CITY COUNCIL
REGULAR MEETING

Agenda

June 07, 2023, 7:00 PM

Mayor	Emmanuel J. Estrada
Mayor Pro Tem	Monica Garcia
Councilmember	Alejandra Avila
Councilmember	Jean M. Ayala
Councilmember	Daniel Damian

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, in the event of a technical issue causing a disruption in the call-in option or internet-based option, the meeting will continue unless otherwise required by law, such as when a Board Member is attending the meeting virtually pursuant to certain provisions of the Brown Act.

Electronic devices are to be turned off while meetings are in session.

How to watch

The City of Baldwin Park provides two ways to watch a City Council meeting:

In Person

Most City Council meetings take place at City Hall, 14403 E. Pacific Ave., Baldwin Park, CA 91706

Online

Audio streaming will be available at
https://www.youtube.com/channel/UCFLZ0_dDFRjy59rhiDZ13Fg/featured?view_as=subscriber
http://baldwinpark.granicus.com/ViewPublisher.php?view_id=10

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-4011.

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. This is the time set aside to address the City Council. Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting. [Government Code §54954.2] If you wish to comment on agenda items and are unable to physically appear in person, please email your name, place of residence, item number or topic and a phone number where you will be available between the hours of 7:00 PM during City Council Meetings to comments@baldwinpark.com.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Proclamation – 2023 Gun Violence Awareness Day presented to Françoise Coulton - Jazz Musician, Voice Instructor & Recruiter.

Certificate of Recognition – Employee Recognition of 20+ years of Service with the Baldwin Park Police Department.

Certificate of Recognition – Sierra Vista High School Girls' Flag Football Team being one of 8 high schools selected for the Pilot Launch of the CIF-SS for a Girls' Flag Football League.

Presentation – Introduction of Community Enhancement Supervisor, Khalil Abbany.

Proclamation – Pride Awareness Month, presented to Camila Camaleon, SGV LGBTQ Center.

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
   Staff recommends that the City Council ratify the attached Warrants and Demands Register.

2. **Meeting Minutes**

It is recommended that the City Council approve the following meeting minutes: 1) Meeting Minutes of the Special City Council and Regular City Council on May 17, 2023; and 2) Meeting Minutes of the Finance Authority Board, Housing Authority Board, Special City Council and Regular City Council Meetings held from January 19, 2022 through April 20, 2022.

3. **Claim Rejection**

Staff recommends that the City Council reject the following claim and direct staff to send the appropriate notice of rejection to claimant: Maria Garcia. The claimant alleges a property damage claim. This government claim, and all government claims, should be considered as potential lawsuits in the future. Thus, it is requested that all City Staff, the Mayor and all Council Members refrain from making any statements, whether public or private in nature. It is important that no statements be made so as to not prejudice this claim in any way which can happen if public or private comments are made about this claim by City staff or Council Members.

4. **Authorize Payments to Los Angeles County Department of Public Works and Los Angeles County Sanitation Districts for the Annexation Permit and Sewer System Connection Fees for 12 Properties As Part of the Calino Avenue Sewer and Strom Drain Improvements Project**

It is recommended that the City Council approve: Authorize payment for the Annexation Fee in the amount of $7,611.00 to the Los Angeles County Department of Public Works; and ,Authorize payment for the Sewerage Connection Fees in the amount of $20,844.00 to the Los Angeles County Sanitation Districts; and, Authorize the Director of Finance to make necessary appropriation and budget adjustments.

5. **Adoption of Resolution No. 2023-014, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2023-2024, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing"**

It is recommended that the City Council adopt Resolution No. 2023-014 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2023-2024, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing"

6. **Adoption of Resolution No. 2023-015 "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Park Maintenance Assessment District for FY 2023-2024, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing"**

Staff recommends that the City Council adopt Resolution No. 2023-015 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Park Maintenance Assessment District for FY 2023-2024, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing."

7. **Approve a Contract Services Agreement with J & S Striping for the Installation of Temporary Traffic Striping and Signage for the Slow Streets "Roundabout" Demonstration Project at the Intersection of Olive Avenue and Maine Avenue**

It is Staff's recommendation that the City Council: Accept a proposal from J&S Striping of Ontario, CA in an amount of $78,770; and Authorize the Mayor and City Clerk to execute the contract services agreement with J&S Striping; and Authorize the Director of Finance to appropriate $45,000 from Fund 270 and $33,770 from fund 240 and to make necessary budget adjustments.

8. **Request for Additional Appropriation to Cover Expenditures Needed for Operations through the End of Fiscal Year 2022-2023**
Staff recommends that the City Council authorize the Finance Director to appropriate $74,400 from the General Funds and make necessary adjustment to the budget.

9. **Administrative and Legal Assistance for Tenants and Landlords in the City of Baldwin Park**
It is recommended that the City Council direct staff to pursue a new strategy to provide the much needed Administrative and Legal Assistance to tenants and present it to the City Council for its consideration.

10. **Approval of Easement Exchange & Construction License Agreement with King Taco and Adoption of Resolution No. 2023-017 "A Resolution of the City Council of the City of Baldwin Park Granting a Parking and Trash Enclosure Access Easement to RM Investments (King Taco) and Authorizing the Acceptance of an Amendment to an existing Utility Easement to allow Public Access from RM Investments (King Taco)"**
It is recommended that the City Council: 1. Approve the Draft Easement Exchange & Construction License Agreement between the City of Baldwin Park and King Taco, including the easement forms attached as exhibits, subject to any additional changes accepted by the Chief Executive Officer and City Attorney; and, 2. Adopt Resolution No. 2023-017"A Resolution of the City Council of the City of Baldwin Park Granting a Parking and Trash Enclosure Access Easement to RM Investments (King Taco) and Authorizing the Acceptance of an Amendment to an Existing Utility Easement to Allow Public Access from RM Investments (King Taco)."

PUBLIC HEARING
None

REPORTS OF OFFICERS

11. **Adoption of Resolution No. 2023-016, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2022-23 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"**
It is recommended that the City Council: Adopt Resolution No. 2023-016, "A Resolution of the City Council of the City of Baldwin Park, California, Adopting the Fiscal Year 2023-24 Project List to be Funded by Senate Bill 1 (SB1) – the Road Repair and Accountability Act of 2017"; and Authorize the Finance Director to appropriate projected FY 2023-24 SB1 funds in the amount of $1,781,266; and Authorize the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

12. **Award of Agreement to CivicPlus, LLC for Website Hosting, Redesign, and Maintenance Services**
It is recommended that the City Council; 1) Award the contract to CivicPlus, LLC for the Website Hosting, Redesign, and Maintenance Services; and 2) Authorize Chief Executive Officer to execute Agreement; and 3) Authorize the Director of Recreation & Community Services to execute any associated documents necessary for the Service Agreement; and 4) Authorize the Director of Finance to appropriate funding and make necessary changes to the budget.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

Councilmember Avila seeks consensus from the Council to direct staff to jointly work with City Attorney to develop and present to the City Council for its consideration a legislative and regulatory framework by which the City could regulate short-term rentals by means of an Ordinance, which includes the application of the City's 10% Transient Occupancy Tax (TOT). Short-term rentals, also known as Home-Sharing, have become far more common place in recent years. Some cities in Southern California such as Los Angeles, have enacted a local regulatory regime that safeguards existing affordable housing stock and attempts to maintain affordability in the normal housing rental stock.

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinpark.com. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department or Risk Management at (626) 960-4011. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)