAN 17-06)
Negotiating Parties: City of Baldwin Park and Shaun Bershatski, RUKLI, Inc.
- B. Property: 13111 Spring Street & 428 Cloverleaf Drive (CAN 17-07)
Negotiating Parties: City of Baldwin Park and Ming Hong Huang, 428 Cloverleaf, LLC.
- C. Property: 4145 Puente Avenue (CAN 17-01)
Negotiating Parties: City of Baldwin Park and Edward Avakyan
Jenome Research
- D. Property: 13467 Dalewood Street (CAN 17-09)
Negotiating Parties: City of Baldwin Park and Darrin Oganessian and Ryan Oganessian, RD Baldwin Park
- E. Property: 5148 Bleecker Street (CAN 17-12)
Negotiating Parties: City of Baldwin Park and Sergio Torres, Enrique Vega and Moses Acosta, Medical Grade Farms BP
- F. Property: 15023 Ramona Boulevard (CAN 17-13)
Negotiating Parties: City of Baldwin Park and Shaun Szameit, Joshua Pierce and Kevin Huebner, Kultiv8 Group, LLC.
- G. Property: 4621 Littlejohn Street (CAN 17-15)
Negotiating Parties: City of Baldwin Park and Teresa Tsai, GSC Capital Group
- H. Property: 4802 Littlejohn Street, Suite B (CAN 17-29)
Negotiating Parties: City of Baldwin Park and Yichang Bai
W&F International Corp.
- I. Property: 5175 Commerce Drive (CAN 17-18)
Negotiating Parties: City of Baldwin Park and Linda Thong, Pacific Cultivation, LLC.
- J. Property: 15440, 15442 and 15444 Arrow Highway (CAN 18-01)
Negotiating Parties: City of Baldwin Park and Tim McCarty
Ala Karte, LLC
- K. Property: 4802 Littlejohn Street (CAN 17-28)
Negotiating Parties: City of Baldwin Park and Marco Perez and Ren Yoneyama, VRD, Inc.
- L. Property: 13460 Brooks Drive (CAN 17-31)
Negotiating Parties: City of Baldwin Park and Sigrid Lopez and Artem Karapetyan, Green Health Industries, LLC.

- M. Property: 1516 Virginia Avenue (CAN 17-30)
Negotiating Parties: City of Baldwin Park and David Ju
DJCBP Corp., dba Tier One Consulting
- N. Property: 14551 Joanbridge Street (CAN 17-02)
Negotiating Parties: City of Baldwin Park and Tony Fong
Baldwin Park Tale Corp.
- O. Property: 5018 Lante Street
Negotiating Parties: City of Baldwin Park and Robert Gray
Distinct Indulgence, Inc.
- P. Property: Right of Way Director's Deed DD 980097-01-01
Negotiating Parties: City of Baldwin Park and Caltrans
Roadside Park

4. Conference With Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Potential Case(s): Three (3)

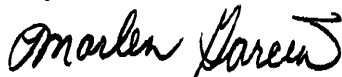
RECONVENE IN OPEN SESSION

REPORT FROM CLOSED SESSION

ADJOURNMENT

CERTIFICATION

I, Marlen Garcia, City Clerk of the City of Baldwin Park hereby that, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting of December 10, 2020.



Marlen Garcia
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or e-mail lmorales@baldwinpark.com.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

AGENDA

BALDWIN PARK CITY COUNCIL REGULAR VIRTUAL MEETING

December 16, 2020

7:00 PM

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

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Audio Streaming Simultaneously in Spanish will be available at:

<https://www.youtube.com/channel/UC3bPFBIHcoPIksIXqetmGcA>



Emmanuel J. Estrada	- Mayor
Alejandra Avila	- Mayor Pro Tem
Daniel Damian	- Council Member
Monica Garcia	- Council Member
Paul C. Hernandez	- Council Member

PLEASE TURN OFF ALL ELECTRONIC DEVICES DURING THE MEETING.

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquier otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**CITY COUNCIL
REGULAR VIRTUAL MEETING – 7:00 PM**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Members: Daniel Damian, Monica Garcia, Paul C. Hernandez, Mayor Pro Tem Alejandra Avila, and Mayor Emmanuel J. Estrada

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

Council are also members of the Board of Directors of the Housing Authority, and Finance Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

PUBLIC COMMUNICATIONS

If you wish to comment, please email your name, City of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on December 16, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 5:00 PM on December 16, 2020. If you are a non-English Speaker and require translation services in another language, or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park's Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Treasurer's Report – October 2020

Staff recommends that Council receive and file the Treasurer's Report for October 2020.

3. Purchase of Software by State and Federal Law

Staff recommends City Council:

1. Waive the formal bidding process pursuant to 34.23(C) of the Baldwin Park Municipal Code for this purchase, requiring a 4/5 vote, because Spillman Technologies is an existing contract vendor providing the Police Department's Computer Aided Dispatch and Records Management System platforms and is thus a sole-source vendor for this additional software to be used on their platform; and
2. Authorize the Police Department to purchase the requested software products; and
3. Authorize the Director of Finance to appropriate \$42,351.17 to account #205-30-310-58110-53000; and
4. Authorize the Chief of Police, or his designee, to complete all appropriate documentation to complete the purchase and installation.

4. Adoption of Resolution NO. 2020-064, "A Resolution of the City Council of the City of Baldwin Park, Authorizing the Purchase of Real Property from the State of California Department of Transportation's (Caltrans) Excess Land Located alongside Dalewood Avenue in the City of Baldwin Park, known as Roadside Park (Right of Way Director's Deed DD 980097-01-01)"

It is recommended that the City Council approve the purchase of the real property for the amount of \$78,500 from Park Dedication Funds (Quimby), Fund 234. Staff further recommends that the City Council take action on the following:

1. Adopt Resolution No. 2020-064, "A Resolution of the City Council of the City of Baldwin Park Authorizing the Purchase of the Real Property from the State of California Department of Transportation's (Caltrans) Excess Lands Located at alongside Dalewood Avenue in the City of Baldwin Park, Known as Roadside Park (Right of Way Director's Deed DD 980097-01-01)"; and,
2. Approve the Purchase and Sale Agreement; and,
3. Authorize the Chief Executive Officer and the City Attorney to carry out all subsequent and needed action to complete the purchase of the property.

5. Award of Contract for Landscape Maintenance Services to Mariposa Landscapes Inc. for Routine Maintenance of Center Medians along Various Major City Corridors

It is recommended that the City Council:

1. Approve and award a maintenance services contract with Mariposa Landscapes, Inc. in an amount not-to-exceed \$100,000; and
2. Authorize the Mayor and City clerk to execute the contract with Mariposa Landscapes, Inc, for landscape maintenance services; and
3. Authorize the Director of Finance and Director of Public Works to make the necessary budget adjustments for the new landscape maintenance services.

6. Approval to Purchase Leica Geosystems RTC360 for Traffic Collision Reconstruction and Criminal Investigations

Staff recommends City Council approval to:

1. Waive the formal bidding process pursuant to 34.23(C) of the Baldwin Park Municipal Code for this purchase, requiring a 4/5 vote, as this is a sole source vendor; and
2. Authorize the Director of Finance to appropriate \$93,731.30 (\$23,042.49 per fiscal year for four years) to Traffic Safety account 271-30-350-58140-63000; and
3. Authorize the Police Department to lease the requested reconstruction software and equipment; and
4. Authorize the Chief of Police, or his designee to complete all appropriate documentation necessary to complete the lease.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION
CONSENT CALENDAR

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SA-1 Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park Treasurer's Report – October 2020

Staff recommends that the Board receive and file the Treasurer's Report for October 2020.

SA-2 Approval of the Recognized Obligation Payment Schedule (ROPS 21-22) for the Period from July 1, 2021 to June 30, 2022 and Administrative Budget

Staff recommends the City Council, as governing body of the SA:

1. Approve the ROPS 21-22 for the period of July 1, 2021 through June 30, 2022; and
2. Adopt the Successor Agency Administrative Budget for Fiscal Year 2021-22; and
3. Direct staff to proceed with submitting the final ROPS 21-22 to the LA County First District Consolidated Oversight Board for approval no later than January 11, 2021; and
4. Send the approved ROPS 21-22 to the County Executive Office, County Auditor Controller, the State Controller, and DOF by February 1, 2021; and
5. Instruct staff to post the approved ROPS 21-22 on the City's website.

REPORTS OF OFFICERS

7. Approve and Adopt Resolution No. 2020-065 Entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City"; and Review and Appoint Members to the City for the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone

Staff recommends that the City Council rescind Resolution 2020-037 and complete the review and appointment of delegate and alternate via Resolution No. 2020-065, entitled: "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City".

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

Request by Mayor Emmanuel J. Estrada for discussion and consideration:

Mayor Estrada requests City Council discussion and selection of two sub-committee members to meet with BPUSD members in regards to City and District relations and possible joint use projects.

Request by Mayor Pro Tem Alejandra Avila for discussion and consideration:

Mayor Pro Tem Alejandra Avila requests City Council discussion and direction to staff to place the recent Council Chambers facility naming on hold and to return to the City Council with a study session to discuss and adopt a formal policy on naming any future city facilities.

Request by Council Member Danny Damian for discussion and consideration:

Councilmember Danny Damian requests City Council discussion and direction to staff to prepare and send an RFP for on call Engineering and Building Services to ensure the City is receiving the best services at competitive costs.

ADJOURNMENT

CERTIFICATION

I, Marlen Garcia, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 10th day of December, 2020.



Marlen Garcia
City Clerk

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STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
DATE: December 16, 2020
SUBJECT: City of Baldwin Park's Warrants and Demands

SUMMARY

Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDATION

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The payroll for the last period was \$492,514.12 and the attached General Warrants Register was \$563,115.55 for a total amount of \$1,055,629.67.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1. The last payroll of the City of Baldwin Park consists of check numbers 200999 to 201004. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 24512 to 24730 for the period November 15, 2020 through November 28, 2020, inclusive; these are presented and hereby ratified in the amount of \$492,514.12.
2. General Warrants, with the bank drafts in the amount of \$204,923.97 and checks from 231001 to 231115 in the amount of \$358,191.58 for the period of November 24, 2020 to December 7, 2020, inclusive; in the total amount of \$563,115.55 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Check Register



City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 11/23/2020 - 12/7/2020

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
231001	11/24/2020	BUSINESS CARD	JOB POSTING	100-10-150-53330-0000	626.25
231002	11/24/2020	BUSINESS CARD	EQUIPMENT FOR CHIEF'S CONFERENCE ROOM	100-30-310-53100-0000	201.65
231002	11/24/2020	BUSINESS CARD	DISK DRIVES FOR RECORDS	100-30-330-53100-0000	140.28
231002	11/24/2020	BUSINESS CARD	TRNG FOR OFFICER HOLGUIN	271-30-350-53200-1723	150.00
231003	11/24/2020	CAROL AVERELL	REIMBURSEMENT FOR OFFICE SUPPLIES	220-40-420-53100-1470	65.73
231004	11/24/2020	TRIPLE B CORPORATION	PURCHASE FOOD FOR THE CARES PROG	270-60-630-53100-1705	2792.00
231005	11/24/2020	VICTORIA VALVERDE	THANKSGIVING LUNCHEON	501-50-000-22543-0000	300.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	845.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	225.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	225.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	357.50
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	195.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	PEST CONTROL AND OTHER RELATED SERVICES	245-50-560-51100-1553	225.00
231006	11/24/2020	AGRISERVE PEST CONTROL INC	APPLY PESTICIDES, FERTILIZER AND GOPHER	251-50-560-51100-0000	185.00
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	212.09
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	87.34
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	233.39
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	87.34
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICE -OCTOBER	240-50-551-53100-1340	212.93
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	87.35
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	212.93
231007	11/24/2020	ARAMARK UNIFORM SERVICES	UNIFORM SERVICES-OCTOBER	240-50-551-53100-1340	87.35
231008	11/24/2020	AT&T	FRAME RELAY SERVICE FOR MOBILE DATA COMPUTERS	100-30-310-53403-0000	1416.91
231009	11/24/2020	AT&T	PHONE SERVICE	100-30-310-53403-0000	50.53
231010	11/24/2020	AT&T MOBILITY	PHONE SERVICE	100-30-310-53403-0000	453.75
231010	11/24/2020	AT&T MOBILITY	SERVICE FOR MOBILE DATA COMPUTERS IN PATROL	100-30-310-53403-0000	866.91
231011	11/24/2020	BLANCA VALENCIA	REFUND C&D 4913 ANNISTON AVE. BALDWIN PARK	246-00-000-22540-0000	558.51
231012	11/24/2020	BOB BARKER COMPANY, INC	SUPPLY FOR INMATES	501-30-000-22407-0000	991.82
231013	11/24/2020	CALI BREEZE REFRIGERATION	MAINTANCE & REPAIRS	100-60-620-53371-0000	991.83
231014	11/24/2020	CANON FINANCIAL SERVICES	LEASE PAYMENTS FOR 2 CANON IR6555 COPIERS	401-10-141-58140-1150	404.05
231015	11/24/2020	CAR OUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-0000	73.30
231015	11/24/2020	CAR OUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-0000	102.63
231015	11/24/2020	CAR OUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-0000	13.36
231015	11/24/2020	CAR OUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-0000	27.51
231015	11/24/2020	CAR OUEST	PARTS AND SUPPLIES FOR VEHICLES	402-50-590-53100-0000	22.95
231016	11/24/2020	CDCE INC	25/EACH PUBLIC SECTOR SPECIFIC INTEL CORE	205-30-340-58110-1302	803.88
231017	11/24/2020	CHARTER COMMUNICATIONS	DATA CONNECTION FOR RADIO SYSTEMS	100-30-310-53403-0000	416.30
231018	11/24/2020	DAFER, ROSENBLIT & LITVAK, LLP	LEGAL SERVICES	235-40-130-51102-0000	3657.50
231019	11/24/2020	ENTERPRISE FM TRUST	LEASING PROGRAM FOR 19 FORD	240-50-520-58140-1572	1013.42
231020	11/24/2020	EXPERIAN	CREDIT REPORTING SERVICES FOR HOUSING APPLICANTS	220-40-420-51101-1470	38.50
231020	11/24/2020	EXPERIAN	CREDIT REPORTING SERVICES FOR HOUSING APPLICANTS	901-40-410-51101-1431	38.50
231021	11/24/2020	FRONTIER COMMUNICATIONS	UTILITIES	100-30-310-53403-0000	113.35
231022	11/24/2020	GEORGE VANECEK	BACKGROUND INVESTIGATION FOR APPLICANT	100-30-310-51100-0000	1534.50
231023	11/24/2020	GRAINGER, INC.	MATERIAL AND SUPPLIES	240-50-550-53100-1570	19.24
231023	11/24/2020	GRAINGER, INC.	MATERIAL AND SUPPLIES	240-50-550-53100-1570	161.95
231024	11/24/2020	GRAND PRINTING	BUSINESS CARDS FOR COMMANDER	100-30-330-53320-0000	190.95
231025	11/24/2020	IRON MOUNTAIN	STORAGE PERIOD FOR 11/1/20-11/30/20	901-40-410-51101-1431	773.54
231026	11/24/2020	JCS PLUMBING & BACKFLOW SVC	PLUMBING REPAIRS	100-60-620-53371-0000	184.66
231026	11/24/2020	JEOVANNY LEPE	PLUMBING REPAIRS	252-60-620-53371-0000	184.67
231027	11/24/2020	KEYSTONE UNIFORMS	REFUND FOR FACILITY DEPOSIT	100-60-000-45601-0000	882.50
231028	11/24/2020	KEYSTONE UNIFORMS	UNIFORM FOR OFFICER	100-30-340-53100-0000	183.95
231028	11/24/2020	LEXIS NEXIS	UNIFORM FOR DETECTIVE CAMACHO	100-30-340-53100-0000	476.06
231029	11/24/2020	NANMCKAY & ASSOCIATES, INC	CONTINUED UPDATES AND SUPPORT FOR SUSPECT	100-30-310-51100-0000	503.91
231030	11/24/2020	NICE CLEANERS	PROFESSIONAL SERVICES	905-40-410-51101-1430	300.00
231031	11/24/2020	NICE CLEANERS	CLEANING SERVICES	100-30-310-53100-0000	80.00
231031	11/24/2020	NICE CLEANERS	CLEANING SERVICES	100-30-310-53100-0000	80.00
231031	11/24/2020	NICE CLEANERS	CLEANING SERVICES	100-30-310-53100-0000	80.00
231031	11/24/2020	NICE CLEANERS	CLEANING SERVICES	100-30-310-53100-0000	80.00
231031	11/24/2020	NICE CLEANERS	CLEANING SERVICES	100-30-310-53100-0000	80.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
231032	11/24/2020	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES	254-50-571-53100-1551-	34.95
231033	11/24/2020	O'REILLY AUTO PARTS	CREDIT FOR RETURN	402-50-591-53100-0000	-43.80
231033	11/24/2020	O'REILLY AUTO PARTS	CREDIT FOR RETURN	402-50-591-53100-0000	-16.73
231033	11/24/2020	O'REILLY AUTO PARTS	CREDIT FOR RETURN	402-50-591-53100-0000	-43.80
231033	11/24/2020	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES	402-50-590-53100-0000	186.14
231034	11/24/2020	PACIFIC PRODUCTS & SERVICES INC	MATERIALS AND SUPPLIES FOR SIGN MAINTENANCE	234-50-530-53100-1562	2046.28
231035	11/24/2020	PREMIERE FUELING SERVICES INC	MAINTENANCE AND REPAIRS FOR PUMPS AND	402-50-590-53371-0000	200.00
231036	11/24/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-1553-	157.63
231036	11/24/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	245-50-560-53100-1553-	71.15
231036	11/24/2020	PRIME POWER EQUIPMENT	MATERIALS AND SUPPLIES	251-50-571-53100-0000	96.32
231036	11/24/2020	PRIME POWER EQUIPMENT	REPAIRS AND MAINTENANCE OF STREET	245-50-560-53371-1553-	66.37
231037	11/24/2020	PRIVATIZER TECHNOLOGIES, LLC	REPAIRS AND MAINTENANCE OF STREET	245-50-560-53371-1553-	134.81
231038	11/24/2020	REDEEMER FOOD BANK	URETHANE DRIVE BELT	401-10-140-53390-0000	28.23
231038	11/24/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM, CORONAVIRUS AID	220-25-299-53360-1705-	1638.68
231038	11/24/2020	REDEEMER FOOD BANK	FOOD ASSISTANCE PROGRAM, CORONAVIRUS AID	220-25-299-53360-1705-	6127.38
231039	11/24/2020	RICOH USA INC	LEASE FOR 2 RICOH COLOR COPIERS IN POLICE	401-10-141-58140-1150-	417.93
231040	11/24/2020	SAN GABRIEL VALLEY WATER	WATER COST CITY PARKS	252-60-620-53402-0000	8612.95
231040	11/24/2020	SAN GABRIEL VALLEY WATER	WATER COST SPRINKLERS	251-50-560-53402-0000	1987.91
231040	11/24/2020	SAN GABRIEL VALLEY WATER	WATER COST CITY BUILDINGS	100-60-620-53402-0000	1021.81
231041	11/24/2020	SIEMENS MOBILITY INC	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	240-50-530-51100-0000	1825.50
231041	11/24/2020	SIEMENS MOBILITY INC	MAINTENANCE CONTRACT FOR CITY'S TRAFFIC SIGNALS	240-50-530-51100-0000	3898.01
231042	11/24/2020	SPORT PINS INTERNATIONAL	PURCHASE MEDALS FOR VIRTUAL PRIDE OF THE VALLEY	501-60-000-22328-1614	1710.53
231043	11/24/2020	STANLEY CONVERGENT SECURITY SOLUTIONS	MAINTENANCE OF CITY HALL SECURITY SOFTWARE	100-60-620-53371-0000	1579.13
231043	11/24/2020	STANLEY CONVERGENT SECURITY SOLUTIONS	MAINTENANCE OF CITY HALL SECURITY SOFTWARE	252-60-620-53371-0000	1579.14
231044	11/24/2020	TERMINIX INTERNATIONAL	14317 MORGAN ST	905-40-410-53371-1462	93.00
231045	11/24/2020	THE GAS COMPANY	GAS COST CITY PARKS	252-60-620-53400-0000	18.68
231045	11/24/2020	THE GAS COMPANY	GAS COST CITY BUILDINGS	100-60-620-53400-0000	461.32
231046	11/24/2020	TLG BUSINESS SOLUTIONS INC	CUSTOM DIMENSIONAL LETTERS & GLASS DOOR LOGO	246-50-510-51101-0000	2486.04
231047	11/24/2020	TPX COMMUNICATIONS CO	LOCAL LONG DISTANCE TELEPHONE AND DATA	401-10-141-53403-1150	6230.28
231048	11/24/2020	TROPHY WORLD	TILE PLAQUE FOR GRAND OPENING CANE'S CHICKEN	100-10-100-53320-0000	13.69
231048	11/24/2020	TYLER TECHNOLOGIES INC	ADDITIONAL HOURS TO COMPLETE IMPLEMENTATION	235-40-440-58105-0000	7593.75
231050	11/24/2020	VALLEY COUNTY WATER DIST	WATER COST CITY PARK	252-60-620-53402-0000	5609.57
231050	11/24/2020	VALLEY COUNTY WATER DIST	WATER COST CITY BUILDINGS	100-60-620-53402-0000	3017.04
231050	11/24/2020	VALLEY COUNTY WATER DIST	WATER COST SPRINKLERS	251-50-560-53402-0000	9411.64
231051	11/24/2020	WAXIE SANITARY SUPPLY	WATER COST TRANSIT CENTER	254-60-620-53402-1588	499.41
231051	11/24/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	100-60-620-53100-0000	782.03
231051	11/24/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	252-60-620-53100-0000	347.77
231051	11/24/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	100-60-620-53100-0000	2210.59
231051	11/24/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	252-60-620-53100-0000	1037.97
231051	11/24/2020	WAXIE SANITARY SUPPLY	SANITIZING SUPPLIES DURING COVID-19	100-25-299-53370-1705-	1808.44
231051	11/24/2020	WAXIE SANITARY SUPPLY	PURCHASE SANITIZING SUPPLIES DURING COVID-19	100-25-299-53370-1705-	0.13
231051	11/24/2020	WAXIE SANITARY SUPPLY	MATERIALS & SUPPLIES	100-60-620-53100-0000	35.59
231051	11/24/2020	WAXIE SANITARY SUPPLY	MATERIALS & SUPPLIES	100-60-620-53100-0000	17.79
231051	11/24/2020	WAXIE SANITARY SUPPLY	MATERIALS & SUPPLIES	252-60-620-53100-0000	53.39
231051	11/24/2020	WAXIE SANITARY SUPPLY	WATERING AND STUMP REMOVALS OF TREES	245-50-561-51101-1553-	1704.00
231052	11/24/2020	WEST COAST ARBORISTS, INC	WATERING AND STUMP REMOVALS OF TREES	245-50-561-51101-1553-	1064.00
231052	11/24/2020	WEST COAST ARBORISTS, INC	VEHICLE TIRES	402-50-590-53100-0000	1173.69
231053	11/24/2020	ZUMAR INDUSTRIES INC.	TRAFFIC CALM PUSH TO CROSS LED SYSTEM	254-50-550-53100-1562	1281.57
231054	11/24/2020	ZUMAR INDUSTRIES INC.	TRAFFIC CALM PUSH TO CROSS LED SYSTEM	254-50-550-53100-1562	10978.18
231055	11/25/2020	AFLAC	AFLAC	100-00-000-21216-0000	888.77
231055	11/25/2020	AFLAC	AFLAC	100-00-000-21216-0000	128.48
231055	11/25/2020	AFLAC	AFLAC	100-00-000-21216-0000	888.70
231055	11/25/2020	AFLAC	AFLAC	100-00-000-21216-0000	128.48
231056	11/25/2020	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-0000	106.91
231056	11/25/2020	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-0000	106.92
231057	11/25/2020	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-0000	1706.39
231057	11/25/2020	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-0000	3796.04
231057	11/25/2020	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-0000	1706.39
231057	11/25/2020	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-0000	3761.42
231058	11/25/2020	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-0000	10.00
231058	11/25/2020	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-0000	10.00
231059	11/25/2020	BALDWIN PARK POLICE ASSOC	POLICE SWORN DUES	100-00-000-21219-0000	3560.03
231059	11/25/2020	BALDWIN PARK POLICE ASSOC	POLICE NON-SWORN DUES	100-00-000-21219-0000	1044.36
231059	11/25/2020	BALDWIN PARK POLICE ASSOC	POLICE SWORN DUES	100-00-000-21219-0000	3560.03
231059	11/25/2020	BALDWIN PARK POLICE ASSOC	POLICE SWORN DUES	100-00-000-21219-0000	1044.36
231059	11/25/2020	BALDWIN PARK POLICE ASSOC	POLICE NON-SWORN DUES	100-00-000-21219-0000	759.50
231060	11/25/2020	C.I.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-1340-	759.50
231060	11/25/2020	C.I.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-1340-	759.50

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
231061	11/25/2020	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-0000	18.00
231061	11/25/2020	CITY EMPLOYEES ASSOCIATES	DUES CONFIDENTIAL/CEA	100-00-000-21227-0000	45.00
231061	11/25/2020	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-0000	18.00
231061	11/25/2020	CITY EMPLOYEES ASSOCIATES	DUES CONFIDENTIAL/CEA	100-00-000-21227-0000	45.00
231062	11/25/2020	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-0000	14.74
231062	11/25/2020	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-0000	255.09
231062	11/25/2020	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-0000	92.89
231062	11/25/2020	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21211-0000	311.00
231062	11/25/2020	LIBERTY DENTAL PLAN	DENTAL HMO - LIBERTY DENTAL	100-00-000-21253-0000	92.89
231063	11/25/2020	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-0000	73.31
231063	11/25/2020	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-0000	3644.65
231063	11/25/2020	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21253-0000	413.20
231063	11/25/2020	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21211-0000	3717.59
231063	11/25/2020	MUNICIPAL DENTAL POOL	DENTAL PPO - MUNICIPAL SERVICES AUTHORITY	100-00-000-21253-0000	413.20
231064	11/25/2020	P.T.E.A.	PTEA DUES	100-00-000-21220-0000	323.00
231064	11/25/2020	P.T.E.A.	PTEA DUES	100-00-000-21224-0000	85.50
231064	11/25/2020	P.T.E.A.	PTEA DUES	100-00-000-21220-0000	323.00
231064	11/25/2020	P.T.E.A.	PTEA DUES	100-00-000-21224-0000	85.50
231065	11/25/2020	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-0000	159.43
231065	11/25/2020	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-0000	159.42
231066	11/25/2020	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-0000	55.20
231066	11/25/2020	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-0000	1112.37
231066	11/25/2020	STANDARD INSURANCE COMPANY	VISION - STANDARD INSURANCE COMPANY	100-00-000-21258-0000	1183.83
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	BASIC LIFE AD & D STD & LTD INSURANCE	403-10-160-54130-0000	6718.42
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-0000	205.00
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21254-0000	87.00
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-0000	297.00
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50.000	100-00-000-21254-0000	569.91
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100.000	100-00-000-21254-0000	36.25
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60.000	100-00-000-21254-0000	21.75
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-0000	297.00
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50.000	100-00-000-21254-0000	756.48
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100.000	100-00-000-21254-0000	36.25
231067	11/25/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60.000	100-00-000-21254-0000	21.75
231068	11/30/2020	FOOD 4 LESS	PURCHASE FOOD FOR CARES PROGRAM	270-60-630-53100-1705	3220.80
231068	11/30/2020	TRIPLE B CORPORATION	FOR ITEMS NOT RECEIVED FOOD FOR CARES PROG	270-60-630-53100-1705	-64.00
231069	11/30/2020	TRIPLE B CORPORATION	PURCHASE FOOD FOR CARES PROG	270-60-630-53100-1705	2627.00
231070	12/01/2020	BUSINESS CARD	PREPAY PYMT FOR COVID-19 TELECOMMUTE	100-25-299-53370-1705	50.00
231070	12/01/2020	BUSINESS CARD	BATTERY AND FLASH FOR DIGITAL CAMERA	100-60-610-53100-0000	157.09
231070	12/01/2020	BUSINESS CARD	PLOTTER SELF CLEANING CARTRIDGE	100-60-610-53100-0000	125.55
231070	12/01/2020	BUSINESS CARD	ANNUAL ADOBE FOR ALL CLOUD APPS	100-60-610-53330-0000	497.63
231070	12/01/2020	BUSINESS CARD	PYMT FOR SG VALLEY NEWS SUBSCRIPTION	100-60-610-53330-0000	10.00
231070	12/01/2020	BUSINESS CARD	NETFLIX MTHLY FEE FOR USAGE @ SR CTR	100-60-630-53330-0000	3.25
231070	12/01/2020	BUSINESS CARD	NETFLIX MTHLY FEE FOR USAGE @ TEEN CTR	100-60-660-53330-0000	3.24
231070	12/01/2020	BUSINESS CARD	NETFLIX MTHLY FEE FOR USAGE AT THE BARNES PARK	100-60-670-53330-1510	3.25
231070	12/01/2020	BUSINESS CARD	NETFLIX MTHLY FEE FOR USAGE @ ARC	100-60-680-53330-0000	3.25
231070	12/01/2020	BUSINESS CARD	FACEBOOK BOOST FOR HALLOWEEN DR VIE THRU	501-60-000-22328-0000	59.62
231070	12/01/2020	BUSINESS CARD	PLAN CHECK SERVICES	100-40-000-22350-1413	125.00
231071	12/02/2020	ARCHITERRA INC	PLAN CHECK SERVICES	100-40-000-22350-1413	312.50
231071	12/02/2020	ARCHITERRA INC	PLAN CHECK SERVICES	100-40-000-22350-1413	718.75
231071	12/02/2020	ARCHITERRA INC	PLAN CHECK SERVICES	100-40-000-22350-1413	812.50
231071	12/02/2020	ARCHITERRA INC	PLAN CHECK SERVICES	100-40-000-22350-1413	812.50
231072	12/02/2020	CALI BREEZE REFRIGERATION	MAINTENANCE AND REPAIRS	100-60-620-53371-0000	675.00
231072	12/02/2020	CALI BREEZE REFRIGERATION	MAINTENANCE AND REPAIRS	100-60-620-53371-0000	207.18
231072	12/02/2020	CALI BREEZE REFRIGERATION	MAINTENANCE AND REPAIRS	252-60-620-53371-0000	882.18
231073	12/02/2020	DEPARTMENT OF JUSTICE	FINGER PRINTING SERVICES	100-10-150-51100-0000	207.00
231074	12/02/2020	EDDIE MARTINEZ	REFUND C&D 14154 CLARK ST	246-00-000-22540-0000	338.00
231075	12/02/2020	ENVIRONMENTAL SCIENCE ASSOCIATES	DALEWOOD ST OFFICE BLDG FOR SEPT 2020	501-40-000-22338-1413	4212.70
231075	12/02/2020	ENVIRONMENTAL SCIENCE ASSOCIATES	PROF SERV DALEWOOD ST OFFICE BLDG ENVIRONMENTAL DO	501-40-000-22338-1413	6223.78
231076	12/02/2020	EXCEL PROPERTY MANAGEMENT SERVICE, INC.	REFUND C&D 14200 RAMONA BLVD	246-00-000-22540-0000	10850.88
231077	12/02/2020	H&I HOLDING CORP	LANDSCAPE SERVICE FOR NOVEMBER 2020	905-40-410-53371-1430	230.00
231078	12/02/2020	HELEN HERNANDEZ	REIMBURSEMENT	100-25-299-53100-1140	66.14
231079	12/02/2020	IRVINDALE INDUSTRIAL CLINIC	NEW EMPLOYEE PHYSICAL EXAMS	100-10-150-51101-0000	50.00
231080	12/02/2020	KAIZER RANGWALA	SB2 GRANT TO PROVIDE TECHNICAL ASSISTANCE IN	270-40-440-51100-1498	43101.00
231080	12/02/2020	KAIZER RANGWALA	SB2 GRANT TO PROVIDE TECHNICAL ASSISTANCE IN	270-40-440-51100-1498	14441.00
231081	12/02/2020	LANTERPRISE	RFND C&D 14527 LOS ANGELES ST	246-00-000-22540-0000	300.00
231081	12/02/2020	LANTERPRISE	RFND C&D 14527 LOS ANGELES ST	246-00-000-22540-0000	324.00
231082	12/02/2020	LEAL & TREJO APC	RIOS V BALDWIN PARK.	100-10-131-51102-1110	1420.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
231082	12/02/2020	LEAL & TREJO APC	RIOS V BALDWIN PARK	100-10-131-51102-1110	26632.35
231082	12/02/2020	LEAL & TREJO APC	HERRERA V BALDWIN PARK	100-30-131-51102-1110	2060.00
231082	12/02/2020	LEAL & TREJO APC	RIOS V BALDWIN PARK	100-10-131-51102-1110	580.00
231082	12/02/2020	LEAL & TREJO APC	HERRERA V BALDWIN PARK	100-30-131-51102-1110	7386.80
231082	12/02/2020	LEAL & TREJO APC	RIOS V BALDWIN PARK	100-10-131-51102-1110	4320.00
231082	12/02/2020	LEAL & TREJO APC	HERRERA V BALDWIN PARK	100-30-131-51102-1110	9529.85
231083	12/02/2020	LEAL & TREJO APC	RIOS V BALDWIN PARK	100-10-131-51102-1110	140.00
231083	12/02/2020	LEWIS ENGRAVING INC	PLATE AND GAVEL FOR THE MAYOR	100-25-299-53100-1140	87.10
231084	12/02/2020	MIG	CONSULTING SERVICES TO UPDATE HOUSING	235-40-440-51100-1406	5264.75
231084	12/02/2020	MIRNA ESCOBEDO	CONSULTING SERVICES TO UPDATE HOUSING	235-40-440-51100-1406	7271.25
231085	12/02/2020	MONTY'S ELECTRIC, INC.	REIMB FOR PYMT FOR FOOD FOR CARES PROG	270-60-630-53100-1705	230.21
231086	12/02/2020	MONTY'S ELECTRIC, INC.	ELECTRICAL REPAIRS	100-60-620-53371-0000	115.00
231086	12/02/2020	MONTY'S ELECTRIC, INC.	ELECTRICAL REPAIRS	252-60-620-53371-0000	115.00
231087	12/02/2020	MOOMTAZ ASHRAFI	REFUND C&D 3317 BARNES AVE	246-00-000-22540-0000	300.00
231088	12/02/2020	ED BUTTS FORD	PARTS FOR VEHICLES	402-50-590-53100-0000	65.75
231088	12/02/2020	ED BUTTS FORD	PARTS FOR VEHICLES	402-50-590-53100-0000	31.52
231088	12/02/2020	ED BUTTS FORD	CREDIT MEMO	402-50-590-53371-0000	-31.52
231088	12/02/2020	ED BUTTS FORD	SERVICE FOR OUT OF WARRANTY VEHICLES	402-50-590-53371-0000	290.96
231089	12/02/2020	NORMAN A. TRAUB & ASSOCIATES	POLICE INVESTIGATION	403-10-160-51100-0000	1600.00
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	110.52
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	24.08
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	12.96
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	-12.96
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	-69.03
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	12.96
231090	12/02/2020	OFFICE DEPOT INC	OFFICE SUPPLIES	100-40-450-53100-0000	43.62
231091	12/02/2020	PARKWAY CONSTRUCTION	REND C&D 13602 FRANCISQUITO AVE	246-00-000-22540-0000	15000.00
231092	12/02/2020	RICHARD D. JONES, A PROFESSIONAL LAW CORPORATION	PROF SERV MUNICIPAL CODE VIOLATIONS	100-40-131-51102-0000	5388.66
231093	12/02/2020	RICHARDS, WATSON & GERSHON	LABOR NEGOTIATIONS FOR OCT 2020	100-30-131-51102-1110	247.50
231093	12/02/2020	RICHARDS, WATSON & GERSHON	GENERAL LABOR & EMPLOYMENT ADVISE 4 OCT 2020	100-10-131-51102-0000	2531.12
231093	12/02/2020	RICHARDS, WATSON & GERSHON	2020 MOU LABOR NEGOTIATIONS FOR OCT 2020	100-30-131-51102-1110	300.00
231094	12/02/2020	ROGER LI	RFND C&D 3504 MANGUM ST	246-00-000-22540-0000	300.00
231095	12/02/2020	SILVESTRE SOTELO	RFND C&D 14022 OHIO ST	246-00-000-22540-0000	104.00
231096	12/02/2020	SMART & FINAL	PURCHASED FOR RIBBON CUTTING CEREMONY 11/23/20	100-60-610-53100-0000	14.71
231097	12/02/2020	SWRCB	ANNUAL FEE 4 WASTE WATER DISCHARGE	249-50-510-51100-1540	465.00
231098	12/02/2020	TERMINIX INTERNATIONAL	PEST CONTROL 14317 MORGAN ST	905-40-410-53371-1462	93.00
231099	12/02/2020	THE GAS COMPANY	NATURAL GAS VEHICLE FUEL	402-50-590-53110-1614	13.00
231099	12/02/2020	THE GAS COMPANY	GAS SERV @ 14317 MORGAN ST	905-40-410-53400-1430	27.75
231100	12/02/2020	WASTE MANAGEMENT OF SAN GABRIEL-POMONA VALLEY	CNG FUEL FOR CITY VEHICLES - AUGUST	402-50-590-53110-1614	1325.80
231100	12/02/2020	WASTE MANAGEMENT OF SAN GABRIEL-POMONA VALLEY	CNG FUEL FOR CITY VEHICLES - AUGUST	402-50-591-53110-1614	1325.80
231101	12/02/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	100-60-620-53100-0000	182.43
231101	12/02/2020	WAXIE SANITARY SUPPLY	PURCHASE SANITIZING SUPPLIES	100-25-299-53370-1705	1846.49
231101	12/02/2020	WAXIE SANITARY SUPPLY	PURCHASE SANITIZING SUPPLIES	100-25-299-53370-1705	0.16
231101	12/02/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	252-60-620-53100-0000	1027.42
231101	12/02/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	100-60-620-53100-0000	1324.30
231101	12/02/2020	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	252-60-620-53100-0000	479.31
231102	12/03/2020	ANA VALDIVIA	DEDUCTION	100-00-000-21225-0000	346.15
231103	12/03/2020	BANKCARD CENTER	HP HARD DRIVES	401-10-140-51101-0000	65.04
231104	12/03/2020	LYNDA C SALAS	DEDUCTION	100-00-000-21225-0000	450.00
231105	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	523.38
231106	12/03/2020	STATE DISBURSEMENT	DE	100-00-000-21225-0000	309.69
231107	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	267.40
231108	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	131.53
231109	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	92.30
231110	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	1312.15
231111	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	415.38
231112	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	617.08
231113	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	382.15
231114	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	268.61
231115	12/03/2020	STATE DISBURSEMENT	DEDUCTION	100-00-000-21225-0000	374.76
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-0000	10.00
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-0000	112.00
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-0000	75.00
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS ADD'L SERVICE CREDIT	100-00-000-21206-0000	112.17
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-0000	157.85
DFT0004355	11/30/2020	PERS-RETIREMENT	PERS MISC CITY PAID - PEPPRA	100-00-000-21256-0000	135.30
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-0000	170.19

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS ADDITIONAL RETIREE SVC CR	100-00-000-21206-0000	148.67
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS REDEPOSIT	100-00-000-21206-0000	21.78
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS SWORN- 344	100-00-000-21206-0000	11694.07
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-0000	16857.73
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS SWORN 351	100-00-000-21206-0000	14242.80
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-0000	4903.10
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS SWORN CITY PAID - PEPRA	100-00-000-21256-0000	11733.61
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS SWORN ER REG PAY	100-00-000-21256-0000	37465.25
DFT0004356	11/30/2020	PERS-RETIREMENT	PT PERS MISC CITY PAID	100-00-000-21256-0000	448.94
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-0000	23309.94
DFT0004356	11/30/2020	PERS-RETIREMENT	PERS MISC CITY PAID - PEPRA	100-00-000-21256-0000	8845.17
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Public Building -3821 Bogart B	100-60-620-53401-0000	12.50
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Public Building -3821 Bogart A	100-60-620-53401-0000	2886.27
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Public Building - 14403 Pacific - ARC	100-60-620-53401-0000	1795.83
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Park Buildings Citywide	100-60-620-53401-0000	281.88
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Public Buildings	100-60-620-53401-0000	20613.76
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Puente/SB Freeway	240-50-531-53401-1570	31.86
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Park N' Ride	245-50-530-53401-1553	119.44
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights - 13543 1/2 LA St.	251-50-530-53401-0000	46.48
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights 13911 1/2 LA St.	251-50-530-53401-0000	43.14
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights Citywide	251-50-530-53401-0000	38959.17
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Traffic Lights Citywide	251-50-530-53401-0000	3167.40
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights 14006 1/2 LA St.	251-50-530-53401-0000	43.95
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Traffic Lights -14104 LA St.	251-50-530-53401-0000	51.53
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights -3035 1/2 BP Blvd.	251-50-530-53401-0000	52.34
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights - 14352 1/2 Ohio St.	251-50-530-53401-0000	53.16
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Traffic Lights - 14204 Ohio St.	251-50-530-53401-0000	60.39
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights -12990 Athol St.	251-50-530-53401-0000	60.51
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Traffic Lights -13307 LA St.	251-50-530-53401-0000	68.29
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Street Lights Citywide	251-50-530-53401-0000	187.94
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Sprinklers Citywide	251-50-530-53401-0000	406.16
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Park Building - 4100 BP Blvd.	252-60-620-53401-0000	5394.63
Edison1120	11/30/2020	SOUTHERN CALIFORNIA EDISON	Electricity - Housing McNeil Manor	905-40-410-53401-1430	133.77
Grand Total:				\$	563,115.55

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Rose Tam, Director of Finance
DATE: December 16, 2020
SUBJECT: Treasurer's Report – October 2020

SUMMARY

Attached is the Treasurer's Report for the month of October 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that Council receive and file the Treasurer's Report for October 2020.

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
10/31/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	0.620%	Varies	Varies	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23
Housing Authority	0.620%	Varies	Varies	14,057.46	14,057.46	14,057.46	14,057.46
				27,036,447.69	27,036,447.69	27,036,447.69	27,036,447.69
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	251,567.50
Barclays Bank Del (Cantella)	3.05%	12/19/2018	12/21/2020	250,000.00	250,000.00	250,000.00	251,077.50
				500,000.00	500,000.00	500,000.00	502,645.00
<u>US Bank - Debt Service Trustee Accounts</u>							
Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,751,695.24	6,751,695.24	6,751,695.24	6,751,695.24
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	9.64	9.64	9.64	9.64
				6,751,704.88	6,751,704.88	6,751,704.88	6,751,704.88
Total Investments						\$ 34,288,152.57	
Cash with Bank of the West							
City Checking						2,050,514.62	
Money Market Plus						133,705.58	
City Miscellaneous Cash						138,121.96	
Successor Agency						1,548.76	
Housing Authority						425,341.63	
Financing Authority						11,700.00	
Total Cash with Bank of the West						2,760,932.55	
Investment Brokerage Capital Reserves (Dividend Option Cash)						3,823.43	
Total Cash and Investments						\$ 37,052,908.55	

- * In accordance with AB X126, the Community Development Commission is dissolved effective January 31, 2012. The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.
- * There was no investment maturity/purchase transactions made for the month of October 2020 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Mayor and City Councilmembers

FROM: Robert Lopez, Interim Chief of Police

DATE: December 16, 2020

SUBJECT: Purchase of Software Mandated by State and Federal Law

SUMMARY

This report requests City Council approval for the purchase and installation of computer software needed for the Police Department to become compliant with state and federal legislation.

RECOMMENDATION

Staff recommends City Council:

1. Waive the formal bidding process pursuant to 34.23(C) of the Baldwin Park Municipal Code for this purchase, requiring a 4/5 vote, because Spillman Technologies is an existing contract vendor providing the Police Department's Computer Aided Dispatch and Records Management System platforms and is thus a sole-source vendor for this additional software to be used on their platforms; and
2. Authorize the Police Department to purchase the requested software products; and
3. Authorize the Director of Finance to appropriate \$42,351.17 to account #205-30-310-58110-53000; and
4. Authorize the Chief of Police, or his designee, to complete all appropriate documentation to complete the purchase and installation.

FISCAL IMPACT

There will be no fiscal impact to the general fund. Federal Asset Forfeiture funds will be utilized to make this purchase.

BACKGROUND

California Assembly Bill 953, the Racial and Identity Profiling Act ("RIPA"), was signed into law in 2016. It requires law enforcement agencies to report stop data statistics to the California Department of Justice. The reporting requirement commencement date varies based on the size of the agency. The Baldwin Park Police Department must begin submitting this data on January 1, 2022.

At the federal level, the Federal Bureau of Investigation's Uniform Crime Reporting ("UCR") program is being replaced with the National Incident Based Reporting System ("NIBRS"). NIBRS will be implemented during the 2021 calendar year.

Both RIPA and NIBRS will require all law enforcement agencies to submit much more detailed information when reporting crime statistics to the California and United States Departments of Justice. RIPA will require that information such as the perceived and actual race, ethnicity, gender, and age of persons stopped by police officers, and many other factors, are reported to the State. NIBRS will expand UCR's current eight categories of crimes to over thirty reportable categories and establishes new guidelines for how crimes are categorized and reported when multiple crimes are committed in a single incident.

Both laws require software solutions integrated into the Computer-Aided Dispatching and Records Management Systems ("CAD/RMS") in use by virtually all law enforcement agencies. Major CAD/RMS providers including BPPD's Spillman Technologies are working in concert with both Departments of Justice to ensure that the software will be fully compliant with state and federal regulations. Spillman Technologies is expected to finish and install the software onto BPPD's CAD/RMS computer server within the next few months. Because Spillman Technologies is the manufacturer of BPPD's CAD/RMS systems, they are a sole source provider for this software solution.

Spillman Technologies is a fully-owned subsidiary company of Motorola Solutions; as such the attached price quotes bear Motorola Solutions logos.

The combined purchase price of both software programs exceeds \$25,000.00 to a single vendor, therefore these purchases are being brought to City Council to consideration as per City of Baldwin Park purchasing rules.

LEGAL REVIEW

Not Applicable.

ALTERNATIVES

State and federal laws require local compliance with RIPA and NIBRS; as such there is no alternative through which the Police Department can become compliant with these legal mandates.

ATTACHMENTS

1. RIPA purchase price quote from Motorola Solutions.
2. NIBRS purchase price quote from Motorola Solutions.

Quote and Purchase Addendum

Quoted Date: September 10, 2020 Quote Number: 200423
Quote Expiration: July 22, 2021 Prepared By: Tally Gochis

Services Included

- **First-year Maintenance** – For the specific module(s) listed in this document, all upgrades and live phone support services are included for the entire first year.
- **Project Management and Installation** – Motorola Solutions will assign a Flex Project Manager as the agency's single point of contact. This individual will coordinate Motorola's expert installation and training staff as needed to ensure a smooth upgrade transition.

Included in Quote

CA Racial & Identity Profiling Module

Package Quote

\$17,490.28

Payment Terms

*Preapproved to split up payment in half across two fiscal years.

Future Maintenance

- Future maintenance is estimated for your planning purposes and is not included in this purchase.
- 2nd-year maintenance will begin 12 months from production implementation.

2nd-year Maintenance Total: \$2,284.34

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Spillman Technologies. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Baldwin Park Police Department

Customer Name

Authorized Signature

Date

Print Name and Title

Quote and Purchase Addendum

Quoted Date: September 10, 2020 Quote Number: 200423
Quote Expiration: Dec 22, 2020 Prepared By: Tally Gochis

Services Included

- **First-year Maintenance** – For the specific module(s) listed in this document, all upgrades and live phone support services are included for the entire first year.
- **Project Management and Installation** – Motorola Solutions will assign a Flex Project Manager as the agency's single point of contact. This individual will coordinate Motorola's expert installation and training staff as needed to ensure a smooth upgrade transition.

Included in Quote

- California IBR
- Training

Package Quote

\$24,860.89

Payment Terms

*Preapproved to split payment in half across two fiscal years.

Future Maintenance

- Future maintenance is estimated for your planning purposes and is not included in this purchase.
- 2nd-year maintenance will begin 12 months from production implementation.

2nd-year Maintenance Total: \$3,068.28

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Spillman Technologies. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

Baldwin Park Police Department

Customer Name

Authorized Signature

Date

Print Name and Title

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works 
DATE: December 16, 2020
SUBJECT: Adoption of Resolution No. 2020-064, "A Resolution of the City Council of the City of Baldwin Park Authorizing the Purchase of Real Property from the State of California Department of Transportation's (Caltrans) Excess Land Located at alongside Dalewood Avenue in the City of Baldwin Park, Known as Roadside Park (Right of Way Director's Deed DD 980097-01-01)"

SUMMARY

The purpose of this staff report is to provide background information and transaction details for the City Council to consider adoption of Resolution No. 2020-064 authorizing the purchase of the real property described as Roadside Park (DD 980097-01-01) located alongside Dalewood Avenue in the City of Baldwin Park for the amount of \$78,500.

RECOMMENDATION

It is recommended that the City Council approve the purchase of the real property for the amount of \$78,500 from Park Fees (Quimby), Fund 234. Staff further recommends that the City Council take action on the following:

1. Adopt Resolution No. 2020-064, "**A Resolution of the City Council of the City of Baldwin Park Authorizing the Purchase of the Real Property from the State of California Department of Transportation's (Caltrans) Excess Lands Located at alongside Dalewood Avenue in the City of Baldwin Park, Known as Roadside Park (Right of Way Director's Deed DD 980097-01-01)**"; and,
2. Approve the Purchase and Sale Agreement; and,
3. Authorize the Chief Executive Officer and the City Attorney to carry out all subsequent and needed action to complete the purchase of the property.

FISCAL IMPACT

The adoption of Resolution No. 2020-064 and approval of this action will have no impact on the City's General Fund. This purchase will be funded by the City's Park Dedication Fund, No. 234 (Quimby funds). The total cost of the purchase is \$78,500 as described in the Purchase and Sale Agreement attached to this report as Attachment 2. The purchase will require a deposit of \$7,800 which will be applied to the final purchase once the sale is complete. The deposit is fully refundable should the sale not be completed.

BACKGROUND

The property is owned by Caltrans and has been leased to the City for use as a public park and open space parkette known as Roadside Park. The land was taken back by Caltrans for use as a temporary construction easement for the first phase of the I-10 Freeway widening project. Caltrans completed its use of the land is making an offer of sale to the City of Baldwin Park to resume public park and open space use. The property sits on two parcels totaling an area of 11,209 square feet. The area is undeveloped and encompasses 428 square feet reserved for utility easements for Cable, Verizon and Southern California Edison (SCE).

DISCUSSION

The sale is subject to approval by the California Transportation Commission (CTC) which is tentatively scheduled for March 24, 2021. The total purchase price for the real property is \$78,500 and a deposit of 10% is required to move the Purchase and Sale Agreement forward. In the event that the CTC fails to approve the sale, all monies paid by the City will be refunded without interest.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS

1. Resolution No. 2020-064
2. Purchase and Sale Agreement
3. Director's Deed Grant - DD 980097-01-01
4. Index and Plat Map
5. Right of Way Map - 7-28-20 F-1860C-4C

RESOLUTION NO. 2020-064

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AUTHORIZING THE PURCHASE OF REAL PROPERTY FROM THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION'S (CALTRANS) EXCESS LAND LOCATED AT ALONGSIDE DALEWOOD AVENUE IN THE CITY OF BALDWIN PARK, KNOWN AS ROADSIDE PARK (RIGHT OF WAY DIRECTOR'S DEED DD 980097-01-01)

WHEREAS, The State of California Department of Transportation (Caltrans) owns certain real property in the City of Baldwin Park located adjacent to Dalewood Avenue generally known as Roadside Park, (RIGHT OF WAY DIRECTOR'S DEED DD 980097-01-01); and

WHEREAS, the City of Baldwin Park is desirous of purchasing said property to further expand public park and open space; and

WHEREAS, a Purchase and Sale Agreement between the City of Baldwin Park and Caltrans has been proposed to the City Council providing for the acquisition of certain real property identified as DD 980097-01-01 commonly known as Roadside Park; and,

WHEREAS, the City Council has reviewed and considered the terms and conditions of the Purchase and Sale Agreement, a true copy of which is attached hereto as Exhibit "A" and incorporated herein by reference (the "Purchase Agreement") and has determined that it would be in the best interest of the City to proceed with the acquisition of the property pursuant to the Purchase Agreement.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council of the City of Baldwin Park approves and ratifies the Purchase Agreement attached hereto as Exhibit "A" in all respects.

SECTION 2. That the Mayor or his designee is hereby authorized and directed to execute on behalf of the City the necessary documents and take all other necessary actions to complete the approved purchase of said property.

SECTION 3. That the purchase of the Property will stimulate and expand the City's public park and open space.

SECTION 4. That Resolution 2020-064 shall become effective immediately upon its approval.

SECTION 5. That the City Clerk shall certify as to the adoption of this City Council Resolution No. 2020-064.

PASSED, APPROVED, AND ADOPTED this 16th day of December 2020.

Emmanuel J. Estrada
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK

} SS:

I, Marlen Garcia, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-064** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **December 16, 2020** and that the same was adopted by the following vote to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Marlen Garcia
CITY CLERK

PURCHASE AND SALE AGREEMENT - DIRECT SALE

RW 16-5 (10/2020)

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is entered into as of 11/19/2020 ("Date") by and between the State of California Department of Transportation ("Caltrans") and CITY OF BALDWIN PARK ("Purchaser"), collectively referred to as "the parties".

Recitals

- A. Caltrans owns the real property commonly known as 980097-01-01 (the "Property") and more particularly described as set forth in **Exhibit A** attached hereto.
- B. Purchaser is: CITY OF BALDWIN PARK.
- C. The parties wish to provide terms and conditions for Purchaser's purchase of the Property from Caltrans.

NOW THEREFORE, the parties agree as follows:

Section 1. Purchase and Sale

Caltrans shall sell the Property to Purchaser and Purchaser shall purchase the Property from Caltrans on the terms and conditions stated in this Agreement.

Section 2. Purchase Price

The Purchase Price for the Property shall be \$ 78,500.00 ("Purchase Price").
The Purchase Price shall be paid by Purchaser as set forth below:

- (a) Purchase Deposit: Purchase Deposit is equal to a minimum of 10% of the Purchase Price.

☒ Receipt is hereby acknowledged of the Purchase Deposit of SEVEN THOUSAND EIGHT HUNDRED AND FIFTY DOLLARS AND ZERO CENTS (\$ 7,850.00) in the form of a (☐ Cashier's Check ☐ Certified Check ☐ Money Order ☒ Electronic Funds Transfer), made payable to the "California Department of Transportation", which without any interest, will be applied to the Purchase Price.

- (b) Liquidated Damages: THE PARTIES AGREE THAT THE TOTAL DEPOSIT AMOUNT (PURCHASE DEPOSIT) ARE A REASONABLE SUM FOR LIQUIDATED DAMAGES SHOULD THIS TRANSACTION FAIL TO CLOSE DUE TO A MATERIAL BREACH OF THIS AGREEMENT BY PURCHASER, IN THAT, WHEN CONSIDERING ALL THE CIRCUMSTANCES EXISTING ON THE DATE OF THIS AGREEMENT, IT WOULD BE IMPRACTICABLE OR EXTREMELY DIFFICULT TO FIX THE ACTUAL DAMAGES EACH PARTY AGREES THAT THE FOREGOING CONSTITUTES LIQUIDATED DAMAGES AND NOT A FORFEITURE OR PENALTY.

- (c) Balance of Purchase Price. Purchaser shall remit sufficient funds to cover the Balance of the Purchase Price (\$) 70,650.00 ("The Balance") no later than 04/02/2021 ("Date").

- (d) Payments shall be delivered to Caltrans, Right of Way Division at 100 SOUTH MAIN STREET, MS-6 LOS ANGELES, CA 90012 ATTN: EXCESS LANDS. **All payments, including Bidder Deposit, Purchase Deposit and Balance of Purchase Price must be in the form of a cashier's check, certified check, money order or electronic funds transfer made payable to the "California Department of Transportation".** Caltrans does not accept personal checks. All payments will be retained by Caltrans, not placed in escrow, and no interest will accrue.

Section 3. Closing and California Transportation Commission Approval

Purchaser understands and agrees that this sale is subject to the approval by the CTC, tentatively scheduled for 03/24/2021. In the event the CTC fails to approve the sale, all monies paid by the Purchaser will be refunded without interest. Caltrans makes no representations or warranty concerning the CTC's approval of this sale.

Caltrans reserves the right to reject any and all bids and cancel the sale in part or in its entirety at any time prior to recordation of the Director's Deed. In the event of cancellation of the sale and/or rejection of any bids, payments shall be refunded without interest.

Title will transfer after the balance of the purchase price is received, the CTC approves the sale and the Director's Deed is recorded.

PURCHASE AND SALE AGREEMENT - DIRECT SALE

RW 16-5 (10/2020)

Section 4. Disqualified Bids

Caltrans reserves the right to reject any and all offers, and to waive any informality or irregularity in any offer or to accept any offer deemed in the best interest for Caltrans at any time prior to the recordation of the Director's Deed. Any agreement between two or more prospective bidders to set their bid prices, or not to submit bids against each other, for the purpose of purchasing any parcel at a more advantageous price or terms, is prohibited. Where such an agreement comes to the knowledge of Caltrans, any bids made pursuant to such agreement will be disqualified. The above prohibitions do not preclude single bids submitted by one or more persons or entities or both partners or joint ventures or other similar legally permissible combination.

Section 5. Close of Escrow

Caltrans will maintain an internal escrow at no charge to Purchaser. Purchaser may open an external escrow at Purchaser's expense, but selection of the escrow company is subject to Caltrans' approval, which Caltrans may withhold for any reason within its discretion. Should Purchaser elect to open an escrow, Purchaser and the escrow officer shall notify Caltrans by letter within 10 days from the date of the auction. The notification letters shall be mailed directly to Caltrans, Right of Way Division at 100 SOUTH MAIN STREET, MS-6 LOS ANGELES, CA 90012 ATTN: EXCESS LANDS. Purchaser agrees to pay any and all fees associated with the external escrow, and any and all recording fees, documentary transfer taxes or any other real estate transaction fees involved in the transaction.

Section 6. Financing

Financing is the responsibility of the Purchaser, together with all costs, including appraisal and loan fees, credit reports, points, title insurance, premiums, surveys, documentary transfer tax, escrow and recording fees and any other charges.

Section 7. Extension of The Purchase Period

There may be situations wherein the Purchaser is unable to complete the terms and conditions stated in this Agreement within the time allowed for reasons beyond his/her control. Under these circumstances, Caltrans, at its discretion, may elect to extend the purchase period. A non-refundable charge of 1% of the Purchase Price per month will be made for such extensions. **This fee will not be applied to the purchase price and is non-refundable.**

Section 8. Closing Costs and Prorations

Purchaser shall pay all necessary City and County fees including but not limited to broker's commission, surveys, escrow, points, recording fees, documentary transfer tax fees, and the premium, if any, for the title insurance policy referred to herein, and any other real estate transaction taxes or fees by whatever name known, including any personal property sales tax, where applicable. Caltrans does not pay broker commission. Prorations of real property taxes and assessments, rents, interest, and other expenses of the Property shall be prorated as of the date of recordation of the deed.

Section 9. Taxes

The Property is currently exempt from local taxes but will return to tax rolls upon recordation of the Director's Deed to the Purchaser.

Section 10. Title

The Property is believed to be free of any liens, court judgments, loans, Deeds of Trust, and delinquent or unpaid property taxes. The sale of the Property is subject to all matters of public record and any easements, or reservations not of record or that which is reserved by Caltrans. Caltrans does not assume any liability for any possible encumbrances on the Property.

Purchaser understands and agrees that the right, title, and interest in the Property to be conveyed shall not exceed that vested in the State of California, Department of Transportation, and that Caltrans will furnish no policy of title insurance. If a policy of title insurance is desired, Purchaser may obtain one at Purchaser's sole expense. The property is being conveyed subject to all title exceptions, any special assessments, restrictions, reservations or easements, whether or not items are of record, and subject to any reservations contained in the Director's Deed. Purchaser may examine any information Caltrans has relative to these matters. Purchaser has been given the opportunity to request and inspect all documents, if any, within Caltrans possession regarding the condition of the property.

Section 11. Condition of Property

Purchaser waives any further right to inspect the Property and conduct tests thereon unless otherwise agreed upon by both parties in a signed amendment to agreement. The Property is sold "AS IS" in its present physical condition as of the date of this Agreement. Purchaser acknowledges and agrees that they are acquiring the property in its present state and condition as of the date of this Agreement, with all defects, both patent and latent, and with all faults of the property whether known or unknown, presently existing or that may hereafter arise, including, without limitation, all existing conditions, if any, of lead paint, mold or other environmental health hazards. Purchaser acknowledges and agrees that Caltrans has not made, does not make and specifically negates and disclaims any representations, warranties, promises, covenants, agreements or guarantees of any kind or character whatsoever, whether express, implied, oral or written, past, present or future, of, as to, concerning or with respect to the condition of the property.

PURCHASE AND SALE AGREEMENT - DIRECT SALE

RW 16-5 (10/2020)

Caltrans makes no representation regarding the potential for development, subdivision, zoning, or re-zoning of the Property. Purchaser shall be responsible for compliance with any and all local codes and ordinances for permitted land uses of any kind.

Section 12. No Assignment

Purchaser shall not assign all or any part of the Purchaser's interest in this Agreement without first having obtained the written consent of Caltrans. Any total or partial assignment shall not relieve Purchaser of Purchaser's obligation to this Agreement.

Section 13. Disclaimers

The Property and the fixtures and personal property contained therein, if any, are not new, and have been subject to normal wear and tear. Purchaser understands that Caltrans makes no express or implied warranty with respect to the condition of any of the Property, fixtures or personal property. Caltrans makes no oral or written representation regarding the age of improvements, the size and square footage of the parcel or building, or the location of property lines. Apparent boundary line indicators such as driveways, fences, hedges, walls, or other barriers may not represent the true boundary lines which may only be determined by a surveyor. If any of these issues are important to Purchaser's decision to purchase, then Purchaser should investigate the Property independently. Purchaser acknowledges that it has not relied upon any representations by Caltrans with respect to the condition of the Property, the status of permits, zoning, or code compliance. Purchaser is to satisfy itself concerning these issues.

Section 14. Changes During Transaction

During the pendency of this transaction, Caltrans agrees that no changes in the existing leases, if any leases exist, shall be made, nor new leases or rental agreements entered into, nor shall any substantial alterations or repairs be made or undertaken to the Property without the written consent of the Purchaser. However, Caltrans cannot control vacations by tenants if tenants exercise the vacation clauses defined in their leases.

Section 15. Indemnification

Purchaser shall defend, indemnify, and hold Caltrans and Caltrans' elected and appointed officers, agents, and employees free and harmless from and against any and all liabilities, damages, claims, costs, and expenses (including and without limitation to attorney's fees, legal expenses and costs, and consultant's fees, and investigation and remediation costs) arising in whole or in part from the existence of Hazardous Substances or Hazardous Substance Conditions. The indemnity is intended to address that liability for which Caltrans may be responsible solely out of its mere ownership of said Property. This provision shall survive transfer of the title to said Property and any rescission of said transfer.

When used in this Agreement, "Hazardous Substance" shall mean any substance whose nature and/or quantity of existence, use, manufacture, disposal of effect, render it subject to federal, state, or local regulation, investigation, remediation or removal as potentially injurious to public health or welfare, including the Comprehensive Environmental Response Compensation and Liability Act or Resource Conservation and Recovery Act as now in effect.

When used in this Agreement, "Hazardous Substance Condition" shall mean the existence on or under Property of a hazardous substance that requires remediation and/or removal and/or to be otherwise mitigated pursuant to applicable law.

Section 16. Destruction of Improvements

If the improvements of the Property are destroyed, materially damaged, or found to be materially defective as a result of such damage prior to Close of Escrow or approval by the CTC, Purchaser may terminate the transaction by written notice delivered to Caltrans, and all Deposits shall be returned to Purchaser.

Section 17. Commissions

Each party represents and warrants to the other party that no broker or finder or other real estate agent is entitled to any commission, finder's fee or other compensation resulting from any action on its part. Purchaser and Caltrans each agree to indemnify the other and defend and hold harmless the other party from and against any loss, cost, or expense, including attorney's fees, incurred by such party, and against any claims, causes of action or the like brought by any broker, finder or similar agent for a commission or fee on account of this Agreement. This section does not prohibit a Purchaser from obtaining a broker at their own expense.

Section 18. Effective Headings

The subject headings of the paragraphs and subparagraphs of this Agreement are included for convenience only and shall not affect the construction or interpretation of any of its provisions.

PURCHASE AND SALE AGREEMENT - DIRECT SALE

RW 16-5 (10/2020)

Section 19. Entire Agreement

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all the parties.

Section 20. Counterparts

This Agreement may be executed simultaneously in one (1) or more counterparts, each of which shall be deemed an original, but all of which shall constitute one (1) and the same instrument.

Section 21. Binding on Successors and Assigns

This Agreement shall be binding on, and shall inure to the benefit of, the parties to it and their respective legal representatives, successors, and assigns.

Section 22. Attorney's Fees

If any legal action, arbitration or other proceeding is brought involving a dispute between the parties or arising out of the execution of this Agreement or sale of the Property, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees incurred in such action or proceeding, in addition to any other relief to which such party may be entitled.

Section 23. Agreement to Perform Necessary Acts

Each party agrees to perform any further acts and execute and deliver any documents that may be reasonably necessary to carry out the provisions in this Agreement.

Section 24. No Third-Party Beneficiaries

This Agreement is for the sole benefit of the parties hereto. There are no third-party beneficiaries, intended or otherwise.

Section 25. Notices

All notices, requests, demands, and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the person to whom notice is to be given or, on the second (2nd) day after mailing if mailed to the party to whom notice is to be given, by First Class Mail, registered or certified, return receipt requested, postage prepaid and properly addressed as follows:

To Caltrans at: 100 SOUTH MAIN STREET, MS-6 LOS ANGELES, CA 90012 ATTN: EXCESS LANDS

To Purchaser at: 14403 EAST PACIFIC AVENUE, BALDWIN PARK, CA 91706

Any party may change its address for purposes of this paragraph by giving the other party written notice of the new address to the other party contained herein.

Section 26. Governing Law

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed and enforced in accordance with the laws of the State of California and according to its fair meaning, and not in favor of or against any party.

Section 27. Severability

If any provision of this Agreement is held invalid or unenforceable by any court of final jurisdiction, it is the intent of the parties that all the other provisions of this Agreement be construed to remain fully valid, enforceable and binding on the parties.

Section 28. Survival of Representations and Warranties

All covenants, representations, warranties, and other agreements under this Agreement shall survive the Close of Escrow.

Section 29. Time is of the Essence

Time is of the essence and performance of this Agreement in respect to all provisions of this Agreement that specify a time for performance, and failure to comply with this provision shall be a material breach of this Agreement.

PURCHASE AND SALE AGREEMENT - DIRECT SALE

RW 16-5 (10/2020)

Section 30. Saturdays, Sundays, and Holidays

If any date by which an election or a notice must be given falls on a Saturday, Sunday or holiday, then the date by which an election or notice must be given is extended to 5:00 p.m. on the next business day following such Saturday, Sunday or holiday.

Section 31. Waiver

No breach of any provision of this Agreement can be waived unless in writing. Waiver of any one breach of a provision hereof shall not be deemed to be a waiver of any other breach of the same or any other provision, including the time for performance of any such provision. The exercise by a party of any provided in this Agreement or at law shall not prevent the exercise by that party of any other remedy provided in this Agreement or at law.

Section 32. Default

If there is a default by the Purchaser, Caltrans shall notify the Purchaser the sale is canceled and liquidated damages shall be retained. Caltrans may, at its discretion, offer the purchase to the next highest bidder(s), at the existing purchase price, or place the property in another auction.

Section 33. Vesting

Title shall be vested as follows:

CITY OF BALDWIN PARK

- ☐ As Husband and Wife
- ☐ A Single Man
- ☐ A Married Man as his sole and separate property
- ☐ As Joint Tenants
- ☐ As Tenants in Common
- ☐ Other (specify): _____

Section 34. Additional Terms & Conditions

Additional Terms & Conditions ☒ are / ☐ are not attached.

- ☒ Exhibit A – Legal Description
- ☐ Pre-Bid Registration
- ☐ Terms of Deposit and Purchase and Sale Agreement (from Public Auction Brochure)
- ☐ Other (specify): _____

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Recommended for Approval by:
STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION

By: JAMES RIAHY
Associate Right of Way Agent

Signature: _____

Dated: _____

APPROVED:

By: HERIBERTO SALAZAR
Senior Right of Way Agent

Signature: _____

Dated: _____

PURCHASER (CITY OF BALDWIN PARK):

By: SHANNON YAUCHZEE
City Manager

Signature: _____

Dated: _____

By: _____

Signature: _____

Dated: _____

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel 1 (980097-01-01)

Those portions of Lots 29 and 30, of Tract Map No. 13211, in the City of Baldwin Park, County of Los Angeles, State of California, as shown on map recorded in Book 270, page 14, of Maps, acquired by the State of California as State Parcel No. 430, in deed recorded January 4, 1952, in Book 37979, page 221, of Official Records, both in the Office of the Registrar-Recorder/ County Clerk of said county, described as follows:

BEGINNING at the Easterly corner of said Lot 29; thence along the Southeasterly line of said lot, S 36° 01' 34" W, 21.21 feet; thence along the Southerly line of said Lots 29 and 30, S 81° 01' 36" W, 110.00 feet to the Southerly corner of said Lot 30; thence along the Westerly line of said Lot 30, N 9° 02' 37" W, 28.44 feet to a non-tangent curve concave Southeasterly having a radius of 15.00 feet, a radial line through said beginning of a non-tangent curve bears N 43° 47' 26" W; thence Northeasterly and Easterly 8.76 feet along said curve through a central angle of 33° 26' 52"; thence tangent to said curve N 79° 39' 26" E, 116.86 feet to the Easterly line of said Lot 29; thence along said Easterly line S 8° 58' 23" E, 18.92 feet to the **POINT OF BEGINNING**.

Parcel 2 (9800591-01-01)

Those portions of Lots 31 and 32, of Tract Map No. 13211, in the City of Baldwin Park, County of Los Angeles, State of California, as shown on map recorded in Book 270, page 14, of Maps, acquired by the State of California as State Parcel No. 428, in deed recorded May 28, 1952, in Book 39039, page 439, of Official Records; that portion of Lot 33, of said tract, acquired by the State of California as State Parcel No. 427, in deed recorded May 27, 1952, in Book 39027, page 382, of Official Records; and that portion of Lot 34, of said tract, acquired by the State of California as State Parcel No. 426, in deed recorded June 9, 1952, in Book 39113, page 359, of Official Records, all in the Office of the Registrar-Recorder/ County Clerk of said county, described as follows:

BEGINNING at the Southeasterly corner of said Lot 31; thence along the Southeasterly line of said Lots 31, 32, 33 and 34, S 81° 01' 35" W, 246.66 feet; thence N 8° 58' 24" W,

27.20 feet; thence N 79° 26' 05" E, 114.48 feet; thence N 81° 12' 19" E, 122.93 feet to a tangent curve concave Southerly having a radius of 15.00 feet; thence Easterly 10.04 feet along said curve through a central angle of 38° 20' 24" to the Easterly line of said Lot 31; thence along said Easterly line S 8° 58' 24" E, 26.73 feet to the **POINT OF BEGINNING**.

Parcel 3 (980097-3)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

Parcel 4 (980097-4)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

Parcel 3 (980097-5)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors' Act.

Signature 
Licensed Land Surveyor

Date 10-21-2020
DD 980097-01-01



DEPARTMENT OF TRANSPORTATION**DISTRICT 7**

100 S. MAIN STREET, MS 6

LOS ANGELES, CA 90012

PHONE (213) 897-1868

FAX (213) 897-0656

TTY 711

www.dot.ca.gov

*Making Conservation
a California Way of Life*

11/19/2020

980097-01-01

Dear CITY OF BALDWIN PARK

In order to finalize the sale for the above-mentioned excess land parcel, the following items are due on or before 04/02/2021 at 11:30 a.m. as discussed and outlined in the Purchase & Sale Agreement. All are required for Caltrans to record the Director's Deed. Please note that options are limited due to COVID-19.

1. Payment for remaining balance of \$ 70,650.00.

You can mail a cashier's check, certified check, or money order for the amount above made payable to "California Department of Transportation".

OR

You can inform the agent listed below that an electronic funds transfer was completed per the EFT instructions (attached). Documentation which includes the date of the funds transfer must be provided as confirmation.

2. Estimated payment of \$ _____ for recording fees, Documentary Transfer Tax, etc.

You can mail a cashier's check, certified check or money order for the amount above made payable to "L.A. County Registrar-Recorder/County Clerk".

Until further notice, an electronic funds transfer for this payment will not be accepted and recording documents will be submitted via mail by Caltrans.

3. Fully completed Preliminary Change of Ownership Report (BOE-502-A).

This form must have original signatures and is required by the Los Angeles County Registrar-Recorder/County Clerk office.

Please deliver the items to Caltrans at the above address to my attention.
If you have any questions, please contact me at 213-269-0072 .

Sincerely,

JAMES RIAHY

Associate Right of Way Agent
Excess Land Sales

Enclosure: EFT Instructions, PCOR (BOE-502-A)

DEPARTMENT OF TRANSPORTATION

DISTRICT 7

100 S. MAIN STREET, SUITE 100

LOS ANGELES, CA 90012

PHONE (213) 897-0362

FAX (213) 897-0360

TTY 711

www.dot.ca.gov

*Making Conservation
a California Way of Life.***INITIATING AN ELECTRONIC FUND TRANSFER:**

Electronic fund transfers (EFT) may be made to the Department of Transportation (Caltrans) through Bank of America.

Bank of America contact is:

Bank of America Merrill Lynch
Bank of America, N.A.

555 Capitol Mall, Suite 1555
Sacramento, CA 95814
Phone: (916) 326-3136
Fax: (916) 326-3182

Mailing Address:
Bank of America
CA3-117-15-01
P.O. Box 3010
Sacramento, CA 95812-3010

Notify the bank if you wish to make a transfer of funds from your account to Caltrans. The following information must be included with the transfer.

Bank of America
Sacramento Main Office #1489
***ABA 0260-0959-3 (Wire Transfers Only)**
***ABA 1210-0035-8 (ACH Transactions Only)**
For credit to DEPARTMENT OF TRANSPORTATION
Account # 14893-80541
**** Reference (Invoice or Parcel Number)**

Any questions about this process may be directed to:
Caltrans Accounts Receivable
Tharshiga Renganathan at (916) 227-9051 Fax: (916) 227-8789

*ABA stands for the American Bank Association. The ABA number is a unique identifier assigned to each banking company. This is sometimes referred to as the U.S. Treasury routing number.

** If the EFT is for payment of an invoice, please ensure the invoice number is included in the reference portion of the EFT. If the EFT is for some other purpose, such as purchase of a right-of-way parcel, please ensure the parcel number and the Caltrans contact person's name is included in the reference portion of the EFT.

PRELIMINARY CHANGE OF OWNERSHIP REPORT

To be completed by the transferee (buyer) prior to a transfer of subject property, in accordance with section 480.3 of the Revenue and Taxation Code. A *Preliminary Change of Ownership Report* must be **filed with each conveyance in the County Recorder's office for the county where the property is located.**



FOR RECORDER'S USE ONLY
DOCUMENT NO. / RECORDING DATE

NAME AND MAILING ADDRESS OF BUYER/TRANSFEEE
(Make necessary corrections to the printed name and mailing address)

ASSESSOR'S PARCEL NUMBER

SELLER/TRANSFEROR

BUYER'S DAYTIME TELEPHONE NUMBER

BUYER'S EMAIL ADDRESS

STREET ADDRESS OR PHYSICAL LOCATION OF REAL PROPERTY

☐ YES ☐ NO This property is intended as my principal residence. If YES, please indicate the date of occupancy or intended occupancy.

MO	DAY	YEAR

☐ YES ☐ NO Are you a disabled veteran or a unmarried surviving spouse of a disabled veteran who was compensated at 100% by the Department of Veterans Affairs?

MAIL PROPERTY TAX INFORMATION TO (NAME)

MAIL PROPERTY TAX INFORMATION TO (ADDRESS)

CITY

STATE

ZIP CODE

PART 1. TRANSFER INFORMATION

Please complete all statements.

This section contains possible exclusions from reassessment for certain types of transfers.

YES NO

- ☐ ☐ A. This transfer is solely between spouses (*addition or removal of a spouse, death of a spouse, divorce settlement, etc.*).
- ☐ ☐ B. This transfer is solely between domestic partners currently registered with the California Secretary of State (*addition or removal of a partner, death of a partner, termination settlement, etc.*).
- ☐ ☐ *C. This is a transfer: ☐ between parent(s) and child(ren) ☐ from grandparent(s) to grandchild(ren).
- ☐ ☐ *D. This transfer is the result of a cotenant's death. Date of death _____
- ☐ ☐ *E. This transaction is to replace a principal residence owned by a person 55 years of age or older. Within the same county? ☐ YES ☐ NO
- ☐ ☐ *F. This transaction is to replace a principal residence by a person who is severely disabled as defined by Revenue and Taxation Code section 69.5. Within the same county? ☐ YES ☐ NO
- ☐ ☐ G. This transaction is only a correction of the name(s) of the person(s) holding title to the property (*e.g., a name change upon marriage*). If YES, please explain: _____
- ☐ ☐ H. The recorded document creates, terminates, or reconveys a lender's interest in the property.
- ☐ ☐ I. This transaction is recorded only as a requirement for financing purposes or to create, terminate, or reconvey a security interest (*e.g., cosigner*). If YES, please explain: _____
- ☐ ☐ J. The recorded document substitutes a trustee of a trust, mortgage, or other similar document.
- ☐ ☐ K. This is a transfer of property:
- ☐ ☐ 1. to/from a revocable trust that may be revoked by the transferor and is for the benefit of ☐ the transferor, and/or ☐ the transferor's spouse ☐ registered domestic partner.
- ☐ ☐ 2. to/from an irrevocable trust for the benefit of the ☐ creator/grantor/trustor and/or ☐ grantor's/trustor's spouse ☐ grantor's/trustor's registered domestic partner.
- ☐ ☐ L. This property is subject to a lease with a remaining lease term of 35 years or more including written options.
- ☐ ☐ M. This is a transfer between parties in which proportional interests of the transferor(s) and transferee(s) in each and every parcel being transferred remain exactly the same after the transfer.
- ☐ ☐ N. This is a transfer subject to subsidized low-income housing requirements with governmentally imposed restrictions, or restrictions imposed by specified nonprofit corporations.
- ☐ ☐ *O. This transfer is to the first purchaser of a new building containing an active solar energy system.
- ☐ ☐ P. Other. This transfer is to _____

* Please refer to the instructions for Part 1.

Please provide any other information that will help the Assessor understand the nature of the transfer.

THIS DOCUMENT IS NOT SUBJECT TO PUBLIC INSPECTION

ADDITIONAL INFORMATION

Please answer all questions in each section, and sign and complete the certification before filing. This form may be used in all 58 California counties. If a document evidencing a change in ownership is presented to the Recorder for recordation without the concurrent filing of a *Preliminary Change of Ownership Report*, the Recorder may charge an additional recording fee of twenty dollars (\$20).

NOTICE: The property which you acquired may be subject to a supplemental assessment in an amount to be determined by the County Assessor. Supplemental assessments are not paid by the title or escrow company at close of escrow, and are not included in lender impound accounts. **You may be responsible for the current or upcoming property taxes even if you do not receive the tax bill.**

NAME AND MAILING ADDRESS OF BUYER: Please make necessary corrections to the printed name and mailing address. Enter Assessor's Parcel Number, name of seller, buyer's daytime telephone number, buyer's email address, and street address or physical location of the real property.

NOTE: Your telephone number and/or email address is very important. If there is a question or a problem, the Assessor needs to be able to contact you.

MAIL PROPERTY TAX INFORMATION TO: Enter the name, address, city, state, and zip code where property tax information should be mailed. This must be a valid mailing address.

PRINCIPAL RESIDENCE: To help you determine your principal residence, consider (1) where you are registered to vote, (2) the home address on your automobile registration, and (3) where you normally return after work. If after considering these criteria you are still uncertain, choose the place at which you have spent the major portion of your time this year. Check YES if the property is intended as your principal residence, and indicate the date of occupancy or intended occupancy.

DISABLED VETERAN: If you checked YES, you may qualify for a property tax exemption. **A claim form must be filed and all requirements met in order to obtain the exemption. Please contact the Assessor for a claim form.**

PART 1: TRANSFER INFORMATION

If you check YES to any of these statements, the Assessor may ask for supporting documentation.

C, D, E, F: If you checked YES to any of these statements, you may qualify for a property tax reassessment exclusion, which may allow you to maintain your property's previous tax base. **A claim form must be filed and all requirements met in order to obtain any of these exclusions.** Contact the Assessor for claim forms. **NOTE:** If you give someone money or property during your life, you may be subject to federal gift tax. You make a gift if you give property (including money), the use of property, or the right to receive income from property without expecting to receive something of at least equal value in return. The transferor (donor) may be required to file Form 709, Federal Gift Tax Return, with the Internal Revenue Service if they make gifts in excess of the annual exclusion amount.

G: Check YES if the reason for recording is to correct a name already on title [e.g., Mary Jones, who acquired title as Mary J. Smith, is granting to Mary Jones]. This is not for use when a name is being removed from title.

H: Check YES if the change involves a lender, who holds title for security purposes on a loan, and who has no other beneficial interest in the property.

"Beneficial interest" is the right to enjoy all the benefits of property ownership. Those benefits include the right to use, sell, mortgage, or lease the property to another. A beneficial interest can be held by the beneficiary of a trust, while legal control of the trust is held by the trustee.

I: A **"cosigner"** is a third party to a mortgage/loan who provides a guarantee that a loan will be repaid. The cosigner signs an agreement with the lender stating that if the borrower fails to repay the loan, the cosigner will assume legal liability for it.

M: This is primarily for use when the transfer is into, out of, or between legal entities such as partnerships, corporations, or limited liability companies. Check YES only if the interest held in each and every parcel being transferred remains exactly the same.

N: Check YES only if this property is subject to a government or nonprofit affordable housing program that imposes restrictions. Property may qualify for a restricted valuation method (i.e., may result in lower taxes).

O: If you checked YES, you may qualify for a new construction property tax exclusion. **A claim form must be filed and all requirements met in order to obtain the exclusion. Contact the Assessor for a claim form.**

PART 2: OTHER TRANSFER INFORMATION

A: The date of recording is rebuttably presumed to be the date of transfer. If you believe the date of transfer was a different date (e.g., the transfer was by an unrecorded contract, or a lease identifies a specific start date), put the date you believe is the correct transfer date. If it is not the date of recording, the Assessor may ask you for supporting documentation.

B: Check the box that corresponds to the type of transfer. If OTHER is checked, please provide a detailed description. Attach a separate sheet if necessary.

C: If this transfer was the result of an inheritance following the death of the property owner, please complete a *Change in Ownership Statement, Death of Real Property Owner*, form BOE-502-D, if not already filed with the Assessor's office.

PART 3: PURCHASE PRICE AND TERMS OF SALE

It is important to complete this section completely and accurately. The reported purchase price and terms of sale are important factors in determining the assessed value of the property, which is used to calculate your property tax bill. Your failure to provide any required or requested information may result in an inaccurate assessment of the property and in an overpayment or underpayment of taxes.

A. Enter the total purchase price, not including closing costs or mortgage insurance.

“Mortgage insurance” is insurance protecting a lender against loss from a mortgagor’s default, issued by the FHA or a private mortgage insurer.

B. Enter the amount of the down payment, whether paid in cash or by an exchange. If through an exchange, exclude the closing costs.

“Closing costs” are fees and expenses, over and above the price of the property, incurred by the buyer and/or seller, which include title searches, lawyer’s fees, survey charges, and document recording fees.

C. Enter the amount of the First Deed of Trust, if any. Check all the applicable boxes, and complete the information requested.

A **“balloon payment”** is the final installment of a loan to be paid in an amount that is disproportionately larger than the regular installment.

D. Enter the amount of the Second Deed of Trust, if any. Check all the applicable boxes, and complete the information requested.

E. If there was an assumption of an improvement bond or other public financing with a remaining balance, enter the outstanding balance, and mark the applicable box.

An **“improvement bond or other public financing”** is a lien against real property due to property-specific improvement financing, such as green or solar construction financing, assessment district bonds, Mello-Roos (a form of financing that can be used by cities, counties and special districts to finance major improvements and services within the particular district) or general improvement bonds, etc. Amounts for repayment of contractual assessments are included with the annual property tax bill.

F. Enter the amount of any real estate commission fees paid by the buyer which are not included in the purchase price.

G. If the property was purchased through a real estate broker, check that box and enter the broker’s name and phone number. If the property was purchased directly from the seller (who is not a family member of one of the parties purchasing the property), check the “Direct from seller” box. If the property was purchased directly from a member of your family, or a family member of one of the parties who is purchasing the property, check the “From a family member” box and indicate the relationship of the family member (e.g., father, aunt, cousin, etc.). If the property was purchased by some other means (e.g., over the Internet, at auction, etc.), check the “OTHER” box and provide a detailed description (attach a separate sheet if necessary).

H. Describe any special terms (e.g., seller retains an unrecorded life estate in a portion of the property, etc.), seller concessions (e.g., seller agrees to replace roof, seller agrees to certain interior finish work, etc.), broker/agent fees waived (e.g., fees waived by the broker/agent for either the buyer or seller), financing, buyer paid commissions, and any other information that will assist the Assessor in determining the value of the property.

PART 4: PROPERTY INFORMATION

A. Indicate the property type or property right transferred. Property rights may include water, timber, mineral rights, etc.

B. Check YES if personal, business property or incentives are included in the purchase price in Part 3. Examples of personal or business property are furniture, farm equipment, machinery, etc. Examples of incentives are club memberships (golf, health, etc.), ski lift tickets, homeowners’ dues, etc. Attach a list of items and their purchase price allocation. An adjustment will not be made if a detailed list is not provided.

C. Check YES if a manufactured home or homes are included in the purchase price. Indicate the purchase price directly attributable to each of the manufactured homes. If the manufactured home is registered through the Department of Motor Vehicles in lieu of being subject to property taxes, check NO and enter the decal number.

D. Check YES if the property was purchased or acquired with the intent to rent or lease it out to generate income, and indicate the source of that anticipated income. Check NO if the property will not generate income, or was purchased with the intent of being owner-occupied.

E. Provide your opinion of the condition of the property at the time of purchase. If the property is in “fair” or “poor” condition, include a brief description of repair needed.

Recording Requested by
DEPARTMENT OF TRANSPORTATION

When recorded, Mail to:
STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
District 7, Right of Way Division
Office of R/W Engineering
100 South Main Street, MS 13
Los Angeles, CA 90012

RWPS: K. Yi
Written by: J.A.
Checked by: F.C.

R/W Map No.: F1860C-4C
Date: 10-21-2020

APN:

Space above this line for Recorder's Use
EA: 24540

INTERSTATE

South of Rte. 10 Fwy. East of Bess Ave.

District	County	Route	Post	Number
07	LA	10	PM 31.7	*DD 980097-01-01

DIRECTOR'S DEED GRANT

The State of California, acting by and through its Director of Transportation, hereinafter called STATE, hereby grants to City of Baldwin Park, hereinafter called GRANTEE, that real property in the City of Baldwin Park, County of Los Angeles, State of California, described as follows:

See Exhibit "A", attached.

It is expressly made a condition herein that the conveyed property be used exclusively for public/open space, that if said property ceases to be used exclusively for public park/open space, STATE may exercise its power of termination, all title and interest to said property shall revert to the State of California, Department of Transportation, and that the interest held by GRANTEE, or its assigns, shall cease and terminate.

The actual public use of the herein described property as public/open space must commence within 18 months from the recorded date of this deed and that the public use, or STATE may exercise its power of termination.

*DD 980097-01-01 includes parcels 980097-01-01 and 980591-01-01

MAIL TAX
STATEMENTS TO:

Subject to special assessments if any, restrictions, reservations, and easements of record.

Subject also to the following, in accordance with U.S. DOT Order 1050.2A, DOT Standard Title VI Assurances and Non-Discrimination Provisions:

A. The GRANTEE, for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

In the event facilities are constructed, maintained, or otherwise operated on the property described in this deed for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the GRANTEE will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. In the event of breach of any of the above Non-discrimination covenants, the STATE will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the STATE and its assigns.

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel 1 (980097-01-01)

Those portions of Lots 29 and 30, of Tract Map No. 13211, in the City of Baldwin Park, County of Los Angeles, State of California, as shown on map recorded in Book 270, page 14, of Maps, acquired by the State of California as State Parcel No. 430, in deed recorded January 4, 1952, in Book 37979, page 221, of Official Records, both in the Office of the Registrar-Recorder/ County Clerk of said county, described as follows:

BEGINNING at the Easterly corner of said Lot 29; thence along the Southeasterly line of said lot, S 36° 01' 34" W, 21.21 feet; thence along the Southerly line of said Lots 29 and 30, S 81° 01' 36" W, 110.00 feet to the Southerly corner of said Lot 30; thence along the Westerly line of said Lot 30, N 9° 02' 37" W, 28.44 feet to a non-tangent curve concave Southeasterly having a radius of 15.00 feet, a radial line through said beginning of a non-tangent curve bears N 43° 47' 26" W; thence Northeasterly and Easterly 8.76 feet along said curve through a central angle of 33° 26' 52"; thence tangent to said curve N 79° 39' 26" E, 116.86 feet to the Easterly line of said Lot 29; thence along said Easterly line S 8° 58' 23" E, 18.92 feet to the **POINT OF BEGINNING**.

Parcel 2 (9800591-01-01)

Those portions of Lots 31 and 32, of Tract Map No. 13211, in the City of Baldwin Park, County of Los Angeles, State of California, as shown on map recorded in Book 270, page 14, of Maps, acquired by the State of California as State Parcel No. 428, in deed recorded May 28, 1952, in Book 39039, page 439, of Official Records; that portion of Lot 33, of said tract, acquired by the State of California as State Parcel No. 427, in deed recorded May 27, 1952, in Book 39027, page 382, of Official Records; and that portion of Lot 34, of said tract, acquired by the State of California as State Parcel No. 426, in deed recorded June 9, 1952, in Book 39113, page 359, of Official Records, all in the Office of the Registrar-Recorder/ County Clerk of said county, described as follows:

BEGINNING at the Southeasterly corner of said Lot 31; thence along the Southeasterly line of said Lots 31, 32, 33 and 34, S 81° 01' 35" W, 246.66 feet; thence N 8° 58' 24" W,

27.20 feet; thence N 79° 26' 05" E, 114.48 feet; thence N 81° 12' 19" E, 122.93 feet to a tangent curve concave Southerly having a radius of 15.00 feet; thence Easterly 10.04 feet along said curve through a central angle of 38° 20' 24" to the Easterly line of said Lot 31; thence along said Easterly line S 8° 58' 24" E, 26.73 feet to the **POINT OF BEGINNING**.

Parcel 3 (980097-3)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

Parcel 4 (980097-4)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

Parcel 3 (980097-5)

RESERVING unto the State of California, its successors and assigns, a non-exclusive easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time, overhead and underground electrical supply systems and communication systems, consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosure, markers and concrete pads and other appurtenant fixtures and/or equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, under, over, and across that portion of the hereinabove described parcel of land, described as follows:

The Westerly 14.00 feet of the above-described Parcel 1 (980097-01-01).

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors' Act.

Signature 
Licensed Land Surveyor

Date 10-21-2020
DD 980097-01-01



This conveyance is executed pursuant to the authority vested in the Director of Transportation by law and, in particular, by the Streets and Highways Code.

STATE OF CALIFORNIA
DEPARTMENT OF
TRANSPORTATION

Dated _____

APPROVED AS TO FORM AND
PROCEDURE

ATTORNEY
DEPARTMENT OF
TRANSPORTATION
*Certificate of Execution
Required for all Director's
Deeds*

By _____

Director of Transportation

By _____

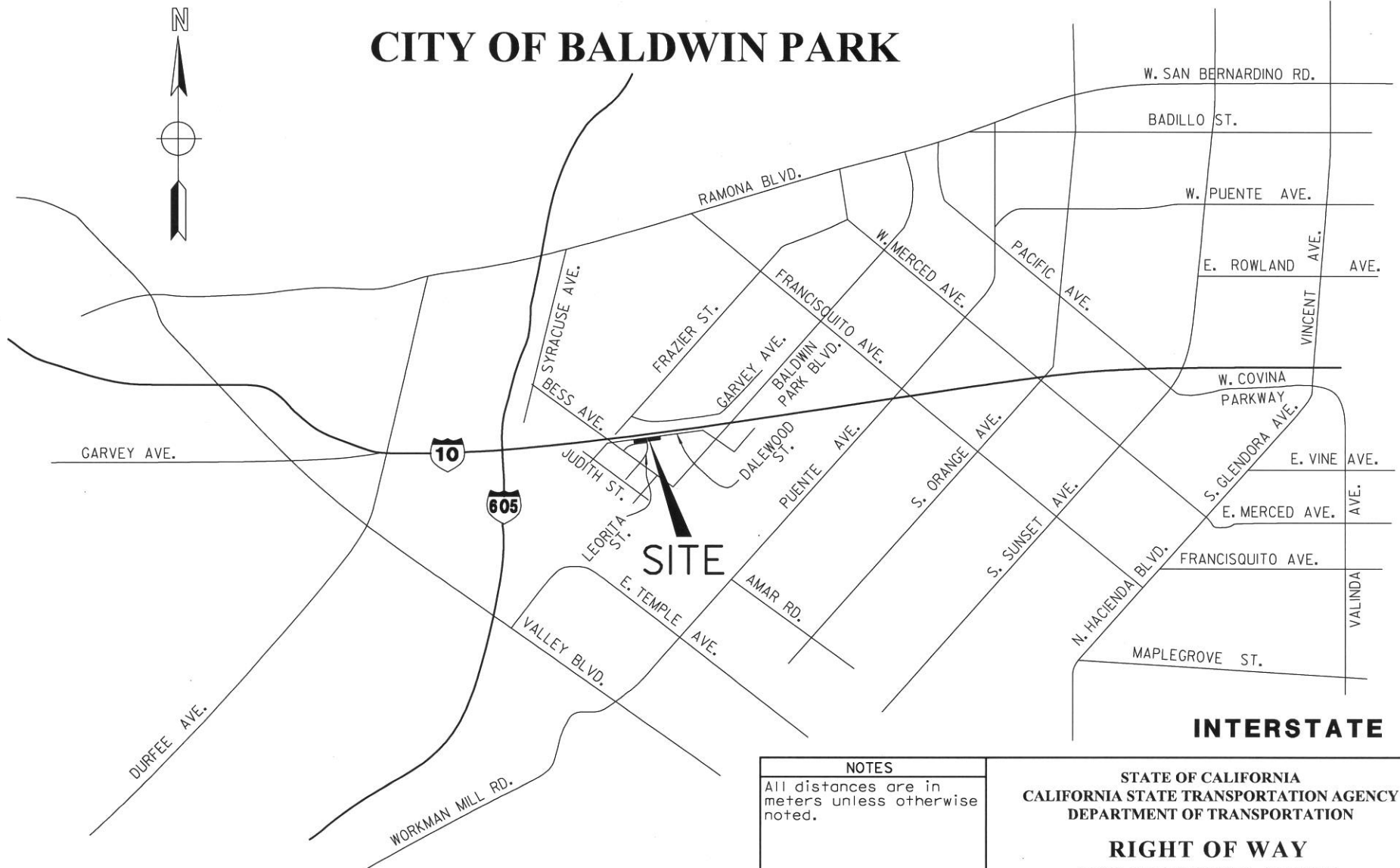
Attorney in Fact

*This Space Reserved for
California Transportation Commission
Certification*

EXHIBIT "B"

CITY OF BALDWIN PARK

NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.



LOCATION MAP

NOTES

All distances are in meters unless otherwise noted.

LEGEND

STATE OF CALIFORNIA
CALIFORNIA STATE TRANSPORTATION AGENCY
DEPARTMENT OF TRANSPORTATION

**RIGHT OF WAY
DIRECTOR'S DEED
DD 980097-01-01**

NOT TO SCALE

REF.: R/W MAP NO. F1860C-4C DATE: 10-14-2020

DISTRICT	COUNTY	ROUTE	SHEET PM	SHEET NO.	TOTAL SHEETS
07	LA	10	31.7	1	2

EXHIBIT "B"

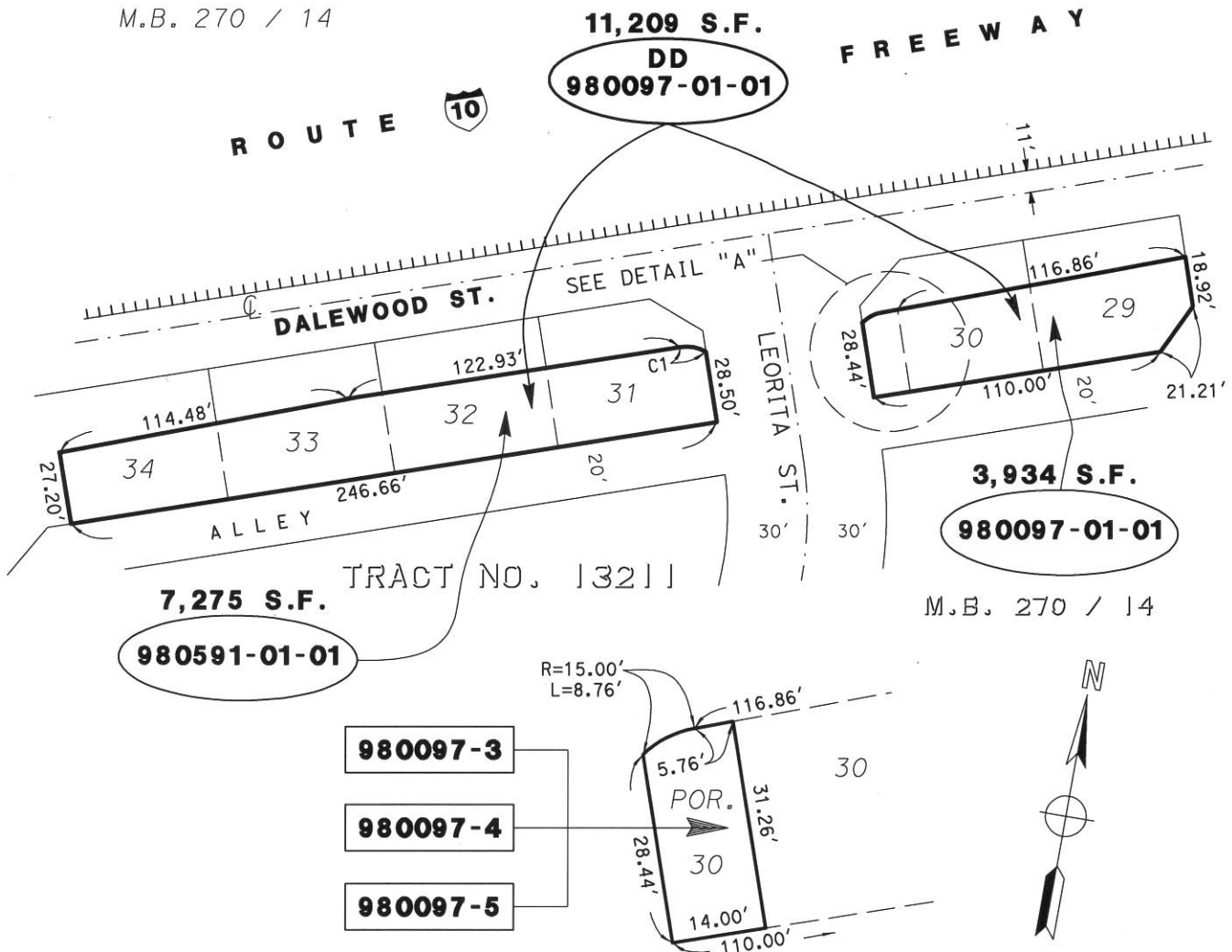
CITY OF BALDWIN PARK

NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.

PORTION OF LOTS
29, 30, 31, 32, 33 AND 34
TRACT NO. 13211
M.B. 270 / 14

PARCEL NO.	AREA
980097-01-01	3,934 SF
980591-01-01	7,275 SF
DD 980097-01-01	11,209 SF

RESERVED UTILITY EASEMENT	AREA
980097-3 For Cable	428 SF
980097-4 For Verizon	428 SF
980097-5 For SCE	428 SF



DETAIL "A"

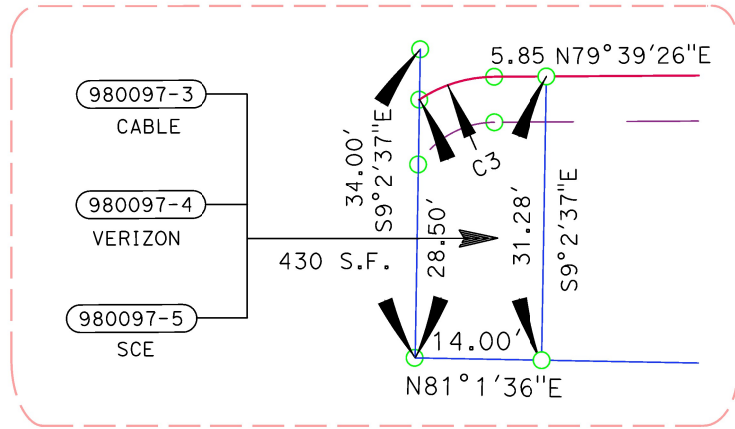
INTERSTATE

CURVE DATA:
C1: R=15.00'; L=10.04'

NOTES				
All distances are in feet unless otherwise noted.				
LEGEND				
STATE RETAINS ACCESS RIGHTS				
STATE OF CALIFORNIA CALIFORNIA STATE TRANSPORTATION AGENCY DEPARTMENT OF TRANSPORTATION RIGHT OF WAY DIRECTOR'S DEED DD 980097-01-01 NOT TO SCALE				
REF.: R/W MAP NO. F1860C-4C DATE: 10-14-2020				
DISTRICT	COUNTY	ROUTE	SHEET PM	SHEET NO. TOTAL SHEETS
07	LA	10	31.7	2 2

R/W PROJECT SURVEYOR/LO. JARQUIN	REVISIONS		DATE	REVISIONS		DATE	REVISIONS		DATE	REVISIONS		DATE
	DATE	BY		DATE	BY		DATE	BY		DATE	BY	
04-18-11	TCE EXPIRE ON 10-01-2014											
11-15-16	980591-01-01 & 980592-01-01											
11-12-19	Added 980591-1 & 980097-3-4-5											

FOR CONTINUATION SEE MAP F-1860C-3C



DETAIL "A"
NO SCALE

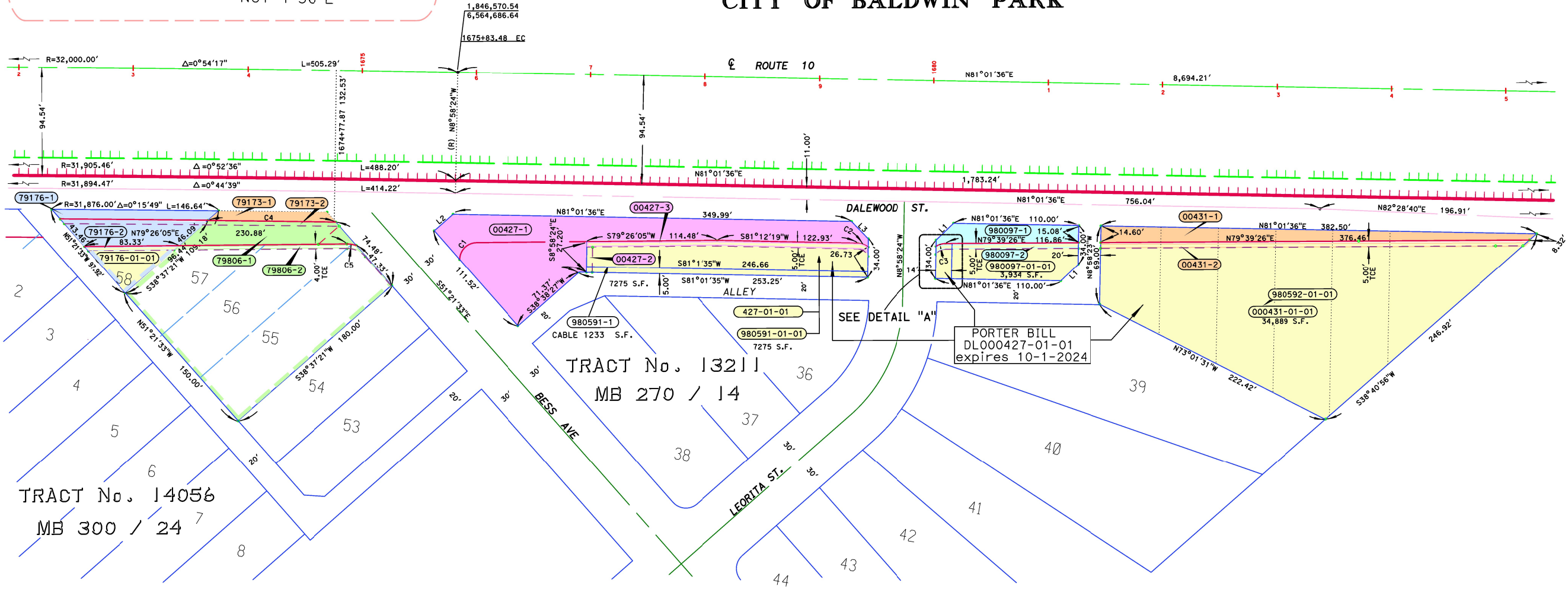
CURVE DATA TABLE			
NO.	RADIUS	DELTA	LENGTH
C1	15.00'	88°43'40"	23.23'
C2	15.00'	38°22'10"	10.05'
C3	15.00'	33°18'03"	8.72'
C4	31,867.47'	0°12'09"	112.61'
C5	25.00'	18°41'55"	8.16'

LINE DATA TABLE		
NO.	BEARING	DISTANCE
L1	S36°01'34"W	21.21'
L2	N38°38'26"E	21.87'
L3	S53°58'23"E	21.21'

NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.



CITY OF BALDWIN PARK



PARCEL#	TITLE CODE	GRANTOR/GRANTEE	AREAS (square feet or as noted)				REMARKS	RECORDATION		
			TOTAL	REQUIRED (1) [UF]	EXCESS (1) [UF]	REMAINDER		TYPE (3)	DATE	DOC.# (4)
79176-1	F	STATE OF CALIFORNIA	5354	3636	1718		EXPIRES 10-01-2014			
79176-2	TCE	STATE OF CALIFORNIA	5354	317						
79806-1	F	SAN GABRIEL WATER CO.	23848	2751		21097	EXPIRES 10-01-2014	GD	04-23-13	20130608675
79806-2	TCE	SAN GABRIEL WATER CO.	13848	669				GD	04-23-13	20130608675
00427-1	F	STATE OF CALIFORNIA	20233	12958	7275		EXPIRES 10-01-2014			
00427-2	TCE	STATE OF CALIFORNIA	20233	136			EXPIRES 10-01-2014			
00427-3	TCE	STATE OF CALIFORNIA	20233	1240			EXPIRES 10-01-2014			
980097-1	F	STATE OF CALIFORNIA	5900	1966	3934		EXPIRES 10-01-2014			
980097-2	TCE	STATE OF CALIFORNIA	5900	630						
00431-1	F	STATE OF CALIFORNIA	38709	3820	34889					
00431-2	TCE	STATE OF CALIFORNIA	38709	1868			EXPIRES 10-01-2014			
79179-01-01										
980591-1	O	STATE OF CALIFORNIA		1233			UTILITY EASEMENT FOR CABLE			
980097-3	O	STATE OF CALIFORNIA		430			UTILITY EASEMENT FOR CABLE			
980097-4	O	STATE OF CALIFORNIA		430			UTILITY EASEMENT FOR VERIZON			
980097-5	O	STATE OF CALIFORNIA		430			UTILITY EASEMENT FOR SCE			

GRANTOR NOTES
① Areas shown exclude underlying fee in the adjoining public way.
Ac=acres
② Indicates Underlying Fee (UF) Area
Indicates Indeterminate UF
TITLE CODES:
A=Access Rights Only
F=Fee
E=Easement (Ease)
TCE=Temp Construction Ease
T=Other Temp Ease (see Remarks)
O=Other (see Remarks)
TYPE:
GD=Grant deed
ED=Easement deed
QC=Quitclaim
DD=Director's deed
DE=Director's easement deed
DK=Director's quitclaim deed
FDC=Final Order of Condemnation
HE=Highway easement deed
REL=Relinquishment
VAC=Vacation
JUA=Joint use agreement
CCUA=Consent to common use agreement
④ Document or Instrument number

NOTES
Coordinates and bearings are on CTS 1983(1991.35) Zone 5. Distances and stationing are grid distances. Divide by 0.9999723 to obtain ground distances. All distances are in feet unless otherwise noted.
LEGEND
Access Prohibited
Access Superseded
Existing R/W Superseded
Access Opening (Private)
Indicates Radial Bearing
Indicates Found Monument as noted
Indicates calculated point. (Does not imply monument set)
Title to State
Required for Others

STATE OF CALIFORNIA
BUSINESS, TRANSPORTATION AND HOUSING AGENCY
DEPARTMENT OF TRANSPORTATION
**RIGHT OF WAY
RECORD MAP**
MAP NO. F-1860C-4C
FOR PREVIOUS R/W INFORMATION SEE
MAP(S) F-1860, F-1860-6A
AP IDEAS MAP

TO DESIGN: 4/26/10 EA(s): 24540 FA#:
DISTRICT COUNTY ROUTE SHEET PM SHEET NO. TOTAL SHEETS
07 LA 10 31.7 4 4

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Sam Gutierrez, Director of Public Works
DATE: December 16, 2020
SUBJECT: Award of Contract for Landscape Maintenance Services to Mariposa Landscapes Inc. for Routine Maintenance of Center Medians Along Various Major City Corridors

A handwritten signature in blue ink, likely belonging to Sam Gutierrez, the Director of Public Works.

SUMMARY

This report seeks City Council's approval to award a maintenance contract to Mariposa Landscapes Inc. to provide regular landscape services at selected areas within City's public right-of-way. Maintenance responsibilities will include maintenance of medians, parkways, and slopes. The contract period will be for three (3) years with the option, at the City's sole discretion, to award up to two (2), one (1) year contract extensions upon successful demonstration of exemplary contract performance. The purpose of this maintenance contract is to provide the City of Baldwin Park with the best possible landscape care along various major corridors in order to maintain the City at a level expected by the City's residents, City Council, City Staff, and visitors of the community.

RECOMMENDATION

It is recommended that the City Council:

1. Approve and award a maintenance services contract with Mariposa Landscapes, Inc. in an amount not-to-exceed \$100,000; and
2. Authorize the Mayor and City clerk to execute the contract with Mariposa Landscapes, Inc, for landscape maintenance services; and
3. Authorize the Director of Finance and Director of Public Works to make the necessary budget adjustments for the new landscape maintenance services.

FISCAL IMPACT

There is an estimated annual savings of \$88,000 in the General Fund and other Special Revenue Funds. The costs for services will be funded from Fund 251, Lighting and Landscape Maintenance District (LLMD) in an amount not-to-exceed \$100,000 annually. This contract will not exceed this budgeted amount in the current fiscal year, nor will it exceed the budgeted amount in subsequent fiscal years.

BACKGROUND

The City of Baldwin Park's Maintenance Division within the Department of Public Works is responsible for the maintenance and operations of the City's infrastructure. The Maintenance Division is comprised of Fleet, Street/Landscape, Graffiti, Traffic/Lighting and Park maintenance and operations crews. In terms of landscape maintenance, the street landscape and park maintenance crews currently maintain five (5) parks with approximately seven (7) developed acres and approximately 3.2 miles of landscaped center medians along major corridors throughout the City. These areas include maintenance of various smart irrigation systems that support the landscape features. In addition to this, the street landscape crew also maintains 1.6 acres of landscape and irrigation of parkway areas within the City's downtown along Ramona Blvd., Maine Ave., Bogart Ave., and the Baldwin Park Transit Station.

DISCUSSION

Over the past five years, new roadway and landscape improvements projects have been constructed. These projects constructed new landscaped infrastructure that will require ongoing maintenance.

In 2016 the City's Center Median Improvements Project removed all the existing turf and irrigation systems and installed all-new drought-tolerant landscapes and sophisticated smart irrigation systems along Badillo Street, Baldwin Park Boulevard, Amar Road and Ramona Boulevard. While the project implemented measures to reduce the amount of water use considerably, it increased the maintenance and operations requirements significantly.

In 2018 the City completed the Maine Avenue Complete Streets Project Phase 1A between Los Angeles Street and Olive Street which installed many landscape features in newly constructed bulb-outs and widened sidewalks. The project is now complete and has been turned over to maintenance operations. Also, in 2018, the City completed the Tree Planting Project with the installation of over 200 trees along Maine Avenue between Pacific Avenue and Francisquito Avenue.

In February 2020, the City commenced construction of the Maine Avenue Complete Streets Project Phase 1B, between Olive Street and Arrow Highway. Similar to Phase 1A, this project installed many landscape features in newly constructed bulb-outs and widened sidewalks. This project has also been completed and has been turned over to maintenance operations.

In May 2020, The City commenced construction of Maine and Pacific Avenues Complete Streets Project, Phase 2, between Los Angeles Street and the South City limit. When completed, the project will have installed parkway landscaped features such as rain gardens, landscaped bulb-outs and widened sidewalks.

More recently, on September 2, 2020, a new Freeway Maintenance agreement between the City of Baldwin Park and Caltrans was approved by City Council. The agreement calls for the maintenance of any landscape and other types of roadside development lying outside of the fenced right-of-way area reserved for exclusive freeway use including the landscaped slopes along the Puente Avenue underpass.

The City's Downtown Beautification Project is scheduled to commence construction in October 2020. The project will include landscape and streetscape elements and new infrastructure including, but not limited to, drought tolerant landscape within the parkway, construction entry monument signs in various center medians and installation of wayfinding signs at various locations.

Projects currently in development include the San Gabriel Commuter Bikeway, Walnut Creek Bikeway Greening and the Big Dalton Wash Trail project and all include installation of new landscaping and irrigation infrastructure.

Current staff levels are finding it difficult to balance these recently added maintenance duties with the existing and daily routine work. The street landscape crew, in addition to performing routine street landscape maintenance, is also responsible for bulky item pickups and general street maintenance and repairs. With all of the new and soon to be constructed infrastructure, there is expected to be a significant increase in the demand for landscape and irrigation maintenance above-and-beyond current levels. To address this expected increase, Staff has determined that it is necessary to seek professional services to offset routine landscape maintenance of key center medians along various corridors. These services will help to offset the load allowing the crew to focus on other duties such as bulky item pickups.

On September 16, 2020, the City Council authorized staff to publish a Request for Proposals (RFP) for professional landscape services. On October 14, 2020, two (2) proposals were received. The proposals were reviewed and evaluated based on 1) general responsiveness to the City's RFP, 2) staff and firm experience with projects in similar size and scope, 3) approach/methodology, 4) level of effort, 5) ability to meet the City's schedule and expectations, and 6) references.

The table below lists the proposed fees from these professional Landscape Contractors:

Consultant	Total Landscape Maintenance Service Fees
Mariposa Landscapes Inc	\$ 100,000.00
North Star Landscape	\$ 133,091.00

In consideration of the six (6) criteria mentioned above, staff concurred that the best qualified firm for this project is Mariposa Landscapes Inc. Mariposa submitted a complete and thorough proposal, including detailed information pertaining to their integrity, quality, efficiency, and approach. The proposal clearly identified their plan of action and strategies which have been tailored specifically for this proposal based on the City's needs. Currently, the City of Baldwin Park Department of Public Works uses Mariposa Landscape to assist with small as-needed irrigation repair, irrigation installation, and/ or landscape clean-ups. Their maintenance team has been reliable and responsive to the City's needs and consistently provided a high level of quality and dedication to every project awarded to them in the past. Staff recommends that the City Council approve the award of contract to Mariposa Landscapes, Inc.

ALTERNATIVES

The alternatives are as follows:

1. City Council may elect not to award a contract to Mariposa Landscapes Inc and direct staff to commence contract negotiations with the second qualified proposer.
2. City Council may direct staff with a desired alternative.

LEGAL REVIEW

The Professional Services Agreement has been reviewed and approved by the City Attorney.

ATTACHMENTS

1. Professional Services Agreement with Mariposa Landscapes, Inc.
2. Exhibit A – Scope of Services
3. Exhibit B – Schedule of Compensation
4. Exhibit C – Schedule of Performance

AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES

This Agreement is entered into this **16th** day of **December** by and between the City of Baldwin Park ("CITY") and Mariposa Landscapes Inc. ("SERVICE PROVIDER").

RECITALS

A. CITY has determined that it requires the following professional services from a SERVICE PROVIDER: Mariposa Landscapes Inc.

B. SERVICE PROVIDER represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its Principals and employees. SERVICE PROVIDER further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of mutual covenants and conditions herein contained, CITY and SERVICE PROVIDER agree as follows:

1. DEFINITIONS

A. "Scope of Services": Such professional services as are set forth in Exhibit A attached hereto and incorporated herein by this reference.

B. "Approved Fee Schedule": Such compensation rates as are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference.

C. "Commencement Date": **January 4th, 2021**

D. "Expiration Date": **January 4th, 2024**

E. At City's sole discretion, to award up to two (2), one (1) year contract extensions upon successful demonstration of exemplary contract performance

2. SERVICE PROVIDER'S SERVICES

A. Scope of Services. Subject to the terms and conditions set forth in this Agreement, SERVICE PROVIDER shall perform the services identified in the Scope of Services. CITY shall have the right to request, in writing, changes in the scope of work or the services to be performed. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

B. Time for Performance. SERVICE PROVIDER shall commence the services on the Commencement Date and shall perform all services in conformance with the project timeline set forth in Exhibit C attached hereto and incorporated herein by this reference.

C. Standard of Performance. SERVICE PROVIDER shall perform all work to the highest professional standards and in a manner reasonably satisfactory to CITY. SERVICE

PROVIDER shall comply with all applicable federal, state and local laws, ordinances, codes and regulations.

3. REPRESENTATIVES

A. City Representative. For the purposes of this Agreement, the contract administrator and CITY's representative shall be the City Director of Public Works, (hereinafter the "City Representative"). It shall be SERVICE PROVIDER's responsibility to assure that the City Representative is kept informed of the progress of the performance of the services, and SERVICE PROVIDER shall refer any decisions which must be made by CITY to the City Representative. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the City Representative.

B. SERVICE PROVIDER Representative. For the purposes of this Agreement, Luis Valenzuela, Mariposa Landscapes Inc. Division Manager, is hereby designated as the principal and representative of SERVICE PROVIDER authorized to act on its behalf with respect to the services specified herein and make all decisions in connection therewith (the "Responsible Principal"). The Responsible Principal may not be changed by SERVICE PROVIDER without the prior written approval of CITY.

4. SERVICE PROVIDER'S PERSONNEL

A. SERVICE PROVIDER represents that it has, or will secure at its own expense, all personnel required to perform the services required under this Agreement. All such services will be performed by SERVICE PROVIDER or under its supervision, and all personnel engaged in the work shall possess the qualifications, permits and licenses required by applicable law to perform such services.

B. SERVICE PROVIDER shall be solely responsible for the satisfactory work performance of all personnel engaged in performing services required by this Agreement, and compliance with all reasonable performance standards established by CITY.

C. In the event that CITY, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by SERVICE PROVIDER to perform services pursuant to this Agreement, SERVICE PROVIDER shall remove any such person immediately upon receiving notice from CITY of the desire of CITY for the removal of such person or persons.

D. SERVICE PROVIDER shall be responsible for payment of all employees' and subSERVICE PROVIDERS' wages and benefits and shall comply with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security.

E. Permits and Licenses. SERVICE PROVIDER shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement, including a City of Baldwin Park business license.

5. FACILITIES AND EQUIPMENT

Except as otherwise authorized by CITY in writing, SERVICE PROVIDER shall, at its sole cost and expense, furnish all facilities and equipment which may be required for furnishing services pursuant to this Agreement.

6. TERM OF AGREEMENT

This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date, unless sooner terminated as provided in Section 18 herein.

7. COMPENSATION

A. CITY agrees to compensate SERVICE PROVIDER for the services provided under this Agreement, and SERVICE PROVIDER agrees to accept in full satisfaction for such services, a sum not to exceed **ONE HUNDRED THOUSAND DOLLARS (\$100,000)** payable as earned during the Project in accordance with Exhibit B. The compensation payable hereunder includes all professional services. Payments shall be made in accordance with Section 8 herein. CITY shall not withhold applicable federal or state payroll or any other required taxes, or other authorized deductions from each payment made to SERVICE PROVIDER. No claims for compensation in excess of the not-to-exceed amount for the Project as shown in Exhibit B will be allowed unless such additional compensation is authorized by CITY in writing. All requests for compensation in excess of the not-to-exceed amount must be submitted to and approved by the City Representative.

B. The amount set forth in paragraph A shall include reimbursement for all actual and necessary expenditures reasonably incurred in the performance of this Agreement.

C. Additional Services. No claims for additional services performed by SERVICE PROVIDER which are beyond the scope set forth in Exhibit A will be allowed unless such additional work is authorized by CITY in writing prior to the performance of such services. Additional services, if any are authorized, shall be compensated on a time and materials basis using SERVICE PROVIDER's Approved Fee Schedule (Exhibit B). Fees for such additional services shall be paid within thirty (30) days of the date SERVICE PROVIDER issues an invoice to CITY for such services.

8. METHOD OF PAYMENT

SERVICE PROVIDER shall submit to CITY an invoice, on a monthly basis, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Such itemizations shall include the days worked, number of hours worked, and authorized reimbursable expenses incurred with appropriate back-up documentation and receipts evidencing the authorized expenses, if any, for each day in the period and shall separately describe any additional services authorized by CITY. Any invoice claiming compensation for additional services shall include appropriate documentation of CITY's prior authorization. Within ten (10) business days of receipt of each invoice, CITY shall notify SERVICE PROVIDER in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice up to the maximum amount set forth in Section 7.

9. OWNERSHIP OF WORK PRODUCT

All reports, documents or other written material (“written products”) developed by SERVICE PROVIDER in the performance of this Agreement shall be and remain the property of CITY without restriction or limitation upon its use or dissemination by CITY. SERVICE PROVIDER may take and retain such copies of the written products as desired, but no such written products shall be the subject of a copyright application by SERVICE PROVIDER.

10. TRAVEL REIMBURSEMENT

Travel required by SERVICE PROVIDER or any subSERVICE PROVIDER or subcontractor pursuant to this Agreement shall not be a reimbursable expense.

11. INDEPENDENT CONTRACTOR

SERVICE PROVIDER will act hereunder as an independent contractor. This Agreement shall not and is not intended to constitute SERVICE PROVIDER as an agent, servant, or employee of CITY and shall not and is not intended to create the relationship of partnership, joint venture or association between CITY and SERVICE PROVIDER.

12. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by SERVICE PROVIDER or provided for performance of this Agreement are deemed confidential and shall not be disclosed by SERVICE PROVIDER without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required or necessary to provide the services under this Agreement. All CITY data shall be returned to CITY upon the termination of this Agreement. SERVICE PROVIDER’s covenant under this Section shall survive the termination of this Agreement.

13. CONFLICTS OF INTEREST

SERVICE PROVIDER hereby warrants for itself, its employees, and subcontractors that those persons presently have no interest and shall not obtain any interest, direct or indirect, which would conflict in any manner with the performance of the services contemplated by this Agreement. No person having such conflicting interest shall be employed by or associated with SERVICE PROVIDER in connection with this project. SERVICE PROVIDER hereby warrants for itself, its employees, and subcontractors that no such person shall engage in any conduct which would constitute a conflict of interest under any CITY ordinance, state law or federal statute. SERVICE PROVIDER agrees that a clause substantially similar to this Section shall be incorporated into any sub-contract that SERVICE PROVIDER executes in connection with the performance of this Agreement.

14. INDEMNIFICATION

A. To the full extent permitted by law, SERVICE PROVIDER shall indemnify, hold harmless and defend CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns from and against any and all claims, demands, causes of action, liability, losses, costs or expenses for any damage due to death or injury to any person and injury

to any property resulting from any alleged intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of SERVICE PROVIDER or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of SERVICE PROVIDER in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

The parties understand and agree that the duty of SERVICE PROVIDER to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code.

B. SERVICE PROVIDER's obligations under this or any other provision of this Agreement will not be limited by the provisions of any workers compensation act or similar act. SERVICE PROVIDER expressly waives its statutory immunity under such statutes or laws as to CITY, its officers, agents, employees and volunteers.

C. SERVICE PROVIDER agrees to obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of SERVICE PROVIDER in the performance of this Agreement. In the event SERVICE PROVIDER fails to obtain such indemnity obligations for the benefit of CITY, SERVICE PROVIDER agrees to be fully responsible and indemnify, hold harmless and defend CITY, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged, intentional, reckless, negligent or otherwise wrongful acts, errors or omissions of SERVICE PROVIDER or any of its officers, employees, servants, agents, subcontractors, volunteers or any other person or entity involved by, for, with or on behalf of SERVICE PROVIDER in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

D. CITY does not, and shall not, waive any rights that it may possess against SERVICE PROVIDER because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense. SERVICE PROVIDER agrees that SERVICE PROVIDER's covenant under this Section shall survive the termination of this Agreement.

E. SERVICE PROVIDER agrees to pay all required taxes on amounts paid to SERVICE PROVIDER under this Agreement, and to indemnify and hold CITY harmless from any and all taxes, assessments, penalties, and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. SERVICE PROVIDER shall fully comply with the workers' compensation laws regarding SERVICE PROVIDER and SERVICE PROVIDER's employees. SERVICE PROVIDER further agrees to indemnify and hold CITY harmless from any failure of SERVICE PROVIDER to comply with applicable workers' compensation laws. CITY shall have the right to offset against the amount of any fees due to SERVICE PROVIDER under this Agreement any amount due to CITY from SERVICE PROVIDER as a result of SERVICE PROVIDER's failure to promptly pay to CITY any reimbursement or indemnification arising under this Section.

15. INSURANCE

A. SERVICE PROVIDER shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1. Commercial General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and in the aggregate for any personal injury, death, loss or damage.
2. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.
3. Worker's Compensation insurance as required by the State of California.
4. Professional Liability Insurance with a minimum limit of One Million Dollars (\$1,000,000) per occurrence.

B. SERVICE PROVIDER shall require each of its sub-SERVICE PROVIDERs or sub-contractors to maintain insurance coverage that meets all of the requirements of this Agreement.

C. The policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

D. SERVICE PROVIDER agrees that if it does not keep the insurance required in this Agreement in full force and effect, CITY may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, CITY may take out the necessary insurance and pay, at SERVICE PROVIDER'S expense, the premium thereon.

E. Prior to commencement of work under this Agreement, SERVICE PROVIDER shall file with CITY's Risk Manager a certificate or certificates of insurance showing that the insurance policies are in effect and satisfy the required amounts and specifications required pursuant to this Agreement.

F. SERVICE PROVIDER shall provide proof that policies of insurance expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.

G. The general liability and automobile policies of insurance shall contain an endorsement naming CITY, its elected officials, officers, agents, employees, attorneys, servants, volunteers, successors and assigns as additional insureds. All of the policies shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days' prior written notice to CITY. SERVICE PROVIDER agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail

written notice of cancellation imposes no obligation, and to delete the word “endeavor” with regard to any notice provisions.

H. The insurance provided by SERVICE PROVIDER shall be primary to any other coverage available to CITY. Any insurance or self-insurance maintained by CITY, its officers, employees, agents or volunteers, shall be in excess of SERVICE PROVIDER’s insurance and shall not contribute with it.

I. All insurance coverage provided pursuant to this Agreement shall not prohibit SERVICE PROVIDER, and SERVICE PROVIDER’s employees, agents, subcontractors, or volunteers from waiving the right of subrogation prior to a loss. SERVICE PROVIDER hereby waives all rights of subrogation against CITY.

J. Any deductibles or self-insured retentions must be approved by CITY. At the option of CITY, SERVICE PROVIDER shall either reduce or eliminate the deductibles or self-insured retentions with respect to CITY, or SERVICE PROVIDER shall procure a bond guaranteeing payment of losses and expenses.

K. If SERVICE PROVIDER is a Limited Liability Company, general liability coverage must be amended so that the Limited Liability Company and its managers, affiliates, employees, agents, and other persons necessary or incidental to its operation are insureds.

L. Procurement of insurance by SERVICE PROVIDER shall not be construed as a limitation of SERVICE PROVIDER’s liability or as full performance of SERVICE PROVIDER’s duties to indemnify, hold harmless and defend under Section 14 of this Agreement.

16. MUTUAL COOPERATION

A. CITY shall provide SERVICE PROVIDER with all pertinent data, documents and other requested information as is reasonably available for the proper performance of SERVICE PROVIDER’s services.

B. In the event any claim or action is brought against CITY relating to SERVICE PROVIDER’s performance in connection with this Agreement, SERVICE PROVIDER shall render any reasonable assistance that CITY may require.

17. RECORDS AND INSPECTIONS

SERVICE PROVIDER shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three (3) years. CITY shall have access, without charge, upon reasonable notice, during normal business hours to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings, and activities.

18. TERMINATION OF AGREEMENT

A. CITY shall have the right to terminate this Agreement for any reason or for no reason on five (5) calendar days’ written notice to SERVICE PROVIDER. SERVICE PROVIDER shall have the right to terminate this Agreement for any reason or no reason on sixty (60) calendar

days' written notice to CITY. SERVICE PROVIDER agrees to cease all work under this Agreement on or before the effective date of such notice. All completed and uncompleted products up to the date of receipt of written notice of termination shall become the property of CITY.

B. In the event of termination or cancellation of this Agreement by CITY, due to no fault or failure of performance by SERVICE PROVIDER, SERVICE PROVIDER shall be paid based on the percentage of work satisfactorily performed at the time of termination. In no event shall SERVICE PROVIDER be entitled to receive more than the amount that would be paid to SERVICE PROVIDER for the full performance of the services required by this Agreement.

19. FORCE MAJEURE

SERVICE PROVIDER shall not be liable for any failure to perform if SERVICE PROVIDER presents acceptable evidence, in CITY's sole judgment, that such failure was due to causes beyond the control, and without the fault or negligence of SERVICE PROVIDER.

20. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (a) the day of delivery if delivered by hand or overnight courier service during SERVICE PROVIDER's and CITY's regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore below, or to such other addresses as the parties may, from time to time, designate in writing.

If to CITY:

Attn: Sam Gutierrez
Director of Public Works
City of Baldwin Park

14403 E. Pacific Avenue
Baldwin Park, CA 91706
Telephone: (626) 813-5251
e-mail: sgutierrez@baldwinpark.com

If to SERVICE PROVIDER:

Attn: Terry Noriega
President
Mariposa Landscapes Inc

6232 Santo Diaz St.
Irwindale, CA, 91702
Telephone: (626) 960-0196

With a courtesy copy to:

Robert N. Tafoya, City Attorney
Tafoya & Garcia LLP
316 West 2nd Street, Suite 1000
Los Angeles, CA 90012
Telephone: (213) 617-0600

21. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

In the performance of this Agreement, SERVICE PROVIDER shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation or other basis prohibited by law. SERVICE PROVIDER will take

affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

22. PROHIBITION AGAINST ASSIGNMENT

SERVICE PROVIDER shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without CITY's prior written consent, and any attempt to do so shall be void and of no effect. CITY shall not be obligated or liable under this Agreement to any party other than SERVICE PROVIDER.

23. ATTORNEY'S FEES

In the event that CITY or SERVICE PROVIDER commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs of suit, including reasonable attorney's fees.

24. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and provisions of any document incorporated by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between CITY and SERVICE PROVIDER with respect to the subject matter herein. No other prior oral or written agreements are binding on the parties. Any modification of this Agreement will be effective only if it is in writing and executed by CITY and SERVICE PROVIDER.

25. GOVERNING LAW; JURISDICTION

This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event of litigation between the parties, venue in State trial courts shall lie exclusively in Los Angeles County. In the event of litigation in a United States District Court, exclusive venue shall lie in the Central District of California.

26. SEVERABILITY

Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

27. CAPTIONS

The captions used in this Agreement are solely for reference and the convenience of the parties. The captions are not a part of the Agreement, in no way bind, limit, or describe the scope or intent of any provision, and shall have no effect upon the construction or interpretation of any provision herein.

28. EXECUTION

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

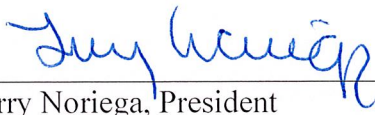
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF BALDWIN PARK

SERVICE PROVIDER:

Emmanuel J. Estrada
Mayor

By:



Terry Noriega, President
Mariposa Landscapes, INC.

ATTEST:

Lourdes Morales
City Clerk

Robert N. Tafoya
City Attorney

EXHIBIT "A"

LANDSCAPE SPECIFICATION FOR CITY-WIDE MEDIAN ISLAND AND VARIOUS LOCATION LANDSCAPE MAINTENANCE SERVICES

SCOPE OF WORK

The scope of work includes visiting site routinely to mow, prune shrubs & ground cover, remove litter and debris, and weed control. Maintenance of the designated areas shall include the routine maintenance of plant material, focusing on proper water management and resource efficiency.

A. WEED CONTROL FOR HARDSCAPE AREAS. The Contractor shall be responsible for removing all annual and perennial weeds in all hardscape areas.

B. SOIL AND PLANT TISSUE ANALYSIS. The Contractor may be requested, beyond the contract specifications, to take samples of soil or plant tissue for testing purposes and such tests shall be paid for by the City.

C. CLEAN-UP AND DEBRIS REMOVAL. The Contractor shall remove all debris resulting from maintenance operations and dispose of debris at an approved green waste recycling facility. All rubbish and trash shall be taken to an off-site legal landfill facility. It is the responsibility of the Contractor to make arrangements for the legal disposal of all debris. No landscape debris, leaves, grass, clippings, rubbish, and/or trash shall be allowed to remain on the project site at the end of the scheduled work period/maintenance visit.

D. GRASSCYCLING SCHEDULE. The Contractor shall adhere to the grass cycling schedule as per this specification, eliminating the removal of grass clippings at specified times of the year.

1. Cut only 1/3 off turf grass blades during mowing.
2. Collect clippings only when excessive growth occurs such as after rain or irregular mowing cycles.
3. Use sow release and organic fertilizers to encourage even plant growth patterns.

E. SCHEDULE SITE INSPECTIONS. The Contractor shall patrol the entire site at the beginning of each scheduled maintenance visit and check for vandalism, broken tree branches, pest and/or disease infestation, and related problems, and shall take appropriate action.

The Contractor or a representative shall physically walk the site with the City's Representative for the purpose of reviewing specification compliance.

1. FREQUENCY OF INSPECTIONS: One (1) inspection shall be scheduled per month for the purpose of inspecting plant materials and related issues, and to evaluate the irrigation system. During the irrigation inspections, the Contractor shall ensure that all irrigation systems are functioning accurately and be required to activate a minimum of 25% of the irrigation system to avoid the wetting of vehicles but also to ensure that the plants/trees are receiving water. Off-hour scheduling may be necessary.
2. PUNCH LIST: The City's Representative shall submit a "punch list" for items not finished or completed by Landscape Contractor prior to the next scheduled inspection.

F. IRRIGATION SYSTEM MAINTENANCE, REPAIRS AND REPLACEMENT

1. Irrigation of general area are controlled by automatic time clocks and shall be watered between 9:00 p.m. and 6:00 a.m. when requested. Manual irrigation shall be performed during normal working hours.
2. Contractor shall complete an Irrigation Maintenance Log located at each controller which records, which records daily maintenance activities that adhere to the schedule developed. The maintenance log shall be discussed with the City representative, at scheduled walk-through/ inspections

G. TURFGRASS MANAGEMENT - COOL SEASON GRASSCYCLING MOWING REQUIREMENTS

1. Turf grass shall be cut at a uniform height.
2. Turf grass shall be cut with blades sharpened prior to each mowing.
3. Mowing patterns shall be rotated from a "north/south axis" to an "east/west axis" to a "diagonal axis" from week to week to prevent rutting of turf grass areas.
4. Turf grass areas shall be adequately dry when performing mowing operations. Mowing shall be performed during wet morning dew or moisture conditions. Whenever a week is skipped due to wet conditions, the next mowing shall be performed at a 4 to 5-inch cutting height, returning to normal height over a 2 to 3-week period. A grass-catcher shall be used to remove grass clippings during this period.

H. EDGING OF TURFGRASS AREAS

1. POWER EDGERS: All turf grass perimeters adjacent to sidewalks, walkways, paved areas, and/or curbs shall be trimmed with a vertical blade power edger.
2. WEED EATERS: Weed eaters shall be utilized to trim turf grass around the circumference of trees, signage, and raised fixtures where a bare soil buffer zone exists (normally 6" to 12" width). Where turf grass meets trees and signs, fixtures or building (no buffer zone), hand shears shall be utilized to trim turf grass.

I. TURFGRASS AERIFICATION: Aerification shall be performed once per year, in EARLY APRIL. The following aerification program shall be followed:

1. Establish adequate soil moisture to a depth of three (3) inches in 90% of the designated area as verified by soil probe. If supplemental irrigation (syringing) is required to perform this task, then irrigate deeply two to three days prior to aerification to allow the soil to be at Field Capacity.
2. Mow normally prior to aerification.
3. Aerify to a depth of three (3"), removing a minimum of 80% of the soil cores. Remaining cores shall be broken up by dragging a screen, or utilizing appropriate aerification equipment. (If a *Klopping-Hardie Lawn Renovator* is used, the machine shall be set as deep as possible and any debris shall be removed.)
4. Fertilize according to Section 4.08, Fertilization Program for April.
5. Irrigate deeply as specified in Number One above.

J. SHRUB MANAGEMENT - PRUNING

1. Thinning: Shrubs shall be pruned to maintain the theme of the project, that is, to maximize the desired characteristics or branching of the shrubs as possible. Shrubs shall be pruned as per safety requirements, removal of broken or diseased branches,

- general containment, and/or appearance. Avoid over trimming, allow plants to fill to natural growth. Avoid trimming into round shapes.
2. **SHEARING:** Formal pruning, or shearing of shrubs, shall not be performed unless safety (traffic views, pedestrian traffic, etc.) or City directive states otherwise. Example would be "topped" and/or sheared on a routine basis.
- K. **GROUNDCOVER MANAGEMENT.** Groundcover is defined as non-shrub plant material possessing a non-woody branching Structure. Examples are honeysuckle, vinca, freeway daisy, ivy, and gazania. Groundcovers are normally maintained below 18 inches in height.
- L. **EDGING AND TRIMMING:** Edging and trimming are performed with two pieces of equipment: power edgers and "weed eaters" ("weed eaters" are power tools equipped with a plastic filament line that cuts/slashes succulent plant materials).
1. **POWER EDGERS:** All groundcovers with a vertical growth height of 8 inches or less adjacent to sidewalks and/or walkways shall be trimmed with a vertical blade power edger at a 30-degree angle ("feathered").
 2. **WEED EATERS:** All groundcovers with a vertical growth height of 8 inches or more adjacent to sidewalks, walkways, paved areas, and/or curbs shall be trimmed with a weed eater at a 30-degree angle.
- M. **PEST MANAGEMENT PROGRAM:**

Contractor shall utilize **INTEGRATED PEST MANAGEMENT TECHNIQUES**. When pesticide chemical applications are required, the Contractor shall adhere to requirements as per this scope of work. The following pest management program shall be implemented:

GENERAL REQUIREMENTS. Pest and diseases to be controlled shall be all organisms having deleterious effects within the perimeters of the project, including but not limited to, all insects including ants, mites, nematodes, sowbugs; fungi and bacteria; mollusks including snails and slugs; and rodents/rabbits. The Contractor shall not be responsible for the pest control within buildings.

INTEGRATED PEST MANAGEMENT (I.P.M.) The application of pesticide chemicals in controlling harmful landscape pests can be greatly reduced by an active Integrated Pest Management Program.

1. **A Water Management Program:** Overwatering is the major cause of poor plant health to disease and harmful insect infestations. Proper irrigation levels should be maintained.
2. **Biological Control:** The utilization of beneficial organisms to control landscape pest populations is now available. Some examples of beneficial organisms are ladybird beetles, praying mantis, parasitic wasps, lacewings, decollate snails, predatory mites, and bacterium such as *Bacillus thuringiensis*.
3. **Cultural Practice:** Use of mulch is a good cultural practice in landscaped areas. Contractor must maintain a 3"-4" mulch depth in all landscaped areas. They must re-apply mulch when necessary every 6 month in order to maintain proper depth. Contractor must ensure that mulch is applied correctly not to bury plants/ trunk flares of trees, clean, coarse texture measuring $\frac{1}{4}$ " – $\frac{3}{4}$ " in size, and with low water holding capabilities.

4. Chemical: Pre- and Post- emergent chemicals are acceptable and should be used as part of the IPM program. Contractor must follow product label and recommendations from a licensed PCA.
5. Chemical Alternatives: Insecticidal soap is an excellent alternative to pesticides. Cultural techniques such as washing off plant foliage and cleaning mowing equipment between mowing are also considerations.

PEST CONTROL INSPECTIONS AND REPORTS. Contractor shall provide on-site control inspections on a weekly basis. (The pest control service may be sub-contracted by an approved pest control company with approval of City's Representative.). The individual performing the inspections must demonstrate the appropriate experience, education training, and certification (i.e., California State Pest Control Advisor License) to perform inspections.

PESTICIDE REGULATIONS

GENERAL: All chemicals shall be used in strict accordance with federal, state, county, and local laws and ordinances governing use of same.

PESTICIDE REPORTS: Contractor shall provide chemical application records within thirty (30) days after pesticide applications to City's Representative.

APPLICATION OF PESTICIDES: All chemical applications costs should be included in the price and require approval by City prior to work being performed. Contract is required to complete the following prior to application:

1. The City's Representative shall be given a twenty-four (24) hour notice, in writing prior to every chemical application.
2. All pesticides shall be supplied by a licensed Pest Control Advisor.
3. In an effort to eliminate potential runoff within treated areas, pest control applicator shall monitor forecasted weather conditions to **avoid making applications within 72 hours of inclement weather.** All pesticides shall be applied at approved times such that limit the possibility of contamination from climatic and other factors.
4. Application methods shall be used which insure that materials are confined to target area.
5. Extreme care and caution shall be exercised in transferring and/or mixing chemicals to prevent contamination of area outside the target area.
6. Disposal of excess chemicals shall be within the guidelines established in California Food and Agriculture Code.
7. Contractor's chemical application records shall be provided to City within seven (7) days after application.

FERTILIZER REGULATIONS. Fertilizer applications are included in the cost proposal. Precautions shall be taken by Contractor to contain fertilizer applications in the planning areas/water features and to prevent the depositing of materials into paved areas. Any fertilizer materials deposited onto paved areas shall be removed immediately.

POST-EMERGENT WEED CONTROL INCLUDED IN THE CONTRACT. Contractor shall exercise special care to remove all noxious weeds within landscape areas.

- I. REMOVAL OF NEEDLES. Contract is required to remove pine needles from all median islands, paying close attention to excess pine needles along curbs of medians.

J. GREEN WASTE MANAGEMENT. All green waste debris resulting from maintenance operation shall be removed from site and disposed of the same day of maintenance at an approved Green Waste Composting Facility.

K. PROJECT SITES

- Ramona Blvd**
- | | | | |
|---|---|------------|-----------|
| • Median | Island | No. | 1: |
| Ramona Blvd. between El Monte City Limits to 605 S entrance | | | |
| • Median | Island | No. | 2: |
| Ramona Blvd. between 605 S entrance to 605 N entrance. | | | |
| • Median Island No. 3 | Ramona Blvd. between 605 N entrance to W. of Syracuse Ave | | |
| • Median Island No. 4 | Ramona Blvd. between E. of Syracuse Ave to W of Barnes Ave | | |
| • Median Island No. 5 | Ramona Blvd. between E of Barnes Ave to W. of Francisquito Ave. | | |
| • Median Island No. 6 | Ramona Blvd. between E. of Francisquito Ave. to W. of Corak St. | | |
| • Median Island No. 7 | Ramona Blvd. between E. of Corak St. to W. of Earl Ave. | | |
| • Median Island No. 8 | Ramona Blvd. between E. of Earl Ave. to W. of Foster Ave. | | |
| • Median Island No. 9 | Ramona Blvd. between E. of Foster Ave. to W. of Grace Ave | | |
| • Median Island No. 10 | Ramona Blvd. between E. of Grace Ave to W. of Monterey Ave. | | |
| • Median Island No. 11 | Ramona Blvd. between E. of Monterey Ave.to W. of Kenmore Ave | | |
| • Median Island No. 12 | Ramona Blvd. between E. of Kenmore Ave to W. of Merced Ave. | | |
| • Median Island No. 13 | Ramona Blvd. between E. of Merced Ave. to W. of Bresee Ave. | | |
| • Median Island No. 14 | Ramona Blvd. between E. of Bresee Ave. to W. of Stewart Ave | | |
| • Median Island No. 15 | Ramona Blvd. between E. of Stewart Ave to W. of La Rica Ave. | | |
| • Median Island No. 16 | Ramona Blvd. between E. of La Rica Ave. to W. of Baldwin Park Blvd. | | |
| • Median Island No. 17 | Ramona Blvd. between E. of Baldwin Park Blvd. to W. of Cesar Chavez Dr. | | |
| • Median Island No. 18 | Ramona Blvd. between E. of Cesar Chavez Dr. to W. of Maine Ave. | | |
- Two (2) medians on Ramona Blvd. located between Maine Ave – Bogart Ave.**
- | | |
|-------------------------------|---|
| • Median Island No. 19 | Ramona Blvd. between E. of Maine Ave. to 14514 Ramona Blvd. |
| • Median Island No. 20 | |

Ramona Blvd. between 14514 Ramona Blvd. to W. of Bogart Ave.

- **Median Island No. 21**
Ramona Blvd. between E. of Bogart Ave. to W. of train tracks.
- **Median Island No. 22**
Ramona Blvd. between E. of train tracks to W. of Badillo Street
- **Median Island No. 23**
Ramona Blvd. between N. of Badillo St. to 14747 Ramona Blvd (LA County Yard)

Badillo St.

- **Median Island No. 24**
Badillo St. between E. of Ramona Blvd. to W. of Virginia Ave
- **Median Island No. 25**
Badillo St. between E. of Virginia Ave to W. of Vineland Ave
- **Median Island No. 26**
Badillo St. between E. of Vineland Ave to W. of Puente Ave.
- **Median Island No. 27**
Badillo St. between E. of Puente Ave to W. of Badillo Cir.
- **Median Island No. 28**
Badillo St. between E. of Badillo Cir. to Willow Ave.
- **Median Island No. 29**
Badillo St. between E. of Willow Ave. to West Covina City Limits

Baldwin Park Blvd.

Two (2) medians on Baldwin Park Blvd. between Tracy St. and Francisquito Ave.

- **Median Island No. 30**
Baldwin Park Blvd between N. of Tracy St. to 3133 Baldwin Park Blvd.
- **Median Island No. 31**
Baldwin Park Blvd between 3133 Baldwin Park Blvd. to S. of Francisquito Ave.

Two (2) medians on Baldwin Park Blvd. between Francisquito Ave. and Corak St.

- **Median Island No. 31**
Baldwin Park Blvd between N. of Francisquito Ave. to 3205 Baldwin Park Blvd.
- **Median Island No. 32**
Baldwin Park Blvd between 3205 Baldwin Park Blvd. to S. of Corak St.
- **Median Island No. 33**
Baldwin Park Blvd between N. of Corak St. to S. of Foster Ave.
- **Median Island No. 34**
Baldwin Park Blvd between N. of Foster Ave. to S. of Rexwood Ave.
- **Median Island No. 35**
Baldwin Park Blvd between N. of Rexwood Ave to S. of Monterey Ave.
- **Median Island No. 36**
Baldwin Park Blvd between N. of Monterey Ave. and S. of Kenmore Ave.

- **Median Island No. 37**
Baldwin Park Blvd between N. of Kenmore Ave. and S. of Merced Ave.
- **Median Island No. 38**
Baldwin Park Blvd between N. of Merced Ave. and S. of Bresee Ave
- **Median Island No. 39**
Baldwin Park Blvd between N. of Bresee Ave and S. of Susquehanna Ave.
- **Median Island No. 40**
Baldwin Park Blvd between N. of Susquehanna Ave. and S. of Stewart Ave.
- **Median Island No. 41**
Baldwin Park Blvd between N. of Stewart Ave and La Rica Ave.
- **Median Island No. 42**
Baldwin Park Blvd between N. of La Rica Ave. to S. of Sterling Way
- **Median Island No. 43**
Baldwin Park Blvd between N. of Sterling Way to S. of Baldwin Park Blvd.
- **Median Island No. 44**
Baldwin Park Blvd between N. of Baldwin Park Blvd. to 4100 Baldwin Park Blvd (Last Median north of Ramona Blvd.)

Amar Rd.

- **Median Islands No. 45 - 48**
Amar Rd. South of Frazier St.

Location No. 1

- Puente Ave Slopes – 10 FWY Four Quadrants
SW Quadrant – Harley Davidson
SE Quadrant – Empty Lot
NW Quadrant – Walmart
NE Quadrant – Motel 6 side

EXTRA WORK

1. City has the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work.
2. The Contractor, as part of this agreement, may be requested to replace diseased, damaged or destroyed plant material or add plants as needed to any overly bare or empty areas and perform other remedial work. Such work shall be considered as extra work by the City's representative.

RESPONSIBILITY, COORDINATION, MEETINGS

1. At Award of Bid, the Contractor shall complete a Maintenance Schedule Calendar covering the first twelve-month period of this contract. This calendar will outline a time line schedule for all maintenance activities including, weed abatement, any scheduled herbicide applications, pruning and all other required activities listed. The Maintenance Schedule Calendar shall be reviewed on a monthly basis tenure maintenance activities

adhere to the contract agreement. This Maintenance Schedule Calendar shall be renewed at the end of each twelve-month period of this contract.

2. Contractor shall complete an Irrigation Maintenance Log located at each controller which records daily maintenance activities that adhere to the schedule developed. The maintenance log shall be discussed with the City representative, at scheduled walk-through/ inspections.
3. Contractor shall secure and maintain all required permits and licenses, and pay all fees necessary to legally complete the work of this project. Contractor shall meet with the City representative once weekly to review the landscaping, discuss maintenance operations, determine progress, and identify areas needing attention. Contractor shall attend additional meetings if deemed necessary by City Representative.

NEGLECT OF CONTRACTOR: Exceptions shall be replacements due to the acts or neglect of Landscape contractor. Replacement of plant materials due to Contractor's neglect shall be of size and quality of the original plant material as directed by the City.

EXCLUSIONS: Lighting replacements and any building servicing. Steam cleaning hardscape and parking lot sweeping. Graffiti removal. Any city permits excluded. Excludes removing any larger bulk items. Pruning trees excluded. However, the contractor is responsible for notifying the city of all the above listed exclusions.

EXHIBIT "B"

SCHEDULE OF COMPENSATION

Contractor shall perform the requested services as set forth in the Scope of Services in accordance with the monthly rate of \$8,333.33 and a yearly total contract amount not to exceed \$100,000 for landscape maintenance.

The contract costs provides for all labor, material, and equipment to perform landscape maintenance per scope of work (please see exclusions and details).

Description: This proposal provides for all labor, material, and equipment to perform landscape clean up and maintenance. Proposal includes visiting sites routinely to remove litter, weed control, and prune shrubs/ roses/ ground cover/ grasses.

Exclusions: Irrigation repairs, pressure washing, and sweeping, graffiti removal. Any city permits are excluded. Pruning trees are also excluded.

EXHIBIT "C"

SCHEDULE OF PERFORMANCE

A two (2) man crew for four (4) days a week to maintain the 54 (fifty-four) median islands and Puente Ave Slopes. The following is the assigned staff positions:

Job Title	Days per Week
Foreman	4 days per week
Laborer	4 days per week
Irrigation Technician	1 day per month

STAFF REPORT



TO: Honorable Mayor and City Councilmembers

FROM: Robert A. López, Interim Chief of Police

DATE: December 16, 2020

SUBJECT: APPROVAL TO PURCHASE LEICA GEOSYSTEMS RTC360 FOR TRAFFIC COLLISION RECONSTRUCTION AND CRIMINAL INVESTIGATIONS

SUMMARY

This report request City Council approval for a 4-year lease of Traffic Collision and Crime Scene reconstruction software and equipment. The total estimated cost of the 4-year lease is \$93,731.30 (\$23,042.49 per year). Funding would come from the Traffic Safety account number 271-30-350-58140-63000.

RECOMMENDATION

Staff recommends City Council approval to:

1. Waive the formal bidding process pursuant to 34.23(C) of the Baldwin Park Municipal Code for this purchase, requiring a 4/5 vote, as this is a sole source vendor; and
2. Authorize the Director of Finance to appropriate \$93,731.30 (\$23,042.49 per fiscal year for four years) to Traffic Safety account 271-30-350-58140-63000; and
3. Authorize the Police Department to lease the requested reconstruction software and equipment; and
4. Authorize the Chief of Police, or his designee to complete all appropriate documentation necessary to complete the lease.

FISCAL IMPACT

There will be no fiscal impact to the general fund. This lease is eligible for the Police Department to utilize available Traffic Safety funds for an annual lease payment of \$23,042.49 for four years, which includes the training in the use of the system.

BACKGROUND

The Baldwin Park Police Department Traffic Bureau investigates fatal and major injury traffic collisions. The Traffic Bureau also assists the Patrol Division and Detective Bureau in documenting and recreating crime scenes. These cases are then presented to the Los Angeles County District Attorney's Office for prosecution.

In order to properly and accurately reconstruct and document collision and crime scenes, members of the Traffic Bureau currently utilize a Sokkia "Total Station" and its software. The current Sokkia "Total Station" is approximately 18 years old. Due to its age the technology has become obsolete and the company no longer supports the software.

There are limited options for this type of specialized scanning equipment and software. The Traffic Bureau evaluated products from the two companies who produce this type of 3D scanning equipment and software, FARO Technologies, Inc. and Leica Geosystems.

After careful evaluation, the Traffic Bureau has determined Leica Geosystems RTC360 laser scanner, software and equipment is the best replacement option. The Leica Geosystems scanner, software and

related equipment are certified, approved for use and are used by numerous Federal, State and Local Law Enforcement Agencies across the country.

Included in the lease price of the equipment and software; Precision Survey Supply, LLC. will provide 4-days of training to eight (8) members of the Police Department in the use of the Scanner and software. The warranty period is four (4) years and includes parts, labor and yearly calibration/inspection of the device.

There are very few companies who produce these types of scanners. Each uses distinctly different proprietary software and equipment. As such, the different systems are unique and each is a "Sole Source" product and supplier. Attached are the Sole Source documents for Leica Geosystems and their sole distributor Precision Survey Supply.

LEGAL REVIEW

Not Applicable

ALTERNATIVES

The alternative would be to delay or deny the lease, however, as this equipment is mission critical for our police officers, we will need to purchase or lease the system in the near future. Furthermore, it is uncertain to predict if grants for the purchase of this equipment will be available, let alone awarded to the Baldwin Park Police Department, in the future.

ATTACHMENTS

- 1) Purchase price quote from Precision Survey Supply, LLC.
- 2) Sole Source letter from Leica Geosystems.
- 3) Sole Source letter from Precision Survey Supply, LLC.



Precision Survey Supply, LLC
 8628 Utica Avenue #800
 Rancho Cucamonga, CA 91730 US
 909-931-4040
 sam@precisionsurveysupply.com
 www.precisionsurveysupply.com

Estimate

ADDRESS

Andy Velebi
 Baldwin Park Police Department
 14403 Pacific Ave
 Baldwin Park, Ca 91706

SHIP TO

Andy Velebi
 Baldwin Park Police Department
 14403 Pacific Ave
 Baldwin Park, Ca 91706

ESTIMATE #	DATE
31624	10/15/2020

SALES REP

SE

ACTIVITY	QTY	RATE	AMOUNT
6012673 Leica RTC360 Laser Scanner Kit 838300 RTC360 Scan Head 817063 GVP730, Transport Container for RTC360 Laser Scanner and Accessories 799191 GEB361 Lithium Ion Battery 799187 GKL341, Charger Prof 5000. Charges up to 4 batteries, including power cable. 842065 RTC360 Flash Drive - 256GB 636767 RTC360 Rain Cover 6013561 1 yr RTC360 Laser Scanner CCP Basic LP \$ 78,226.65 CMAS Discount Applied	1	62,829.32	62,829.32T
842066 GST80, Lightweight Tripod for RTC360 Laser Scanner LP \$2,300 CMAS Discount Applied	1	1,840.00	1,840.00T
6014790 3D Public Safety Software Bundle includes: 864515 Cyclone REGISTER 360 Permanent 4,800 864396 Cyclone PUBLISHER Pro Permanent 6,000 922778 IMS Map360 Pro Permanent 8,000 LP 21,945.00 CMAS Bundle Discount Applied	1	16,195.00	16,195.00T
PSS32215 On-Site Forensic Training Accepted By:	4	1,650.00	6,600.00

ACTIVITY	QTY	RATE	AMOUNT
Signature: 4 days total at customer site. Forensic training manuals provided to attendees. Maximum class size of 8. Equipment, computers and facilities provided by customer. Travel and expenses of the trainer included. LP \$2,940.00 Per Day Training Fee Goodwill Precision Discount 20% Applied List Price Package \$ 114,231.65 Total Discount applied: \$ 26,767.33 Great America Finance Option 4 year lease Annual payment : \$23,042.49 10% 5th/final payment - \$9,373.13 First payment due at delivery and every annual payment at the anniversary date			

Does not include applicable taxes or shipping charges. Thank you!

SUBTOTAL	87,464.32
TAX (7.75%)	6,266.98
TOTAL	\$93,731.30

Accepted By

Accepted Date

1/13/2020

Re: Sole Source Letter for Leica Public Safety Group

Baldwin Park Police Department
Sgt. Andy Velebil
14403 Pacific Ave
Baldwin Park, CA 91706

This letter is to confirm that Sam El-Said and Precision Survey Supply is the only Leica Law Enforcement Dealer that can deliver a forensic mapping package complete with Leica Geosystems equipment and training that is certified by the International Association for Identification (IAI) and the Accreditation Commission for Traffic Accident Reconstructionist for the State of California.

Leica Geosystems operates a Segment base distribution model for the US. Our network of distributors is based on the company's background and expertise. Precision Survey Supply is a Certified / Authorized Leica Geosystems, Inc. dealer for Forensic HDS (laser scanners), UAS (Infinity Imaging), TPS (Total Stations), and GPS systems. As an authorized Dealer of Leica Geosystems, Inc., PSS can provide Leica Geosystems equipment at discounted pricing equivalent to State or Federal contracts.

Leica's public safety portfolio is an integrated part of our complete solution including scanners, software, accessories (NIST traceable targets for ISO 17025 compliancy), and IAI approved training. Leica is the only 3D laser scanning solution available that combines robust All-Weather field performance, powerful post-processing software, and bedrock legal defensibility.

SCANNER

- Distance measurement High-speed, high dynamic time-of-flight enhanced by Waveform Digitizing (WFD) technology
- Speed: 2,000,000 Points Per Second Data Capture
- Laser Class 1 (in accordance with IEC 608251:2014), 1550nm (invisible)
- Field of view 360° horizontal / 300° vertical
- Range Min. 0.5 - up to 130 m
- Accuracy Horizontal and vertical angle accuracy 18 arc seconds
- Range accuracy 1.0 mm + 10 ppm
- 3D point accuracy • 1.9 mm @ 10m • 2.9 mm @ 30m • 5.3 mm @ 40m
- Range noise- 0.4 mm @ 10 m, 0.5 mm @ 20 m

REGISTRATION

- In-Field Registration with or without tablet o If using tablet – Data transfer to tablet in ≤ 10 Seconds
- Ability to add supplementary data to scans (tags) o Voice o Text o Image
- Ability to measure in the scene in the field o Auto Cleaning With the ability to do a double pass
- Auto Tracking for Registration using VIS Technology
- HDR Automatic, 5 brackets NAVIGATION SENSORS
- 36 MP 3-camera system captures 432 MPx raw data for a calibrated 360° x 300° spherical image
- Speed 1 minute for full spherical HDR image in any lighting conditions
- Visual Inertial System (VIS) Video enhanced inertial measuring system to track movement of the scanner position relative to the previous setup in real-time
- Tilt Compensation- IMU based, Dual-axis, Accuracy: 3' for any tilt position

Leica Geosystems Inc.
5051 Peachtree Corners Circle, Suite 250
Norcross, GA 30092
<http://psg.leica-geosystems.us/>
Federal Tax ID 161516976

- when it has to be right



- Additional sensors- Altimeter, Compass, GNSS Satellite Positioning
 - On scanner Touch-screen control with finger touch, full color WVGA graphic display 480 x 800 pixels • Mobile devices Leica Cyclone FIELD 360 app for iPad or Android tablets including: • Remote control of scan functions • 2D & 3D data viewing • Tagging • Automatic alignment of scans
 - Wireless Integrated wireless LAN (802.11 b/g/n) • Data storage Leica MS256, 256GB exchangeable USB 3.0 flash drive DESIGN & PHYSICAL
 - Housing Aluminum frame and side covers with enclosed mirror
 - Dimensions 4.7" x 9.4" x 9.1" or 120mm x 240mm x 230mm
 - Weight 11.7 lbs / 5.35 kg, without batteries
 - Mounting mechanism- Quick mounting on 5/8" stub on lightweight tripod / optional tribrach adapter / survey tribrach adapter available
- PSS provides 24-hour, lifetime operational support for all products they sell • PSS provides a free equipment loan program during periods when PSS-vended products are being maintained or serviced. • PSS provides a unique training program that encompasses not only equipment use, but also aspects of crime and crash scene reconstruction.

Please contact PSS for information regarding these sole source aspects of their company's offerings. Leica Geosystems is the only provider of the equipment. We are partnered with Precision Survey Supply and we are committed to making the purchase and user experience a positive one.

Dietrich Evans

Public Safety Group Regional Manager – West
Leica Geosystems, Inc.
Direct: 925 719 0667 | Fax: 925 790 2455

Leica Geosystems Inc.
5051 Peachtree Corners Circle, Suite 250
Norcross, GA 30092
<http://psg.leica-geosystems.us/>
Federal Tax ID 161516976



8628 Utica St, Suite 800 – Rancho Cucamonga, CA. 91786
909-931-4040 Main / 909-931-4009 Fax / 888-275-3054 Toll Free
www.precisionsurveysupply.com

March 5, 2020

Baldwin Park Police Department
14403 Pacific Ave
Baldwin Park, Ca. 91706
Attn: Sgt. Andy Velebil

Re: Sole Source Letter for Leica Geosystems Forensic ScanStation

To Whom It May Concern:

The ScanStation Forensic 3-D laser scanner system manufactured by Leica Geosystems is the only 3-D laser scanning system made which combines all of the features and support infrastructure required to support the investigation mission of the Baldwin Park Police Department.

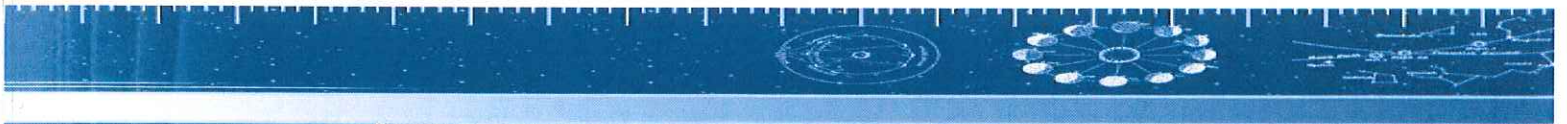
The unique features combined in the system include:

RTC360 Sole Source Specifications:

- Survey-Grade Laser Scanner High-speed, survey-grade laser scanner with integrated HDR spherical Imaging systems and Visual Inertial System (VIS) for real-time registration PERFORMANCE
- Data acquisition < 2 minutes for full dome laser scan and spherical HDR image with a resolution of 6mm @ 10 meters
- Real-time registration Automatic point cloud alignment based on real-time tracking of scanner movement between setups using the Visual Inertial System (VIS) by video enhanced inertial measurements
Double scan Automatic removal of moving objects

SCANNING

- Distance measurement High-speed, high dynamic time-of-flight enhanced by Waveform Digitizing (WFD) technology
- Speed: 2,000,000 Points Per Second Data Capture
- Laser Class Class 1 (in accordance with IEC 608251:2014), 1550nm (invisible)
- Field of view 360° horizontal / 300° vertical
- Range Min. 0.5 - up to 130 m
- Accuracy Horizontal and vertical angle accuracy 18 arc seconds
- Range accuracy 1.0 mm + 10 ppm
- 3D point accuracy • 1.9 mm @ 10m • 2.9 mm @ 30m • 5.3 mm @ 40m
- Range noise* ** 0.4 mm @ 10 m, 0.5 mm @ 20 m





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909-931-4040 Main / 909-931-4009 Fax / 888-275-3054 Toll Free
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REGISTRATION

- In-Field Registration with or without tablet
 - If using tablet – Data transfer to tablet in ≤ 10 Seconds
- Ability to add supplementary data to scans (tags)
 - Voice
 - Text
 - Image
- Ability to measure in the scene in the field
 - Auto Cleaning With the ability to do a double pass
- Auto Tracking for Registration using VIS Technology

IMAGING CAMERA

- HDR Automatic, 5 brackets NAVIGATION SENSORS
- 36 MP 3-camera system captures 432 MPx raw data for a calibrated 360° x 300° spherical image
- Speed 1 minute for full spherical HDR image in any lighting conditions
- Visual Inertial System (VIS) Video enhanced inertial measuring system to track movement of the scanner position relative to the previous setup in real-time
- Tilt Compensation- IMU based, Dual-axis, Accuracy: 3' for any tilt position
- Additional sensors- Altimeter, Compass, GNSS Satellite Positioning

OPERATION

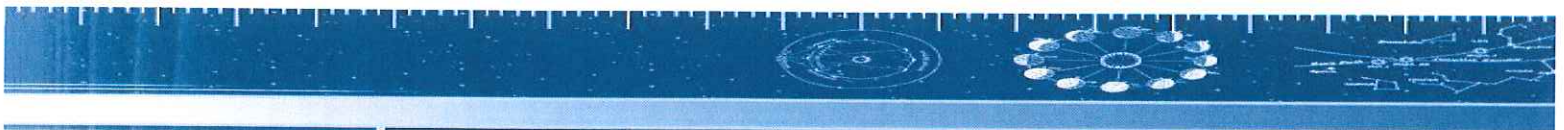
- On scanner Touch-screen control with finger touch, full color WVGA graphic display 480 x 800 pixels
- Mobile devices Leica Cyclone FIELD 360 app for iPad or Android tablets including: • Remote control of scan functions • 2D & 3D data viewing • Tagging • Automatic alignment of scans
- Wireless Integrated wireless LAN (802.11 b/g/n)
- Data storage Leica MS256, 256GB exchangeable USB 3.0 flash drive DESIGN & PHYSICAL
- Housing Aluminum frame and sidecovers with enclosed mirror
- Dimensions 4.7" x 9.4" x 9.1" or 120mm x 240mm x 230mm
- Weight 11.7 lbs / 5.35 kg, without batteries
- Mounting mechanism- Quick mounting on 5/8" stub on lightweight tripod / optional tribrach adapter / survey tribrach adapter available

Drone Infinity Software

- Leica internal ability to convert imagery to point cloud using the existing infrastructure of Leica Cyclone and IMS software.

POWER

- Internal battery 2 X Leica GEB361 internal, rechargeable Li-Ion batteries. Duration: Typically up to four hours Weight: .75 lbs / 340 g per battery
- External battery Leica GEV282 AC adaptor





8628 Utica St, Suite 800 – Rancho Cucamonga, CA. 91786
909-931-4040 Main / 909-931-4009 Fax / 888-275-3054 Toll Free
www.precisionsurveysupply.com

ENVIRONMENTAL

- Operating temperature +23° to +104°F / -5° to +40°C+
- Storage temperature -40° to +158°F / -40° to +70° C
- Dust/Humidity- Solid particle/liquid ingress protection IP54 (IEC 60529)
- Available options • N.I.S.T Traceable Target Kit for ISO Compliance • Factory training approved by IAI for CEU's

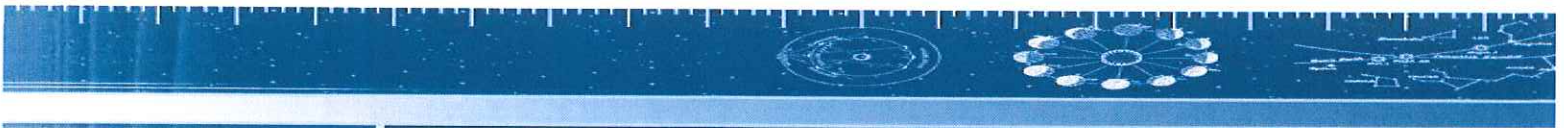
Precision Survey Supply holds the sole source for this opportunity and distribution which combines the unique features within the package listed and built specifically for Forensic and Public Safety Investigations. Precision Survey Supply is the sole distributor with the Leica Forensic Scanner specifically configured for Baldwin Park Police Department for the US. Precision Survey Supply is the sole vendor for unique Lease and finance solutions and terms specifically designed for Baldwin Park Police Department.

The Leica Geosystems 3D Forensic Laser Scanner is unique from any other manufacture and can only be combined by Precision Survey Supply:

- Leica is the sole manufacture that publishes their accuracy measurements and provides a diagnostic report for court. Other manufactures do NOT publish their accuracy or measurement of uncertainty.
- Precision Survey Supply offers a free Loaner Scanner during time of Service or Repair through Precision Survey Supply Direct.
- Leica has earned the rating of IP54, which means the scanner can be used in increment weather and rain.
- Leica Geosystems is sole manufacture with a court decision regarding the data deemed as satisfied the Daubert Ruling and Scientific Evidence.
- Leica is the sole manufacture where the training has been certified and accredited by IAI (International Association of Identification). No other manufacture has had their training accredited by a governing body.
- Leica is the sole manufacture where the tools and software have been validated and passed the scrutiny of bullet path trajectory for court.
- Leica is the sole manufacture which incorporates NIST Targets for laser scanning.
- Precision Survey Supply's Integration of 3D Scanning Artifacts for a Calibration Report for court presentation
- Precision Survey Supply is the sole distributors which provide 24/7 technical support at no charge.
- Precision Survey Supply is the sole distributor which provides the Leica 3D Forensic Laser Scanner in the configuration, service, training, and support specifically built for Baldwin Park Police Department as a one total solution. No other company provides a single source solution for equipment, software, forensic based training, technical support, and local service center.

Please contact me if you have any additional questions.

Sam El-Said
General Manager
sam@precisionsurveysupply.com
Precision Survey Supply
909-931-4040 Office
909-241-7422 Cell



STAFF REPORT



TO: Honorable Chair and Board Members of the Successor Agency
to the Dissolved Community Development Commission of the
City of Baldwin Park

FROM: Rose Tam, Director of Finance

DATE: December 16, 2020

SUBJECT: Treasurer's Report – October 2020

SUMMARY

Attached is the Treasurer's Report for the month of October 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that the Board receive and file the Treasurer's Report for October 2020.

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
10/31/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	0.620%	Varies	Varies	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23
Housing Authority	0.620%	Varies	Varies	14,057.46	14,057.46	14,057.46	14,057.46
				<u>27,036,447.69</u>	<u>27,036,447.69</u>	<u>27,036,447.69</u>	<u>27,036,447.69</u>
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	251,567.50
Barclays Bank Del (Cantella)	3.05%	12/19/2018	12/21/2020	250,000.00	250,000.00	250,000.00	251,077.50
				<u>500,000.00</u>	<u>500,000.00</u>	<u>500,000.00</u>	<u>502,645.00</u>
<u>US Bank - Debt Service Trustee Accounts</u>							
Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,751,695.24	6,751,695.24	6,751,695.24	6,751,695.24
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	9.64	9.64	9.64	9.64
				<u>6,751,704.88</u>	<u>6,751,704.88</u>	<u>6,751,704.88</u>	<u>6,751,704.88</u>
Total Investments						\$ 34,288,152.57	
<u>Cash with Bank of the West</u>							
City Checking						2,050,514.62	
Money Market Plus						133,705.58	
City Miscellaneous Cash						138,121.96	
Successor Agency						1,548.76	
Housing Authority						425,341.63	
Financing Authority						11,700.00	
Total Cash with Bank of the West						2,760,932.55	
Investment Brokerage Capital Reserves (Dividend Option Cash)						3,823.43	
Total Cash and Investments						\$ 37,052,908.55	

- * In accordance with AB X126, the Community Development Commission is dissolved effective January 31, 2012. The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.
- * There was no investment maturity/purchase transactions made for the month of October 2020 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance

STAFF REPORT



TO: Honorable Chair and Board Members of the Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park

FROM: Rose Tam, Director of Finance

DATE: December 16, 2020

SUBJECT: APPROVAL OF THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 21-22) FOR THE PERIOD FROM JULY 1, 2021 TO JUNE 30, 2022 AND ADMINISTRATIVE BUDGET

SUMMARY

With the dissolution of local redevelopment agencies, the current state law requires the City Council acting as the governing body of the Successor Agency (SA) to the Dissolved Community Development Commission of the City of Baldwin Park ("CDC") with respect to redevelopment agency matters to review and approve an annual Recognized Obligation Payment Schedule (ROPS). After review and approval by the City Council acting as the Successor Agency, the ROPS must be approved by the Oversight Board and submitted to the County Auditor-Controller, the State Department of Finance (DOF), and the State Controller's Office. The Successor Agency is also required to approve an administrative budget in an amount not to exceed the maximum permitted under the Redevelopment Dissolution Act.

Attached is the ROPS 21-22 for the period from July 1, 2021 through June 30, 2022 and the Administrative Budget for Fiscal Year 2021-22 for the Successor Agency's Board approval.

RECOMMENDATION

Staff recommends the City Council, as governing body of the SA:

1. Approve the ROPS 21-22 for the period of July 1, 2021 through June 30, 2022; and,
2. Adopt the Successor Agency Administrative Budget for Fiscal Year 2021-22; and,
3. Direct staff to proceed with submitting the final ROPS 21-22 to the LA County First District Consolidated Oversight Board for approval no later than January 11, 2021; and,
4. Send the approved ROPS 21-22 to the County Executive Office, County Auditor Controller, the State Controller, and DOF by February 1, 2021; and,
5. Instruct staff to post the approved ROPS 21-22 on the City's website.

FISCAL IMPACT

The SA is requesting to receive \$1,387,950 for the Fiscal Year 2021-22 enforceable obligations from the Redevelopment Property Tax Trust Fund (RPTTF) distributed by the County of Los Angeles per AB 26. However, these amounts are subject to approval of the California Department of Finance (DOF).

LEGAL REVIEW

The City Attorney has reviewed as to form.

BACKGROUND/DISCUSSION

Assembly Bill X1 26 ("AB 26") was drafted with recognition that redevelopment agencies had a variety of debts and obligations that still must be met in order to avoid causing harm to the persons to whom those debts and

obligations are owed. Successor agencies are supposed to receive tax revenues from the county auditors in order to ensure those obligations, referred to in AB 26 as “enforceable obligations,” will be met. In order to enable the County of Los Angeles to determine how much tax revenue a successor agency needs to meet its enforceable obligations; AB 26 requires the preparation of a series of schedules of enforceable obligations.

Under AB 26, a ROPS must be prepared and presented to the City Council as the governing body of the successor agency for approval for each six-month period, from January 1 through June 30 and from July 1 through December 31, until all of the Commission’s enforceable obligations have been paid in full. However, pursuant to the recently adopted SB 107, a single annual ROPS must now be submitted for each fiscal year from July 1 through June 30. The approved ROPS is then submitted to the LA County First District Consolidated Oversight Board for approval. Following Oversight Board approval, the ROPS is sent to the Department of Finance and other agencies. On June 27, 2012, AB 1484 was enacted providing technical amendments, new rules and new deadlines for the redevelopment dissolution process.

As such, the SA must submit an Oversight Board approved ROPS 21-22 for the period of July 1, 2021 through June 30, 2022 to the DOF no later than February 1, 2021. If the ROPS is not submitted on time, there will be a civil penalty of \$10,000 per day for every day that the ROPS is not submitted to the DOF. The penalty is to be paid to the County Auditor-Controller for distribution to the taxing entities.

The SA must notify the County Executive Officer, the County Auditor Controller, and DOF, at the same time the SA submits a proposed action to the Oversight Board for approval. Also, all actions taken by the Oversight Board must be adopted by resolution.

ALTERNATIVES

State Law requires the City Council acting as Board Members of the SA to the Dissolved Community Development Commission to approve the ROPS 21-22 in order for the City to pay for CDC’s obligations and administrative costs. If the ROPS 21-22 are not approved and submitted to the DOF by February 1, 2021 there is civil penalty of \$10,000 a day until it is submitted. In addition, the SA would be unable to pay the obligations. This would cause former RDA bonds to go into default.

ATTACHMENT

- 1) ROPS 21-22 for the period from July 1, 2021 to June 30, 2022
- 2) Successor Agency Administrative Budget FY 2021-22
- 3) RESOLUTION NO. OB 2020-003

RESOLUTION NO. OB 2020-003

A RESOLUTION OF THE LOS ANGELES COUNTY FIRST SUPERVISORIAL DISTRICT CONSOLIDATED OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPEMENT AGENCY TO THE CITY OF BALDWIN PARK APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) 21-22 FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022

WHEREAS, pursuant to ABx 1 26, enacted on June 28, 2011, and as subsequently amended by AB 1484, SB 341, and SB 107 ("Dissolution Act"), the Redevelopment Agency to the City of Baldwin Park was dissolved as of February 1, 2012, and the City of Baldwin Park elected to serve as the Successor Agency to the former Redevelopment Agency to the City of Baldwin Park.

WHEREAS, pursuant to Health and Safety Code Section 34179 (q), commencing on and after July 1, 2018, the County of Los Angeles, where more than 40 oversight boards were created by the Dissolution Act, shall have five consolidated oversight boards each encompassing the five supervisorial districts

WHEREAS, the First Supervisorial District Consolidated Oversight Board ("Oversight Board") has jurisdiction over the Successor Agency of the Former Redevelopment Agency to the City of Baldwin Park.

WHEREAS, the First Supervisorial District Consolidated Oversight Board held a regular/special meeting on January 11, 2021.

WHEREAS, the Oversight Board to the Successor Agency to the dissolved Community Development Commission of the City of Baldwin Park (the "Oversight Board") has been appointed pursuant to the provisions of Health & Safety Code Section 34179 and,

WHEREAS, Section 34177 requires each Successor Agency to prepare a draft Recognized Obligation Payment Schedule (ROPS) and section 34180 requires the Oversight Board to approve same, after which it is to be transmitted to the County Administrative Officer, the County Auditor-Controller, the State Controller and the State Department of Finance (DOF) and,

WHEREAS, Section 34177(o) provides that each ROPS shall be forward looking to the next one year and,

WHEREAS, the County will not make any payments of property taxes to the Successor Agency for use in payment of the obligations listed on the ROPS until the ROPS has been approved by the Oversight Board. Any delay in such payment could impair the Successor Agency's ability to make payments for the enforceable obligations and,

WHEREAS, on December 16, 2020, the City of Baldwin Park Successor Agency approved the ROPS 21-22 for the period July 1, 2021 through June 30, 2022, and a copy of ROPS 21-22 is attached and,

WHEREAS, the Successor Agency must submit an Oversight Board approved ROPS for the period of July 1, 2021 through June 30, 2022, to the DOF no later than February 1, 2021 and,

WHEREAS, per AB 1484, all actions taken by the Oversight Board must be adopted by resolution.

NOW THEREFORE, THE LOS ANGELES COUNTY FIRST SUPERVISORIAL DISTRICT CONSOLIDATED OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPEMENT AGENCY TO THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND FIND AS FOLLOWS:

SECTION 1 The ROPS 21-22 for the period of July 1, 2021 through June 30, 2022 attached hereto as Attachment 3 is hereby approved.

SECTION 2 Successor Agency staff is directed to provide a copy of this Resolution along with the approved ROPS to the County Executive Officer, the County Auditor-Controller, the State Controller's Office, and the State Department of Finance.

PASSED, APPROVED AND ADOPTED this 11th day of January, 2021, by the following vote

Ayes

Noes

Abstain

Absent

Chair, First District Consolidated Oversight Board

ATTEST

Olga J. Castañeda, Deputy Clerk
First District Consolidated Oversight Board

**City of Baldwin Park Successor Agency
Administrative Budget for Fiscal Year 2021-22**

	Admin Cost	Hourly Rate	SA Hours	% of Time spent on SA
<u>Successor Agency: Non-Housing</u>				
<u>Personnel Cost</u>				
City Council	\$ 11,550	N/A	N/A	5.00%
City Treasurer	\$ 1,982	N/A	N/A	5.00%
City Clerk	\$ 1,982	N/A	N/A	5.00%
Deputy City Clerk	\$ 1,597	\$ 66.53	24	1.00%
Chief Executive Officer	\$ 5,791	\$ 193.03	30	1.00%
Director of Community Development	\$ 9,108	\$ 126.50	72	3.00%
Management Analyst	\$ 1,907	\$ 59.59	32	2.00%
Personnel Risk Manager	\$ 1,571	\$ 104.71	15	1.00%
Personnel Technician	\$ 886	\$ 49.24	18	1.00%
Director of Finance	\$ 58,748	\$ 144.70	406	20.00%
Accounting Manager	\$ 4,883	\$ 81.38	60	3.00%
Accountant	\$ 2,744	\$ 57.17	48	2.00%
Accountant	\$ 5,370	\$ 57.12	94	5.00%
Management Assistant	\$ 3,984	\$ 55.33	72	3.00%
Payroll Specialist	\$ 2,851	\$ 50.02	57	3.00%
Sr. Finance Clerk	\$ 1,135	\$ 47.27	24	1.00%
Sr. Finance Clerk	\$ 1,153	\$ 48.03	24	1.00%
Finance Clerk	\$ 866	\$ 36.09	24	1.00%
Total Personnel Cost	\$ 118,108			
<u>Operating Administrative Costs</u>				
Consulting Services (Harrell & Co Advisors, LL)	2,000			
Legal Fee	5,000			
Audit Fee	7,350			
Facility Rental	15,000			
Information & Support Services Charges	10,380			
Internal Insurance Charges	35,800			
Oversight Board (Copies, Printing, & Supplies)	600			
Training	300			
Total Operating Administrative Costs	\$ 76,430			
Total Successor Agency Administrative Budget for FY 2021-22	194,538			

Recognized Obligation Payment Schedule (ROPS 21-22) - Summary
Filed for the July 1, 2021 through June 30, 2022 Period

Successor Agency: Baldwin Park

County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	21-22A Total (July - December)	21-22B Total (January - June)	ROPS 21-22 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 1,000,544	\$ -	\$ 1,000,544
B Bond Proceeds	-	-	-
C Reserve Balance	1,000,544	-	1,000,544
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 388,181	\$ 999,769	\$ 1,387,950
F RPTTF	290,912	902,500	1,193,412
G Administrative RPTTF	97,269	97,269	194,538
H Current Period Enforceable Obligations (A+E)	\$ 1,388,725	\$ 999,769	\$ 2,388,494

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Baldwin Park
Recognized Obligation Payment Schedule (ROPS 21-22) - ROPS Detail
July 1, 2021 through June 30, 2022

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 21-22 Total	ROPS 21-22A (Jul - Dec)					21-22A Total	ROPS 21-22B (Jan - Jun)					21-22B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$47,772,808		\$2,388,494	\$-	\$1,000,544	\$-	\$290,912	\$97,269	\$1,388,725	\$-	\$-	\$-	\$902,500	\$97,269	\$999,769
36	Pass Through Agreement	Third-Party Loans	11/06/1984	08/01/2021	Los Angeles County	Outstanding County Deferral-Reimbursement Agreement #48883 from the County Statement as of 6/30/13	Puente Merced	4,045,033	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
37	Pass Through Agreement	Third-Party Loans	10/13/1982	08/01/2019	Los Angeles County	Outstanding County Deferral-Reimbursement Agreement #42823 from the County Statement as of 6/30/13	Central Business District	3,090,664	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
38	Pass Through Agreement	Third-Party Loans	03/04/1987	09/02/2030	Los Angeles County	Outstanding County Deferral-Reimbursement Agreement #56563 from the County Statement as of 6/30/13	Sierra Vista	8,567,322	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
40	Administration Cost	Admin Costs	07/01/2018	06/30/2031	City of Baldwin Park	Administration cost for carrying out existing obligations and winding down the former RDA	San Gabriel River, Puente Merced, Central Business District, Delta, Sierra Vista	194,538	N	\$194,538	-	-	-	-	97,269	\$97,269	-	-	-	-	97,269	\$97,269
49	City Loan	City/County Loan (Prior	01/25/2011	09/02/2030	City of Baldwin	Loan from City of Baldwin Park	San Gabriel	23,551,007	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 21-22 Total	ROPS 21-22A (Jul - Dec)					21-22A Total	ROPS 21-22B (Jan - Jun)					21-22B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
		06/28/11), Other			Park	for Administration Cost for carrying out former RDA activities from 2003 through 2012. It was reaffirmed through Resolution 461 on January 25, 2011.	River, Puente Merced, Central business District, Delta, Sierra Vista															
55	Tax Allocation Refunding Bonds, Series 2017	Refunding Bonds Issued After 6/27/12	05/16/2017	09/01/2030	US Bank	Refinanced 4 OS bonds listed on item 4, 5, 6, 7 (1998 Series San Gabriel River TAB, 2003 Series Sales Tax & Tax Allocation Refunding Bonds, 1990 Series A Revenue TAB, 2000 Merged Project Refunding Bond)	San Gabriel River, Puente Merced, Central Business District, Delta, Sierra Vista	7,501,588	N	\$1,371,300	-	1,000,544	-	288,912	-	\$1,289,456	-	-	-	81,844	-	\$81,844
56	Tax Allocation Refunding Bonds, Series 2017	Reserves	05/16/2017	09/02/2030	US Bank	Refinanced 4 OS bonds listed on item 1, 2, 3, 4 (1998 Series San Gabriel River TAB, 2003 Series Sales Tax & Tax Allocation Refunding Bonds, 1990 Series A Revenue TAB, 2000 Merged Project	San Gabriel River, Puente Merced, Central Business District, Delta, Sierra Vista	818,156	N	\$818,156	-	-	-	-	-	\$-	-	-	-	818,156	-	\$818,156

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 21-22 Total	ROPS 21-22A (Jul - Dec)					21-22A Total	ROPS 21-22B (Jan - Jun)					21-22B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
						Refunding Bond)																
57	Bond Arbitrage Rebate Services	Fees	01/10/2018	09/01/2030	Wildan Financial Services	Arbitrage Rebate Services	San Gabriel River, Puente Merced, Central Business District, and Merged Project Area	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
58	Bond Fiscal Trust Fees	Fees	05/16/2017	09/01/2030	US Bank	Annual Fiscal Agent/Trustee fees	San Gabriel River, Puente Merced, Central Business District, and Merged Project Area	2,000	N	\$2,000	-	-	-	2,000	-	\$2,000	-	-	-	-	-	\$-
60	Bond Disclosure Fees for FY 2020-21	Professional Services	01/11/2019	01/31/2031	Harrell & Company Advisors, LLC	Bond Disclosure Fees		2,500	N	\$2,500	-	-	-	-	-	\$-	-	-	-	2,500	-	\$2,500

Baldwin Park
Recognized Obligation Payment Schedule (ROPS 21-22) - Report of Cash Balances
July 1, 2018 through June 30, 2019
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
	ROPS 18-19 Cash Balances (07/01/18 - 06/30/19)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/18) RPTTF amount should exclude "A" period distribution amount.		1,860,950	1,337,420	245,113		
2	Revenue/Income (Actual 06/30/19) RPTTF amount should tie to the ROPS 18-19 total distribution from the County Auditor-Controller		2,048,081	-	-	2,033,857	
3	Expenditures for ROPS 18-19 Enforceable Obligations (Actual 06/30/19)		2,000,208	1,132,390	245,113	876,455	
4	Retention of Available Cash Balance (Actual 06/30/19) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		1,908,823	205,030	-	1,157,402	Reserve for Sept 2019 debt service payment.
5	ROPS 18-19 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 18-19 PPA form submitted to the CAC		No entry required			-	
6	Ending Actual Available Cash Balance (06/30/19) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$-	

Baldwin Park
Recognized Obligation Payment Schedule (ROPS 21-22) - Notes
July 1, 2021 through June 30, 2022

Item #	Notes/Comments
36	
37	
38	
40	
49	
55	
56	
57	
58	
60	

STAFF REPORT



TO: Honorable Mayor and Members of the City Council
FROM: Lourdes Morales, Chief Deputy City Clerk
DATE: December 16, 2020
SUBJECT: Approve and Adopt Resolution No. 2020-065 Entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City"; and Review and Appoint Members to the City for the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone

SUMMARY

This report requests City Council selection of designated representatives and alternates as official representatives of the various organizations.

RECOMMENDATION

Staff recommends that the City Council rescind Resolution 2020-037 and complete the review and appointment of delegate and alternate via Resolution No. 2020-065, entitled: "A Resolution of the City Council of the City of Baldwin Park, California, Appointing Representatives and Alternates as Official Representatives of the City".

FISCAL IMPACT

Not Applicable

BACKGROUND

Currently there is a vacancy on the San Gabriel Valley Water Association, Independent Cities Lease Finance Authority, and the Foothill Transit Zone due to the resignation/retirement of former Council Member Pacheco. Furthermore, additional review is required due to the reorganization of the Members of the City Council.

ALTERNATIVES

Not Applicable

LEGAL REVIEW

Not Applicable

ATTACHMENTS

1. Resolution No. 2020-065 – New Appointment
2. Current Roster of City Council Appointed Delegates

RESOLUTION NO. 2020-063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, APPOINTING REPRESENTATIVES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

WHEREAS, it is the Council's desire to review and/or amend the existing appointments; and

WHEREAS, Resolution No. 2020-037 adopted July 15, 2020 and all other Resolutions inconsistent herewith are hereby repealed and rescinded.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **San Gabriel Valley Water Association – Quarterly luncheon held in various locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Councilmember Ricardo Pacheco	Vacant

Section 2. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Los Angeles County Sanitation District Nos. 15 & 22 – 4th Wednesday at 1:30 p.m.; Joint Administration Office**
(MEMBERS RECEIVE A STIPEND – \$125 per meeting)

	Existing Appointees	New Appointees
Representative:	*Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Councilmember Ricardo Pacheco	Mayor Pro Tem Monica Garcia

*Appointment of Mayor required by Sanitation District

Section 3. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **League of California Cities – Los Angeles County Division – 1st Thursday at 6:00 p.m.; various locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Cruz Baca	Councilmember Alejandra Avila
Alternate:	Councilmember Susan Rubio	Councilmember Paul C. Hernandez

Section 4. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Civil Defense Area “D” General Membership Meeting – 3rd Thursday at 8:30 a.m.; Area D Office**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Chief of Police	Chief of Police
Alternate:	Mayor Manuel Lozano	Mayor Manuel Lozano

Section 6. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Independent Cities Association – 2nd Tuesday at 7:00 p.m.; rotating Council Chambers**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Monica Garcia	Councilmember Paul C. Hernandez
Alternate:	Councilmember Ricardo Pacheco	Councilmember Alejandra Avila

Section 7. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Independent Cities Association Lease Finance Authority – As Needed Basis in various times/locations**
(MEMBERS RECEIVE A STIPEND – \$150 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Ricardo Pacheco	Vacant
Alternate:	Chief of Police	Chief of Police

Section 8. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Los Angeles County – City Selection Committee – As Needed Basis in various times/locations**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	*Mayor Manuel Lozano	Mayor Manuel Lozano
Alternate:	Mayor Pro Tem Monica Garcia	Mayor Pro Tem Monica Garcia

*Appointment of Mayor required by State Law

Section 9. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Southern California Association of Governments – Annual Conference in the month of May**
(MEMBERS RECEIVE A STIPEND – NO)

	Existing Appointees	New Appointees
Representative:	Councilmember Tem Cruz Baca	Mayor Pro Tem Monica Garcia
Alternate:	Councilmember Susan Rubio	Councilmember Paul C. Hernandez

Section 10. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Foothill Transit Zone – Last Friday of the Month at 7:45 a.m.; Foothill Transit Administrative Offices**
(MEMBERS RECEIVE A STIPEND – \$161 per meeting)

	Existing Appointees	New Appointees
Representative:	Councilmember Ricardo Pacheco	Vacant
Alternate:	Councilmember Paul C. Hernandez	Councilmember Paul C. Hernandez

Section 11. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **California Contract Cities Association (CCCA) – 3rd Wednesday at 6:00 p.m. in various locations** **(MEMBERS RECEIVE A STIPEND – No)**

	Existing Appointees	New Appointees
Representative:	Mayor Pro Tem Monica Garcia	Mayor Pro Tem Monica Garcia
Alternate:	Councilmember Susan Rubio	Mayor Manuel Lozano

Section 12. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **Governing Board of the San Gabriel Valley Mosquito and Vector Control District–2nd Friday at 10:00 a.m. in the District Office** **(MEMBERS RECEIVE A STIPEND – \$100 per meeting)**

	Existing Appointees	New Appointees
Representative:	Councilmember Cruz Baca	Mayor Manuel Lozano Expires: 12/31/2021 per Health and Safety Code § 2024 (a)
Alternate: *Not required	Councilmember Ricardo Pacheco	Mayor Pro Tem Monica Garcia Expires: 12/31/2021 per Health and Safety Code § 2024 (a)

Section 13. The City Council of the City of Baldwin Park does hereby appoint the following persons as representative and alternate members of the **San Gabriel Valley Council of Governments – 3rd Thursdays at 4:00 p.m. at the Foothill Transit Office** **(MEMBERS RECEIVE A STIPEND – \$75 per meeting)**

	Existing Appointees	New Appointees
Representative:	Councilmember Monica Garcia	Councilmember Jean M. Ayala
Alternate:	Councilmember Alejandra Avila	Councilmember Monica Garcia

Section 14. That the City Clerk shall certify to the adoption of this Resolution and shall forward copies hereof to said committees and organizations.

PASSED, APPROVED, AND ADOPTED this 2nd day of December, 2020.

EMMANUEL J. ESTRADA
MAYOR

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } **SS:**

I, Marlen Garcia, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2020-063** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on **December 2, 2020** and that the same was adopted by the following vote to wit:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

MARLEN GARCIA
CITY CLERK

City Council Appointed Delegates to Various Organizations

Agency Name	Delegate	Alternate	Meeting Date/Place	Stipend	Contact Information
San Gabriel Valley Water Association	Manuel Lozano	Vacant	Quarterly Pomona Mining Company Restaurant Breakfast Meeting	No Stipend	Contact: Tony Zampielo tony@watermaster.org 626-815-1300 725 N. Azusa Ave. Azusa, CA 91702
Los Angeles County Sanitation District No's. 15 and 22	Manuel Lozano	Monica Garcia	4 th Wednesday of the Month Joint Administration Office 1955 Workman Mill Road Whittier, CA 90601 1:30 pm	\$125 Per Meeting	Contact: Michael Hsu michaelhsu@lacs.org 562-908-4288 ext. 1112 1955 Workman Mill Rd. Whittier, CA 90601
League of California Cities – Los Angeles Division	Alejandra Avila	Paul C. Hernandez	1 st Thursday of the Month Various locations: http://www.lacities.org 6:00 – 8:30 pm	No Stipend	Contact: Jennifer Quan jquan@cacities.org 626-786-5142 Regional Representative League of California Cities P.O. Box 1444 Monrovia, CA 91017
Civil Defense Area “D” General Membership	Chief of Police	Vacant	3 rd Thursday of the Month Area D Office 500 W. Bonita Avenue Suite 5, San Dimas, CA 91773 8:30 am	No Stipend	Contact: Diana Manzano-Garcia dmanzano@areadonline.com 500 W. Bonita Avenue, Suite 5 San Dimas, CA 91773 909-394-3399 C: 626-201-0919

City Council Appointed Delegates to Various Organizations

Independent Cities Association	Paul C. Hernandez	Alejandra Avila	2 nd Thursday of the Month Rotating Council Chambers 7:00 pm	No Stipend	Contact: Tai Sunnanon www.icacities.org.org 1049 Havenhurst Drive #5 West Hollywood, CA 90046 424-256-5763 ica@icacities.org
Independent Cities Association Lease Finance Authority	Ricardo Pacheco	Chief of Police	As needed Basis Various Locations/Conference Calls Time Varies	\$150 Per Meeting	Contact: Debbie Smith debbie@icfaauthority.org 877-906-0941 P.O Box 6740 Lancaster, CA 93539-6740
Los Angeles County City Selection Committee	Manuel Lozano	Monica Garcia	As needed Basis Various Locations Time Varies	No Stipend	Contact: Cesar Hernandez chernandez@bos.lacounty.gov 500 West Temple Street, Room B50 Suite 383 Los Angeles, CA 90012
Southern California Association of Governments	Monica Garcia	Paul C. Hernandez	Annually in May *This year: May 2-3, 2019 JW Marriot Resort & Spa 74-855 County Club Drive Palm Desert, 92260 9:30 am	No Stipend *Receives comp one night stay w/t meals	Contact: Tess Rey-Chapul REY@scag.ca.gov 213-236-1908 C – 808-799-6971 900 Wilshire Blvd., Ste. 1700 Los Angeles, CA 90017
Foothill Transit Zone	Vacant	Paul C. Hernandez	Last Friday of the Month Foothill Transit Administrative Offices 100 S. Vincent Avenue #200 West Covina, CA 91790 Governing Board: 7:45 am Executive Board: 9:00 am	\$161 Per Meeting	Contact: Christina Lopez clopez@foothilltransit.org 626-931-7204 100 S. Vincent Ave, Suite 200 West Covina, CA 91790

City Council Appointed Delegates to Various Organizations

California Contract Cities Association (CCCA)	Monica Garcia	Manuel Lozano	3 rd Wednesday of the month Various Locations 6:00 – 8:00 pm	No Stipend	Contact: Kelli Lofing California Contract Cities Association 17315 Studebaker Rd. #210 Cerritos, CA 90703 info@contractcities.org staff@contractcities.org
Governing Board of the San Gabriel Valley Mosquito and Vector Control District	Manuel Lozano <i>*Term Expires 12/31/2020</i>	Monica Garcia <i>*Alternate is not required</i> <i>*Term Expires 12/31/2020</i>	2 nd Friday of the Month 1145 N. Azusa Canyon Road West Covina, CA 91790 10:00 am	\$100 Per Meeting	Contact: Esther Elliot 626-814-9466 eelliott@sgvmosquito.org
San Gabriel Valley Council of Governments (SGVCOG)	Jean M. Ayala	Monica Garcia	3 rd Thursday of the month at 4:00 PM Foothill Transit Office 100 S. Vincent Avenue #200 West Covina, CA 91790 4:00 pm	\$75 Per Meeting	Contact: Stephanie Hernandez 1000 S. Fremont Avenue A-10N, Suite 10-210 Unit #42 Alhambra, CA 91803 shernandez@sgvocog.org 626-457-1800

**AGENDA
BALDWIN PARK
FINANCE AUTHORITY VIRTUAL MEETING
December 16, 2020**

7:00 PM

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

In accordance with the Governor's Declarations of Emergency for the State of California (executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Baldwin Park City Council Meetings are being conducted via teleconference to limit in-person attendance.

Audio Streaming will be available at:

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber

http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

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<https://www.youtube.com/channel/UC3bPFBIHcoPIksIXqetmGcA>



Emmanuel J. Estrada	-	Chair
Alejandra Avila	-	Vice Chair
Daniel Damian	-	Board Member
Monica Garcia	-	Board Member
Paul C. Hernandez	-	Board Member

PUBLIC COMMENTS

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting.

COMENTARIOS DEL PÚBLICO

Se invita al público a dirigirse al Concilio o cualquiera otra de sus Agencias nombradas en esta agenda, para hablar sobre cualquier asunto publicado en la agenda o cualquier tema que esté bajo su jurisdicción. De acuerdo con el capítulo 39 del Código Municipal de la Ciudad de Baldwin Park, los comentarios deben ser dirigidos al Concilio como una sola entidad, y no ser impertinentes, difamatorios, o profanos, o interrumpir la paz de la reunión.

**FINANCE AUTHORITY
REGULAR VIRTUAL MEETING – 7:00 PM**

CALL TO ORDER

ROLL CALL

**Board Members: Daniel Damian, Monica Garcia, Paul C. Hernandez, Vice
Chair Alejandra Avila, and Chair Emmanuel J. Estrada**

PUBLIC COMMUNICATIONS

If you wish to comment, please email your name, City of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM to 8:00 PM on December 16, 2020 to comments@baldwinpark.com. You will be contacted by a staff member and will be granted 3 (three) minutes to speak live during the meeting. In order to provide all with an equal opportunity to voice their concerns, staff needs time to compile and sort speaker cards received. As such, we respectfully request that you email your information between the posting of this agenda and 5:00 PM on December 16, 2020. If you are a non-English Speaker and require translation services in another language, or sign, please indicate your request in your communication 48 hours prior to the meeting. If large numbers of persons wishing to speak are gathered (a reduction of the speaking time allotted for each speaker may be announced). A one hour limit may be placed on the time for public communications so that City business can be conducted, after which time, communications can resume.

CONSENT CALENDAR

1. Treasurer's Report – October 2020

Staff recommends that the Board receive and file the Treasurer's Report for October 2020.

ADJOURNMENT

CERTIFICATION

I, Marlen Garcia, Secretary of the Finance Authority hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 10th day of December, 2020.



Marlen Garcia,
City Clerk

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City Hall, 2nd Floor Lobby Area or at the Los Angeles County Public Library in the City of Baldwin Park. For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at lmorales@baldwinpark.com.

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STAFF REPORT



TO: Honorable Chair and Board Members of the Financing Authority

FROM: Rose Tam, Director of Finance

DATE: December 16, 2020

SUBJECT: Treasurer's Report – October 2020

SUMMARY

Attached is the Treasurer's Report for the month of October 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that the Board receive and file the Treasurer's Report for October 2020

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
10/31/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	0.620%	Varies	Varies	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23
Housing Authority	0.620%	Varies	Varies	14,057.46	14,057.46	14,057.46	14,057.46
				27,036,447.69	27,036,447.69	27,036,447.69	27,036,447.69
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	251,567.50
Barclays Bank Del (Cantella)	3.05%	12/19/2018	12/21/2020	250,000.00	250,000.00	250,000.00	251,077.50
				500,000.00	500,000.00	500,000.00	502,645.00
<u>US Bank - Debt Service Trustee Accounts</u>							
Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,751,695.24	6,751,695.24	6,751,695.24	6,751,695.24
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	9.64	9.64	9.64	9.64
				6,751,704.88	6,751,704.88	6,751,704.88	6,751,704.88
Total Investments						\$ 34,288,152.57	
Cash with Bank of the West							
City Checking						2,050,514.62	
Money Market Plus						133,705.58	
City Miscellaneous Cash						138,121.96	
Successor Agency						1,548.76	
Housing Authority						425,341.63	
Financing Authority						11,700.00	
Total Cash with Bank of the West						2,760,932.55	
Investment Brokerage Capital Reserves (Dividend Option Cash)						3,823.43	
Total Cash and Investments						\$ 37,052,908.55	

- * In accordance with AB X126, the Community Development Commission is dissolved effective January 31, 2012. The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.
- * There was no investment maturity/purchase transactions made for the month of October 2020 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance

AGENDA BALDWIN PARK HOUSING AUTHORITY VIRTUAL MEETING December 16, 2020

7:00 PM

**THE COUNCIL CHAMBER IS CLOSED TO THE PUBLIC
IN ACCORDANCE WITH HEALTH OFFICIALS RECOMMENDATIONS**

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Emmanuel J. Estrada	-	Chair
Alejandra Avila	-	Vice Chair
Daniel Damian		Board Member
Monica Garcia	-	Board Member
Paul C. Hernandez	-	Board Member

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HOUSING AUTHORITY

REGULAR VIRTUAL MEETING – 7:00 PM

CALL TO ORDER

ROLL CALL

**Board Members: Daniel Damian, Monica Garcia, Paul C. Hernandez,
Vice Chair Alejandra Avila, and Chair Emmanuel J. Estrada**

PUBLIC COMMUNICATIONS

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CONSENT CALENDAR

1. Baldwin Park Housing Authority's Warrants and Demands

Staff recommends that the Board ratify the attached Warrants and Demands Register.

2. Treasurer's Report – October 2020

Staff recommends that the Board receive and file the Treasurer's Report for October 2020.

ADJOURNMENT

CERTIFICATION

I, Marlen Garcia, Secretary of the Finance Authority hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 10th day of December, 2020.



Marlen Garcia,
City Clerk

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STAFF REPORT



TO: Honorable Chair and Board Members of the Housing Authority
FROM: Rose Tam, Director of Finance
DATE: December 16, 2020
SUBJECT: Baldwin Park Housing Authority's Warrants and Demands

SUMMARY

Attached are the Warrants and Demands Registers for the City of Baldwin Park Housing Authority to be ratified by the Board.

RECOMMENDATION

Staff recommends that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT

The total of the Warrants and Demands for Housing Authority was \$496,222.41.

BACKGROUND

The attached Claims and Demands report format meets the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The November 10 to December 7, 2020 Warrant check numbers from 72384 through 72390 in the amount of \$1,754.00 and Automated Clearing House (ACH) in the amount of \$494,468.41 were made on behalf of City of Baldwin Park Housing Authority constituting of claims and demands, are herewith presented to the Board as required by law, and hereby ratified.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Happy Check Register
2. Happy Check Register ACH

Check Register Report

12/7/2020

Date Range: 11/10/2020...12/7/2020

Grouped by:

Program and Increment

VMS Date Range: ...

Program: 1-Housing Choice Voucher

Sorted by:

Check Number

Payment Type:

Check Numbers: ...

Direct Deposit: Include Direct Deposit

Check Cleared: All

Port Status: Omit Port Ins

Zero HAPs: Include Zero HAPs

Voided Payments: Omit Voided Payments

Held Checks: Exclude Held Checks

Housing Choice Voucher

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 24178	11/10/2020	10/01/2020	Mack E Titus	☒	\$60.00
☐ 24179	12/01/2020	12/01/2020	Y & H Investment, Inc.	☒	\$1412.00
☐ 24180	12/01/2020	12/01/2020	Eunice Property, LLC	☒	\$1173.00
☐ 24181	12/01/2020	12/01/2020	Dimitris Papadopoulos	☒	\$840.00
☐ 24182	12/01/2020	12/01/2020	Wilson Apartment Associates L.P.	☒	\$3129.00
☐ 24183	12/01/2020	12/01/2020	Monet Huong Nguyen	☒	\$2070.00
☐ 24184	12/01/2020	12/01/2020	ASCENSION HOLDINGS LLC	☒	\$1078.00
☐ 24185	12/01/2020	12/01/2020	Tom Cinquegrani	☒	\$1070.00
☐ 24186	12/01/2020	12/01/2020	Mark T. Fernandez	☒	\$1300.00
☐ 24187	12/01/2020	12/01/2020	Melody (Muoi) Dao	☒	\$1331.00
☐ 24188	12/01/2020	12/01/2020	John W. Ruwitch and Anh Lam Truong	☒	\$1267.00
☐ 24189	12/01/2020	12/01/2020	SAE GROUP, LLC	☒	\$1537.00
☐ 24190	12/01/2020	12/01/2020	Wei Zhen Su	☒	\$755.00
☐ 24191	12/01/2020	12/01/2020	Mallorca Apartments, LTD	☒	\$1238.00
☐ 24192	12/01/2020	12/01/2020	The Sam Gurfinkel and Renee	☒	\$1358.00
☐ 24193	12/01/2020	12/01/2020	Michael I. or Ling Brooks	☒	\$1249.00
☐ 24194	12/01/2020	12/01/2020	Donna J Falls	☒	\$734.00
☐ 24195	12/01/2020	12/01/2020	Cipriano Salazar Jr.	☒	\$1238.00
☐ 24196	12/01/2020	12/01/2020	Dung Tran	☒	\$402.00
☐ 24197	12/01/2020	12/01/2020	Monrovia 612, LP	☒	\$11010.00
☐ 24198	12/01/2020	12/01/2020	Leslie K Ng	☒	\$1227.00
☐ 24199	12/01/2020	12/01/2020	Jun Hua Hu	☒	\$2096.00
☐ 24200	12/01/2020	12/01/2020	Peter R Nasmyth	☒	\$315.00
☐ 24201	12/01/2020	12/01/2020	Quoc T. Vo	☒	\$941.00
☐ 24202	12/01/2020	12/01/2020	Orange County Housing Authority	☒	\$1272.70
☐ 24203	12/01/2020	12/01/2020	Lien Diep	☒	\$1094.00
☐ 24204	12/01/2020	12/01/2020	Rosa Lamas-Serratos	☒	\$1035.00
☐ 24205	12/01/2020	12/01/2020	Primrose Villa	☒	\$4421.00
☐ 24206	12/01/2020	12/01/2020	Vinh H. Lai	☒	\$1007.00
☐ 24207	12/01/2020	12/01/2020	Malcolm Oso	☒	\$624.00
☐ 24208	12/01/2020	12/01/2020	Dieu-Thuy Nu Ton	☒	\$1610.00
☐ 24209	12/01/2020	12/01/2020	Dajojo, LLC	☒	\$1350.00

☐ 24210	12/01/2020	12/01/2020	Lan Hua Mi Ku	☒	\$786.00
☐ 24211	12/01/2020	12/01/2020	Maria Luz Rodriguez	☒	\$1353.00
☐ 24212	12/01/2020	12/01/2020	Dinghwa Eddy Liu	☒	\$1388.00
☐ 24213	12/01/2020	12/01/2020	Billy Theodorakopoulos	☒	\$1017.00
☐ 24214	12/01/2020	12/01/2020	Wai Keng Tam	☒	\$1049.00
☐ 24215	12/01/2020	12/01/2020	Don Norwood	☒	\$1405.00
☐ 24216	12/01/2020	12/01/2020	Aaron Abdus Shakoor	☒	\$1244.00
☐ 24217	12/01/2020	12/01/2020	Ana Thai	☒	\$929.00
☐ 24218	12/01/2020	12/01/2020	Larry Chow	☒	\$3430.00
☐ 24219	12/01/2020	12/01/2020	Antonio & Aida Rinos	☒	\$964.00
☐ 24220	12/01/2020	12/01/2020	T & T Asset Holding, LLC	☒	\$2540.00
☐ 24221	12/01/2020	12/01/2020	Michael Alfred Alarcon	☒	\$1324.00
☐ 24222	12/01/2020	12/01/2020	Mousa Boushaaya	☒	\$1177.00
☐ 24223	12/01/2020	12/01/2020	Tuan Viet Ho	☒	\$1780.00
☐ 24224	12/01/2020	12/01/2020	Carl P Heinzen	☒	\$1608.00
☐ 24225	12/01/2020	12/01/2020	Housing Authority Of The County Of	☒	\$3066.79
☐ 24226	12/01/2020	12/01/2020	Jun Ye and Ming Feng	☒	\$1590.00
☐ 24227	12/01/2020	12/01/2020	El Monte Housing Partners LP - The	☒	\$6437.00
☐ 24228	12/01/2020	12/01/2020	Joseph T. Tung	☒	\$1116.00
☐ 24229	12/01/2020	12/01/2020	Alamitas LLC	☒	\$1780.00
☐ 24230	12/01/2020	12/01/2020	J.R. Howard Enterprises, Ltd	☒	\$943.00
☐ 24231	12/01/2020	12/01/2020	Luan Trong Hoang	☒	\$745.00
☐ 24232	12/01/2020	12/01/2020	Andrew & Eva Fogg	☒	\$1074.00
☐ 24233	12/01/2020	12/01/2020	Heritage Park Villas LP	☒	\$16803.00
☐ 24234	12/01/2020	12/01/2020	Mohamad Tavakkoli	☒	\$8157.00
☐ 24235	12/01/2020	12/01/2020	Tyler Court Associates, LP	☒	\$509.00
☐ 24236	12/01/2020	12/01/2020	Palo Verde Apartments, LP	☒	\$948.00
☐ 24237	12/01/2020	12/01/2020	Ha X Van	☒	\$3258.00
☐ 24238	12/01/2020	12/01/2020	Chen Jackson	☒	\$678.00
☐ 24239	12/01/2020	12/01/2020	Philip Tsui	☒	\$891.00
☐ 24240	12/01/2020	12/01/2020	Paul Yen	☒	\$336.00
☐ 24241	12/01/2020	12/01/2020	Mie Chen	☒	\$2283.00
☐ 24242	12/01/2020	12/01/2020	Becky Binh Nguyet Luu or Eddie Ma	☒	\$1711.00
☐ 24243	12/01/2020	12/01/2020	Thomas Pang	☒	\$1177.00
☐ 24244	12/01/2020	12/01/2020	Tinh Van Le	☒	\$738.00
☐ 24245	12/01/2020	12/01/2020	Everardo Garcia	☒	\$1483.00
☐ 24246	12/01/2020	12/01/2020	Ngoc T. Lieu	☒	\$2176.00
☐ 24247	12/01/2020	12/01/2020	Alfred Tai-Kong Ho and Lisa Chen	☒	\$907.00
☐ 24248	12/01/2020	12/01/2020	Covina 023 Woods 206 LP c/o	☒	\$983.00
☐ 24249	12/01/2020	12/01/2020	Doreen Han	☒	\$679.00
☐ 24250	12/01/2020	12/01/2020	Roland Wiekamp	☒	\$1296.00
☐ 24251	12/01/2020	12/01/2020	PI Properties No. 94 LLC	☒	\$1503.00
☐ 24252	12/01/2020	12/01/2020	AMFP IV Atrium LLC c/o Abacus	☒	\$2488.00
☐ 24253	12/01/2020	12/01/2020	Siu Fung Mak	☒	\$1345.00
☐ 24254	12/01/2020	12/01/2020	Baldwin Park Family Housing Limited	☒	\$13672.00
☐ 24255	12/01/2020	12/01/2020	Grace Chiou	☒	\$1236.00

☐ 24256	12/01/2020	12/01/2020	Marina Alvarez	☒	\$2088.00
☐ 24257	12/01/2020	12/01/2020	Sui Man Mak	☒	\$888.00
☐ 24258	12/01/2020	12/01/2020	Henry Wong	☒	\$2345.00
☐ 24259	12/01/2020	12/01/2020	West Covina Senior Villas II, LP	☒	\$540.00
☐ 24260	12/01/2020	12/01/2020	Dung Trung Pham and Tammy Tram	☒	\$415.00
☐ 24261	12/01/2020	12/01/2020	Francisco J. Sanchez and Gloria	☒	\$1017.00
☐ 24262	12/01/2020	12/01/2020	John Young	☒	\$1187.00
☐ 24263	12/01/2020	12/01/2020	Blessed Rock of El Monte	☒	\$16809.00
☐ 24264	12/01/2020	12/01/2020	Vintage West Covina	☒	\$7696.00
☐ 24265	12/01/2020	12/01/2020	Alfonso Contreras	☒	\$425.00
☐ 24266	12/01/2020	12/01/2020	Alta Vista Villas, LP c/o Yale	☒	\$2387.00
☐ 24267	12/01/2020	12/01/2020	Miriam Barrera	☒	\$1923.00
☐ 24268	12/01/2020	12/01/2020	West Covina Seniors Villas I	☒	\$1698.00
☐ 24269	12/01/2020	12/01/2020	Brookhollow Apartments	☒	\$9421.00
☐ 24270	12/01/2020	12/01/2020	Rahmat Ray Nehdar	☒	\$971.00
☐ 24271	12/01/2020	12/01/2020	Alexander Chan	☒	\$1752.00
☐ 24272	12/01/2020	12/01/2020	Alan Wu	☒	\$805.00
☐ 24273	12/01/2020	12/01/2020	Henry Ho	☒	\$1048.00
☐ 24274	12/01/2020	12/01/2020	PAMA IV Properties, LP	☒	\$3374.00
☐ 24275	12/01/2020	12/01/2020	Roger Hin Nam Mak	☒	\$8130.00
☐ 24276	12/01/2020	12/01/2020	LAT Investments, LLC	☒	\$2299.00
☐ 24277	12/01/2020	12/01/2020	Xitlalai Del Real Sanchez	☒	\$849.00
☐ 24278	12/01/2020	12/01/2020	Mary L Haynes	☒	\$998.00
☐ 24279	12/01/2020	12/01/2020	Clinett Glazis	☒	\$1155.00
☐ 24280	12/01/2020	12/01/2020	Jim & Nancy Bailey	☒	\$575.00
☐ 24281	12/01/2020	12/01/2020	Kimberly Nguyen	☒	\$721.00
☐ 24282	12/01/2020	12/01/2020	Hilbert Properties II	☒	\$730.00
☐ 24283	12/01/2020	12/01/2020	Joseph M. Kwok	☒	\$1410.00
☐ 24284	12/01/2020	12/01/2020	Mack E Titus	☒	\$697.00
☐ 24285	12/01/2020	12/01/2020	William J Rogers	☒	\$986.00
☐ 24286	12/01/2020	12/01/2020	Alejandra Gutierrez	☒	\$599.00
☐ 24287	12/01/2020	12/01/2020	Lourdes J. Garrison	☒	\$1451.00
☐ 24288	12/01/2020	12/01/2020	Angelica Garcia	☒	\$1062.00
☐ 24289	12/01/2020	12/01/2020	Sophia Wong	☒	\$1111.00
☐ 24290	12/01/2020	12/01/2020	Lois J Gaston	☒	\$1538.00
☐ 24291	12/01/2020	12/01/2020	Doan & Lily Thi	☒	\$1650.00
☐ 24292	12/01/2020	12/01/2020	El Monte Affordable Housing Partner	☒	\$162.00
☐ 24293	12/01/2020	12/01/2020	Jose Baudelio Delgado	☒	\$511.00
☐ 24294	12/01/2020	12/01/2020	Larry Mimms	☒	\$1067.00
☐ 24295	12/01/2020	12/01/2020	Jaime Jimenez	☒	\$753.00
☐ 24296	12/01/2020	12/01/2020	Guillermo Vasquez	☒	\$1615.00
☐ 24297	12/01/2020	12/01/2020	Ramiro Viramontes and Veronica	☒	\$506.00
☐ 24298	12/01/2020	12/01/2020	Joe Diaz	☒	\$1683.00
☐ 24299	12/01/2020	12/01/2020	Fat Law	☒	\$895.00
☐ 24300	12/01/2020	12/01/2020	Kan Investments LTD, LLC	☒	\$538.00
☐ 24301	12/01/2020	12/01/2020	Dwight Chang	☒	\$1789.00

☐ 24302	12/01/2020	12/01/2020	Cameron Park Community Partners,	☒	\$1030.00
☐ 24303	12/01/2020	12/01/2020	Mozhgan Tavakoli	☒	\$581.00
☐ 24304	12/01/2020	12/01/2020	Jun Tang	☒	\$472.00
☐ 24305	12/01/2020	12/01/2020	Thanh M Tang	☒	\$835.00
☐ 24306	12/01/2020	12/01/2020	Lourdes Vela	☒	\$2696.00
☐ 24307	12/01/2020	12/01/2020	Gilbert Roybal	☒	\$1096.00
☐ 24308	12/01/2020	12/01/2020	Philip & Fanny Kwok	☒	\$1208.00
☐ 24309	12/01/2020	12/01/2020	Woodside Village Apartments LP	☒	\$8919.00
☐ 24310	12/01/2020	12/01/2020	Robert Lawe	☒	\$869.00
☐ 24311	12/01/2020	12/01/2020	Cynthia Pham	☒	\$759.00
☐ 24312	12/01/2020	12/01/2020	Fanny Chan	☒	\$800.00
☐ 24313	12/01/2020	12/01/2020	Baldwin Rose LP	☒	\$1087.00
☐ 24314	12/01/2020	12/01/2020	Kwan Chiang	☒	\$1148.00
☐ 24315	12/01/2020	12/01/2020	Sergio Molina	☒	\$275.00
☐ 24316	12/01/2020	12/01/2020	Velma Alarcon	☒	\$1344.00
☐ 24317	12/01/2020	12/01/2020	Chuen Lau	☒	\$1702.00
☐ 24318	12/01/2020	12/01/2020	Tanya H Chen	☒	\$1792.00
☐ 24319	12/01/2020	12/01/2020	JM Lam Investment LLC	☒	\$874.00
☐ 24320	12/01/2020	12/01/2020	Vijay Gulati	☒	\$4267.00
☐ 24321	12/01/2020	12/01/2020	Joseph H. Garcia	☒	\$2495.00
☐ 24322	12/01/2020	12/01/2020	Lark Ellen Village	☒	\$7899.00
☐ 24323	12/01/2020	12/01/2020	Eric C. Otte	☒	\$762.00
☐ 24324	12/01/2020	12/01/2020	Kim Chau	☒	\$872.00
☐ 24325	12/01/2020	12/01/2020	Aurelio and Maria Blanco	☒	\$1339.00
☐ 24326	12/01/2020	12/01/2020	Bharat B. Garg, Darshana Garg and	☒	\$1722.00
☐ 24327	12/01/2020	12/01/2020	Xuyen Thach Han	☒	\$2097.00
☐ 24328	12/01/2020	12/01/2020	EZ APT LLC	☒	\$1351.00
☐ 24329	12/01/2020	12/01/2020	Lucena A Ewing	☒	\$2932.00
☐ 24330	12/01/2020	12/01/2020	Jocelyn Jae Zhong	☒	\$2522.00
☐ 24331	12/01/2020	12/01/2020	Virginia Carlson	☒	\$1140.00
☐ 24332	12/01/2020	12/01/2020	Emilio De Jesus Cruz	☒	\$750.00
☐ 24333	12/01/2020	12/01/2020	Dinh Thom Tran	☒	\$1706.00
☐ 24334	12/01/2020	12/01/2020	Isabel R Sanchez	☒	\$1081.00
☐ 24335	12/01/2020	12/01/2020	Cienega Garden Apartments	☒	\$3244.00
☐ 24336	12/01/2020	12/01/2020	Therisa L Tyck	☒	\$1180.00
☐ 24337	12/01/2020	12/01/2020	Vinh Hong Lai	☒	\$1235.00
☐ 24338	12/01/2020	12/01/2020	Doreen E. Ewing	☒	\$3156.00
☐ 24339	12/01/2020	12/01/2020	Olive RE Holdings, LLC	☒	\$3279.00
☐ 24340	12/01/2020	12/01/2020	Moller Property Management	☒	\$1011.00
☐ 24341	12/01/2020	12/01/2020	TPA/NASCH LLC, Westgate as a sole	☒	\$970.00
☐ 24342	12/01/2020	12/01/2020	TDF LP - Pacific Towers c/o Winn	☒	\$7115.00
☐ 24343	12/01/2020	12/01/2020	Paul & Annie W Chau	☒	\$1009.00
☐ 24344	12/01/2020	12/01/2020	LEFA Trust	☒	\$1052.00
☐ 24345	12/01/2020	12/01/2020	Gilbert Dominguez	☒	\$11404.00
☐ 24346	12/01/2020	12/01/2020	German Ghibaudo	☒	\$1105.00
☐ 24347	12/01/2020	12/01/2020	Monica Alber	☒	\$872.00

☐ 24348	12/01/2020	12/01/2020	Ortencia Banuelos	☒	\$352.00
☐ 24349	12/01/2020	12/01/2020	Up Hill Investment Inc.	☒	\$1504.00
☐ 24350	12/01/2020	12/01/2020	Dieu Van Huynh	☒	\$954.00
☐ 24351	12/01/2020	12/01/2020	Kelly Nguyen	☒	\$1006.00
☐ 24352	12/01/2020	12/01/2020	Ramona Property Managers, Inc.	☒	\$596.00
☐ 24353	12/01/2020	12/01/2020	Badillo Street Senior Apartments, LLC	☒	\$14952.00
☐ 24354	12/01/2020	12/01/2020	Monrovia Heritage Park LP	☒	\$20043.00
☐ 24355	12/01/2020	12/01/2020	Jiarong Chen c/o El Camino Property	☒	\$927.00
☐ 24356	12/01/2020	12/01/2020	Los Angeles County Housing Authority	☒	\$10912.92
☐ 24357	12/01/2020	12/01/2020	James or Barbara Fox	☒	\$1112.00
☐ 24358	12/01/2020	12/01/2020	Mayra Ortega	☒	\$978.00
☐ 24359	12/01/2020	12/01/2020	Sei Homes LLC	☒	\$7511.00
☐ 24360	12/01/2020	12/01/2020	Hui Chuan Wang	☒	\$3179.00
☐ 24361	12/01/2020	12/01/2020	725-731 W. Duarte Rd, LLC	☒	\$1047.00
☐ 24362	12/01/2020	12/01/2020	Nhan Nguyen and Amy Tran	☒	\$2168.00
☐ 24363	12/01/2020	12/01/2020	Paul P Simon	☒	\$1047.00
☐ 24364	12/01/2020	12/01/2020	RAMONA BLVD. FAMILY	☒	\$5405.00
☐ 24365	12/01/2020	12/01/2020	Maria Martha Martinez	☒	\$1973.00
☐ 24366	12/01/2020	12/01/2020	Greater San Gabriel Valley Property	☒	\$1783.00
☐ 24367	12/01/2020	12/01/2020	Ronald & Pamela Layne	☒	\$512.00
☐ 24368	12/01/2020	12/01/2020	Annette C Scott	☒	\$1468.00
☐ 24369	12/01/2020	12/01/2020	Denise Van Pham	☒	\$1020.00
☐ 24371	12/01/2020	12/01/2020	1024 Royal Oaks LP dba Whispering	☒	\$12452.00
☐ 24372	12/01/2020	12/01/2020	Derek Sim	☒	\$995.00
☐ 24373	12/01/2020	12/01/2020	Allan M. & Virginia J Chipp and Ralph	☒	\$3329.00
☐ 24374	12/01/2020	12/01/2020	Amparo M Limon	☒	\$416.00
☐ 24375	12/01/2020	12/01/2020	Zi Jian Li	☒	\$1276.00
☐ 24376	12/01/2020	12/01/2020	Minh A Nguyen	☒	\$1274.00
☐ 24377	12/01/2020	12/01/2020	Jaime Barcena	☒	\$1070.00
☐ 24378	12/01/2020	12/01/2020	Monica D Mao	☒	\$1436.00
☐ 24379	12/01/2020	12/01/2020	Shiu-Ein Huang	☒	\$482.00
☐ 24380	12/01/2020	12/01/2020	LAI MING LEUNG	☒	\$561.00
☐ 24381	12/01/2020	12/01/2020	The Promenade Housing Partners, LP	☒	\$4327.00
☐ 24382	12/01/2020	12/01/2020	Paramjit S Nijjar	☒	\$2251.00
☐ 24383	12/01/2020	12/01/2020	Estate of Rosetta Mix	☒	\$835.00
☐ 24384	12/01/2020	12/01/2020	Rosa Beltran	☒	\$984.00
☐ 24385	12/01/2020	12/01/2020	James Ronald Nguyen	☒	\$878.00
☐ 24386	12/01/2020	12/01/2020	John Nguyen	☒	\$931.00
☐ 24387	12/01/2020	12/01/2020	Takis Bogris	☒	\$960.00
☐ 24388	12/01/2020	12/01/2020	Ynfante Holdings I, LLC	☒	\$726.00
☐ 24389	12/01/2020	12/01/2020	Roman Basin	☒	\$573.00
☐ 24390	12/01/2020	12/01/2020	Nomer Lacson	☒	\$1098.00
☐ 24391	12/01/2020	12/01/2020	Anna & Simon Choi	☒	\$1280.00
☐ 24392	12/01/2020	12/01/2020	Fenistine Nagengast	☒	\$68.00
☐ 24393	12/01/2020	12/01/2020	Tanya Hang Chen	☒	\$1199.00
☐ 24394	12/01/2020	12/01/2020	Chung Thi Pham	☒	\$1840.00

☐ 24395	12/01/2020	12/01/2020	Rosie Leon	☒	\$874.00
☐ 24396	12/01/2020	09/01/2020	Roy Lam	☒	\$1066.00
☐ 24397	12/01/2020	12/01/2020	Golden Dragon Properties LLC c/o	☒	\$1104.00
☐ 24398	12/01/2020	12/01/2020	Nancy H Shen	☒	\$888.00
☐ 24399	12/01/2020	12/01/2020	Olie S Johnson	☒	\$873.00
☐ 24400	12/01/2020	12/01/2020	Joe Clark	☒	\$671.00
☐ 24401	12/01/2020	12/01/2020	Richard A DaSylveira	☒	\$777.00
☐ 24402	12/01/2020	12/01/2020	Sara Romo	☒	\$1386.00
☐ 24403	12/01/2020	12/01/2020	Jeff Ma	☒	\$1054.00
☐ 24404	12/01/2020	12/01/2020	T & P Property LLC	☒	\$830.00
☐ 24405	12/01/2020	12/01/2020	Singing Wood Senior Housing LP	☒	\$6968.00
☐ 24406	12/01/2020	12/01/2020	Michael H Phuong	☒	\$826.00
☐ 24407	12/01/2020	12/01/2020	Sitara B. Mamdani	☒	\$1683.00
☐ 24408	12/01/2020	12/01/2020	Joseph Pham	☒	\$820.00
☐ 24409	12/01/2020	12/01/2020	Garvey Senior Affordable Partners, LP	☒	\$2243.00
☐ 24410	12/01/2020	12/01/2020	Ryan Kinpong Woo and Ching King	☒	\$1132.00
☐ 24411	12/01/2020	12/01/2020	Mei Yan Chen	☒	\$1206.00
☐ 24412	12/01/2020	12/01/2020	Paul A Rourman, Rourman Properties	☒	\$1014.00
☐ 24413	12/01/2020	12/01/2020	Shawn Hui Zhen	☒	\$1799.00
☐ 24414	12/01/2020	12/01/2020	Fred Lau	☒	\$994.00

Housing Choice Voucher	Total	\$494,468.41
	Average	\$973.36
	Unit Count	485
	Average Weighted by Unit Count	\$1,021.14
	Hard to House Count	

Check Register Report

12/7/2020

Date Range: 11/10/2020...12/07/2020
 VMS Date Range: ...
 Program: 1-Housing Choice Voucher
 Payment Type:
 Check Numbers: ...
 Direct Deposit: Exclude Direct Deposit
 Check Cleared: All
 Port Status: Omit Port Ins
 Zero HAPs: Include Zero HAPs
 Voided Payments: Omit Voided Payments
 Held Checks: Exclude Held Checks

Grouped by: Program and Increment
 Sorted by: Check Number

Housing Choice Voucher

☒ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 72384	12/01/2020	12/01/2020	Mayra J Sandoval	☐	\$70.00
☐ 72385	12/01/2020	12/01/2020	Bertha Cedillo	☐	\$72.00
☐ 72386	12/01/2020	12/01/2020	Vanessa G Ross	☐	\$22.00
☐ 72387	12/01/2020	12/01/2020	Valerie Lorraine Casanova	☐	\$28.00
☐ 72388	12/01/2020	12/01/2020	Nora M. Aguila	☐	\$12.00
☐ 72389	12/01/2020	12/01/2020	Leticia A Aguirre	☐	\$14.00
☐ 72390	12/01/2020	12/01/2020	Eternal Link LLC	☐	\$1536.00

Housing Choice Voucher	Total	\$1,754.00
	Average	\$250.57
	Unit Count	1
	Average Weighted by Unit Count	\$1,536.00
	Hard to House Count	

STAFF REPORT



TO: Honorable Chair and Board Members of the Housing Authority
FROM: Rose Tam, Director of Finance
DATE: December 16, 2020
SUBJECT: Treasurer's Report – October 2020

SUMMARY

Attached is the Treasurer's Report for the month of October 2020. The Treasurer's Report lists all cash for the City which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDATION

Staff recommends that the Board receive and file the Treasurer's Report for October 2020.

FISCAL IMPACT

None

BACKGROUND

City of Baldwin Park Investment Policy requires the Treasurer's Report be submitted to the Mayor and City Council on a monthly basis.

LEGAL REVIEW

Not Applicable

ATTACHMENT

1. Exhibit "A", Treasurer's Report

CITY OF BALDWIN PARK
TREASURER'S REPORT
10/31/2020

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
<u>State of California Local Agency Investment Fund (LAIF)</u>							
City-Including General Fund & all other Special Revenue Funds	0.620%	Varies	Varies	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23	\$ 27,022,390.23
Housing Authority	0.620%	Varies	Varies	14,057.46	14,057.46	14,057.46	14,057.46
				27,036,447.69	27,036,447.69	27,036,447.69	27,036,447.69
<u>Certificate of Deposit</u>							
Citibank National Association (Mutual Securities)	2.65%	1/25/2019	1/25/2021	250,000.00	250,000.00	250,000.00	251,567.50
Barclays Bank Del (Cantella)	3.05%	12/19/2018	12/21/2020	250,000.00	250,000.00	250,000.00	251,077.50
				500,000.00	500,000.00	500,000.00	502,645.00
<u>US Bank - Debt Service Trustee Accounts</u>							
Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,751,695.24	6,751,695.24	6,751,695.24	6,751,695.24
Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	9.64	9.64	9.64	9.64
				6,751,704.88	6,751,704.88	6,751,704.88	6,751,704.88
Total Investments						\$ 34,288,152.57	
Cash with Bank of the West							
City Checking						2,050,514.62	
Money Market Plus						133,705.58	
City Miscellaneous Cash						138,121.96	
Successor Agency						1,548.76	
Housing Authority						425,341.63	
Financing Authority						11,700.00	
Total Cash with Bank of the West						2,760,932.55	
Investment Brokerage Capital Reserves (Dividend Option Cash)						3,823.43	
Total Cash and Investments						\$ 37,052,908.55	

- * In accordance with AB X126, the Community Development Commission is dissolved effective January 31, 2012. The successor agency name is "The City of Baldwin Park as Successor Agency to the Community Development Schedule of Cash and Investments includes city-wide assets as included in the Comprehensive Annual Financial Report.
- * There was no investment maturity/purchase transactions made for the month of October 2020 and several deposits/withdrawals were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:


Rose Tam
Director of Finance