

CITY COUNCIL
REGULAR MEETING

Agenda

May 03, 2023, 7:00 PM



Mayor
Mayor Pro Tem
Councilmember
Councilmember
Councilmember

Emmanuel J. Estrada
Monica Garcia
Alejandra Avila
Jean M. Ayala
Daniel Damian

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please Note: Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person



Most City Council meetings take place at City Hall, 14403 E. Pacific Ave., Baldwin Park, CA 91706

Online



Audio streaming will be available at

https://www.youtube.com/channel/UCFLZ0_dDFRjv59rhiDZ13Fq/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM during City Council Meetings to comments@baldwinpark.com.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters

listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation – Declaring May as Older Americans Month presented to Las Mariposas, a Female Ballet Folklorico Group.

Plaque – 2023 Seniors of the Year Plaque presented to Las Mariposas, a Female Ballet Folklorico Group.

Proclamation – Mental Health Awareness Month, presented to Juana Mata, Looms for Lupus

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
Staff recommends that the City Council ratify the attached Warrants and Demands Register.
2. **Meeting Minutes**
It is recommended that the City Council approve the following meeting minutes: 1) Meeting Minutes of the Special City Council, Regular City Council, Finance Authority and Housing Authority held on April 19, 2023; and 2) Meeting Minutes of the Municipal Finance Authority Board Meetings, Finance Authority Board Meetings, Housing Authority Board Meetings, Special City Council Meetings and Regular City Council Meetings held on May 2022 – June 2022; and 3) Meeting Minutes of the Special City Council, Regular City Council, Finance Authority and Housing Authority held on July 2021 – December 2021.
3. **Ramona Blvd Grade Separation- Feasibility Study**
It is recommended that the City Council receive and file this report.
4. **Approval of Agreement with Learning Enrichment After-School Program, Inc. (dba Leap) for the Summer Lunch Program**

It is recommended that the City Council: 1) Authorize the Mayor to execute a one (1) year service agreement with Learning Enrichment After-School Program, Inc. (dba Leap); and 2) Authorize Director of Recreation & Community Services to execute any associated documents; and 3) Authorize Director of Finance to appropriate funding and make necessary changes to the budget.

5. **Appropriation of Funds for Professional Services Supporting Maintenance, Repairs, and Security Upgrades to the CNG Facility located at Badillo Street and Ramona Boulevard**

It is Staff's recommendation that the City Council: Accept and authorize payment to Galileo Technologies for emergency equipment repairs made to the CNG compressor system due to vandalism in the amount of \$27,752.57; and Approve proposals for professional services in the amount not-to-exceed \$50,557.99 to cover the costs of security upgrades and maintenance as follows: Greenshine for procurement of three (3) solar light systems including the concrete base in the amount of \$19,917.73; and Greg Ruvalo for installation of security measures around the perimeter wall in the amount of \$4,290.00; and Spectrum Communications to cover the amount of construction costs associated with making the CNG site serviceable for internet access in the amount of \$7,641.16; and ConvergeOne for procurement and installation of four (4) security cameras in the amount of \$18,709.10; and Authorize the Director of Finance to appropriate \$78,310.56 from fund 244 for Professional Services to cover the project costs; and Authorize the Director of Finance to make the necessary budget adjustments and authorize the Director of Public Works to process invoices for qualified expenditures.

6. **Appropriation of Funds Supporting the City's Vehicle Lease Program for the Addition of High Efficiency and Natural Gas-Powered Vehicles to the City's Fleet**

It is recommended that the City Council: Authorize the Director of Finance to appropriate \$60,000 from Fund 231 to Account No. 231-50-590-58140-15727 to cover lease expenditures through the end of the fiscal year; and, Authorize the Director of Finance to make the necessary budget adjustments and authorize the Director of Public Works to process invoices for qualified expenditures.

PUBLIC HEARING

7. **Public Hearing Regarding Fiscal Year 2023-24 Annual Action Plan**

It is recommended that the City Council City Council approve the Final 2023-24 Annual Action Plan and authorize the City Manager to execute the documents required for submission of this Plan for CDBG and HOME Funds to the United States Department of Housing and Urban Development.

REPORTS OF OFFICERS

8. **Homekey Program Notice of Funding Availability, Round 3 Agenda Item 17 for the regular meeting of the County of Los Angeles Board of Supervisors, approving joint application by the County and Weingart Foundation to participate in the Homekey Round 3 Program.**

It is recommended that the City Council: Authorize the Mayor and City Council to provide a letter of support for the Homekey Program Notice of Funding Availability, Round 3 under the Los Angeles County and Weingart Foundation application; and 2) Authorize the Chief Executive Officer to draft an Memorandum of Agreement (MOA) to commemorate collaboration efforts; and 3) Approve a letter of intent to accompany the proposal to support the project with available vouchers under the Baldwin Park Housing Authority.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

1. CM Avila seeks consensus from Council to:

Direct Staff to prioritize the sidewalks and parkway areas around the school sites in our city to ensure a safe pedestrian experience for the children and their parents. This includes new improvements and landscape, as well maintaining areas that have already been improved. Include it as a budget request if necessary.

2. Direct Staff to establish a clear understanding on jurisdictional responsibilities between Caltrans and the City on all freeway interface areas around the freeway corridors in our City. This applies to clean up activities and infrastructure improvement such as drainage channels.

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 27th day of April 2023.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at kroman@baldwinpark.com. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)