

CITY COUNCIL
REGULAR MEETING

Agenda

April 05, 2023, 7:00 PM



Mayor
Mayor Pro Tem
Councilmember
Councilmember
Councilmember

Emmanuel J. Estrada
Monica Garcia
Alejandra Avila
Jean M. Ayala
Daniel Damian

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please Note: Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place at City Hall, 14403 E. Pacific Ave., Baldwin Park, CA 91706

Online



Audio streaming will be available at

https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM during City Council Meetings to comments@baldwinpark.com.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

City Council Members are also members of the Board of Directors of the Housing Authority, which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting.

PROCLAMATION, COMMENDATION & PRESENTATION

Presentation – Baldwin Park Unified School District (BPUSD) presents the Students who were selected to attend a Field Trip to the California State Capital in Sacramento through the City of Baldwin Park’s Financial Assistance Program, presented by Dr. Angela A. Salazar, Assistant Superintendent of Student Achievement.

Presentation - Certificates presented to the Baldwin Park Unified School District Students that participated in the 2023 City of Baldwin Park’s Sponsored Field Trip to the California State Capital in Sacramento.

Presentation – South Coast Air Quality Management District presents City of Baldwin Park’s Air Quality Update presented by Governing Board Vice-Chair Michael Cacciotti.

Proclamation – Arbor Day Proclamation & Earth Day Proclamation, presented to Recreation & Community Services Commission.

Proclamation – Donate Life Month, presented to Jolene Vargas, One Legacy Ambassador.

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. City of Baldwin Park’s Warrants and Demands

Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. Meeting Minutes

It is recommended that the City Council approve the following meeting minutes: Meeting Minutes of the Special City Council Meeting held on December 7, 2022; and Meeting Minutes of the Special City Council, Finance Authority, Housing Authority, and Regular City Council Meeting held on December 21, 2023; and Meeting Minutes of the Special City Council, Finance Authority, Housing Authority, and Regular City Council Meeting held on January 18, 2023; and Meeting Minutes of the Special City Council and Regular City Council Meeting held on February 1, 2023; and Meeting Minutes of the Special City Council, Finance Authority, Housing Authority, and Regular City

Council Meeting held on February 15, 2023; and Meeting Minutes of the Finance Authority, Housing Authority, and Regular City Council Meeting held on March 15, 2023.

3. **Submitted Reimbursement for the Los Angeles County Measure H Fund Grants**

It is recommended that the City Council receive and file this report.

4. **Second Reading of Ordinance No. 1501 Updating the City of Baldwin Park Commercial Cannabis Regulations**

It is recommended that the City Council adopt and approve the attached Ordinance No. 1501 updating the City of Baldwin Park Commercial Cannabis Regulations: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, RENUMBERING CHAPTER 128 OF THE BALDWIN PARK MUNICIPAL CODE, AMENDING CHAPTER 127 OF THE BALDWIN PARK MUNICIPAL CODE RELATING TO COMMERCIAL CANNABIS PRODUCTION, AND CODIFYING MEASURE CB (“BALDWIN PARK MARIJUANA RETAIL SALES REGULATION AND TAXATION MEASURE”)”

5. **Accept and Authorize the Filing of a Notice of Completion for CIP 20-89 – “Community Fabric” Art in Public Space Project**

It is recommended that the City Council: Accept the design, fabrication, and installation of the public art piece, by Merge Conceptual Design, LLC, and authorize the recordation of a Notice of Completion for City Project CIP 20-89; and Authorize the final payment in the amount of \$ 24,654.40 to close-out the project.

6. **Consider and Approve Relinquishment Agreement and Adopt Resolution No. 2023-013, “A Resolution of the City Council of the City of Baldwin Park Approving Relinquishment of State Highway Roads and Collateral Facilities Fronting Interstate 10 Within the Territorial Boundaries of the City of Baldwin Park.”**

It is Staff’s recommendation that the City Council: Approve a Relinquishment Agreement with the State of California Department of Transportation (Caltrans) for the relinquishment of state highway roads and facilities and authorize the Mayor to execute the agreement. Adopt Resolution No. 2023-013 entitled, “A Resolution of the City Council of the City of Baldwin Park Approving Relinquishment of State Highway Roads and Collateral Facilities Fronting Interstate 10 Within the Territorial Boundaries of the City of Baldwin Park.”

7. **Approve Renewal of a Memorandum of Agreement (MOA) with the County of Los Angeles Regarding the Administration and Cost Sharing for Implementing the Coordinated Integrated Monitoring Program (CIMP) for the Upper San Gabriel River Watershed**

It is recommended that the City Council Authorize the Chief Executive Officer to execute a Memorandum of Agreement (MOA) with the County of Los Angeles for the administration and cost sharing for the implementation of the Coordinated Integrated Monitoring Program (CIMP) for the Upper San Gabriel River Enhanced Watershed Management Program (EWMP).

8. **Authorize Additional Work and Approve a Contract Change Order for Stance Construction Company to Install Sewer House Connections and Abandon Septic Tanks as Part of the Work for the Calino Avenue Improvements Project**

It is recommended that the City Council: Authorize the additional work and approve the proposal from Stance Construction Company in the amount of \$92,950.00 to connect 12 homes to new sewer infrastructure including lateral connections, septic tank abandonments, clean-out and appurtenant work; and, Authorize the Director of Public Works to execute a contract change order for the additional work; and, Authorize the Director of Finance to appropriate \$92,950.00 from Fund No. 275 and to make the necessary budget adjustments.

9. **Approval of Southern California Gas Company (SoCalGas) Collectible Work Authorization for the Abandonment of Gas Mains at the Susan Rubio Zocalo Park and Civic Plaza**
It is recommended that the City Council: Approve the CWA for SoCalGas in the amount of \$87,229.56 for the abandonment of gas infrastructure; and Authorize the Director of Public Works to execute the CWA agreement and to process the necessary documents and payment request from the approved construction budget contingency; and, Authorize the Director of Finance to appropriate the funding and make the necessary budget adjustments.
10. **Amendment to the Consultant Services Agreement between the City of Baldwin Park, and Lorraine Mendez and Associates, Inc. For HUD reporting and consulting services**
It is recommended that the City Council authorize the Chief Executive Officer and the City Attorney to prepare and execute a second amendment to the Consultant Services Agreement between the City of Baldwin Park and Lorraine Mendez and Associates, Inc., and authorize the Director of Finance to appropriate the funds and budget amendments accordingly.
11. **Amendment to Grant Agreement to provide additional funding in the amount \$25,000 to Assist Veterans and their Families with Home Rehabilitation in Partnership with Oath to Country Foundation (OTCF).**
It is recommended that the City Council receive and file the report.
12. **Housing Element Progress Report 2022**
It is recommended that the City Council receive and file the report.
13. **POTENTIAL PARTNERSHIP WITH CHIRLA (Coalition of Humane Immigrant Rights of Los Angeles) For Administrative and Legal Assistance for Tenants and Landlords in the City of Baldwin Park**
It is recommended that the City Council 1. Receive and file this Staff Report in as much as it is for information only.

PUBLIC HEARING

REPORTS OF OFFICERS

14. **Adoption of Resolution No. 2023-006 for City Council Appointments of Official Representatives and Alternates to Various Agencies/Organizations.**
It is recommended that the City Council nominate and appoint by a roll-call vote the official designated representatives and alternates and adopt Resolution No. 2023-006, the names of selected delegates will be added to the Resolution in a final format with the certified votes and appropriate signatures.
15. **Consider Approval of Professional Service Agreement with EcoTech Services, Inc. and The Home Depot, Inc. for the High Efficiency Toilet & Shower Head Replacement Program.**
It is Staff's recommendation that the City Council: Approve a Professional Services Proposal from EcoTech Services, Inc. of Azusa, CA, in the not-to-exceed amount of \$450,000 for the High Efficiency Toilet & Shower Head Replacement Program and authorize the Mayor and City Clerk to execute the agreement; and, Approve a materials procurement quote from The Home Depot, Inc. of Baldwin Park, CA, in the not-to-exceed amount of \$150,000 for the High Efficiency Toilet & Shower Head Replacement Program and authorize the CEO and staff to negotiate a procurement agreement that fits the project budget to be executed by the Mayor and City Clerk; and, Authorize

the Director of Finance to appropriate \$600,000 from ARPA Funds to Account # 275-50-755-58100-55026 and to make the necessary budget adjustments.

16. **Fiscal Year 2022-23 Mid-Year Budget Presentation**

It is recommended that the City Council: 1. Review the mid-year analysis and approve the mid-year revenue and expenditure projections for the fiscal year ending June 30, 2023, and 2. Authorize the Director of Finance to complete all necessary budget amendments and appropriations.

**CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED
COMMUNITY DEVELOPMENT COMMISSION**

**CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS &
COMMUNICATION**

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 30th day of March 2023.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at kroman@baldwinpark.com. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)