CITY COUNCIL
FINANCE AUTHORITY
HOUSING AUTHORITY
REGULAR MEETING

Agenda

July 15, 2026, 7:00 PM

Mayor	Daniel Damian
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Emmanuel J. Estrada
Councilmember	Manuel Lozano

Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, if a disruption prevents public participation through the audiovisual platform, the legislative or governing body shall recess the open session and make good faith efforts to restore public access and participation.

If public access cannot be restored after good faith efforts, the body may resume the meeting only after adopting, by roll call vote on the formal findings.

How to watch and participate

In Person	Online	Zoom
Most City Council meetings take place at City Hall, 14403 E. Pacific Ave., Baldwin Park, CA 91706	Audio streaming will be available at: Baldwin Park You Tube Channel CivicClerk Meeting Portal	Zoom Link: Join Zoom Meeting

Zoom Link:

https://baldwinparkca.zoomgov.com/j/1654054143

Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the City Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

Public Communication

There is a three-minute speaking time limit. In accordance with Chapter 39 of the Baldwin Park Municipal Code **Section 39.03(C) Time limitation.** Every member of the public addressing the Council shall limit his or her remarks to a maximum of three minutes during all speaking opportunities; provided, that during oral communications just prior to adjournment comment shall not exceed two minutes per speaker. *When large numbers of persons wish to speak, the presiding officer of the meeting may announce a reduction of the speaking time allotted to each person so all persons wishing to speak may do so.*

Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting.

Comments in writing

You can provide your comments for City Council in writing by sending it to the City Clerk Department in advance.

Your written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting. Written comments to the City Council may be submitted by email: comments@baldwinparkca.gov or mailed to: City Clerk Department, 14403 E Pacific Ave., Baldwin Park, CA 91706

Communications to the City Council are public record and will become part of the City's electronic records. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record.

Reasonable Accommodations

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-401, ext. 466.

Notice Regarding California Environmental Quality Act (CEQA) Determinations

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORT FROM CLOSED SESSION

ANNOUNCEMENTS

The City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of $30 for attending the Housing Authority meeting and $50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Presentation - Certificate of Recognition to all Participants of the 2026 NextGen Youth Workforce Program

Presentation - Certificate Recognition to all participants of the 2026 NextGen Youth Workforce Program

Presentation - Certificate Recognition to Managed Career Solution (MCS) operator of East San Gabriel Valley America's Job Center of California (AJCC) for their partnership with the City of Baldwin Park

PUBLIC COMMUNICATIONS

CONSENT CALENDAR

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**
It is recommended that the City Council ratify the attached Warrants and Demands Register.

2. **Treasurer's Report CC - May 2026**
It is recommended that City Council receive and file the Treasurer's Report for May 2026.

3. **Meeting Minutes of June 17, 2026**
It is recommended that the City Council approve the following meeting minutes of the Regular City Council Meeting, Finance Authority Meeting and Housing Authority Meeting held on June 17, 2026.

4. **Claim Rejection**
It is recommended that the City Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant:

- Anthony Cardenas — The claimant alleges bodily injury.
- Daniel Lopez III — The claimant alleges bodily injury.
- Mark Umutyan — The claimant alleges property damage.
- Danting Hong — The claimant alleges property damage.
- Capital Law Firm obo Jorge E. Chavez Sr. — The claimant alleges bodily injury.
- Capital Law Firm obo Silvia Chavez — The claimant alleges bodily injury.

This government claim, and all government claims, should be considered as potential lawsuits in the future. Thus, it is requested that all City Staff, the Mayor and all Council Members refrain from making any statements, whether public or private in nature. It is important that no statements be made so as to not prejudice this claim in any way which can happen if public or private comments are made about this claim by City staff or Council Members.

5. **Approval of a Reduced Tuition Partnership Agreement/Memorandum of Understanding between the City of Baldwin Park and Claremont Lincoln University**
It is recommended that the City Council

1. Approve the Reduced Tuition Partnership Agreement, Memorandum of Understanding Between the City of Baldwin Park and Claremont Lincoln University; and
2. Authorize the Mayor and City Clerk to execute the Reduced Tuition Partnership Agreement with the Claremont Lincon University.

6. **Adoption of a Resolution Authorizing the Chief Executive Officer, Chief of Police and Finance Director to Execute Agreements, Assurances and Reimbursement Claims to Obtain Federal Financial Assistance Under Public Law 93-288 As Amended By the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, And/Or State Financial Assistance Under the California Disaster Assistance Act**
It is recommended that the City Council:

A. Adopt the attached resolution (Cal OES Form 130); and
B. Authorize the Chief Executive Officer, Chief of Police and Finance Director to execute agreements, assurances, and reimbursement claims to obtain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

7. **Creation of Limited-Term Senior Engineer Classification; Adopt Resolution No. 2026-020 Amending the City's Comprehensive Salary Schedule in Accordance with CalPERS Established Guidelines; and Adopt Resolution No. 2026-021 Approving a Side Letter Agreement with City Employee's Association (CEA)**

It is recommended that the City Council:

1. Approve the new title of Senior Engineer – Limited Term.
2. Approve and adopt Resolution No. 2026-020 amending the City of Baldwin Park's Comprehensive Salary Schedule adopted by Resolution 2024-036, to update job titles for the above referenced job classifications.
3. Approve the classification specification for the Senior Engineer – Limited Term position.
4. Approve and adopt Resolution No. 2026-021 entering into a Side Letter (Exhibit 'A') with the City Employees' Association (CEA), defining the agreement reached relative to the creation of the Senior Engineer – Limited Term classification.
5. Authorize the amendment of the Public Works Department budget to include the addition of one (1) Senior Engineer – Limited Term for fiscal year 2026-2027 which shall be extended to fiscal year 2027-2028.
6. Authorize the Chief Executive Officer or designee to recruit for and fill the position.
7. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

8. **Adopt Resolution No. 2026-022 Approving The Application For Cannabis Tax Fund Review And Authorize Fiscal Year (FY) 2026-2027 California Cannabis Tax Fund Grant Program (CTFGP) Grant Agreement**

It is recommended that the City Council:

1. Adopt Resolution No. 2026-022 "A Resolution of the City Council of the City of Baldwin Park Approving the Application for Cannabis Tax Fund Grant Program Grant Funds".
2. Review FY 2026-2027 CTFGP Grant Agreement and Project Description; and
3. Provide any comments or feedback on the proposed grant agreement; and
4. Authorize the Chief of Police to execute the Grant Agreement on behalf of the City; and
5. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

9. **Professional Service Agreement (PSA) with The Wellness Center for the City of Baldwin Park Tobacco Grant Program**

It is recommended that the City Council:

1. Approve the Professional Service Agreement with The Wellness Center in the amount of $121,800.00; and

2. Authorize the Mayor and the City Clerk to execute the Agreement for the Tobacco Grant Program for a three-year term (Fiscal Years 2024/25 through 2027/28) between the Wellness Center and the City of Baldwin Park; and

3. Authorize the Director of Finance to appropriate funds in the amount of $225,228.00 from Fund 270 – Grant Funds.

10. **Authorize Award of Contract to CWS Systems Inc. for City Council Chambers Renovation Improvements Project (CIP No. 22-038)**

It is recommended that the City Council:

1. Approve and award the construction contract for the City Council Chambers Project (CIP No. 22-038) to CWS Systems Inc. in the amount of $4,561,920.00; and
2. Approve a 10% construction contingency in the amount of $456,192.00 for the project; and
3. Authorize the Mayor and City Clerk to execute the agreement with CWS Systems Inc.
4. Authorize the Director of Finance to make the funding reallocations shown in the second table under the Fiscal Impact section, and to make any necessary appropriations and budget adjustments.

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION CONSENT CALENDAR

11. **Successor Agency to The Dissolved Community Development Commission of The City of Baldwin Park Warrants and Demands**
It is recommended that the Board ratify the attached Warrants and Demands Register.

12. **Treasurer's Report SA - May 2026**
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

FINANCE AUTHORITY CONSENT CALENDAR

13. **Treasurer's Report FA - May 2026**
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

HOUSING AUTHORITY CONSENT CALENDAR

14. **Treasurer's Report HA - May 2026**
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

15. **Baldwin Park Housing Authority's Warrants and Demands**
It is recommended that the Board ratify the attached Warrants and Demands Register.

PUBLIC HEARING

16. **Proposed Extension of Moratorium on the Approval, Establishment or Operation of Battery Energy Storage Systems Facilities**
It is recommended that the City Council:

1. Conduct a Public Hearing; and
2. Waive further reading and adopt Ordinance No. 1528 entitled: "AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, EXTENDING AN URGENCY ORDINANCE ESTABLISHING A MORATORIUM ON THE APPROVAL, ESTABLISHMENT, OR OPERATION OF BATTERY ENERGY STORAGE SYSTEMS FACILITIES TO CONSIDER ADOPTING REGULATIONS FOR BATTERY ENERGY STORAGE SYSTEM FACILITIES PURSUANT TO GOVERNMENT CODE SECTION 65858"

17. **First Reading and Introduction of an Ordinance that Amends Title XV, Chapter 153 of the Baldwin Park Municipal Code relating to Residentially Zoned Lots in the City of Baldwin Park (Location: City Wide; Case Number AZC 25-04).**
It is recommended that the City Council:

1. Conduct a public hearing.

2. Find the proposed ordinance is exempt from environmental review under the California Environmental Quality Act (Pub. Resources Code, §§ 21000 et seq.) ("CEQA") and the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.). Specifically, the ordinance is exempt from CEQA under Guidelines Section 15061(b)(3) (Common Sense Exception) since it can be seen with certainty that there is no possibility that the ordinance may have a significant effect on the environment, either directly or indirectly, and that therefore no environmental review under CEQA is required.

3. Introduce by first reading, by title only and waive further reading, Ordinance 1527, entitled **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE BALDWIN PARK MUNICIPAL CODE, TITLE XV, LAND USAGE, CHAPTER, 153, ZONING CODE, SECTIONS 153.030.010, 153.040.010, 153.040.020, 153.040.030, 153.040.040, 153.040.070, 153.040.080, 153.040.300, 153.130.050, 153.150.130, 153.160.040, 153.200.190 AND 153.210.170 RELATING TO CONSISTENCY OF DEVELOPMENT STANDARDS ON ALL RESIDENTIALLY ZONED PARCELS AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT"**

18. **Public Hearing and Adoption of Resolution No. 2026-018 "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Landscaping and Lighting Maintenance Assessment District for FY2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills."**
It is recommended that the City Council hold a Public Hearing and after considering testimony, adopt Resolution No. 2026-018 entitled "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Landscaping and Lighting Maintenance Assessment District for FY2026-2027 and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills" and authorize the Director of Finance to make necessary appropriation budget adjustments.

19. **Public Hearing and Adoption of Resolution No. 2026-019 "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Park Maintenance Assessment District for FY2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills."**

It is recommended that the City Council hold a Public Hearing and after considering testimony, adopt Resolution No. 2026-019 entitled "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Park Maintenance Assessment District for Fiscal Year 2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills." and authorize the Director of Finance to make the necessary appropriation and budget adjustments.

REPORTS OF OFFICERS

20. **Approval of Employment Agreement with Keith Kang for the position of Accounting Manager**
It is recommended that the City Council:

1. Approve the Employment Agreement with Keith Kang for the position of Accounting Manager, subject to any non-substantive changes made by Chief Executive Officer and the City

Attorney, and subject to conditions precedent reflected in the agreement; and
2. Authorize the Mayor and City Clerk to execute the Employment Agreement with Keith Kang.

21. **Adoption of Resolution No. 2026-023 Submitting a Non-Retail Cannabis Business Tax Measure to the Electorate at the November 3, 2026, General Municipal Election and Requesting Consolidation with Other Elections Held on November 3, 2026**
It is recommended that the City Council:

1. Adopt Resolution No. 2026-023, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, SUBMITTING A NON-RETAIL CANNABIS BUSINESS TAX MEASURE TO THE ELECTORATE AT THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION; REITERATING ITS REQUEST THAT THE ELECTION BE CONSOLIDATED WITH OTHER ELECTIONS TO BE HELD ON THAT DATE; AND TAKING CERTAIN OTHER RELATED ACTIONS"; and
2. If desired, authorize members of the City Council to file an argument and rebuttal regarding the measure.

22. **American Rescue Plan Act (ARPA) Reallocation and Re-Obligation, and Reallocation of Other Funding Sources for the City Council Chamber Improvements Project**
It is recommended that the City Council:

1. Approve the reallocation and re-obligation of ARPA funds from Council Chamber Improvements to the projects and programs herein in the amount of $1,348,612.19; and
2. Approve Addendums under the Attachments section; and
3. Approve the reallocation of the funds in the amount of $2,177,666.88 listed in the table under the Fiscal Impact section to the Council Chamber Improvements Project; and
4. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

23. **Appropriation of Funding to Buyout City Vehicles Leased through Enterprise Fleet Management, Inc.**

It is recommended that the City Council:

1. Approve the funding for the purchase and buyout of select City vehicles currently leased through Enterprise Fleet Management, Inc. in an amount not-to-exceed $851,425; and
2. Authorize the Director of Finance to make appropriation and necessary budget adjustments; and
3. Authorize the Mayor and City Clerk to execute all necessary agreements and documents related to the vehicle buyout transactions with Enterprise Fleet Management, Inc., upon finalization; and
4. Authorize the Director of Public Works or his designee to process all necessary documents related to the purchase, transfer, registration, and continued operation of the vehicles.

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

Councilmember Estrada seeks the consensus of the City Council to direct staff to create an Artificial Intelligence (AI) Policy.

Mayor Damian seeks the consensus of the City Council to discuss the request from Alzheimer's Foundation of America to participate annually in the Light the World in Teal by illuminating the Baldwin Park Transit

Center Bridge for the annual awareness initiative to be held on the first Monday in November.

ADJOURNMENT

CERTIFICATION

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 9th day of July, 2026.



Christopher Saenz
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at squinones@baldwinparkca.gov.

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Ana Zhang, Senior Finance Clerk**
DATE:	**July 15, 2026**
SUBJECT:	**City of Baldwin Park's Warrants and Demands**

SUMMARY:
Attached is the Warrants and Demands Register for the City of Baldwin Park to be ratified by the City Council.

RECOMMENDED ACTION:
It is recommended that the City Council ratify the attached Warrants and Demands Register.

FISCAL IMPACT:
The payroll for the last period was $1,357,116.14 and the attached General Warrants Register was $2,559,936.88 for a total amount of $3,917,053.02.

BACKGROUND:
The attached Claims and Demands report format meet the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous City Council meeting and the following is a summary of the payment released:

1.The last payroll of the City of Baldwin Park consists of check numbers 257144 to 257213. Additionally, Automated Clearing House (ACH) Payroll deposits were made on behalf of City Employees from control number 63530 to 64170 for the period May 24, 2026 through June 20, 2026 inclusive; these are presented and hereby ratified in the amount of $1,357,116.14.

2.General Warrants, with the electronic fund transfer (EFT) bank drafts in the amount of $298,457.33 and checks from 255771 to 256147 in the amount of $2,261,479.55 for the period of June 9, 2026, to July 6, 2026, inclusive; in the total amount of $2,559,936.88 constituting of claims and demands against the City of Baldwin Park, are herewith presented to the City Council as required by law, and the same hereby ratified.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:
1. Check Register-7-15-2026

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
1170	06/11/2026	BALDWIN PARK POA	POLICE SWORN DUES	100-00-000-21219-00000	$	7,039.85
1170	06/11/2026	BALDWIN PARK POA	POLICE NON-SWORN DUES	100-00-000-21219-00000	$	1,279.67
1171	06/19/2026	CALIFORNIA NEWSPAPERS PARTNERSHIP	FY26/27 AAP-PUBLIC NOTICE-MAY 2026	220-40-420-53330-14700	$	973.52
1172	06/19/2026	OATH TO COUNTRY FOUNDATION	HOME REHABILITATION PILOT PROGRAM 6/27/2026	275-40-741-51101-17519	$	2,500.00
1173	06/26/2026	BALDWIN PARK POA	POLICE SWORN DUES	100-00-000-21219-00000	$	7,039.85
1173	06/26/2026	BALDWIN PARK POA	POLICE NON-SWORN DUES	100-00-000-21219-00000	$	1,279.67
1174	06/26/2026	NATIONWIDE PREMIUM HOLDING	PET INSURANCE PREMIUM MAY 26-PAYLOGIX ORG ID 25338	100-00-000-21233-00000	$	789.66
1174	06/26/2026	NATIONWIDE PREMIUM HOLDING	PET INSURANCE PREMIUM JUN 26-PAYLOGIX ORG ID 25338	100-00-000-21233-00000	$	789.66
1175	07/06/2026	P.T.E.A.	PTEA DUES	100-00-000-21220-00000	$	(50.00)
1175	07/06/2026	P.T.E.A.	PTEA DUES	100-00-000-21220-00000	$	362.50
1175	07/06/2026	P.T.E.A.	CLERICAL DUES	100-00-000-21224-00000	$	162.50
1175	07/06/2026	P.T.E.A.	PTEA DUES	100-00-000-21220-00000	$	362.50
1175	07/06/2026	P.T.E.A.	CLERICAL DUES	100-00-000-21224-00000	$	175.00
255771	06/10/2026	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL CORPORATION	PHYSICAL EXAM FOR EMPLOYEES 5/13-5/19/2026	100-10-150-51101-11122	$	1,107.00
255772	06/10/2026	ODP BUSINESS SOLUTIONS, LLC	CITY WIDE COPY PAPER	401-10-141-53100-11504	$	4,336.97
255773	06/10/2026	OOH LA-LA FACE PAINTING	DEPOSIT FACE PAINTING SERVICES CELEBRATION 7/3/26	230-00-000-13000-16145	$	980.00
255774	06/10/2026	PACIFIC PREMIER BANK	ESCROW# 20240628-2835-ZUSSER-19RET 3/2-3/31/26	234-00-000-14312-55001	$	15,637.92
255775	06/10/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	$	98.72
255776	06/10/2026	RAUL FLORES	DEPOSIT-STRUSS RENTAL FOR INDEPENDENCE DAY 7/3/26	230-00-000-13000-16145	$	1,750.00
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-117217-CP-1209 VINELAND 4/14-5/13/26	252-60-620-53402-00000	$	621.97
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-120078-SP-12728 RAMONA 4/14-5/13/26	251-50-560-53402-00000	$	472.22
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-121135-SP-13062 AMAR 4/14-5/13/26	251-50-560-53402-00000	$	169.66
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-121578-SH-13165 GARVEY 4/14-5/13/26	225-60-691-53402-66027	$	283.41
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-157719-SP-1900 PUENTE 4/14-5/13/26	251-50-560-53402-00000	$	792.84
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-157732-SP-1901 PUENTE 4/14-5/13/26	251-50-560-53402-00000	$	473.11
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-166983-CP-3251 PATRITTI 4/14-5/13/26	252-60-620-53402-00000	$	255.55
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-180454-CP-701 FRAZIER 4/14-5/13/26	252-60-620-53402-00000	$	2,779.56
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-180455-CP-701 FRAZIER 4/14-5/13/26	252-60-620-53402-00000	$	289.02
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-203976-SP-921 1/4 BALDWINPARK 4/14-5/13/26	251-50-560-53402-00000	$	764.22
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-203977-SP-406 1/4 CLOVERLEAF 4/15-5/14/26	251-50-560-53402-00000	$	443.59
255777	06/10/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-203978-SP-12748 1/4 FARNELL 4/14-5/13/26	251-50-560-53402-00000	$	1,852.05
255778	06/10/2026	SKAM ARTIST INC	ENTERTAINMENT FOR STREET MARKET AT PARK 6/11/26	100-60-610-51100-16101	$	3,500.00
255779	06/10/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	14.15
255779	06/10/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	34.37
255780	06/10/2026	SO CAL SANITATION	FENCE FOR FOOD AREA OF BOXING SHOW COMMUNITY CTR	501-60-000-22328-16130	$	597.50
255781	06/10/2026	SOUTHERN CALIFORNIA GAS CO	GAS-31292-CITY PARK-1209 VINELAND 4/23-5/26/26	252-60-620-53400-00000	$	16.76
255782	06/10/2026	T-MOBILE	PHONE-37340-GPS TRACKING 3/21-4/20/26	402-50-590-51101-00000	$	1,320.90
255783	06/10/2026	T-MOBILE	PHONE-37340-GPS TRACKING 4/21-5/20/26	402-50-590-51101-00000	$	1,320.90
255784	06/10/2026	TROPHY SMITH	CITY TILE PLAQUE REQUESTED BY COUNCIL	100-10-100-53320-00000	$	58.84
255785	06/10/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 5/11-5/15/2026	100-40-450-51101-00000	$	9,000.00
255786	06/10/2026	ULINE, INC.	UMBRELLA TO REPLACE BROKEN ONE AT ESPERANZA VILLA	225-60-690-53370-66027	$	276.81
255787	06/10/2026	VERIZON WIRELESS	PHONE-870914792-00010-HOUSING 4/22-5/21/26	100-40-405-53403-00000	$	50.80
255787	06/10/2026	VERIZON WIRELESS	PHONE-870914792-00010-HOUSING 4/22-5/21/26	220-40-420-53403-14700	$	50.80
255788	06/10/2026	VERIZON WIRELESS	PHONE-870914792-00001-PUBLIC WORKS 4/22-5/21/26	251-50-562-53403-00000	$	762.54
255788	06/10/2026	VERIZON WIRELESS	PHONE-870914792-00001-PUBLIC WORKS 4/22-5/21/26	251-50-581-53403-00000	$	1,100.52
255789	06/10/2026	WAXIE SANITARY SUPPLY	12 ELEMENT STATION RECEPTACLES	270-50-580-58110-15547	$	36,427.20
255790	06/10/2026	WINNER PARTY INC	WRISTBANDS FOR SC EVENTS	501-60-000-22327-00000	$	37.86
255790	06/10/2026	WINNER PARTY INC	HELIUM TANK REFILL FOR SENIOR CENTER	501-60-000-22327-00000	$	182.74
255791	06/10/2026	ZUSSER COMPANY, INC.	CONSTR. CONTRACT BARNES PARK 19PMT 3/2-3/31/26	234-50-520-58100-55001	$	297,120.57
255792	06/10/2026	ABEL'S AUTO REPAIR & TIRES	REPAIR TO UNIT 5035	402-50-590-53371-00000	$	1,628.47
255793	06/10/2026	ACTON KARATE & KRAV MAGA INC	TRAINING-OFFICER SAFETY SELF-DEFENSE-6/3/26	100-40-460-53200-00000	$	636.00
255794	06/10/2026	ALTEC INDUSTRIES INC	MAINTENANCE & REPAIR TO UNIT 5040	402-50-590-53371-00000	$	934.80
255795	06/10/2026	AMBITEC, INC	TACTICAL LEGION BALLISTIC SHIELD FOR SWAT	100-30-340-53100-13040	$	12,347.98
255796	06/10/2026	ANGELA BRANDAN	DEPOSIT-STILT WALKER&LED DANC.-INDEPEN. DAY-7/3/26	230-00-000-13000-16145	$	669.00
255797	06/10/2026	ANGELICA ORTEGA	SECURITY REFUND-5/2/26-SENIOR CENTER	501-60-000-22328-00000	$	40.00
255797	06/10/2026	ANGELICA ORTEGA	RENTAL DEPOSIT REFUND-5/2/26-SENIOR CENTER	501-60-000-22333-00000	$	250.00
255798	06/10/2026	BENIGNO RIOS	POST-DRIVER TRAINING (EVOC) UPDATE-6/9/26	100-30-310-53200-00000	$	8.00
255799	06/10/2026	BERLITZ LANGUAGES, INC.	FEB 2026-BILINGUAL TESTING SERVICES	100-10-150-51101-00000	$	70.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
255799	06/10/2026	BERLITZ LANGUAGES, INC.	APR 2026-BILINGUAL TESTING SERVICES	100-10-150-51101-00000	$	70.00
255800	06/10/2026	BJ PARTY SUPPLIES LLC	DEPOSIT-STAGE RENTAL-INDEPENDENCE DAY-7/3/26	230-00-000-13000-16145	$	990.00
255801	06/10/2026	CARLOS MENDEZ	POST-DRIVER TRAINING (EVOC) UPDATE-6/9/26	100-30-310-53200-00000	$	8.00
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-BARNES PARK	100-30-310-53403-00000	$	559.57
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-BALDWIN PARK CITY HALL	100-30-340-53405-00000	$	828.84
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-COMMUNITY CENTER	100-60-680-51100-00000	$	828.84
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-TEEN CENTER	100-60-680-51100-00000	$	559.57
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-CITY OF BALDWIN PARK	401-10-141-53403-11506	$	1,235.00
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-CNG STATION	401-10-141-53403-11506	$	515.00
255802	06/10/2026	CHARTER COMMUNICATIONS	APR 2026-INTERNET SERVICE-CITY YARD	402-50-590-53403-00000	$	828.84
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-BARNES PARK	100-30-310-53403-00000	$	559.57
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-BALDWIN PARK CITY HALL	100-30-340-53405-00000	$	828.84
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-TEEN CENTER	100-60-680-51100-00000	$	559.57
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-COMMUNITY CENTER	100-60-680-51100-00000	$	828.84
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-CNG STATION	401-10-141-53403-11506	$	515.00
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-CITY OF BALDWIN PARK	401-10-141-53403-11506	$	1,235.00
255803	06/10/2026	CHARTER COMMUNICATIONS	MAY 2026-INTERNET SERVICE-CITY YARD	402-50-590-53403-00000	$	828.84
255804	06/10/2026	CINTAS FIRST AID & SAFETY	FIRST AID&SAFETY-CITY HALL	403-10-160-51101-00000	$	192.91
255804	06/10/2026	CINTAS FIRST AID & SAFETY	HR-ZOLL PLUS AED SEMI-AUTOMATIC AGREEMENT	403-10-160-51101-11350	$	1,034.28
255804	06/10/2026	CINTAS FIRST AID & SAFETY	HR-ZOLL PLUS AED SEMI-AUTOMATIC AGREEMENT	403-10-160-51101-11350	$	114.92
255804	06/10/2026	CINTAS FIRST AID & SAFETY	HR-ZOLL PLUS AED SEMI-AUTOMATIC AGREEMENT	403-10-160-51101-11350	$	344.76
255804	06/10/2026	CINTAS FIRST AID & SAFETY	HR-ZOLL PLUS AED SEMI-AUTOMATIC AGREEMENT	403-10-160-51101-11350	$	114.92
255805	06/10/2026	CROSSCONNECT ENGINEERING INC	FORTINET SSL VPN TO IPSEC VPN CONVERSION	401-10-140-51101-61400	$	4,252.50
255806	06/10/2026	DAVID'S PARTY RENTALS	DEPOSIT-CARNIVAL RIDE-INDEPENDENCE DAY-7/3/26	230-00-000-13000-16145	$	4,412.50
255807	06/10/2026	EL RINCON DEL SABOR POBLANO LLC	FOOD-CINCO DE MAYO-SENIOR CENTER-5/6/26	501-60-000-22327-00000	$	1,170.13
255807	06/10/2026	EL RINCON DEL SABOR POBLANO LLC	FOOD-MOTHER'S DAY-SENIOR CENTER-5/8/26	501-60-000-22327-00000	$	1,225.32
255807	06/10/2026	EL RINCON DEL SABOR POBLANO LLC	FOOD-OLDER AMERICAN CELEB.-5/20/26	501-60-000-22328-00000	$	1,711.04
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-TOLL FREE FOR THE POLICE DEPT	100-30-340-51101-00000	$	39.95
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	110-50-571-58140-15727	$	1,119.29
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	110-50-571-58140-15727	$	1,469.03
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	110-50-591-58140-15727	$	11,927.31
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-CODE ENHANCEMENT VEHICLE	220-40-460-53345-14715	$	91.42
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	231-50-590-53345-15727	$	803.90
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	246-50-590-53345-15727	$	27.66
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	246-50-590-58140-15727	$	4,139.71
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	275-50-765-58140-53001	$	10,106.02
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	402-50-590-58140-15727	$	995.09
255808	06/10/2026	ENTERPRISE FM TRUST	MAY 2026-LEASING EXPENSES FOR CITY VEHICLES	402-50-591-58140-15727	$	5,368.62
255809	06/10/2026	FRANCHISE TAX BOARD	ACT#00665-PP#12 PE 6/6/2026	100-00-000-21225-00000	$	300.00
255810	06/10/2026	FRANCHISE TAX BOARD	ACT#06477-PP#12 PE 6/6/2026	100-00-000-21225-00000	$	200.86
255811	06/10/2026	FRONTIER COMMUNICATIONS	ACT#0421945-CITY PHONE-5/28-6/27/26	401-10-141-53403-11506	$	2,515.39
255812	06/10/2026	FRONTIER COMMUNICATIONS	ACT#0923225-INTERNET-S. HOMES-5/23-6/22/26	225-60-691-53403-66027	$	244.99
255813	06/10/2026	FRONTIER COMMUNICATIONS	ACT#1118215-INTERNET-ESPERANZA-5/19-6/18/26	225-60-690-53403-66027	$	140.99
255814	06/10/2026	GEORGE ANDREW NAGLE	DEPOSIT-MUSICAL ENTERT.-INDEPENDENCE DAY-7/3/26	230-00-000-13000-16145	$	2,400.00
255815	06/10/2026	GOGOV, INC.	CODE ENFORCEMENT SUBSCRIPTION-7/1-12/31/26	100-00-000-13000-00000	$	4,050.00
255816	06/10/2026	HINDERLITER, DE LLAMAS & ASSOCIATES	JAN 2026-CANNABIS MGMT PROGRAM	100-25-299-51101-14070	$	8,400.00
255817	06/10/2026	JOHN L HUNTER & ASSOCIATES INC	FEB 2026-CONSULTANT SRVC FOR CITY'S NPDES STORM	258-50-510-51100-15400	$	595.50
255818	06/10/2026	KALICO OFFICE FURNITURE	CHAIRS FOR POLICE DEPT. LOBBY	100-60-620-53100-00000	$	3,203.73
255819	06/10/2026	LESLIE'S POOLMART INC	SUPPLIES FOR AQUATIC CENTER POOL	252-60-620-53100-00000	$	368.53
255820	06/10/2026	LIGHTHOUSE ROOFING AND REPAIR	PERMIT REFUND-14712 OLIVE ST #10-B00-021-924	100-40-000-43400-00000	$	154.18
255821	06/10/2026	LORENZO R SALLAS	DEPOSIT-SOUND TECH. SRVC-INDEPENDENCE DAY-7/3/26	230-00-000-13000-16145	$	1,929.50
255822	06/10/2026	LOS ANGELES COUNTY FIRE DEPARTMENT	CERS LATE SUBMITTAL PENALTY-LACO/CUPA#AR0012309	402-50-590-55745-00000	$	546.00
255822	06/10/2026	LOS ANGELES COUNTY FIRE DEPARTMENT	CERS LATE SUBMITTAL PENALTY-LACO/CUPA#AR0019702	402-50-590-55745-00000	$	546.00
255823	06/10/2026	LOS ANGELES COUNTY PUBLIC WORKS	MAINTENANCE-APR 2026-TRAFFIC SIGNAL&LIGHT	251-50-530-51100-00000	$	1,149.03
255824	06/10/2026	LOS ANGELES COUNTY SHERIFFS DEPARTMENT	LEVYING OFFICER FILE#3302501060096-W.GARNISHMENT	100-00-000-21225-00000	$	142.40
255825	06/10/2026	MADELINE SAGE MCGEHEE	MUSICAL ENTERTAINMENT-ZOCALO PARK-6/26/26	110-60-685-51101-00000	$	1,038.00
255826	06/10/2026	MARCUS FINO	POST-DRIVER TRAINING (EVOC) UPDATE-6/9/26	100-30-310-53200-00000	$	8.00
255827	06/10/2026	MARIA VILLALVAZO	RENTAL DEPOSIT REFUND-5/27/26-SENIOR CENTER	501-60-000-22333-00000	$	300.00
255828	06/10/2026	MV CHENG & ASSOCIATES INC.	MAY 2026-CONSULTING SRVC-HR MANAGER LEVEL	100-10-150-51101-00000	$	4,515.00
255829	06/10/2026	RAQUEL M. CERVANTES	CASE# RID 1202591- NOE CERVANTES	100-00-000-21225-00000	$	115.39
255830	06/18/2026	AARON M. MORALES	MUSIC ENTERTAINMENT-4TH OF JULY-SENIOR CNTR-7/1/26	501-60-000-22327-00000	$	647.06
255831	06/18/2026	ABSOLUTE SECURITY INTERNATIONAL CORP	MAY 2026-SECURITY SRVC-SR. CENTER&ARC	501-60-000-22328-00000	$	1,936.44
255832	06/18/2026	ACTION DESIGNZ LLC	PRIDE FANNY PACKS-STREET MARKET-6/11/26	100-60-610-53100-16101	$	1,732.09
255833	06/18/2026	ALEX ED ENTERPRISE	C&D DEPOSIT RFND-4960 DOWNING #B-BLDG-0825-6305	246-00-000-22540-00000	$	300.00
255834	06/18/2026	ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARD SRVC-5/10-5/23/26	100-30-390-51100-13200	$	17,576.00
255835	06/18/2026	AMERICAN PAPER PLASTIC SERVICES	TRASH LINERS FOR TRANSIT DIVISION	245-50-581-53100-15510	$	1,489.82

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
255836	06/18/2026	AT&T	MAR 2026-MOBILE DATA COMPUTERS-ACT#082046	100-30-310-53403-00000	$	1,587.85
255836	06/18/2026	AT&T	MAY 2026-MOBILE DATA COMPUTERS-ACT#082045	100-30-310-53403-00000	$	1,566.33
255836	06/18/2026	AT&T	MAY 2026-MOBILE DATA COMPUTERS-ACT#082046	100-30-310-53403-00000	$	1,566.33
255837	06/18/2026	BEST BEST & KRIEGER LLP	APR 2026-SPECIAL PROJECTS	403-10-160-51102-00000	$	176.50
255837	06/18/2026	BEST BEST & KRIEGER LLP	APR 2026-BKK WEST COVINA CLASS 1 LANDFILL (SOLE)	403-10-160-51102-00000	$	4,132.80
255837	06/18/2026	BEST BEST & KRIEGER LLP	APR 2026-BKK CLASS 1 LANDFILL (SHARED)	403-10-160-51102-00000	$	4,631.61
255838	06/18/2026	CALIFORNIA CLEANING MAINTENANCE	MAY 2026-CITYWIDE JANITORIAL SRVC	100-60-620-53371-00000	$	6,150.00
255838	06/18/2026	CALIFORNIA CLEANING MAINTENANCE	MAY 2026-CITYWIDE JANITORIAL SRVC	245-60-620-53371-15882	$	1,600.00
255838	06/18/2026	CALIFORNIA CLEANING MAINTENANCE	MAY 2026-CITYWIDE JANITORIAL SRVC	252-60-620-53371-00000	$	13,210.00
255839	06/18/2026	CHICAS GRAPHICS AND DESIGN	NARCOTICS ENVELOPES FOR EVIDENCE	100-30-330-53320-00000	$	607.75
255840	06/18/2026	CINTAS FIRST AID & SAFETY	HR-FIRST AID&SAFETY-CITY HALL	403-10-160-51101-00000	$	239.41
255840	06/18/2026	CINTAS FIRST AID & SAFETY	PW-FIRST AID KITS IN CITY YARD AND MECHANIC SHOP	246-50-540-53100-15705	$	180.65
255840	06/18/2026	CINTAS FIRST AID & SAFETY	PW-FIRST AID KITS IN CITY YARD AND MECHANIC SHOP	402-50-590-53100-00000	$	180.66
255841	06/18/2026	CIVIC NEWS GROUP INC	PUBLIC NOTICE-AMENDMENT TO ZONING CODE-5/14/26	100-40-440-53330-00000	$	280.00
255841	06/18/2026	CIVIC NEWS GROUP INC	PUBLIC NOTICE-DECLARATION-BASSETT VILLAS-6/1/26	501-40-000-22335-00000	$	232.00
255842	06/18/2026	DATA TICKET, INC.	MAR 2026-CITATION PROCESSING-ENT.#:1024	100-40-460-51100-00000	$	(94.65)
255842	06/18/2026	DATA TICKET, INC.	MAR 2026-CITATION PROCESSING-ENT.#:1024	100-40-460-51100-00000	$	300.00
255842	06/18/2026	DATA TICKET, INC.	APR 2026-CITATION PROCESSING-ENT.#:03650705	100-40-460-51100-00000	$	432.24
255842	06/18/2026	DATA TICKET, INC.	APR 2026-CITATION PROCESSING-ENT.#:03650705	100-40-460-51100-00000	$	(47.84)
255843	06/18/2026	DEPARTMENT OF JUSTICE	HR-MAY 2026-FINGERPRINTING SRVC	100-10-150-51101-11124	$	1,598.00
255844	06/18/2026	EDDIE LEON	C&D DEPOSIT REFUND-4960 DOWNING AVE #A-	246-00-000-22540-00000	$	625.00
255845	06/18/2026	ELAINE LUERAS	INSTRUCTOR-ZUMBA CLASSES-5/1-5/29/26	501-60-000-22328-00000	$	366.75
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	1,170.48
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	313.08
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	1,151.36
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	99.02
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	133.21
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	154.03
255846	06/18/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	251-50-562-53100-00000	$	1,883.42
255847	06/18/2026	EZEQUIEL CONTRERAS	INSTRUCTOR-TAE KWON DO-4/27-5/21/26	501-60-000-22328-00000	$	1,150.50
255848	06/18/2026	FRONTIER COMMUNICATIONS	ACT#0317985-PD PHONE-5/28-6/27/26	100-30-340-53403-00000	$	327.79
255849	06/18/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-N. GARCIA	240-50-560-50119-15705	$	60.00
255849	06/18/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-N. GARCIA	252-50-550-50119-00000	$	75.00
255849	06/18/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-N. GARCIA	254-50-560-50119-15705	$	165.00
255850	06/18/2026	GENTRY BROTHERS INC.	PMT05-MAY 2026-SIDEWALK REPLACEMENT	220-50-520-58100-55047	$	82,115.15
255851	06/18/2026	HINDERLITER, DE LLAMAS & ASSOCIATES	MAY 2026-CANNABIS MGMT PROGRAM	100-40-405-51101-14070	$	75.00
255852	06/18/2026	HLR MEDIA, LLC	PUBLIC NOTICE-HEARING&NOI-BASSET VILLAS-5/4/26	501-40-000-22335-00000	$	298.00
255853	06/18/2026	HOSE-MAN INC	SUPPLIES FOR STREET MAINTENANCE	240-50-551-53100-00000	$	185.30
255854	06/18/2026	ICC LOS ANGELES BASIN CHAPTER	BUILDING&SAFETY TRAINING MATRIX-6/16/26	100-40-450-53200-00000	$	350.00
255855	06/18/2026	IMAGEN, INC.	TEARDROP FLAGS,POLES, CARRY BAGS-STREET MARKET	100-60-610-53100-16101	$	1,731.98
255855	06/18/2026	IMAGEN, INC.	GROUND STAKES FOR BINGO PROGRAM FLAGS	110-60-630-58110-00000	$	104.37
255856	06/18/2026	INSIGHT PUBLIC SECTOR	QNAP COMPUTER SYSTEM FOR PARKING STRUCTURE	245-10-140-58100-11604	$	21,925.06
255856	06/18/2026	INSIGHT PUBLIC SECTOR	QNAP COMPUTER SYSTEM FOR PARKING STRUCTURE	254-10-140-58100-11604	$	21,925.05
255857	06/18/2026	IPERMIT LLC	PERMIT REFUND-3841 FOSTER AVE-BLDG-0626-7864	100-40-000-43400-00000	$	316.00
255858	06/18/2026	ISTVAN 'STEVEN' ORI JR	DESIGN FEE-SUMMER-FALL 2026 RECREATION GUIDE	100-60-610-51101-00000	$	3,000.00
255858	06/18/2026	ISTVAN 'STEVEN' ORI JR	DESIGN FEE-SUMMER-FALL 2026 RECREATION GUIDE	501-60-000-22328-00000	$	1,400.00
255859	06/18/2026	JENNIFER REYES	RENTAL DEPOSIT REFUND-6/6/26-SENIOR CENTER	501-60-000-22333-00000	$	150.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-NON-RETAINER-BESS AVE	100-40-130-51102-14200	$	365.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-NON-RETAINER-SALDANA	403-10-130-51102-00000	$	1,290.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-NON-RETAINER-IMMIGRATION	100-10-130-51102-12002	$	247.50
255860	06/18/2026	JONES MAYER	APR 26 SRVC-NON-RETAINER-CODE ENF	100-40-130-51102-14200	$	980.00
255860	06/18/2026	JONES MAYER	MAR 26 SRVC-NON-RETAINER-BKK LANDFILL	403-10-160-51102-00000	$	90.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-ADMIN	100-10-130-51102-11102	$	4,920.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-BALLOT MEASURE	100-10-130-51102-14070	$	7,830.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-CANNABIS NON-LIT	237-40-130-51102-14070	$	6,888.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-CITY CLERK	100-10-130-51102-11102	$	552.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-COM DEV	100-40-130-51102-14200	$	2,640.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-COM SRVC	100-60-130-51102-16175	$	120.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-FINANCE	100-20-130-51102-12002	$	24.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-HR	100-10-130-51102-11103	$	2,280.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-PW	100-50-130-51102-15080	$	1,632.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-RISK MGMT	100-10-130-51102-11103	$	1,511.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-CITY COUNCIL	100-10-130-51102-11050	$	2,952.00
255860	06/18/2026	JONES MAYER	APR 26 SRVC-RETAINER-PD	100-30-130-51102-13405	$	6,912.00
255862	06/18/2026	JOSE AVILA	PERMIT REFUND-13313 DEMBLON ST #A-BLDG-0524-3695	246-00-000-22540-00000	$	534.00
255862	06/18/2026	JOSE AVILA	PERMIT REFUND-4527 PHELAN AVE #A-BLDG-0924-4451	246-00-000-22540-00000	$	320.00

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
255863	06/18/2026	JOSHUA HENDRICKS	REIM-BAGGAGE&PARKING FEE-OFFICERS' MEMORIAL CER.	100-30-300-53350-00000	$	120.00
255864	06/18/2026	JUST REWARDS	GIFT CARDS FOR EMPLOYEE TRANSPORTATION PROGRAM	231-50-540-53120-00000	$	111.50
255865	06/18/2026	LEAGUE OF CALIFORNIA CITIES	CITY BP MEMBERSHIP DUES-LA COUNTY-7/1/26-6/30/27	100-00-000-13000-00000	$	1,349.25
255866	06/18/2026	LOS ANGELES COUNTY SHERIFFS DEPARTMENT	APR 2026-FOOD SRVC INMATE MEAL DELIVERY	100-30-360-51101-00000	$	504.00
255867	06/18/2026	LUCKY ART LA LLC	ADMISSION FEE-SUMMER TRIP-LUCKY ART-6/24/26	501-60-000-22328-00000	$	959.20
255868	06/18/2026	LUIS FREGOSO	INSTRUCTOR-MARIACHI CLASSES-4/24-5/21/26	501-60-000-22328-00000	$	371.25
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	240-50-551-53100-00000	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	240-50-561-53100-00000	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	240-50-570-53100-15705	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	245-50-560-53100-00000	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	246-50-552-53100-15005	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	251-50-550-53100-00000	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	251-50-562-53100-00000	$	78.37
255869	06/18/2026	MALLORY SAFETY & SUPPLY LLC	PERSONAL PROTECTIVE EQUIPMENT	251-50-571-53100-00000	$	78.37
255870	06/18/2026	MANUEL MALDONADO	PERMIT REFUND-4522 CENTER ST-BLDG-0925-6315	246-00-000-22540-00000	$	400.00
255871	06/18/2026	MEDARDO GUERRA	PERMIT REFUND-14357 OLIVE ST-BLDG-0225-5229	246-00-000-22540-00000	$	500.00
255872	06/18/2026	CSULB FOUNDATION	MENTAL HEALTH DECISION-10/8/2025-J. ACOSTA	100-30-310-53200-00000	$	157.00
255873	06/18/2026	CSULB FOUNDATION	MENTAL HEALTH DECISION MAKING-10/8/25-S ARROYO	100-30-310-53200-00000	$	157.00
255874	06/18/2026	CSULB FOUNDATION	MENTAL HEALTH DECISION-10/8/25-C. MENDEZ	100-30-310-53200-00000	$	157.00
255875	06/18/2026	NATURE'S TREE SERVICE	TRIMMED 93 TREES AROUND METROL LINK STATION	245-50-561-51101-15536	$	4,950.00
255876	06/18/2026	NEXTECH SYSTEMS INC	RRFB KNOCKDOWN AT FRANCISQUITO AND ROBINETTE	254-50-550-53100-15622	$	4,809.84
255877	06/18/2026	NOE CERVANTES	EDUCATION REIMBURSEMENT-FY25/26 CRIMINAL JUSTICE	100-10-150-53210-11121	$	1,475.00
255878	06/18/2026	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES:PENS, RULER, POST-IT NOTES, LABELER, ETC.	100-10-150-53100-00000	$	266.28
255878	06/18/2026	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES: PAPER CLIPS & GEL PENS	100-10-150-53100-00000	$	29.86
255878	06/18/2026	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES FOR CENTRAL STORES	401-10-141-53100-11505	$	235.12
255879	06/18/2026	OSCAR ESQUIVEL	REFUND C&D 13514 BENBOW ST BLDG-1023-2738	246-00-000-22540-00000	$	300.00
255880	06/18/2026	PEDROZA CONCRETE SYSTEMS, INC	GRIND AND PAVE CROSSWALK AT PALM & FILHURST	254-50-551-51101-15705	$	4,860.00
255881	06/18/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR TRAFFIC CONTROL DIVISION	245-50-550-53100-15622	$	27.43
255882	06/18/2026	PUBLIC SECTOR HUMAN RESOURCES ASSOCIATION-SOUTHERN CALIFORNIA	MEMBER RENEWAL REGULAR PSHRA-SC MEMBERSHIP DAVID D	100-10-150-53330-00000	$	50.00
255882	06/18/2026	PUBLIC SECTOR HUMAN RESOURCES ASSOCIATION-SOUTHERN CALIFORNIA	MEMBER RENEWAL REGUALR PSHRA-SC MEMBERSHIP VANESSA	100-10-150-53330-00000	$	50.00
255883	06/18/2026	RKA CONSULTING GROUP	APR 2026 BUILDING PLAN CHECK AND INSPECTION	100-40-450-51100-00000	$	6,650.00
255884	06/18/2026	ROADLINE PRODUCTS INC.	MATERIALS & SUPPLIES - GRAFFITI ABATEMENT PROGRAM	245-50-570-53100-15040	$	1,671.25
255884	06/18/2026	ROADLINE PRODUCTS INC.	MATERIALS & SUPPLIES FOR STREET MAINTENANCE	240-50-551-53100-00000	$	1,479.19
255885	06/18/2026	ROSANNA MEJIA	HAWAIIAN DANCE CLASS SERVICES 4/20-6/1/2026	501-60-000-22328-00000	$	409.50
255886	06/18/2026	SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT	TRAINING-SB COUNTY SHERIFF EVOC 6/9/26-BEN RIOS	100-30-310-53200-00000	$	251.00
255886	06/18/2026	SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT	TRAINING-SB COUNTY SHERIFF EVOC 6/9/26-SCOTT RAPP	100-30-310-53200-00000	$	251.00
255887	06/18/2026	SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT	TRAINING-SB COUNTY SHERIFF EVOC 6/9/26-CARLOS M.	100-30-310-53200-00000	$	251.00
255887	06/18/2026	SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT	TRAINING-SB COUNTY SHERIFF EVOC 6/9/26-MARCUS F.	100-30-310-53200-00000	$	251.00
255888	06/18/2026	SCOTT GAMBOA	REF. MINI T-BALL REG.-UNABLE TO ATTEND 6/13-8/1/26	501-60-000-22326-00000	$	120.00
255889	06/18/2026	SCOTT RAPP	POST-SB COUNTY SHERIFF EVOC TRAINING 6/9/2026	100-30-310-53200-00000	$	8.00
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	$	351.38
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	65.34
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES-COMMUNIUTY CTR&STAFF TRAINING	501-60-000-22328-00000	$	19.86
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	353.33
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES-COMMUNITY CTR& STAFF TRAINING	501-60-000-22328-00000	$	72.45
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-660-53100-00000	$	64.93
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	$	140.72
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES-COMMUNITY CTR& STAFF TRAINING	501-60-000-22328-00000	$	416.05
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	218.87
255890	06/18/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	57.64
255891	06/18/2026	SOUTHERN CALIFORNIA GAS CO	GAS-34832-CITY BLDG-14403 PACIFIC 4/29-6/1/26	100-60-620-53400-00000	$	207.94
255891	06/18/2026	SOUTHERN CALIFORNIA GAS CO	GAS-36006-CITY BLDG-14305 MORGAN 4/27-5/28/26	100-60-620-53400-00000	$	58.68
255891	06/18/2026	SOUTHERN CALIFORNIA GAS CO	GAS-41005-CITY PARKS-14255 RAMONA 4/27-5/28/26	252-60-620-53400-00000	$	2,840.59
255891	06/18/2026	SOUTHERN CALIFORNIA GAS CO	GAS-65704-CITY BLDG-15010 BADILLO 4/29-6/1/26	100-60-620-53400-00000	$	136.75
255891	06/18/2026	SOUTHERN CALIFORNIA GAS CO	GAS-69003-CITY BLDG-13135 GARVEY 4/28-5/29/26	100-60-620-53400-00000	$	21.20
255892	06/18/2026	SPORT PINS INTERNATIONAL	MEDALS FOR THE MENTAL HEALTH WALK ON 5/16/2026	275-60-732-53100-16164	$	345.00
255892	06/18/2026	SPORT PINS INTERNATIONAL	MEDALS FOR THE MENTAL HEALTH WALK ON 5/16/2026	501-60-000-22328-00000	$	337.06
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR BUILIDNG MAINTENANCE	252-60-620-53100-00000	$	60.21
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR BUILIDNG MAINTENANCE	252-60-620-53100-00000	$	74.85
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR TEEN CENTER	501-60-000-22328-00000	$	92.43
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR FAMILY SERVICE CENTER	501-60-000-22328-00000	$	155.68
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR TEEN CENTER	501-60-000-22328-00000	$	477.29
255893	06/18/2026	STAPLES	OFFICE SUPPLIES FOR FAMILY SERVICE CENTER	501-60-000-22328-00000	$	393.25
255894	06/18/2026	SUSAN GUEVARA	REFUND C&D 4451 CENTER ST. BLDG-0125-5031	246-00-000-22540-00000	$	340.00
255895	06/18/2026	THE DRALA PROJECT INC	MINOR EQUIPMENT-1 DELL PRO 16 PLUS LAPTOP	254-50-560-53390-00000	$	1,860.95
255896	06/18/2026	THE HABIT RESTAURANTS, LLC	2026EMPLOYEE APPRECIATION EVENT:THE HABIT CATERING	100-10-150-53370-11123	$	3,000.09

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
255897	06/18/2026	TONY'S AUTO BODY	REPAIRS UNIT 3101(FENDER, DOOR, FRONT DOOR)5/7/26	403-10-160-54100-00000	$	1,313.43
255898	06/18/2026	TPX COMMUNICATIONS CO	LOCAL, LONG DISTANCE TELEPHONE AND DATA 6/9-7/8/26	401-10-141-53403-11506	$	7,915.86
255898	06/18/2026	TPX COMMUNICATIONS CO	ANNUAL TEL.USAGE CITY WIDE,LOCAL CALLS 6/9-7/8/26	401-10-141-53403-11506	$	393.93
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026 FIXED ROUTE SERVICES	244-50-580-51100-15525	$	92,547.99
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026 MICROTRANSIT SERVICES	244-50-580-51100-15525	$	14,405.07
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026 FUEL COST	244-50-580-51100-15525	$	24,562.38
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026 DIAL-A-RIDE SERVICES	244-50-580-51100-15520	$	39,354.18
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026-FIXED ROUTE FAREBOX REVENUE	244-50-000-42151-00000	$	(1,011.70)
255899	06/18/2026	TRANSDEV SERVICES, INC.	APR 2026-DIAL-A-RIDE FAREBOX REVENUE	244-50-000-42151-00000	$	(226.06)
255900	06/18/2026	TRIPEPI,SMITH AND ASSOCIATES, INC	MAY 2026 PROG. & COMM. OUTREACH-SG BIKEWAY PROJECT	270-50-520-58100-15093	$	16,360.00
255900	06/18/2026	TRIPEPI,SMITH AND ASSOCIATES, INC	COMMUNICATION & SOCIAL MEDIA SERVICES MAY 2026	230-10-110-51100-11402	$	451.25
255901	06/18/2026	TUFF KIDZ W. C. INC	CONTRACT SVC TUFF KIDZ WRESTLING CLASS 5/5-5/28/26	501-60-000-22328-00000	$	936.00
255902	06/18/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 5/18-5/22/2026	100-40-450-51101-00000	$	9,900.00
255902	06/18/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 5/22-5/29/2026	100-40-450-51101-00000	$	8,100.00
255903	06/18/2026	ULINE, INC.	WHEEL REPLACEMENT FOR STREET MARKET CONTAINERS	100-60-610-53100-16101	$	76.86
255903	06/18/2026	ULINE, INC.	CARPET MATS FOR ST MKT	100-60-610-53100-16101	$	1,250.42
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-610-53403-00000	$	38.36
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-620-53403-00000	$	152.74
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-630-53403-00000	$	313.54
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-640-53403-00000	$	35.00
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-650-53403-00000	$	268.17
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-660-53403-00000	$	38.36
255904	06/18/2026	VERIZON WIRELESS	PHONE-870914792-00003-RECREATION 4/22-5/21/26	100-60-680-53403-00000	$	76.37
255905	06/18/2026	YALENE CALDERON	RENTAL DEPOSIT-DANCE STUDIO & GAMES ROOM 6/6/26	501-60-000-22333-00000	$	150.00
255906	06/22/2026	THE PUN GROUP LLP	AUDIT THE CITY YEAR END 6/30/2025 FINAL BILLING	240-20-210-51101-12421	$	1,639.00
255907	06/23/2026	JONES MAYER	RETAINER W MC CONSULTANTS-BARNES PARK	234-50-520-58100-55001	$	15,000.00
255908	06/25/2026	ALL CITY MANAGEMENT SERVICES, INC	CROSSING GUARD SRVC-5/24-6/6/26	100-30-390-51100-13200	$	14,060.80
255909	06/25/2026	BJ PARTY SUPPLIES LLC	STAGE RENTAL INCLUDING SETUP AND BREAKDOWN-6/11/26	100-60-610-53391-16101	$	1,930.00
255909	06/25/2026	BJ PARTY SUPPLIES LLC	STAGE RENTAL INCLUDING SETUP AND BREAKDOWN-6/18/26	100-60-610-53391-16101	$	1,930.00
255909	06/25/2026	BJ PARTY SUPPLIES LLC	STAGE RENTAL INCLUDING SETUP AND BREAKDOWN-6/25/26	100-60-610-53391-16101	$	1,930.00
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-BARNES PARK	100-30-310-53403-00000	$	559.57
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-BALDWIN PARK CITY HALL	100-30-340-53405-00000	$	828.84
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-TEEN CENTER	100-60-680-51100-00000	$	559.57
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-COMMUNITY CENTER	100-60-680-51100-00000	$	828.84
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-CNG STATION	401-10-141-53403-11506	$	515.00
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-CITY OF BALDWIN PARK	401-10-141-53403-11506	$	1,235.00
255910	06/25/2026	CHARTER COMMUNICATIONS	JUN 2026-INTERNET SERVICE-CITY YARD	402-50-590-53403-00000	$	828.84
255911	06/25/2026	COUNTY OF LOS ANGELES DEPARTMENT OF ANIMAL CARE & CONTROL	MAY 2026-ANIMAL CONTROL SERVICES	275-30-712-51100-13250	$	117,379.34
255912	06/25/2026	DAVE BANG ASSOCIATES, INC.	OUTDOOR TRASH RECEPTACLES FOR BARNES PARK	234-50-520-58100-55001	$	14,447.26
255913	06/25/2026	EAST SAN GABRIEL VALLEY	MAY 2026-ASSISTANCE TO THE HOMELESS	220-40-420-53360-14830	$	647.66
255914	06/25/2026	FM BODY & CLASSIC RESTORATION, INC	REPAIR FRONT END DAMAGE TO PD UNIT 3119-4/22/26	402-50-591-53371-00000	$	15,000.00
255914	06/25/2026	FM BODY & CLASSIC RESTORATION, INC	REPAIR FRONT END DAMAGE TO PD UNIT 3119-4/22/26	403-10-160-54100-00000	$	8,018.38
255915	06/25/2026	FRANCHISE TAX BOARD	ACT#00665-PP#13 PE 6/20/2026	100-00-000-21225-00000	$	300.00
255916	06/25/2026	FRANCHISE TAX BOARD	ACT#06477-PP#13 PE 6/20/2026	100-00-000-21225-00000	$	305.39
255917	06/25/2026	FRIEDMAN IMAGING	SCANNING TO SUPPORT ESSENTIAL RECORD KEEPING	100-40-450-51101-00000	$	14,994.91
255918	06/25/2026	INTEGRATED SOFTWARE SOLUTIONS	PROPERTY AND EVIDENCE SOFTWARE	205-30-360-58105-00000	$	7,673.00
255919	06/25/2026	JLEE ENGINEERING, INC.	MAY 2026-INSPECTION SRVC	100-40-450-51100-00000	$	1,628.25
255920	06/25/2026	KINGDOM CAUSES, INC.	JUL 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	19,971.49
255920	06/25/2026	KINGDOM CAUSES, INC.	JUL 2025-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	3,497.40
255920	06/25/2026	KINGDOM CAUSES, INC.	SEP 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	9,449.70
255920	06/25/2026	KINGDOM CAUSES, INC.	SEP 2025-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	7,344.86
255920	06/25/2026	KINGDOM CAUSES, INC.	OCT 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	13,279.84
255920	06/25/2026	KINGDOM CAUSES, INC.	OCT 2025-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	8,224.48
255920	06/25/2026	KINGDOM CAUSES, INC.	NOV 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	8,251.71
255920	06/25/2026	KINGDOM CAUSES, INC.	NOV 2025-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	4,361.03
255920	06/25/2026	KINGDOM CAUSES, INC.	DEC 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	10,980.20
255920	06/25/2026	KINGDOM CAUSES, INC.	DEC 2025-OPERATIONAL COST-S. HOMES-H.SOLIS	270-60-691-53370-66028	$	3,044.15
255920	06/25/2026	KINGDOM CAUSES, INC.	FEB 2026-DE MINIMIS 10%-ESPERANZA-HILDA SOLIS	270-60-690-53370-66028	$	5,996.14
255921	06/25/2026	LC ACTION POLICE SUPPLY, LTD	RIFLES FOR SWAT TEAM	205-30-340-53390-13040	$	4,340.00
255921	06/25/2026	LC ACTION POLICE SUPPLY, LTD	18/EA AVON C50 GAS MASK - FIRST RESPONDER KIT	100-30-340-53100-00000	$	14,341.84
255922	06/25/2026	LORRAINE MENDEZ	DEVELOPMENT OF FY 26/27 ANNUAL ACTION PLAN	220-40-420-51101-14700	$	7,000.00
255922	06/25/2026	LORRAINE MENDEZ	DEVELOPMENT OF FY 26/27 ANNUAL ACTION PLAN	221-40-420-51101-14705	$	3,000.00
255923	06/25/2026	LOS ANGELES COUNTY SHERIFFS DEPARTMENT	LEVYING OFFICER FILE#3302501060096-W.GARNISHMENT	100-00-000-21225-00000	$	142.40
255924	06/25/2026	MANUEL PALOMINO	DEPOSIT FOR BANK-STREET MARKET IN THE PARK-7/23/26	100-00-000-13000-16101	$	5,040.00
255925	06/25/2026	MERRIMAC ENERGY GROUP	REGULAR UNLEADED GASOLINE, 6,238 GALLONS,	402-50-590-53110-16140	$	17,909.01
255925	06/25/2026	MERRIMAC ENERGY GROUP	REGULAR UNLEADED GASOLINE, 6,238 GALLONS,	402-50-591-53110-16140	$	11,727.90

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255926	06/25/2026	MOTOROLA SOLUTIONS, INC.	MODULE CAD/RMS SYSTEM POWEREDGE 3/20/26-3/19/27	100-30-310-53379-00000	$	6,814.08
255927	06/25/2026	RAQUEL M. CERVANTES	CASE# RID 1202591- NOE CERVANTES	100-00-000-21225-00000	$	115.39
255928	06/25/2026	NORMAN GONZALEZ	AIRPORT TO HOTEL-ARRIVAL 5/10/2026	100-30-300-53350-00000	$	71.09
255928	06/25/2026	NORMAN GONZALEZ	HOTEL TO AIRPORT FOR FAMILY ESCORT 5/12/2026	100-30-300-53350-00000	$	41.75
255928	06/25/2026	NORMAN GONZALEZ	CANDLELIGHT VIGIL TO HOTEL 5/13/2026	100-30-300-53350-00000	$	34.95
255928	06/25/2026	NORMAN GONZALEZ	HOTEL TO CANDLELIGHT VIGIL 5/13/2026	100-30-300-53350-00000	$	33.96
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-360-53100-00000	$	126.40
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	194.97
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	298.32
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	201.97
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-300-53100-00000	$	538.15
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-300-53100-00000	$	175.22
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-360-53100-00000	$	191.62
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-360-53100-00000	$	270.72
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-360-53100-00000	$	532.64
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	192.69
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	201.97
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	201.97
255929	06/25/2026	ODP BUSINESS SOLUTIONS, LLC	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	100-30-330-53100-00000	$	205.52
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	358.08
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	17.53
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	76.91
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	46.94
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	114.77
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	122.89
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	116.16
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	62.34
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	16.90
255930	06/25/2026	O'REILLY AUTO PARTS	CREDIT FOR NEW RETURN-MGA10649	402-50-590-53100-00000	$	(60.10)
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	45.98
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	60.33
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	69.18
255930	06/25/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	129.04
255931	06/25/2026	PALICON GROUP	BACKGROUND FOR POLICE APPLICANT CARLOS N.	100-30-310-51100-00000	$	2,000.00
255932	06/25/2026	PEDROZA CONCRETE SYSTEMS, INC	INSTALL A SPEED BUMP AT FRAZIER ST 6/15/2026	245-50-551-51101-15705	$	8,050.00
255933	06/25/2026	PPW INMATE TECHNOLOGY	MAY 2026 TELEPHONE USAGE FOR INMATES IN JAIL	100-30-370-53403-00000	$	200.00
255934	06/25/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-00000	$	458.57
255934	06/25/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-00000	$	372.71
255934	06/25/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-00000	$	206.24
255935	06/25/2026	QUINN COMPANY	MAINTENANCE & REPAIRS TO RADIATOR COOLING 12/30/25	100-60-620-53371-00000	$	9,395.15
255936	06/25/2026	RAUL FLORES	TRUSS & LIGHTING FOR STREET MARKET IN PARK 6/11/26	230-60-610-51100-16101	$	3,500.00
255937	06/25/2026	RDO EQUIPMENT CO	MATERIALS & SUPPLIES FOR UNIT 5042	402-50-590-53100-00000	$	235.48
255938	06/25/2026	ROBERT A. LOPEZ	PARKING FOR 1 DAY 5/3/2026	100-30-300-53350-00000	$	70.00
255938	06/25/2026	ROBERT A. LOPEZ	DRY CLEANING CLASS"A" UNIFORM FOR SERVICES 5/14/26	100-30-300-53350-00000	$	21.00
255938	06/25/2026	ROBERT A. LOPEZ	BAGGAGE FEE FOR 2ND BAG TO LOS ANGELES 5/4/2026	100-30-300-53350-00000	$	35.00
255938	06/25/2026	ROBERT A. LOPEZ	BAGGAGE FEE FOR 2ND BAG TO SACRAMENTO 5/3/2026	100-30-300-53350-00000	$	35.00
255939	06/25/2026	SECTRAN SECURITY INC.	SECTRAN SERVICE CASH TRANSFER TO LOOMIS JUN 2026	100-25-299-53370-12404	$	532.56
255940	06/25/2026	SINATRA UNIFORM INC	UNIFORM HATS FOR SWORN PERSONNEL	100-30-340-53100-00000	$	6,781.73
255940	06/25/2026	SINATRA UNIFORM INC	UNIFORM HATS FOR SWORN PERSONNEL	100-30-340-53100-00000	$	285.31
255940	06/25/2026	SINATRA UNIFORM INC	UNIFORM HATS FOR SWORN PERSONNEL	100-30-340-53100-00000	$	98.76
255940	06/25/2026	SINATRA UNIFORM INC	UNIFORM HATS FOR SWORN PERSONNEL	100-30-340-53100-00000	$	151.44
255941	06/25/2026	SOUTHERN CALIFORNIA GAS CO	GAS-42004-CITY BLDG-14403 PACIFIC 4/29-6/1/26	100-60-620-53400-00000	$	2,757.15
255941	06/25/2026	SOUTHERN CALIFORNIA GAS CO	GAS-69161-S.HOMES-13617 GARVEY 4/28-5/29/26	225-60-691-53400-66027	$	151.80
255941	06/25/2026	SOUTHERN CALIFORNIA GAS CO	GAS-72725-CNG STATION-14747 RAMONA 4/1-5/1/26	402-50-590-53110-16140	$	13.48
255942	06/25/2026	STERICYCLE, INC.	JUN 2026 COLLECTION OF BIOHAZARD MATERIALS	100-30-360-53100-00000	$	86.15
255943	06/25/2026	SUNBELT RENTALS	MISCELLANEOUS RENTAL EQUIPMENT 5/12-5/13/2026	240-50-551-53391-15705	$	889.35
255944	06/25/2026	T & G GLOBAL LLC	FIVE (5) PIECES OF GARLAND WITH WARM LIGHTS AND	254-50-550-53100-55038	$	7,183.20
255945	06/25/2026	THE SHREDDERS	PD-DESTRUCTION PD CONFIDENTIAL DOCUMENTS MAY 2026	100-30-330-51101-00000	$	246.00
255946	06/25/2026	T-MOBILE	WARRANT 26-07551 RECURRING PINGS 5/26-6/24/26	100-30-360-51101-00000	$	115.00
255947	06/25/2026	T-MOBILE	WARRANT AD-26-0026 5/22-6/18/26	100-30-360-51101-00000	$	50.00
255948	06/25/2026	T-MOBILE	WARRANT 26-10847 CELL AREA DUMP 5/30/26	100-30-360-51101-00000	$	50.00
255948	06/25/2026	T-MOBILE	WARRANT 26-10847 CELL AREA DUMP 6/6/26	100-30-360-51101-00000	$	50.00
255949	06/25/2026	T-MOBILE	WARRANT 26-07551 RECURRING PINGS 4/25/5/25/26	100-30-360-51101-00000	$	50.00
255950	06/25/2026	T-MOBILE	WARRANT AD-25-0022 RECURRING PINGS 5/26-6/20/26	100-30-360-51101-00000	$	115.00
255951	06/25/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 6/2-6/4/2026	100-40-450-51101-00000	$	4,500.00
255952	06/25/2026	U.S. ARMOR CORPORATION	SAFETY VEST FOR OFFICER LORRAINE ARROYO	100-30-340-53100-00000	$	939.06

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
255952	06/25/2026	U.S. ARMOR CORPORATION	SAFETY VEST FOR OFFICER DANIEL ESCALONA	100-30-340-53100-00000	$	939.06
255952	06/25/2026	U.S. ARMOR CORPORATION	SAFETY VEST FOR DET J. MONTENEGRO	100-30-340-53100-00000	$	939.06
255953	06/25/2026	ULINE, INC.	GLOVES FOR PATROL	100-30-340-53100-00000	$	407.11
255954	06/25/2026	UNITED ROTARY BRUSH CORP	BRUSH BROOM REPLACEMENTS FOR CITY STREET	246-50-552-53100-15005	$	1,015.58
255955	06/25/2026	WASTE MANAGEMENT COLLECTION AND RECYCLING, INC	END OF ARP & MAY 2026-CNG FUEL FOR CITY VEHICLES	402-50-590-53110-16140	$	1,850.90
255956	06/25/2026	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	100-60-620-53100-00000	$	5,193.69
255956	06/25/2026	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES FOR CITY FACILITIES	252-60-620-53100-00000	$	1,000.00
255957	06/25/2026	WEBCO LB LLC	MAY 2026 SWEEP VARIOUS CITY PARKING LOTS CITY HALL	254-50-560-51101-15734	$	4,800.00
255958	06/25/2026	WENDY HERNANDEZ	MATERIALS & SUPPLIES SENIOR CENTER BIRTHDAY	501-60-000-22327-00000	$	22.68
255959	06/25/2026	WESSEL PROPANE INC	MATERIALS & SUPPLIES-PROPANE-MAINTENANCE DIVISION	240-50-551-53100-00000	$	59.01
255960	06/25/2026	WEST COAST ARBORISTS, INC	CITYWIDE TREE MAINTENANCE CONTRACT 5/1-5/15/2026	251-50-561-51100-00000	$	937.20
255961	06/25/2026	YUNEX LLC	ARP 2026 REPLACE PEDESTRIAN CROSSING KNOCKED DOWN	403-10-160-54100-00000	$	1,281.31
255961	06/25/2026	YUNEX LLC	APR 2026 CITY'S TRAFFIC SIGNAL RESPONSE CALL OUTS	240-50-530-51100-00000	$	4,367.21
255961	06/25/2026	YUNEX LLC	APR 2026 CITY'S TRAFFIC SIGNAL RESPONSE CALL OUTS	240-50-530-51100-00000	$	3,991.52
255961	06/25/2026	YUNEX LLC	MAY 2026 CITY'S TRAFFIC SIGNAL MAINTENANCE	240-50-530-51100-00000	$	2,832.00
255962	06/25/2026	ADLERHORST INTERNATIONAL LLC	BOARDING FOR K9 DELMI-5/30-6/3/26	100-30-310-51101-17110	$	175.00
255963	06/25/2026	ALAN VELASCO	REIM-REGISTRATION FEE-CA GOLDEN GLOVES	100-60-610-53350-16130	$	21.00
255964	06/25/2026	ALVARO GUILLERMO CAVADA OROZCO	DEPOSIT-MUSIC ENTERT.-STREET MARKET-8/6/26	100-00-000-13000-16101	$	2,020.00
255965	06/25/2026	APEC CCTV CO., INC.	PURCHASE OF CAMERA FOR HILDA SOLIS PARK	100-60-620-53100-00000	$	623.75
255966	06/25/2026	APRIL M. ROJO	REIM-PHOTO BOOTH SRVC-STREET MARKET	230-60-610-51100-16101	$	200.00
255967	06/25/2026	APRIL RODRIGUEZ	RENTAL DEPOSIT REFUND-6/13/26-SENIOR CENTER	501-60-000-22333-00000	$	290.00
255968	06/25/2026	AT&T	AC#34644-PHONE&WIRELESS SRVC-6/7-7/6/2026	100-30-340-53403-00000	$	48.51
255969	06/25/2026	AXON ENTERPRISE, INC	DRONE LICENSES	100-30-310-53379-00000	$	7,805.48
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	$	107.65
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	$	31.76
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	$	1,820.73
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR BUILDING MAINTENANCE	100-60-620-53100-00000	$	126.09
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR ESPERANZA VILLA	225-60-690-53370-66027	$	1,132.24
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR ESPERANZA VILLA	225-60-690-53370-66027	$	20.20
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR ESPERANZA VILLA	225-60-690-53370-66027	$	734.80
255970	06/25/2026	AZUSA WHOLESALE PLUMBING INC	PLUMBING SUPPLIES FOR ESPERANZA VILLA	225-60-690-53370-66027	$	94.16
255971	06/25/2026	B&B TIRE SERVICE	TIRE MOUNT & WHEEL REPAIRS TO UNIT 5098-5/21/26	402-50-590-53371-00000	$	135.00
255972	06/25/2026	BLANCA GARCIA MADERA	CLEANING SRVC FOR THE JAIL	100-30-370-51101-00000	$	70.00
255973	06/25/2026	C & K TIRE SERVICE	REPAIRS TO PD UNIT	402-50-591-51101-00000	$	420.00
255974	06/25/2026	CALIFORNIA PALMS	FLAME RETARDANT MESH FOOD WALLS FOR STREET MARKET	501-60-000-22328-16101	$	2,740.50
255975	06/25/2026	CHARM-TEX INC	SUPPLIES FOR INMATES	100-30-360-53100-00000	$	579.26
255975	06/25/2026	CHARM-TEX INC	SUPPLIES FOR INMATES	100-30-380-53100-00000	$	81.08
255975	06/25/2026	CHARM-TEX INC	SUPPLIES FOR INMATES	100-30-380-53100-00000	$	210.70
255976	06/25/2026	CHARTER COMMUNICATIONS	DATA CONNECTION FOR RADIO SYSTEMS 6/11-7/10/26	100-30-340-53403-00000	$	399.16
255977	06/25/2026	CHICAS GRAPHICS AND DESIGN	FULL COLOR CORRUGATED SIGNS FOR DIAL-A-RIDE	100-60-610-53100-00000	$	110.50
255977	06/25/2026	CHICAS GRAPHICS AND DESIGN	NO PARKING SIGN FOR SPECIAL FOOD DRIVE EVENT	251-50-560-53100-00000	$	331.50
255977	06/25/2026	CHICAS GRAPHICS AND DESIGN	FULL COLOR CORRUGATED SIGNS FOR TEEN CENTER	100-60-660-53100-00000	$	165.75
255977	06/25/2026	CHICAS GRAPHICS AND DESIGN	FULL COLOR CORRUGATED SIGNS FOR ZOCALO PARK	110-60-685-53100-00000	$	110.50
255977	06/25/2026	CHICAS GRAPHICS AND DESIGN	UNIFROMS FOR YOUTH T-BALL PARTICIPANTS	501-60-000-22326-00000	$	2,955.88
255978	06/25/2026	COMMERCIAL DOOR OF ANAHEIM INC	REPAIRS MADE TO DOOR AT CITY HALL-3/9-3/11/26	100-60-620-53371-00000	$	596.00
255978	06/25/2026	COMMERCIAL DOOR OF ANAHEIM INC	REPAIRS MADE TO DOOR AT CITY HALL-3/9-3/11/26	245-60-620-53371-15882	$	495.00
255979	06/25/2026	CORODATA RECORDS MANAGEMENT, INC.	MAY 2026-STORAGE OF FILES	100-10-120-51101-11431	$	68.58
255980	06/25/2026	DANA SAFETY SUPPLY, INC.	REPAIRS TO UNIT LICENSE	100-30-320-53371-00000	$	321.54
255981	06/25/2026	DAVID EVANS AND ASSOCIATES INC.	LNDSCP PLAN CK-LP-24-06 4437 PHELAN 2/1-2/28/26	100-40-000-22350-14133	$	800.00
255981	06/25/2026	DAVID EVANS AND ASSOCIATES INC.	LNDSCP PLAN CK-LP-26-01 3410 STICHMAN-5/3-5/30/26	100-40-000-22350-14133	$	560.00
255982	06/25/2026	DEPARTMENT OF JUSTICE	PD-MAY 2026-FINGERPRINTING SRVC	100-30-310-51100-00000	$	64.00
255983	06/25/2026	EILEEN D. VILLALOBOS	RENTAL DEPOSIT REFUND-6/13/26-MORGAN PARK	501-60-000-22333-00000	$	150.00
255984	06/25/2026	FRANCISCO BANUELOS	DEPT. CHALLENGE COINS	100-30-310-53100-00000	$	1,350.00
255985	06/25/2026	FRONTIER COMMUNICATIONS	ACT#0507995-PD PHONE-6/7-7/6/26	100-30-340-53403-00000	$	121.63
255986	06/25/2026	GREG RUVOLO	HAND WASH STATION RENTAL AT CITY HALL-6/24/2026	100-60-620-53391-00000	$	650.00
255986	06/25/2026	GREG RUVOLO	HAND WASH STATION RENTAL AT CITY HALL-6/24/2026	252-60-620-53391-00000	$	500.00
255987	06/25/2026	GUARDIAN ALLIANCE TECHNOLOGIES, INC.	ONLINE SCREENING FOR PD APPLICANTS	100-30-310-51100-00000	$	90.00
255988	06/25/2026	INLAND EMPIRE STAGES, LTD	TRANSPORTATION FEE TO CASINO-6/18/26	110-60-630-51101-15540	$	2,452.78
255989	06/25/2026	INSIGHT PUBLIC SECTOR	TOKENS FOR DUO	401-10-140-53390-00000	$	3,177.21
255990	06/25/2026	INTERACTIVE DATA, LLC	ONLINE SEARCH SITE FOR DB CASES	100-30-360-51100-00000	$	76.00
255991	06/25/2026	ISTVAN 'STEVEN' ORI JR	DESIGN FEE-ST MARKET&SUMMER CONCERT FLYERS	230-60-610-51100-16101	$	300.00
255992	06/25/2026	JESSICA SERRANO	REIM-TRANSPORT. FEE-NATIONAL POLICE OFFICERS MEM.	100-30-300-53350-00000	$	229.02
255993	06/25/2026	JOSE CASTRO	EDUCATION REIM-FY25/26-CRIMINAL JUSTICE&LAW ENF.	100-10-150-53210-11121	$	2,000.00
255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR DET. SERRANO	100-30-310-53100-00000	$	(196.58)
255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR OFC. RAMIREZ	100-30-310-53100-00000	$	(202.10)
255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR DET. BARRIOS	100-30-310-53100-00000	$	(195.47)

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255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR SGT. GONZALEZ	100-30-310-53100-00000	$	(195.47)
255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR DET. LARIVEE	100-30-310-53100-00000	$	(198.79)
255994	06/25/2026	KEYSTONE UNIFORMS	EMBROIDERY-DET. SERRANO	100-30-310-53100-00000	$	140.00
255994	06/25/2026	KEYSTONE UNIFORMS	UNIFORM FOR K. LARIOS	100-30-310-53100-00000	$	272.82
255994	06/25/2026	KEYSTONE UNIFORMS	GLOVES-CHIEF LOPEZ	100-30-310-53100-00000	$	12.10
255994	06/25/2026	KEYSTONE UNIFORMS	BIKE UNIFORMS-OFFICER IZZO	100-30-310-53100-00000	$	257.30
255994	06/25/2026	KEYSTONE UNIFORMS	BIKE UNIFORMS-OFFICER BENJAMIN	100-30-310-53100-00000	$	279.40
255994	06/25/2026	KEYSTONE UNIFORMS	BIKE UNIFORMS-OFFICER ACOSTA	100-30-310-53100-00000	$	269.45
255994	06/25/2026	KEYSTONE UNIFORMS	JACKET-J. MONTENEGRO	100-30-310-53100-00000	$	101.60
255995	06/25/2026	KIEFER AQUATICS THE LIFEGUARD STORE	SUPPLIES FOR THE AQUATIC CENTER	100-60-610-53100-00000	$	1,321.01
255996	06/25/2026	KINGDOM CAUSES, INC.	AUG 2025-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	14,217.92
255996	06/25/2026	KINGDOM CAUSES, INC.	AUG 2025-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	4,513.24
255996	06/25/2026	KINGDOM CAUSES, INC.	JAN 2026-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	8,823.81
255996	06/25/2026	KINGDOM CAUSES, INC.	JAN 2026-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	3,575.21
255996	06/25/2026	KINGDOM CAUSES, INC.	JAN 2026-OPERATIONAL COST-ESPERANZA-PLHA	225-60-690-53370-66027	$	7,318.02
255996	06/25/2026	KINGDOM CAUSES, INC.	JAN 2026-OPERATIONAL COST-ESPERANZA-HILDA SOLIS	270-60-690-53370-66028	$	4,842.59
255996	06/25/2026	KINGDOM CAUSES, INC.	FEB 2026-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	9,511.15
255996	06/25/2026	KINGDOM CAUSES, INC.	FEB 2026-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	2,172.36
255996	06/25/2026	KINGDOM CAUSES, INC.	APR 2026-OPERATIONAL COST-S. HOMES-LAHSA	270-60-691-53370-66024	$	65,920.21
255996	06/25/2026	KINGDOM CAUSES, INC.	APR 2026-DE MINIMIS 10%-S. HOMES-LAHSA	270-60-691-53370-66024	$	6,592.02
255997	06/25/2026	KNIGHT CLAREMONT INC.	SUPPLIES FOR UNIT 3163	402-50-591-53100-00000	$	278.79
255998	06/25/2026	KORD FIRE PROTECTION	REPAIRS TO ALARM AND SPRINKLER SYSTEM-5/28/26	100-60-620-53371-00000	$	4,615.00
255999	06/25/2026	L.N. CURTIS & SONS	UNIFORMS FOR SWAT TEAM MEMBERS	100-30-340-53100-13040	$	254.59
256000	06/25/2026	LEWIS ENGRAVING INC	NAME PLATE & TAGS FOR PD PERSONNEL	100-30-310-53100-00000	$	202.22
256000	06/25/2026	LEWIS ENGRAVING INC	NAME PLATE & TAGS FOR PD PERSONNEL	100-30-310-53100-00000	$	86.19
256001	06/25/2026	LIBERTY MFG INC	MAINTENANCE AND REPAIRS TO RANGE FILTERS-PD	100-60-620-53371-00000	$	3,301.49
256001	06/25/2026	LIBERTY MFG INC	SUPPLIES FOR THE RANGE	100-30-310-53100-00000	$	342.55
256002	06/25/2026	LORENZO R SALLAS	SOUND SERVICE-SUMMER CONCERT-6/11/26	230-60-610-51100-16101	$	1,326.00
256003	06/25/2026	MARTHA E. DOMINGUEZ	RENTAL DEPOSIT REFUND-SENIOR CENTER-5/31/26	501-60-000-22333-00000	$	500.00
256003	06/25/2026	MARTHA E. DOMINGUEZ	SECURITY REFUND-5/31/26-SENIOR CENTER	501-60-000-22328-00000	$	240.00
256004	06/25/2026	MARTIN HOLGUIN	SOUND SRVC-STREET MARKET-6/11/26	230-60-610-51100-16101	$	3,867.50
256005	06/25/2026	US BANK	BANNER BRACKET W/ ROUNDPRO ARM & SCREW GEAR BAND	254-50-550-53100-15622	$	395.44
256005	06/25/2026	US BANK	MOBILE DESK FOR FLEET DIVISION	402-50-590-53390-00000	$	220.99
256005	06/25/2026	US BANK	DUO ESSENTIALS MONTHLY	401-10-140-53370-11602	$	210.00
256005	06/25/2026	US BANK	HOTSPOT FOR MEXICAN CONSULATE	401-10-140-53390-00000	$	683.75
256005	06/25/2026	US BANK	ASSORTED CABLES	401-10-140-53390-00000	$	683.62
256005	06/25/2026	US BANK	TEN NEW HIRE GIVEAWAY BAGS	100-10-150-51101-11124	$	13.91
256005	06/25/2026	US BANK	STAR BACKDROP	100-10-150-53370-11123	$	17.67
256005	06/25/2026	US BANK	2026 EMPLOYEE APPRECIATION EVENT DECORATIONS	100-10-150-53370-11123	$	141.57
256005	06/25/2026	US BANK	2026 EMPLOYEE APPRECIATION-THE HABIT DEPOSIT	100-10-150-53370-11123	$	500.00
256005	06/25/2026	US BANK	COUNTYWIDE CITY MANAGERS MEETING 5/20/2026	100-10-110-53350-00000	$	75.00
256005	06/25/2026	US BANK	LEGISLATURE OF THE YEAR AWARD FOR CITY OF BP	100-10-110-53350-00000	$	100.00
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	73.80
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR THE STREET MARKET	100-60-610-53100-16101	$	32.77
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	25.02
256005	06/25/2026	US BANK	TABLECLOTHS FOR STREET MARKET	100-60-610-53100-16101	$	647.10
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	57.63
256005	06/25/2026	US BANK	SUPPLIES FOR INDEPENDENCE DAY SPECTACULAR	100-60-610-53100-16145	$	70.58
256005	06/25/2026	US BANK	CA FOOD HANDLER TRAINING CARD	100-60-610-53100-17505	$	55.65
256005	06/25/2026	US BANK	FEE FOR CREATIVE CLOUD APPS-5/10-6/9/26	100-60-610-53330-00000	$	99.99
256005	06/25/2026	US BANK	MAY 2026-SG VALLEY NEWS ONLINE SUBSCRIPTION	100-60-610-53330-00000	$	26.00
256005	06/25/2026	US BANK	NON-ATHLETE MEMBERSHIP FOR J. ULLOA 5/18-12/31/26	100-60-610-53330-16130	$	132.00
256005	06/25/2026	US BANK	NETFLIX FEE FOR SENIOR CENTER-5/7-6/6/26	100-60-630-53330-00000	$	5.40
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	59.04
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	64.07
256005	06/25/2026	US BANK	NETFLIX FEE FOR TEEN CENTER-5/7-6/6/26	100-60-660-53330-00000	$	10.79
256005	06/25/2026	US BANK	NETFLIX FEE FOR BARNES PARK-5/7-6/6/26	100-60-670-53330-15100	$	5.40
256005	06/25/2026	US BANK	NETFLIX FEE FOR THE ARC-5/7-6/6/26	100-60-680-53330-00000	$	5.40
256005	06/25/2026	US BANK	MAY 2026-DROPBOX SUBSCRIPTION FOR BP NOW LIVE	100-60-680-53330-00000	$	11.99
256005	06/25/2026	US BANK	GLASSES FOR EMERGENCY RELIEF PROGRAM PARTICIPANT	110-60-610-53370-16166	$	148.00
256005	06/25/2026	US BANK	OPTOMETRIST APT FOR EMERGENCY RELIEF PROGRAM	110-60-610-53370-16166	$	98.00
256005	06/25/2026	US BANK	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	66.89
256005	06/25/2026	US BANK	DOME ROOF VENT FOR SERENITY HOMES	225-60-691-53370-66027	$	1,089.13
256005	06/25/2026	US BANK	MESSAGE BOARD FOR WALNUT CREEK NATURE PARK	252-60-620-53100-00000	$	3,170.00
256005	06/25/2026	US BANK	SENIOR CENTER PROM PICTURES	501-60-000-22327-00000	$	90.00
256005	06/25/2026	US BANK	ACRYLIC BROCHURE HOLDER FOR COMMUNITY CENTER	501-60-000-22328-00000	$	48.61

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256005	06/25/2026	US BANK	FOOD FOR HILDA SOLIS FOOD DISTRIBUTION	501-60-000-22328-00000	$	441.45
256005	06/25/2026	US BANK	SUPPLIES FOR COMMUNITY CENTER GAME ROOM	501-60-000-22328-00000	$	44.73
256005	06/25/2026	US BANK	DEPOSIT FOR INFLATABLE JUMPER FOR SUMMER SPLASH	501-60-000-22328-00000	$	167.33
256005	06/25/2026	US BANK	PAYMENT FOR BOXING SHOW SANCTION FEES	501-60-000-22328-16130	$	355.00
256005	06/25/2026	US BANK	ENVELOPE SEALERS FOR PLANNING DIVISION	100-40-440-53100-00000	$	30.38
256005	06/25/2026	US BANK	OFFICE SUPPLIES FOR BUILDING & SAFETY STAFF	100-40-450-53100-00000	$	271.38
256005	06/25/2026	US BANK	IPHONE STORAGE FOR CHIEF LOPEZ-MAY 2026	100-30-300-53330-00000	$	2.99
256005	06/25/2026	US BANK	HOTEL STAY FOR HONOR GUARD(LARIVEE,R) 5/10-5/16/26	100-30-300-53350-00000	$	1,385.60
256005	06/25/2026	US BANK	HOTEL STAY FOR CAPTAIN HENDRICKS 5/11-5/16/26	100-30-300-53350-00000	$	1,967.85
256005	06/25/2026	US BANK	HOTEL STAY FOR CHIEF LOPEZ 5/11-5/16/26	100-30-300-53350-00000	$	1,991.25
256005	06/25/2026	US BANK	HOTEL STAY-HONOR GUARD(SERRANO, J) 5/10/26	100-30-300-53350-00000	$	1,662.72
256005	06/25/2026	US BANK	HOTEL STAY FOR SGT.RIVERA 5/10-5/16/26	100-30-300-53350-00000	$	1,920.12
256005	06/25/2026	US BANK	HOTEL STAY FOR SGT. WENER 5/2-5/4/26	100-30-300-53350-00000	$	1,147.62
256005	06/25/2026	US BANK	FRAUDULENT CHARGE-PD WILL RECEIVE CREDIT JUN 2026	100-30-300-53350-00000	$	294.51
256005	06/25/2026	US BANK	HOTEL STAY FOR CAPTAIN HENDRICKS 5/3-5/4/26	100-30-300-53350-00000	$	255.46
256005	06/25/2026	US BANK	HOTEL STAY FOR CHIEF LOPEZ 5/3-5/4/26	100-30-300-53350-00000	$	313.79
256005	06/25/2026	US BANK	AIR TICKET TO FORT WORTH FOR SGT.RIVERA	100-30-300-53350-00000	$	141.84
256005	06/25/2026	US BANK	FRAUDULENT CHARGE-PD WILL RECEIVE CREDIT JUN 2026	100-30-300-53350-00000	$	294.51
256005	06/25/2026	US BANK	BAGGAGE FEE DCA TO LAX	100-30-300-53350-00000	$	100.00
256005	06/25/2026	US BANK	BAGGAGE FEE LAX TO DCA	100-30-300-53350-00000	$	100.00
256005	06/25/2026	US BANK	CURB DC TAXI ASTORIA NY	100-30-300-53350-00000	$	17.35
256005	06/25/2026	US BANK	HOTEL STAY-HONOR GUARD(SGT GONZALEZ) 5/10-5/16/26	100-30-300-53350-00000	$	1,385.60
256005	06/25/2026	US BANK	CREDIT FROM BEACON HOTEL WASHINGTON DC	100-30-300-53350-00000	$	(277.12)
256005	06/25/2026	US BANK	CREDIT FROM RIVERA RESORT	100-30-300-53350-00000	$	(58.35)
256005	06/25/2026	US BANK	HOTEL STAY-HONOR GUARD (SGT. GONZALEZ) 5/1-5/4/26	100-30-300-53350-00000	$	1,041.63
256005	06/25/2026	US BANK	FRAUDULENT CHARGE-PD WILL RECEIVE CREDIT JUN 2026	100-30-300-53350-00000	$	294.51
256005	06/25/2026	US BANK	HOTEL STAY FOR HONOR GUARD (SERRANO.J) 5/1-5/4/26	100-30-300-53350-00000	$	1,091.63
256005	06/25/2026	US BANK	FRAUDULENT CHARGE-PD WILL RECEIVE CREDIT JUN 2026	100-30-300-53350-00000	$	294.51
256005	06/25/2026	US BANK	HOTEL STAY FOR HONOR GUARD(LARVEE, R) 5/1-5/4/26	100-30-300-53350-00000	$	1,134.65
256005	06/25/2026	US BANK	HOTEL STAY-EVIDENCE TECHNICIAN HUERTA 5/17-5/22/26	100-30-310-53200-00000	$	1,003.60
256005	06/25/2026	US BANK	FLOWERS FOR MORENO CC RECOGNITION WOMEN'S HISTORY	100-10-100-53100-00000	$	32.00
256005	06/25/2026	US BANK	EDUCATION TRAINING FOR CLERKS - TTC100	100-10-120-53200-00000	$	1,600.00
256005	06/25/2026	US BANK	CMCA MEMBERSHIP RENEWAL - SAENZ - 7/1/26-6/1/27	100-10-120-53330-00000	$	300.00
256005	06/25/2026	US BANK	PARKING AT CMCA CONFERENCE - 5/1/26	100-10-120-53350-00000	$	40.00
256005	06/25/2026	US BANK	PARKING AT CMCA CONFERENCE - 4/29/26	100-10-120-53350-00000	$	40.00
256005	06/25/2026	US BANK	REPLENISH TOLL ROAD ACCOUNT	100-30-310-51101-00000	$	240.00
256005	06/25/2026	US BANK	DOG FOOD FOR K-9'S KYRA & DELMI	100-30-310-53100-17110	$	155.58
256005	06/25/2026	US BANK	CANCELLATION-LT.EVAN MARTIN HOTEL RESV 6/9-6/10/26	100-30-310-53200-00000	$	(248.47)
256005	06/25/2026	US BANK	CANCELLATION-DET.THOMAS IP HOTEL RESV 6/9-6/10/26	100-30-310-53200-00000	$	(248.47)
256005	06/25/2026	US BANK	TRAINING REG. FOR LT.EVAN MARTIN & THOMAS IP	100-30-310-53200-00000	$	650.00
256005	06/25/2026	US BANK	HOTEL RESERVATION FOR LT. EVAN MARTIN 6/9-6/10/26	100-30-310-53200-00000	$	248.47
256005	06/25/2026	US BANK	HOTEL RESERVATION FOR DET. THOMAS IP 6/9-6/10/26	100-30-310-53200-00000	$	248.47
256005	06/25/2026	US BANK	HOTEL RESEV.FOR EVAN MARTIN &THOMAS IP 6/9-6/10/26	100-30-310-53200-00000	$	819.12
256005	06/25/2026	US BANK	BACKPACK & CARD READER FOR SOCIAL MEDIA	100-30-360-53100-00000	$	42.52
256006	06/30/2026	AFLAC	AFLAC	100-00-000-21216-00000	$	763.19
256006	06/30/2026	AFLAC	AFLAC	100-00-000-21216-00000	$	94.42
256006	06/30/2026	AFLAC	AFLAC	100-00-000-21216-00000	$	763.05
256006	06/30/2026	AFLAC	AFLAC	100-00-000-21216-00000	$	94.42
256007	06/30/2026	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-00000	$	51.80
256007	06/30/2026	ALLSTATE WORKPLACE DIVISION	CANCER INSURANCE	100-00-000-21221-00000	$	51.81
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	(146.52)
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	(1,677.83)
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	31.12
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	74.76
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	1,133.22
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	3,049.82
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	1,119.90
256008	06/30/2026	AMERICAN FIDELITY ASSURANCE COMPANY	AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	4,555.79
256009	06/30/2026	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-00000	$	10.00
256009	06/30/2026	BALDWIN PARK MNGMT ASSOC.	MANAGEMENT DUES	100-00-000-21218-00000	$	10.00
256010	06/30/2026	C.L.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-13404	$	1,040.00
256010	06/30/2026	C.L.E.A.	CLEA DISABILITY POLICE SWORN	403-10-000-47130-13404	$	1,040.00
256011	06/30/2026	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-00000	$	46.00
256011	06/30/2026	CITY EMPLOYEES ASSOCIATES	DUES CMEA	100-00-000-21226-00000	$	46.00
256012	06/30/2026	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-00000	$	42.85
256012	06/30/2026	PRE-PAID LEGAL SERVICES, INC.	PRE-PAID LEGAL SERVICES	100-00-000-21230-00000	$	42.85

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256014	06/30/2026	AMERICAN PAPER PLASTIC SERVICES	GREEN WASTE BAG ROLLS FOR TRANSIT DIVISION	245-50-581-53100-15510	$	1,491.75
256015	06/30/2026	APN LANDSCAPING INC	REPAIR TO VARIOUS SPRINKLERS-5/26/26	245-50-562-53371-15537	$	5,000.00
256015	06/30/2026	APN LANDSCAPING INC	REPAIRS TO SPRINKLER SYSTEMS	240-50-560-51101-00000	$	2,680.00
256016	06/30/2026	APRIL CORDERO	REC REIM-REGIST-TUFF KIDZ-4/1-4/30/26	110-60-610-53361-16168	$	25.00
256016	06/30/2026	APRIL CORDERO	REC REIM-REGIST-TUFF KIDZ-5/5-5/28/26	110-60-610-53361-16168	$	25.00
256017	06/30/2026	BEE REMOVERS	REMOVAL OF BEE COLONY 13424 PALM AVE-6/1/26	245-50-561-51101-00000	$	185.00
256018	06/30/2026	BILL WRIGHT'S PAINT	SPECIALIZED SPRAY PAINTS AND COLORED PAINTS	254-50-570-53100-14885	$	593.78
256019	06/30/2026	CAL BLEND SOILS INC	TOP SOIL AND MULCH FOR CITY HALL	251-50-560-53100-00000	$	908.09
256019	06/30/2026	CAL BLEND SOILS INC	TOP SOIL AND MULCH FOR CITY HALL	245-50-560-53100-00000	$	2,281.51
256020	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JUL-SEP.2025	100-00-000-20016-00000	$	829.47
256020	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JUL-SEP.2025	100-00-000-20017-00000	$	4.75
256021	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JAN-MAR.2026	100-00-000-20016-00000	$	718.14
256021	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION JAN-MAR.2026	100-00-000-20017-00000	$	5.70
256022	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION OCT-DEC.2025	100-00-000-20016-00000	$	1,311.78
256022	06/30/2026	CALIFORNIA DEPARTMENT OF CONSERVATION	STRONG MOTION INSTRUMENTATION OCT-DEC.2025	100-00-000-20017-00000	$	1.43
256023	06/30/2026	CANON FINANCIAL SERVICES, INC	JUL 2026-LEASE PAYMENTS FOR TWO COPIERS	401-10-141-58140-11504	$	404.39
256024	06/30/2026	CARLA GUTIERREZ	BALLOONS-YOUTH SOCCER OPENING CEREMONY	501-60-000-22326-00000	$	300.00
256024	06/30/2026	CARLA GUTIERREZ	BALLOONS-MENTAL HEALTH AWARENESS WALK 5/16/26	275-60-732-51101-16164	$	87.00
256024	06/30/2026	CARLA GUTIERREZ	BALLOONS-MENTAL HEALTH AWARENESS WALK 5/16/26	501-60-000-22328-00000	$	173.00
256024	06/30/2026	CARLA GUTIERREZ	BALLOONS-PRIDE MIXER AT SUMMER CONCERT 6/11/26	100-60-610-51100-16101	$	250.00
256025	06/30/2026	CHICAS GRAPHICS AND DESIGN	NEW ACTIVE MILTIARY BANNERS	100-50-550-53100-11510	$	116.03
256025	06/30/2026	CHICAS GRAPHICS AND DESIGN	NO PARKING SIGN FOR THE CONCERT IN THE PARKS	100-50-550-53100-16101	$	414.38
256025	06/30/2026	CHICAS GRAPHICS AND DESIGN	NO PARKING SIGN FOR TREE DIVISION	240-50-561-53100-00000	$	414.38
256026	06/30/2026	CONSTANT AND ASSOCIATES	JUN 2026-UPDATE LOCAL HAZARD MITIGATION PLAN	235-40-440-51100-14128	$	9,385.92
256026	06/30/2026	CONSTANT AND ASSOCIATES	MAY 2026-UPDATE LOCAL HAZARD MITIGATION PLAN	235-40-440-51100-14128	$	13,985.93
256027	06/30/2026	CRESPINE A. MOJICA	JUDO INSTRUCTOR-5/13-6/20/2026	501-60-000-22328-00000	$	1,327.30
256028	06/30/2026	DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION SB1186-7/1-9/30/2025	100-20-000-40231-00000	$	368.40
256029	06/30/2026	DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION SB1186-1/1-3/31/2026	100-20-000-40231-00000	$	436.80
256030	06/30/2026	DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION SB1186-10/1-12/31/25	100-20-000-40231-00000	$	384.40
256031	06/30/2026	EHS INTERNATIONAL, INC.	PPE SILICA EXPOSURE AWARENESS 6/17/2026	254-50-560-53200-00000	$	2,260.00
256031	06/30/2026	EHS INTERNATIONAL, INC.	PPE SILICA EXPOSURE AWARENESS 6/17/2026	255-50-571-53200-00000	$	380.00
256032	06/30/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	245-50-560-53100-00000	$	103.28
256032	06/30/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	245-50-560-53100-00000	$	1,587.32
256032	06/30/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	245-50-560-53100-00000	$	268.77
256032	06/30/2026	EWING IRRIGATION, INC.	SUPPLIES FOR PARK/LANDSCAPE DIVISION	245-50-560-53100-00000	$	150.59
256033	06/30/2026	EZEQUIEL CONTRERAS	INSTRUCTOR-TAE KWON DO-5/26-6/18/26	501-60-000-22328-00000	$	812.50
256034	06/30/2026	FORTEL TRAFFIC INC.	DISPLAY, DIGIT, SOLAR CONTROLLER, AND GASKET	245-50-550-51101-00000	$	1,372.60
256034	06/30/2026	FORTEL TRAFFIC INC.	DISPLAY, DIGIT, SOLAR CONTROLLER, AND GASKET	245-50-550-51101-00000	$	4,337.07
256035	06/30/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-S. PALACIOS	240-50-560-50119-00000	$	60.00
256035	06/30/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-S. PALACIOS	251-50-560-50119-00000	$	105.00
256035	06/30/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-S. PALACIOS	251-50-571-50119-00000	$	132.06
256035	06/30/2026	GCP WW HOLDCO LLC	PURCHASE OF BOOTS-A. AVILA	245-50-560-53100-00000	$	123.68
256036	06/30/2026	GRAND PRINTING	FINANCE ENVELOPES	401-10-141-53320-11502	$	1,465.01
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR GRAFFITI ABATEMENET PRO.	245-50-570-53100-15040	$	374.56
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR STREET MAINTENANCE	240-50-551-53100-00000	$	56.17
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR GRAFFITI ABATEMENET PRO.	245-50-570-53100-15040	$	226.11
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR TREE DIVISION	240-50-561-53100-00000	$	187.57
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	151.82
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR STREET LANDSCAPE	252-50-560-53100-00000	$	56.28
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	250.77
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR TREE DIVISION	240-50-561-53100-00000	$	90.59
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	59.79
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	603.12
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	175.77
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR MORGAN PARK	251-50-571-53100-00000	$	630.75
256037	06/30/2026	HOME DEPOT	ACT#23247-SUPPLIES FOR STREET LANDSCAPE	252-50-560-53100-00000	$	94.01
256038	06/30/2026	I COLOR PRINTING & MAILING	PRINTING SRVC OF THE BP NOW PUBLICATIONS	501-60-000-22328-00000	$	3,285.36
256039	06/30/2026	IMPACT IMAGES INC	SF000170324 BRANDED CANOPY AND WALLS ZOCALO PARK	110-60-685-53100-00000	$	1,464.49
256040	06/30/2026	INDUSTRIAL CLEANING SYSTEMS, INC	REPAIRS TO PRESSURE WASHER FOR TRANSIT-4/3-4/21/26	254-50-581-53100-15510	$	2,120.54
256041	06/30/2026	IRMA SALCIDO	RENTAL DEPOSIT REFUND-6/6/2026-SENIOR CENTER	501-60-000-22333-00000	$	500.00
256042	06/30/2026	J.P. ENGINES INC.	REPAIRS TO UNIT 5033-6/12/26	402-50-590-53371-00000	$	205.91
256043	06/30/2026	KNIGHT CLAREMONT INC.	SUPPLIES FOR PD UNIT 3128	402-50-591-53100-00000	$	291.39
256043	06/30/2026	KNIGHT CLAREMONT INC.	SUPPLIES FOR PD UNIT 3125	402-50-591-53100-00000	$	1,370.11
256044	06/30/2026	KROLL ASSOCIATES, INC.	RESPONDER MDR+CROWDSTRIKE MIGRATION 7/8/26-7/7/27	401-00-000-13000-00000	$	26,563.68
256045	06/30/2026	LESLIE'S POOLMART INC	SUPPLIES FOR PARK LANDSCAPE	252-50-560-53100-00000	$	50.70
256046	06/30/2026	LISSETTE GARGALLO	REC REIM-REGIST-JUDO-2/18-3/28/26	110-60-610-53361-16168	$	37.50

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256047	06/30/2026	MARIPOSA LANDSCAPES INC.	INSPECT AND REPAIR IRRIGATION SYSTEMS MAY 2026	245-50-562-53371-15537	$	871.41
256048	06/30/2026	MARTIN HOLGUIN	SOUND SRVC-STREET MARKET-6/18/2026	230-60-610-51100-16101	$	3,867.50
256049	06/30/2026	MIRNA ESCOBEDO	REC REIM-REGIST-FLAG FOOTBALL-2/26-4/30/26	110-60-610-53361-16168	$	19.25
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES-STREET MAINTENANCE DIVISION	240-50-551-53100-00000	$	33.11
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES FOR TREE MAINTENANCE	240-50-561-53100-00000	$	197.70
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES FOR TREE MAINTENANCE	240-50-561-53100-00000	$	413.12
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES FOR TREE MAINTENANCE	240-50-561-53100-00000	$	170.23
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES-STREET MAINTENANCE DIVISION	240-50-551-53100-00000	$	56.09
256050	06/30/2026	NICHOLS LUMBER & HARDWARE	MATERIALS & SUPPLIES-GRAFFITI ABATEMENT PROGRAM	240-50-570-53100-15705	$	95.36
256051	06/30/2026	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES FOR CENTRAL STORES	401-10-141-53100-11505	$	37.80
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	182.31
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	43.23
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	46.34
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	182.31
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	19.60
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	26.24
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	20.67
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	77.37
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR THE FLEET	402-50-590-53100-00000	$	27.61
256052	06/30/2026	O'REILLY AUTO PARTS	MATERIALS & SUPPLIES FOR POLICE DEPARTMENT	402-50-591-53100-00000	$	39.70
256053	06/30/2026	PAUL GARCIA	RENTAL DEPOSIT REFUND-6/28/26-MORGAN PARK	501-60-000-22333-00000	$	150.00
256054	06/30/2026	PAULINE B. DELGADO	REIM-REG TUFF KIDZ WRESTLING CLASS 2/3-2/26/2026	110-60-610-53361-16168	$	25.00
256054	06/30/2026	PAULINE B. DELGADO	REIM-REG TUFF KIDZ WRESTLING CLASS 3/3-3/31/2026	110-60-610-53361-16168	$	25.00
256055	06/30/2026	PEDROZA CONCRETE SYSTEMS, INC	REPAIRS TO SIDEWALK, CURB AND GUTTER 5/21/2026	254-50-551-53371-15705	$	400.00
256055	06/30/2026	PEDROZA CONCRETE SYSTEMS, INC	SIDEWALK REHAB 12907 BESS	254-50-551-53371-15705	$	1,640.00
256056	06/30/2026	PRIME POWER EQUIPMENT INC	REPAIRS & MAINTENANCE OF STREET LANDSCAPE 6/16/26	245-50-560-53371-15537	$	402.37
256056	06/30/2026	PRIME POWER EQUIPMENT INC	MATERIALS & SUPPLIES FOR STREET LANDSCAPE CREW	245-50-560-53100-00000	$	281.95
256057	06/30/2026	RAILPROS, INC.	MAY 2026 CONSTRUCTION MANAGEMENT AND INSPECTION	255-50-520-58100-15550	$	98.88
256058	06/30/2026	RAUL FLORES	TRUSS & LIGHTING FOR ST MARKET IN PARK 6/18/2026	230-60-610-51100-16101	$	3,500.00
256058	06/30/2026	RAUL FLORES	TRUSS & LIGHTING FOR ST MARKET IN PARK 6/25/2026	230-60-610-51100-16101	$	3,500.00
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG TUFF KIDZ ADV.1/6-/1/29/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG TUFF KIDZ ADV.1/6-/1/29/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	NOAH: REG TUFF KIDZ ADV.1/6-/1/29/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG JUDO ADVANCED 1/7-2/14/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG JUDO ADVANCED 1/7-2/14/26	110-60-610-53361-16168	$	21.50
256059	06/30/2026	RICHARD RAMOS	NOAH: REG JUDO ADVANCED 1/7-2/14/26	110-60-610-53361-16168	$	21.50
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG JUDO ADVANCED 2/18-3/28/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG JUDO ADVANCED 2/18-3/28/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	NOAH: REG JUDO ADVANCED 2/18-3/28/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG TUFF KIDZ ADV.3/3-3/31/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG TUFF KIDZ ADV.3/3-3/31/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	NOAH: REG TUFF KIDZ ADV. 3/3-3/31/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG TUFF KIDZ ADV. 4/1-4/30/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG TUFF KIDZ ADV 4/1-4/30/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	NOAH: REG TUFF KIDZ ADV. 4/1-4/30/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG JUDO ADVANCED 4/1-5/9/26	110-60-610-53361-16168	$	21.00
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG JUDO ADVANCED 4/1-5/9/26	110-60-610-53361-16168	$	21.50
256059	06/30/2026	RICHARD RAMOS	NOAH: REG JUDO ADVANCED 4/1-5/9/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG JUDO ADVANCED 5/13-6/20/26	110-60-610-53361-16168	$	22.50
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG JUDO ADVANCED 5/13-6/20/26	110-60-610-53361-16168	$	21.00
256059	06/30/2026	RICHARD RAMOS	NOAH: REG JUDO ADVANCED 5/13-6/20/26	110-60-610-53361-16168	$	21.50
256059	06/30/2026	RICHARD RAMOS	DANIEL: REG TUFF KIDZ ADV. 6/2-6/30/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	ELIJAH: REG TUFF KIDZ ADV. 6/2-6/30/26	110-60-610-53361-16168	$	25.00
256059	06/30/2026	RICHARD RAMOS	NOAH: REG TUFF KIDZ ADV. 6/2-6/30/26	110-60-610-53361-16168	$	25.00
256061	06/30/2026	RICOH USA INC	MAINTENANCE FOR EIGHT (8) RICOH COPIERS	401-10-141-53371-11504	$	1,029.28
256061	06/30/2026	RICOH USA INC	MAINTENANCE FOR RICOH COPIERS	401-10-141-53371-11504	$	763.57
256062	06/30/2026	RICOH USA INC	LEASE PAYMENT 4/25-5/24/2026	401-10-141-58140-11504	$	793.46
256062	06/30/2026	RICOH USA INC	MAINTENANCE & OVERAGES FOR (3) RICOHs 5/25-6/24/26	401-10-141-53371-11504	$	60.56
256062	06/30/2026	RICOH USA INC	LEASE PAYMENTS FOR THREE (3) RICOH COPIERS	401-10-141-58140-11504	$	753.10
256062	06/30/2026	RICOH USA INC	LEASE PAYMENT 5/25-6/24/2026	401-10-141-58140-11504	$	31.59
256063	06/30/2026	RIGHT OF WAY INC	TRAFFIC CONTROL EQUIPMENT & HARDWARE-SIGNS 5/28/26	254-50-550-53100-15622	$	1,841.74
256064	06/30/2026	RKA CONSULTING GROUP	APR 2026 - ENGINEERING SERVICES	100-50-510-51100-00000	$	6,825.00
256064	06/30/2026	RKA CONSULTING GROUP	APR 2026 - AS-NEEDED PLAN CHECK SERVICES	100-50-510-51100-00000	$	1,067.50
256065	06/30/2026	S&S WORLDWIDE, INC	MATERIALS & SUPPLIES FOR ZOCALO PARK 6/10/2026	110-60-685-53100-00000	$	894.05
256066	06/30/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-12115-SP-13105 HALINOR 4/14-5/13/26	251-50-560-53402-00000	$	71.15
256066	06/30/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-121455-CB-13135 GARVEY 5/13-6/15/26	100-60-620-53402-00000	$	208.55

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256066	06/30/2026	SAN GABRIEL VALLEY WATER COMPANY	WATER-121533-CB-13154 FAIRGROVE 5/13-6/15/26	100-60-620-53402-00000	$	420.69
256067	06/30/2026	SERVICE FIRST CONTRACTORS	AQUATIC CENTER POOL & MORGAN PARK REPAIRS 5/26/26	252-60-620-53371-00000	$	969.11
256067	06/30/2026	SERVICE FIRST CONTRACTORS	AQUATIC CENTER POOL & MORGAN PARK REPAIRS 5/26/26	252-60-620-53371-00000	$	1,469.08
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	100.26
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SUMMER DAY CAMP	100-60-610-53100-00000	$	67.00
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SUMMER DAY CAMP	100-60-610-53100-00000	$	49.66
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR COMMUNITY CENTER	100-60-610-53100-00000	$	4.94
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	$	256.56
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	$	201.97
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	58.93
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR CITY COUNCIL	100-25-299-53100-11405	$	111.93
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	82.71
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR COMMUNITY CENTER	100-60-610-53100-00000	$	102.46
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	151.47
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	33.37
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	162.57
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SUMMER DAY CAMP	100-60-610-53100-00000	$	60.33
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR TEEN CENTER	100-60-660-53100-00000	$	29.46
256068	06/30/2026	SMART & FINAL	MATERIALS AND SUPPLIES FOR SENIOR CENTER	501-60-000-22327-00000	$	54.17
256068	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR COMMUNITY CENTER	100-60-610-53100-00000	$	22.05
256068	06/30/2026	SMART & FINAL	CREDIT FOR MATERIALS & SUPPLIES -SUMMER DAY CAMP	100-60-610-53100-00000	$	(5.96)
256070	06/30/2026	SOFIA TORTOLEDO	RENTAL DEPOSIT REFUND-6/20/26-ESCC & AC POOL	501-60-000-22333-00000	$	300.00
256071	06/30/2026	SONIA CELAYA	DEPOSIT JULIA MCNEILL SNR CTR CELEB HALL 6/20/2026	501-60-000-22333-00000	$	500.00
256072	06/30/2026	SONSRAY MACHINERY	MATERIALS & SUPPLIES-FILTERS FOR UNIT 5080	402-50-590-53100-00000	$	723.62
256073	06/30/2026	SOUTHERN CALIFORNIA GAS CO	GAS-72725-CNG STATION-14747 RAMONA 5/1-6/1/26	402-50-590-53110-16140	$	13.48
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 4/30/2026	100-60-620-53371-00000	$	85.80
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 4/30/2026	252-60-620-53371-00000	$	85.79
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 4/2/2026	100-60-620-53371-00000	$	82.17
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 4/2/2026	252-60-620-53371-00000	$	82.18
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	37.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	37.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	52.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	52.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	90.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	90.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	35.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	35.50
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	77.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	77.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	85.80
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	85.79
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	45.01
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	45.01
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	49.42
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	49.42
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	91.79
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	91.79
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	34.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	34.00
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	100-60-620-53371-00000	$	74.15
256074	06/30/2026	TERMINIX	EXTERMINATOR SERVICES AT CITY FACILITIES 5/7/2026	252-60-620-53371-00000	$	74.16
256075	06/30/2026	THE DRALA PROJECT INC	MONITORS FOR DISPATCH	100-30-310-53390-00000	$	2,874.93
256076	06/30/2026	THE HAPPY KEY	MATERIALS & SUPPLIES-NEW KEYS & PROGRAM-UNIT 3156	402-50-591-53100-00000	$	120.00
256077	06/30/2026	TWO WAY DIRECT	WALKIE TALKIES FOR AQUATIC CENTER	100-60-610-53100-00000	$	267.42
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	240-50-551-53100-00000	$	206.41
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	240-50-561-53100-00000	$	206.41
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	240-50-570-53100-15705	$	206.41
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	245-50-560-53100-00000	$	206.40
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	246-50-552-53100-15005	$	206.41
256078	06/30/2026	ULINE, INC.	MATERIALS & SUPPLIES,ELECTROLYTE ENERGY POWDER	254-50-571-53100-00000	$	206.41
256079	06/30/2026	VERIZON WIRELESS	PHONE-870914792-00017 - CITY CLERK 5/22-6/21/2026	100-10-120-53403-00000	$	38.36
256080	06/30/2026	VERIZON WIRELESS	PHONE-870914792-00016- EXEC SECRETARY 5/22-6/21/26	100-10-110-53403-00000	$	38.36
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	92.44
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	251-50-571-53100-13401	$	220.01
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	65.27
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	92.44

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	285.28
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	92.44
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	313.03
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	93.53
256081	06/30/2026	VESTIS GROUP, INC	UNIFORMS FOR SEIU EMPLOYEES	254-50-571-53100-13401	$	410.65
256082	06/30/2026	VINYL JUNKIES	MATERIALS & SUPPLIES-DECALS-UNIT:3140,3146,3156	402-50-591-53100-00000	$	348.90
256083	06/30/2026	VISIONS RECYCLING INC	RECYCLED/SPECIALIZED PAINTS, SPRAY PAINTS	245-50-570-53100-14885	$	782.34
256084	06/30/2026	WEST COAST ARBORISTS, INC	CITYWIDE TREE MAINTENANCE CONTRACT 6/9/2026	251-50-561-51100-00000	$	399.45
256085	06/30/2026	WINNER PARTY INC	SUPPLIES FOR SENIOR CENTER BIRTHDAY CELEBRATION	501-60-000-22327-00000	$	86.65
256086	06/30/2026	YUNEX LLC	MAINTENANCE CONTRACTS FOR CITY'S TRAFFIC SIGNAL	240-50-530-51100-00000	$	10,295.84
256087	06/30/2026	RAUL FLORES	VIDEO WALL AT STREET MARKET 6/25/2026	230-60-610-51100-16101	$	3,000.00
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR BASKETBALL COURT	100-60-610-53100-00000	$	17.64
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES-REFUND FOR SUMMER CAMP	100-60-610-53100-00000	$	(9.93)
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SUMMER CAMP	100-60-610-53100-00000	$	25.88
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	29.97
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	27.47
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES FOR SUMMER CAMP	100-60-610-53100-00000	$	33.19
256088	06/30/2026	SMART & FINAL	MATERIALS & SUPPLIES-INDEPENDENCE DAY SPECTACULAR	100-60-610-53100-16145	$	78.13
256089	06/30/2026	TERESA REYES	REIM-REGIS TUFF KIDZ WRESTLING CLASS 4/1-4/30/26	110-60-610-53361-16168	$	25.00
256090	06/30/2026	WEST COAST ARBORISTS, INC	TREE & STUMP REMOVAL-SIDEWALK PROJECT 2/16-2/28/26	256-50-520-58100-55030	$	914.10
256090	06/30/2026	WEST COAST ARBORISTS, INC	TREE & STUMP REMOVAL-SIDEWALK PROJECT 3/16-3/31/26	256-50-520-58100-55030	$	3,490.20
256091	07/02/2026	ANGELA BRANDAN	REM BAL-STILT WALKER&LED DANC.-INDEPEN.DAY-7/3/26	230-60-610-51101-16145	$	669.00
256092	07/02/2026	BJ PARTY SUPPLIES LLC	REM BALANCE-STAGE RENTAL-INDEPENDENCE DAY-7/3/26	230-60-610-53391-16145	$	990.00
256093	07/02/2026	DAVID'S PARTY RENTALS	REM BALANCE-CARNIVAL RIDE-INDEPENDENCE DAY-7/3/26	230-60-610-51101-16145	$	4,412.50
256094	07/02/2026	GEORGE ANDREW NAGLE	REM BALANCE-MUSICAL ENTERT-INDPENDENCE DAY-7/3/26	230-60-610-51101-16145	$	2,400.00
256095	07/02/2026	JDC INTEGRATED, INC.	ENTERTAINMENT AT STREET MARKET IN THE PARK-7/9/26	100-60-610-51100-16101	$	4,000.00
256096	07/02/2026	LORENZO R SALLAS	REM BALANCE SOUND TECH SRVC-INDPENDENCE-DAY-7/3/26	230-60-610-51101-16145	$	1,929.50
256097	07/02/2026	OOH LA-LA FACE PAINTING	REM BALANCE FACE PAINTING SRVCS-CELEBRATION-7/3/26	230-60-610-51101-16145	$	980.00
256098	07/02/2026	RAUL FLORES	2ND PAYMENT-STRUSS RENTAL INDEPENDENCE DAY-7/3/26	230-60-610-51101-16145	$	1,750.00
256099	07/02/2026	RODOLFO CARDENAS	MUSIC ENT-SR CTR JULY BIRTHDAY CELEBRATION-7/15/26	501-60-000-22327-00000	$	250.00
256100	07/02/2026	THE PUN GROUP LLP	AUDIT FOR THE YEAR END JUNE 30,2026 BILLING#1	100-20-210-51101-12420	$	7,372.10
256100	07/02/2026	THE PUN GROUP LLP	AUDIT FOR THE YEAR END JUNE 30,2026 BILLING#2	100-20-210-51101-12420	$	23,829.90
256100	07/02/2026	THE PUN GROUP LLP	AUDIT FOR THE YEAR END JUNE 30,2026 BILLING#2	240-20-210-51101-12420	$	30.90
256101	07/02/2026	TYLER TECHNOLOGIES INC	TYLER UNIVERSITY-7/1/2026 - 6/30/2027	401-10-141-53379-11525	$	1,072.14
256101	07/02/2026	TYLER TECHNOLOGIES INC	ERP PRO UTILITIES-7/1/2026 - 6/30/2027	401-10-141-53379-11525	$	2,883.88
256101	07/02/2026	TYLER TECHNOLOGIES INC	CONTENT MANAGER-7/1/2026 - 6/30/2027	401-10-141-53379-11525	$	4,732.42
256101	07/02/2026	TYLER TECHNOLOGIES INC	ERP PRO FINANCIALS-7/1/2026 - 6/30/2027	401-10-141-53379-11525	$	32,855.25
256101	07/02/2026	TYLER TECHNOLOGIES INC	ANNUAL ENERGOV SUB. SUPPORT & MAINT 7/1/26-6/30/27	235-40-440-53379-14060	$	29,624.15
256101	07/02/2026	TYLER TECHNOLOGIES INC	ANNUAL ENERGOV SUB. SUPPORT & MAINT 7/1/26-6/30/27	235-40-440-53379-14060	$	775.67
256102	07/02/2026	ADMIN SURE INC.	JUL 2026-GEN&AUTO LIABILITY,WORKERS COMP:ADMIN SRV	403-10-160-51100-00000	$	10,223.00
256103	07/02/2026	ALLDATA LLC	SOFTWARE-FLEET ASSET MGMT-05/22/2026-05/21/2027	402-50-590-58105-55040	$	2,382.00
256104	07/02/2026	ELEVEN-0-TWO ENTERPRISES LLC	GAMING TRUCK RENTAL ZOCALO PARK-07/10/2026	110-60-685-51101-00000	$	438.00
256105	07/02/2026	JOSHUA HENDRICKS	SENIOR MANAGEMENT INSTITUTE-7/5-7/23/26	501-30-000-22410-00000	$	267.00
256106	07/02/2026	LIEBERT CASSIDY WHITMORE	SG VALLEY CONSORTIUM MEMBERSHIP 7/1/26-6/30/27	403-10-150-51102-11106	$	5,240.00
256107	06/30/2026	ADLERHORST INTERNATIONAL LLC	LARGE DECAL FOR PD & K9 DELMI	100-30-310-53100-17110	$	26.94
256108	06/30/2026	APRIL M. ROJO	SUPPLIES FOR SUMMER CAMP	100-60-610-53100-00000	$	55.62
256108	06/30/2026	APRIL M. ROJO	SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	33.08
256109	06/30/2026	BADGE FRAME, INC.	POLICE OFFICER BADGE REPRODUCTION FOR PD	100-30-340-53100-00000	$	3,256.00
256110	06/30/2026	CELINA MARTINEZ	RENTAL DEPOSIT REFUND-6/20/2026-TEEN CENTER	501-60-000-22333-00000	$	300.00
256111	06/30/2026	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES FOR RECREATION	100-60-610-53100-00000	$	1,197.36
256111	06/30/2026	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES FOR RECREATION	100-60-680-53100-00000	$	54.32
256111	06/30/2026	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES FOR RECREATION	501-60-000-22327-00000	$	22.36
256112	06/30/2026	CLARA ADAME	RENTAL DEPOSIT REFUND-6/28/26-SENIOR CENTER	501-60-000-22333-00000	$	300.00
256113	06/30/2026	CLARISSA I. ZAMORA	JUN 2026-BALLET FOLKLORICO INSTRUCTOR	501-60-000-22328-00000	$	808.50
256114	06/30/2026	DATA TICKET, INC.	APR 2026-CITATION PROCESSING-ENT.#:0359 0704	100-30-392-51101-13104	$	4,899.96
256114	06/30/2026	DATA TICKET, INC.	MAY 2026-CITATION PROCESSING-ENT.#:0359 0704	100-30-392-51101-13104	$	4,213.30
256115	06/30/2026	ERNEST BARRIOS	REIM-TRANSPORT. FEE-NATIONAL POLICE OFFICERS MEM.	100-30-300-53350-00000	$	173.46
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-TUFF KIDZ-1/7-1/28/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-TUFF KIDZ-3/4-3/25/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-JUDO-2/18-3/28/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-JUDO-4/1-5/9/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-TUFF KIDZ-4/1-4/29/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-TUFF KIDZ-5/6-5/27/26	110-60-610-53361-16168	$	30.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-JUDO-5/13-6/20/26	110-60-610-53361-16168	$	15.00
256116	06/30/2026	GABRIELA VASQUEZ	REC REIM-REGIST-TUFF KIDZ-6/3-6/24/26	110-60-610-53361-16168	$	40.00
256117	06/30/2026	GANAHL LUMBER COMPANY	SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	33.12

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256117	06/30/2026	GANAHL LUMBER COMPANY	SUPPLIES FOR STREET MARKET	100-60-610-53100-16101	$	66.23
256118	06/30/2026	GIOVANA MOLINA	SECURITY REFUND-5/23/26-SENIOR CENTER	501-60-000-22328-00000	$	40.00
256119	06/30/2026	GLENN B DORNING, INC.	SUPPLIES FOR THE KUBOTA	402-50-590-53100-00000	$	34.30
256120	06/30/2026	GUSTAVO VASQUEZ	SUPPLIES FOR ZOCALO PARK	110-60-685-53100-00000	$	138.35
256121	06/30/2026	INTERSCOPE CONSTRUCTION MANAGEMENT	REFUND C&D - BLDG-1225-6907 - 14431 RAMONA BLVD	246-00-000-22540-00000	$	500.00
256122	06/30/2026	JENNY YU	PETTY CASH-WILLIAM RUAN 12/1/2025	100-00-000-20006-00000	$	0.93
256122	06/30/2026	JENNY YU	PETTY CASH-OKINA DOR 9/24/2025	100-10-110-53350-00000	$	12.00
256122	06/30/2026	JENNY YU	PETTY CASH-ANTHONY CEBALLOS 6/30/2026	100-20-210-53200-00000	$	8.00
256122	06/30/2026	JENNY YU	PETTY CASH-JENNY YU 2/25/2026	100-25-299-53370-00000	$	45.00
256122	06/30/2026	JENNY YU	PETTY CASH-JOSH HENDRICKS 4/22/2026	100-30-300-53100-00000	$	40.03
256122	06/30/2026	JENNY YU	PETTY CASH-LILI RUBIO 6/15/2026	100-30-300-53350-00000	$	42.29
256122	06/30/2026	JENNY YU	PETTY CASH-MATT BALZANO 7/28/2025	100-30-310-53100-00000	$	38.88
256122	06/30/2026	JENNY YU	PETTY CASH-JIM IZZO 6/1/2026	100-30-310-53100-00000	$	42.57
256122	06/30/2026	JENNY YU	PETTY CASH-SERGIO GARCIA 7/28/2025	100-30-310-53100-00000	$	48.59
256122	06/30/2026	JENNY YU	PETTY CASH-JOSE CASTRO 7/24/2025	100-30-310-53100-00000	$	17.59
256122	06/30/2026	JENNY YU	PETTY CASH-KENDRICK LARIOS 5/28/2026	100-30-310-53100-00000	$	7.22
256122	06/30/2026	JENNY YU	PETTY CASH-DIANA HUERTA 12/11/25	100-30-310-53200-00000	$	20.00
256122	06/30/2026	JENNY YU	PETTY CASH-CHRIS RIVERA 5/4/2025	100-30-340-53100-00000	$	27.46
256122	06/30/2026	JENNY YU	PETTY CASH-JENNIFER PEREZ 11/18/2024	100-30-340-53100-00000	$	49.79
256122	06/30/2026	JENNY YU	PETTY CASH-ERNEST BARRIOS 10/23/2024	100-30-340-53100-00000	$	40.00
256122	06/30/2026	JENNY YU	PETTY CASH-EVAN MARTIN 9/8/2025	100-30-340-53100-00000	$	48.58
256122	06/30/2026	JENNY YU	PETTY CASH-DIANA HUERTA 5/26/2026	100-30-360-53100-00000	$	19.50
256122	06/30/2026	JENNY YU	PETTY CASH-CYNTHIA PAREDES 3/9/2026	100-40-440-53100-00000	$	4.40
256122	06/30/2026	JENNY YU	PETTY CASH-MARIA TORRES 12/3/2025	100-40-450-53100-00000	$	33.14
256122	06/30/2026	JENNY YU	PETTY CASH-GABRIEL LLAMAS 9/9/2025	254-50-550-53100-15705	$	50.72
256123	06/30/2026	JIMMY WONG	SUPPLIES FOR SUMMER SPLASH EVENTS	100-60-610-53100-00000	$	104.26
256123	06/30/2026	JIMMY WONG	SUPPLIES FOR SUMMER SPLASH EVENTS	100-60-610-53100-00000	$	77.10
256124	06/30/2026	JOSE J. SAUZA	HOUSING COMMISSIONER-MEETING ATTENDED-5/14/26	220-40-420-50116-14700	$	25.00
256125	06/30/2026	JUVENTINA ROJO	RENTAL DEPOSIT REFUND-6/27/26-MORGAN PARK	501-60-000-22333-00000	$	150.00
256126	06/30/2026	KELLY NONG	REFUND C&D - BLDG-0123-1504 - 4948 STEWART AVE	246-00-000-22540-00000	$	750.00
256127	06/30/2026	KEYSTONE UNIFORMS	UNIFORMS FOR SGT WENER	100-30-310-53100-00000	$	122.23
256128	06/30/2026	MARTIN HOLGUIN	SOUND SRVC-STREET MARKET-6/25/26	230-60-610-51100-16101	$	3,867.50
256129	06/30/2026	MLC CONSTRUCTION INC.	REFUND C&D-BLDG-1024-4507-17203 E FRANCISQUITO AVE	246-00-000-22540-00000	$	6,000.00
256130	06/30/2026	ULDERICO CORTES	REFUND C&D - BLDG-0724-4065 - 4816 MARION ST	246-00-000-22540-00000	$	875.00
256131	06/30/2026	4 IMPRINT, INC	CUSTOM CITY PENS & DRAWSTRING BAGS	100-10-150-51101-11124	$	876.46
256132	06/30/2026	ARCHITERRA INC	CITY PLAN CK-LP-26-02 JOANBRIDGE ST 5/25-6/24/26	100-40-000-22350-14135	$	593.75
256133	06/30/2026	AUL HEALTH BENEFIT TRUST	1Q26 ADMINISTRATION FEE	100-10-150-51101-00000	$	2,856.00
256134	06/30/2026	CRISTINA S. BANUELOS	REFUND-50% FLAG FOOTBALL 2/26-4/30/2026	110-60-610-53361-16168	$	27.50
256135	06/30/2026	DEBRA L. REILLY, A PROFESSIONAL LAW CORPORATION	BPPD INVESTIGATION-4/17-6/22/26	403-10-150-51102-11106	$	16,764.00
256136	06/30/2026	EDDIE LEON	DEPOSIT REFUND-4960 DOWNING BLDG-1224-4833	246-00-000-22540-00000	$	10,500.00
256137	06/30/2026	GANAHL LUMBER COMPANY	SUPPLIES FOR GRAFFITI ABATEMENT PROGRAM	240-50-570-53100-15705	$	144.57
256137	06/30/2026	GANAHL LUMBER COMPANY	SUPPLIES FOR GRAFFITI ABATEMENT PROGRAM	251-50-560-53100-00000	$	23.15
256138	06/30/2026	HONG TAM	PER DIEM FOR CSMFO 2026 CONFERENCE 2/24-2/27/26	100-20-210-53350-00000	$	67.00
256139	06/30/2026	JUAN CHAVEZ	VARIOUS PLANTS FOR MORGAN PARK	251-50-560-53100-00000	$	4,248.12
256140	06/30/2026	KINGDOM CAUSES, INC.	FEB 2026-OPERATIONAL COST-ESPERANZA-MEASURE A	270-60-690-53370-66020	$	59,961.38
256140	06/30/2026	KINGDOM CAUSES, INC.	MAR 2026-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	6,152.86
256140	06/30/2026	KINGDOM CAUSES, INC.	MAR 2026-OPERATIONAL COST-S. HOMES-MEASURE A	270-60-691-53370-66020	$	8,343.97
256140	06/30/2026	KINGDOM CAUSES, INC.	APR 2026-OPERATIONAL COST-S. HOMES-HILDA SOLIS	270-60-691-53370-66028	$	5,519.03
256140	06/30/2026	KINGDOM CAUSES, INC.	APR 2026-OPERATIONAL COST-ESPERANZA-HILDA SOLIS	270-60-690-53370-66028	$	78,816.57
256141	06/30/2026	LIEBERT CASSIDY WHITMORE	MAY 2026-LEGAL SRVC-BA020-00146	403-10-150-51102-11106	$	882.50
256141	06/30/2026	LIEBERT CASSIDY WHITMORE	MAY 2026-LEGAL SRVC-BA020-00001	403-10-150-51102-11106	$	93.00
256142	06/30/2026	LOS ANGELES COUNTY PUBLIC WORKS	MAINTENANCE-MAY 2026-TRAFFIC SIGNAL&LIGHT	251-50-530-51100-00000	$	930.14
256143	06/30/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 6/11-6/12/26	100-40-450-51101-00000	$	2,700.00
256143	06/30/2026	TYLER TECHNOLOGIES INC	UPDATE CITY'S PERMITTING SYSTEM 6/17-6/18/26	100-40-450-51101-00000	$	2,700.00
256144	06/30/2026	ERICK CORNEJO MANZANO	DEPT. CATERED FOR OTS COLLABORATION	100-30-300-53100-00000	$	270.64
256145	06/30/2026	JORDAN ISLAS HINOJOSA	REFRESHMENTS FOR OTS COLLABORATION	100-30-300-53100-00000	$	87.71
256146	06/30/2026	KINGDOM CAUSES, INC.	DEC 2025-OPERATIONAL COST-ESPERANZA-PLHA	225-60-690-53370-66027	$	8,727.14
256146	06/30/2026	KINGDOM CAUSES, INC.	FEB 2026-OPERATIONAL COST-ESPERANZA-PLHA	225-60-690-53370-66027	$	7,049.35
256146	06/30/2026	KINGDOM CAUSES, INC.	FEB 2026-OPERATIONAL COST-ESPERANZA-HILDA SOLIS	270-60-690-53370-66028	$	3,792.58
256146	06/30/2026	KINGDOM CAUSES, INC.	MAR 2026-OPERATIONAL COST-S. HOMES-PLHA	225-60-691-53370-66027	$	4,203.33
256146	06/30/2026	KINGDOM CAUSES, INC.	MAR 2026-OPERATIONAL COST-S. HOMES-H.SOLIS	270-60-691-53370-66028	$	2,478.89
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	JUL 2026 PREMIUM-BASIC LIFE;AD&D;STD;LTD INSURANCE	403-10-160-54130-00000	$	7,015.31
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	JUL 2026 PREMIUM-BASIC LIFE;AD&D;STD;LTD INSURANCE	403-10-160-54130-00000	$	(8,667.37)
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	$	115.50
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-00000	$	577.10
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	$	707.20

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number		Amount
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	$	49.50
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60,000	100-00-000-21254-00000	$	14.85
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	SUPP. LIFE - LINCOLN NATIONAL	100-00-000-21212-00000	$	577.10
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS B/50,000	100-00-000-21254-00000	$	700.66
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS C/100,000	100-00-000-21254-00000	$	49.50
256147	07/02/2026	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	LIFE INS D/60,000	100-00-000-21254-00000	$	14.85
DFT0014875	06/29/2026	PERS-RETIREMENT	PERS SURVIVOR RETIREMENT	100-00-000-21207-00000	$	12.00
DFT0014876	06/29/2026	PERS-RETIREMENT	PERS MISC 350	100-00-000-21206-00000	$	96.00
DFT0014877	06/29/2026	PERS-RETIREMENT	PERS MISC 352	100-00-000-21206-00000	$	120.00
DFT0014881	06/29/2026	PERS-RETIREMENT	PERS MISC CITY PAID	100-00-000-21256-00000	$	141.96
DFT0014882	06/29/2026	PERS-RETIREMENT	PERS MISC CITY PAID - PEPRA	100-00-000-21256-00000	$	189.28
DFT0014919	06/11/2026	STATE DISBURSEMENT	SDU - CHILD SUPPORT	100-00-000-21225-00000	$	3,810.51
DFT0014948	06/11/2026	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	$	(14.31)
DFT0014949	06/11/2026	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	$	(195.56)
DFT0014951	06/11/2026	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	$	(5.24)
DFT0014968	06/25/2026	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	$	17.60
DFT0014969	06/25/2026	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	$	4.18
DFT0014970	06/25/2026	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	$	12.87
DFT0014971	06/25/2026	EMPOWER RETIREMENT	EMPOWER	100-00-000-21213-00000	$	13,220.00
DFT0014972	06/25/2026	EMPOWER RETIREMENT	EMPOWER RETIREMENT	100-00-000-21213-00000	$	2,121.72
DFT0014973	06/25/2026	EMPOWER RETIREMENT	EMPOWER	100-00-000-21232-00000	$	3,429.00
DFT0014974	06/25/2026	EMPOWER RETIREMENT	EMPOWER	100-00-000-21232-00000	$	2,473.57
DFT0014975	06/25/2026	AMERICAN FIDELITY ASSURANCE COMPANY	FSA - AMERICAN FIDELITY ASSURANCE COMPANY	100-00-000-21216-00000	$	1,522.48
DFT0014992	06/26/2026	STATE DISBURSEMENT	SDU - CHILD SUPPORT	100-00-000-21225-00000	$	3,960.04
DFT0014993	06/25/2026	EMPOWER RETIREMENT	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	$	162.77
DFT0014995	06/25/2026	EMPOWER RETIREMENT	DEFERRED COMP LOAN REPAYMENT	100-00-000-21231-00000	$	18.81
DFT0014996	06/25/2026	EMPOWER RETIREMENT	EMPOWER CITY PAID	100-00-000-21257-00000	$	3,650.00
DFT0014997	06/25/2026	EMPOWER RETIREMENT	EMPOWER CITY PAID	100-00-000-21257-00000	$	2,475.00
DFT0014998	06/25/2026	EMPOWER RETIREMENT	EMPOWER CITY PAID	100-00-000-21257-00000	$	1,068.79
DFT0015010	06/25/2026	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX PAYMENT	100-00-000-21203-00000	$	82,761.77
DFT0015011	06/25/2026	INTERNAL REVENUE SERVICE	SOCIAL SECURITY PAYMENT	100-00-000-21200-00000	$	11,305.28
DFT0015012	06/25/2026	INTERNAL REVENUE SERVICE	MEDICARE PAYMENT	100-00-000-21201-00000	$	27,111.48
DFT0015013	06/25/2026	STATE OF CALIFORNIA EMPLOYMENT	STATE INCOME TAX PAYMENT	100-00-000-21202-00000	$	35,579.64
DFT0015016	06/18/2026	AUL HEALTH BENEFIT TRUST	JULY 2026 - RETIREE MIDAMERICA HRA ACH PAYMENT	100-25-299-50223-00000	$	80,703.31
				Grand Total:	**$**	**2,559,936.88**

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Anthony Ceballos, Accountant**
DATE:	**July 15, 2026**
SUBJECT:	**Treasurer's Report CC - May 2026**

SUMMARY:
Attached is the Treasurer's Report for the month of May 2026. The Treasurer's Report lists all cash for the City, which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:
It is recommended that City Council receive and file the Treasurer's Report for May 2026.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
City of Baldwin Park Investment Policy requires the Treasurer's Report to be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Treasurer Report May 2026

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
State of California Local Agency Investment Fund (LAIF)							
* City-Including General Fund & all other Special Revenue Funds	3.810%	Varies	Varies	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99
* Housing Authority	3.810%	Varies	Varies	0.83	0.83	0.83	0.83
				34,494,064.82	34,494,064.82	34,494,064.82	34,494,064.82
US Government Bonds							
* Federal Farm CR BKS Bond 4.12000% (King Capital Advisors)	4.120%	11/14/2025	10/21/2030	2,080,000.00	2,080,000.00	2,080,000.00	2,062,798.40
* BofA 3YNC1Y Fixed Rate Note 02/19/2026 ISIN#US06055JQF92 4.050% 02/23/29 B/E DTD 02/23/26 Callable 02/23/27 Moody Rating A1S & P Rating A- (Multi-Bank Securities Inc.)	4.050%	2/23/2026	2/23/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,954,400.00
* Federal Natl MTG ASSN Medium Term NTS DTD 1/21/26 4.010% 01/21/31 B/E DTD 01/21/26 Callable 01/21/27 Moody Rating Aa1 S & P Rating AA+ (Multi-Bank Securities Inc.)	4.010%	1/21/2026	1/21/2031	5,000,000.00	5,000,000.00	5,000,000.00	4,949,950.00
* Wells Fargo BK N A Global BK NTS Ranc 4.150% 02/12/31 B/E DTD 02/12/26 30/360 Callable 02/12/29 Moody Rating Aa2 S & P Rating A+ (Multi-Bank Securities Inc.)	4.150%	2/12/2026	2/12/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,961,740.00
* Goldman Sachs Group Inc Ser N Med Term NTS 5.050% 05/29/31 B/E DTD 05/29/26 Callable 05/29/28 Moody Rating A2 S & P Rating BBB+	5.050%	5/29/2026	5/29/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,994,840.00
* Federal Agric MTG Corp Medium Term NTS Fed R 3.750% 04/29/30 B/E DTD 10/29/25 Callable 04/29/27 (Piper Sandler & Co.)	3.750%	10/21/2025	4/29/2030	10,000,000.00	10,000,000.00	10,000,000.00	9,868,300.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 3.730% 10/28/30 B/E DTD 10/28/25 Callable 10/28/27 @ 100.000 Moody Rating Aa1 S&P Rating AA+ (Piper Sandler & Co.)	3.730%	10/21/2025	10/28/2030	4,302,000.00	4,302,000.00	4,302,000.00	4,243,492.80
* Federal Natl MTG ASSN Medium Term NTS DTD 1/15/26 4.000% 01/6/31 B/E DTD 01/15/26 Callable 01/6/27 Moody Rating Aa1 S & P Rating AA+ (Piper Sandler & Co.)	4.000%	1/15/2026	1/6/2031	6,000,000.00	6,000,000.00	6,000,000.00	5,922,000.00
				33,382,000.00	33,382,000.00	33,382,000.00	32,957,521.20
US Bank - Debt Service Trustee Accounts							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,623,191.57	6,623,191.57	6,623,191.57	6,623,191.57
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	17,106.92	17,106.92	17,106.92	17,106.92
				6,640,298.49	6,640,298.49	6,640,298.49	6,640,298.49
				$ 74,516,363.31	$ 74,516,363.31	$ 74,516,363.31	$ 74,091,884.51

Total Investments	$ 74,516,363.31
Cash with BMO	
City Checking (General)	1,951,502.62
City Miscellaneous Cash (W/C, P/R)	131,122.91
CNG Station	69.66
Housing Authority	1,044,995.36
Money Market Plus	12,102.78
Successor Agency	1,288,036.06
Total Cash with BMO	4,427,829.39
Investment Brokerage (Cash & Cash Equivalents)	42,850.08
Total Cash and Investments	$ 78,987,042.78

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was one new investment purchase and no redemptions during the month of May 2026. Several withdrawals/deposits were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:

Rose Tam
Director of Finance

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Shirley Quinones, Chief Deputy City Clerk**
DATE:	**July 15, 2026**
SUBJECT:	**Meeting Minutes of June 17, 2026**

SUMMARY:
The City Council held the following meeting on June 17, 2026; Regular City Council Meeting, Finance Authority Meeting, Municipal Finance Authority and the Housing Authority Meeting.

RECOMMENDED ACTION:
It is recommended that the City Council approve the following meeting minutes of the Regular City Council Meeting, Finance Authority Meeting and Housing Authority Meeting held on June 17, 2026.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
None

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Meeting Minutes of June 17, 2026

CITY COUNCIL
SPECIAL MEETING

Minutes

June 17, 2026, 6:00 PM

Mayor	Daniel Damian
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Emmanuel J. Estrada
Councilmember	Manuel Lozano

These minutes are presented in Agenda order.

CALL TO ORDER
The meeting was called to order at approximately 6:02 p.m. by Mayor Damian.

ROLL CALL
City Clerk Saenz performed roll call:

MEMBERS:
Councilmember Alejandra Avila)
Councilmember Emmanuel Estrada (present)
Councilmember Manuel Lozano (present)
Mayor Pro Tem Jean M. Ayala (present)
Mayor Daniel Damian (present)

MOTION: It was moved by Daniel Damian, seconded by Jean M Ayala to excuse Alejandra Avila from attending City Council Special Meeting.

PUBLIC COMMUNICATIONS
Mayor Damian opened Public Communications at approximately 6:03 p.m. Seeing no one else wishing to speak, public communications was closed.

OPEN SESSION/STUDY SESSION

RECESS CLOSED SESSION – CITY COUNCIL RECESSED AT APPROXIMATELY 6:04 P.M.

1. **Conference with Legal Counsel – Existing Litigation**
Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

A. Case: Carr, Rosario v. City of Baldwin Park
Worker's Compensation WCAB Case No. ADJ16008728, ADJ16008727
Claim No.: 22-163328, 21-154894

No Reportable Action

B. Case: Nevels, Aaron
Worker's Compensation
Claim No.: 25-188059

No Reportable Action

2. **Conference with Legal Counsel – Anticipated Litigation**
Pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Potential Case(s): One (1)

No Reportable Action

ADJOURNMENT
Mayor Damian adjourned the meeting at approximately 7:16 p.m.

APPROVED: **July 15, 2026**

Daniel Damian, Mayor

ATTEST:

Christopher Saenz, City Clerk

CITY COUNCIL
FINANCE AUTHORITY
HOUSING AUTHORITY
REGULAR MEETING

Minutes

June 17, 2026, 7:00 PM

Mayor	Daniel Damian
Mayor Pro Tem	Jean M. Ayala
Councilmember	Alejandra Avila
Councilmember	Emmanuel J. Estrada
Councilmember	Manuel Lozano

These minutes are presented in Agenda order.

CALL TO ORDER
The meeting was called to order at approximately 7:11 p.m. by Mayor Damian.

INVOCATION
The Invocation was given by Rev. Flores and Pastor Jackson.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was led by Councilmember Estrada.

ROLL CALL
City Clerk Saenz performed roll call:

MEMBERS:
Councilmember Alejandra Avila (present)
Councilmember Emmanuel Estrada (present)
Councilmember Manuel Lozano (present)
Mayor Pro Tem Jean M. Ayala (present)
Mayor Daniel Damian (present)

REPORT FROM CLOSED SESSION

City Attorney Bettenhausen announced that the City Council met in closed session on the items listed on the Special Meeting Agenda, all Councilmembers were present except for Councilmember Avila. He reported that the City Council gave direction and there is no reportable action.

ANNOUNCEMENTS
Mayor Damian announced that the City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of $30 for attending the Housing Authority meeting and $50 for attending the Finance Authority meeting.

PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS

Councilmember Estrada and the City Council proclaimed June 2024 as Pride Awareness Month proclamation presented to Yunuen Trujillo, Esq.

Councilmember Avila and the City Council recognized Lakeside Realty & Home Loans for receiving the Small Business of the Year for California's 48th Assembly District in 2026.

Councilmember Estrada and the City Council proclaimed June 21-27, 2024 as National Mosquito Awareness Week proclamation presented to Anais Medina Diaz, Director of Communication for San Gabriel Valley Mosquito & Vector Control District

PUBLIC COMMUNICATIONS

Mayor Damian opened Public Communications at approximately 7:35 p.m., the following spoke:
1) Irma Morales 2) Veronica Lopez 3) Nikole Bresciani
4) Esthela Herrera
Seeing no one else wishing to speak, public communications was closed.

CONSENT CALENDAR

1. **City of Baldwin Park's Warrants and Demands**
   Motion to ratify the attached Warrants and Demands Register.

   MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
   Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

2. **Treasurer's Report CC - April 2026**
   Motion to receive and file the Treasurer's Report for April 2026.

   MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
   Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

3. **Meeting Minutes of June 3, 2026**
   Motion to approve the meeting minutes of the Regular City Council, Finance Authority and Housing Authority meetings held on June 3, 2026.

   MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
   Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

4. **Approval of Annual Statement of Investment Policy for Fiscal Year 2026-2027**
   Motion to adopt the attached Statement of Investment Policy for Fiscal Year 2026-2027.

   MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
   Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

5. **Request Consideration and Approval for Measure BP Funding to continue the NextGen Youth Workforce Program for Summer of 2026**
   Motion to:

   1. Consider approving $105,000 from Measure BP funding for the 2026 NextGen Program if Managed Career Solutions (MCS) "AJCC" is unable to commit funding for the participants through July 31, 2026; and
   2. Authorize the use of these funds to:
      - Support 40 program participants under the City's payroll
        (Up to 120 hours per participant, Hourly Rate & Taxes, and City Admin Costs); and

   3. Approve the allocation of funds to cover related program expenses, HR cost for pre-employment screening, an Appreciation Lunch with food, refreshments, and City give-a-ways, materials and supplies for a development workshop for youth participants; and
   4. Authorize the Director of Finance to make appropriations and necessary budget adjustments; and
   5. Any remaining funds will be placed back into the Measure BP account.

6. Forward recommendation to the City Council for Consensus and Final Action.

Item #5 was pulled for further discussion.

MOTION: It was moved by Alejandra Avila, seconded by Jean M Ayala to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

6. **Authorization to Amend Property & Evidence Bureau Backlog Services from Retired Annuitant Agreement to a Professional Services Agreement**
Motion to:

1. Authorize the Mayor to execute a Professional Services Agreement with Evdence Solutions LLC for Property and Evidence Bureau backlog remediation services in a form approved by the City Attorney; and
2. Authorize the Director of Finance to redirect the remaining balance of $146,340.00 from the previously approved Measure BP appropriation to fund the Professional Services Agreement with Evdence Solutions LLC, and make any necessary budget adjustments.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

7. **Adopt Resolution No. 2026-014 Setting the Appropriations Limit for Fiscal Year 2026-2027**
Motion to adopt Resolution No. 2026-014, setting the Appropriations Limit for Fiscal Year 2026-2027 at $113,660,058.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

8. **Request for Funding Approval for Fiscal Year 2026-27 Special Events and Programs**
Motion to:

1. Approve $646,164 in Measure BP Funding for Fiscal Year 2026-2027 for Citywide Special events and programs; and
2. Authorize the Director of Finance to make the necessary appropriation and necessary budget adjustments as indicated in the Fiscal Impact.

Item #8 was pulled for further discussion.

MOTION: It was moved by Alejandra Avila, seconded by Jean M Ayala to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

9. **Adoption of Resolution No. 2026-011, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Landscape and Lighting Maintenance Assessment District for FY 2026-2027, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing"**
Motion to:

1. Adopt Resolution No. 2025-011 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Landscape and Lighting Maintenance Assessment District (Fund 251) for FY 2026-27, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing."

2. Authorize the Director of Public Works to process payment request for Community Economic Solutions, Inc. in an amount not-to-exceed $3,000 for preparation of the Engineer's Report.
3. Authorize the Director of Finance to make the necessary appropriation and budget adjustments to cover the shortfall from the General Fund or Gas Tax during the FY 2026-27 mid-year budget review.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

10. **Adoption of Resolution No. 2026-012 "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Park Maintenance Assessment District for FY 2026-27, Declaring the Intent to Levy and Collect Assessments, and Setting a Time and Place for a Public Hearing"**
Motion to:

1. Adopt Resolution No. 2026-012 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, Approving the Engineer's Report for the Citywide Park Maintenance Assessment District (Fund 252) for FY 2026-27, Declaring the Intent to Levy and Collect Assessments and Setting a Time and Place for a Public Hearing."
2. Authorize the Director of Public Works to process payment for Community Economic Solutions, Inc. in an amount not-to-exceed $4,500 for preparation of the Engineer's Report
3. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

11. **Authorization to renew agreement with Axon Enterprise, Inc**
It Motion to:

1. Authorize funding request as shown on the Table under the FISCAL IMPACT using ARPA and Measure BP funds in the amount of $720,612.84 to cover the five-year body-worn camera and in-car video program renewal amendment; and
2. Authorize the Chief of Police to execute an agreement with Axon Enterprise, Inc. for body-worn camera and in-car video system renewal services under Sourcewell Cooperative Purchasing Contract #101223-AXN-; and
3. Authorize the Director of Finance to make appropriation and necessary budget adjustment, reallocate and re-obligate ARPA and Measure BP funds between the body-worn and vehicle camera and Council Chamber projects expenditure deadline; and
4. Direct the Director of Finance to bring back the addendums to Inter-Agency Agreements between the City and Public Works and Police departments for review and approval by end of July 2026.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

12. **Adoption of Resolution No. 2026-013 "Adopting Project List for Fiscal Year 2026-2027 Funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act of 2017"**
Motion to:

1. Adopt Resolution No. 2026-013,"Resolution Adopting Project List for Fiscal Year 2026-2027 Funded by Senate Bill (SB1): The Road Repair and Accountability Act of 2017"
2. Authorize the Director of Finance to appropriate projected FY 2026-27 SB1 funds in the amount of $2,000,000 and
3. Authorize the Director of Public Works to file necessary documentation to satisfy SB1 funding requirements and act as the signature authority.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

13. **Appropriate Measure BP Funds, and Accept and Authorize the Filing of a Notice of Completion for City Project, CIP 20-129 San Gabriel River Bikeway - Greening**
Motion to:

1. Accept the construction improvements completed by Griffith Company for CIP 20-129 — San Gabriel River Bikeway Greening Project, and
2. Approve a Budget Amendment of $383,790 into the CIP project from Measure BP; and
3. Authorize the filing of a Notice of Completion with the Los Angeles County Recorder's Office for CIP 20-129; and
4. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.
5. Authorize the Public Works Director to release retention and close out the project in accordance with the contract documents.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION CONSENT CALENDAR

14. **Treasurer's Report SA - April 2026**
Motion to receive and file the Treasurer's Report for April 2026.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

15. **Successor Agency to The Dissolved Community Development Commission of the City of Baldwin Park Warrant and Demands**
Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

FINANCE AUTHORITY CONSENT CALENDAR

16. **Treasurer's Report FA - April 2026**
Motion to receive and file the Treasurer's Report for April 2026.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN

HOUSING AUTHORITY CONSENT CALENDAR

17. **Treasurer's Report HA - April 2026**
Motion to receive and file the Treasurer's Report for April 2026.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

18. **Baldwin Park Housing Authority's Warrants and Demands**
Motion to ratify the attached Warrants and Demands Register.

MOTION: It was moved by Emmanuel J Estrada, seconded by Alejandra Avila to adopt. Motion Passed [4–0-1]. **AYES: AVILA, ESTRADA, LOZANO, AYALA; ABSTAIN: DAMIAN**

PUBLIC HEARING

19. **Report on the Status of City Vacancies and Recruitment and Retention Efforts**
Mayor Damian opened the public hearing at approximately 8:05 p.m. Seeing no one wishing to speak, public hearing is closed

Motion to receive and file informational report on the City of Baldwin Park's Vacancies and Recruitment and Retention efforts pursuant to Assembly Bill 2561/Government Code Section 3502.3.

Mayor Damian opened the public hearing at approximately 8:05 p.m. Seeing no one wishing to speak, public hearing is closed.

MOTION: It was moved by Emmanuel J Estrada, seconded by Jean M Ayala to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

20. **Conduct Public Hearing and Approval the Fiscal Year 2026-2027 Annual Action Plan**
Mayor Damian opened the public hearing at approximately 8:08 p.m. Seeing no one wishing to speak, public hearing is closed.

Motion to:
1. Approve the Final 2026-2027 Annual Action Plan; and
2. Authorize the City Manager to execute the documents required for submission of this plan for CDBG and HOME funds to HUD.
3. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

MOTION: It was moved by Manuel Lozano, seconded by Emmanuel J Estrada to adopt. Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

21. **Public Hearing and Adoption of Resolution No. 2026-017 of the City Council of the City of Baldwin Park Confirming the Advisory Committee's Report and Levying the Assessment in the Baldwin Park Citywide Business Improvement District for Fiscal Year 2026-27**
Mayor Damian opened the public hearing at approximately 8:16 p.m. Seeing no one wishing to speak, public hearing is closed.
Motion to:

1. Adopt Resolution No. 2026-017, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CONFIRMING THE ADVISORY COMMITTEE'S REPORT AND LEVYING THE ASSESSMENT IN THE BALDWIN PARK CITYWIDE BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2026-2027"; and
2. Approve the FY 2026-27 BIT budget allocation

MOTION: It was moved by Manuel Lozano, seconded by Jean M Ayala to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

CONCURRENT PUBLIC HEARINGS: CITY COUNCIL, SUCCESSOR AGENCY, FINANCE AUTHORITY, HOUSING AUTHORITY AND MUNICIPAL FINANCE AUTHORITY

22. **Public Hearing and Adoption of the Budget for Fiscal Year 2026-27 for the City, Finance Authority, Municipal Financing Authority, Housing Authority and Successor Agency**
Mayor Damian opened the public hearing at approximately 8:27 p.m. Seeing no one wishing to speak, public hearing is closed.

Motion to adopt the fiscal year 2026-27 Budget for:

- City of Baldwin Park by Resolution No. 2026-015, and
- Finance Authority by Resolution No. FA 2026-001, and
- Municipal Financing Authority by Resolution No. MFA 2026-001, and
- Housing Authority by Resolution No. HA 2026-002, and
- Successor Agency by Resolution No. SA 2026-002, or

3. Authorize the Director of Finance to make a one-time transfer of $2.0 million from the General Fund Reserve to the Internal Insurance Fund.

MOTION: It was moved by Alejandra Avila, seconded by Jean M Ayala to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

REPORTS OF OFFICERS

23. **Review of Commission Applications and Consideration of Appointments to Fill the Scheduled Vacancy for the Recreation of Community Services Commission and Measure BP Stakeholders Oversight Committee**
Motion to appoint the follow to the Recreation & Community Services Commission:
Anita Diaz, Cecelia Bernal, Maria Davalos and Vanessa Gutierrez and extend the vacancy notice for Measure BP Stakeholders Oversight Committee.

MOTION: It was moved by Daniel Damian, seconded by Jean M Ayala to adopt.
Motion Passed [5–0]. **AYES: AVILA, ESTRADA, LOZANO, AYALA, DAMIAN**

CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION

ADJOURNMENT
Mayor Damian adjourned the meeting at approximately 8:49 p.m.

APPROVED: **July 15, 2026**

Daniel Damian, Mayor

ATTEST:

Christopher Saenz, City Clerk

STAFF REPORT

TO: **Honorable Mayor and Members of the City Council**
FROM: **Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY: **Diana Sanapanya, Human Resources Analyst II**
DATE: **July 15, 2026**
SUBJECT: **Claim Rejection**

SUMMARY:
This report seeks City Council consideration and direction to reject the Claim for Damages to person or property received for filing against the City of Baldwin Park.

RECOMMENDED ACTION:
It is recommended that the City Council reject the following claims and direct staff to send the appropriate notice of rejection to claimant:

- Anthony Cardenas — The claimant alleges bodily injury.
- Daniel Lopez III — The claimant alleges bodily injury.
- Mark Umutyan — The claimant alleges property damage.
- Danting Hong — The claimant alleges property damage.
- Capital Law Firm obo Jorge E. Chavez Sr. — The claimant alleges bodily injury.
- Capital Law Firm obo Silvia Chavez — The claimant alleges bodily injury.

This government claim, and all government claims, should be considered as potential lawsuits in the future. Thus, it is requested that all City Staff, the Mayor and all Council Members refrain from making any statements, whether public or private in nature. It is important that no statements be made so as to not prejudice this claim in any way which can happen if public or private comments are made about this claim by City staff or Council Members.

FISCAL IMPACT:
Fiscal impact is unknown at this time.

BACKGROUND:
In order for the statute of limitations to begin on the claim received, it is necessary for the City Council to reject the claim by order of motion and that the claimant is sent written notification of said action.

DISCUSSION:
None.

ALTERNATIVES:
There are no other alternatives for the Council to consider since rejection of the claim is necessary for the Statute of Limitations to begin on the claim received.

CEQA REVIEW:
These actions are exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.)

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
None

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Vanessa Martinez, Human Resources Analyst II**
DATE:	**July 15, 2026**
SUBJECT:	**Approval of a Reduced Tuition Partnership Agreement/Memorandum of Understanding between the City of Baldwin Park and Claremont Lincoln University**

SUMMARY:

The attached Reduced Tuition Partnership Agreement/Memorandum of Understanding is presented for approval by the City Council to provide discounted education opportunities with Claremont Lincoln University for City of Baldwin Park employees and their qualified family members.

RECOMMENDED ACTION:

It is recommended that the City Council

1. Approve the Reduced Tuition Partnership Agreement, Memorandum of Understanding Between the City of Baldwin Park and Claremont Lincoln University; and
2. Authorize the Mayor and City Clerk to execute the Reduced Tuition Partnership Agreement with the Claremont Lincon University.

FISCAL IMPACT:

There is no direct fiscal impact associated with the Reduced Tuition Partnership Agreement, however City staff will be made available to help promote the program.

BACKGROUND:

The City of Baldwin Park and Claremont Lincoln University (CLU) met with City Staff to discuss the possibility of offering a 10% discount scholarship to City employees and their qualified family members to boost attendance and make education affordable.

The City will collaborate with CLU during the period of the MOU by providing an approved logo for marketing material, notifying employees of the tuition discount partnership, disseminating co-branded materials on the City's internal distribution system and allowing CLU to make virtual and in-person visits to promote the educational opportunity.

Tuition discounts are applicable towards the following CLU online programs:

Master of Arts in Organizational Leadership with choice of concentration in:

- Management
- Professional Studies

Master of Arts in Human Resources Management

Master of Arts in Public Administration with a choice of concentration in:

- Sustainable Communities through Public Service
- Strategic Innovation for Collective Impact
- Advanced Management and Leadership in Complex Systems
- Advanced Practices in Public Finance

Academic Credit Professional Certificates:

- Executive CLU Core: Advanced Engagement for Exceptional Leaders
- Innovations and Trends in Public Administration
- Urban Management
- Urban Planning
- Advanced Practices in Public Finance and Administration
- Resource Management
- Land Policy

The discount does not apply to CLU's online bachelor's degree program.

DISCUSSION:
None

ALTERNATIVES:
No alternatives are recommended.

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Reduced Tuition Partnership Agreement/Memorandum of Understanding Between the City of Baldwin Park and Claremont Lincoln University

CLAREMONT LINCOLN UNIVERSITY

REDUCED TUITION PARTNERSHIP AGREEMENT

MEMORANDUM OF UNDERSTANDING
BETWEEN

THE CITY OF BALDWIN PARK
AND
CLAREMONT LINCOLN UNIVERSITY

I. Parties

This Memorandum of Understanding (MOU) is made by and between the City of Baldwin Park, located at 14403 E. Pacific Avenue, Baldwin Park, CA 91706 and Claremont Lincoln University ("CLU"), located at 150 W. First Street, Claremont, CA 91711. Collectively, both the City of Baldwin Park and CLU shall be referred to as the "Parties."

II. Purpose

The purpose of this MOU is to provide City of Baldwin Park employees, or their qualified family members, with a discount to pursue graduate and professional development programs offered by CLU as described in **Attachment 1,** attached hereto, and incorporated herein.

III. Provisions

A. A scholarship discounting tuition by 10% will be provided to any City of Baldwin Park employee enrolled in one of CLU's online graduate degree programs or professional certificate programs. Discount can be extended to the eligible employee's spouse, registered domestic partner, or eligible dependents. Eligible dependents are defined in **Attachment 2.**

B. Discount does not apply to CLU's online bachelor's degree programs.

C. Eligible employees applying to the bachelor's program will receive a waiver of the application fee.

D. Expedited admissions process for City of Baldwin Park employees and eligible family members.

E. All prospective students must meet the general requirements for admission to CLU programs. This MOU does not guarantee admission to any City of Baldwin Park employees or their eligible dependents.

IV. Collaboration and Coordination

A. During the period of this MOU, the City of Baldwin Park will:

1. Provide an approved logo for use in marketing materials and partnership promotions.
2. Notify employees of this tuition discount partnership opportunity and other special promotions, scholarships, or additional opportunities as they arise.
3. Disseminate co-branded materials related to this MOU on the City of Baldwin Park's intranet or internal distribution system.
4. When appropriate, the City of Baldwin Park may provide access to a representative from CLU to make virtual presentations or visit the City of Baldwin Park to present opportunities to employees in-person.

B. During the period of this MOU, CLU will:

1. Provide an approved logo for use in marketing materials and partnership promotions.

2. Create and provide marketing materials to communicate the partnership opportunities and obtain the City of Baldwin Park's edits and final approval for distribution.
3. Provide annual reporting on the number of City of Baldwin Park employees enrolled in CLU programs.
4. Provide optional opportunities for leadership and workforce development workshops, information, and thought leadership sessions with CLU faculty as needed and mutually agreed upon by Parties.

V. Term, Termination, and Other Provisions

A. This Memorandum of Understanding is made effective on the date that both Parties have fully executed the MOU.
B. Either party may send written notice of terminating the Memorandum of Understanding without cause a minimum of ninety (90) days prior to the effective date of the termination.
C. If this Memorandum of Understanding is terminated by either party, such termination will not affect the status of students. CLU will honor the terms of the MOU until awarded students complete their programs.
D. Any modification to this Memorandum of Understanding must be made in writing and signed by both Parties.
E. This MOU may be executed in multiple counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument. Scanned original signatures transmitted via electronic email will be deemed original signatures, and are binding in the same manner as an original handwritten executed copy.

This Memorandum of Understanding between the City of Baldwin Park and Claremont Lincoln University was executed by the duly authorized representatives of the Parties on this 16th day of June, 2026.

Authorized Signatures

CLAREMONT LINCOLN UNIVERSITY



_____ June 26, 2026
Mark Mendoza, COO/EVP Date

CITY OF BALDWIN PARK

_____ _____
Daniel Damian, Mayor Date

ATTEST:

_____ _____
Christopher Saenz, City Clerk Date

Attachment 1

The tuition discounts are applicable towards the following CLU online programs:

Master in City and Regional Planning
Master of Legal Studies in Land Policy: Land Use, Planning & Development
Master of Arts in Organizational Leadership with choice of concentration in:

- Management
- Professional Studies

Master of Arts in Human Resources Management
Master of Arts in Public Administration with a choice of concentration in:

- Sustainable Communities through Public Service
- Strategic Innovation for Collective Impact
- Advanced Management and Leadership in Complex Systems
- Advanced Practices in Public Finance

Academic Credit Professional Certificates:

- Executive CLU Core: Advanced Engagement for Exceptional Leaders
- Innovations and Trends in Public Administration
- Urban Management
- Urban Planning
- Advanced Practices in Public Finance and Administration
- Resource Management
- Land Policy

CLAREMONT LINCOLN UNIVERSITY

Attachment 2

For purposes of this reduced tuition partnership agreement, eligible dependents are defined as:

- Your child/stepchild under the age of 25;
- Your son, daughter, stepchild, adopted child or foster child under the age of 25;
- Your brother, sister, half-brother, half-sister, step sister or step brother under the age of 25; or
- Grandchild, niece or nephew under the age of 25.

Adopted Child Definition

An adopted child is a child who is lawfully placed with you for legal adoption.

Foster Child Definition

You can only claim a foster child that is placed with you by:

- A State or local government agency
- An Indian tribal government
- A tax-exempt organization licensed by a state or an Indian tribal government
- A court order

Updated 6/11/2026

Contact: Becky Rogers, Director of Educational Partnerships
brogers@claremontlincoln.edu | 150 West First Street. Claremont, CA 91711| Ph: (909) 667-4440

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Robert A Lopez, Chief of Police** **Okina Dor, Director of Community Development** **Rose Tam, Finance Director**
PREPARED BY:	**Jesus Astorga-Rios, Associate Planner**
DATE:	**July 15, 2026**
SUBJECT:	**Adoption of a Resolution Authorizing the Chief Executive Officer, Chief of Police and Finance Director to Execute Agreements, Assurances and Reimbursement Claims to Obtain Federal Financial Assistance Under Public Law 93-288 As Amended By the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, And/Or State Financial Assistance Under the California Disaster Assistance Act**

SUMMARY:
This report requests that the City Council designate the Chief Executive Officer, Chief of Police and Finance Director as authorized agents by adopting the attached resolution (Cal OES Form 130).

RECOMMENDED ACTION:
It is recommended that the City Council:

A. Adopt the attached resolution (Cal OES Form 130); and
B. Authorize the Chief Executive Officer, Chief of Police and Finance Director to execute agreements, assurances, and reimbursement claims to obtain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

FISCAL IMPACT:
There is no immediate fiscal impact as a result of the adoption of the enclosed resolution. Once adopted by the City Council, the City will be eligible to seek certain federal and state disaster relief funding and future grant and public assistance programs for the next three (3) years .

BACKGROUND:
On November 22, 2024, the City was awarded Hazard Mitigation Grant Program (HMGP) G424D funding from FEMA to update its Local Hazard Mitigation Plan (LHMP). Based on the funding terms stipulated in the agreement with FEMA, the City has until December 2026, to complete the project which will result in a FEMA approved LHMP. LHMPs are required by FEMA to receive certain types of non-emergency disaster assistance including the Hazard Mitigation Grant Program and Building Resilient Infrastructure and Communities (BRIC) project grants. On December 3, 2025, the City Council awarded a contract to Constant and Associates to prepare an update to the City of Baldwin Park's LHMP.

As a requirement to maintain compliance with ongoing state and federal grant requirements, the City must submit

a Cal OES (California Governor's Office of Emergency Services) Form 130 (Attachment A), which designates authorized agents to execute for and on behalf of a public entity. The City last filed a Form 130 with Cal OES in November 2024 for a . Since the previous form has expired, the City must file a new Form 130.

DISCUSSION:
State and federal emergency management grant and public assistance disaster recovery applications require the City to designate agents to execute agreements and file applications and related documents on behalf of the City. The City Council designates agents by passing a resolution identifying authorized job titles. Submitting this form will also allow the City to be eligible for disaster relief funding for future disasters within the next three years.

Staff recommends that the City Council designate the Chief Executive Officer, Chief of Police and the Finance Director, in title, as its authorized agents. Failure to adopt and submit a valid Designation of Applicant's Agent Resolution would preclude the City from participating in state and federal grant and public assistance programs and put the City in bad standing with ongoing grant obligations.

ALTERNATIVES:
The City Council could choose not to adopt the attached resolution noted in the CalOES Form 130. This action is not recommended as it would prevent the City from seeking certain federal and state financial assistance in the event of a natural disaster and put the City at risk of failing to meet certain grant obligations for ongoing projects such as the update to the City's Local Hazard Mitigation Plan.

CEQA REVIEW:
These actions are exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.)

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Cal OES Form 130

DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE City Council (Governing Body) OF THE City of Baldwin Park, CA (Name of Applicant)

THAT Chief Executive Officer (Title of Authorized Agent), OR

Chief of Police (Title of Authorized Agent), OR

Finance Director (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Baldwin Park, CA (Name of Applicant), a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA)**, under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the City of Baldwin Park, CA (Name of Applicant), a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

DESIGNATION OF APPLICANT'S AGENT RESOLUTION NON-STATE AGENCIES

OES-FPD-130 (Rev. 10-2022)

Please check the appropriate box below

☑ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.

☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s):_____

Passed and approved this 15 day of July, 20 26

Daniel Damian, Mayor
(Name and Title of Governing Body Representative)

Jean M. Ayala, Mayor Pro-Tem
(Name and Title of Governing Body Representative)

Emmanuel J. Estrada, Manuel Lozano, Alejandra Avila, Councilmembers
(Name and Title of Governing Body Representative)

CERTIFICATION

I, Christopher Saenz (Name), duly appointed and City Clerk (Title) of City of Baldwin Park, CA (Name of Applicant), do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council (Governing Body) of the City of Baldwin Park, CA (Name of Applicant) on the 15th day of July, 20 26.

_____ City Clerk

(Signature) (Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. Titles Only: The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.

2. Names and Titles: If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.

Checking Universal or Disaster-Specific Box: A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

Certification Section:

Name and Title: This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Vanessa Martinez, Human Resources Analyst II**
DATE:	**July 15, 2026**
SUBJECT:	**Creation of Limited-Term Senior Engineer Classification; Adopt Resolution No. 2026-020 Amending the City's Comprehensive Salary Schedule in Accordance with CalPERS Established Guidelines; and Adopt Resolution No. 2026-021 Approving a Side Letter Agreement with City Employee's Association (CEA)**

SUMMARY:

This report requests City Council adoption of Resolution No. 2026-020 to update the City of Baldwin Park's Comprehensive Salary Schedule by creating a new job title of "Senior Engineer – Limited Term" and adoption of Resolution No. 2021-021 approving a Side Letter with the City Employees' Association (CEA).

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Approve the new title of Senior Engineer – Limited Term.
2. Approve and adopt Resolution No. 2026-020 amending the City of Baldwin Park's Comprehensive Salary Schedule adopted by Resolution 2024-036, to update job titles for the above referenced job classifications.
3. Approve the classification specification for the Senior Engineer – Limited Term position.
4. Approve and adopt Resolution No. 2026-021 entering into a Side Letter (Exhibit 'A') with the City Employees' Association (CEA), defining the agreement reached relative to the creation of the Senior Engineer – Limited Term classification.
5. Authorize the amendment of the Public Works Department budget to include the addition of one (1) Senior Engineer – Limited Term for fiscal year 2026-2027 which shall be extended to fiscal year 2027-2028.
6. Authorize the Chief Executive Officer or designee to recruit for and fill the position.
7. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

FISCAL IMPACT:

The Senior Engineer – Limited Term position will be funded through existing appropriations associated with grant-funded capital improvement projects and related project administration budgets. No General Fund appropriation is requested at this time beyond amounts already budgeted for approved capital projects.

BACKGROUND:

Human Resources is responsible for the maintenance of the Citywide Comprehensive Salary Schedule which consists of the various job classifications and job descriptions with their associated pay scales. This report requests City Council approval of a Resolution creating the new classification of Senior Engineer - Limited-Term and

amending the City's Comprehensive Salary Schedule to include the classification. The position is being established to address a significant increase in engineering, project management, grant administration, and construction oversight responsibilities resulting from the City's receipt of multiple grant-funded capital improvement projects, including numerous park improvement projects and related public infrastructure improvements. Further, this report requests City Council approval of a Resolution which includes a Side Letter (Exhibit 'A') with the City Employee's Association (CEA), defining the agreement reached relative to the creation of the Senior Engineer – Limited Term classification.

Over the past several years, the City has aggressively pursued and successfully secured state, federal, county, and regional grant funding to address critical infrastructure, transportation, park, recreation, and public facility improvements. As a result, the City's Capital Improvement Program (CIP) has expanded significantly in both the number and complexity of projects, along with the associated engineering, project management, grant compliance, reporting, and construction administration responsibilities.

Current and anticipated projects include multiple park and recreational facility improvements, transportation and roadway projects, public infrastructure improvements, and other grant-funded capital projects requiring advanced engineering expertise, consultant management, project design, construction oversight, regulatory compliance, contract administration, and coordination with numerous funding and regulatory agencies.

While existing Public Works and Engineering staff continue to effectively manage day-to-day operations and ongoing engineering responsibilities, the volume and complexity of the City's current and anticipated capital projects have created a temporary workload that exceeds available staffing resources. Because this increased workload is directly tied to a defined group of grant-funded capital improvement projects anticipated to be completed within approximately two years, staff recommends establishing a **Senior Engineer – Limited Term** classification to provide advanced professional engineering expertise and project management support during this temporary period of elevated workload.

Consistent with Government Code Section 3507.7, the City met and conferred in good faith with the City Employees' Association (CEA) regarding the placement of the temporary limited-term Senior Engineer classification within the CEA bargaining unit, together with the applicable wages and employee benefits. The parties successfully negotiated a Side Letter Agreement memorializing the terms applicable to this temporary classification.

The proposed classification is established as a temporary, full-time, hourly (non-exempt), limited-term appointment not to exceed two (2) years. Employees appointed to the classification will receive wages and employee benefits equivalent to those provided to employees represented by the City Employees' Association, including participation in CalPERS. The appointment does not confer permanent status or a property interest in employment, and continuation beyond the two-year term is neither intended nor guaranteed.

The proposed salary range has been established to recognize the advanced level of professional engineering responsibility, independent judgment, and project management responsibilities assigned to the classification. The recommended salary range is 15 percent above the Associate Engineer classification and approximately 18.8 percent below the Engineering Manager classification, maintaining an appropriate internal salary relationship and promotional career progression within the City's engineering series. The proposed salary schedule consists of seven (7) salary steps ranging from **$45.04** to **$60.36** per hour.

DISCUSSION:
None

ALTERNATIVES:

1. Approve the proposed classification, salary schedule amendment, and side-letter agreement.
2. Decline to create the classification and continue to address project demands through existing staff resources and outside consulting services, which may result in project delays, increased consultant costs, and reduced capacity to manage grant-funded projects.

CEQA REVIEW:
None

LEGAL REVIEW:
This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Resolution No. 2026-020 and Comprehensive Salary Schedule effective July 15, 2026
2. Limited-Term Senior Engineer Classification Specification.
3. Resolution No. 2026-021 and Side Letter between the City of Baldwin Park and the CEA

RESOLUTION NO. 2026-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE COMPREHENSIVE SALARY SCHEDULE ADOPTED BY RESOLUTION NO. 2024-036 TO CREATE A NEW CLASSIFICATION

WHEREAS, the City of Baldwin Park has the need to create a new classification of Senior Engineer – Limited Term; and

WHEREAS, California Employees Retirement System (CalPERS) requires all government agencies to provide and make available to the public a comprehensive salary schedule in accordance with CalPERS guidelines; and

WHEREAS, the City of Baldwin Park has compiled the necessary data to update and maintain the salary schedule required in compliance with the requirements of CalPERS and has attached said schedule to this resolution with the effective date of July 15, 2026.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby approves the attached Comprehensive Salary Schedule, attached hereto.

PASSED, APPROVED AND ADOPTED this 15th day of July 2026.

_____

Daniel Damian
MAYOR

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES } SS:
CITY OF BALDWIN PARK

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that the foregoing **Resolution No. 2026-020** was duly adopted by the City Council of the City of Baldwin Park at a regular scheduled meeting held on the **15th day of July, 2026**, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Christopher Saenz
CITY CLERK

CITY OF BALDWIN PARK
SALARY SCHEDULE
CITY EMPLOYEE ASSOCIATION (CEA)
FISCAL YEAR 2026-2027
EFFECTIVE July 1, 2026

POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80025	**Accountant**	**NE**				
	Step 1		$ 68,225.08	$ 5,685.42	$ 32.8005	$ 2,624.04
	Step 2		$ 71,636.33	$ 5,969.69	$ 34.4405	$ 2,755.24
	Step 3		$ 75,218.15	$ 6,268.18	$ 36.1626	$ 2,893.01
	Step 4		$ 78,979.05	$ 6,581.59	$ 37.9707	$ 3,037.66
	Step 5		$ 82,928.01	$ 6,910.67	$ 39.8692	$ 3,189.54
	Step 6		$ 87,074.41	$ 7,256.20	$ 41.8627	$ 3,349.02
	Step 7		$ 91,428.13	$ 7,619.01	$ 43.9558	$ 3,516.47
42036	**Administrative Clerk I**	**NE**				
	Step 1		$ 41,700.08	$ 3,475.01	$ 20.0481	$ 1,603.85
	Step 2		$ 43,785.08	$ 3,648.76	$ 21.0505	$ 1,684.04
	Step 3		$ 45,974.33	$ 3,831.19	$ 22.1030	$ 1,768.24
	Step 4		$ 48,273.05	$ 4,022.75	$ 23.2082	$ 1,856.66
	Step 5		$ 50,686.70	$ 4,223.89	$ 24.3686	$ 1,949.49
	Step 6		$ 53,221.04	$ 4,435.09	$ 25.5870	$ 2,046.96
	Step 7		$ 55,882.09	$ 4,656.84	$ 26.8664	$ 2,149.31
42037	**Administrative Clerk II**	**NE**				
	Step 1		$ 43,785.08	$ 3,648.76	$ 21.0505	$ 1,684.04
	Step 2		$ 45,974.33	$ 3,831.19	$ 22.1030	$ 1,768.24
	Step 3		$ 48,273.05	$ 4,022.75	$ 23.2082	$ 1,856.66
	Step 4		$ 50,686.70	$ 4,223.89	$ 24.3686	$ 1,949.49
	Step 5		$ 53,221.04	$ 4,435.09	$ 25.5870	$ 2,046.96
	Step 6		$ 55,882.09	$ 4,656.84	$ 26.8664	$ 2,149.31
	Step 7		$ 58,676.20	$ 4,889.68	$ 28.2097	$ 2,256.78
80039	**Assistant Planner**	**NE**				
	Step 1		$ 68,371.89	$ 5,697.66	$ 32.8711	$ 2,629.69
	Step 2		$ 71,790.48	$ 5,982.54	$ 34.5147	$ 2,761.17
	Step 3		$ 75,380.01	$ 6,281.67	$ 36.2404	$ 2,899.23
	Step 4		$ 79,149.01	$ 6,595.75	$ 38.0524	$ 3,044.19
	Step 5		$ 83,106.46	$ 6,925.54	$ 39.9550	$ 3,196.40
	Step 6		$ 87,261.78	$ 7,271.81	$ 41.9528	$ 3,356.22
	Step 7		$ 91,624.87	$ 7,635.41	$ 44.0504	$ 3,524.03
80040	**Associate Engineer**	**NE**				
	Step 1		$ 81,464.58	$ 6,788.71	$ 39.1657	$ 3,133.25
	Step 2		$ 85,537.81	$ 7,128.15	$ 41.1239	$ 3,289.92
	Step 3		$ 89,814.70	$ 7,484.56	$ 43.1801	$ 3,454.41
	Step 4		$ 94,305.43	$ 7,858.79	$ 45.3391	$ 3,627.13
	Step 5		$ 99,020.70	$ 8,251.73	$ 47.6061	$ 3,808.49
	Step 6		$ 103,971.74	$ 8,664.31	$ 49.9864	$ 3,998.91
	Step 7		$ 109,170.32	$ 9,097.53	$ 52.4857	$ 4,198.86

CITY OF BALDWIN PARK
SALARY SCHEDULE
CITY EMPLOYEE ASSOCIATION (CEA)
FISCAL YEAR 2026-2027
EFFECTIVE July 1, 2026

POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80058	**Associate Planner**	**NE**				
	Step 1		$ 78,638.79	$ 6,553.23	$ 37.8071	$ 3,024.57
	Step 2		$ 82,570.73	$ 6,880.89	$ 39.6975	$ 3,175.80
	Step 3		$ 86,699.27	$ 7,224.94	$ 41.6823	$ 3,334.59
	Step 4		$ 91,034.23	$ 7,586.19	$ 43.7665	$ 3,501.32
	Step 5		$ 95,585.94	$ 7,965.50	$ 45.9548	$ 3,676.38
	Step 6		$ 100,365.24	$ 8,363.77	$ 48.2525	$ 3,860.20
	Step 7		$ 105,383.50	$ 8,781.96	$ 50.6651	$ 4,053.21
80073	**Building Inspector**	**NE**				
	Step 1		$ 66,722.85	$ 5,560.24	$ 32.0783	$ 2,566.26
	Step 2		$ 70,058.99	$ 5,838.25	$ 33.6822	$ 2,694.58
	Step 3		$ 73,561.94	$ 6,130.16	$ 35.3663	$ 2,829.31
	Step 4		$ 77,240.04	$ 6,436.67	$ 37.1346	$ 2,970.77
	Step 5		$ 81,102.04	$ 6,758.50	$ 38.9914	$ 3,119.31
	Step 6		$ 85,157.14	$ 7,096.43	$ 40.9409	$ 3,275.27
	Step 7		$ 89,415.00	$ 7,451.25	$ 42.9880	$ 3,439.04
80062	**Building/Engineering Permit Technician**	**NE**				
	Step 1		$ 48,281.07	$ 4,023.42	$ 23.2121	$ 1,856.96
	Step 2		$ 50,695.12	$ 4,224.59	$ 24.3727	$ 1,949.81
	Step 3		$ 53,229.88	$ 4,435.82	$ 25.5913	$ 2,047.30
	Step 4		$ 55,891.37	$ 4,657.61	$ 26.8709	$ 2,149.67
	Step 5		$ 58,685.94	$ 4,890.50	$ 28.2144	$ 2,257.15
	Step 6		$ 61,620.24	$ 5,135.02	$ 29.6251	$ 2,370.01
	Step 7		$ 64,701.25	$ 5,391.77	$ 31.1064	$ 2,488.51
80057	**Business License Specialist**	**NE**				
	Step 1		$ 57,229.95	$ 4,769.16	$ 27.5144	$ 2,201.15
	Step 2		$ 60,091.45	$ 5,007.62	$ 28.8901	$ 2,311.21
	Step 3		$ 63,096.02	$ 5,258.00	$ 30.3346	$ 2,426.77
	Step 4		$ 66,250.82	$ 5,520.90	$ 31.8514	$ 2,548.11
	Step 5		$ 69,563.36	$ 5,796.95	$ 33.4439	$ 2,675.51
	Step 6		$ 73,041.53	$ 6,086.79	$ 35.1161	$ 2,809.29
	Step 7		$ 76,693.61	$ 6,391.13	$ 36.8719	$ 2,949.75
80033	**Community Enhancement Officer**	**NE**				
	Step 1		$ 57,534.12	$ 4,794.51	$ 27.6606	$ 2,212.85
	Step 2		$ 60,410.82	$ 5,034.24	$ 29.0437	$ 2,323.49
	Step 3		$ 63,431.36	$ 5,285.95	$ 30.4958	$ 2,439.67
	Step 4		$ 66,602.93	$ 5,550.24	$ 32.0206	$ 2,561.65
	Step 5		$ 69,933.08	$ 5,827.76	$ 33.6217	$ 2,689.73
	Step 6		$ 73,429.73	$ 6,119.14	$ 35.3028	$ 2,824.22
	Step 7		$ 77,101.22	$ 6,425.10	$ 37.0679	$ 2,965.43

CITY OF BALDWIN PARK
SALARY SCHEDULE
CITY EMPLOYEE ASSOCIATION (CEA)
FISCAL YEAR 2026-2027
EFFECTIVE July 1, 2026

POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80065	**Community Enhancement Supervisor**	**NE**				
	Step 1		$ 75,414.64	$ 6,284.55	$ 36.2570	$ 6,284.55
	Step 2		$ 79,185.37	$ 6,598.78	$ 38.0699	$ 6,598.78
	Step 3		$ 83,144.64	$ 6,928.72	$ 39.9734	$ 6,928.72
	Step 4		$ 87,301.87	$ 7,275.16	$ 41.9721	$ 7,275.16
	Step 5		$ 91,666.97	$ 7,638.91	$ 44.0707	$ 7,638.91
	Step 6		$ 96,250.32	$ 8,020.86	$ 46.2742	$ 8,020.86
	Step 7		$ 101,062.83	$ 8,421.90	$ 48.5879	$ 8,421.90
80024	**Community Services Supervisor**	**NE**				
	Step 1		$ 84,099.16	$ 7,008.26	$ 40.4323	$ 3,234.58
	Step 2		$ 88,304.12	$ 7,358.68	$ 42.4539	$ 3,396.31
	Step 3		$ 92,719.33	$ 7,726.61	$ 44.5766	$ 3,566.13
	Step 4		$ 97,355.29	$ 8,112.94	$ 46.8054	$ 3,744.43
	Step 5		$ 102,223.06	$ 8,518.59	$ 49.1457	$ 3,931.66
	Step 6		$ 107,334.21	$ 8,944.52	$ 51.6030	$ 4,128.24
	Step 7		$ 112,700.92	$ 9,391.74	$ 54.1831	$ 4,334.65
42048	**Construction Clerk**	**NE**				
	Step 1		$ 44,524.82	$ 3,710.40	$ 21.4062	$ 1,712.49
	Step 2		$ 46,751.07	$ 3,895.92	$ 22.4765	$ 1,798.12
	Step 3		$ 49,088.62	$ 4,090.72	$ 23.6003	$ 1,888.02
	Step 4		$ 51,543.05	$ 4,295.25	$ 24.7803	$ 1,982.43
	Step 5		$ 54,120.20	$ 4,510.02	$ 26.0193	$ 2,081.55
	Step 6		$ 56,826.21	$ 4,735.52	$ 27.3203	$ 2,185.62
	Step 7		$ 59,667.52	$ 4,972.29	$ 28.6863	$ 2,294.90
80077	**Engineering Assistant**	**NE**				
	Step 1		$ 64,974.03	$ 5,414.50	$ 31.2375	$ 2,499.00
	Step 2		$ 68,222.73	$ 5,685.23	$ 32.7994	$ 2,623.95
	Step 3		$ 71,633.87	$ 5,969.49	$ 34.4394	$ 2,755.15
	Step 4		$ 75,215.56	$ 6,267.96	$ 36.1613	$ 2,892.91
	Step 5		$ 78,976.34	$ 6,581.36	$ 37.9694	$ 3,037.55
	Step 6		$ 82,925.16	$ 6,910.43	$ 39.8679	$ 3,189.43
	Step 7		$ 87,071.41	$ 7,255.95	$ 41.8613	$ 3,348.90
42045	**Finance Clerk**	**NE**				
	Step 1		$ 44,543.76	$ 3,711.98	$ 21.4153	$ 1,713.22
	Step 2		$ 46,770.95	$ 3,897.58	$ 22.4860	$ 1,798.88
	Step 3		$ 49,109.49	$ 4,092.46	$ 23.6103	$ 1,888.83
	Step 4		$ 51,564.97	$ 4,297.08	$ 24.7909	$ 1,983.27
	Step 5		$ 54,143.22	$ 4,511.93	$ 26.0304	$ 2,082.43
	Step 6		$ 56,850.38	$ 4,737.53	$ 27.3319	$ 2,186.55
	Step 7		$ 59,692.90	$ 4,974.41	$ 28.6985	$ 2,295.88

CITY OF BALDWIN PARK
SALARY SCHEDULE
CITY EMPLOYEE ASSOCIATION (CEA)
FISCAL YEAR 2026-2027
EFFECTIVE July 1, 2026

POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80026	**Housing Inspector**	**NE**				
	Step 1		$ 57,534.12	$ 4,794.51	$ 27.6606	$ 2,212.85
	Step 2		$ 60,410.82	$ 5,034.24	$ 29.0437	$ 2,323.49
	Step 3		$ 63,431.36	$ 5,285.95	$ 30.4958	$ 2,439.67
	Step 4		$ 66,602.93	$ 5,550.24	$ 32.0206	$ 2,561.65
	Step 5		$ 69,933.08	$ 5,827.76	$ 33.6217	$ 2,689.73
	Step 6		$ 73,429.73	$ 6,119.14	$ 35.3028	$ 2,824.22
	Step 7		$ 77,101.22	$ 6,425.10	$ 37.0679	$ 2,965.43
80064	**Housing Programs Coordinator**	**NE**				
	Step 1		$ 70,173.49	$ 5,847.79	$ 33.7373	$ 2,698.98
	Step 2		$ 73,682.16	$ 6,140.18	$ 35.4241	$ 2,833.93
	Step 3		$ 77,366.27	$ 6,447.19	$ 37.1953	$ 2,975.63
	Step 4		$ 81,234.59	$ 6,769.55	$ 39.0551	$ 3,124.41
	Step 5		$ 85,296.32	$ 7,108.03	$ 41.0078	$ 3,280.63
	Step 6		$ 89,561.13	$ 7,463.43	$ 43.0582	$ 3,444.66
	Step 7		$ 94,039.19	$ 7,836.60	$ 45.2111	$ 3,616.89
42050	**Housing Specialist**	**NE**				
	Step 1		$ 44,524.82	$ 3,710.40	$ 21.4062	$ 1,712.49
	Step 2		$ 46,751.07	$ 3,895.92	$ 22.4765	$ 1,798.12
	Step 3		$ 49,088.62	$ 4,090.72	$ 23.6003	$ 1,888.02
	Step 4		$ 51,543.05	$ 4,295.25	$ 24.7803	$ 1,982.43
	Step 5		$ 54,120.20	$ 4,510.02	$ 26.0193	$ 2,081.55
	Step 6		$ 56,826.21	$ 4,735.52	$ 27.3203	$ 2,185.62
	Step 7		$ 59,667.52	$ 4,972.29	$ 28.6863	$ 2,294.90
42049	**Housing Technician**	**NE**				
	Step 1		$ 42,493.02	$ 3,541.09	$ 20.4293	$ 1,634.35
	Step 2		$ 44,617.67	$ 3,718.14	$ 21.4508	$ 1,716.06
	Step 3		$ 46,848.56	$ 3,904.05	$ 22.5233	$ 1,801.87
	Step 4		$ 49,190.99	$ 4,099.25	$ 23.6495	$ 1,891.96
	Step 5		$ 51,650.53	$ 4,304.21	$ 24.8320	$ 1,986.56
	Step 6		$ 54,233.06	$ 4,519.42	$ 26.0736	$ 2,085.89
	Step 7		$ 56,944.71	$ 4,745.39	$ 27.3773	$ 2,190.18
42020	**Imaging Specialist**	**NE**				
	Step 1		$ 44,543.72	$ 3,711.98	$ 21.4153	$ 1,713.22
	Step 2		$ 46,770.91	$ 3,897.58	$ 22.4860	$ 1,798.88
	Step 3		$ 49,109.46	$ 4,092.45	$ 23.6103	$ 1,888.83
	Step 4		$ 51,564.93	$ 4,297.08	$ 24.7908	$ 1,983.27
	Step 5		$ 54,143.18	$ 4,511.93	$ 26.0304	$ 2,082.43
	Step 6		$ 56,850.33	$ 4,737.53	$ 27.3319	$ 2,186.55
	Step 7		$ 59,692.85	$ 4,974.40	$ 28.6985	$ 2,295.88
42021	**Information Systems Analyst**	**NE**				
	Step 1		$ 70,463.92	$ 5,871.99	$ 33.8769	$ 2,710.15
	Step 2		$ 73,987.11	$ 6,165.59	$ 35.5707	$ 2,845.66
	Step 3		$ 77,686.47	$ 6,473.87	$ 37.3493	$ 2,987.94
	Step 4		$ 81,570.79	$ 6,797.57	$ 39.2167	$ 3,137.34
	Step 5		$ 85,649.33	$ 7,137.44	$ 41.1776	$ 3,294.21
	Step 6		$ 89,931.80	$ 7,494.32	$ 43.2364	$ 3,458.92
	Step 7		$ 94,428.39	$ 7,869.03	$ 45.3983	$ 3,631.86

CITY OF BALDWIN PARK
SALARY SCHEDULE
CITY EMPLOYEE ASSOCIATION (CEA)
FISCAL YEAR 2026-2027
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POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80043	**Information Systems Support Technician**	NE				
	Step 1		$ 54,564.82	$ 4,547.07	$ 26.2331	$ 2,098.65
	Step 2		$ 57,293.06	$ 4,774.42	$ 27.5447	$ 2,203.58
	Step 3		$ 60,157.72	$ 5,013.14	$ 28.9220	$ 2,313.76
	Step 4		$ 63,165.60	$ 5,263.80	$ 30.3681	$ 2,429.45
	Step 5		$ 66,323.88	$ 5,526.99	$ 31.8865	$ 2,550.92
	Step 6		$ 69,640.08	$ 5,803.34	$ 33.4808	$ 2,678.46
	Step 7		$ 73,122.08	$ 6,093.51	$ 35.1548	$ 2,812.39
80037	**Management Analyst**	NE				
	Step 1		$ 70,463.92	$ 5,871.99	$ 33.8769	$ 2,710.15
	Step 2		$ 73,987.11	$ 6,165.59	$ 35.5707	$ 2,845.66
	Step 3		$ 77,686.47	$ 6,473.87	$ 37.3493	$ 2,987.94
	Step 4		$ 81,570.79	$ 6,797.57	$ 39.2167	$ 3,137.34
	Step 5		$ 85,649.33	$ 7,137.44	$ 41.1776	$ 3,294.21
	Step 6		$ 89,931.80	$ 7,494.32	$ 43.2364	$ 3,458.92
	Step 7		$ 94,428.39	$ 7,869.03	$ 45.3983	$ 3,631.86
80069	**Management Assistant**	NE				
	Step 1		$ 65,665.86	$ 5,472.16	$ 31.5701	$ 2,525.61
	Step 2		$ 68,949.16	$ 5,745.76	$ 33.1486	$ 2,651.89
	Step 3		$ 72,396.61	$ 6,033.05	$ 34.8061	$ 2,784.49
	Step 4		$ 76,016.44	$ 6,334.70	$ 36.5464	$ 2,923.71
	Step 5		$ 79,817.27	$ 6,651.44	$ 38.3737	$ 3,069.89
	Step 6		$ 83,808.13	$ 6,984.01	$ 40.2924	$ 3,223.39
	Step 7		$ 87,998.54	$ 7,333.21	$ 42.3070	$ 3,384.56
80052	**Payroll Specialist**	NE				
	Step 1		$ 57,247.56	$ 4,770.63	$ 27.5229	$ 2,201.83
	Step 2		$ 60,109.93	$ 5,009.16	$ 28.8990	$ 2,311.92
	Step 3		$ 63,115.43	$ 5,259.62	$ 30.3440	$ 2,427.52
	Step 4		$ 66,271.20	$ 5,522.60	$ 31.8612	$ 2,548.89
	Step 5		$ 69,584.76	$ 5,798.73	$ 33.4542	$ 2,676.34
	Step 6		$ 73,064.00	$ 6,088.67	$ 35.1269	$ 2,810.15
	Step 7		$ 76,717.20	$ 6,393.10	$ 36.8833	$ 2,950.66
80051	**Program Coordinator**	NE				
	Step 1		$ 55,835.19	$ 4,652.93	$ 26.8438	$ 2,147.51
	Step 2		$ 58,626.95	$ 4,885.58	$ 28.1860	$ 2,254.88
	Step 3		$ 61,558.29	$ 5,129.86	$ 29.5953	$ 2,367.63
	Step 4		$ 64,636.21	$ 5,386.35	$ 31.0751	$ 2,486.01
	Step 5		$ 67,868.02	$ 5,655.67	$ 32.6289	$ 2,610.31
	Step 6		$ 71,261.42	$ 5,938.45	$ 34.2603	$ 2,740.82
	Step 7		$ 74,824.49	$ 6,235.37	$ 35.9733	$ 2,877.87

CITY OF BALDWIN PARK
SALARY SCHEDULE
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POSITION CODE	JOB CLASSIFICATION	FLSA	ANNUAL	MONTHLY	HOURLY	PAY PERIOD
80031	**Program Supervisor**	**NE**				
	Step 1		$ 70,489.04	$ 5,874.09	$ 33.8890	$ 2,711.12
	Step 2		$ 74,013.50	$ 6,167.79	$ 35.5834	$ 2,846.67
	Step 3		$ 77,714.17	$ 6,476.18	$ 37.3626	$ 2,989.01
	Step 4		$ 81,599.88	$ 6,799.99	$ 39.2307	$ 3,138.46
	Step 5		$ 85,679.87	$ 7,139.99	$ 41.1922	$ 3,295.38
	Step 6		$ 89,963.87	$ 7,496.99	$ 43.2519	$ 3,460.15
	Step 7		$ 94,462.06	$ 7,871.84	$ 45.4145	$ 3,633.16
80033	**Senior Engineer - Limited Term**	**NE**				
	Step 1		$ 93,684.45	$ 7,807.04	$ 45.0406	$ 3,603.25
	Step 2		$ 98,368.67	$ 8,197.39	$ 47.2926	$ 3,783.41
	Step 3		$ 103,287.11	$ 8,607.26	$ 49.6573	$ 3,972.58
	Step 4		$ 108,451.46	$ 9,037.62	$ 52.1401	$ 4,171.21
	Step 5		$ 113,874.03	$ 9,489.50	$ 54.7471	$ 4,379.77
	Step 6		$ 119,567.74	$ 9,963.98	$ 57.4845	$ 4,598.76
	Step 7		$ 125,546.12	$ 10,462.18	$ 60.3587	$ 4,828.70
80035	**Senior Finance Clerk**	**NE**				
	Step 1		$ 54,504.72	$ 4,542.06	$ 26.2042	$ 2,096.34
	Step 2		$ 57,229.95	$ 4,769.16	$ 27.5144	$ 2,201.15
	Step 3		$ 60,091.45	$ 5,007.62	$ 28.8901	$ 2,311.21
	Step 4		$ 63,096.02	$ 5,258.00	$ 30.3346	$ 2,426.77
	Step 5		$ 66,250.82	$ 5,520.90	$ 31.8514	$ 2,548.11
	Step 6		$ 69,563.36	$ 5,796.95	$ 33.4439	$ 2,675.51
	Step 7		$ 73,041.53	$ 6,086.79	$ 35.1161	$ 2,809.29
42052	**Senior Housing Specialist**	**NE**				
	Step 1		$ 56,452.19	$ 4,704.35	$ 27.1405	$ 2,171.24
	Step 2		$ 59,274.80	$ 4,939.57	$ 28.4975	$ 2,279.80
	Step 3		$ 62,238.54	$ 5,186.54	$ 29.9224	$ 2,393.79
	Step 4		$ 65,350.46	$ 5,445.87	$ 31.4185	$ 2,513.48
	Step 5		$ 68,617.99	$ 5,718.17	$ 32.9894	$ 2,639.15
	Step 6		$ 72,048.89	$ 6,004.07	$ 34.6389	$ 2,771.11
	Step 7		$ 75,651.33	$ 6,304.28	$ 36.3708	$ 2,909.67
80041	**Senior Planner**	**NE**				
	Step 1		$ 90,421.90	$ 7,535.16	$ 43.4721	$ 3,477.77
	Step 2		$ 94,942.99	$ 7,911.92	$ 45.6457	$ 3,651.65
	Step 3		$ 99,690.14	$ 8,307.51	$ 47.9280	$ 3,834.24
	Step 4		$ 104,674.65	$ 8,722.89	$ 50.3243	$ 4,025.95
	Step 5		$ 109,908.38	$ 9,159.03	$ 52.8406	$ 4,227.25
	Step 6		$ 115,403.80	$ 9,616.98	$ 55.4826	$ 4,438.61
	Step 7		$ 121,173.99	$ 10,097.83	$ 58.2567	$ 4,660.54

CITY OF BALDWIN PARK

CLASSIFICATION SPECIFICATION

SENIOR ENGINEER – LIMITED TERM

Established Date: TBD

Position Code:
Group: CEA
FLSA: Non-Exempt

DEFINITION

To perform advanced professional civil engineering work in the planning, design, management, administration, and delivery of public works and capital improvement projects; to serve as project manager for complex engineering projects; to oversee and direct the work of engineering consultants, contractors, and professional staff; to provide technical leadership and professional engineering expertise; to participate in capital improvement planning, budgeting, and grant-funded projects; and to perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey-level classification in the professional engineering series. Positions assigned to this class perform the most complex and difficult engineering assignments requiring a high degree of independent judgment, professional expertise, and decision-making authority. Incumbents independently manage major capital improvement projects from concept through completion, perform and oversee engineering design work, administer consultant and construction contracts, review and approve technical work products, and provide technical leadership to professional and technical staff.

This classification is distinguished from the Associate Engineer by the level of responsibility, independence of action, complexity of assignments, and professional licensure requirements. While the Associate Engineer performs professional engineering work under general supervision, the Senior Engineer exercises substantial independent judgment in the development of engineering solutions, serves as project manager for major and complex projects, reviews and approves engineering work products, oversees the work of consultants, mentors engineering staff, and provides technical leadership on engineering matters.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Engineering Manager and/or Public Works Director. May exercises technical and functional supervision over professional, technical, and administrative support staff as assigned, and coordinates the work of consultants and contractors.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Duties may include, but are not limited to the following:

- Serve as project manager for major, complex, and high-profile capital improvement projects, public works projects, park improvement projects, transportation projects, utility improvements, and other infrastructure-related programs.
- Plan, organize, coordinate, and direct all phases of project development and delivery, including project initiation, feasibility analysis, environmental review, preliminary engineering, final design, right-of-way coordination, permitting, bidding, construction administration, project closeout, and warranty review.
- Prepare, and review engineering plans, specifications, calculations, reports, studies, and related engineering documents as authorized by professional licensure and assignment.
- Develop and manage project budgets, schedules, cost estimates, funding plans, cash flow projections, and project implementation strategies.
- Identify, pursue, and assist in securing grant funding opportunities; prepare grant applications; administer grant-funded projects; monitor compliance with grant requirements; and prepare reimbursement requests, progress reports, and required documentation.
- Administer professional services agreements, consultant contracts, and construction contracts; monitor consultant performance; negotiate contract amendments; and ensure compliance with applicable laws, regulations, and contract requirements.
- Direct, coordinate, monitor, and evaluate the work of engineering consultants, architects, contractors, construction managers, inspectors, surveyors, utility companies, and other project stakeholders.
- Conduct engineering studies and analyses related to transportation systems, drainage facilities, utilities, parks, public facilities, traffic operations, and other public infrastructure improvements.
- Review, evaluate, and approve engineering plans, specifications, studies, reports, tract maps, parcel maps, grading plans, drainage studies, traffic studies, hydraulic analyses, utility plans, and other technical documents.
- Provide engineering review and recommendations regarding private development projects, land development applications, subdivision maps, encroachment permits, and related engineering matters.
- Coordinate project activities with federal, state, regional, county, and local agencies, including regulatory agencies, utility providers, funding agencies, and resource agencies.
- Monitor construction activities to ensure compliance with approved plans, specifications, permits, environmental requirements, safety standards, and contractual obligations.
- Review and approve change orders, payment requests, claims, requests for information, contract modifications, and construction-related documentation.
- Participate in the preparation and administration of the Capital Improvement Program (CIP), including project prioritization, budgeting, scheduling, and long-range planning.
- Assist in the development, implementation, and maintenance of engineering standards, specifications, design criteria, policies, procedures, and best practices.

- Provide technical leadership, direction, mentoring, and training to Assistant Engineers, Associate Engineers, engineering technicians, inspectors, and other assigned staff.
- Review and evaluate technical work products prepared by staff, consultants, and contractors and provide recommendations regarding engineering approaches and solutions.
- Research, interpret, and apply applicable federal, state, and local laws, regulations, codes, standards, policies, and engineering practices.
- Prepare clear and concise technical reports, staff reports, correspondence, presentations, engineering recommendations, and agenda materials for management, commissions, committees, and the City Council.
- Respond to inquiries and complaints from the public, developers, contractors, consultants, elected officials, and other stakeholders regarding engineering and public works matters.
- Represent the City before public agencies, community organizations, professional groups, regulatory agencies, commissions, committees, and the City Council.
- Participate in long-range infrastructure planning, asset management initiatives, facility assessments, and strategic planning efforts.
- Maintain records, project files, and documentation related to assigned projects and programs.
- Attend professional meetings, conferences, workshops, and training programs to maintain current knowledge of engineering practices, regulations, technologies, and industry trends.
- Perform related duties and responsibilities as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Advanced principles, practices, methods, and techniques of civil engineering as applied to municipal public works, infrastructure systems, and capital improvement projects.
- Principles and practices of project management, construction administration, contract administration, consultant management, and grant administration.
- Applicable federal, state, and local laws, regulations, codes, ordinances, standards, and permitting requirements governing public works design, construction, and development review.
- Engineering principles related to streets, highways, traffic systems, storm drainage, flood control, water quality, utilities, parks, public facilities, and related infrastructure improvements.
- Capital improvement planning, budgeting, scheduling, cost estimating, project delivery methods, and funding strategies.
- Principles and practices of grant administration, funding compliance, reimbursement procedures, and reporting requirements associated with state and federal grant-funded projects.
- Methods and techniques used in engineering design, surveying, mapping, construction inspection, and project management.
- Principles of supervision, technical leadership, employee development, and performance evaluation.

- Modern office practices, procedures, computer systems, engineering software, GIS applications, and project management systems.
- Principles of effective public communication and customer service.

Ability to:

- Independently plan, organize, prioritize, and manage multiple complex engineering and capital improvement projects simultaneously.
- Serve as project manager for major public works and infrastructure projects from planning and design through construction and project closeout.
- Prepare, review, evaluate, approve, and oversee engineering plans, specifications, calculations, studies, reports, and technical documents.
- Perform complex engineering calculations and analyses and exercise sound professional engineering judgment.
- Interpret and apply federal, state, and local laws, regulations, codes, standards, policies, and procedures.
- Review and analyze development proposals, engineering studies, environmental documents, plans, specifications, tract maps, grading plans, and related technical documents.
- Manage consultant contracts, professional service agreements, and construction contracts.
- Monitor project budgets, schedules, grant requirements, funding sources, and regulatory compliance obligations.
- Prepare grant applications, reimbursement requests, progress reports, and compliance documentation.
- Provide technical leadership, guidance, mentoring, and training to professional, technical, and administrative staff.
- Effectively represent the City before elected officials, commissions, boards, community groups, contractors, consultants, regulatory agencies, and the public.
- Prepare clear, concise, and comprehensive technical reports, correspondence, staff reports, presentations, and recommendations.
- Communicate effectively, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Operate engineering, GIS, project management, spreadsheet, database, and related software applications.

Experience and Training:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

A minimum of five (5) years of progressively responsible civil engineering experience, including significant responsibility for the design, management, and administration of public works or capital improvement projects.

Training:
Equivalent to a Bachelor's degree from an accredited college or university with major work in Civil Engineering or a closely related field. A Master's degree in Civil Engineering or a closely related field is highly desirable.

Licenses And Certifications:
Possession of a valid Certificate of Registration as a Professional Civil Engineer in California is highly desirable.
Possession of, or ability to obtain, a valid California Driver's License.

Physical Requirements:
Must possess the ability to occasionally bend, stoop, kneel, crouch, reach, push, pull, climb, and balance while performing field inspections and related engineering activities. Ability to lift, carry, push, and pull materials and objects weighing up to twenty-five (25) pounds. Ability to sit, stand, and walk for extended periods of time. Ability to use a keyboard, computer, calculator, and other office equipment for extended periods of time. Ability to read and interpret engineering plans, specifications, maps, technical documents, and computer screens. Ability to occasionally walk over uneven terrain, construction sites, public works facilities, and project locations. Ability to safely enter and inspect construction sites and infrastructure facilities while observing applicable safety procedures. Ability to travel to various work sites, meetings, training locations, and project facilities. Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodation to perform the essential functions.

EMPLOYMENT STATUS (TEMPORARY AND LIMITED-TERM)

Pursuant to California Government Code Section 3507.7, this temporary limited-term classification is assigned to the City Employees Association (CEA) bargaining unit because the duties performed are substantially similar to work performed by represented permanent employees.

Although Government Code Section 3507.7 does not require temporary employees to receive the same wages or benefits as permanent employees, the City has elected to provide employees appointed to this classification with wages and employee benefits equivalent to those provided to employees represented by the City Employees Association (CEA).

Except for wages and employee benefits specifically provided by the City, no other provision of the applicable Memorandum of Understanding shall apply to employees in this classification unless expressly authorized by the City Council.

Positions allocated to this classification are designated as temporary, full-time, hourly (non-exempt), and limited-term appointments for a period not to exceed two (2) years. Appointment to this classification does not confer permanent status or any property interest in employment. Employment is at the will of the City, within the limits of applicable law, and may be terminated at any time, with or without cause or advance notice.

Continuation of employment beyond the initial appointment is neither intended nor guaranteed and is subject to the City's operational needs, availability of funding, project workload, and authorization by the City Council. The limited-term nature of this appointment does not create an expectation of continued or permanent employment.

CALPERS MEMBERSHIP STATUS

Employees appointed to this Limited Term Senor Engineer classification shall participate in the California Public Employees' Retirement System (CalPERS) during the term of employment, subject to applicable contract provisions and regulations. Participation in CalPERS during the limited-term appointment does not confer permanent civil service status, vested rights to continued employment, or eligibility for conversion to a permanent position. Retirement benefits are governed exclusively by CalPERS law and the City's CalPERS contract.

CalPERS annuitants are subject to the working after retirement rules governed by CalPERS, and would not be deemed as "Extra Help", "Interim" or "Independent Contractor." Rather, the appointee shall be enrolled as an active employee.

GENERAL PROVISIONS

This classification specification is intended to describe the general nature and level of work performed and is not intended to be an exhaustive list of all duties, responsibilities, and qualifications. The City of Baldwin Park retains the right to modify duties and responsibilities as needed. All appointments are subject to applicable provisions of the Baldwin Park Municipal Code, City personnel policies, and state and federal law. Nothing contained in this classification specification shall be construed as creating a contract of employment or altering the at-will nature of employment.

SPECIAL CONDITIONS

This classification is intended to support the planning, design, management, and delivery of capital improvement projects and other specialized engineering assignments of limited duration. Appointment to this classification does not create a property interest in employment, nor does service in this classification establish rights to continued employment beyond the authorized appointment period.

RESOLUTION NO. 2026-021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BALDWIN PARK AND THE BALDWIN PARK CITY EMPLOYEES' ASSOCIATION (CEA) ESTABLISHING THE TEMPORARY LIMITED-TERM CLASSIFICATION OF SENIOR ENGINEER – LIMITED TERM

WHEREAS, the City of Baldwin Park (City) and the Baldwin Park City Employees' Association (CEA) are parties to a Memorandum of Understanding (MOU) establishing wages, hours, and other terms and conditions of employment for employees represented by the Association;

WHEREAS, the City of Baldwin Park (City) and the Baldwin Park City Employees' Association (CEA) are parties to a Memorandum of Understanding (MOU) establishing wages, hours, and other terms and conditions of employment for employees represented by the Association;

WHEREAS, the City has identified a temporary operational need for additional professional engineering expertise to support capital improvement projects, development review, infrastructure improvements, and other engineering initiatives;

WHEREAS, the City desires to establish a temporary, full-time, hourly (non-exempt), limited-term Senior Engineer classification for a period not to exceed two (2) years;

WHEREAS, pursuant to Government Code Section 3507.7, the City met and conferred in good faith with the Association regarding the placement of the temporary limited-term Senior Engineer classification within the CEA bargaining unit and the wages and employee benefits applicable to the classification;

WHEREAS, the Parties negotiated a Side Letter Agreement, attached as Exhibit 'A', memorializing their agreement regarding the temporary limited-term Senior Engineer classification;

WHEREAS, the current Memorandum of Understanding shall remain in full force and effect except as specifically modified by the attached Side Letter Agreement; and

WHEREAS, approval of this Resolution authorizes establishment of the temporary limited-term Senior Engineer classification and adoption of the attached Side Letter Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves and adopts the Side Letter Agreement attached hereto as **Exhibit 'A'** between the City of Baldwin Park and the Baldwin Park City Employees' Association regarding the temporary limited-term Senior Engineer classification.

SECTION 2. The City Council authorizes establishment of the Senior Engineer – Limited Term classification in accordance with the classification specification and the Side Letter Agreement.

SECTION 3. The current Memorandum of Understanding between the City and the Association shall remain in full force and effect except as expressly modified by the attached Side Letter Agreement.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution and forward copies to the Human Resources Department and other appropriate departments.

SECTION 5. This Resolution shall become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 15th day of July, 2026.

_____

Daniel Damian
MAYOR

ATTEST:

_____

Christopher Saenz
CITY CLERK

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES } SS:
CITY OF BALDWIN PARK

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that the foregoing **Resolution No. 2026-021** was duly adopted by the City Council of the City of Baldwin Park at a regular scheduled meeting held on the **15th day of July, 2026**, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Christopher Saenz
CITY CLERK

EXHIBIT "A"

SIDE LETTER OF AGREEMENT
BETWEEN THE CITY OF BALDWIN PARK
AND THE BALDWIN PARK CITY EMPLOYEES' ASSOCIATION

This Side Letter of Agreement ("Agreement") is made and entered into on _____, 2026, by and between the City of Baldwin Park, a municipal corporation ("City"), and the Baldwin Park City Employees' Association (CEA), an employee organization ("Association"). The City and the Association are collectively referred to herein as the "Parties."

RECITALS

WHEREAS, the City recognizes the Association as the exclusive recognized employee organization for employees assigned to the CEA bargaining unit;

WHEREAS, the Parties are currently operating under a Memorandum of Understanding ("MOU") governing wages, hours, and other terms and conditions of employment for employees represented by the Association;

WHEREAS, the City has identified a temporary operational need for additional professional engineering services to support capital improvement projects, development review, and other engineering initiatives;

WHEREAS, the City desires to establish a temporary, limited-term Senior Engineer classification for a period not to exceed two (2) years to address these operational needs;

WHEREAS, pursuant to California Government Code Section 3507.7, the Parties have met and conferred regarding the placement of this temporary limited-term classification within the CEA bargaining unit and the wages and benefits applicable to the position;

WHEREAS, the Parties desire to memorialize their agreement regarding the establishment of this temporary limited-term classification.

NOW, THEREFORE, the Parties agree as follows:

TERMS

1. Incorporation of Recitals

The foregoing recitals are true and correct and are incorporated herein by this reference.

2. Establishment of Classification

The City may establish the classification of **Senior Engineer – Limited Term** as a temporary, full-time, hourly (non-exempt), limited-term classification for a period not to exceed two (2) years. The classification shall be assigned to the CEA bargaining unit.

3. Wages and Benefits

Employees appointed to the temporary limited-term Senior Engineer classification shall receive the salary and employee benefits provided to employees represented by the CEA at the salary range established by resolution of the City Council.

4. Limited-Term Employment Status

Appointment to the Senior Engineer – Limited Term classification is temporary and limited-term in nature and shall not exceed two (2) years unless otherwise authorized by the City Council. Appointment to this classification shall not confer permanent status, regular status, civil service status, or any property interest in continued employment.

The Parties acknowledge that any provision of the Memorandum of Understanding to the contrary shall not apply to this temporary limited-term classification unless specifically approved by the City Council.

5. Expiration

This Agreement shall remain in effect until the earlier of:

a. The expiration of the current Memorandum of Understanding;
b. Elimination of the temporary Senior Engineer – Limited Term classification by the City Council; or
c. Two (2) years from the effective date of this Agreement, unless extended by mutual written agreement of the Parties.

6. Entire Agreement

This Side Letter constitutes the entire agreement between the Parties concerning the temporary limited-term Senior Engineer classification and supersedes all prior discussions or understandings relating to this subject.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives.

CITY OF BALDWIN PARK:

By:_____
Daniel Damian, Mayor

Dated:_____

BALDWIN PARK CITY EMPLOYEES' ASSOCIATION:

By: Jeffrey Natke
Jeffrey Natke, General Manager
City Employees Associates

Dated: July 2, 2026

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Robert A Lopez, Chief of Police**
PREPARED BY:	**Evan Martin, Lieutenant**
DATE:	**July 15, 2026**
SUBJECT:	**Adopt Resolution No. 2026-022 Approving The Application For Cannabis Tax Fund Review And Authorize Fiscal Year (FY) 2026-2027 California Cannabis Tax Fund Grant Program (CTFGP) Grant Agreement**

SUMMARY:
This report presents the consideration for the City Council to adopt Resolution No. 2026-022 approving the application for Cannabis Tax Fund Grant Program Grant Funds for Fiscal Year 2026-2027 and authorize the Chief of Police to enter into the agreement with the Department of California Highway Patrol to execute the Cannabis Tax Fund Grant Program (CTFGP) grant agreement.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Adopt Resolution No. 2026-022 "A Resolution of the City Council of the City of Baldwin Park Approving the Application for Cannabis Tax Fund Grant Program Grant Funds".
2. Review FY 2026-2027 CTFGP Grant Agreement and Project Description; and
3. Provide any comments or feedback on the proposed grant agreement; and
4. Authorize the Chief of Police to execute the Grant Agreement on behalf of the City; and
5. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

FISCAL IMPACT:
The City of Baldwin Park will receive $387,330.00 in grant funding. This action has no fiscal impact on the City's General Fund.

BACKGROUND:
The Baldwin Park Police Department has been awarded funding under the FY 2026-2027 California Cannabis Tax Fund Grant Program (CTFGP) administered by the California Highway Patrol. The grant will provide financial assistance for education, prevention, and enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis.

The grant totals $387,330.00 and will fund the following key components:

Personnel – $240,640
Provide overtime funding for sworn personnel conducting proactive DUI and drug-impaired driving enforcement.
Increase high-visibility enforcement during peak impaired driving periods to reduce traffic collisions and enhance roadway safety.
Fund 44 DUI Saturation Patrols staff by four officers and a supervisor throughout the grant period.
Fund 2 DUI Checkpoint operations.

Equipment – $143,700
Purchase one fully equipped DUI Patrol Vehicle ($89,900).
Purchase one fully equipped DUI Enforcement Trailer ($33,000).
Purchase one fully equipped DUI Enforcement Motorcycle ($20,800).
Equipment includes all necessary police outfitting, emergency lighting, and departmental decals to support long-term DUI enforcement operations.

Training & Professional Development – $2,990
Registration fees for specialized impaired driving enforcement training and conferences ($2,800).
Travel expenses to attend the International Association of Chiefs of Police (IACP) Traffic Safety Conference ($190). Ensure officers remain current on best practices, investigative techniques, and emerging impaired driving trends.

The goal of this program is to reduce DUI/DUID-related incidents by 25% and DUI/DUID fatal collisions by 50%.

As required by the City's procedures and to comply with the grant's requirements, this agreement is being presented to the City Council for review and authorization before the Chief of Police can execute it. The grant agreement specifies that the City must provide a copy of a resolution, order, motion, or ordinance of the local governing body authorizing the execution of the Grant Agreement.

DISCUSSION:
None

ALTERNATIVES:

1. Review the attached documents, provide comments or feedback, and make a motion authorizing the Chief of Police to execute the Grant Agreement.
2. Do not approve the Grant Agreement and provide alternate directions to staff.

CEQA REVIEW:
None

LEGAL REVIEW:
The proposed Grant Agreement has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:
1. Resolution No. 2026-022 - Approving Application for Cannabis Tax Fund Grant FY 26-27
2. FY26-27 CTFGP Grant Agreement - BALDWIN PD
3. FY26-27 CTFGP Intent to Award - Baldwin Park PD

RESOLUTION NO. 2026-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK APPROVING THE APPLICATION FOR CANNABIS TAX FUND GRANT PROGRAM GRANT FUNDS

WHEREAS, the California Highway Patrol has been delegated the responsibility by the Legislature of the State of California for the administration of the Cannabis Tax Fund Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the California Highway Patrol require the Applicant to certify by resolution the approval of the application to the State; and

WHEREAS, successful Applicants will enter into an agreement with the California Highway Patrol to complete the Grant Scope;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby:

APPROVES THE FILING OF AN APPLICATION FOR THE **CANNABIS TAX FUND GRANT PROGRAM GRANT FUNDS** AND AWARDED AMOUNT OF **$387,330.00** AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project if the grant is awarded; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the program regulations; and
4. Delegates the authority to the Baldwin Park Chief of Police, Robert López, to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.

PASSED, APPROVED, AND ADOPTED this 15th day of July, 2026.

_____
DANIEL DAMIAN
MAYOR

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES } **SS:**
CITY OF BALDWIN PARK

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2026-022** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on July 15, 2026 and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
CHRISTOPHER SAENZ
CITY CLERK

Award Number
30893

1. GRANT TITLE
FY26/27 CTFGP Law Enforcement - Baldwin Park Police Department

2. NAME OF ORGANIZATION/AGENCY
Baldwin Park Police Department

3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT
Traffic Bureau

4. PROJECT PERFORMANCE PERIOD
From: 07/01/2026 To: 06/30/2027

5. PURCHASE ORDER NUMBER

6. GRANT OPPORTUNITY INFORMATION DESCRIPTION
Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products.

The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.

7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED $387,330.00

8. TERMS AND CONDITIONS
The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference.

The parties hereto agree to comply with the Terms and Conditions of the following attachments:

- Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure
- Schedule B – Detailed Budget Estimate
- Schedule B-1 – Budget Narrative

We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions.

IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.

9. APPROVAL SIGNATURES

A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY
Name: Robert Lopez
Title: Chief of Police
Phone: (626) 960-1955

Address: 14403 East Pacific Avenue
Baldwin Park, CA 91706

E-Mail: rlopez@baldwinparkca.gov

_____ _____
(Signature) *(Date)*

B. AUTHORIZED OFFICIAL OF CHP
Name: Elliotte Johnson Phone: (916) 843-4360
Title: Captain Fax: (916) 322-3169

Address: 601 North 7th Street
Sacramento, CA 95811

E-Mail: ElJohnson@chp.ca.gov

_____ _____
(Signature) *(Date)*

C. ACCOUNTING OFFICER OF CHP
Name: M. V. Fojas Phone: (916) 843-3531
Title: Commander Fax: (916) 322-3159

Address: 601 North 7th Street
Sacramento, CA 95811

E-Mail: Michelle.Fojas@chp.ca.gov

_____ _____
(Signature) *(Date)*

10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS

Name: Rose Tam
Title: Finance Director
Phone: (626) 960-1955

Address: 14403 East Pacific Avenue
Baldwin Park, CA 91706

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.

2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.

3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.

4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.

5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.

2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.

3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.

4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.

5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.

    a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term “force majeure” shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee’s control which would excuse the Grantee’s performance as a matter of law.

    b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.

2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.

4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee’s staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

    a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

    b. Establish a Drug-Free Awareness Program to inform employees about:

        i. The dangers of drug abuse in the workplace.

        ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.

        iii. Any available counseling, rehabilitation, and employee assistance programs.

        iv. Penalties that may be imposed upon employees for drug abuse violations.

    c. Every employee who works on the Project will:

        i. Receive a copy of the company's drug-free workplace policy statement.

        ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.

2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:

    a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:

    a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.

    b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.

    c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its “Active” status with the California Secretary of State, maintain its “Current” status with the California Attorney General’s Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its “Active” status with the California Secretary of State, maintain its “Current” status with the California Attorney General’s Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.

    d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency with delegated signing authority.

2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.

2. Current State Employees:

    a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.

    b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.

3. Former State Employees:

    a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.

    b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.

4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.

6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.

7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.

8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.

2. Law Enforcement Projects:

   a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.

   b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Baldwin Park Police Department

The Grantor determined awards and adjustments based on the Project's merit, operational scale, compliance with the Request for Application (RFA), and program regulations. Certain activities or budget items proposed in Schedule A may have been deemed ineligible for funding. The final, binding list of authorized activities and expenses is set forth in Schedule B - Detailed Budget Estimate.

Project Description

Since the legalization of recreational marijuana, the Baldwin Park Police Department (Department) has experienced an increase in impaired driving incidents involving alcohol and drugs, including marijuana. Impaired driving remains a leading cause of serious injury and fatal traffic crashes and continues to pose a preventable risk to residents, commuters, and first responders within the community.

The Department is committed to reducing alcohol-, drug-, and marijuana-impaired driving through a coordinated strategy emphasizing Training, Education, and Enforcement. This project builds upon proven enforcement practices through targeted DUI/DUID operations, evidence-based training, and sustained public messaging that reinforces the dangers of impaired driving and the certainty of enforcement.

The Department's Traffic Bureau includes two motor officers, one traffic officer, one traffic detective, and one lieutenant. While motor officers conduct injury collision investigations and traffic enforcement, ancillary duties and patrol staffing shortages often limit the Bureau's ability to maintain consistent, high-visibility impaired driving operations.

Grant funding will enhance traffic safety by providing overtime staffing for focused DUI/DUID enforcement and supporting dedicated traffic safety operations. These resources allow officers to conduct impaired driving enforcement beyond regular duties, increasing deterrence and improving roadway safety. Continued CHP Cannabis Grant funding will allow the Department to sustain progress, expand high-visibility operations, and further reduce impaired driving collisions and related injuries.

Problem Statement

The Department continues to experience DUI/DUID-related injury crashes. Patrol officers routinely encounter impaired drivers at the scenes of severe crashes, which strain limited resources and underscores the ongoing danger posed by alcohol, and drug-impaired driving.

Staffing turnover and the onboarding of newer officers have reduced the number of personnel with extensive hands-on experience in DUI/DUID detection and investigation, particularly in the recognition of drug impairment and marijuana-related signs and symptoms. Without sustained, specialized training and consistent enforcement opportunities, these skills can degrade over time, reducing the effectiveness of deterrence and enforcement.

Local DUI/DUID Enforcement and Crash Trends

Year	DUI Arrests	DUI/DUID Crashes	Total Crashes / Fatal Crashes
2022	83	32	328 / 5
2023	99	45	346 / 5
2024	79	33	390 / 1
2025	116	54	531 / 2

Performance Measures/Scope of Work (Proposed Solution)

This project will enhance traffic safety by: (1) providing specialized DUI/DUID investigative training, (2) reinforcing public awareness of the dangers and consequences of impaired driving, and (3) sustaining high-visibility enforcement supported by appropriate equipment. By increasing officer proficiency and operational capacity, the Department will improve DUI/DUID investigations, strengthen report quality, and increase officer confidence in identifying and apprehending impaired drivers.

Schedule A

The Department will conduct forty-four (44) eight-hour, high-visibility DUI saturation patrols during the grant year. Each operation will be staffed by two (2) to four (4) SFST/ARIDE-trained officers, working under supervision. Dedicated enforcement vehicles and motorcycles acquired through the grant will be deployed to ensure safe, efficient operations and to maximize deterrence through a consistent and visible presence.

The Department will utilize a portion of its DUI saturation patrol funding to conduct coordinated, multi-agency regional DUI enforcement operations in partnership with law enforcement agencies participating in the CTFGP grant. These high-visibility, regional operations are proven to deter impaired driving and allow agencies to collectively address DUI trends that extend beyond individual jurisdictions while maximizing the efficiency and impact of limited grant-funded resources. Participating agencies will deploy DUI saturation patrols and related traffic safety activities within their respective jurisdictions, leveraging shared staffing, resources, and enforcement strategies to enhance public awareness, increase deterrence, reduce duplication of effort, and strengthen interagency cooperation. At the conclusion of each operation, participating agencies will independently compile and report their enforcement statistics to ensure accurate measurement, accountability, transparency, and proper attribution of grant-funded enforcement activities.

In addition, the Department will conduct two (2) eight-hour DUI checkpoints strategically scheduled throughout the grant year. Checkpoints provide a strong general deterrence effect and offer an effective platform for public education on impaired driving.

Budget Narrative: Required Resources

Training

- Send one (1) traffic detective/investigator, two (2) traffic/motor officers, and one (1) traffic supervisor to the IACP Impaired Driving and Traffic Safety Conference (Anaheim, California; August 2026) to strengthen current knowledge of best practices, emerging trends, and evidence-based strategies.

Enforcement Overtime

- Forty-four (44) DUI saturation patrols (8 to 10 hour details, 11 operations per quarter), staffed by two (2) to four (4) officers, with one (1) supervisor providing operational oversight.

- Two (2) DUI checkpoints (8-hour details in Q2 and Q4), staffed by eleven (11) officers, two (2) dispatchers, and two (2) civilian support staff for equipment logistics and documentation.

Equipment to Support Enforcement Operations

- One (1) dedicated DUI enforcement motorcycles (BMW R1250RT-P 753 or equivalent).

- Two (2) dedicated DUI enforcement vehicles (Ford Explorer Police Interceptor or equivalent).

- One (1) DUI trailer for checkpoint deployment and transport of safety equipment (signage, cones, lighting, PPE, tables, and ancillary supplies).

Project funds will be used for overtime staffing for saturation patrols and checkpoints, specialized training at the IACP conference, and the acquisition of dedicated enforcement vehicles, motorcycles, and a DUI trailer. These resources will improve operational readiness, enhance officer safety, and increase enforcement effectiveness during high-visibility operations.

Performance Measures and Scope of Work

The goal of the Department's Impaired Driving Enforcement Project is to save lives by reducing impaired driving and creating sustained improvements in traffic safety beyond the grant period. During the grant year, the Department will implement evidence-based strategies that strengthen enforcement capacity and deterrence while expanding public awareness. Through this coordinated approach, the Department will work toward reducing DUI/DUID-related incidents by 25 percent and reducing DUI/DUID fatal crashes by 50 percent.

Schedule A

Objective 1: Specialized DUI/DUID Training

The Department will send a traffic detective/investigator and designated traffic enforcement personnel to the IACP Impaired Driving and Traffic Safety Conference in Anaheim, California, in August of 2026. Attendees will return with updated knowledge of current impaired driving enforcement strategies, investigative techniques, and best practices, and will share key lessons learned with Department personnel.

Objective 2: High-Visibility Enforcement Operations

The Department will conduct forty-four (44) DUI enforcement details and two (2) DUI checkpoints during the grant year to target impaired drivers and reduce DUI/DUID-related injuries and fatalities. Officers assigned to these operations will apply their SFST and ARIDE training to conduct thorough and professional DUI/DUID investigations.

Checkpoints will be staffed by eleven (11) officers including a supervisor and two (2) dispatchers for eight-hour operations, supported by a DUI trailer to transport and deploy all required safety equipment. Saturation patrols will be staffed by two (2) to four (4) officers operating in marked enforcement vehicles (and motorcycles for certified motor officers), under supervisory oversight. A minimum of eleven (11) enforcement details will be conducted each quarter.

Project Performance Evaluation

The Department will evaluate project performance quarterly and will complete a final evaluation during the fourth quarter of the grant year. The evaluation will summarize accomplishments, challenges, and key activities, and will assess whether project goals and objectives were met. If objectives are not fully achieved, the evaluation will document the contributing factors and corrective actions where applicable.

The Department uses Spillman Analytics to track traffic crash data, including DUI/DUID-related incidents. Data will be analyzed to compare the grant year to the prior years, with quarterly reporting on DUI arrests, DUI/DUID-related collisions, DUI/DUID injury crashes, and DUI/DUID-related fatalities. This data-driven approach will ensure transparent measurement of progress and program effectiveness.

Program Sustainability

Officers with experience in DUI/DUID investigations will mentor and train newer personnel throughout the grant period, ensuring that enhanced investigative skills and enforcement practices continue beyond the grant year. This structured knowledge transfer will increase officer confidence and strengthen long-term enforcement capacity.

Specialized equipment acquired through this grant, dedicated DUI enforcement vehicles, motorcycles, and a DUI trailer, will remain in service for years, supporting sustained high-visibility operations and improving the Department’s ability to deter, identify, and prosecute impaired drivers. The Department is committed to maintaining these resources and prioritizing traffic safety to reduce DUI/DUID-related injuries and fatalities.

Administrative Support

The Department has successfully managed the CHP Cannabis Grant for FY 2024/2025 and FY 2025/2026, as well as the Office of Traffic Safety (OTS) grant funding. Department Traffic Bureau personnel maintain operational records and ensure statistical data is consistently updated. All enforcement statistics are entered into Spillman by the Department’s Records Bureau and the City of Baldwin Park Finance Department, who maintains and processes grant-related financial records and reimbursement documentation.

The Department is prepared to continue implementing effective strategies to reduce DUI/DUID incidents and promote public safety at regional level. This grant funding opportunity will support a focused, measurable program that delivers immediate roadway safety benefits and lasting enforcement capacity for the Baldwin Park community and its regional neighbors.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
30893	Baldwin Park Police Department	$387,330.00

Cost Category	Line Item Name	Total Cost to Grant
Other Direct Costs	Registration Fees	$2,800.00
Category Sub-Total		**$2,800.00**
Personnel	DUI Checkpoint	$25,920.00
	DUI Saturation Patrol	$214,720.00
Category Sub-Total		**$240,640.00**
Travel	IACP Conference - Attend Travel	$190.00
Category Sub-Total		**$190.00**
Equipment	DUI Trailer (Includes Outfitting & Decals)	$33,000.00
	DUI Patrol Vehicle (Includes Outfitting & Decals)	$89,900.00
	DUI Motorcycle (Includes Outfitting & Decals)	$20,800.00
Category Sub-Total		**$143,700.00**

Grant Total	$387,330.00

Schedule B-1
Budget Narrative

Baldwin Park Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Other Direct Costs

Registration Fees
$2,800.00
IACP Conference (Anaheim, CA)
Registration Fee $700 x 4 = $2,800

Personnel

DUI Saturation Patrol
$214,720.00
DUI Saturation Patrol $214,720.00
(5) Officers, including a supervisor, 8 hours per DUI Saturation Patrol
(44) DUI Saturation Patrols in grant year
Overtime Pay Rate: Officers $120 per hour. TOTAL: (OFFICER - 8 hours X $120 X 44 X 4) = $168,960. Sergeant - 8 hours X $130 X 44) = $45,760
$168,960 + $45,760 = $214,720
TOTAL = $214,720

DUI Checkpoint
$25,920.00
(2) Two DUI checkpoint (8-hour operation) cost for 1 supervisor and 10 officers, 2 Dispatcher, and 2 civilian staff for logistics and report/documentations process

Sergeant OT rate: $130 per hour
Officer OT rate: $120.00 per hour
Dispatcher OT rate: $80.00
Civilian OT rate: $65.00

For 8 hours checkpoint operations
Sergeant $130 x 8 = $780 x 1 = $1,040
Officer $120 x 8 = $960 x 10 = $9,600
Dispatcher $80 x 8 = $640 x 2 = $1,280
Civilian staff $65 x 8 = $520 x 2 = $1,040

$12,960.00 for each checkpoint
Total: $25,920.00

Travel

IACP Conference - Attend Travel
$190.00
IACP Conference (Anaheim, CA)
($14.25, $19.00, $14.25) = 47.50 X 4 officers = $190

Schedule B-1
Budget Narrative

Baldwin Park Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Equipment

DUI Patrol Vehicle (Includes Outfitting & Decals)

$89,900.00

ONE (1) DUI patrol enforcement vehicles to support high-visibility DUI enforcement operations. These vehicles will be dedicated to DUI saturation patrols, checkpoints, and related traffic safety initiatives, providing a strong and visible law enforcement presence aimed at deterring impaired driving. The addition of two enforcement vehicles will enhance operational capacity, improve deployment flexibility, and allow officers to more effectively cover high-collision and high-DUI locations. This investment will strengthen the Department's ability to conduct sustained, high-visibility enforcement efforts that promote roadway safety and reduce DUI-related collisions and injuries.
ONE (1) dedicated DUI/DUID enforcement patrol vehicles at $60,000 each, for a total of $60,000, to support two (2) DUI/DUID checkpoints and forty-four (44) DUI/DUID saturation patrol operations.

Decals for two DUI patrol vehicles including material and labor
$900 x 1 = $900
Grant funds will be used to cover the materials and labor required to produce and install DUI enforcement decals on ONE police vehicle. The decals will enhance the visibility of DUI enforcement operations and support high-visibility traffic safety efforts. The cost is approximately $900 per vehicle, for a total expenditure of approximately $900
DUI Enforcement car outfitting for 1 vehicle
$29,000 for each vehicle

DUI Motorcycle (Includes Outfitting & Decals)

$20,800.00

1 Police Motorcycle
The project includes material and labor costs associated with the design, production, and installation of decals for a police motorcycle used in DUI enforcement operations, with an estimated total cost of approximately $300.00 These decals will enhance the motorcycle's visibility and clear law enforcement identification during DUI saturation patrols and related enforcement activities. The cost covers all necessary materials and labor to ensure the decals are properly installed in accordance with department standards and support high-visibility enforcement efforts.

DUI Trailer (Includes Outfitting & Decals)

$33,000.00

DUI enforcement trailer at a cost of up to $33,000, which includes approximately $3,000 for decals and graphics. The trailer will support DUI enforcement operations by providing secure storage and efficient transport of equipment while enhancing visibility and clear identification during high-visibility DUI checkpoints
DUI Trailer: $30,000.00
Decal: $3,000.00

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
601 North 7th Street
Sacramento, CA 95811
(916) 843-4360
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)

June 30, 2026

File No.: 060.17344.19741

Detective Thomas Ip
Baldwin Park Police Department
14403 East Pacific Avenue
Baldwin Park, CA 91706

Dear Detective Ip:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Baldwin Park Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of $387,330.00. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

All grant awards, including any adjustments to requested funding, were made by the Department based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

For/

M. W. HEADRICK, Chief
Enforcement and Planning Division

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Okina Dor, Director of Community Development**
PREPARED BY:	**Carlos Ordonez, Community Enhancement Supervisor**
DATE:	**July 15, 2026**
SUBJECT:	**Professional Service Agreement (PSA) with The Wellness Center for the City of Baldwin Park Tobacco Grant Program**

SUMMARY:

The Community Enhancement Division is seeking approval from the City Council of a Professional Services Agreement (PSA) with The Wellness Center to assist the City of Baldwin Park with administering the State of California's Department of Justice (DOJ) for the Tobacco Grant Program (DOJ-PROP56-2023-24-1-003). The Wellness Center will assist the City to provide community education about the dangers of tobacco use and youth access to tobacco products. Outreach efforts will include social media, press releases, and direct retailer's members engagement, consistent with grant guidelines. This initiative aims to increase community awareness and ensure that both retailers and residents understand the legal and health impacts associated with underage tobacco use.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Approve the Professional Service Agreement with The Wellness Center in the amount of $121,800.00; and

2. Authorize the Mayor and the City Clerk to execute the Agreement for the Tobacco Grant Program for a three-year term (Fiscal Years 2024/25 through 2027/28) between the Wellness Center and the City of Baldwin Park; and

3. Authorize the Director of Finance to appropriate funds in the amount of $225,228.00 from Fund 270 – Grant Funds.

FISCAL IMPACT:

There is no impact to the General Fund. The Tobacco Grant Program will provide funding in the amount of $225,228, on a reimbursement basis. However, the City of Baldwin Park may have to allocate such funds aside for this service which will be reimbursed by the grant on a quarterly basis.

Award Amount				
Category of Expenditure	**Budget FY 2024-2025**	**Budget FY 2025-2026**	**Budget FY 2026-2027**	**Totals**
The Wellness Center – Project Coordinator	$0	$50,000	$25,000	$75,000

The Wellness Center – Youth Liaison	$0	$31,200	$15,600	$46,800
Code Enforcement Officer (1) & (2) (Overtime) & Benefits	$0	$68,952	$34,476	$103,428
Total Project Costs		**$150,152**	**$75,076**	**$225,228**
TOTAL AWARD AMOUNT				**$225,228**

BACKGROUND:
On August 2025, City Council accepted funding under the Tobacco Grant Program (DOJ-PROP56-2023-24-003) administered by the State of California's Department of Justice, including the grant extension. The Tobacco Grant Program was awarded for a three-year term covering Fiscal Years 2024/25 through 2026/27. The extension authorized the rollover of grant funds from Fiscal Year 2024/25 into Fiscal Year 2025/26, allowing the City to commence implementation of the program through its contracted service provider, The Wellness Center. In an effort to complete the task per the grant in a timely manner, The Wellness Center was authorized to perform work on July 16, 2025.

In 2016, California's Proposition 56, enacted The California Healthcare, Research, and Prevention Tobacco Tax Act of 2016. This Act raised taxes on cigarettes and other tobacco products by $2.00 to fund the establishment of the Tobacco Grant Program (Grant) administered by the California Department of Justice (DOJ). The Program's primary objective is to reduce the illegal sale of tobacco products to minors and provide support to local agencies, including Baldwin Park in enforcing tobacco-related laws through various means, including education, outreach, and compliance efforts.

As part of the grant program, the City of Baldwin Park was awarded to receive an amount of $225,228. This funding will enable Baldwin Park's Community Enhancement Division to implement enforcement initiatives, focusing on reducing youth access to tobacco products within the community. The grant will support the city's efforts in conducting compliance checks, enhancing public awareness campaigns about the dangers of tobacco use, and providing educational programs aimed at preventing tobacco consumption among minors.

DISCUSSION:

The City intends to use the grant funding to implement an effective, comprehensive outreach program for reducing underage consumption of tobacco and tobacco products and encourage responsible retail service within the City's licensed establishments. This initiative is critical given the rising concerns about the health risks associated with early tobacco use, which significantly contributes to long-term addiction and chronic diseases. By targeting underage consumption, the program aims to mitigate these public health risks, reduce healthcare costs in the long term, and promote a healthier future for our youth.

The City will contract with the LA General Medical Center Foundation/Wellness Center to provide community education about the dangers of tobacco use and youth access to tobacco products. Outreach will be conducted through social media, press releases, and direct engagement with members, in alignment with grant guidelines. This educational initiative is intended to promote community-wide awareness and engagement, ensuring that both retailers and residents understand the legal and health implications of underage tobacco use. Grant-allowable activities under this initiative, but are not limited to, the following:

- Conduct retailer compliance checks to ensure tobacco vendors don't sell to minors
- Educating businesses on lawful sales practices through retailer training programs

- Public education outreach to raise awareness about tobacco and nicotine's health risks
- Facilitating parent engagement and education to support youth prevention at home and in schools
- Enforcing tobacco business license compliance to meet local regulatory requirements

Grant funds will support a multi-departmental coordinated strategy with education, training, and enforcement to reduce underage tobacco use and ensure retailer compliance. Specifically, the funds will be used to train Community Enhancement and Public Safety personnel in public outreach efforts to increase awareness of tobacco risks and provide educational support to local retailers on lawful sales practices. Engagement efforts will promote responsible retail behavior and deter youth access to tobacco products. All activities will be supervised by the Community Enhancement Division and aligned with the grant's scope and timeline, contributing to a safer, healthier environment for Baldwin Park's youth.

ALTERNATIVES:

City Council may choose:

1. Not to approve the PSA and thereby not accept the grant funding in the amount of $225,228 from California Department of Justice ("DOJ"). The current work performed by The Wellness Center will have to be paid through the City's General Fund.

2. Provide Staff with alternative direction.

CEQA REVIEW:

The action being considered by the City Council is categorically exempt from the California Environmental Quality Act (CEQA) per section 15322 of the CEQA guidelines for programs that are educational or for training that involve no physical changes to the environment.

LEGAL REVIEW:

The Professional Service Agreement has been reviewed and approved by the City Attorney Office as to legal form and content.

ATTACHMENTS:

1. Professional Service Agreement between the City of Baldwin Park and The Wellness Center
2. Funding Agreement No. DOJ-PROP56-2024-25-1-003

CITY OF BALDWIN PARK
PROFESSIONAL SERVICES AGREEMENT
WITH
LA General Medical Care Foundation Inc. (The Wellness Center)

THIS AGREEMENT is made and entered into this 16th day of July, 2025 ("Effective Date"), by and between the CITY OF BALDWIN PARK, a municipal corporation ("City"), and Los Angeles General Medical Center Foundation, Inc. (The Wellness Center), a California non-profit corporation ("Consultant").

RECITALS

A. City proposes to utilize the services of Consultant as an independent contractor to provide services in connection with the California Department of Justice (DOJ) Tobacco Grant Program, as more fully described herein.

B. Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated.

C. City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed.

D. No official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. City does hereby retain and Consultant agrees to perform during the term of this Agreement, the tasks, obligations, and services set forth in the Scope of Work attached to and incorporated into this Agreement as Exhibit "A" ("Services").

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations, which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. The Chief Executive Officer or his or her designee will do evaluations of the work. If the quality of

work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal, State and local employment laws, including, without limitation, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military or veteran status, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant, state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, if the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at

Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed one hundred and twenty-one thousand eight hundred Dollars ($ 121,800.00), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the Services in Exhibit "A" unless the Chief Executive Officer or designee, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should Consultant perform any additional services which have not been approved, in writing, by the City, Consultant does so at its own risk and costs.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than once a month. Said invoice shall be based on the total of all Consultant's services, which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Consultant shall maintain complete and accurate records with respect to costs incurred under this Agreement. All such records shall be clearly identifiable as relating to this Agreement and shall be maintained in accordance with generally recognized accounting principles. Consultant shall allow a representative of the City (including the California State Auditor if required by the City pursuant to Government Code § 8546.7) during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall retain and allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement and shall be made available to the City for inspection and/or audit at mutually convenient times from the Effective Date until three (3) years after termination of this Agreement.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. Unless otherwise agreed to in

writing by the parties, the Services to be performed under this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for until June 30, 2028, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The parties may mutually agree in writing to extend the term of this Agreement for an additional one-year period.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon Consultant's receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement, such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred, professional services satisfactorily performed up to, and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope. Prior to City's execution of this Agreement and Consultant's commencement of the Services, Consultant shall secure, submit proof of, and shall thereafter maintain without interruption, until completion of and acceptance by City of the Services, such workers' compensation, commercial general and automobility insurance, and professional liability insurance as shall protect Consultant, its subcontractors and the Additional Insureds here, from any and all claims for damages for professional liability, personal injury, including accidental death, as well as any and all claims for property damage which may arise from or which may concern operations under this Agreement, whether such operations be by or on behalf of Consultant, any subconsultant or anyone directly or indirectly employed by, connected with or acting for or on behalf of any of them.

5.2. Carrier Ratings. All liability insurance shall be issued by an insurance company or companies authorized to transact liability insurance business in the State of California with a policy holder's rating of A- or higher and a Financial Class of VII or larger.

5.3. Minimum Limits. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

5.3.1 Commercial General Liability Insurance. Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General

Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains broader coverage and/or higher limits than the specified minimum amounts shown above, then the City requires and shall be entitled to the broader coverage for and/or the higher coverage limits maintained by the Consultant. Any available insurance proceeds exceeding the specified minimum limits of insurance and coverage shall be available to the City.

5.3.2 Business Automobile Liability Insurance. Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage Form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains broader coverage and/or higher limits than the specified minimum amounts shown above, then the City requires and shall be entitled to the broader coverage for and/or the higher coverage limits maintained by the Consultant. Any available insurance proceeds exceeding the specified minimum limits of insurance and coverage shall be available to the City.

5.3.3 Workers' Compensation and Employer's Liability Insurance. Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

5.3.4 Professional Errors and Omissions ("E&O") Liability Insurance. Professional errors and omissions ("E&O") liability insurance on an occurrence-based policy with policy limits of not less than Two Million Dollars ($2,000,000.00) per occurrence and Three Million Dollars ($3,000,000.00) policy aggregate. The retroactive date must be shown, and this date must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after

completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another policy form with a retroactive date prior to the contract effective date, the Consultant must purchase "extended reporting coverage" for a minimum of three (3) years after completion of contract work. A copy of the claims reporting requirements must be submitted to the City for review. If Consultant maintains broader coverage and/or higher limits than the specified minimum amounts shown above, then the City requires and shall be entitled to the broader coverage for and/or the higher coverage limits maintained by the Consultant. Any available insurance proceeds exceeding the specified minimum limits of insurance and coverage shall be available to the City.

5.4. Notice of Cancellation and Renewals. The policies shall not be cancelled unless thirty (30) days prior written notification of intended cancellation has been given to City by certified or registered mail (this obligation may be satisfied in the alternative by requiring such notice to be provided by Consultant's insurance broker and set forth on its Certificate of Insurance provided to City.) Consultant agrees that upon receipt of any notice of cancellation or alteration of the policies, Consultant shall, within five (5) days, procure other policies of insurance similar in all respects to the policy or policies to be cancelled or altered. Consultant shall furnish to the City copies of all endorsements that are subsequently issued amending coverage or limits within fourteen (14) days of the amendment. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

5.5. Additional Requirements.

5.5.1 Additional Insured. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Baldwin Park, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

5.5.2 Primary, Not Contributory. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Baldwin Park, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Baldwin Park shall be excess and not contributing with the insurance provided by this policy.

5.5.3 Reporting Provisions. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Baldwin Park, its officers, officials, agents, employees, and volunteers.

5.5.4 Defense Costs. Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.

5.5.5 Separate Insureds. The Consultant's insurance shall apply separately

to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.5.6 Subcontractors. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

5.5.7 Waiver of Subrogation. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

5.5.8 Standard Occurrence. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable. Modified, limited, or restricted occurrence forms are not acceptable.

5.5.9 Combination of Insurances is Acceptable. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

5.5.10 Deductibles Exceeding $25K. Any deductible or self-insured retention shall be shown on the certificate of insurance. If the deductible or self-insured retention exceeds $25,000.00, it shall be approved in advance by City. Consultant is responsible for any deductible or self-insured retention and shall fund it upon City written request, regardless of whether Consultant has a claim against the insurance or is named as a party in any action involving City.

5.6. Non-limiting. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant or its subconsultants to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or to the extent to which Consultant may be held responsible for payments of damages to persons or property.

5.7. Certificates of Insurance, Additional Insured Endorsements and Deductibles. Prior to execution of the Agreement, and thereafter upon City's request, Consultant shall furnish City with original certificates of insurance and additional insured endorsements setting forth evidence of all insurance coverage requirements by this Article. Each certificate and endorsement shall be signed by a person authorized by that insurer to bind coverage on its behalf. The City shall continue to be an additional insured for completed operations for one (1) year after completion of the work.

5.8. Consultant's Failure to Provide Required Insurance. Failure to maintain required insurance at all times shall constitute a default and material breach. In such event, Consultant shall immediately notify City and cease all performance under this Agreement until further directed by the City. In the absence of satisfactory insurance coverage, City may, at its discretion and sole option: (a) procure insurance with collection rights for premiums,

attorneys' fees and costs against Consultant by way of set-off or recoupment from sums due Consultant; (b) immediately terminate or suspend Consultant's performance of the Agreement; (c) pay Consultant's premiums for renewal of Consultant's coverage; or (d) self-insure the risk, with all damages and costs incurred, by judgment, settlement or otherwise, including attorneys' fees and costs, being collectible from Consultant, by way of set-off or recoupment from any sums due Consultant. Upon demand, Consultant shall repay City for all sums that City paid to obtain, renew, reinstate, or replace the insurance, or City may offset the cost against any monies that the City may owe Consultant.

5.9. Verification of Coverage. City shall have the right to obtain complete and certified copies of Consultant's and subconsultants' insurance policies (including, but not limited to, the declarations page, form list and riders), endorsements or certificates required this Agreement, upon request (including, but not limited to, the declarations page, form list and riders).

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The Chief Executive Officer or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager and (2) Code Enforcement officers to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City. Consultant shall designate a Youth Liaison to support with data collection efforts.

6.4. Priority of Documents. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement and Consultant's proposal.

6.5. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

LA General Medical Center
Foundation Inc.
1200 N. State St.
Los Angeles, CA 90033
Tel: 213-784-9252
Email:
rosa@thewellnesscenterla.org
Attn: Rose Soto, Executive Director

IF TO CITY:

City of Baldwin Park
14403 Pacific Ave
Baldwin Park, CA 91706

Tel: 626-960-4011
Email:
mcarrillo@baldwinparkca.org
Attn: Manuel Carrillo Jr, Chief Executive Officer

6.6. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.7. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.8. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.9. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for

hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained in either the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.10. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.11. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.12. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.13. Ownership of Documents. All Documents shall be and remain the sole property of the City. This Agreement contains a non-exclusive and perpetual license for the City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to , physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents"), Consultant shall require all subcontractors to agree in writing that City is granted a non-exclusive and perpetual license for any Documents the subcontractor prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents. City shall not be limited in any way in its use of the Documents at any time, provided that any such use not within the purposes intended by this Agreement shall be at the City's sole risk. All Documents, shall be and remain the sole property of City. Consultant agrees that any such Documents shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.14. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et* seq.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.15. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et* seq.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and sub consultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or sub consultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this

Agreement.

6.16. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.17. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect. Notwithstanding the above, this provision shall not apply to any publicly advertised position to which an employee, without enticement or promises by Consultant, applies.

6.18. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.19. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.20. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.21. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.22. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.23. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.24. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed

a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.25. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.26. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.27. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

Signatures on the following page.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CONSULTANT:

By: _____ Date: 5/20/26
Name: Rosa Soto
Title: Executive Director

By: N/A Date: N/A
Name:
Title:

CITY OF BALDWIN PARK
a municipal corporation

By: _____ Date: _____
Daniel Damian
Mayor

Attested to:

By: _____
Christopher Saenz
City Clerk

Approved as to form:

By: _____
Christian Bettenhausen
City Attorney

EXHIBIT "A"
SCOPE OF WORK

Docusign Envelope ID: D6CD03D5-63A5-42AC-B698-BE991C7CD8AE

Tobacco Grant Program
Grant Services Branch – Local Assistance
Division of Operations

Baldwin Park, City of **DOJ-PROP56-2024-25-1-003**

MEMORANDUM OF UNDERSTANDING

PURPOSE

This Memorandum of Understanding ("MOU") is entered into by the Department of Justice ("DOJ") and the Baldwin Park, City of ("Grantee"), for the purpose of disbursing grant funds to Grantee for reimbursement of expenditures in compliance with the California Code of Regulations and the Fiscal Year 2024-25 Grantee Handbook.

Commencing January 1, 2023, the California Code of Regulations, Title 11, Division 1, Chapter 5: Department of Justice Tobacco Grant Program ("TGP Regulations") shall govern the policies and procedures of the Tobacco Grant Program.

The TGP Regulations, Request for Proposals, Grantee Handbook (dated April 2024), and Summary of Award document are hereby incorporated by reference into this MOU. Grantee will expend funds for the purposes identified in the approved Summary of Award document. Reimbursements are to be funded under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016, approved by the voters as Proposition 56.

COST REIMBURSEMENT

DOJ agrees to reimburse Grantee in arrears, for Grantee's actual expenditures in performing the project or scope of work included in the approved Summary of Award document. Reimbursements for line items in the approved Budget Detail will be made upon receipt of invoices from Grantee and approval of the invoices by DOJ, in accordance with the reimbursement procedures set forth in the TGP Regulations and Grantee Handbook.

BUDGET CONTINGENCY CLAUSE

It is mutually agreed, if the Budget Act of the current fiscal year and/or any subsequent years covered under the MOU does not appropriate sufficient funds, the MOU shall be of no further force and effect. In the event this situation occurs, DOJ shall have no liability to reimburse/pay any funds to Grantee, or to furnish any other considerations under this MOU. As well, Grantee shall not be obligated to continue performing the provisions of this MOU, for which the Grantee would have been reimbursed.

If funding for any fiscal year is reduced or deleted in the Budget Act for purposes of this MOU, DOJ shall have the option to either cancel this MOU with no liability occurring to DOJ or offer an addendum to the Grantee to reflect the reduced amount.

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PROJECT BREACH-TERMINATION

Failure of a Grantee to comply with this MOU or the TGP Regulations shall be treated by DOJ as a breach of contract. If an act of noncompliance occurs, DOJ may take actions described within the TGP Regulations, including termination. DOJ may terminate this MOU and be relieved of any obligation to disburse grant funds to Grantee should Grantee fail to perform the scope of work at the time and in the manner provided in this MOU.

MISCELLANEOUS PROVISIONS

Addendum – No addendum or variation of the terms of this MOU is valid unless made in writing and signed by the duly authorized representatives of the parties.

Assignment – This MOU is not assignable by Grantee in whole or in part.

Indemnification – Grantee agrees to indemnify and hold harmless DOJ, its officers, agents and employees from all claims, liabilities, or losses in connection with the performance of this MOU.

Certifications – Grantee certifies that it does not receive funding from a manufacturer, distributor, or advertiser of Cigarettes or Tobacco Products. Grantee further certifies that grant funds will not supplant existing state or local funds dedicated for the same purpose.

TERMS

Grant Duration: **11/1/2024 – 6/30/2028**

Award Amount				
Category of Expenditure	**Budget FY 2024-2025**	**Budget FY 2025-2026**	**Budget FY 2026-2027**	**Budget FY 2027-2028**
Personal Services	$71,323	$71,323	$71,323	$
Operating Expenses and Equipment	$0	$0	$0	$
Administrative Costs (Not to Exceed 5%)	$3,753	$3,753	$3,753	$
	$75,076	$75,076	$75,076	
TOTAL AWARD AMOUNT	**$225,228**			

The time limit for reimbursements against this award ends 6/30/2028. Requests for reimbursement received after 7/15/2028 cannot be considered by DOJ.

GRANTEE CONTACT INFORMATION

Manuel Carrillo Jr
Chief Executive Officer
City of Baldwin Park
14403 E. Pacific Avenue, Baldwin Park, CA 91706
626-813-5204
mcarrillo@baldwinparkca.gov

Docusign Envelope ID: D6CD03D5-63A5-42AC-B698-BE991C7CD8AE

AUTHORIZATION

DOJ and Grantee, by their duly authorized officials, have executed this MOU on the respective dates indicated below. This MOU and any future addendums shall be e-mailed to TobaccoGrants@doj.ca.gov, care of the Division of Operations, Local Assistance Unit, Tobacco Grant Program, and will become fully executed upon completion of signatures from all parties.

ALEJANDRA AVILA Date
Mayor
City of Baldwin Park

DocuSigned by:
A5ACDB74C2284A4... 7/17/2025
CHRISTOPHER SAENZ Date
City Clerk
City of Baldwin Park

7/16/25
CHRISTIAN L. BETTENHOUSEN Date
City Attorney
City of Baldwin Park

Jennifer Ivery Johnson Digitally signed by Jennifer Ivery Johnson Date: 2025.07.29 14:09:39 -07'00'
JENNIFER IVERY JOHNSON, Grant Manager Date
Division of Operations
California Department of Justice

Michael Fong Digitally signed by Michael Fong Date: 2025.08.07 14:01:01 -07'00'
~~**NICOLE LEARNED, Administrative Manager**~~ Date
Division of Operations Michael Fong, Fiscal Director
California Department of Justice

Chris Ryan Digitally signed by Chris Ryan Date: 2025.08.07 14:12:45 -07'00'
CHRIS RYAN, Chief Date
Division of Operations
California Department of Justice

STAFF REPORT

TO: **Honorable Mayor and Members of the City Council**
FROM: **Manuel Carrillo Jr, Chief Executive Officer**
Daniel Padilla, Director of Public Works
PREPARED BY: **Francisco Flores, Management Anaylyst**
DATE: **July 15, 2026**
SUBJECT: **Authorize Award of Contract to CWS Systems Inc. for City Council Chambers Renovation Improvements Project (CIP No. 22-038)**

SUMMARY:
This item will authorize the award of the City Council Chambers Project (CIP No. 22-038) to the construction contractor CWS Systems Inc. The project consists of improvement to the Council Chambers and surrounding City Hall areas. Improvements include technology upgrades, lighting enhancements, repainting, flooring replacement, security installation, restroom improvements, conference room upgrades, and related interior improvements.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Approve and award the construction contract for the City Council Chambers Project (CIP No. 22-038) to CWS Systems Inc. in the amount of $4,561,920.00; and
2. Approve a 10% construction contingency in the amount of $456,192.00 for the project; and
3. Authorize the Mayor and City Clerk to execute the agreement with CWS Systems Inc.
4. Authorize the Director of Finance to make the funding reallocations shown in the second table under the Fiscal Impact section, and to make any necessary appropriations and budget adjustments.

FISCAL IMPACT:
The total construction cost is $5,018,112.00. The project is funded primarily through the American Rescue Plan Act (ARPA) funds (Fund 275), which have been approved and budgeted for this project CIP 22-038 in the amount of $2,849,159.59. The remaining balance of $2,168,952.41 will be covered by other funding sources, as shown on the Funding Sources table below. The last table provides details of the funding reallocations.

Approved Construction Budget	Amounts
Construction Contract	$4,561,920.00
Contingency	$456,192.00
Total Construction Budget	**$5,018,112.00**

Funding Sources	Amounts
ARPA (Fund 275)	$2,849,159.59
General Fund (Fund 100)	$353,755.99

Measure BP (Fund 110)	$649,299.99
Future Development (Fund 200)	$468,810.24
Community Enhancement (Fund 210)	$591,379.27
Information Services (Fund 401)	$105,706.92
Total Approved Funds	**$5,018,112.00**

Project / Program	Originally Funded by ARPA — Proposed to Reallocate Funds to Council Chamber Improvement Project	Amount
Crossing Guard Services	General (Fund 100)	247,092.30
Zocalo Park	General (Fund 100)	40,500.27
Agenda Management (fka "Prime Government")	General (Fund 100)	41,005.99
Morgan Park Restroom Improvements	General (Fund 100)	19,590.00
Serenity Homes & Esperanza Villa	General (Fund 100)	5,567.43
Fleet Vehicles	Measure BP (Fund 110)	440,528.32
Body & Vehicle Cameras	Measure BP (Fund 110)	208,771.67
Zocalo Park	Future Development (Fund 200)	468,810.24
Zocalo Park	Community Enhancement (Fund 210)	591,379.27
Upgrade Internet Bandwidth	Information Services (Fund 410)	105,706.92
	Total Proposed Committed Funds for the Council Chamber Improvements Project:	$2,168,952.41

BACKGROUND:
The City Council Chambers Project was established as a Capital Improvement Program project in 2021. The project was delayed due to the prioritization of other City projects and limited staff and funding resources. The project is intended to modernize the City Council Chambers and select surrounding City Hall areas to improve public meeting functionality, accessibility, and overall use of the space. Improvements include technology upgrades, lighting enhancements, repainting, flooring replacement, security installation, restroom improvements, conference room upgrades, and related interior improvements.

DISCUSSION:
On July 2, 2026, the City obtained six (6) bids in accordance with the criteria established in the RFP. The lowest responsible and responsive bidder was CWS Systems Inc., with a bid amount of $4,561,920.

The following is a summary of the bids received:

No.	Contractor	Bid Amount ($)
1	CWS Systems, Inc	4,561,920
2	Caltec Corp	4,580,000
3	Chalmers Construction, Inc.	4,900,000
4	Monet Construction, Inc.	4,991,821
5	CABD Construction, Inc	5,220,000
6	Royal Construction Corp	5,468,000

Awarding the contract to CWS Systems, Inc. will allow the City to proceed with construction of the planned improvements. Staff recommends approval of a 10% construction contingency to address unforeseen conditions, design adjustments, materials testing consultant/contractor, specialty consultants, building inspection assistance, a limited-term Senior Engineer/Construction Manager, and other project-related needs that may arise during construction.

The total project construction cost, including the 10% contingency, will be $5,018,112.00. ARPA Funds (Fund 275) will cover $2,849,159.59 or roughly 57% of the total project construction cost. The remaining balance of $2,168,952.41 will be covered by other funding sources, as shown in the first table under the Fiscal Impact section.

Approved Construction Budget	Amounts
Construction Contract	$4,561,920.00
Contingency	$456,192.00
Total Construction Budget	$5,018,112.00

ALTERNATIVES:

1. The City Council may choose to award a construction contract, reject all bids, and re-bid the project. This action is not recommended as re-bidding the project will delay work and may result in increased costs.
2. Provide Staff with alternate direction.

CEQA REVIEW:
These actions are exempt from review under the California Environmental Quality Act (California Public Resources Code §§ 2100, et seq., "CEQA") and CEQA regulations (14 California Code of Regulations §§ 15000, et seq.)

LEGAL REVIEW:
This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:
1. 07072026_Contract with CWS for City Council Chambers Renovation Improvements
2. Bid Summary

SECTION C

CONTRACT DOCUMENTS

CONTRACT SERVICE AGREEMENT FOR

CITY PROJECT NO. CIP 26-038-55018

City Council Chambers Renovation Improvements

THIS CONTRACT SERVICES AGREEMENT (herein "Agreement"), is made and entered into this 6th day of July, 2026 by and between the CITY OF BALDWIN PARK, a municipal corporation, (herein "City") and "Contractor"). The parties hereto agree as follows:

RECITALS

_____ *(herein* the project includes construction of structural and non-structural improvements of the City Council Chambers building including improvements to the public accessible restrooms located on the ground level of the City Hall building. The project proposes construction of major modifications and renovations to the chamber's interior design and décor. Proposed improvements include a prominent redesigned entry way to the building consisting of an enclosed vestibule area with glass panels, public informational kiosk, and display monitors. Specific to the Council Chambers, the project will include modernization of the building's aesthetics with an expanded tall ceiling, and decorative wall panels. Additionally, the project will complete an overhaul of the audio and video system including advance security system. Other enhancements include LED lighting upgrades, repainting, new carpet flooring, renovation of the City Council dais, and upgrades to the public seating area including ADA compliant ramps and walk paths, new seating furniture and display monitors. Also, the project includes improvements to the chamber's restrooms, and upgrades to the existing HVAC system including the filter media on the roof cooling tower.

A. The City desires to have Contractor perform said services on the terms and conditions set forth herein.

NOW, THEREFORE, based on the foregoing Recitals and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1. SERVICES OF CONTRACTOR

1.1 **Scope of Services** – In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the Special and Technical Provisions, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

1.2 **Documents Included in Contract** – This contract consists of the Notice Inviting Bids and Instructions to Bidders, Bid Documents, Proposal Schedule, Bid Bond (Bidder's Guarantee), Designation of Sub-contractors, Statement of Non-collusion by Contractor, Certification of Principal, Supplemental Information, Specifications, Plans, this Contract Services Agreement, Faithful Performance Bond, Labor and Materials Bond, Warranty Bond, Guarantee, Tax Identification Form, Workers' Compensation Certification, and any and all schedules and attachments to it which are incorporated as if fully set forth herein. In the event of an inconsistency, this Agreement shall govern.

1.3 **Compliance with Law** – All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered.

1.4 **Licenses, Permits, Fees, and Assessments** – Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all sub-contractors' compliance with this Section.

1.5 **Familiarity with Work** – By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

1.6 **Care of Work** – The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.7 **Further Responsibilities of Parties** – Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all sub-contractors to comply with the provisions of this agreement.

1.8 **Additional Services** – City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of twenty-five percent (25%) or less of the Contract Sum, or in the time to perform of one hundred eighty (180) days or less may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services

to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor.

1.9 **Special Requirements** – Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as **Exhibit** "A through C" and incorporated herein by this reference. In the event of a conflict between the provisions of **Exhibit** "A through C" and any other provisions of this Agreement, the provisions of **Exhibit** "A through C" shall govern.

1.10 **Prevailing Wages Laws** – In accordance with Labor Code Section 1770 et seq., the director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the office of the City Clerk and is hereby incorporated in this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars ($25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices. This project is federally funded and shall meet all applicable federal requirements.

2. COMPENSATION

2.1 **Contract Sum** – For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of ($4,561,920.-) (herein "Contract Sum"), except as provided in Section 1.8. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

2.2 **Progress Payments** - Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security. Refer to Section 7.3 of this Agreement for retention of funds. Upon written approval by the City Engineer, the City will pay for materials upon delivery to help expedite payment to the contractor and suppliers in accordance with the current Caltrans Specifications.

3. PERFORMANCE SCHEDULE

3.1 **Time of Essence** – Time is of the essence in the performance of this Agreement.

3.2 **Schedule of Performance** – Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as **Exhibit** "A", if any, and incorporated herein by this reference. When requested by the Contractor, the Contract Officer may approve extensions to the time period(s) specified in the Schedule of Performance in writing.

3.3 **Force Majeure** – The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

3.4 **Term** – Unless earlier terminated in accordance with Section 7.8 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer.

4. COORDINATION OF WORK

4.1 **Representative of Contractor** – The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Abed El-Abour
President, RMO

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

4.2 **Contract Officer** – The Contract Officer shall be such person as may be designated by the City Manager or City Engineer. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions, which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.3 **Prohibition Against Assignment** – The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

4.4 **Independent Contractor** – Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its sub-contractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, sub-contractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its sub-contractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

4.5 **Identity of Persons Performing Work** – Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

4.6 **Utility Relocation** – City is responsible for removal, relocation, or protection of existing main or trunk line utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

4.7 **Trenches or Excavations** – Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 1.8 of this Agreement.

c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused form any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or
by law, which pertain to the resolution of disputes and protests between the contracting parties.

5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 **Insurance** – The Contractor shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance: Let's confirm these dollar amounts with HR.

Coverage (Check if applicable)		Minimum Limits
(X)	Comprehensive General Liability Insurance (including premises and operations)	$2,000,000 per occurrence combined single limit
( )	Contractual Liability Insurance Products Liability Insurance	$1,000,000 limit
(X)	Comprehensive Automobile Liability Insurance (includes owned, nonowned, and hired automobile hazard	$1,000,000 per occurrence combined single limit
( )	Professional Liability Insurance (providing for a one-year discovery period)	$1,000,000 limit
(X)	Workers' Compensation/Employers' Liability Insurance	Statutory $1,000,000 per occurrence

CONDITIONS:

In accordance with Public Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of "A" minus or better. This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the City Engineer, City of Baldwin Park, 14403 East Pacific Avenue, Baldwin Park, California 91706.

Any insurance maintained by the City of Baldwin Park shall apply in excess of and not combined with insurance provided by this policy.

The City of Baldwin Park, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above. Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements, is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its sub-contractor's performance of the work covered under this agreement.

Each contract between the Contractor and any sub-contractor shall require the sub- contractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 5.1.

5.2 **Indemnification** – Contractor shall indemnify the City, its officers, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the negligent performance of the work, operations or activities of Contractor, its agents, employees, sub- contractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, but excluding such claims or liabilities or portion of such claims or liabilities arising or alleged to arise from the negligence or willful misconduct of the City, its officers, agents or employees, and in connection therewith:

a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents', employees', sub-contractors', or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel acceptable to City.

d) Contractor's duty to defend and indemnify as set out in this Section 5.2 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

The Contractor's indemnification obligations pursuant to this Section 5.2 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all sub-contractors.

5.3 **Labor and Materials, Performance and Warranty Bonds** – Concurrently with execution of this Agreement, Contractor shall deliver to City a labor and materials bond, a performance bond and a warranty bond, in the forms provided by the City Clerk, which secures the faithful performance of this Agreement. The bonds shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bonds shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

5.4 **Sufficiency of Insurer or Surety** – Insurance or bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Risk Manager of City ("Risk Manager") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies

and the performance bond required by this Section 5 may be changed accordingly upon receipt of written notice from the Risk Manager; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Risk Manager to the City Council of City within ten (10) days of receipt of notice from the Risk Manager.

5.5 **Substitution of Securities** – Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any moneys withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

6. RECORDS AND REPORTS

6.1 **Reports** – Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.2 **Records** – Contractor shall keep, and require sub-contractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

6.3 **Ownership of Documents** – All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, sub-contractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder.
Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All sub-contractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7. ENFORCEMENT OF AGREEMENT

7.1 **California Law** – This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court

in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

7.2 **Disputes** – In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 7.2 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

7.3 **Retention of Funds** – Progress payments shall be made in accordance with the provisions of Section 2.2 of this agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Council, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

7.4 **Waiver** – No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 **Rights and Remedies are Cumulative** – Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 **Legal Action** – In addition to any other rights or remedies, either party may take legal action, law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

7.7 **Liquidated Damages** – Since actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the

Contractor and its sureties shall be liable for and shall pay to the City liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in subsection 6-9 on page D-10 of the Standard Specifications and the Provisions of the Contract Specifications. In addition, liquidated damages may be assessed for failure to comply with the emergency call out requirements described in the scope of services. The City may withhold from any moneys payable on account of services performed by the Contractor any accrued liquidated damages.

7.8 **Termination for Default of Contractor** – If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

7.9 **Attorneys' Fees** – If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

8. CITY OFFICERS AND EMPLOYEES, NONDISCRIMINATION

8.1 **Non-liability of City Officers and Employees** – No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 **Conflict of Interest** – The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 **Covenant Against Discrimination** – Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

9. MISCELLANEOUS PROVISIONS

9.1 Notice - Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the U.S. Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Baldwin Park
14403 East Pacific Avenue
Baldwin Park, California 91706
Attention: Daniel Padilla, Director of Public Works

To Contractor: CWS Systems, Inc.
3814 E. Colorado Blvd. # 102
Pasadena, CA 91107

Attn: Abed El-Abour

9.2 **Interpretation** – The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 **Integration; Amendment** – It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

9.4 **Severability** – In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 **Hiring of Undocumented Workers Prohibited** – Contractor shall not hire or employ any person to perform work within the City of Baldwin Park or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States.

9.6 **Unfair Business Practices Claims** – In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or sub-contractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Section 7103.5, California Public Contract Code.)

9.7 **Corporate Authority** – The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is

formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

9.8 **Legal Responsibilities** – The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor their officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

9.9 **Termination for Convenience** – The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications, which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents, which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CONTRACTOR:

By: Abed El-Abour
(Print Name)

Signature: _____

Title: President

Address: CWS Systems, Inc.
3814 E. Colorado Blvd. # 102
Pasadena, CA 91107

By: _____
(Print Name)

Signature: _____

Title: _____

Address: _____

CITY OF BALDWIN PARK, a municipal corporation

By: _____
Daniel Damian, MAYOR

ATTEST:

By: _____
Christopher Saenz, City Clerk

APPROVED AS TO FORM:

_____
City Attorney

City of Baldwin Park

City Council Chambers Renovation Proj.
City Project No. CIP 26-038-55018

BID SUMMARY and ANALYSIS

Bid opening Date: July 2, 2026

					Bid Bond	SAM.Gov	Bid Bond	SAM.Gov	Bid Bond	SAM.Gov	Bid Bond	SAM.Gov	Bid Bond	SAM.Gov	Bid Bond	SAM.Gov
					Addendum 1	X	Addendum 1	X	Addendum 1	X	Addendum 1	X	Addendum 1	X	Addendum 1	X
					Addendum 2	X	Addendum 2	X	Addendum 2	X	Addendum 2	X	Addendum 2	X	Addendum 2	X
Bid Results					**1**		**2**		**3**		**4**		**5**		**6**	
					CWS		**CALTEC Corp**		**Chalmers Construction Services, Inc.**		**Monet Constructiopn, Inc.**		**Royal Constructoin, Corp.**		**CABD Construction, Inc.**	
Item No.	**Bid Item Descriptions**	**Bid Item Details**	**Qnty.**	**Unit**	**Unit Cost**	**Bid Item Cost**	**Unit Cost**	**Bid Item Cost**	**Unit Cost**	**Bid Item Cost**	**Unit Cost**	**Bid Item Cost**	**Unit Cost**	**Bid Item Cost**	**Unit Cost**	**Bid Item Cost**
General Requirements and Site Preparation																
1	Mobilization & Demobilization	Transport of equipment, site setup, NPDES, Training, insurance and bonds, and final cleanup.	1	LS	$ 250,000.00	$ 250,000.00	$ 1,325,816.00	$ 1,325,816.00	$ 300,000.00	$ 300,000.00	$ 308,880.00	$ 308,880.00	$ 240,000.00	$ 240,000.00	$ 69,000.00	$ 69,000.00
2	Temporary Site Protection	Safety fencing, restrict access signage, Pedestrian Traffic Control, and dust control/shields.	1	LS	$ 110,000.00	$ 110,000.00	$ 50,000.00	$ 50,000.00	$ 69,000.00	$ 69,000.00	$ 56,592.00	$ 56,592.00	$ 180,000.00	$ 180,000.00	$ 34,500.00	$ 34,500.00
3	Demolition	Removal of interior walls, ceilings, floor finishes, and plumbing fixtures per demo plan.	1	LS	$ 295,000.00	$ 295,000.00	$ 200,000.00	$ 200,000.00	$ 105,000.00	$ 105,000.00	$ 179,280.00	$ 179,280.00	$ 356,000.00	$ 356,000.00	$ 137,000.00	$ 137,000.00
4	Irrigation and Plant replacements	Reroute affected/damaged Irrigation lines including low voltage control lines, Sleeve were needed, and replace damaged plans	1	LS	$ 35,000.00	$ 35,000.00	$ 60,000.00	$ 60,000.00	$ 28,000.00	$ 28,000.00	$ 37,800.00	$ 37,800.00	$ 160,000.00	$ 160,000.00	$ 11,500.00	$ 11,500.00
5	Plant Establishment	Maintain, and replace dead plants for a period of 60 days after project acceptance.	1	LS	$ 5,000.00	$ 5,000.00	$ 2,000.00	$ 2,000.00	$ 5,000.00	$ 5,000.00	$ 10,800.00	$ 10,800.00	$ 40,000.00	$ 40,000.00	$ 11,500.00	$ 11,500.00
Structural and Concrete																
6	Interior Floor Slabs	New graded concrete slabs for Council Chamber and interior ramps.	3,312	SF	$ 35.00	$ 115,920.00	$ 7.00	$ 23,184.00	$ 25.00	$ 82,800.00	$ 46.00	$ 152,352.00	$ 54.00	$ 178,848.00	$ 40.16	$ 133,009.92
7A	Interior ADA Ramps	Construction of interior ADA compliant ramps	2	EA	$ 65,000.00	$ 130,000.00	$ 2,500.00	$ 5,000.00	$ 25,000.00	$ 50,000.00	$ 25,000.00	$ 50,000.00	$ 38,000.00	$ 76,000.00	$ 17,000.00	$ 34,000.00
7B	Exterior ADA Ramp	Construction of exterior ADA compliant ramp.	1	EA	$ 85,000.00	$ 85,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 88,240.00	$ 88,240.00	$ 35,000.00	$ 35,000.00	$ 17,000.00	$ 17,000.00
8	Exterior Concrete/ Pavement	Grade and construct ADA path of travel replace existing exterior concrete and pavement areas.	1	LS	$ 130,000.00	$ 130,000.00	$ 65,000.00	$ 65,000.00	$ 25,000.00	$ 25,000.00	$ 145,800.00	$ 145,800.00	$ 365,000.00	$ 365,000.00	$ 126,000.00	$ 126,000.00
Architectural Finishes																
9	Gypsum Board Assemblies	Installation, taping, and finishing of new gypsum wallboard.	1	LS	$ 210,000.00	$ 210,000.00	$ 380,000.00	$ 380,000.00	$ 35,000.00	$ 35,000.00	$ 322,412.00	$ 322,412.00	$ 310,000.00	$ 310,000.00	$ 166,000.00	$ 166,000.00
10	Ceiling System	Remove existing Wood ceiling panels, and install new 2'x4' suspended acoustical tile systems and perforated metal linear ceilings	1	LS	$ 180,000.00	$ 180,000.00	$ 280,000.00	$ 280,000.00	$ 200,000.00	$ 200,000.00	$ 283,241.00	$ 283,241.00	$ 430,000.00	$ 430,000.00	$ 52,000.00	$ 52,000.00
11	Flooring: Carpet Tiles	Supply and Installation of CPT-1, CPT-2 and CPT-3 carpet tiles.	4100	SF	$ 20.00	$ 82,000.00	$ 12.00	$ 49,200.00	$ 9.76	$ 40,016.00	$ 8.00	$ 32,800.00	$ 10.00	$ 41,000.00	$ 42.44	$ 174,004.00
12	Flooring and Walls Porcelain/Ceramic TIles	Tile for three restrooms and designated lobby/chamber areas.	1800	SF	$ 172.22	$ 309,996.00	$ 16.00	$ 28,800.00	$ 30.00	$ 54,000.00	$ 140.00	$ 252,000.00	$ 140.00	$ 252,000.00	$ 42.78	$ 77,004.00
13	Wood Slat Wall Panels	Acoustical wood slats with sound attenuating blanket backing in Council Chambers	1	LS	$ 230,000.00	$ 230,000.00	$ 65,000.00	$ 65,000.00	$ 175,000.00	$ 175,000.00	$ 15,336.00	$ 15,336.00	$ 130,000.00	$ 130,000.00	$ 92,000.00	$ 92,000.00
14	Painting & Patching	Iterior painting of all new and patched wall surfaces.	1	LS	$ 120,000.00	$ 120,000.00	$ 45,000.00	$ 45,000.00	$ 76,300.00	$ 76,300.00	$ 81,000.00	$ 81,000.00	$ 90,000.00	$ 90,000.00	$ 93,000.00	$ 93,000.00
Specialties and Millwork																
15	Custom Dais Millwork	Construction of the Council Chamber Dais including wood finishes including Glass partition at interior ADA ramp and Dias glass wall separator.	1	LS	$ 280,000.00	$ 280,000.00	$ 135,000.00	$ 135,000.00	$ 325,000.00	$ 325,000.00	$ 585,360.00	$ 585,360.00	$ 256,000.00	$ 256,000.00	$ 230,000.00	$ 230,000.00
16	Doors	Remove and replace with new wood doors per plan In Council Chambers (5) includes 1 double door and exterior restroom and one utility room doors (3) including all hardware including hinges, ADA compliant push handles, closers and handles.	8	EA	$ 15,000.00	$ 120,000.00	$ 3,000.00	$ 24,000.00	$ 4,000.00	$ 32,000.00	$ 15,795.00	$ 126,360.00	$ 6,000.00	$ 48,000.00	$ 10,937.50	$ 87,500.00
17A	Interior (Stainless Steel) Handrails	Install 1-1/2" diameter Stainless Steel handrails for stairs and ramps for interior locations.	1	LS	$ 62,000.00	$ 62,000.00	$ 50,000.00	$ 50,000.00	$ 60,000.00	$ 60,000.00	$ 54,000.00	$ 54,000.00	$ 54,000.00	$ 54,000.00	$ 69,000.00	$ 69,000.00
17B	Exterior Handrails	Install 1-1/2" diameter Hot dipped zinc coated metal handrails and guard rails location to match existing handrails	1	LS	$ 32,000.00	$ 32,000.00	$ 70,000.00	$ 70,000.00	$ 30,000.00	$ 30,000.00	$ 54,000.00	$ 54,000.00	$ 30,000.00	$ 30,000.00	$ 69,000.00	$ 69,000.00

18	Fixed Assembly Seating	Remove 99 fixed seats and Installation of 95 seating systems.	1	LS	$ 75,000.00	$ 75,000.00	$ 94,000.00	$ 94,000.00	$ 80,000.00	$ 80,000.00	$ 139,008.00	$ 139,008.00	$ 57,000.00	$ 57,000.00	$ 99,000.00	$ 99,000.00
19	Glass Storefront, Windows, and Doors	Remove and replace with new aluminum dual pane tempered glass storefront windows and doors in Vestibule and Council Chambers per interior elevations.	1	LS	$ 300,000.00	$ 300,000.00	$ 190,000.00	$ 190,000.00	$ 143,800.00	$ 143,800.00	$ 270,000.00	$ 270,000.00	$ 160,000.00	$ 160,000.00	$ 327,000.00	$ 327,000.00
20	Podium and Furniture installation	Construct a new Speakers Podium (1) and Provide executive style Leather Seats (22)	1	LS	$ 260,000.00	$ 260,000.00	$ 22,000.00	$ 22,000.00	$ 57,500.00	$ 57,500.00	$ 50,000.00	$ 50,000.00	$ 3,000.00	$ 3,000.00	$ 86,000.00	$ 86,000.00
Mechanical, Electrical, and Plumbing (MEP)																
21	HVAC Systems	Remove existing and install New ductwork, diffusers, related electrical and mechanical connections per Mechanical plans. Add a new 24,000 BTU mini-split A/C unit in the City Council Chambers	1	LS	$ 180,000.00	$ 180,000.00	$ 180,000.00	$ 180,000.00	$ 145,000.00	$ 145,000.00	$ 375,840.00	$ 375,840.00	$ 510,000.00	$ 510,000.00	$ 1,160,000.00	$ 1,160,000.00
22	Cooling Tower Plastic Fill Material	Remove existing cooling tower fill material and install plastic filter fill material in cooling tower on the roof	1	LS	$ 78,000.00	$ 78,000.00	$ 25,000.00	$ 25,000.00	$ 54,000.00	$ 54,000.00	$ 54,000.00	$ 54,000.00	$ 40,000.00	$ 40,000.00	$ 74,000.00	$ 74,000.00
23	Plumbing	In three restrooms remove and replace existing water closets, urinals, sinks, trash receptacles, hand dryers, air vents, and lavatories.	1	LS	$ 118,000.00	$ 118,000.00	$ 150,000.00	$ 150,000.00	$ 650,000.00	$ 650,000.00	$ 116,644.00	$ 116,644.00	$ 155,000.00	$ 155,000.00	$ 115,000.00	$ 115,000.00
24	Electrical & Lighting	Removals and replacements of linear lighting, recessed downlights, diffused lights, lighting controls, and power floor and wall boxes Including cabling including Low Voltage installations	1	LS	$ 210,000.00	$ 210,000.00	$ 450,000.00	$ 450,000.00	$ 900,000.00	$ 900,000.00	$ 442,800.00	$ 442,800.00	$ 570,000.00	$ 570,000.00	$ 690,000.00	$ 690,000.00
25	Audio/Video Systems	Remove and replace Audio Video (A/V) equipment, 5 camera, camera pockets, and low voltage cabling infrastructure and configure the A/V system.	1	LS	$ 394,000.00	$ 394,000.00	$ 490,000.00	$ 490,000.00	$ 355,000.00	$ 355,000.00	$ 513,090.00	$ 513,090.00	$ 46,000.00	$ 46,000.00	$ 805,000.00	$ 805,000.00
26	Fire Protection System	Installation of smoke detector, audible alarms, strobe lights, conduit, signs, and cabling	1	LS	$ 65,000.00	$ 65,000.00	$ 50,000.00	$ 50,000.00	$ 85,000.00	$ 85,000.00	$ 97,016.00	$ 97,016.00	$ 78,152.00	$ 78,152.00	$ 81,000.00	$ 81,000.00
27	Architectural and Professional Design Support	Allowance based on basis to obtain architect services to support the contractor with submittals as described and supported by plans and specifications. Billed at an hourly rate. Also, to provide recommendations on potential city directed changes to the plans and specs.			$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
					TOTALS	$ 4,561,920.00		$ 4,634,000.00		$ 4,287,416.00		$ 4,991,821.00		$ 5,468,000.00		$ 5,220,000.00

$ 4,900,000.00

Non-Responsive -totals do not match

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Grace Nguyen, Sr. Finance Clerk**
DATE:	**July 15, 2026**
SUBJECT:	**Successor Agency to The Dissolved Community Development Commission of The City of Baldwin Park Warrants and Demands**

SUMMARY:
Attached is the Warrants and Demands Register for the Successor Agency to the Dissolved Community Development Commission of the City of Baldwin Park to be ratified by the City Council.

RECOMMENDED ACTION:
It is recommended that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT:
The total of the attached Warrants Register for Successor Agency of the City of Baldwin Park was $7,960.00.

BACKGROUND:
The attached Claims and Demands the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The Jun 09, 2026 to Jul 06, 2026 Successor Agency Warrant with check number 13681 through 13682 in the total amount of $7,960.00 was made on behalf of Successor Agency of the City of Baldwin Park constituting of claim and demand against the Successor Agency of the City of Baldwin Park, are herewith presented to the City Council as required by law, and hereby ratified.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:

1. Check Register

City of Baldwin Park, CA

Check Register

By (None)

Payment Dates 6/9/2026 -7/6/2026

Payment Number	Payment Date	Vendor Name	Description (Item)	Account Number	Amount
13681	06/10/2026	US BANK	FISCAL AGENT ANNUAL TRUSTEE FEE 5/1/26-4/30/27-SA	838-00-000-55750-14900	$ 2,200.00
13682	06/22/2026	THE PUN GROUP LLP	AUDIT THE CITY YEAR END 6/30/2025 FINAL BILLING	838-20-210-51101-12420	$ 2,807.00
13682	06/22/2026	THE PUN GROUP LLP	AUDIT THE CITY YEAR END 6/30/2025 FINAL BILLING	890-20-210-51101-12420	$ 2,953.00
				Grand Total:	**$ 7,960.00**

STAFF REPORT

TO:	**Honorable Chair and Members of the Successor Agency to the Dissolved Community Development Commission**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Anthony Ceballos, Accountant**
DATE:	**July 15, 2026**
SUBJECT:	**Treasurer's Report SA - May 2026**

SUMMARY:
Attached is the Treasurer's Report for the month of May 2026. The Treasurer's Report lists all cash for the City, which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
City of Baldwin Park Investment Policy requires the Treasurer's Report to be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Treasurer Report May 2026

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
State of California Local Agency Investment Fund (LAIF)							
* City-Including General Fund & all other Special Revenue Funds	3.810%	Varies	Varies	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99
* Housing Authority	3.810%	Varies	Varies	0.83	0.83	0.83	0.83
				34,494,064.82	34,494,064.82	34,494,064.82	34,494,064.82
US Government Bonds							
* Federal Farm CR BKS Bond 4.12000% (King Capital Advisors)	4.120%	11/14/2025	10/21/2030	2,080,000.00	2,080,000.00	2,080,000.00	2,062,798.40
* BofA 3YNC1Y Fixed Rate Note 02/19/2026 ISIN#US06055JQF92 4.050% 02/23/29 B/E DTD 02/23/26 Callable 02/23/27 Moody Rating A1S & P Rating A- (Multi-Bank Securities Inc.)	4.050%	2/23/2026	2/23/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,954,400.00
* Federal Natl MTG ASSN Medium Term NTS DTD 1/21/26 4.010% 01/21/31 B/E DTD 01/21/26 Callable 01/21/27 Moody Rating Aa1 S & P Rating AA+ (Multi-Bank Securities Inc.)	4.010%	1/21/2026	1/21/2031	5,000,000.00	5,000,000.00	5,000,000.00	4,949,950.00
* Wells Fargo BK N A Global BK NTS Ranc 4.150% 02/12/31 B/E DTD 02/12/26 30/360 Callable 02/12/29 Moody Rating Aa2 S & P Rating A+ (Multi-Bank Securities Inc.)	4.150%	2/12/2026	2/12/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,961,740.00
* Goldman Sachs Group Inc Ser N Med Term NTS 5.050% 05/29/31 B/E DTD 05/29/26 Callable 05/29/28 Moody Rating A2 S & P Rating BBB+	5.050%	5/29/2026	5/29/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,994,840.00
* Federal Agric MTG Corp Medium Term NTS Fed R 3.750% 04/29/30 B/E DTD 10/29/25 Callable 04/29/27 (Piper Sandler & Co.)	3.750%	10/21/2025	4/29/2030	10,000,000.00	10,000,000.00	10,000,000.00	9,868,300.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 3.730% 10/28/30 B/E DTD 10/28/25 Callable 10/28/27 @ 100.000 Moody Rating Aa1 S&P Rating AA+ (Piper Sandler & Co.)	3.730%	10/21/2025	10/28/2030	4,302,000.00	4,302,000.00	4,302,000.00	4,243,492.80
* Federal Natl MTG ASSN Medium Term NTS DTD 1/15/26 4.000% 01/6/31 B/E DTD 01/15/26 Callable 01/6/27 Moody Rating Aa1 S & P Rating AA+ (Piper Sandler & Co.)	4.000%	1/15/2026	1/6/2031	6,000,000.00	6,000,000.00	6,000,000.00	5,922,000.00
				33,382,000.00	33,382,000.00	33,382,000.00	32,957,521.20
US Bank - Debt Service Trustee Accounts							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,623,191.57	6,623,191.57	6,623,191.57	6,623,191.57
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	17,106.92	17,106.92	17,106.92	17,106.92
				6,640,298.49	6,640,298.49	6,640,298.49	6,640,298.49
				$ 74,516,363.31	$ 74,516,363.31	$ 74,516,363.31	$ 74,091,884.51

Total Investments	$ 74,516,363.31
Cash with BMO	
City Checking (General)	1,951,502.62
City Miscellaneous Cash (W/C, P/R)	131,122.91
CNG Station	69.66
Housing Authority	1,044,995.36
Money Market Plus	12,102.78
Successor Agency	1,288,036.06
Total Cash with BMO	4,427,829.39
Investment Brokerage (Cash & Cash Equivalents)	42,850.08
Total Cash and Investments	$ 78,987,042.78

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was one new investment purchase and no redemptions during the month of May 2026. Several withdrawals/deposits were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:

Rose Tam
Director of Finance

STAFF REPORT

TO:	**Honorable Chair and Members of the Finance Authority**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Anthony Ceballos, Accountant**
DATE:	**July 15, 2026**
SUBJECT:	**Treasurer's Report FA - May 2026**

SUMMARY:
Attached is the Treasurer's Report for the month of May 2026. The Treasurer's Report lists all cash for the City, which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
City of Baldwin Park Investment Policy requires the Treasurer's Report to be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Treasurer Report May 2026

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
State of California Local Agency Investment Fund (LAIF)							
* City-Including General Fund & all other Special Revenue Funds	3.810%	Varies	Varies	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99
* Housing Authority	3.810%	Varies	Varies	0.83	0.83	0.83	0.83
				34,494,064.82	34,494,064.82	34,494,064.82	34,494,064.82
US Government Bonds							
* Federal Farm CR BKS Bond 4.12000% (King Capital Advisors)	4.120%	11/14/2025	10/21/2030	2,080,000.00	2,080,000.00	2,080,000.00	2,062,798.40
* BofA 3YNC1Y Fixed Rate Note 02/19/2026 ISIN#US06055JQF92 4.050% 02/23/29 B/E DTD 02/23/26 Callable 02/23/27 Moody Rating A1S & P Rating A- (Multi-Bank Securities Inc.)	4.050%	2/23/2026	2/23/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,954,400.00
* Federal Natl MTG ASSN Medium Term NTS DTD 1/21/26 4.010% 01/21/31 B/E DTD 01/21/26 Callable 01/21/27 Moody Rating Aa1 S & P Rating AA+ (Multi-Bank Securities Inc.)	4.010%	1/21/2026	1/21/2031	5,000,000.00	5,000,000.00	5,000,000.00	4,949,950.00
* Wells Fargo BK N A Global BK NTS Ranc 4.150% 02/12/31 B/E DTD 02/12/26 30/360 Callable 02/12/29 Moody Rating Aa2 S & P Rating A+ (Multi-Bank Securities Inc.)	4.150%	2/12/2026	2/12/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,961,740.00
* Goldman Sachs Group Inc Ser N Med Term NTS 5.050% 05/29/31 B/E DTD 05/29/26 Callable 05/29/28 Moody Rating A2 S & P Rating BBB+	5.050%	5/29/2026	5/29/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,994,840.00
* Federal Agric MTG Corp Medium Term NTS Fed R 3.750% 04/29/30 B/E DTD 10/29/25 Callable 04/29/27 (Piper Sandler & Co.)	3.750%	10/21/2025	4/29/2030	10,000,000.00	10,000,000.00	10,000,000.00	9,868,300.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 3.730% 10/28/30 B/E DTD 10/28/25 Callable 10/28/27 @ 100.000 Moody Rating Aa1 S&P Rating AA+ (Piper Sandler & Co.)	3.730%	10/21/2025	10/28/2030	4,302,000.00	4,302,000.00	4,302,000.00	4,243,492.80
* Federal Natl MTG ASSN Medium Term NTS DTD 1/15/26 4.000% 01/6/31 B/E DTD 01/15/26 Callable 01/6/27 Moody Rating Aa1 S & P Rating AA+ (Piper Sandler & Co.)	4.000%	1/15/2026	1/6/2031	6,000,000.00	6,000,000.00	6,000,000.00	5,922,000.00
				33,382,000.00	33,382,000.00	33,382,000.00	32,957,521.20
US Bank - Debt Service Trustee Accounts							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,623,191.57	6,623,191.57	6,623,191.57	6,623,191.57
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	17,106.92	17,106.92	17,106.92	17,106.92
				6,640,298.49	6,640,298.49	6,640,298.49	6,640,298.49
				$ 74,516,363.31	$ 74,516,363.31	$ 74,516,363.31	$ 74,091,884.51

Total Investments	$ 74,516,363.31
Cash with BMO	
City Checking (General)	1,951,502.62
City Miscellaneous Cash (W/C, P/R)	131,122.91
CNG Station	69.66
Housing Authority	1,044,995.36
Money Market Plus	12,102.78
Successor Agency	1,288,036.06
Total Cash with BMO	4,427,829.39
Investment Brokerage (Cash & Cash Equivalents)	42,850.08
Total Cash and Investments	$ 78,987,042.78

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

* There was one new investment purchase and no redemptions during the month of May 2026. Several withdrawals/deposits were made through the Local Agency Investment Fund.

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:

Rose Tam
Director of Finance

STAFF REPORT

TO:	**Honorable Chair and Members of the Housing Authority**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Anthony Ceballos, Accountant**
DATE:	**July 15, 2026**
SUBJECT:	**Treasurer's Report HA - May 2026**

SUMMARY:
Attached is the Treasurer's Report for the month of May 2026. The Treasurer's Report lists all cash for the City, which includes the Baldwin Park Financing Authority, the Housing Authority, and the Successor Agency to the Community Development Commission (CDC). All investments are in compliance with the City's Investment Policy and the California Government Code.

RECOMMENDED ACTION:
It is recommended that the Board receive and file the Treasurer's Report for May 2026.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
City of Baldwin Park Investment Policy requires the Treasurer's Report to be submitted to the Mayor and City Council on a monthly basis.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Treasurer Report May 2026

CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

INVESTMENT DESCRIPTION	INTEREST RATE	PURCHASE DATE	MATURITY DATE	PAR VALUE	CURRENT PRINCIPAL	BOOK VALUE	ESTIMATED MARKET VALUE
State of California Local Agency Investment Fund (LAIF)							
* City-Including General Fund & all other Special Revenue Funds	3.810%	Varies	Varies	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99	$ 34,494,063.99
* Housing Authority	3.810%	Varies	Varies	0.83	0.83	0.83	0.83
				34,494,064.82	34,494,064.82	34,494,064.82	34,494,064.82
US Government Bonds							
* Federal Farm CR BKS Bond 4.12000% (King Capital Advisors)	4.120%	11/14/2025	10/21/2030	2,080,000.00	2,080,000.00	2,080,000.00	2,062,798.40
* BofA 3YNC1Y Fixed Rate Note 02/19/2026 ISIN#US06055JQF92 4.050% 02/23/29 B/E DTD 02/23/26 Callable 02/23/27 Moody Rating A1S & P Rating A- (Multi-Bank Securities Inc.)	4.050%	2/23/2026	2/23/2029	2,000,000.00	2,000,000.00	2,000,000.00	1,954,400.00
* Federal Natl MTG ASSN Medium Term NTS DTD 1/21/26 4.010% 01/21/31 B/E DTD 01/21/26 Callable 01/21/27 Moody Rating Aa1 S & P Rating AA+ (Multi-Bank Securities Inc.)	4.010%	1/21/2026	1/21/2031	5,000,000.00	5,000,000.00	5,000,000.00	4,949,950.00
* Wells Fargo BK N A Global BK NTS Ranc 4.150% 02/12/31 B/E DTD 02/12/26 30/360 Callable 02/12/29 Moody Rating Aa2 S & P Rating A+ (Multi-Bank Securities Inc.)	4.150%	2/12/2026	2/12/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,961,740.00
* Goldman Sachs Group Inc Ser N Med Term NTS 5.050% 05/29/31 B/E DTD 05/29/26 Callable 05/29/28 Moody Rating A2 S & P Rating BBB+	5.050%	5/29/2026	5/29/2031	2,000,000.00	2,000,000.00	2,000,000.00	1,994,840.00
* Federal Agric MTG Corp Medium Term NTS Fed R 3.750% 04/29/30 B/E DTD 10/29/25 Callable 04/29/27 (Piper Sandler & Co.)	3.750%	10/21/2025	4/29/2030	10,000,000.00	10,000,000.00	10,000,000.00	9,868,300.00
* Federal Farm CR BKS CONS SYSTEMWIDE BDS 3.730% 10/28/30 B/E DTD 10/28/25 Callable 10/28/27 @ 100.000 Moody Rating Aa1 S&P Rating AA+ (Piper Sandler & Co.)	3.730%	10/21/2025	10/28/2030	4,302,000.00	4,302,000.00	4,302,000.00	4,243,492.80
* Federal Natl MTG ASSN Medium Term NTS DTD 1/15/26 4.000% 01/6/31 B/E DTD 01/15/26 Callable 01/6/27 Moody Rating Aa1 S & P Rating AA+ (Piper Sandler & Co.)	4.000%	1/15/2026	1/6/2031	6,000,000.00	6,000,000.00	6,000,000.00	5,922,000.00
				33,382,000.00	33,382,000.00	33,382,000.00	32,957,521.20
US Bank - Debt Service Trustee Accounts							
* Fiscal Agent Funds (Trust/Debt Service Fund)	Varies	Varies	Varies	6,623,191.57	6,623,191.57	6,623,191.57	6,623,191.57
* Fiscal Agent Funds - Successor Agency (Trust/Debt Service Fund)	Varies	Varies	Varies	17,106.92	17,106.92	17,106.92	17,106.92
				6,640,298.49	6,640,298.49	6,640,298.49	6,640,298.49
				$ 74,516,363.31	$ 74,516,363.31	$ 74,516,363.31	$ 74,091,884.51

Total Investments	$ 74,516,363.31
Cash with BMO	
City Checking (General)	1,951,502.62
City Miscellaneous Cash (W/C, P/R)	131,122.91
CNG Station	69.66
Housing Authority	1,044,995.36
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CITY OF BALDWIN PARK
TREASURER'S REPORT
5/31/2026

* Schedule of Cash and Investments includes city-wide assets as included in the Annual Comprehensive Financial Report.

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In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months that all investments are in compliance to the City's Statement of Investment Policy.

Approved by:

Rose Tam
Director of Finance

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Grace Nguyen, Sr. Finance Clerk**
DATE:	**July 15, 2026**
SUBJECT:	**Baldwin Park Housing Authority's Warrants and Demands**

SUMMARY:
Attached are the Warrants and Demands Registers for the City of Baldwin Park Housing Authority to be ratified by the Board.

RECOMMENDED ACTION:
It is recommended that the Board ratify the attached Warrants and Demands Register.

FISCAL IMPACT:
The total of the Warrants and Demands for Housing Authority was $835,569.17.

BACKGROUND:
The attached Claims and Demands report format meet the required information as set out in the California Government Code. Staff has reviewed the requests for expenditures for the appropriate budgetary approval and for the authorization from the department head or its designee. Pursuant to Section 37208 of the California Government Code, the Chief Executive Officer or his/her designee does hereby certify to the accuracy of the demands hereinafter referred. Payments released since the previous meeting and the following is a summary of the payment released:

1. The Jun 09, 2026 to Jul 06, 2026 Warrant check numbers 73658 through 73675 in the amount of $12,223.54 and Automated Clearing House (ACH) in the amount of $823,345.63 were made on behalf of City of Baldwin Park Housing Authority constituting of claims and demands, are here with presented to the Board as required by law and hereby ratified.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:

This report does not require legal review.

ATTACHMENTS:

1. Happy Check Register ACH
2. Happy Check Register

Check Register Report

7/6/2026

Date Range:	6/9/2026...7/6/2026	Grouped by:	
VMS Date Range:	...	Sorted by:	Check Number
Program:	-		
Payment Type:			
Check Numbers:	...		
Direct Deposit:	Include Direct Deposit		
Check Cleared:	All		
Port Status:	Include Port Ins		
Zero HAPs:	Include Zero HAPs		
Voided Payments:	Omit Voided Payments		
Held Checks:	Exclude Held Checks		

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 39436	06/10/2026	05/01/2026	Woodside Village Apartments LP	☒	$1894.00
☐ 39437	06/10/2026	06/01/2026	1024 Royal Oaks LP dba Whispering	☒	$1143.00
☐ 39438	07/01/2026	07/01/2026	Y & H Investment, Inc.	☒	$1458.00
☐ 39439	07/01/2026	07/01/2026	Eunice Property, LLC	☒	$1503.00
☐ 39440	07/01/2026	07/01/2026	Wilson Apartments Associates L.P.	☒	$1847.00
☐ 39441	07/01/2026	07/01/2026	ASCENSION HOLDINGS LLC	☒	$1591.00
☐ 39442	07/01/2026	07/01/2026	Tom Cinquegrani	☒	$696.00
☐ 39443	07/01/2026	07/01/2026	Melody (Muoi) Dao	☒	$1817.00
☐ 39444	07/01/2026	07/01/2026	Han Van Tran	☒	$3426.00
☐ 39445	07/01/2026	07/01/2026	John W. Ruwitch and Anh Lam Truong	☒	$1314.00
☐ 39446	07/01/2026	07/01/2026	Adam King Lee and Joyce Ng Lee	☒	$1401.00
☐ 39447	07/01/2026	07/01/2026	Mingyu Qu	☒	$798.00
☐ 39448	07/01/2026	07/01/2026	Wei Zhen Su	☒	$1355.00
☐ 39449	07/01/2026	07/01/2026	Mallorca Apartments, LTD	☒	$2065.00
☐ 39450	07/01/2026	07/01/2026	Cipriano Salazar Jr.	☒	$1644.00
☐ 39451	07/01/2026	07/01/2026	Dung Tran	☒	$2110.00
☐ 39452	07/01/2026	07/01/2026	PI Properties No 164 LLC, dba Algiers	☒	$1587.00
☐ 39453	07/01/2026	07/01/2026	Monrovia 612, LP	☒	$27745.00
☐ 39454	07/01/2026	07/01/2026	Leslie K Ng	☒	$2156.00
☐ 39455	07/01/2026	07/01/2026	Jun Hua Hu	☒	$2559.00
☐ 39456	07/01/2026	07/01/2026	Lien Diep	☒	$1488.00
☐ 39457	07/01/2026	07/01/2026	Silvia Danko	☒	$1547.00
☐ 39458	07/01/2026	07/01/2026	Dajojo, LLC	☒	$1471.00
☐ 39459	07/01/2026	07/01/2026	Wen Chia Ko	☒	$1693.00
☐ 39460	07/01/2026	07/01/2026	Investor Trust Realty Group, Inc.	☒	$1397.38
☐ 39461	07/01/2026	07/01/2026	Sieu Tuan Phan	☒	$3225.00
☐ 39462	07/01/2026	07/01/2026	Gary Libra	☒	$2155.00
☐ 39463	07/01/2026	07/01/2026	Ana Thai	☒	$1135.00
☐ 39464	07/01/2026	07/01/2026	SRI Properties No 15 LLC	☒	$1439.00
☐ 39465	07/01/2026	07/01/2026	Larry Chow	☒	$2198.00
☐ 39466	07/01/2026	07/01/2026	T & T Asset Holding, LLC	☒	$538.00
☐ 39467	07/01/2026	07/01/2026	Tuan Viet Ho	☒	$2228.00

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☐ 39468	07/01/2026	07/01/2026	Xiaomin Lin and Xiaoxi Wu	☒	$2498.00
☐ 39469	07/01/2026	07/01/2026	Housing Authority Of The County Of	☒	$1322.28
☐ 39470	07/01/2026	07/01/2026	4324 Walnut St LLC	☒	$2153.00
☐ 39471	07/01/2026	07/01/2026	El Monte Housing Partners LP	☒	$10634.00
☐ 39472	07/01/2026	07/01/2026	Joseph T. Tung	☒	$1448.00
☐ 39473	07/01/2026	07/01/2026	Alamitas LLC	☒	$301.00
☐ 39474	07/01/2026	07/01/2026	Avalon Monrovia LLC	☒	$2420.00
☐ 39475	07/01/2026	07/01/2026	Pro Management Inc.	☒	$1854.00
☐ 39476	07/01/2026	07/01/2026	Andrew & Eva Fogg	☒	$1925.00
☐ 39477	07/01/2026	07/01/2026	Heritage Park Villas LP	☒	$27491.00
☐ 39478	07/01/2026	07/01/2026	Heritage Park Villas LP	☒	$6254.00
☐ 39479	07/01/2026	07/01/2026	The Cove at West Covina LLC	☒	$6425.00
☐ 39480	07/01/2026	07/01/2026	Mohammad Tavakkoli	☒	$3974.00
☐ 39481	07/01/2026	07/01/2026	Manapa Enterprises LLC	☒	$1485.00
☐ 39482	07/01/2026	06/10/2026	Baldwin Park RHF Partners, LP	☒	$8544.00
☐ 39483	07/01/2026	07/01/2026	Palo Verde Apartments, LP	☒	$1000.00
☐ 39484	07/01/2026	07/01/2026	Eladio Diaz	☒	$1816.00
☐ 39485	07/01/2026	07/01/2026	Sharon Campbell	☒	$3056.00
☐ 39486	07/01/2026	07/01/2026	John M Jacquet Sr.	☒	$2100.00
☐ 39487	07/01/2026	07/01/2026	Steven Eraj Espantman and Marta	☒	$1586.00
☐ 39488	07/01/2026	07/01/2026	Ha X Van	☒	$4284.00
☐ 39489	07/01/2026	07/01/2026	Chen Jackson	☒	$888.00
☐ 39490	07/01/2026	07/01/2026	Group XII Properties, LP	☒	$1699.00
☐ 39491	07/01/2026	07/01/2026	Philip Tsui	☒	$718.00
☐ 39492	07/01/2026	07/01/2026	Paul Yen	☒	$1634.00
☐ 39493	07/01/2026	07/01/2026	May Kunka	☒	$976.00
☐ 39494	07/01/2026	07/01/2026	Becky Binh Nguyet Luu or Eddie Ma	☒	$1517.00
☐ 39495	07/01/2026	07/01/2026	Foothill Oak Park Apartments, LLC	☒	$25130.00
☐ 39496	07/01/2026	07/01/2026	Tinh Van Le	☒	$550.00
☐ 39497	07/01/2026	07/01/2026	The Six Straws LLC	☒	$7206.00
☐ 39498	07/01/2026	07/01/2026	Twelve31 Partners LP	☒	$8197.00
☐ 39499	07/01/2026	07/01/2026	Everardo Garcia	☒	$1584.00
☐ 39500	07/01/2026	07/01/2026	Ngoc T. Lieu	☒	$3226.00
☐ 39501	07/01/2026	07/01/2026	Alfred Tai-Kong Ho and Lisa Chen	☒	$744.00
☐ 39502	07/01/2026	07/01/2026	Covina 023 Woods 206 LP c/o	☒	$749.00
☐ 39503	07/01/2026	07/01/2026	Doreen Han	☒	$1671.00
☐ 39504	07/01/2026	07/01/2026	3939 Maxson #200N, LP	☒	$1475.00
☐ 39505	07/01/2026	07/01/2026	340 West Duarte, LLC	☒	$2307.00
☐ 39506	07/01/2026	07/01/2026	Cecilia Lan Cao	☒	$1697.00
☐ 39507	07/01/2026	07/01/2026	Baldwin Park Family Housing Limited	☒	$23794.00
☐ 39508	07/01/2026	07/01/2026	Grace Chiou	☒	$1865.00
☐ 39509	07/01/2026	07/01/2026	Marina Alvarez	☒	$2156.00
☐ 39510	07/01/2026	07/01/2026	Zhi Min Li and WXL Investments Inc.	☒	$1147.00
☐ 39511	07/01/2026	07/01/2026	Sui Man Mak	☒	$612.00
☐ 39512	07/01/2026	07/01/2026	Henry Wong	☒	$2453.00
☐ 39513	07/01/2026	07/01/2026	West Covina Senior Villas II, LP	☒	$1512.00

☐ 39514	07/01/2026	07/01/2026	Scenic Holdings Group LLC	☒	$1618.00
☐ 39515	07/01/2026	07/01/2026	Dung Trung Pham and Tammy Tram	☒	$1301.00
☐ 39516	07/01/2026	07/01/2026	Francisco J. Sanchez and Gloria	☒	$833.00
☐ 39517	07/01/2026	07/01/2026	Blessed Rock of El Monte	☒	$31078.00
☐ 39518	07/01/2026	07/01/2026	Blessed Rock of El Monte	☒	$1152.00
☐ 39519	07/01/2026	07/01/2026	Joanne Pham Chau	☒	$1554.00
☐ 39520	07/01/2026	07/01/2026	Vintage Park, LLC dba: Vintage Park	☒	$6661.00
☐ 39521	07/01/2026	07/01/2026	Alfonso Contreras	☒	$839.00
☐ 39522	07/01/2026	07/01/2026	Ryan Quach and Hue Cao	☒	$1661.00
☐ 39523	07/01/2026	07/01/2026	Windwood West Covina, L.P. c/o GK	☒	$1475.00
☐ 39524	07/01/2026	07/01/2026	Alta Vista Villas, LP c/o Yale	☒	$3661.00
☐ 39525	07/01/2026	07/01/2026	West Covina Seniors Villas I	☒	$1020.00
☐ 39526	07/01/2026	07/01/2026	Post Brookhollow , LP	☒	$14152.00
☐ 39527	07/01/2026	07/01/2026	Alexander Chan	☒	$2505.00
☐ 39528	07/01/2026	07/01/2026	Serrano West Covina #199W, LP	☒	$1574.00
☐ 39529	07/01/2026	07/01/2026	Phat Binh Vuong	☒	$1414.00
☐ 39530	07/01/2026	07/01/2026	Alan Wu	☒	$843.00
☐ 39531	07/01/2026	07/01/2026	Keymax Group, Inc	☒	$1558.00
☐ 39532	07/01/2026	07/01/2026	Lawe Family Trust	☒	$701.00
☐ 39533	07/01/2026	07/01/2026	Henry Ho	☒	$1415.00
☐ 39534	07/01/2026	07/01/2026	PAMA IV Properties, LP	☒	$2425.00
☐ 39535	07/01/2026	07/01/2026	Roger Hin Nam Mak	☒	$9779.00
☐ 39536	07/01/2026	07/01/2026	LAT Investments, LLC	☒	$3976.00
☐ 39537	07/01/2026	07/01/2026	Kimmie Mu Matsunaga	☒	$2518.00
☐ 39538	07/01/2026	07/01/2026	Xitlalai Del Real Sanchez	☒	$1848.00
☐ 39539	07/01/2026	07/01/2026	Delgar IV LLC	☒	$1388.00
☐ 39540	07/01/2026	07/01/2026	Mary L Haynes	☒	$1130.00
☐ 39541	07/01/2026	07/01/2026	7 A & R Holdings, LLC	☒	$2025.00
☐ 39542	07/01/2026	07/01/2026	Betty Chim Lieu	☒	$504.00
☐ 39543	07/01/2026	07/01/2026	Joseph M. Kwok	☒	$2355.00
☐ 39544	07/01/2026	07/01/2026	Leng Zhang and Bao Ying Jiang	☒	$1189.00
☐ 39545	07/01/2026	07/01/2026	Mack E Titus	☒	$1776.00
☐ 39546	07/01/2026	07/01/2026	Propman Inc.	☒	$1126.00
☐ 39547	07/01/2026	07/01/2026	Lourdes J. Garrison	☒	$1669.00
☐ 39548	07/01/2026	07/01/2026	Lois J Gaston	☒	$1975.00
☐ 39549	07/01/2026	07/01/2026	Doan & Lily Thi	☒	$2300.00
☐ 39550	07/01/2026	07/01/2026	El Monte Affordable Housing Partner	☒	$252.00
☐ 39551	07/01/2026	07/01/2026	Jose Baudelio Delgado	☒	$1648.00
☐ 39552	07/01/2026	07/01/2026	Larry Mimms	☒	$1377.00
☐ 39553	07/01/2026	07/01/2026	Ron Walpus	☒	$3034.00
☐ 39554	07/01/2026	07/01/2026	Fat Law	☒	$1019.00
☐ 39555	07/01/2026	07/01/2026	Kevin Kambor Kwong and Yuk Ming	☒	$1649.00
☐ 39556	07/01/2026	07/01/2026	Dwight Chang	☒	$2184.00
☐ 39557	07/01/2026	07/01/2026	Cameron Park Community Partners,	☒	$1854.00
☐ 39558	07/01/2026	07/01/2026	Mozhgan Tavakoli	☒	$5012.00
☐ 39559	07/01/2026	07/01/2026	Lourdes Vela	☒	$4555.00

☐ 39560	07/01/2026	07/01/2026	Gilbert Roybal	☒	$689.00
☐ 39561	07/01/2026	07/01/2026	Philip & Fanny Kwok	☒	$1779.50
☐ 39562	07/01/2026	07/01/2026	Woodside Village Apartments LP	☒	$8316.00
☐ 39563	07/01/2026	07/01/2026	Cynthia Pham	☒	$674.00
☐ 39564	07/01/2026	07/01/2026	Katie Yau and Daniel Hong	☒	$3066.00
☐ 39565	07/01/2026	07/01/2026	Fanny Chan	☒	$1285.00
☐ 39566	07/01/2026	07/01/2026	Kwan and Mei Chiang	☒	$1123.00
☐ 39567	07/01/2026	07/01/2026	Sergio Molina	☒	$1682.00
☐ 39568	07/01/2026	07/01/2026	Baldwin Park Housing Development	☒	$47406.00
☐ 39569	07/01/2026	07/01/2026	Baldwin Park Housing Development	☒	$14335.00
☐ 39570	07/01/2026	07/01/2026	Jason Tran	☒	$1062.00
☐ 39571	07/01/2026	07/01/2026	Chuen Lau	☒	$3730.00
☐ 39572	07/01/2026	07/01/2026	Tanya H Chen	☒	$2646.00
☐ 39573	07/01/2026	07/01/2026	Dan Thanh Peng and Hoan Peng	☒	$1608.00
☐ 39574	07/01/2026	07/01/2026	Sunset Square #200U, LP	☒	$8685.32
☐ 39575	07/01/2026	07/01/2026	Ngoc Lieu	☒	$1309.00
☐ 39576	07/01/2026	07/01/2026	Lark Ellen Village	☒	$15048.00
☐ 39577	07/01/2026	07/01/2026	Xuyen Thach Han	☒	$3093.00
☐ 39578	07/01/2026	07/01/2026	Kim Wah Wong and Sau Yi Wong	☒	$1702.00
☐ 39579	07/01/2026	07/01/2026	Lucena A Ewing	☒	$5767.00
☐ 39580	07/01/2026	07/01/2026	Jocelyn Jae Jhong	☒	$2210.00
☐ 39581	07/01/2026	07/01/2026	Emilio De Jesus Cruz	☒	$464.00
☐ 39582	07/01/2026	07/01/2026	Delgar V LLC	☒	$1306.00
☐ 39583	07/01/2026	07/01/2026	Isabel R Sanchez	☒	$1876.00
☐ 39584	07/01/2026	07/01/2026	Cienega Garden Apartments	☒	$7390.00
☐ 39585	07/01/2026	07/01/2026	Vinh Hong Lai	☒	$5496.00
☐ 39586	07/01/2026	07/01/2026	EZ 50 LLC	☒	$1377.00
☐ 39587	07/01/2026	07/01/2026	Kuen K Wong	☒	$1500.00
☐ 39588	07/01/2026	07/01/2026	Doreen E Ewing	☒	$3377.00
☐ 39589	07/01/2026	07/01/2026	Moller Property Management	☒	$1222.00
☐ 39590	07/01/2026	07/01/2026	TPA NASCH LLC	☒	$4465.00
☐ 39591	07/01/2026	07/01/2026	TDF LP - Pacific Towers c/o Winn	☒	$14803.00
☐ 39592	07/01/2026	07/01/2026	Paul & Annie W Chau	☒	$891.00
☐ 39593	07/01/2026	07/01/2026	Gilbert Dominguez	☒	$9475.00
☐ 39594	07/01/2026	07/01/2026	Mary Ann Norwood	☒	$1465.00
☐ 39595	07/01/2026	07/01/2026	Eric Yu	☒	$580.00
☐ 39596	07/01/2026	07/01/2026	Up Hill Investment Inc.	☒	$1598.00
☐ 39597	07/01/2026	07/01/2026	Kelly Nguyen	☒	$1543.00
☐ 39598	07/01/2026	07/01/2026	Vijay Gulati	☒	$2040.00
☐ 39599	07/01/2026	07/01/2026	Badillo Street Senior Apartments, L.P.	☒	$33326.00
☐ 39600	07/01/2026	07/01/2026	Monrovia Heritage Park LP	☒	$24487.00
☐ 39601	07/01/2026	07/01/2026	Tyler-Valley Metro Housing, LP	☒	$10116.00
☐ 39602	07/01/2026	07/01/2026	James or Barbara Fox	☒	$1129.00
☐ 39603	07/01/2026	07/01/2026	Mayra Ortega	☒	$1513.00
☐ 39604	07/01/2026	07/01/2026	Sel Homes LLC	☒	$5707.00
☐ 39605	07/01/2026	07/01/2026	Hui Chuan Wang	☒	$4812.00

☐ 39606	07/01/2026	07/01/2026	Nhan Nguyen and Amy Tran	☒	$2829.00
☐ 39607	07/01/2026	07/01/2026	Puente Villa LLC	☒	$3080.00
☐ 39608	07/01/2026	07/01/2026	RAMONA BLVD. FAMILY	☒	$10188.00
☐ 39609	07/01/2026	07/01/2026	AJG Realty Inc.	☒	$1370.00
☐ 39610	07/01/2026	07/01/2026	Maria Martha Martinez	☒	$3132.00
☐ 39611	07/01/2026	07/01/2026	Antonio & Aida Rinos	☒	$1848.00
☐ 39612	07/01/2026	07/01/2026	Greater San Gabriel Valley Property	☒	$1747.00
☐ 39613	07/01/2026	07/01/2026	Annette C Scott	☒	$1552.00
☐ 39614	07/01/2026	07/01/2026	1024 Royal Oaks LP dba Whispering	☒	$22157.00
☐ 39615	07/01/2026	07/01/2026	1024 Royal Oaks LP dba Whispering	☒	$12827.00
☐ 39616	07/01/2026	07/01/2026	Khiem Anh Nguyen	☒	$2499.00
☐ 39617	07/01/2026	07/01/2026	Derek Sim	☒	$2068.00
☐ 39618	07/01/2026	07/01/2026	Josephine Tran	☒	$1861.00
☐ 39619	07/01/2026	07/01/2026	Therese Marie Simon	☒	$1134.00
☐ 39620	07/01/2026	07/01/2026	2442 Adelia Property LLC	☒	$2130.00
☐ 39621	07/01/2026	07/01/2026	Allan M. & Virginia J Chipp and Ralph	☒	$1160.00
☐ 39622	07/01/2026	07/01/2026	Zi Jian Li	☒	$1053.00
☐ 39623	07/01/2026	07/01/2026	Minh A Nguyen	☒	$2345.00
☐ 39624	07/01/2026	07/01/2026	DelGar I LLC.	☒	$1327.00
☐ 39625	07/01/2026	07/01/2026	Jaime Barcena	☒	$1365.00
☐ 39626	07/01/2026	07/01/2026	PBJS LLC	☒	$1922.00
☐ 39627	07/01/2026	07/01/2026	Monica D Mao	☒	$2507.00
☐ 39628	07/01/2026	07/01/2026	Shiu-Ein Huang	☒	$157.00
☐ 39629	07/01/2026	07/01/2026	The Promenade Housing Partners, LP	☒	$7031.00
☐ 39630	07/01/2026	07/01/2026	Paramjit S Nijjar	☒	$3664.00
☐ 39631	07/01/2026	07/01/2026	Rosa Beltran	☒	$1630.00
☐ 39632	07/01/2026	07/01/2026	Ynfante Holdings I, LLC	☒	$396.15
☐ 39633	07/01/2026	07/01/2026	Roman Basin	☒	$785.00
☐ 39634	07/01/2026	07/01/2026	Sandhya Kal and Padma Kal	☒	$2973.00
☐ 39635	07/01/2026	07/01/2026	Venancio Felix	☒	$237.00
☐ 39636	07/01/2026	07/01/2026	Nomer Lacson	☒	$2169.00
☐ 39637	07/01/2026	07/01/2026	Anna & Simon Choi	☒	$1665.00
☐ 39638	07/01/2026	07/01/2026	Chung Thi Pham	☒	$2630.00
☐ 39639	07/01/2026	07/01/2026	KKOLI Revocable Trust	☒	$5058.00
☐ 39640	07/01/2026	07/01/2026	Lifetime Investment Group LLC	☒	$2477.00
☐ 39641	07/01/2026	07/01/2026	Roy Lam	☒	$1608.00
☐ 39642	07/01/2026	07/01/2026	Golden Dragon Properties LLC c/o	☒	$719.00
☐ 39643	07/01/2026	07/01/2026	Nancy H Shen	☒	$490.00
☐ 39644	07/01/2026	07/01/2026	Singing Wood Senior Housing LP	☒	$20637.00
☐ 39645	07/01/2026	07/01/2026	Garvey Senior Affordable Partners, LP	☒	$4738.00
☐ 39646	07/01/2026	07/01/2026	Nahid Adibi	☒	$1848.00
☐ 39647	07/01/2026	07/01/2026	Ryan Kinpong Woo and Ching King	☒	$1210.00
☐ 39648	07/01/2026	07/01/2026	Mei Yan Chen	☒	$1098.00
☐ 39649	07/01/2026	07/01/2026	Shawn Hui Zhen	☒	$2568.00

Total	**$823,345.63**
Average	**$1,574.27**
Unit Count	**502**
Average Weighted by Unit Count	**$1,582.56**
Hard to House Count	**3**

Check Register Report

7/6/2026

Date Range:	06/09/2026...07/06/2026	Grouped by:	
VMS Date Range:	...	Sorted by:	Check Number
Program:	-		
Payment Type:			
Check Numbers:	...		
Direct Deposit:	Exclude Direct Deposit		
Check Cleared:	All		
Port Status:	Include Port Ins		
Zero HAPs:	Include Zero HAPs		
Voided Payments:	Omit Voided Payments		
Held Checks:	Exclude Held Checks		

✓ Check Number	Check Date	VMS Date	Payee Name	DD	Amount
☐ 73658	07/01/2026	07/01/2026	Jacqueline Chaves	☐	$158.00
☐ 73659	07/01/2026	07/01/2026	Nadine Dowell	☐	$12.00
☐ 73660	07/01/2026	07/01/2026	City of Pomona Housing Authority	☐	$1250.39
☐ 73661	07/01/2026	07/01/2026	Courtney F Crocker	☐	$36.00
☐ 73662	07/01/2026	07/01/2026	Mindy Sophia Aguirre	☐	$123.00
☐ 73663	07/01/2026	07/01/2026	Christine A Rodriguez	☐	$77.00
☐ 73664	07/01/2026	07/01/2026	Angelina Monique Hernandez	☐	$150.00
☐ 73665	07/01/2026	07/01/2026	Gwendolyn Jean Adams	☐	$31.00
☐ 73666	07/01/2026	07/01/2026	Kellie D Towns	☐	$12.00
☐ 73667	07/01/2026	07/01/2026	Aundre R Gurrola	☐	$47.00
☐ 73668	07/01/2026	07/01/2026	Jose J Martinez	☐	$106.00
☐ 73669	07/01/2026	07/01/2026	Jimmy N Chavez	☐	$93.00
☐ 73670	07/01/2026	07/01/2026	Deanna Talamantes	☐	$13.00
☐ 73671	07/01/2026	07/01/2026	George Ka Chun Chew	☐	$2770.00
☐ 73672	07/01/2026	07/01/2026	Iesha J Cardenas	☐	$91.00
☐ 73673	07/01/2026	07/01/2026	City of Carlsbad	☐	$1575.42
☐ 73674	07/01/2026	07/01/2026	Cameron Properties	☐	$1896.17
☐ 73675	07/01/2026	07/01/2026	Housing Authority of County of San	☐	$3782.56

Total	**$12,223.54**
Average	**$531.46**
Unit Count	**6**
Average Weighted by Unit Count	**$1,809.36**
Hard to House Count	

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STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Christian L. Bettenhausen, City Attorney**
DATE:	**July 15, 2026**
SUBJECT:	**Proposed Extension of Moratorium on the Approval, Establishment or Operation of Battery Energy Storage Systems Facilities**

SUMMARY:
On June 3, 2026, the City Council adopted Interim Urgency Ordinance No. 1526 ("Interim Ordinance") establishing a 45-day moratorium on the approval, establishment or operation of BESS facilities in the City to allow City staff to analyze and recommend regulatory options for establishing new or updated regulations for BESS facilities in the Baldwin Park Municipal Code, Zoning Code, and General Plan. The purpose of this interim ordinance is to preserve and promote the public health, safety and welfare during the time that City staff analyzes and prepares new or revised regulatory proposals to govern BESS facilities including providing City Council with options and recommendations on possible regulations. Proposed Ordinance No. 1528 extends the moratorium set by the Interim Ordinance for an additional 10 months and 15 days.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Conduct a Public Hearing; and
2. Waive further reading and adopt Ordinance No. 1528 entitled: "AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, EXTENDING AN URGENCY ORDINANCE ESTABLISHING A MORATORIUM ON THE APPROVAL, ESTABLISHMENT, OR OPERATION OF BATTERY ENERGY STORAGE SYSTEMS FACILITIES TO CONSIDER ADOPTING REGULATIONS FOR BATTERY ENERGY STORAGE SYSTEM FACILITIES PURSUANT TO GOVERNMENT CODE SECTION 65858"

FISCAL IMPACT:
There is no fiscal impact associated with this item.

BACKGROUND:
On June 3, 2026, the City Council adopted Interim Urgency Ordinance No. 1526 establishing a 45-day moratorium on approval, establishment and operation of BESS facilities within all zoning districts in the City to allow for City staff to analyze and recommend regulatory options for establishing new or updated regulations for BESS facilities. Ordinance No. 1528 extends the moratorium set by the Interim Ordinance, as permitted by law, for an additional 10 months and 15 days.
Article XI, Section 7 of the California Constitution and Government Code Section 65858 allow cities to adopt temporary moratoria on an urgency basis to prohibit any uses that may conflict with contemplated or pending changes to the general plan, specific plan, or zoning proposals. As described further below, the item is presented as an urgency matter because the approval, establishment and operation of new BESS facilities would create a current and immediate threat to the health, safety, and welfare of the City and its residents.

DISCUSSION:
Due to increasing demand for renewable electricity to meet the State's clean energy goals, there has been a growing demand for BESS facilities across the state. Publicly available materials have documented concerns associated with BESS facilities, specifically the unique fire and explosion hazards due to their use of lithium-ion batteries and related equipment. Such batteries may present increased fire or explosion risks under certain conditions, including thermal runaway events, impacts, punctures, mechanical damage, overcharging, overheating and short circuits. Fires involving lithium-ion batteries are often difficult to contain or extinguish and may result in the release of hazardous gases or emissions.

However, the Baldwin Park Municipal Code, Zoning Code and General Plan do not currently establish regulations or development standards for BESS facilities. The absence of such regulations poses a variety of potential known and unknown adverse impacts, including, but not limited to, increased strain on the City's firefighting and emergency response resources due to the specialized training and equipment required to respond to lithium-ion battery incidents, impacts associated with the proper cleanup and disposal of such batteries following fires, and potential nuisances such as noise impacts associated with continuously-operating cooling and ventilation equipment.

Therefore, City staff is currently studying and analyzing various options for proposing amendments to the City's existing regulations that are uniform in application, clear, and efficient in administration. While staff conducts its evaluations, the approval, establishment, and operation of BESS facilities under the City's existing regulations, which do not provide specific regulations or development standards for BESS facilities, would defeat the purpose of the Staff's ongoing efforts to study and adopt new regulations and development standards for such facilities. Therefore, the proposed moratorium is recommended to place a temporary hold on the approval, establishment, or operation of BESS facilities within the City.

For these reasons, the City Council adopted Interim Ordinance No. 1526 on June 3, 2026, to impose a 45-day moratorium temporarily halting the approval, establishment and operation of BESS facilities within all zoning districts in the City. The purpose of the interim ordinance is to preserve and promote the public health, safety and welfare during the time that City staff analyzes and prepares new or revised regulatory proposals to govern BESS facilities within the City. This moratorium would not impact any BESS facility that is already expressly or conditionally permitted in the City and that was lawfully established and operating before the effective date of this Ordinance.

Unless executed, the moratorium imposed by the Interim Ordinance will expire on July 18, 2026. Pursuant to Government Code Section 65858(a), the moratorium can be extended by 10 months and 15 days after holding a public hearing on the matter, and adoption by City Council by a four-fifths vote. A maximum of two extensions may be applied, of which this is the first. City staff continues to evaluate potential regulations relating to BESS facilities, which is comprehensive and requires more than 45 days. Therefore, City staff recommends an extension of the Interim Ordinance's moratorium pending this continued analysis and drafting.

The moratorium extension proposed by Ordinance No. 1528 shall become effective immediately upon adoption if adopted by at least four-fifths vote of the City Council and shall remain in full force and effect until June 2, 2027, or an amendment to the Baldwin Park Municipal Code, Zoning Code or another applicable regulation adopted by the City Council, whichever is earlier, unless terminated by the City Council.

ALTERNATIVES:
None

CEQA REVIEW:
The Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), Section 15060(c)(3) (the activity is not a project as defined in Section 15378), Section 15061(b)(3) (it will not have a significant impact on the environment) and Section 15308 (actions by regulatory agencies for the protection of the environment) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because the subject ordinance has no potential for resulting in any significant physical change to the environment, either directly or indirectly.

LEGAL REVIEW:
This report has been prepared by the City Attorney.

ATTACHMENTS:
1. Ordinance No. 1528 - Extending Urgency Ordinance Moratorium on Battery Energy Storage Systems Facilities

ORDINANCE NO. 1528

AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA, EXTENDING AN URGENCY ORDINANCE ESTABLISHING A MORATORIUM ON THE APPROVAL, ESTABLISHMENT, OR OPERATION OF BATTERY ENERGY STORAGE SYSTEMS FACILITIES TO CONSIDER ADOPTING REGULATIONS FOR BATTERY ENERGY STORAGE SYSTEM FACILITIES PURSUANT TO GOVERNMENT CODE SECTION 65858

WHEREAS, on June 3, 2026, the City Council adopted Interim Urgency Ordinance No. 1526 ("Interim Ordinance"), establishing a 45-day moratorium on the approval, establishment, or operation of BESS facilities in the City; and

WHEREAS, the Baldwin Park Municipal Code ("Municipal Code" or "BPMC"), Zoning Code (Chapter 153) and General Plan do not currently establish regulations or development standards for BESS facilities; and

WHEREAS, the City's primary objective is the protection of public health, safety, and welfare; and

WHEREAS, City staff is therefore currently considering, studying and analyzing various options for proposing amendments to the City's existing regulations to prohibit or conditionally permit BESS facility land uses within the City; and

WHEREAS, California Government Code section 65858 authorizes the City Council to adopt, by a four-fifths vote, an extension to the interim ordinance for up to ten (10) months and fifteen (15) days.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals set forth above are hereby adopted as the findings of the City Council in connection with the adoption of this Ordinance and that based on the above Recitals, there is an immediate threat to the public health, safety and welfare. The adoption of this Ordinance is necessary for the immediate protection of the public health, safety and welfare.

SECTION 2. The purpose of this Ordinance is to extend the established moratorium under the Interim Ordinance on the approval, establishment or operation of BESS facilities to consider adopting regulations for BESS facilities pursuant to Government Code section 65858. Based on the findings set forth in the Recitals and incorporated herein in Section 1, if the City were to continue to allow the approval, establishment, or operation of BESS facilities, there would be an immediate threat to the public health, safety and welfare based on the following findings:

a) The present state of the Baldwin Park Municipal Code and the current lack of regulations on BESS facilities poses a variety of potential known and unknown adverse impacts, including but not limited to increased fire and explosion hazards under certain circumstances, including thermal runaways, impacts, punctures, mechanical damage, overcharging, overheating, and short circuits, difficulty containing or extinguishing such fires that may result in the release of hazardous gasses and emissions, increased strain on local firefighting and emergency response resources due to specialized training and equipment required for responding to and cleaning up after such incidents, and noise impacts associated with continuously-operating cooling and ventilation equipment, all of which pose a threat to the public health, safety, and welfare of the citizens of the City.

b) The approval, establishment, or operation of such BESS facilities without appropriate regulation might conflict with or be inconsistent with surrounding uses, resulting in land use conflicts, public safety concerns, environmental impacts, and risks to the City's water or infrastructure.

SECTION 3. Interim Ordinance No. 1526 and all terms thereof is hereby extended to June 2, 2027, or until the City enacts an amendment to the BPMC, Zoning Code or another applicable regulation adopted by City Council, whichever is earlier. The issuance of any permit or applicable entitlement for the approval, establishment, or operation of BESS facilities shall not be approved or issued during the pendency of this Ordinance or any modification thereof.

SECTION 4. This Ordinance shall become effective immediately upon adoption if adopted by at least four-fifths vote of the City Council and shall remain in full force and effect until June 2, 2027, or an amendment to the BPMC, Zoning Code or another applicable regulation adopted by City Council, whichever is earlier, unless earlier terminated by the City Council.

SECTION 5. The City Council finds that this Ordinance is not subject to California Environmental Quality Act (CEQA) pursuant to Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment), Section 15060(c)(3) (the activity is not a project as defined in Section 15378), Section 15061(b)(3) (it will not have a significant impact on the environment) and Section 15308 (actions by regulatory agencies for the protection of the environment) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because the subject ordinance has no potential for resulting in any significant physical change to the environment, either directly or indirectly.

SECTION 6. If any section, subsection, phrase, or clause of this Ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection, phrase or clause thereof

irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional.

SECTION 7. For the term of this Ordinance, or any extension thereof, the provisions of this Ordinance shall govern over any conflicting provisions of any other City code, ordinance, resolution or policy.

Passed, approved, and adopted this 15th day of July 2026.

_____
DANIEL DAMIAN, MAYOR

ATTEST: _____
CHRISTOPHER SAENZ,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF BALDWIN PARK } ss.

I, CHRISTOPHER SAENZ, City Clerk, of the City of Baldwin Park, do hereby certify that the foregoing Ordinance No. 1528 extending an urgency ordinance was adopted at a regular meeting of the City Council held on July 15, 2026, by the following vote of the Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
CHRISTOPHER SAENZ, CITY CLERK

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Okina Dor, Director of Community Development** **Nick Baldwin, City Planner**
PREPARED BY:	**Jesus Astorga-Rios, Associate Planner**
DATE:	**July 15, 2026**
SUBJECT:	**First Reading and Introduction of an Ordinance that Amends Title XV, Chapter 153 of the Baldwin Park Municipal Code relating to Residentially Zoned Lots in the City of Baldwin Park (Location: City Wide; Case Number AZC 25-04).**

SUMMARY:
The proposed amendment to Title XV, Chapter 153 of Baldwin Park Municipal Code is to account for recent changes in State law as they relate to consistency of development standards across all residential development types as well as other updates to address inconsistencies in Section 153.040 – Residential Zones Section of the Municipal Code and other related Zoning Code sections.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Conduct a public hearing.

2. Find the proposed ordinance is exempt from environmental review under the California Environmental Quality Act (Pub. Resources Code, §§ 21000 et seq.) ("CEQA") and the State CEQA Guidelines (Cal. Code Regs, tit. 14, §§ 15000 et seq.). Specifically, the ordinance is exempt from CEQA under Guidelines Section 15061(b)(3) (Common Sense Exception) since it can be seen with certainty that there is no possibility that the ordinance may have a significant effect on the environment, either directly or indirectly, and that therefore no environmental review under CEQA is required.

3. Introduce by first reading, by title only and waive further reading, Ordinance 1527, entitled **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE BALDWIN PARK MUNICIPAL CODE, TITLE XV, LAND USAGE, CHAPTER, 153, ZONING CODE, SECTIONS 153.030.010, 153.040.010, 153.040.020, 153.040.030, 153.040.040, 153.040.070, 153.040.080, 153.040.300, 153.130.050, 153.150.130, 153.160.040, 153.200.190 AND 153.210.170 RELATING TO CONSISTENCY OF DEVELOPMENT STANDARDS ON ALL RESIDENTIALLY ZONED PARCELS AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT"**

FISCAL IMPACT:
There would be no adverse fiscal impact to the City's General Fund as a result of the City initiated Zoning Text Amendment.

BACKGROUND:

On May 2, 2012, the City Council of the City of Baldwin Park adopted Ordinance 1346, which adopted restatements and amendments to Chapters 152 (Subdivision Regulations) and 153 (Zoning Code) of the Baldwin Park Municipal Code (BPMC) and the City's Zoning Map. Ordinance 1346 was the last comprehensive update to the Zoning Code made in an effort to implement the goals and policies of the City of Baldwin Park's 2020 General Plan, such as the creation of new zoning land use districts and restructuring of development standards to accommodate specific development types (such as regional-servicing retail establishments along the City's freeway corridors). Additionally, the amendments to the Zoning Code were written to modernize the Zoning Ordinance so that it addresses conditions relevant to Baldwin Park today, and to streamline the Zoning Ordinance to make it easier for City staff and the public to use.

While updates to the City's General Plan are not currently programmed, amendments to the City's Zoning Code must be considered as land use trends, state legislation and other external factors present new challenges and opportunities to update and, in an ideal instance, enhance existing regulations. As one of the primary responsibilities outlined in Section 153.020.070 of the BPMC, the City Planner and their designees maintain and propose recommendations for Zoning Text Amendments as these circumstances arise over time. An example of similar endeavors conducted by Planning Staff include the comprehensive update to the City's signage regulations (Section 153.170 of the BPMC) and the updates to wholesale and warehousing land use categories in the City's Commercial and Industrial Zones regulations (Section 153.050 of the BPMC). In the case of residential zoned parcels, there exists an increased desire by residents, developers and state legislators to draft clear and concise language to facilitate the development of housing units and additions, such as with the recent efforts to require local jurisdictions to apply objective development standards equally across all residential development types (AB 2221, SB 897).

DISCUSSION:

The Planning Division has conducted a review of all development standards and policies applicable to the City's residential zoning districts and developments, and have proposed changes to sections of the BPMC to better assist City Staff, residents and developers in understanding and applying the development standards most commonly associated with residential developments. City Staff have included changes to specific sections of the Zoning Code. Table #1 below documents all sections that have been revised, the extent of the changes proposed, and the reasoning for the inclusion of said changes.

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code) of the Baldwin Park Municipal Code

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.030.010; § 153.040.010; § 153.040.020; §153.040.030; § 153.040.040; §153.040.080; § 153.120.040; § 153.150.130; § 153.160.040; § 153.200.190; § 153.210.170; (cont.)	Sections includes reference to "R-1-7,500 – Low Density Single-Family Residential" Zone	Sections amended to remove reference to "R-1-7,500 – Low-Density Single-Family Residential" Zone. Amendments have been outlined in enclosed Redlined Ordinance of this Report (Attachment #2)	The aforementioned Zoning District does not appear in Official Zoning Map of the City of Baldwin Park (referred to as "The Zoning Map" in § 153.030.020) To ensure consistency with all City adopted documents and sections, these section must be amended to remove reference to R-1-7,500 Zone. Further, there are no properties within the City that are zoned R-1-7,500.

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code) of the Baldwin Park Municipal Code (cont.)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.040.030 (Table 153.040.030)	Table 153.040.030 includes regulations on Side Yard Setbacks – Minimum for the R-1, R-G and R-3 zones, as well as minimum Private Open Space requirements for each underlying zone. Additionally, Table 153.040.030 includes minimum floor area thresholds for homes with specific bedroom counts (i.e. studio, 1-bedroom, 2-bedroom, etc.).	Table 153.040.030 is proposed to be amended to include additional language regarding minimum interior side yard setback regulations for lots that have frontages less than 75' and for lots that are greater than or equal to 75' in width. This standard is primarily the same Additionally, Table 153.040.030 will amend the minimum private open space requirements to provide for different allowances in the R-1 zones for Corner and Reversed Corner Lots (reduced to 10% of net lot area instead of the general 20%) and reduce the minimum required private open space area per unit in the R-G and R-3 zones to 100 square feet. Lastly, Table 153.040.030 will remove the reference to minimum floor area requirements for bedroom counts for all units proposed in all underlying residential zoning districts.	As currently applied, the required 10' side yard setback for the multi-family zoned parcels within the City cause an undue burden on development for parcels with pre-existing narrow frontages. The allowance of having the interior side yard setback be a minimum of 5' for the first floor for any residential development in the R-G or R-3 zone provides for consistency in development on these narrow properties which share similar characteristics to existing single-family zoned parcels, and also fall in line with how most other jurisdictions in the surrounding area regulate interior side yard setbacks for multi-family zoned parcels. The revisions proposed for the private open space requirements follow the same logic of providing fair development standards for uniquely configured lots (in the case of the R-1 changes) and providing consistent development standards that follow surrounding community examples and industry standards (such as the R-G and R-3 changes). Lastly, Staff is recommending striking the existing language governing minimum floor areas by bedroom count in the residential zones, as said regulations are already captured in the California Building Code, and could be perceived as running afoul of State Housing Law in imposing punitive development standards for residential developments.

(SUMMARY OF CHANGES CONTINUES ON FOLLOWING PAGE)

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code) of the Baldwin Park Municipal Code (cont.)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.040.030	(B) Hospitals. Hospitals shall have and maintain a minimum net lot area of one-half acre. (C) Residential additional setback. In the R-1-7,500 and R-1 zones, any exterior new structure, or addition to an existing structure, that exceeds one story in height and that faces any rear or side lot line shall be set back an additional 10% of the average lot width, up to a maximum required setback of 20 feet.	(B) Hospitals. Hospitals shall have and maintain a minimum net lot area of one-half acre. (B) Residential additional setback. In the R-1, R-G and R-3 zones, the second story portion of any exterior new structure, or addition to an existing structure, shall have a minimum side yard setback of 7 feet and 6 inches. (C) Single-Family Dwellings in Multiple-Family Zones. All single-family residential units existing or proposed to be constructed in the R-G and R-3 zones shall comply with the development standards for single-family residential units in the R-1 zone. (D) Objective Design Standards. All residential developments must comply with the provisions noted in Subchapter 153.135 Objective Design Standards	The removal of the minimum area requirement for hospitals proposed in the City's residential zones serves to avoid redundancy in repeating the same standard, as it is already captured in Subsection 153.040.030(A)(3). The changes proposed to the step-back provisions are intended to provide a clear and consistent standard for second story additions and two-story homes proposed in the R-1 zone, as well as multi-story developments in the R-G and R-3 zones. Additionally, the allowance of having any existing or proposed single-family dwelling unit on a multi-family zoned parcel adhere to the R-1 development standards follows similar allowances to how other jurisdictions regulate these developments and avoids the unfair application of multi-family standards on single-family developments. Lastly, the reference to the amended Objective Design Standards section is included for clarification and consistency in implementation of Objective Design Standards for all residential developments.
§ 153.040.040	(C) Private Open Space regulations in R-G and R-3. The following regulations apply to private open space areas within R-G and R-3 zoned lot: 1. The minimum length and width of each open space area shall be 10 feet.	(C) Private Open Space regulations in R-G and R-3. The following regulations apply to private open space areas within R-G and R-3 zoned lot: 1. The minimum length and width of each open space area shall be 5 feet.	City Staff surveyed surrounding jurisdictions that contained similar open space regulations (Burbank, Glendale, etc), and found that, for multi-family zoned properties, the minimum length and width requirements were roughly 5', instead of the as currently required 10'. This change is proposed to provide for consistency with surrounding communities and industry standards.

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code) of the Baldwin Park Municipal Code (cont.)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.040.070	(2) All accessory structures, including detached garages, may not be located within a required side or rear yard area if the required side or rear yard area is adjacent to a street or abuts an R-1-7,500 or R-1 zoned property (5) An accessory structure smaller than 250 square feet may be constructed of metal or similar material as approved by the City Planner.	(2) Patios, sunrooms and similar accessory structures, when attached to the rear of an single-family home, shall maintain a minimum rear and/or side yard setback distance of 5 feet from the post or wall of said structure to the rear and/or property line. Accessory structures attached to an ADU or Urban Dwelling Unit shall follow the same setback requirements as the primary dwelling. ~~(5) An accessory structure smaller than 250 square feet may be constructed of metal or similar material as approved by the City Planner.~~	This standard is proposed to be amended to allow for properties with narrow lot depths to construct accessory structures when all other objective standards are still able to be met (such as lot coverage and open space). This also allows for increased flexibility in designing new homes on residential parcels that wish to install said features (such as with SB 9 Urban Lot Splits) and consistency with State requirements. The standard allowing for accessory structures to be constructed of metal or similar materials has been removed as metal is not an allowed exterior material type in Section 153.130.050 of the BPMC.
§ 153.040.300	Table 153.040.300 includes development standards for Urban Development Units and Urban Lot Splits. The following standards have been identified as needing to be revised: Dwelling Unit Height (Maximum) for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed: 16 feet	Table 153.040.300 has been revised to amend the identified standards as follows: Dwelling Unit Height (Maximum) for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed: 27 feet Note: Building height is measured to highest point on roof. All two-story structures must adhere to step-back requirements noted in Section 153.040.030(B)	Pursuant to State Housing Law, the City of Baldwin Park cannot impose a development standard on SB 9 developments that are not in place for other development types in the same zone. Therefore, City Staff have revised this section of the SB 9 Ordinance to allow for SB 9 developments to follow the same height restrictions as the R-1 zone (27'), as well as the minimum step-back requirements.

(SUMMARY OF CHANGES CONTINUES ON FOLLOWING PAGE)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.040.300 (Continued)	Dwelling Unit Setbacks for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed: Minimum Front Minimum: 20 feet Note: Lots with existing units must preserve required setback distances for underlying zone.	Dwelling Unit Setbacks for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed: ~~Minimum~~ Front Minimum: 20 feet Note: For Urban Lot Splits, proposed flag lot subdivision lot lines must provide a minimum of 15 feet front yard separation and 4 feet side and rear yard separation for all new and existing structures to remain on new parcels.	Additionally, Section 153.040.050 of the Baldwin Park Municipal Code provides regulations governing the development of flag lots. While the development of a flag lot is prohibited under typical subdivision regulations, SB 9 Urban Lot Splits are allowed to be proposed as flag lot parcels, provided developments comply with all underlying standards. To ensure consistency with flag lot standards, this section must be revised and include clarification for minimum separation distances for existing structures that are proposed to remain as a part of an SB 9 Urban Lot Split.
§ 153.040.300(E)	(E) Priority to Consideration of Other Exceptions to Standards: Any required standard that would have the effect of physically precluding the construction of up to two primary residential units on a lot or that would physically preclude each new unit from being at least 800 square feet in floor area shall be modified or waived to the extent necessary, as determined by the Community Development Director or designee, to allow the development of two primary residential units on a lot. In order to waive or modify certain standards, the City has established the following priorities and procedures for allowances for exceptions and has established the following limits to the development standards as indicated	§ 153.040.300(E) and all the associated subsections listing the exceptions allowable are to be removed in their entirety.	At the time of adoption of the SB 9 Ordinance, City Staff elected to incorporate an exception process to strict adherence of the objective standards noted in the Ordinance. Given the State's continued emphasis on strict adherence to ministerial reviews and procedures for SB 9 developments, Staff is recommending the removal of this exception process, as including any discretionary reviews or appeals may run afoul of State housing law. The City must still allow for two 800 square-foot primary dwelling units when proposed under SB 9, which these recommended changes will not preclude an applicant from doing so.

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code)

of the Baldwin Park Municipal Code (cont.)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.130.050	(C) Eave projection. Each dwelling shall have and maintain an eave projection between 18 inches and 24 inches on at least two opposing sides. (E) Design Guidelines Manual. All development shall comply with the adopted Design Guidelines Manual applicable to the type of development proposed.	(C) Eave projection. Each dwelling unit shall have and maintain an eave projection between 12 inches and 24 inches on at least two opposing sides. Exceptions to this standard to provide matching roof eave lengths for existing homes must be approved by the City Planner. (E) Design Guidelines Manual. With the exception of any residential development subject to the provisions of Subchapter 153.135, Objective Design Standards, all developments shall comply with the adopted Design Guidelines Manual applicable to the type of development proposed	The existing roof eave projection standard does not comply with state requirements in both ADU and housing law citing for standards that allow for "matching" requirements for architectural features only. Therefore, the standard has been revised to allow for matching features. Additionally, the reference to the Design Guidelines in this section, a clear distinction between which developments are subject to compliance with Objective Design Standards or the provisions of the City of Baldwin Park's Design Guidelines Manual must be included.
§ 153.150.130	(A) Residential Zones. The City and County Fire Department shall approve the driveway widths and clearances. However, the following minimum standards shall be observed for driveways in residential zones: (1) The minimum driveway width for R-1-7,500 and R-1 zoned properties shall be nine feet. No more than one driveway shall be provided on R-1-7,500 and R-1 lot; (2) The minimum driveway width for R-G and R-3 zoned properties shall be 26 feet; and	1. The minimum driveway width for R-1 zoned properties shall be 9 feet. Only one driveway shall be permitted per street frontage for R-1 properties. 2. The minimum driveway width for R-G and R-3 zoned properties shall be 26 feet. However, the Director of Community Development shall have the authority to require a wider driveway width or allow a narrower driveway width based on City of Baldwin Park Public Works Engineering Division and Los Angeles County Fire Department requirements and/or other circumstances associated with the location, purpose, and design of the driveway	This standard is proposed to be revised to allow for more flexibility in site design for both single-family and multi-family zoned parcels.

Table #1: Proposed Supplemental Amendments to Chapter 153 (Zoning Code)

of the Baldwin Park Municipal Code (cont.)

BPMC Sections	Original Language	Language As Amended	Justification
§ 153.200.190	(A) *Nonconforming parking.* Where a single-family residence is located on any residentially zoned lot, and such use is nonconforming by reason of inadequate parking, that residence may be enlarged to a maximum addition of 600 square feet of floor area without the provision of conforming parking.	(A) Nonconforming parking. Where a single-family residence is located on any residentially zoned lot, said residence may be enlarged to a maximum floor area imposed by the development standards of the underlying zone, including but not limited to height, lot coverage and setbacks. Pursuant to Government Code Section 65863.3, no minimum parking requirements shall be applied as a condition of approval when such use is nonconforming by reason of inadequate parking	AB 1308, passed in 2023, prohibits public agencies from increasing the minimum parking requirement that applies to a single-family residence as a condition of approval of project proposing to remodel, renovate or add additional square footage to the single-family residence, provided the project does not exceed the maximum size limit imposed by local regulations (i.e. lot coverage, height, etc.). This standard has been revised to reflect this change in state law.

These and all other changes to the Zoning Code have also been documented in the enclosed Redlines attachment.

GENERAL PLAN CONSISTENCY

The proposed Zoning Text Amendment is consistent with the following General Plan goals and policies:

Land Use Goal 2.0	Accommodate new development that is compatible with and complements existing conforming land uses.
Urban Design Goal 4.0	Enhance the aesthetic quality of development in the City.
Urban Design Goal 6.0	Enhance the neighborhood environments within Baldwin Park.
Housing Goal 1.0	Maintain and improve the quality of existing housing and residential neighborhoods
Housing Goal 2.0	Assist in the development of housing affordable to low- and moderate-income households
Housing Goal 4.0	Mitigate governmental constraints to housing production
Housing Policy 4.1	Periodically review City regulations, ordinances, departmental processing procedures and residential fees related to rehabilitation and/or construction to assess their impact on housing

costs, and revise as appropriate.

FINDINGS OF FACT -

1. **General Plan Consistency**: *The amendment is consistent with the goals, policies and objectives of the General Plan*

   The proposed amendments to the sections of the Municipal Code are consistent with the goals and policies of the City of Baldwin Park's 2020 General Plan, in that the changes provide for increased clarity and flexibility for certain development standards that are commonly associated with residential developments, such as driveway aisle widths and patio setbacks. The revised language will help facilitate new development patterns that the General Plan wishes to encourage and the State legislature has required for City's to allow, such as the case with Urban Lot Splits submitted under the provisions of SB 9.

2. **Adverse Impacts**: *The amendment will not adversely affect surrounding properties*

   The proposed Zoning Text Amendment will not adversely affect surrounding properties. Specifically, the proposed amendments will continue to preserve the spirit and intent of the 2012 Zoning Code Update, in that it will continue to require the same underlying development standards government land use, mass, height and location requirements for R-1, R-G and R-3 zoning districts. The amendments proposed intend to provide clarification and increased flexibility whenever possible to streamline housing development projects, as the standards modified retain the spirit of promoting high-quality design features that match the City's existing palate of architectural styles.

3. **Safety and Welfare**: *The amendment promotes public health, safety and general welfare*

   The proposed Zoning Text Amendment will continue to promote the public health, safety and general welfare of the residents and businesses who serve the City of Baldwin Park. The clarification to existing standards and addition of new language to the sections modified will result in more consistency in the design of new homes and additions built in the City's residential zoning districts. Applying fair and universally applicable development standards ensures that all housing product types retain the same character defining features that residents expect to see in new home builds and large scale additions (such as a step-back or recess of second floor walls).

4. **Zoning Code Consistency:** *The amendment serves the goals and purposes of the zoning code*

   The proposed Zoning Text Amendment will continue to serve the goals and purposes of the City of Baldwin Park's Zoning Code by clarifying existing language that has been identified by City Staff as too restrictive or not conducive to allowing better quality housing products. The sections which allow for minor deviations of standards at the discretion of the Community Development Director or the City Planner allow for City Staff to assess and determine whether proposed changes result in more compatible home designs, such as roof eaves being reduced to accommodate a Mediterranean or Spanish style home design which typically lacks these elements in favor of a character defining parapet wall.

PLANNING COMMISSION ACTION

On June 10, 2026, the Planning Commission heard and considered the Staff Report provided by City Staff regarding the draft Ordinance. After closing the public hearing, The Planning Commission voted 5-0 recommending the City Council approve the proposed Zoning Text Amendment (see Attachment #1 of this item's Staff Report).

ALTERNATIVES:
The alternative to City Staff's recommendation would be to deny the revised changes to Title XV, Chapter 153 of the Baldwin Park Municipal Code, which puts the City of Baldwin Park at risk of not complying with State law and falling behind on facilitating new trends in development.

CEQA REVIEW:
CITY COUNCIL APPROVAL OF ZONING CODE AMENDMENT CASE NUMBER AZC 25-04 AND ADOPTION OF ORDINANCE NO. 1527 ARE NOT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND IS FOUND TO BE EXEMPT PURSUANT TO CEQA GUIDELINES SECTION 15061(B)(3), IN THAT THE PROPOSED ACTION CONSISTS OF A CODE AMENDMENT, WHICH DOES NOT HAVE THE POTENTIAL FOR CAUSING A SIGNIFICANT EFFECT ON THE ENVIRONMENT.

LEGAL REVIEW:
This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:
1. Planning Commission Resolution 26-04
2. Ordinance 1527

RESOLUTION PC 26-04

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BALDWIN PARK RECOMMENDING THAT THE CITY COUNCIL AMEND THE CITY'S MUNICIPAL CODE TITLE XV, LAND USAGE, CHAPTER, 153, ZONING CODE, SECTIONS 153.030.010, 153.040.010, 153.040.020, 153.040.030, 153.040.040, 153.040.070, 153.040.080, 153.040.300, 153.130.050, 153.150.130, 153.160.040, 153.200.190 AND 153.210.170 RELATING TO CONSISTENCY OF DEVELOPMENT STANDARDS ON ALL RESIDENTIALLY ZONED PARCELS AND FIND THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA (LOCATION: CITYWIDE; APPLICANT: CITY OF BALDWIN PARK; CASE NUMBER: AZC 25-04)

THE PLANNING COMMISSION OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Baldwin Park does hereby find, determine, and declare as follows:

(a) This Application is initiated by City Staff as a City-wide code amendment; and

(b) The proposal is to amend the Baldwin Park Municipal Code (BPMC) to comply with recent changes in state law and proposes amendment to multiple sections of the BPMC which are referenced in the Draft Council Ordinance attached as Item No. 2 in the Staff Report dated June 10, 2026 from Jesus Astorga-Rios, Associate Planner to the Chair and Planning Commissioners ("Staff Report"); and

(c) A duly noticed public hearing was held on June 10, 2026, and said Application by the Planning Commission, and based upon evidence presented including applicable staff reports and each member of the Commission being familiar with the property, it was determined that the facts as required by the Baldwin Park Municipal Code for the granting of such Application are present; and

(d) Each fact set forth in the Staff Report dated June 10, 2026 is true and correct.

SECTION 2. The Planning Commission does hereby adopt the following Findings of Fact applicable to all Amendments to the Zoning Code:

(a) Consistent with the goals, policies, and objectives of the General Plan. The proposed amendments to the sections of the Municipal Code are consistent with the goals and policies of the City of Baldwin Park's 2020 General Plan, in that the changes provide for increased clarity and flexibility for certain development standards that are commonly associated with residential developments. The revised language will help facilitate new development patterns that the General Plan wishes to encourage; and

(b) No adverse effect on surrounding properties. The proposed Zoning Text Amendment will not adversely affect surrounding properties. Specifically, the proposed amendments will continue to preserve the spirit and intent of the 2012 Zoning Code Update, in that it will continue to require the same underlying development standards government land use, mass, height and location requirements for R-1, R-G and R-3 zoning districts. The amendments proposed intend to provide clarification and increased flexibility whenever possible to streamline housing development projects, as the standards modified retain the spirit of promoting high-quality design features that match the City's existing palate of architectural styles; and

(c) Promotion of public health, safety, and general welfare. The proposed Zoning Text Amendment will continue to promote the public health, safety and general welfare of the residents and businesses who serve the City of Baldwin Park. The clarification to existing standards and addition of new language to the sections modified will result in more consistency in the design of new homes and additions built in the City's residential zoning districts. Applying fair and universally applicable development standards ensures that all housing product types retain the same character defining features that residents expect to see in new home builds and large scale additions; and

(d) Serves the goals and purposes of the zoning code. The proposed Zoning Text Amendment will continue to serve the goals and purposes of the City of Baldwin Park's Zoning Code by clarifying existing language that has been identified by City Staff as too restrictive or not conducive to allowing better quality housing products.

SECTION 3. The Secretary shall certify to the adoption of this Resolution and forward a copy hereof to the City Clerk and the Applicant.

PASSED AND APPROVED this 10th day of June, 2026.

GEN ESCOBOSA, CHAIR
BALDWIN PARK PLANNING COMMISSION

ATTEST:

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES } ss.
CITY OF BALDWIN PARK

I, NICK BALDWIN, Secretary of the Baldwin Park Planning Commission, do hereby certify that the foregoing Resolution No. PC 26-04 was duly and regularly approved and adopted by the Planning Commission at a regular meeting thereof, held on the 10th day of June 2026 by the following vote:

AYES: COMMISSIONERS: Escobosa, Peña, Rodriguez, Miranda-Dzib, Arias

NOES: COMMISSIONERS: _____

ABSTAIN: COMMISSIONERS: _____

ABSENT: COMMISSIONERS: _____

NICK BALDWIN
PLANNING COMMISSION SECRETARY

ORDINANCE NO. 1527

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, AMENDING THE BALDWIN PARK MUNICIPAL CODE, TITLE XV, LAND USAGE, CHAPTER, 153, ZONING CODE, SECTIONS 153.030.010, 153.040.010, 153.040.020, 153.040.030, 153.040.040, 153.040.070, 153.040.080, 153.040.300, 153.130.050, 153.150.130, 153.160.040, 153.200.190 AND 153.210.170 RELATING TO CONSISTENCY OF DEVELOPMENT STANDARDS ON ALL RESIDENTIALLY ZONED PARCELS AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, Baldwin Park Municipal Code Title XV, Land Usage, Chapter 153, Zoning Code, implements the City's General Plan, establishing land use and development regulations in the City of Baldwin Park ("City"), which includes regulations governing residential development in accordance with the Government Code;

WHEREAS, Ordinance 1346, adopted in 2012, was the last comprehensive update to the City's Zoning Code, made in an effort to implement the goals and policies of the City of Baldwin Park's 2020 General Plan;

WHEREAS, the City desires to amend its local regulations to consider recent developments in land use trends, state legislation and other external factors which are not sufficiently analyzed or out of compliance with State Law in the City's current Zoning Code;

WHEREAS, The Planning Division has conducted a review of all development standards and policies applicable to the City's residential zoning districts and developments, and have proposed changes to sections of the Municipal Code to better assist City Staff, residents and developers in understanding and applying the development standards most associated with residential developments;

WHEREAS, the City Planning Commission held a duly noticed public hearing on June 10, 2026, to consider the proposed Zoning Ordinance Amendments related to revisions to multiple sections of the Municipal Code pertaining to residential uses and development standards, and unanimously approved Planning Commission Resolution No. 26-04, recommending that the City Council adopt Ordinance No. 1527, and;

WHEREAS, on July 15, 2026, the City Council held a duly noticed public hearing on the proposed Zoning Ordinance Amendments related to revisions to multiple sections of the Municipal Code pertaining to residential uses and development standards, at which all those wishing to be heard were allowed to speak or present written comments and other materials.

NOW, THEREFORE, the City Council of the City of Baldwin Park does hereby ordain as follows:

SECTION 1. The foregoing recitations are hereby adopted by the City Council as findings. Based on those findings, and the evidence and records presented, the City Council determines the public health, safety and general welfare of the City, its residents, and property owners can benefit by amending the Baldwin Park Municipal Code (BPMC)

to apply clear and concise language for all residentially zoned parcels within the City of Baldwin Park's Zoning Map and it is in the best interest of the community to amend the BPMC accordingly.

The City Council further finds and determines that:

A. The proposed amendments are consistent with the goals and policies of all elements of the General Plan, and any applicable specific plan, as they implement goals and policies of the General Plan to provide increased housing opportunities in the City by reducing the governmental barriers to housing development with clear and concise language and through the implementation of state housing bills.

B. The proposed amendments would not be detrimental to the public interest, health, safety, convenience or welfare of the City in that they would amend the Municipal Code to provide for increased clarity and flexibility for certain development standards that are commonly associated with residential developments. Applying fair and universally understood development standards ensures that all housing product types retain the same character defining features that residents expect to see in new home builds and large scale additions.

C. The proposed amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15358 of the CEQA Guidelines (California Code of Regulations, Title 14, Chapter 3) because it will not result in a direct or reasonably foreseeable indirect physical change in the environment. Moreover, the City Council finds that this Ordinance is exempt from CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines as there is no possibility that this activity will have a significant adverse effect on the environment.

SECTION 2. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.030.010 ("Establishment of Zones – Zones Established") is hereby revised as follows:

153.030.010 ZONES ESTABLISHED

The city is divided into the zones, as shown in the chart below, for the purposes of classifying, regulating, restricting and separating the use of land, buildings and structures; regulating and limiting the type, height and bulk of buildings and structures; and regulating areas of yards and other open areas abutting and between buildings and structures.

Zone Designation	Zone Symbol	Corresponding General Plan Land Use Designation
~~Low-Density Single-Family Residential~~	~~R-1-7,500~~	~~Single-Family Residential~~
Single-Family Residential	R-1	Single-Family Residential
Garden Multi-Family Residential	R-G	Garden Multi-Family Residential
Multi-Family Residential	R-3	Multi-Family Residential
Neighborhood Commercial	C-1	Neighborhood Commercial
General Commercial	C-2	General Commercial

Freeway Commercial	F-C	General Commercial
Industrial Commercial	I-C	Commercial/Industrial
Industrial	I	General Industrial
Mixed Use 1	MU-1	Mixed Use
Mixed Use 2	MU-2	Mixed Use
Open Space	OS	Parks
Specific Plan	SP - #	All
Downtown Overlay	(DO)	All
Sierra Vista Overlay	(SV)	General Commercial
Historic Overlay	(H)	All
Planned Development Overlay	(PD)	All

SECTION 3. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.040 ("Residential Zones") Subsections 153.040.010 ("Intent and Purpose"), 153.040.020 ("Use Regulations"), 153.040.030 ("Development Standards"), 153.040.040 ("Required Open Space"), 153.040.070 ("Accessory Structures"), and 153.040.080 ("Vehicle Storage and Repair") are hereby amended as follows:

153.40 RESIDENTIAL ZONES

§ 153.040.010 INTENT AND PURPOSE

Three residential zones are established to provide residents with comfortable, healthy, safe and pleasant living environments. These zones should be separated from incompatible and disruptive activities that may conflict with this purpose. The zones are designed to accommodate specific types of development approaches and housing to serve the needs of city residents.

~~(A) Low-Density Single-Family Residential Zone (R-1-7,500). The R-1-7,500 zone provides areas for the development of detached single-family dwelling units, duplexes, and two attached single-family dwelling units on a single lot on lots greater than or equal to 7,500 square feet in size. The zone is intended to protect and stabilize desirable characteristics of single-family residential areas, including larger lot sizes and separation from incompatible land uses.~~

(A) *Single-Family Residential Zone (R-1).* The R-1 zone provides areas for the development of detached single-family dwelling units, and dwelling units submitted under the provisions of Senate Bill 9 (Two-Unit Housing Development). The zone is also intended to protect and stabilize desirable characteristics of single-family residential areas.

(B) *Garden Multi-Family Residential Zone (R-G).* The R-G zone provides an environment suitable for both small-lot detached or attached dwelling units where more than one unit may be built on a lot. The intent is to promote desirable characteristics for medium-density neighborhoods.

(C) *High Density Multi-Family Residential Zone (R-3).* The R-3 zone provides opportunities

for persons to live in small-lot single family developments and developments containing multiple units, such as apartments or condominiums with common open space and other shared amenities.

§ 153.040.020 USE REGULATIONS

(A) *Permitted Uses*. Table 153.040.020 identifies the permitted uses in all residential zones. Residential uses represent the primary permitted use, and only those additional uses that are complementary to and can exist in harmony with the residential character of each zone may be allowed as accessory or conditionally permitted uses, as indicated in Table 153.040.020.

(B) *Conditional uses*. Certain uses may be subject to special conditions regarding the location, operation or design of the use. References to these provisions are made in Table 153.040.020

(C) *Prohibited uses*. If a use is not specifically listed in Table 153.040.020, that use is prohibited. However, the Zoning Administrator shall have the authority to determine whether the proposed use shall be permitted based on the finding that the use is similar to and no more detrimental than a particular use permitted in the zone

TABLE 153.040.020 Permitted and Conditionally Permitted Uses within Residential Zones	**P** Permitted use **CUP** Conditional use permit required **A** Accessory use **--** Use not allowed				
Land Use	~~**R-1-7,500**~~	**R-1**	**R-G**	**R-3**	**Additional Regulations**
Accessory Dwelling Units	~~P~~	P	P	P	153.120 Part 11
Accessory Dwelling Units- Junior	~~P~~	P			153.120 Part 11
Accessory Structures	~~P~~	P	P	P	153.040.070
Adult Day Care Facilities	~~CUP~~	CUP	CUP	CUP	
Boardinghouses	~~--~~	--	--	--	
Child Day Care Homes – Large Family	~~P~~	P	P	P	153.120 Part 6
Child Day Care Homes – Small Family	~~P~~	P	P	P	
Condominiums	~~--~~	--	P	P	See Chapter 153.210, Part 2 – Design Review
Dwellings, Duplex	~~--~~	--	P	P	See Chapter 153.210, Part 2 – Design Review
Dwellings, Multi-Family	~~--~~	--	P	P	See Chapter 153.210, Part 2 – Design Review
Dwellings, Single-Family	~~P~~	P	P	P	See Chapter 153.210, Part 2 – Design Review

Educational Institutions, private	~~—~~	CUP	CUP	CUP	153.040.030
Educational Institutions, public	~~P~~	P	P	P	
Home Occupations [1]	~~A~~	A	A	A	153.120 Part 8
Hospitals	~~—~~	--	CUP	CUP	153.040.030
Mobile Homes	~~P~~	P	P	P	
Mobile Home Parks	~~CUP~~	CUP	CUP	CUP	153.040 Part 4
Off-Street Parking Facilities	~~CUP~~	CUP	CUP	CUP	153.150.040, 153.150.050
Parking Lots (associated with nonresidential use)	~~CUP~~	CUP	CUP	CUP	153.160.050
Places of Assembly	~~—~~	CUP	CUP	CUP	153.040.030
Recreational Facilities	~~CUP~~	CUP	CUP	CUP	
Residential Care Homes (6 or fewer residents)	~~P~~	P	P	P	
Residential Care Facilities	~~CUP~~	CUP	CUP	CUP	153.040.030

Notes: (1) A home occupation permit must be obtained from the Business License Department.

§ 153.040.030 DEVELOPMENT STANDARDS

Table 153.040.030 identifies the development standards applicable to all development in residential zones. Certain developments may be subject to special conditions, as described here or referenced in Table 153.040.030.

TABLE 153.040.030 Development Standards for Residential Zones					
Development Standards	~~**R-1-7,500**~~	**R-1**	**R-G**	**R-3**	**Additional Regulations**
Lot Area – Minimum	~~7,500 sf~~	5,000 sf	5,000 sf	5,000 sf	153.040 Part 2
Lot Depth – Minimum	~~50 ft~~	50 ft	50 ft	50 ft	
Lot Width – Minimum	~~50 ft~~	50 ft	50 ft	50 ft	
Lot Coverage – Maximum	~~40 %~~	45 %	50 %	60 %	
Front Yard Setback – Minimum					
General	~~20 ft~~	20 ft	15 ft	15 ft	153.130.030
Lot with a side entry garage	~~15 ft~~	15 ft	15 ft	15 ft	
Lot adjacent to R-1-7,500 or R-1 zone	~~20 ft~~	20 ft	20 ft	20 ft	
Side Yard Setback – Minimum					
- Lots less than 75′ in width	~~5 ft~~	5 ft	5 ft	10 ft	
- Lot greater than or equal to 75′ in width	~~10 ft~~ ~~20 ft~~	5 ft	10 ft	10 ft	
Corner lot	~~15 ft~~	10 ft	15 ft	15 ft	153.130.030
- with a side entry garage	~~20 ft~~	20 ft	10 ft	10 ft	
Reversed corner lot	~~5 ft~~	15 ft	15 ft	15 ft	
- with a side entry garage		20 ft	10 ft	10 ft	

Lot adjacent to R-1-7,500 or R-1 zone		5 ft	20 ft	20 ft	
Rear Yard Setback – Minimum General Lot adjacent to R-1-7,500 or R-1 zone	 ~~20 ft~~ ~~20 ft~~	 20 ft 20 ft	 10 ft 20 ft	 10 ft 20 ft	153.130.030
Open Space Area, Common – Minimum	~~--~~	--	250 sf/du	250 sf/du	153.040.040
Open Space Area, Private – Minimum General Corner Lots and Reserved Corner Lots	~~20% of net lot area~~	20% of net lot area 10% of net lot area	100 sf/du ---	100 sf/du ----	153.040.040
Density – Maximum	~~5.8 du/ac~~	8.7 du/ac	12 du/ac	20 du/ac	
Building Height – Maximum	~~27 ft~~	27 ft	27 ft	35 ft	153.130.040
Building Length – Maximum	~~--~~	--	125 ft	125 ft	
Building Width – Minimum	~~20 ft~~	20 ft	--	--	
Distance between Buildings – Minimum	~~--~~	--	10 ft	10 ft	
~~Floor Areas - Minimum~~ ~~Efficiency~~ ~~One Bedroom~~ ~~Two Bedrooms~~ ~~Three Bedrooms~~ ~~Each Additional Bedroom~~	 ~~--~~ ~~900 sf~~ ~~1,050 sf~~ ~~1,200 sf~~ ~~200 sf~~	 ~~--~~ ~~900 sf~~ ~~1,050 sf~~ ~~1,200 sf~~ ~~200 sf~~	 ~~500 sf~~ ~~700 sf~~ ~~900 sf~~ ~~1,100 sf~~ ~~200 sf~~	 ~~500 sf~~ ~~700 sf~~ ~~900 sf~~ ~~1,100 sf~~ ~~200~~	

(A) *Unique use standards*. Permitted places of assembly, educational institutions, congregate living health facilities, hospitals and residential care facilities shall comply with the following standards:

1. All such uses shall have and maintain a minimum net lot area of one-half acre

2. All such uses shall be located on lots that have a minimum lot width, lot depth and street frontage of 70 feet.

3. All such uses shall have and maintain a minimum side yard setback of 10 feet and a rear side yard setback of 20 feet.

4. All such uses shall have and maintain a minimum vehicular access driveway width of 20 feet.

5. The standard for minimum total square footage of accessory buildings indicated in § 153.040.070(A) shall not apply to these uses, provided that the use, size and placement of accessory buildings shall be subordinate and incidental to the main buildings, and subject to review through the conditional use permit process

(B) *Residential additional setback*. In the R-1, R-G and R-3 zones, any exterior new structure, or addition to an existing structure, that exceeds one story in height and that faces any side lot line shall be set back a lineal distance of 7 feet and 6 inches from the adjacent property line.

(C) *Single-Family Dwellings in Multiple-Family Zones*. All single-family residential units existing or proposed to be constructed in the R-G or R-3 zones shall comply with the development standards for single-family residential units in the R-1 zone.

(D) *Objective Design Standards*. All residential developments must comply with the provisions noted in Subchapter 153.135 - Objective Design Standards.

(E) *Multi-family residential rear lot line*. A solid masonry, decorative wall shall be constructed and maintained along all side and rear lot lines of multi-family residential lots pursuant to §153.130.060. This requirement can be waived through the design review process if deemed necessary and appropriate to achieve city safety and aesthetic goals

§ 153.040.040 REQUIRED OPEN SPACE

Maintaining open space areas provides recreational opportunities, allows sunlight to enter into living spaces and provides a spacious and inviting feel. The minimum required open space areas, as listed in Table 153.040.030, shall be maintained pursuant to these regulations.

(A) *Residential open space.* The following regulations apply to required open space areas within all residentially zoned lots:

1. More than one open space area may be provided on a lot. The sum of square footages for all eligible open space areas on a lot shall comprise the total open space area for that lot

2. Required side or rear yard areas may be included in the calculated open space area but a required front yard area may not.

3. Open space areas may not be located between a dwelling unit and the street, except for required side yards for corner lot properties in the R-1 zone.

4. Open space areas should be equally distributed for all dwelling units on a lot.

5. Open space areas shall have no structural, parking, driveway or right-of-way encroachments except for swimming pools, spas and similar accessory uses used for recreational purposes.

(B) *Private Open space minimum dimensions in R-1 ~~and R-1-7,500~~.* Within R-1 ~~and R-1-7,500~~ zoned lots, the minimum length and width of each open space area shall be 15 feet:

(C) *Private Open Space regulations in R-G and R-3.* The following regulations apply to private open space areas within R-G and R-3 zoned lots:

1. The minimum length and width of each open space area shall be 5 feet

2. The minimum length and width of each open space area within small-lot single-family developments shall be 15 feet

3. The open space area for an individual dwelling unit shall be directly accessible to that dwelling unit

4. Encroachments such as roofs and eaves may project into an open space area provided such encroachments observe a minimum vertical clearance of 8 feet.

(D) *Common open space regulations in R-G and R-3.* The following regulations apply to common open space areas within R-G and R-3 zoned lots:

1. The minimum length and width of each open space area shall be 20 feet

2. The common open space area shall be open and accessible to all residents.

§ 153.040.070 ACCESSORY STRUCTURES

(A) *Development Standards*. The following regulations apply to all accessory structures:

1. With the exception of an attached or detached garage, an accessory structure shall not be located in front of the main building or directly between the main building and the street.

2. Patios, sunrooms and similar accessory structures, when attached to the rear of an existing single-family home, shall maintain a minimum rear yard setback distance of 5 feet from the post or wall of said structure to the rear property line for R-1 zoned lots.

3. The total square footage of all non-parking-related accessory structures on a lot shall not exceed the lesser of these two quantities: 500 square feet or 50 percent of the ground floor of the main building.

4. The height of an accessory structure shall not exceed one story or 15 feet.

5. ~~An accessory structure smaller than 250 square feet may be constructed of metal or similar material as approved by the City Planner.~~

6. All accessory structures shall be maintained in good condition. Any structure considered to be in disrepair, as determined by the Director of Community Development, shall be repaired, replaced or removed from the site.

7. Guesthouses as accessory structures are prohibited.

8. Bathrooms within accessory structures are prohibited

9. There shall not be more than two (2) accessory structures that are exempt from permit in the rear yard of on an R-1 zoned lot. Accessory structures exempt from a building permit shall be set back a minimum of five (5) feet from side and rear property lines.

§ 153.040.080 VEHICLE STORAGE AND REPAIR

(A) *Recreational Vehicle Parking*. No person shall store or park any boat, trailer, camper shell or recreational vehicle, or parts thereof, on any required front yard area in a R-1 ~~and R-1 7,500~~ zoned lot. A boat, trailer, camper shell or recreational vehicle, or parts thereof, may be stored or parked on a pervious surface within a side or rear yard area provided that a lawfully installed, permanently maintained, 6-foot wall or fence provides a screen from abutting property and the public right-of-way. A temporary use permit may be obtained pursuant to subchapter 153.210, Administrative Procedures, which allows a recreational vehicle to be parked within a front yard area once a year per property for a period not exceeding 60 days.

(B) *Vehicle Repair*. The following restrictions shall apply to vehicle repair activities:

1. A maximum of one vehicle may be repaired at any time.

2. The vehicle being repaired must be currently registered with the California Department of Motor Vehicles at the property where the repair is being performed. Repairs made to any other vehicles, whether or not for compensation of any kind, are expressly prohibited.

3. Repair activity shall be performed only between the 7:00 A.M. and 8:00 P.M.

4. Tools, motor vehicle parts, supplies or equipment shall be stored such that they are not visible from a public right-of-way or adjoining property, upon completion of repair work.

5. All fluids, liquids and other products that are taken out of a motor vehicle or used in conjunction with any repair work shall be lawfully disposed of. In no instance shall these products or substances drain or spill onto adjoining properties or into a public right-of-way, storm drain or sewer system.

6. Storage of inoperable vehicles is prohibited at any time except in an enclosed storage facility approved by the Building and Planning Divisions.

(C) *Major Repairs of Motor Vehicles*. The following restrictions shall apply to all major repairs of motor vehicles including, but not limited to, disassembling, installing or rebuilding an engine block, transmission, seats, suspension system, emission control system or drive train or performing bodywork

1. Repairs shall only be conducted in a completely enclosed garage or rear yard area provided that the yard is completely enclosed by a lawfully constructed 6-foot tall fence which screens the area from view of any public right-of-way and adjoining properties. Major repairs of a vehicle in any other area are prohibited.

2. Major repair to any one vehicle shall not exceed 5 calendar days in any 30-day period

(D) *Minor Repairs of Motor Vehicles*. The following restrictions shall apply to all minor repairs of motor vehicles including all repair activities not considered as major repairs:

1. The repair shall be performed only on a paved driveway or on a parking space. The repair of a motor vehicle on any front or side yard area is expressly prohibited.

2. Repairs may be conducted in a completely enclosed garage or outdoor rear yard area provided the area is completely enclosed by a lawfully constructed, 6-foot tall fence which screens the yard from view of any public right-of-way and adjoining properties. Minor repairs of a vehicle in any other area are prohibited.

3. Repair to any one vehicle shall not exceed 2 calendar days in any 30-day period.

SECTION 4. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV (“Land Usage”), Chapter 153 (“Zoning Code”), Part 5 (“Urban Development Units and Urban Lot Splits”) is hereby amended as follows:

Part 5. URBAN DEVELOPMENT UNITS AND URBAN LOT SPLITS

153.040.300 DEVELOPMENT STANDARDS.

(A) Development Standards. An urban development unit or units and the development of a lot created through an urban lot split shall be subject to the development standards set forth in Table 153.040.300 – Development Standards for Urban Development Units and Urban Lot Splits.

Table 153.040.300
Development Standards for Urban Development Units and Urban Lot Splits

Standard	Requirement	Notes
Dwelling Unit Size for New Unit on a Lot with Existing Unit Minimum	 500 sf	Maximum size of the new unit shall be limited by maximum lot coverage standard, below. In any circumstance, the new unit is allowed to be at least 800 square feet is size.
Dwelling Unit Size (each) Where Two New Units Are Proposed Minimum	 500 sf	Maximum size of each unit shall be limited by maximum lot coverage standard, below. In any circumstance, each unit is allowed to be at least 800 square feet is size.
Dwelling Unit Height (Maximum) for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed	27 feet	Building height is measured to the highest point of roof. All two-story structures must adhere to step-back requirements noted in Section 153.040.030(B)
Dwelling Unit Setbacks for 1) new unit on lot with an existing unit and 2) lot where two new units are proposed: Front Minimum Interior Side Minimum Street Side Minimum Rear Minimum	 20 feet 4 feet 4 feet 4 feet	Setbacks also apply to an attached or detached garage. Rear setback may be reduced to 5 feet minimum for a detached garage. For Urban Lot Splits, proposed flag lot subdivision lot lines must provide a minimum of 15 feet front yard separation and 4 feet side and rear yard separation for all new and existing structures to remain on new parcels.
Minimum Building Separation	6 feet	Applies also to all detached structures on the lot.
Maximum Lot Coverage	45% of lot area	Includes all buildings, primary and accessory

Table 153.040.300 Development Standards for Urban Development Units and Urban Lot Splits		
Standard	**Requirement**	**Notes**
Minimum Number of Parking Spaces	1 space/du	Parking for an existing primary dwelling unit shall be maintained for that unit as required by Section 153.150 (Off-Street Parking and Loading). Parking for a new dwelling unit or units may be provided in an attached or detached garage or may be an unenclosed space on the same lot. Tandem parking is not allowed; all spaces must be individually accessible and unobstructed by another space.
Minimum Private Open Space Area	20% of lot area, divided equally per unit	Area shall be continuous, with a minimum length and width dimension of 15 feet. Shall be located within the interior side, street side, or rear yard area of the lot.

(B) Exceptions to Required Setbacks. The required setbacks of Table 153.040.300 – Development Standards for Urban Development Units and Urban Lot Splits do not apply or shall be modified under the following circumstances:

1. Any street adjacent setback shall be measured from the ultimate right-of-way line.

2. The projection into a required setback shall be subject to the provisions of Section 153.130.030 (Permitted Projections into Required Yard Areas).

(C) Exceptions to Required Number of Parking Spaces. The required number of parking spaces of Table 153.040.300 – Development Standards for Urban Development Units and Urban Lot Splits do not apply under the following circumstances:

1. The lot is located within one-half mile walking distance of either a high-quality transit corridor, as defined in California Public Resources Code Section 21155 (b), or a major transit stop, as defined in California Public Resources Code Section 21064.3.

2. There is a car share vehicle located within one (1) block of the lot.

(D) Other Applicable Regulations. In addition to the requirements contained in this section, regulations and standards for development within the R-1 zone contained in other sections of this chapter may be applied to a qualifying two-unit residential development and the development of a lot created through an urban lot split, unless specifically modified in this section, or unless it would preclude any new primary dwelling unit from being at least 800 square feet in floor area.

~~(E) Priority to Consideration of Other Exceptions to Standards. Any required standard that would have the effect of physically precluding the construction of up to two primary residential units on a lot or that would physically preclude each new unit from being at least 800 square feet in floor area shall be modified or waived to the extent necessary,~~

~~as determined by the Community Development Director or designee, to allow the development of two primary residential units on a lot. In order to waive or modify certain standards, the City has established the following priorities and procedures for allowances for exceptions and has established the following limits to the development standards as indicated.~~

~~1. The following development standards, in descending order of priority, with the first development standard listed having the highest priority, shall be applied to exceptions:~~

~~a) Lot coverage up to 60 percent~~

~~b) Dwelling unit front setback, exclusive of garage front, up to within 10 feet of the front property line; the garage front shall be set back at least 20 feet in all circumstances~~

~~c) For lots less than 2,000 square feet in size, dwelling unit height up to 22 feet~~

~~d) Building separation to the minimum separation required by the Building Code~~

~~e) Private open space area of 15 percent of lot area~~

~~2. In applying any exception, an urban development unit or units or urban lot split shall be designed such that a development standard given a lower priority is modified or waived before a development standard given a higher priority. If each lot can accommodate two 800-square-foot primary dwelling units by modifying or waiving a development standard with a lower priority, then an application that proposes a design requiring the modification or waiver of a development standard with a higher priority will be denied.~~

~~3. Allowing an exception shall not be interpreted to permit the construction of new garages or accessory structures, or the maintenance of existing accessory structures not providing required parking, where the development or maintenance of two 800-square-foot dwelling units on the lot would not be physically precluded in the absence of such proposed or existing structures.~~

~~4. As part of the application for an exception, the applicant shall provide a written explanation that specifically lists every development standard the applicant seeks to modify and waive, describes why waiver or modification of each development standard is needed to prevent physically precluding the construction of up to two primary residential units on the lot and/or each new unit from being at least 800 square feet in floor area, and demonstrates that the requested modifications and/or waivers are consistent with the prioritization hierarchy.~~

(E) Nonconforming Conditions. A two-unit project may be approved without requiring a legal nonconforming zoning condition to be corrected.

(F) Utilities

1. All dwelling units shall be connected to public water utilities and to either public sewer or an onsite wastewater treatment system.

2. Each primary dwelling unit must have its own direct utility connection to the utility

service provider.

SECTION 5. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.120.140 ("Standards for Specific Land Uses and Activities – Animal Keeping - Permitted Animals") is hereby revised as follows:

PART 4. ANIMAL KEEPING

153.160.040 PERMITTED ANIMALS

For the purpose of this subchapter, the following animals, fish and fowl are deemed to be household pets which may be housed and maintained in any dwelling unit, in accordance with the following limitations:

(A) *Household pets in a dwelling unit*. Each dwelling unit may contain any combination of the following.

1. Up to three weaned, domesticated dogs.

2. Up to three weaned, domesticated cats.

3. Up to ten canaries, finches, parrots and other similar predatory birds, provided that such birds shall be kept within the dwelling unit.

(B) *Household pets outside a dwelling unit.* Each dwelling unit located within the R-1 ~~and R-1 7,500~~ zone may also contain any combination of the following animals outside the dwelling unit, provided that all such animals are maintained in cages within the rear yard area and are located a minimum of 15 feet away from any habitable building:

1. Up to ten birds.

2. Up to three hen chickens.

(C) *Roosters.* Roosters are not permitted.

(D) *Kennel, pet shop, veterinary hospital*. These regulations shall not prohibit the maintenance of any animals in connection with a legally permitted kennel, pet shop or veterinary hospital.

SECTION 6. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.130.050 ("Site Planning and General Development Standards – Architectural Standards") is hereby revised as follows:

153.130.050 ARCHITECTURAL STANDARDS

All buildings and structures shall be built and maintained in accordance with the following architectural standards:

(A) *Exterior siding composition*. Each structure shall have and maintain exterior siding composed of brick, wood, stucco, concrete or other similar material as approved by the City Planner. Metal siding and corrugated plastic or metal are prohibited.

(B) *Roofing material*. Each structure shall have and maintain a roof constructed with wood shake, shingle, asphalt, composition, tile (slate, concrete or clay) or other similar roofing material as approved by the City Planner. Metal roofing is prohibited.

(C) *Eave projection*. Each dwelling unit shall have and maintain an eave projection between 12 inches and 24 inches on at least two opposing sides. Exceptions to this standard to provide matching roof eave lengths for existing homes must be approved by the City Planner.

(D) *Security bars*. Security bars shall not be mounted on the outside of an exterior wall, window or door of any dwelling unit.

(E) *Design Guidelines Manual*. With the exception of any residential development subject to the provisions of Subchapter 153.135, Objective Design Standards, all developments shall comply with the adopted Design Guidelines Manual applicable to the type of development proposed.

SECTION 7. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.150.130 ("Off Street Parking And Loading – Driveway Standards") is hereby revised as follows:

153.150.130 DRIVEWAY STANDARDS

(A) *Residential Zones*. The City and County Fire Department shall approve the driveway widths and clearances. However, the following minimum standards shall be observed for driveways in residential zones:

1. The minimum driveway width for R-1 zoned properties shall be 9 feet. Only one driveway shall be permitted per street frontage for R-1 properties.

2. The minimum driveway width for R-G and R-3 zoned properties shall be 26 feet. However, the Director of Community Development shall have the authority to require a wider driveway width or allow a narrower driveway width based on City of Baldwin Park Public Works Engineering Division and Los Angeles County Fire Department requirements and/or other circumstances associated with the location, purpose, and design of the driveway

3. The minimum lot street frontage for all residential zones shall be 50 feet where dual driveways are provided.

(B) *Nonresidential Zones*. Driveways serving parking facilities in nonresidential zones shall a minimum width of 24 feet. However, the Director of Community Development shall have the authority to require a wider driveway width or allow a narrower driveway width based on City of Baldwin Park Public Works Engineering Division and Los Angeles County Fire Department requirements and/or other circumstances associated with the location, purpose, and design of the driveway.

(C) *Shared Driveways*. Shared use of driveways used in combination with abutting properties are permitted for commercial and industrial lots when proper easements

or agreements, approved by the City Attorney, have been executed, recorded and filed with the city.

(D) *Safety Considerations*.

1. Driveways shall be designed and located in such a manner so as to ensure proper visibility to on-street traffic. Driveway design shall take into consideration slopes, curvature, speed and conflicting turning movements in the area. A clear cross-visibility area shall be maintained pursuant to §153.130.080 and be kept free of obstacles such as signs, landscaping and structures.

2. Driveways shall not be located where they would impede traffic on streets or intersections.

SECTION 8. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.160.040 ("Water Efficient Landscaping Standards – Residential Landscaping Standards") is hereby revised as follows:

153.160.040 RESIDENTIAL LANDSCAPING STANDARDS

The following standards shall apply to all parcels in the R-1, ~~R-1-7,500,~~ R-G and R-3 zones:

(E) *Minimum landscaping of lot*. A minimum of 20 percent of the entire lot shall be fully landscaped with plant materials.

(F) *Minimum landscaping of front yard area*. A minimum of 50 percent of the front yard area between the street and dwelling unit shall be fully landscaped. Non-landscaped areas shall only be used for the purpose of pedestrian and vehicular access.

(G) *Minimum landscaping of side yard area*. A minimum of 50 percent of the street side yard areas between the street and dwelling unit shall be fully landscaped.

(H) *Landscape maintenance*. The property owner shall be responsible for the maintenance of all landscaping, including parkway landscaping, with maintenance, including, but not limited to, watering, pruning, fertilizing and replacing deteriorated plant materials.

(I) *Landscaping adjacent to driveways and buildings*. A strip of landscaping shall be installed and maintained adjacent to all driveways and buildings located upon any R-G and R-3 zoned lots. The location, area and design of such landscaped areas are subject to review and approval by the Director of Community Development or designee.

SECTION 9. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.200.190 ("Nonconforming Buildings, Structures and Uses – Minor Additions to Dwellings in R-1 Zone - Applicability") is hereby revised as follows:

153.200.190 MINOR ADDITIONS TO DWELLINGS IN R-1 ZONE

(A) *Design review clearance*. Where a single-family residence is located on any residentially zoned lot, said residence may be enlarged to a maximum floor area imposed by the development standards of the underlying zone, including but not limited to height, lot coverage and setbacks. Pursuant to Government Code Section 65863.3, no minimum parking requirements shall be applied as a condition of approval when such use is nonconforming by reason of inadequate parking.

(B) *Accessory building*. The construction of any accessory building or structure allowed pursuant to the zoning regulations applicable to the R-1 ~~and R-1-7,500~~ zone under this chapter shall also be permitted on any such lot

SECTION 10. Based on the foregoing findings and determinations, Baldwin Park Municipal Code Title XV ("Land Usage"), Chapter 153 ("Zoning Code"), Subchapter 153.210.170 ("Administrative Procedures – Design Review - Applicability") is hereby revised as follows:

PART 2. DESIGN REVIEW

153.210.170 APPLICABILITY

(C) *Design review clearance*. Design review clearance must be obtained prior to the issuance of any permit for the construction of any building or structure. Design review is required for the following:

1. All new construction or exterior alteration of any existing building or structure in the R-G, R-3, C-1, C-2, F-C, I-C, I, OS, MU-1 and MU-2 zones;

2. All new construction or exterior alteration of any existing building or structure in the R-1 ~~and R-1 7,500~~ zone which also requires a conditional use permit, administrative adjustment or a variance;

3. All new construction or exterior alteration of any existing building or structure in the R-1 ~~and R-1 7,500~~ zone that involves 200 square feet or more of floor area or will extend the structure to a second floor;

4. All new construction of five or more single-family dwelling units as part of a subdivision map;

5. All new construction or exterior alteration of any existing sign which exceeds 40 feet in height or 300 square feet in sign area; and

6. All new construction or alteration of any wireless communication facility on private property, including city owned property not located within the public right-of-way.

(D) *Design review required for discretionary permits*. For any development project or action requiring the issuance of a discretionary permit pursuant to the requirements

of this chapter, design review shall be conducted in conjunction with staff-level review of such permit. The recommendations of the Design Review Committee that is composed of the Director of Community Development, the City Engineer, a representative from the Police Department, a representative from the Fire Department and the City Planner as the chairperson shall be forwarded to the Approving Authority for consideration with the associated development application. Following final Approving Authority action on the application and prior to the issuance of building permits for any approved application, the Design Review Committee shall reserve the authority to ensure final design plans substantially conform to the conditions imposed by the Approving Authority

SECTION 11. If any section, subsection, subdivision, sentence, clause, phrase or portion of the Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 12. To the extent the provisions of the BPMC as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this Ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 13. The City Clerk shall certify to the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local weekly newspaper of general circulation and which is hereby designated for that purpose.

SECTION 14. This Ordinance takes effect 30 days after its adoption.

PASSED AND APPROVED ON THE ____+ DAY OF _____ 2026.

_____
DANIEL DAMIAN, MAYOR

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss:
CITY OF BALDWIN PARK)

I, CHRISTOPHER SAENZ, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing Ordinance was regularly introduced and placed upon its first reading at a regular meeting of the City Council on July 15th, 2026. Thereafter, said Ordinance No. 1527 was duly approved and adopted at a regular meeting of the City Council on _____ by the following vote:

AYES:	COUNCILMEMBER
NOES:	COUNCILMEMBER
ABSENT:	COUNCILMEMBER
ABSTAIN:	COUNCILMEMBER

_____
CHRISTOPHER SAENZ
CITY CLERK

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Daniel Padilla, Director of Public Works**
PREPARED BY:	**Martha Alvarez, Administrative Clerk II**
DATE:	**July 15, 2026**
SUBJECT:	**Public Hearing and Adoption of Resolution No. 2026-018 "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Landscaping and Lighting Maintenance Assessment District for FY2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills."**

SUMMARY:

The Purpose of this report is to outline the required Public Hearing and subsequent adoption of a resolution ordering the annual levy and collection of assessments related to the Citywide Landscaping and Lighting Maintenance District for FY2026-2027 (LLMD or District).

RECOMMENDED ACTION:

It is recommended that the City Council hold a Public Hearing and after considering testimony, adopt Resolution No. 2026-018 entitled "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Landscaping and Lighting Maintenance Assessment District for FY2026-2027 and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills" and authorize the Director of Finance to make necessary appropriation budget adjustments.

FISCAL IMPACT:

The District's anticipated revenue and expenditures were estimated at the time of the preparation of the Engineer's Report and presented to the City Council and subsequently approved on June 17, 2026. The Citywide Landscaping and Lighting Maintenance (LLMD) revenue for FY2026-2027 is estimated at $2,409,500. The revised estimated expenditure is $2,719,150. Staff will work to identify potential areas to reduce some expenses during the mid-year budget to help mitigate the negative impact to the fund balance.

BACKGROUND:

Over the last decade, the District has been utilized to cover the costs of providing maintenance and improvements to the street lighting, traffic signal, and landscaping operations within the public right-of-way.

On May 25, 2026, the City's consultant, Community Economic Solutions, submitted the Preliminary Engineer's LLMD Report for FY 2026-27. Staff has reviewed the report and it was presented to the City Council for consideration and approval.

DISCUSSION:

On June 17, 2026, the City Council adopted Resolution No. 2026-011 which approved the Engineer's Report for the LLMD, declared its intent to levy and collect assessments, and set a date and time for the public hearing as July 15, 2026. The Public Hearing notice was posted as required.

ALTERNATIVES:

None

CEQA REVIEW:

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Public Notice 2026
2. LLMD Reso 2026-018
3. LMDEngReport26-27 6-17-26

CITY OF BALDWIN PARK

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Baldwin Park ("City") will hold a Public Hearing on **Wednesday, July 15, 2026**, at **7:00 p.m.**, or soon thereafter as the matters can be heard, at the City Council Chamber, 14403 E Pacific Avenue, Baldwin Park, CA 91706 in person or virtually.

Protest, comments or objections in reference to the levy and collection of the annual assessments for the FY 2026-2027, continued maintenance of public facilities specifically 1) the area within the City of Baldwin Park Citywide Park Maintenance Assessment District; and 2) The area with City of Baldwin Park Landscaping and Lighting District; all to serve the benefit of said District, which was previously approved by the City Council.

A protest may be made in writing by any interested persons. Every written protest shall be emailed to the City Clerk at comments@baldwinpark.com before 7 pm of July 15, 2026

For information, please contact Daniel Padilla, Director of Public Works at (626) 960-4011 Ext. 460

RESOLUTION NO. 2026-018

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ORDERING THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS ASSOCIATED WITH THE CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT FOR FY2026-2027, AND AUTHORIZING THE LOS ANGELES COUNTY ASSESSOR TO ADD THIS SPECIAL ASSESSMENT TO THE PROPERTY TAX BILLS.

WHEREAS, the City Council has previously ordered the formation of LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 2007-1(hereinafter referred to as the "DISTRICT") pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972" being Part 2 of Division 15, of the California Streets and Highway Code; and

WHEREAS, the City Council has adopted Resolution No. 2026-011 approving the Engineer's Report pursuant to the Provisions of Division 15, Part 2 of the Streets and Highways Code and Article XIIID of the State Constitution, declaring its intention to order the annual levy and collection of assessments, and giving notice of the time and place for a Public Hearing on the questions of the levy of the proposed assessments; and

WHEREAS, the City Council has heard all testimony and evidence, and is desirous of proceeding with the levy of annual assessments for the District.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the City Council hereby orders the maintenance work performed on the District as set forth in the Engineer's Report for FY2026-2027 and

orders the annual levy and collection of assessment of the District as shown and set forth as described in said report and declaration of intention.

SECTION 3. That the adoption of this Resolution constitutes the levy of the assessments for the fiscal year commencing July 1, 2026, and ending June 30, 2027.

SECTION 4. That the Los Angeles County Assessor, which collects assessments on the City's behalf, shall enter on the Assessment Roll the amount of the assessments, and said assessments shall be collected and the net amount of the assessments shall be paid to the City Treasurer of the City of Baldwin Park.

SECTION 5. That the City Treasurer has established a special fund known as the "CITY OF BALDWIN PARK CITYWIDE LANDSCAPING AND LIGHTING DISTRICT FUND" into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution.

SECTION 6. That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer and a certified copy of the diagram and assessment roll filed with the Los Angeles County Assessor, together with a certified copy of this resolution upon its adoption.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 15th day of July 2026.

_____

DANIEL DAMIAN, MAYOR

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF BALDWIN PARK)

I, Christopher Saenz, City Clerk of the City of Baldwin Park, do hereby certify that the foregoing Resolution No. 2026-018 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on July 15, 2026, and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

CHRISTOPHER SAENZ, CITY CLERK

CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT

ASSESSMENT ENGINEER'S REPORT

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972, PART 2 DIVISION 15 OF THE STREETS AND HIGHWAYS CODE, ARTICLE XIII.D. OF THE CALIFORNIA CONSTITUTION AND THE PROPOSITION 218 OMNIBUS IMPLEMENTATION ACT (GOVERNMENT CODE SECTION 53750 ET SEQ)

Fiscal Year 2026-27

Prepared for:

CITY OF BALDWIN PARK
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

Prepared by:

Community Economic Solutions

June 17, 2026

CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT

CITYWIDE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT
FISCAL YEAR 2026-27

The Streets and Highways Code, Part 2, Division 15, Article 4, commencing with Section 22565, directs the preparation of the annual report for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described herein.

SECTION DESCRIPTION **PAGE**

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Part B - An Estimate of the Costs of the Improvements 4

Part C - A Diagram for the Assessment District 5

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FISCAL YEAR 2026-27
CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT PREPARED PURSUANT TO THE PROVISIONS OF THE LANDSCAPING AND LIGHTING ACT OF 1972 SECTION 22500 THROUGH 22679 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

Whereas the Council of the City of Baldwin Park, California, did, pursuant to the provisions of the Landscape and Lighting Act of 1972, being Part 2 of Division 15 of the Streets and Highways Code of the State of California, adopt the Resolution of Initiation ordering the preparation and filing of the Assessment Engineer's Report in accordance with Chapter 1, Article 4 commencing with Section 22565.

Section 22567 directs that the report shall refer to the City of Baldwin Park Citywide Landscaping and Lighting Maintenance District (the "Assessment District") by its distinctive designation, specify the fiscal year to which the report applies, and, with respect to that year, shall contain all of the following:

Part A	Plans and specifications for the improvements.
Part B	An estimate of the costs of the improvements.
Part C	A diagram for the assessment district.
Part D	An assessment of the estimated costs of the improvements.

A preliminary report is then filed with the City Clerk in accordance with Section 22623 for submission to the legislative body. The legislative body may approve the report as filed, or it may modify the report and approve it as modified. Now, therefore, the following Assessment Engineer's Report is hereby submitted consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

This part contains the plans and specifications which are required to show and describe the existing and proposed improvements in accordance with Section 22568. The plans and specifications need not be detailed, but shall be sufficient if they show or describe the general nature, location, and extent of the improvements. If the assessment district is divided into zones, the plans and specifications shall indicate the class and type of improvements to be provided for each such zone. The Plans and specifications for the improvements listed in Part A are on file with the City Engineer. Such plans and specifications are incorporated herein by reference.

PART B: AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

This part contains an estimate of the costs for maintenance of the improvements within the District for Fiscal Year 2026-27 pursuant to section 22569, including incidental costs and expenses in connection therewith. This estimate is on file with the City Engineer. The estimate of the costs of the improvements for the fiscal year shall contain estimates for all of the following:

(a) The total costs for improvements to be made that year, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses.

(b) The amount of any surplus or deficit in the improvement fund to be carried over from a previous fiscal year.

(c) The amount of any contributions to be made from sources other than assessments levied pursuant to this part.

(d) The amount, if any, of the annual installment for the fiscal year where the legislative body has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments.

(e) The net amount to be assessed upon assessable lands within the assessment district, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred to in subdivision (b), (c), or (d).

PART C: A DIAGRAM FOR THE ASSESSMENT DISTRICT

This part incorporates, by reference, the "Assessment Diagram", which is a diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District in accordance with Sections 22570 and 22571. The diagram for an assessment district shall show (a) the exterior boundaries of the assessment district, (b) the boundaries of any zones within the district, and (c) the lines and dimensions of each lot or parcel of land within the district. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies. The Diagram has been prepared and is on file with the City Engineer. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

PART D: ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

This part contains an assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District in accordance with Section 22572. The assessment shall refer to the fiscal year to which it applies and shall do all of the following:

(a) State the net amount, determined in accordance with Section 22569, to be assessed upon assessable lands within the assessment district, which shall include an amount sufficient to pay the principal and interest due during the fiscal year from each parcel on any bonds or notes issued pursuant to Section 22662.5.

(b) Describe each assessable lot or parcel of land within the district.

(c) Assess the net amount upon all assessable lots or parcels of land within the district by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements.

According to Section 22573, the net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

This part contains a list of the County of Los Angeles Assessor's parcel numbers, and the net amount to be assessed upon benefited lands within the Assessment District.

PART A
PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The facilities, which have been constructed within the City of Baldwin Park, and those which may be subsequently constructed, will be operated, serviced and maintained as generally described as follows:

DESCRIPTION OF IMPROVEMENTS

FOR THE CITY OF BALDWIN PARK
CITYWIDE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT
FISCAL YEAR 2026-27

The proposed improvements include the construction, operation, servicing and maintenance of landscaping, traffic signals, street lighting and appurtenant facilities in public streets and public rights-of-way within the Assessment District; including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows:

Landscaping and Appurtenant Facilities

Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, sidewalk and curb and gutter maintenance adjacent to street trees, and appurtenant facilities, in public street and public rights-of-way, including parkways, medians and dedicated easements within the boundary of said Assessment District.

Lighting and Appurtenant Facilities

Poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public streets and public rights-of-way and easements within the boundaries of said Assessment District. Power for the street lights and traffic signals shall be furnished by the Southern California Edison Company or its successors and shall be adequate for the intended purpose. Rates for power shall be those authorized by the Public Utilities Commission, State of California.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities; providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The plans and specifications for the improvements, showing the general nature, location, and the extent of the improvements, are on file in the office of the City Engineer and are incorporated herein by reference.

PART B
AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

The estimated cost of the construction, operation, servicing and maintenance of the improvements for Fiscal Year 2026-27, as described in Part A, are summarized herein and described below. All costs include administration and utilities where applicable.

CITY OF BALDWIN PARK
CITYWIDE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT

	Budget
Estimated Beginning Fund Balance 7/1/2026	**($73,960)**
FY 2026-27 Estimated Revenue	
Assessment Revenue	$916,600
County Ad Valorem Tax	$1,401,240
Penalties, Late Taxes, Earnings	$91,660
Total Revenue	**$2,409,500**
FY 2026-27 Projected Expenditures	
Street Lighting	$872,400
Landscaping	$1,418,400
Traffic Signals	$428,350
Total Expenditures	**$2,719,150**
FY 2026-27 Operating Reserve / Deficit	**($309,650)**
Projected Fund Balance 6/30/2027	
Beginning Fund Balance	($73,960)
FY 2026-27 Estimated Revenue	$2,409,500
FY 2026-27 Projected Expenditures	$2,719,150
Projected Fund Balance 6/30/2027	**($383,610)**

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

PART C
A DIAGRAM FOR THE ASSESSMENT DISTRICT

The diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District is required in accordance with Sections 22570 and 22571. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies.

The Diagram has been prepared and is on file with the City Engineer. The boundaries of the District are coterminous with the boundaries of the City of Baldwin Park. A diagram showing the exterior boundaries of the District and the lines and dimensions of each lot or parcel of land within the District has been submitted to the office of the City Clerk of the City of Baldwin Park, and is hereby made a part hereof by reference.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles. The Assessor's maps and records are incorporated by reference herein and made part of this report.

PART D
ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include construction, operation, maintenance and servicing of street lights, traffic signals, parks and landscaping.

The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 of the 1972 Act requires that maintenance assessments must be levied according to benefit rather than according to assessed value. This Section states:

> "The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements."
>
> "The determination of whether or not a lot or parcel will benefit from the improvements shall be made pursuant to the Improvement Act of 1911 (Division 7 (commencing with Section 5000)) [of the California Streets and Highways Code]."

In addition, Article XIIID, Section 4(a) of the California Constitution limits the amount of any assessment to the proportional special benefit conferred on the property. Because assessments are levied on the basis of benefit, they are not considered to be a tax governed by Article XIIIA of the California Constitution.

The 1972 Act permits the designation of zones of benefit within any individual assessment district if "by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement" (Sec. 22547). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

ASSESSMENT METHODOLOGY

The landscaping, lighting and traffic signals are for the benefit and enjoyment of all properties within the District and all parcels benefit from the maintenance of the improvements. The assessment of cost upon each parcel was apportioned in accordance with the estimated benefit received. Traffic signal maintenance costs are assessed throughout the district on a per parcel basis. The criteria for the assessment spread of lighting and landscaping is as follows:

1. Rectangular lots	- street frontage
2. Irregular lots	- width of lot at setback line - average of front and rear lot line lengths or - street frontage, whichever is most representative of benefit
3. Flag lots	- one-half of total footage to each of the two lots
4. Corner lots	- the narrowest frontage

Excepted from the assessment would be the areas of public streets, public avenues, public lanes, public roads, public drives, public courts, public alleys, public easements and rights-of-ways, public greenbelts and public parkways, and that portion of public property that is not developed and used for business purposes similar to private commercial, industrial and institutional activities.

BENEFIT ZONES

The District is divided into four benefit zones. Zone 1 includes all residential parcels and Zone 2 includes all commercial and industrial parcels that are assessed for street lighting and traffic signal maintenance. Zone 3 includes all commercial, industrial and residential parcels that are assessed for landscaping maintenance. Zone 4 includes the West Ramona Residential Redevelopment Project (Tract Nos. 39090, 39635, 40746, 42828 and 41956) and is assessed for landscaping, lighting and traffic signal maintenance.

The proposed assessment for Fiscal Year 2026-27 is derived by apportioning a part of the total cost shown in Part B among the assessable parcels in proportion to the estimated benefits.

A portion of the Assessment District Revenues is derived from Countywide Property Taxes or the Ad Valorem Tax. The City receives this amount as part of its tax apportionment and has designated a percentage to be used for lighting and landscape purposes.

Description	Frontage and Parcel Counts	Proposed Assessment	Assessment Revenues
Zone 1 & 2 (Street Lighting)			
2. Commercial / Industrial	89,878 L.F.	$0.5543 / L.F.	$ 49,820
1. Residential	657,139 L.F.	$0.2809 / L.F.	$ 184,573
Zone 3 (Landscaping)			
All Parcels (excluding Zone 4)	747,017 L.F.	$0.7513 / L.F.	$ 561,222
Zone 4 (Lights/Landscaping)			
Tract # 39090, 39635, 40746, 42828, & 41956	160 Lots	$36.01 / Lot	$ 5,762
Parcel #1164	14 Lots	$51.44 / Lot	$ 720
Zone 2 (Traffic Signals)			
Commercial / Industrial (including Parcel #1164)	837 Lots	$11.87 / Parcel	$ 9,935
Zone 1 & 4 (Traffic Signals)			
All Parcels	13,970 Lots	$7.49 / Lot	$ 104,635
Grand Total			**$ 916,667**

The assessor's parcel number and the amount of assessment upon each lot or parcel are shown on the assessment roll. Upon confirmation by the City Council this data will be submitted to the Los Angeles County Auditor-Controller for the inclusion on the 2026-27 tax roll.

PART E
PROPERTY OWNER LIST AND ASSESSMENT ROLL

The assessment set forth for each parcel is shown on the Assessment Roll for the District, submitted separately, as "Assessment Roll for City of Baldwin Park, Landscaping and Lighting Maintenance District, Fiscal Year 2026-27", which exhibit is incorporated by reference herein and is on file in the office of the City Clerk.

The Assessment Roll lists all parcels within the boundaries of the District as shown on the Assessment Diagram, Part C herein, and on the last equalized roll of the Assessor of the County of Los Angeles, which is by reference made part of this report.

Assessments are not levied upon public streets, utility easements, right-of-way, and common areas.

A list of names and addresses of the owners of all parcels within this District is shown on the last equalized Property Tax Roll of the Assessor of the County of Los Angeles, which by reference is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the office of the City Clerk of the City of Baldwin Park.

STAFF REPORT

TO: **Honorable Mayor and Members of the City Council**
FROM: **Manuel Carrillo Jr, Chief Executive Officer**
Daniel Padilla, Director of Public Works
PREPARED BY: **Martha Alvarez, Administrative Clerk II**
DATE: **July 15, 2026**
SUBJECT:

Public Hearing and Adoption of Resolution No. 2026-019 "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Park Maintenance Assessment District for FY2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills."

SUMMARY:

The purpose of this report is to outline the required Public Hearing and subsequent adoption of a resolution ordering the annual levy and collection of assessments related to the Citywide Park Maintenance Assessment District for FY2026-2027.

RECOMMENDED ACTION:

It is recommended that the City Council hold a Public Hearing and after considering testimony, adopt Resolution No. 2026-019 entitled "A Resolution of The City Council of The City of Baldwin Park, California, Ordering the Annual Levy and Collection of Assessment Associated with the Citywide Park Maintenance Assessment District for Fiscal Year 2026-2027, and Authorizing the Los Angeles County Assessor to Add this Special Assessment to the Property Tax Bills." and authorize the Director of Finance to make the necessary appropriation and budget adjustments.

FISCAL IMPACT:

The District's anticipated revenue and expenditures were estimated at the time of the preparation of the Engineer's Report and presented to the City Council and subsequently approved on June 17, 2026. The Citywide Park Maintenance Assessment District (PMD) revenue for FY2026-2027 is estimated at $999,999. The beginning fund balance is $27,572. The revised estimated expenditure is $1,042,529 with a transfer of $14,958 from the General Fund to cover estimated shortage.

BACKGROUND:

The purpose of the Citywide Park Maintenance Assessment District is to serve as mechanism for the financing of operations and maintenance associated with City Parks. It is recommended that the City continue these parks

maintenance programs and fund them through special assessments provided by the PMD.

In 1996, City of Baldwin Park property owners approved the formation of a Park Maintenance Assessment District to financially support these programs, and the PMD's formation was established in conformance with proposition 218.

DISCUSSION:

On June 17, 2026, the City Council adopted Resolution No. 2026-012 which approved the Engineer's Report for the PMD, declared its intent to levy and collect assessments, and set a date and time for the public hearing as July 15, 2026. The Public Hearing notice was posted as required.

ALTERNATIVES:
None

CEQA REVIEW:

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

LEGAL REVIEW:

This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:

1. Public Notice 2026
2. PMAD Reso 2026-019
3. ParkReport26-27 6-17-26

CITY OF BALDWIN PARK

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Baldwin Park ("City") will hold a Public Hearing on **Wednesday, July 15, 2026**, at **7:00 p.m.**, or soon thereafter as the matters can be heard, at the City Council Chamber, 14403 E Pacific Avenue, Baldwin Park, CA 91706 in person or virtually.

Protest, comments or objections in reference to the levy and collection of the annual assessments for the FY 2026-2027, continued maintenance of public facilities specifically 1) the area within the City of Baldwin Park Citywide Park Maintenance Assessment District; and 2) The area with City of Baldwin Park Landscaping and Lighting District; all to serve the benefit of said District, which was previously approved by the City Council.

A protest may be made in writing by any interested persons. Every written protest shall be emailed to the City Clerk at comments@baldwinpark.com before 7 pm of July 15, 2026

For information, please contact Daniel Padilla, Director of Public Works at (626) 960-4011 Ext. 460

RESOLUTION NO. 2026-019

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, ORDERING THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS ASSOCIATED WITH THE CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT FOR FY2026-2027, AND AUTHORIZING THE LOS ANGELES COUNTY ASSESSOR TO ADD THIS SPECIAL ASSESSMENT TO THE PROPERTY TAX BILLS.

WHEREAS, the City Council has previously ordered the formation of PARK MAINTENANCE ASSESSMENT DISTRICT FY2026-2027 (hereinafter referred to as the "DISTRICT") pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972" being Part 2 of Division 15, of the California Streets and Highway Code; and

WHEREAS, the City Council has adopted Resolution No. 2026-012 approving the Engineer's Report pursuant to the Provisions of Division 15, Part 2 of the Streets and Highways Code and Article XIIID of the State Constitution, declaring its intention to order the annual levy and collection of assessments, and giving notice of the time and place for a Public Hearing on the questions of the levy of the proposed assessments; and

WHEREAS, the City Council has heard all testimony and evidence, and is desirous of proceeding with the levy of annual assessments for the District.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BALDWIN PARK DOES HEREBY RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the City Council hereby orders the maintenance work performed on the District as set forth in the Engineer's Report for FY2026-2027 and orders the annual levy and collection of assessment of the District as shown and set forth and described in said report and declaration of intention.

SECTION 3. That the adoption of this Resolution constitutes the levy of the assessments for the fiscal year commencing July 1, 2026, and ending June 30, 2027.

SECTION 4. That the Los Angeles County Assessor, which collects assessments on the City's behalf, shall enter on the Assessment Roll the amount of the assessments, and said assessments shall be collected and the

net amount of the assessments shall be paid to the City Treasurer of the City of Baldwin Park.

SECTION 5. That the City Treasurer has established a special fund known as the "CITY OF BALDWIN PARK CITYWIDE MAINTENANCE DISTRICT FUND" into which the City Treasurer shall place all monies collected by the Tax Collector pursuant to the provisions of this Resolution.

SECTION 6. That a certified copy of the assessment and diagram shall be filed in the office of the City Engineer and a certified copy of the diagram and assessment roll filed with the Los Angeles County Assessor, together with a certified copy of this resolution upon its adoption.

SECTION 7. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 15th day of July 2026.

_____

DANIEL DAMIEN
MAYOR

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF BALDWIN PARK)

I, Christopher Saenz, City Clerk of the City of Baldwin Park do hereby certify that the foregoing Resolution No. 2026-019 was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on July 15, 2026, and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

CHRISTOPHER SAENZ
CITY CLERK

CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT

ASSESSMENT ENGINEER'S REPORT

PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972, PART 2 DIVISION 15 OF THE STREETS AND HIGHWAYS CODE, ARTICLE XIII.D. OF THE CALIFORNIA CONSTITUTION AND THE PROPOSITION 218 OMNIBUS IMPLEMENTATION ACT (GOVERNMENT CODE SECTION 53750 ET SEQ)

Fiscal Year 2026-27

Prepared for:

CITY OF BALDWIN PARK
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

Prepared by:

Community Economic Solutions

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CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT

CITYWIDE PARK MAINTENANCE
ASSESSMENT DISTRICT
FISCAL YEAR 2026-27

The Streets and Highways Code, Part 2, Division 15, Article 4, commencing with Section 22565, directs the preparation of the annual report for each fiscal year for which assessments are to be levied and collected to pay the costs of the improvements described herein.

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EXECUTIVE SUMMARY

The purpose of the Citywide Park Maintenance Assessment District is to generate revenues for the financing of the installation, maintenance and servicing of parks and recreational improvements, and certain facilities directly in support of such improvements and programs.

Based on the provisions of the Landscape and Lighting Act of 1972, Article XIII.D. of the California Constitution (Proposition 218), and the Proposition 218 Omnibus Implementation Act, Baldwin Park property owners approved the formation of a Citywide Park Maintenance Assessment District and established assessments thereof beginning in Fiscal Year 1997-98. In June 2002, the City was unable to obtain the necessary property owner approval to increase the assessment rates to cover the increased costs of park maintenance. Consequently, the General Fund has been subsidizing the differences between the actual cost and the revenue from the assessment.

This report is pursuant to and in compliance with Articles XIII.C and XIII.D of the California Constitution and the Landscaping and Lighting Act of 1972. Based on the findings in this report, the assessment roll is generated wherein each Assessor's Parcel Number in the City of Baldwin Park is identified along with the amount assessed for the Park Maintenance Assessment District for Fiscal Year 2026-27. The assessment roll is included as part of this report, but is not bound herein.

For Fiscal Year 2026-27, the Citywide Park Maintenance Assessment District is proposed to generate revenue of approximately $999,999 net of delinquencies and costs, while the cost of park maintenance is budgeted at $1,042,529. The difference of $14,958 will be covered by a contribution from the City's General Fund less any beginning fund balance in the Park Maintenance Assessment District Fund, currently estimated at $27,572.

The General Fund contribution is for general benefits and is not assessed. The proposed Fiscal Year 2026-27 assessments are 3.397% higher than last year based on the CPI adjustment allowed by the Citywide Park Maintenance Assessment District during its formation.

DISTRICT FINANCIAL SUMMARY

FY 2026-27 Beginning Fund Balance (July 1, 2026)	**$27,572**
Estimated Resources	
Assessment District Revenue + Delinquencies FY 2026-27	$999,999
Operating Reserve Available FY 2025-26	$0
City Contribution - General Fund, FY 2026-27	$14,958
Total Estimated Funds Available, FY 2026-27	**$1,042,529**
Projected Liabilities	
Park Maintenance and Operation	$1,042,529
Operating Reserve	$0
Total Projected Liabilities, FY 2026-27	**$1,042,529**
Projected Ending Fund Balance (June 30, 2027)	**$0**

FISCAL YEAR 2026-27
CITY OF BALDWIN PARK
ASSESSMENT ENGINEER'S REPORT PREPARED
PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972
SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE

Whereas the Council of the City of Baldwin Park, California, did, pursuant to the provisions of the Landscape and Lighting Act of 1972, being Part 2 of Division 15 of the Streets and Highways Code of the State of California, adopt the Resolution of Initiation ordering the preparation and filing of the Assessment Engineer's Report in accordance with Chapter 1, Article 4 commencing with Section 22565.

Section 22567 directs that the report shall refer to the City of Baldwin Park Citywide Park Maintenance Assessment District (the "Assessment District") by its distinctive designation, specify the fiscal year to which the report applies, and, with respect to that year, shall contain all of the following:

Part A - Plans and specifications for the improvements.
Part B - An estimate of the costs of the improvements.
Part C - A diagram for the assessment district.
Part D - An assessment of the estimated costs of the improvements.

A preliminary report is then filed with the City Clerk in accordance with Section 22623 for submission to the legislative body. The legislative body may approve the report as filed, or it may modify the report and approve it as modified. Now, therefore, the following Assessment Engineer's Report is hereby submitted consisting of five (5) parts as follows:

PART A: PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

This part contains the plans and specifications which are required to show and describe the existing and proposed improvements in accordance with Section 22568. The plans and specifications need not be detailed, but shall be sufficient if they show or describe the general nature, location, and extent of the improvements. If the assessment district is divided into zones, the plans and specifications shall indicate the class and type of improvements to be provided for each such zone. The Plans and specifications for the improvements listed in Part A are on file with the City Engineer. Such plans and specifications are incorporated herein by reference.

PART B: AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

This part contains an estimate of the costs for maintenance of the improvements within the District for Fiscal Year 2026-27 pursuant to section 22569, including incidental costs and expenses in connection therewith. This estimate is on file with the City Engineer. The estimate of the costs of the improvements for the fiscal year shall contain estimates for all of the following:

(a) The total costs for improvements to be made that year, being the total costs of constructing or installing all proposed improvements and of maintaining and servicing all existing and proposed improvements, including all incidental expenses.

(b) The amount of any surplus or deficit in the improvement fund to be carried over from a previous fiscal year.

(c) The amount of any contributions to be made from sources other than assessments levied pursuant to this part.

(d) The amount, if any, of the annual installment for the fiscal year where the legislative body has ordered an assessment for the estimated cost of any improvements to be levied and collected in annual installments.

(e) The net amount to be assessed upon assessable lands within the assessment district, being the total improvement costs, as referred to in subdivision (a), increased or decreased, as the case may be, by any of the amounts referred to in subdivision (b), (c), or (d).

PART C: A DIAGRAM FOR THE ASSESSMENT DISTRICT

This part incorporates, by reference, the "Assessment Diagram", which is a diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District in accordance with Sections 22570 and 22571. The diagram for an assessment district shall show (a) the exterior boundaries of the assessment district, (b) the boundaries of any zones within the district, and (c) the lines and dimensions of each lot or parcel of land within the district. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies. The Diagram has been prepared and is on file with the City Engineer. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

PART D: ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

This part contains an assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the Assessment District in accordance with Section 22572. The assessment shall refer to the fiscal year to which it applies and shall do all of the following:

(a) State the net amount, determined in accordance with Section 22569, to be assessed upon assessable lands within the assessment district, which shall include an amount sufficient to pay the principal and interest due during the fiscal year from each parcel on any bonds or notes issued pursuant to Section 22662.5.

(b) Describe each assessable lot or parcel of land within the district.

(c) Assess the net amount upon all assessable lots or parcels of land within the district by apportioning that amount among the several lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements.

According to Section 22573, the net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

PART E: PROPERTY OWNER LIST & ASSESSMENT ROLL

This part contains a list of the County of Los Angeles Assessor's parcel numbers, and the net amount to be assessed upon benefited lands within the Assessment District.

PART A
PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS

The facilities, which have been constructed within the City of Baldwin Park, and those which may be subsequently constructed, will be operated, serviced and maintained as generally described as follows:

DESCRIPTION OF IMPROVEMENTS
FOR THE CITY OF BALDWIN PARK
CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT
FISCAL YEAR 2026-27

The items that may be funded through the District are defined in the Landscaping and Lighting Act of 1972 (the Act) as Improvements. The Act defines Improvements to include the installation, maintenance and servicing of several types of landscaping and park and recreational improvements and facilities as shown below. However, the District can only assess for the special benefit that can be shown to be conferred from these improvements to the properties in the District.

Installation

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains and other ornamental structures and facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The installation of park or recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage; lights, playground equipment, play courts and public restrooms.
- The acquisition of land for park, recreational or open-space purposes.
- The acquisition of any existing improvement otherwise authorized.

Maintenance

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including:

- Repair, removal or replacement of all or any part of any improvement.
- Providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing or treating for disease or injury.
- The removal of trimmings, rubbish, debris and other solid waste.
- The cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing

Servicing means the furnishing of electric current, or energy, or other illuminating agent and water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any improvements.

Plans and specifications of the improvements within the District are on file in the office of the City Engineer and are incorporated herein by reference. Maps showing the location of parks within the District are on file in the office of the City Clerk and incorporated herein by reference.

PART B
AN ESTIMATE OF THE COSTS OF THE IMPROVEMENTS

The estimated cost of the construction, operation, servicing and maintenance of the improvements for Fiscal Year 2026-27, as described in Part A, are summarized herein and described below. All costs include administration and utilities where applicable.

CITY OF BALDWIN PARK
CITYWIDE PARK MAINTENANCE ASSESSMENT DISTRICT

	FY 2026-27 Budget
FY 2026-27 Beginning Fund Balance (July 1, 2026)	
Beginning Fund Balance (July 1, 2026)	$27,572
Operating Reserve	$0
Beginning Fund Balance (July 1, 2026)	**$27,572**
Estimated Revenues	
Assessment Revenue	$999,999
General Fund Contribution	$14,958
Total Revenue	$1,014,957
Total Estimated Funds Available, FY 2026-27	**$1,042,529**
Projected Expenditures	
Park Maintenance and Operation	$1,042,529
FY 2025-26 Operating Reserve Accumulation	$0
Total Projected Expenditures, FY 2026-27	**$1,042,529**
FY 2026-27 Operating Reserve / Deficit	**$0**
Projected Ending Fund Balance (June 30, 2027)	
Beginning Fund Balance	$27,572
Revenues	$1,014,957
Expenditures	$1,042,529
Operating Reserve - Target 6 Months Expenditures	$0
Projected Ending Fund Balance (June 30, 2027)	**$0**

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

PART C
A DIAGRAM FOR THE ASSESSMENT DISTRICT

The diagram of the Assessment District showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District is required in accordance with Sections 22570 and 22571. Each lot or parcel shall be identified by a distinctive number or letter. The lines and dimensions of each lot or parcel of land shown on the diagram shall conform to those shown on the county assessor's maps for the fiscal year to which the report applies.

The City of Baldwin Citywide Park Maintenance Assessment District includes all parcels of land within the City's corporate boundaries. Reference is made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of all parcels within the District. A map showing the exterior boundaries of the District is on file in the City Clerk's Office and incorporated herein by reference.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles. The Assessor's maps and records are incorporated by reference herein and made part of this report.

PART D
ASSESSMENT OF THE ESTIMATED COSTS OF THE IMPROVEMENTS

GENERAL

Section 22573 of the Landscaping and Lighting Act of 1972, being Part 2, of Division 15 the State California Streets and Highways Code, states that, "*the net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."* As the assessments are levied on the basis of benefit, they are not a tax, and therefore, are not governed by Article XIIIA of the California Constitution.

As a result of the passage of Proposition 218 by voters on November 5, 1996, Articles XIIIC and XIIID have been added to the California Constitution. The new procedural and approval process outlined in these Articles applies to new assessment districts and increased assessments. In addition, properties owned by public agencies, such as a city, county, state or the federal government, must now be assessed by law unless it can be demonstrated that they receive no special benefit.

Specifically, the assessment methodology for the Citywide Park Maintenance Assessment District will have to:

- Demonstrate special benefit to assessed parcels over and above the benefits conferred on the public at large: *"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit'."*

- Separate the general benefits from the special benefits conferred to parcels: *"Only special benefits are assessable, and an agency must separate the general benefits from the special benefits conferred on a parcel."*

- Determine the special benefit that should be attributed to public agency parcels within the new District boundary: "*Parcels within a district that are owned or used by any agency, the State of California or the United States shall not be exempt from assessment unless the agency can demonstrate by clear and convincing evidence that such publicly owned parcels in fact receive no special benefit."*

ASSESSMENT METHODOLOGY

The District assessment is based on land use such that property owners are assessed in proportion to the special benefits received. The land uses defined below are descriptive of all parcels expected to exist in the City of Baldwin Park in Fiscal Year 2026-27. In the event there is a question regarding the land use designation of any parcel in the District, the City Engineer will be responsible for administratively assigning one of the land uses listed below.

TABLE 1 – LAND USE DEFINITIONS	
Land Use Code	**Land Use Description**
SFR	Single family residential parcels
CONDO	Condominium or town home parcels
MFR	Multiple family residential parcels (2 dwellings or more)
MH	Mobile homes or Mobile Home Parks
NONRES	Commercial and industrial parcels
INSTITUTION	Institutional – Parcels owned by non-profit organizations
VACANT	Parcels without a building or similar structure - designated for each land use
GOVT	Parcels owned by a public agency
EXE	Parcels exempt from the assessment, because they do not benefit from park maintenance (sliver, open space, common area, railroad, or utility easement parcels)

SPECIAL BENEFIT ANALYSIS

Articles XIIIC and XIIID of the California Constitution require that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. The Articles provide that only special benefits are assessable. The general benefits must be separated from the special benefits conferred on a parcel, a special benefit being a particular and distinct benefit over and above general benefits conferred on the public at large, including real property within the district. The general enhancement of property value does not constitute a special benefit.

The Open Space Element within the General Plan for the City of Baldwin Park notes that the City is almost completely built out, and open space is limited to existing parks, school grounds, utility rights-of-way, and water channel areas. Within the City, over 530 acres of these properties are designated as open space. Baldwin Park offers five City parks and seventeen school playgrounds for recreation.

In 1996, Morgan Park underwent a 2.5 acre expansion, where a new Community Center and Senior Center were built. In 2005, Barnes Park, located in the southwest quadrant of the City, was completely renovated and a 3,300 square foot recreation center was constructed. In 2008, the 15,270 square foot Arts and Recreation facility adjacent to City Hall was completely renovated, and the Senior Center underwent a 3,500 square foot expansion to create additional meeting space, restrooms and reception area. In 2009, new playground equipment was installed in Morgan Park

and in 2010 that same play area was upgraded with recreation water features and public art amenities.

Morgan Park offers the most activities of any recreation area in the City, including boxing, horseshoes, basketball and volleyball. Morgan Park is centrally located; with the other City parks located south and west near the City's periphery. The area north of Los Angeles Street contains six elementary school sites, but no parks. About 60 percent of Baldwin Park's City park area is located south of Ramona Boulevard.

Baldwin Park's recreation facilities and parks are vital to the community, especially for the high-density residential developments, which do not provide adequate play areas for their residents. Upon full build-out, it is expected that the City will have a ratio of 3 acres of parks, including school areas, for each 1,000 residents. This ratio is well within the National Recreation and Parks Association recommended standard of 2.5 acres per 1,000 residents. The majority of the City's parkland is under the control of the Baldwin Park Unified School District, with the City controlling 10 percent of the total parkland.

Parks and recreational activities are managed by the City of Baldwin Park through a division of the City organization. As such, all parks administration and planning are centralized while recreational activities are conducted on a community-wide basis to take advantage of existing park facilities. This approach promotes the parks as a system or network to be used on a Citywide basis, rather than on a service radius basis which may be more common in other jurisdictions. All of the parks and recreational facilities are equally accessible to all the properties in the District.

The maintenance of parks and recreational improvements provide a particular and distinct special benefit to parcels within the District. The desirability of parcels within the District is specifically enhanced by the presence of well-maintained parks and recreational facilities which are available for the use and enjoyment of residents, customers, clients, employees and visitors of the assessed parcels. The presence of properly maintained parks readily accessible to properties within the District means that the owners and visitors of the assessed parcels may enjoy the benefits of such improvements while avoiding the expense of privately installing and maintaining similar improvements.

Only the parks summarized in this Report are funded through the District. The other open space areas that contribute to the open space element of the City are funded separately. The location of all the parcels in the District was found to be within 1 3/4 miles of at least one park, and 3/4 mile of at least one recreational facility in the District.

Although some properties in the District are within 3/4 mile of more than one park, it was determined that residents cannot use the facilities of more than one park at one time, so the assessment rates are established at a uniform level throughout the District.

In addition to providing opportunities for recreational use, the proper maintenance of park and recreational facilities improves the aesthetics of parcels within the District. Proper maintenance of landscaping reduces pollution and noise, provides for open space and the planting of otherwise barren areas, and reduces property-related crimes within the District, especially vandalism, through the removal and abatement of graffiti.

The U.S. Department of the Interior, National Parks Service, in a publication of June 1984, concluded that, "An investment in parks and recreation helps reduce pollution and noise, makes communities more livable, and increases property value." All of the above benefits contribute to a specific enhancement of the quality of life and property values related to each of the assessable parcels within the District.

In addition, the operation and maintenance of the City's parks confers a particular and distinct special benefit upon assessed parcels within the District, as follows:

- The proper maintenance of parks and appurtenant facilities specially benefits parcels within the District by improving the physical and visual environment and making the District area more desirable.
- Parcels within the District are specially benefited when public infrastructure including parks are in place, safe, clean and well maintained.
- The proper maintenance of parks by the District provides increased District-wide attractiveness to prospective buyers.
- The desirability of parcels within the District is specifically enhanced by the presence of well-maintained parks which are available for the use and enjoyment of the property owners and the visitors of the assessed parcels.
- Having properly maintained parks readily accessible to properties within the District means that the owners and visitors of the assessed parcels may enjoy the benefits of such improvements available for use while avoiding the expense of privately installing and maintaining similar improvements.
- The proper maintenance of landscaped parks provides increased attractiveness of the District as a place to live, work and do business.
- Spraying and treating of landscaping for disease and weed control reduces the likelihood of insect or weed infestation spreading to the landscaping located on properties within the District.

GENERAL BENEFIT ANALYSIS

In addition to the special benefits received by the parcels in the District, there are general benefits conferred on the public at large by the maintenance, operation and servicing of park and recreational facilities.

Census data and socio-economic characteristics for the City of Baldwin Park would generally indicate a higher than average park usage by local residents. The higher densities and a greater number of persons per household as documented by census data would indicate a higher than average special benefit from the funded park improvements. Additionally, in higher density areas such as the District, the value of the open spaces afforded by parks is at a particular premium.

However, parks and recreational facilities are an important part of any thriving community. The general benefit arising from the park and recreational improvements can be measured by examining the usage of the facilities by the public at large. Each park has been examined to determine the average number of registrations received by the Recreation and Community Services Department for individuals or teams from outside of the District boundaries. The percentage of out-of-district registrations to total registrations is used to determine that portion of the park budget related to general versus special benefit. City staff has determined that out-of-District registrations equal approximately 15 percent of all registrations. Thus, 15 percent of the assessment budget will be assigned as general benefit. In addition, the City has elected to contribute an additional amount over and above the 15 percent level in order to maintain assessments at approximately the same amount as in prior years.

FORMULA

The formula recognizes that properties have different levels of benefit depending upon the typical population associated with the type of land use. The formula considers these differences and fairly distributes the special benefit among all residential parcels and lots within the District. Each of the

special benefits identified above in "Special Benefit Analysis" are considered to benefit each parcel in proportion to the typical population associated with the parcel's land use as reported by the City of Baldwin Park Planning Division.

In order to establish the proportionate share of benefit from any one parcel of land in relation to the total benefit to the District, it is necessary to establish a benchmark to relate that one parcel to all others. This benchmark is called the Equivalent Dwelling Unit. The District uses a single family residence as the benchmark Equivalent Dwelling Unit. All other land uses, as represented on the County Assessor's master property file, will be compared to the benchmark of the Single Family Residence to gain a comparative Equivalent Dwelling Unit ("EDU") based on population data as found in the 1990 Census Data for Baldwin Park, as provided by the City of Baldwin Park's Planning Division.

Following is a discussion of EDU values for each type of land use within the Assessment District.

The EDU values for condominiums, multi-family and mobile homes are based upon a comparison of the average population per household for single-family residences versus the average household population in condominiums, multi-family and mobile homes. The calculation of each EDU value is shown below:

For Single Family Residential:

Single family population per household	4.06	
Single family population per household	4.06	= 1.00 EDUs/unit

For Condominium Residential:

Condo population per household	3.75	
Single family population per household	4.06	= 0.92 EDUs/unit

For Multi-Family Residential:

Multi-family population per household	4.25	
Single family population per household	4.06	= 1.04 EDUs/unit

For Mobile Home Residential:

Mobile Home population per household	2.03	
Single family population per household	4.06	= 0.50 EDUs/unit

The EDU values for commercial, office, business and industrial land uses ("non-residential") are based on a comparison of the typical single family lot acreage versus the actual size of the non-residential use. Special benefit to non-residential parcels results from the use of recreational facilities by employees and customers, which generally increases in number as the parcel size increases. Therefore, the assessment on non-residential property is based on acres, as opposed to residential parcels which are based on dwelling units.

Within the District, the typical single-family parcel size is 8,500 square feet. Approximately 20 percent of each acre of residential land, on average, is dedicated for streets and other public uses resulting in a net acreage available for the subdivision of approximately 4.10 lots per acre, which is rounded down to 4 lots per acre. Therefore, using the single family residence as a base, an acre of non-residential property receives the same number of EDUs as an acre of residential property, that is, 4 EDU per acre.

Non-residential lots @ 4 lots per acre		
Single family EDU @ 1.00 per lot	=	4.00 EDUs /acre

Furthermore, non-residential parcels more than half an acre and less than an acre is assigned a minimum of 4 EDU per parcel to reflect the minimum benefit these parcels receive. Non-residential parcels below one-half acre are assigned 50 percent of 4.0 EDUs, or 2.0 EDUs per parcel.

The EDU value for the institutional, church, school, college and day care land uses ("institutional") is calculated at one (1) EDU per parcel. This per parcel assessment rather than per acre assessment is in recognition of this land use category's traditionally lower demand for park facilities as indicated by the City's Recreation and Community Services staff. In addition, institutional parcels receive less benefit than other non-residential parcels in the District from the operation, maintenance and servicing of parks in the City for several reasons. Institutional parcels function differently than non-residential parcels in that they: 1) typically operate fewer days in the week, 2) generally have an inconsistent number of people using the facilities daily, and 3) have a less intensive use than the property size alone would indicate because in general, the institutional parcels in the District contain large green areas that function as open space. Therefore, the institutional parcels should be assessed at a lower level than the non-residential parcels, and are assigned 1 EDU per parcel.

As a result of the passage of Proposition 218, the assessment methodology for the Park Maintenance Assessment District has to determine the special benefit attributable to public agency parcels within the District boundary. Section 4 of the Proposition states, "*Parcels within a district that are owned or used by any agency, the State of California or the United States shall not be exempt from assessment unless the agency can demonstrate by clear and convincing evidence that such publicly owned parcels in fact receive no special benefit."*

In comparison to non-residential and institutional parcels, governmental properties also benefit from the proper maintenance of parks, since such parks attract potential customers and employees as shown below. Certain governmental parcels benefit from the District because the proper maintenance, operation and servicing of parks:

- Reduces property-related crimes against properties within the District, especially vandalism, through the abatement of graffiti;
- Improves the aesthetics of public parcels through the proper maintenance of landscaping and the planting of otherwise barren areas;
- Reduces pollution and noise in surrounding areas throughout the provision of open space; and
- By improving the physical and visual environment and making the District area a more desirable and attractive place to work and do business.

Additionally:

- Having properly maintained parks readily accessible to the public properties means that the public agencies may enjoy the benefits of such improvements available for use while avoiding the expense of privately installing and maintaining similar improvements; and
- Spraying and treating of landscaping for disease and weed control reduces the likelihood of insect or weed infestation spreading to the landscaping located on public properties within the District.

However, governmental parcels receive less benefit than other non-residential parcels in the District from the operation, maintenance and servicing of parks in the City. For instance, a portion of most public properties are used as park and/or recreation areas. This portion of these properties does not benefit from the District improvements because it provides the same use and function that the funded improvements provide. Additionally, governmental properties generally do not benefit from

the resale value of their properties. Consequently, the specific benefit of increased property value that is conferred to other properties in the District is not conferred to governmental properties. Therefore, the governmental parcels are assessed at one-quarter the rate of non-residential uses, but as the size of the parcel increases, the benefit increases, and therefore, the assessment amount increases.

The special benefit to undeveloped property in the residential, non-residential and institutional land use categories is based on the assumption that such undeveloped property benefits from the ongoing maintenance of recreational facilities because the facilities will be in good and ready condition in the future when the vacant property is developed. For the purposes of this Engineer's Report, the special benefit to undeveloped property is assigned a value corresponding to 40 percent of the developed property EDU values for the same land use designations. This discounted value recognizes the reduced current value due to the uninhabited nature of the property.

Finally, parcels of raw land and homeowner's association common area are assigned an EDU value of zero (0), based on a projection that these parcels are likely never to develop and therefore will receive no benefit from the improvements. Similarly, railroad right-of-way parcels, public utility right-of-way and well site or reservoir site parcels, water rights parcels, and other similar land uses are also assigned an EDU value of 0, because of little or no possibility for residential or non-residential or institutional development and therefore no benefit.

The following table sets forth the population per unit as shown in the 1990 City of Baldwin Park census data, the equivalent dwelling units as discussed above, and the resulting assessment amount per unit, parcel or acre.

TABLE 2 - ASSESSMENT FACTORS

Land Use Description	Population Per Unit	Total Parcels	Total Acres	Total Dwelling Units	Equivalent Dwelling Units	FY 2026-27 Assessment
Single Family Residential	4.06 / unit	10,275			1.00 / unit	$47.63 / unit
Vacant Single Family Residential	- - - - -	67			0.40 / parcel	$19.05 / parcel
Condominium (per unit)	3.75 / unit	2,526			0.92 / unit	$43.82 / unit
Multi-Family (per unit)	4.25 / unit	1,065		4,888	1.04 / unit	$49.53 / unit
Mobile Homes (per unit)	2.03 / unit	7		257	0.50 / unit	$23.81 / unit
Non-Residential ≥ 1 acre (per acre)	4.00 / acre	156	372.854		4.00 / acre	$190.52 / acre
Non-Residential ≥ .5 acre - < 1 acre (per parcel)	4.00 / parcel	182	130.641		4.00 / parcel	$190.52 / parcel
Non-Residential < .5 acre (per parcel)	4.00 / parcel	424	114.073		2.00 / parcel	$95.26 / parcel
Vacant Non-Residential ≥ 1 acre (per acre)	- - - - -	1	1.160		1.60 / acre	$76.20 / acre
Vacant Non-Residential ≥ .5 acre - < 1 acre (per parcel)	- - - - -	3	1.964		1.60 / parcel	$76.20 / parcel
Vacant Non-Residential < .5 acre (per parcel)	- - - - -	41	8.137		0.80 / parcel	$38.10 / parcel
Vacant Multi-Family Residential ≥ 1 acre (per acre)	- - - - -	-			1.60 / acre	$76.20 / acre
Vacant Multi-Family Residential ≥ .5 acre - < 1 acre (per parcel)	- - - - -	-			1.60 / parcel	$76.20 / parcel
Vacant Multi-Family Residential < .5 acre (per parcel)	- - - - -	-			0.80 / parcel	$38.10 / parcel
Instutional (per parcel)	1.00 / parcel	50			1.00 / parcel	$47.63 / parcel
Vacant Instutional (per parcel)	- - - - -	-			0.40 / parcel	$19.05 / parcel
Government ≥ 1 acre	4.00 / acre	24	225.420		1.00 / acre	$47.63 / acre
Government ≥ .5 acre - < 1 acre	4.00 / parcel	4	2.860		1.00 / parcel	$47.63 / parcel
Government < .5 acre	4.00 / parcel	-			0.50 / parcel	$23.81 / parcel
Exemption	- - - - -	431			0.00 / parcel	$0.00 / parcel

ENGINEERING AND INCIDENTAL EXPENSES

All parcels within the District benefit from the ongoing operation of the District. Therefore, all parcels assessed in the District receive a proportional share of the administrative costs for the District based on their assessment for park maintenance.

THE MAXIMUM ASSESSMENT AND ANNUAL ADJUSTMENT

The Maximum Assessment is the annual assessment shown in the Assessment Roll, on file in the Office of the City Clerk and by this reference incorporated herein. Commencing with Fiscal Year 2006-2007 and for each year thereafter, the assessment for the District is subject to an Annual Adjustment limit. The Annual Adjustment shall not exceed the change in the Consumer Price Index ("CPI"), All Urban Consumers, for the Los Angeles-Long Beach-Anaheim Area from March of the current year to March of the previous calendar year. For Fiscal Year 2026-27 the calculation is as follows:

March 2026 to March 2025 Consumer Price Index:

March 2026: 352.221
March 2025: -340.648

11.573 / 340.648 = 0.03397 * 100 = 3.397%

Future annual assessments within this limit may be approved by the City Council without additional property owner ratification. These limits may be exceeded only with a majority property owner approval of either: 1) a supplemental assessment; 2) a revision of or supplement to the maximum assessment and/or adjustment formula, or 3) any other methodology amenable to the property owners within the District boundary.

The assessor's parcel number and the amount of assessment upon each lot or parcel are shown on the assessment roll. Upon confirmation by the Council this data will be submitted to the Los Angeles County Auditor-Controller for the inclusion on the 2026-27 tax roll.

PART E
PROPERTY OWNER LIST AND ASSESSMENT ROLL

The assessment set forth for each parcel is shown on the Assessment Roll for the District, submitted separately, as "Assessment Roll for City of Baldwin Park, Citywide Park Maintenance Assessment District, Fiscal Year 2026-27", which is incorporated by reference herein and is on file in the office of the City Clerk.

The Assessment Roll lists all parcels within the boundaries of the District as shown on the Assessment Diagram, Part F herein, and on the last equalized roll of the Assessor of the County of Los Angeles, which is by reference made part of this report.

A list of names and addresses of the owners of all parcels within this District is shown on the last equalized Property Tax Roll of the Assessor of the County of Los Angeles, which by reference is hereby made a part of this report. This list is keyed to the Assessor's Parcel Numbers as shown on the Assessment Roll on file in the office of the City Clerk of the City of Baldwin Park.

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Vanessa Martinez, Human Resources Analyst II**
DATE:	**July 15, 2026**
SUBJECT:	**Approval of Employment Agreement with Keith Kang for the position of Accounting Manager**

SUMMARY:
The attached Employment Agreement for Accounting Manager ("Agreement") with Keith Kang is presented for approval by the City Council ascertaining the terms and conditions of employment.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Approve the Employment Agreement with Keith Kang for the position of Accounting Manager, subject to any non-substantive changes made by Chief Executive Officer and the City Attorney, and subject to conditions precedent reflected in the agreement; and
2. Authorize the Mayor and City Clerk to execute the Employment Agreement with Keith Kang.

FISCAL IMPACT:
There is no fiscal impact as the Accounting Manager position was vacated in March 2026 at which time the prior incumbent, resigned, and budgeted funds remain available.

BACKGROUND:
Upon the position becoming vacant in March 2026, the City initiated a recruitment to solicit a pool of qualified candidates. Following a thorough review and vetting of the applicants, including an internal panel interview, Keith Kang was selected. Keith Kang has the qualifications and experience for this position. If approved, the Agreement will be effective July 15, 2026, and start date will be determined subject to conditions precedent.

The Agreement sets the monthly base pay compensation for the Accounting Manager at $11,463.47 per month or $137,561.64 annually, which is Step 4 of the salary range as per the City of Baldwin Park Comprehensive Salary Schedule. The Accounting Manager position is expressly defined as "At-Will" and the employee shall serve at the pleasure of the Chief Executive Officer and City Council.

DISCUSSION:
None

ALTERNATIVES:
None

CEQA REVIEW:
None

LEGAL REVIEW:
This report has been reviewed and approved by the City Attorney as to legal form and content.

ATTACHMENTS:
1. Accounting Manager Employment Agreement

CITY OF BALDWIN PARK

ACCOUNTING MANAGER
EMPLOYMENT AGREEMENT

This ACCOUNTING MANAGER EMPLOYMENT AGREEMENT ("Agreement") is entered into and made effective the 15th day of July 2026, by and between the CITY OF BALDWIN PARK, a municipal corporation ("City") and Keith Kang, an individual ("Employee").

R E C I T A L S

WHEREAS, pursuant to Baldwin Park Municipal Code Section 31.03 the Chief Executive Officer has the authority, upon consultation and concurrence by the City Council, to appoint certain department heads and managers; and

WHEREAS, pursuant to Baldwin Park Municipal Code Section 33.05, all Unclassified Service Employees, including the Accounting Manager, are At-Will and may be terminated from employment at any time without cause or without right of appeal or hearing, and not covered by the City's Personnel System; and

WHEREAS, at the regular City Council meeting of July 15, 2026, the Chief Executive Officer secured the concurrence of the City Council to execute an employment agreement with Keith Kang, to serve as Accounting Manager, which position shall be At-Will and serve at the pleasure of the City Council and Chief Executive Officer; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of services as the Accounting Manager to the City and its related agencies; and

WHEREAS, the parties wish to establish the terms and conditions of Employee's services as the Accounting Manager to the City and its related agencies through this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, City and Employee hereby agree as follows:

A G R E E M E N T

1.0 EMPLOYMENT & DUTIES

1.1 Duties. City hereby employs Keith Kang as the Accounting Manager to perform the functions and duties as specified in the job description for this position attached hereto as Exhibit "A", and to perform such other legally permissible and proper functions and duties as the Chief Executive Officer shall, from time-to-time, direct or assign. Employee shall perform these functions and duties in an efficient, competent, and ethical manner and shall devote his best efforts and full-time attention thereto.

1.2 Work Schedule. It is recognized that Employee is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of

City of Baldwin Park

ACCOUNTING MANAGER
Class Specification
October, 2019

DEFINITION

The City of Baldwin Park is seeking a "hands on" accounting professional to manage all of the day-to-day financial activities and accounting functions of the Finance Department which includes: General Ledger, Accounts Payable, Payroll, Accounts Receivable, as well as Budget analysis preparation, and various audits

SUPERVISION RECEIVED AND EXCERCISED

Currently, this position is to directly report to the Director of Finance and the responsibilities of the position include assisting the Finance Director with the accounting and financial affairs of the organization. This key full-time management position requires significant expertise in administrative, accounting, and supervisory functions.

This position will lead, direct, and supervise the Finance Department staff and will oversee procedural improvement programs; City bond sales; cash management and investment programs; develop reporting systems; and conduct research.

EXAMPLES OF ESSENTIAL FUNCTIONS:

Under general direction, duties of the Accounting Manager may include, but are not limited to, the following:

- Analyzes fiscal transactions to assure conformity and compliance with generally accepted governmental accounting procedures and practices as well as City codes and ordinances
- Collects, analyzes, interprets and documents fiscal and operating data
- Prepares financial statements and reports; audits financial reports; assists in budget preparation
- Analyzes and/or prepares a variety of complex financial reports, statements, and schedules; prepares, or oversees, the preparation of new-year, mid-year, year-end, and special reports, including the Comprehensive Annual Financial Report (CAFR) and Other Post-Employment Benefits (OPEB) Actuarial Valuation Report
- Manages year-end closing and internal audits; prepares responses to inquiries from regulatory agencies; coordinates and prepares accounting reports and reconciliation for capital improvement projects
- Coordinates and updates financial transactions of the CDBG program
- Coordinates and updates fixed assets program
- Provides revenue/expenditure statements, investment schedules and rates for special assessment districts
- Monitors and prepares monthly reports on investment portfolios for the City, Successor Agency, and the Housing Authority; responds to inquiries on revenue bonds or general obligations

- Works with independent auditors on annual review of City/Commission financial records
- And other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Knowledge of municipal finance administration, accounting and auditing principles, and practices and investment theory as promulgated by the American Institute of Certified Public Accountants (AICPA), the Financial Accounting Standards Board (FASB), and Governmental Accounting Standards Board (GASB); investment fund/management and bond sales.
- Principles and practices of administration and organizational theory; working knowledge of laws relating to public finance; Knowledge of generally accepted Principles and practices of local government budgeting and investment planning.
- Accounting and internal audit principles, methods and techniques; computer operations and financial software applications; principles of supervision.
- Experience with Payroll, Microsoft Office and Outlook required. Public sector/government experience highly desired.

Ability to:

- Attention to detail, organization, problem solving, multi-tasking and strong interpersonal and leadership skills.

MINIMUM REQUIREMENTS

Experience and Training
Any combination equivalent to experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Education:

Bachelor's Degree in Accounting, Finance, Business or Public Administration.

Master's Degree is desirable

License or Certificate

CPA Certification is desirable

Experience:

Five years of progressively responsible professional experience in finance and/or Accounting

Minimum of three years of supervisory experience in major financial functions or divisions, or in the management of audits of local government entities

the City. Employee acknowledges that proper performance of the duties of the Accounting Manager will require Employee to generally observe normal business hours, as set by the City and may be duly revised from time-to-time (currently 7:30 a.m. to 6:00 p.m., Monday through Thursday), and will also often require the performance of necessary services outside of normal business hours. Employee's compensation (whether salary or benefits or other allowances) is not based on hours worked, and Employee shall not be entitled to any compensation for overtime.

1.3 Other Activities. Employee shall focus their professional time, ability, and attention to City business during the term of this Agreement. Employee shall not engage, without the express prior written consent of the Chief Executive Officer, in any other business duties or pursuits whatsoever, or directly or indirectly render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, that is or may be competitive with the City, that might cause a conflict-of-interest with the City, or that otherwise might interfere with the business or operation of the City or the satisfactory performance of the functions and duties of Accounting Manager.

1.4 Employment Status. Upon appointment to the Accounting Manager position, Employee shall serve at the will and pleasure of the Chief Executive Officer and understands that he shall be an "At-Will" employee without recourse to bumping or other demotion rights and shall be subject to summary dismissal without any right of notice or hearing, including any so-called due process pre-disciplinary *Skelly* hearing, except as expressly provided in this Agreement. The City may terminate Employee at any time in accordance with Section 3.4 below.

1.5 City Documents. All data, studies, reports and other documents prepared by Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by Employee to the extent permitted by applicable law, except as may be required by any governmental agency or court of competent jurisdiction. Such materials shall not be used by Employee, without the prior written consent of the Chief Executive Officer, for any purposes other than the performance of her duties. Additionally, no such materials may be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by (a) law, (b) any governmental agency, (c) subpoena, or (d) an order issued by a court of competent jurisdiction.

1.6 Exclusion from Competitive Service. Employee understands, acknowledges and agrees that he is exempt from the City's competitive (Civil Service) system, and as such remains an At-Will employee serving at the pleasure of the Chief Executive Officer.

1.7 FLSA Exempt Status. Employee agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

2.0 COMPENSATION AND REIMBURSEMENT

2.1 Compensation. For the services rendered pursuant to this Agreement, Employee's initial base compensation shall be $11,463.47 per month ("Salary"), Step 4 of the City of Baldwin Park's Salary Schedule, to be paid on a pro-rated basis bi-weekly at the same time as other employees of the City are paid. Such Salary shall be adjusted for state and federal tax withholdings.

2.2 Annual Salary Review. The Chief Executive Officer and Employee agree to conduct an annual salary review concurrently with the annual performance evaluation set forth in Section 6.2. Upon conclusion of such review, the Chief Executive Officer may, within his discretion, increase Employee's Salary as he deems appropriate not to exceed the maximum of the Accounting Manager salary range in accordance with the City's Salary Schedule.

2.3 Cost of Living Adjustment. Employee shall not be entitled to any cost of living adjustment ("COLA"), except Employee shall be entitled to a COLA when specifically approved for the Accounting Manager position by action of the Baldwin Park City Council.

3.0 TERM

3.1 Commencement & Effective Date. Employee shall commence their services hereunder at 12:01 a.m. Pacific daylight savings time on **a date to be determined** which the Chief Executive Officer and Employee may mutually agree, in either event such date will also be deemed the effective date of this Agreement ("Effective Date").

3.2 Term. The City hereby employs Employee until their services are terminated as provided for herein.

3.3 Termination by Employee. Employee may terminate this Agreement at any time, provided Employee provides the Chief Executive Officer with at least thirty (30) days' advance written notice, unless the parties agree to an alternative timeframe. In the event Employee terminates this Agreement, Employee expressly agrees that he shall not be entitled to any severance pay.

3.4 Termination by City. The Chief Executive Officer or someone acting in the capacity as Chief Executive Officer may terminate this Agreement at any time with or without cause, by providing written notice of the reason(s). The Chief Executive Officer's right to terminate Employee pursuant to this Section 3.4 shall not be subject to or in any way limited by the City's Personnel Rules or past City practices related to the employment, discipline, or termination of the City's employees. Employee expressly waives any rights provided for department heads and certain managers under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination. Nothing herein, however, shall be construed to create a property interest, where one does not exist by rule of law, in the position of Accounting Manager. Upon appointment to the Accounting Manager position, Employee remains an At-Will employee serving at the pleasure of the Chief Executive Officer.

(a) Termination by City for Cause. The City may terminate this Agreement for cause at any time by providing Employee written notice of the termination for cause and the facts and grounds constituting such cause. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) Breach of this Agreement, 2) Willful or persistent material breach of duties, 3) Résumé fraud or other acts of material dishonesty, 4) Unauthorized absence or leave, 5) Conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality) or conviction of a felony under California law, 6) Violation of the City's anti-harassment policies and/or a finding that legally prohibited personal acts of harassment against a City official or employee or legally prohibited personal acts of discrimination against a City official or employee has occurred, 7) Violation of the Municipal Code, Ordinances, Rules, and Regulations, including but not limited to the City's Personnel Rules, 8) Use or possession of illegal drugs, 9) Engaging in conduct tending to bring embarrassment or disrepute to the City, 10) Any illegal or unethical act involving personal gain, 11) A pattern of repeated, willful, and intentional failure to carry out materially significant and legally constituted direction of the Chief Executive Officer or the policy decisions of the City Council, 12) Gross misfeasance or gross malfeasance, and 13) "abuse of office or position" as defined in Government Code Section 53243.4 (i.e., waste, fraud, and violation of the law under color of authority and crimes against public justice, including crimes involving bribery and corruption). For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave until resolution. If the City terminates for cause this Agreement and the services of Employee hereunder, the City shall have no obligation to pay severance.

(b) Termination by Chief Executive Officer Without Cause. The City may terminate Employee without cause at any time. In the event Employee is terminated without cause, Employee expressly agrees that they shall not be entitled to any severance pay as the result of the termination of this Agreement except as provided in Section 4.1 below.

4.0 SEVERANCE

4.1 Severance Pay. In the event the Chief Executive Officer terminates Employee's employment as Accounting Manager pursuant to this Agreement, and if Employee is not otherwise in breach of the terms of this Agreement, and if Employee executes a written waiver (Exhibit #D Attached) of any and all claims the Employee may have against the City, including but not limited to, a Civil Code Section 1542 waiver, then and only then the City shall pay a lump sum cash payment equal to three (3) months base salary only, with no benefits included in the severance calculation ("Severance Pay") to Employee. Only base salary will be used to calculate the three months' severance. However, the City shall be relived of its obligation to pay Severance Pay if Employee is terminated for cause or if Employee refuses to sign a complete waiver releasing the City of any and all claims the Employee may have against the City. Employee shall also be entitled to any accrued compensable leave as Employee may have accumulated, subject to Section

6 of this Agreement and consistent with the Unclassified Managers Benefits Matrix and/or City Personnel Rules.

4.2 No Severance Pay if Termination for Cause or Initiated by Employee. As provided in Section 3.4(a), should Employee be terminated for cause, the City shall have no obligation to pay the severance provided for in Section 4.1 above. As provided in Section 3.3, should Employee initiate termination of this Agreement, the City shall have no obligation to pay the severance provided for in Section 4.1 above.

4.3 Sole Rights. The severance rights provided in this Section 4.0 shall constitute the sole and only entitlement of Employee with respect to severance pay in the event of the termination, other than for cause. Employee expressly waives any and all other rights with respect to severance pay except as provided herein.

5.0 PERFORMANCE EVALUATIONS

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the City's personnel. Nothing herein shall be deemed to alter or change the employment status of Employee (as set forth in Section 1.3 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of Employee hereunder.

5.2 Annual Evaluation. The Chief Executive Officer shall review and evaluate the performance of Employee annually within thirty (30) days after each anniversary of the Effective Date. In addition, Employee shall submit for the Chief Executive Officer's consideration at those times established by the Chief Executive Officer, but at least annually, Employee's proposed performance goals and objectives and incorporate the Chief Executive Officer's suggestions. Such review and evaluation shall be conducted concurrently with an annual salary review, and in accordance with the purpose noted in Section 5.1 above. Mr. Kang will be eligible for a step increase at six (6) months should he obtain a performance evaluation rating of Above Average or higher.

5.3 Written Summary. The Chief Executive Officer may, at his/her sole discretion, elect to provide a written summary of each performance evaluation to Employee within two (2) weeks following the conclusion of the review and evaluation process, and may, at his sole discretion, schedule at least one (1) closed personnel session with Employee to deliver and discuss the evaluation.

6.0 BENEFITS

6.1 Provision of Benefits. The Employee shall receive all fringe benefits as are defined in the City of Baldwin Park's Unclassified Manager's Benefits Matrix, Effective July 1, 2026, as approved by the City Council, attached as "Exhibit" C.

6.2 Changes to Benefits. To the extent the benefits enumerated in this Section 6.0 are increased, decreased, modified, or eliminated by the City Council, said increase, decrease,

modification or elimination of said benefits shall be applicable to Employee at the time it becomes effective.

7.0 PROFESSIONAL DEVELOPMENT

7.1 Membership. The City encourages Employee's continued professional development and shall provide payment of appropriate related costs for such activities, including membership in relevant professional organizations, as approved by the Chief Executive Officer.

7.2 Out-of-Town Meetings & Seminars. The City agrees to reimburse Employee the actual cost for registration, travel, lodging, meals, and other expenses incurred by Employee while attending overnight, out-of-town meetings or seminars related to his employment with the City, in accordance with the City's policies for expense reimbursement. Moreover, to be eligible Employee must have budgeted funds available for same; provided, however, that the Chief Executive Officer may, in his/her sole discretion, approve such unbudgeted expenditures if s/he deems it in the best interests of the City.

7.3 Local Meetings & Seminars. The City agrees to reimburse Employee the actual cost of registration, meals, and other expenses necessarily incurred while in attendance at local meetings or seminars related to his employment with City in accordance with the City's policies for expense reimbursement.

7.4 Incidental Expenses. The City agrees to reimburse Employee the actual cost of those incidental expenses necessarily incurred by Employee while engaged in the business of the City upon the presentation of an appropriate receipt therefor, in accordance with the City's policies for expense reimbursement.

7.5 Approval by Chief Executive Officer. To be eligible to receive reimbursement for the memberships and travel and other expenses incurred pursuant to this Section 8.0, Employee shall obtain advance approval of the Chief Executive Officer or his/her designee.

8.0 BONDS AND INDEMNIFICATION

8.1 Indemnification. To the extent mandated by the California Government Code, the City shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of the services provided by Employee under this Agreement, or any other intentional or malicious conduct or gross negligence of Employee.

8.2 Bonds. City shall bear the full cost of any fidelity or other bonds, which may be required in the performance of Employee's services under this Agreement.

9.0 GENERAL PROVISIONS

9.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Employee's employment by the City and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.

9.2 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where Chief Executive Officer approval is expressly authorized herein.

9.3 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To City:	To Employee:
Chief Executive Officer (CEO) City of Baldwin Park 14403 E. Pacific Avenue Baldwin Park, California 91706	Keith Kang [On file with Human Resources Division.]

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

9.4 Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 87100 et seq., Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules.

9.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

9.6 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution and delivery by each party hereto.

9.8 AB 1344. Assembly Bill 1344, which was subsequently enacted as Government Code §§ 53243 - 53243.4, sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. These statutes also require that contracts between local agencies and its employees include provisions requiring an employee who is convicted of a crime involving an abuse of his office or position to provide reimbursement to the local agency for the following forms of payment: (i) paid leave salary; (ii) criminal defense costs; (iii) cash settlement payments; and (iv) any non-contractual settlement payments. Accordingly, the Parties agree that it is their mutual intent to fully comply with these Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

> §53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.
>
> §53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.
>
> §53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.
>
> §53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.
>
> §53243.4. "Abuse of office or position" defined.

Employee represents that Employee has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee, including that Employee agrees that any cash settlement or severance related to the termination that Employee may receive from the City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of his or his office or position. The Government Code provisions referenced in this section are attached hereto in Exhibit "B".

9.9 Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or had the opportunity to do so, and the City and Employee further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.

[Signatures on following page]

IN WITNESS WHEREOF, the City of Baldwin Park has caused this Agreement to be signed and executed on its behalf by its Chief Executive Officer, and duly attested by its officers thereunto duly authorized, and Employee has signed and executed this Agreement, all in triplicate.

CITY OF BALDWIN PARK

_____
Daniel Damian, Mayor

_____
Date

EMPLOYEE

_____
Keith Kang

_____
Date

ATTEST

_____
Christopher Saenz, City Clerk

_____
Date

APPROVED AS TO FORM

_____
Christian L. Bettenhausen, City Attorney

_____
Date

EXHIBIT A

[Accounting Manager Job Description on following page]

EXHIBIT B

GOVERNMENT CODE SECTION 53243-53243.4 and 53260(a)

53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include a provision which provides that, regardless of the term of the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving an abuse of his or her office or position.

53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

53243.4. For purposes of this article, "abuse of office or position" means either of the following:

(a) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.

(b) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

53260. (a) All contracts of employment between an employee and a local agency employer shall include a provision which provides that regardless of the term of the contract, if the contract is terminated, the maximum cash settlement that an employee may receive shall be an amount equal to the monthly salary of the employee multiplied by the number of months left on the unexpired term of the contract. However, if the unexpired term of the contract is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of the employee multiplied by 18.

EXHIBIT C

UNCLASSIFIED MANAGERS
BENEFITS MATRIX

City of Baldwin Park

Executive and Unclassified Managers

Benefit Matrix

July 1, 2024 through June 30, 2027

EXECUTIVE EMPLOYEES
BENEFIT MATRIX

ATTACHMENT A

COST OF LIVING ADJUSTMENTS

The following unadjusted base salary shall receive the following:

COLA

Effective June 23, 2024 - 7% COLA
Effective June 22, 2025 5% COLA
Effective June 21, 2026 3% COLA

INSURANCES/SUPPLEMENTAL WAGE PAYMENTS

Benefits Plan
Effective the first full pay period commencing on or after January 12, 2020, the City will contribute a sum not to exceed $1,625 per month for Executive employees.

Effective July 1, 2025, the City will contribute a sum not to exceed $1,700 per month towards health benefit premiums.

Effective July 1, 2026, the City will contribute a sum not to exceed $1,800 per month towards health benefit premiums.

The employee is required to maintain minimum coverage in a plan of of choice, unless the employee can show proof of adequate health insurance coverage through another source. In instances where the employee's medical insurance premium is less than the City's monthly contribution, such employee will have an option to have the excess monies placed toward an existing benefit program. These options include:

1. Placement in a City provided health insurance plan for self, two (2) party or family coverage.
2. Placement in a City provided dental insurance plan for self, two (2) party or family coverage.
3. Placement spread over a combination of the options listed above.
4. Elect to receive any excess monies in cash, which will be considered as taxable income, or
5. Elect to place the excess cash monies in a City provided deferred compensation program.

Employees hired on or after July 1, 2024;

The cash out options for new hires will be eliminated. Pre-existing part time employees hired full time on or after July 1, 2024, will not be eligible for the cash out options.

Employees who decline medical coverage may use the City’s contribution towards any dental plan/tier premium, with no cash out options.

Benefits Plan for Elected Officials
Effective the first full pay period commencing on or after January 20, 2021, the City will contribute a sum not to exceed $1,625 per month for each Elected Official.

Effective July 1, 2025, the City will contribute a sum not to exceed $1,700 per month towards health benefit premiums.

Effective July 1, 2026, the City will contribute a sum not to exceed $1,800 per month towards health benefit premiums.

The employee is required to maintain minimum coverage in a plan of their choice, unless the employee can show proof of adequate health insurance coverage through another source. In instances where the employee's medical insurance premium is less than the City's monthly contribution, such employee will have an option to have the excess monies placed toward an existing benefit program. These options include:

A. Use funds to purchase City sponsored Health dental and/or vision insurance
B. Be reimbursed for purchasing Health, Dental, vision insurance on the open market (not through the city) and/or
C. Deposit funds into the City sponsored Retirement Plan

Special Note for Elected Officials: COLA's, Premium bonuses or any other Cash out of benefits as taxable income is not permitted under the law

Vision Plan
Effective the first full pay period commencing on or after July 1, 2017, the City will provide a vision plan, and will contribute up to a maximum premium cost of $37.55 per month.

Life Insurance
The City will provide term life insurance in the face amount of $100,000.

Long-Term Disability and Short Term Disability
The City will provide long-term and short-term disability insurance coverage as set forth in the plan on file in the Personnel Services Office.

RETIREMENT

Retirement — Miscellaneous Employees
In accordance with City Resolution 2015-094, effective October 25, 2015, employees will pay 100% of the employee's membership contribution to the California Public Employees Retirement System (CalPERS). All such employee contributions shall be deposited in the member's retirement.

Retirement — Sworn Employees
In accordance with City Resolution 2015-094, effective October 25, 2015, employees will pay 100% of the employee's membership contribution to the California Public Employees Retirement System (CalPERS). All such employee contributions shall be deposited in the member's retirement account.

Retiree Health Benefit Plan for Employees Hired Before July 1, 2020:
For all employees hired prior to July 1, 2020, if upon retirement from the City, the employee enrolls in the City's CalPERS medical care plan, the City will pay the minimum employer contribution to CalPERS that is required by Government Code Section 22892(b). In addition, the City will also pay the premium cost for retiree-only coverage in the retiree's chosen medical plan.

Effective the first full pay period following the date of MOU approval by City Council the Health reimbursement Account (HRA) will be terminated.

Retiree Health Benefit Plan for Employees Hired on or After July 1, 2020:

For all employees hired on or after July 1, 2020, if upon retirement from the City, the employee enrolls in the City's CalPERS medical care plan, the City will pay only the minimum employer contribution to CalPERS that is required by Government Code section 22892(b).

TRANSPORTATION ALLOWANCE

Effective the first full pay period commencing on or after July 1, 2017, the City will provide an Executive employee an amount of $500.00 per month transportation allowance except for the Police Chief who may choose a take-home, City-owned vehicle. Included is the use of a City provided take home vehicle so that employee may respond to emergencies. The use of a City vehicle does not include personal vacations and does not include personal travel a distance more than a 50 mile radius from the City. Transportation allowance may be used for public or alternative transportation.

ELECTRONIC DEVICE MONTHLY ALLOWANCE

Effective the first full pay period commencing on or after July 1, 2017, the City will provide an Executive employee an amount of $150.00 per month to obtain and maintain access to personal electronic communication devices (smart phones, tablets, laptops, etc.) also used for City business.

BILINGUAL PAY

Effective the first full pay period commencing on or after July 1, 2017, the City agrees to increase the bilingual pay amount from one hundred dollars ($100.00) to one hundred fifty dollars ($150.00) per month to an employee who is capable of speaking, reading, writing and/or interpreting the language of Spanish, Chinese, Japanese, Vietnamese, Tagalog, and Signing. Qualifying test established by the City shall make determination of capability. Re-testing of individuals will be required to determine bilingual capability in the above stated languages. Only those individuals who score at the level of “Good” or better will be eligible for bilingual pay.

LONGEVITY PAY

Effective the first full pay period following the date of MOU approval by City Council the City agrees to provide a monthly longevity premium to each eligible employee as follows:

Years of Service	Monthly Premium
Five (5) – Nine (9) Years	$100
Ten (10) – Fourteen (14) Years	$150
Fifteen (15) – Nineteen (19) Years	$200
Twenty (20) – Twenty-four (24) Years	$250
Twenty-five (25) Years or more	$300

Part-time longevity will be applied at fifty percent (50%). For example, one year of part-time work cannot count for more than one half year of longevity. Employees hired full-time after July 1, 2020 will not receive part-time credit for longevity. This section is effective upon ratification and shall not result in back pay or retro pay.

ATTENDANCE AND LEAVES

Sick Leave
The general policy for sick leave will be as set forth, for all full-time employees, in Section 11.4 of the Personnel Rules.

Sick leave will accrue at the rate of 3.6923 hours on a biweekly basis and shall be debited on an hourly basis. Effective September 7, 1994, each eligible employee shall elect their maximum sick leave hours accrual. Dependent upon the total number of currently accrued sick leave hours, the maximum sick leave hours accrual may be set at 300 hours, 600 hours or 900 hours. If an eligible employee wishes to elect a maximum sick leave accrual level that is at a higher level than their closest currently accrued sick leave hours, they may do so. The maximum accrual elected by the eligible employee will be irrevocable.

When an employee's service with the City is terminated for any reason, no compensation shall be paid for the unused sick leave hours accrual bank.

Annual Sick Leave Incentive
Sick leave shall accrue on hourly basis of eight (8) hours per month and shall be debited on an hourly usage basis. Each January 1, eligible employees will commence to accrue sick leave hours above their prior elected sick leave hours bank (300, 600 or 900).

At the close of the calendar year, each eligible employee will receive 75% of the unused portion of sick leave hours as compensation, calculated at their then straight time hourly rate. Payment will be made at the next closest pay period.

Vacation
All Executive employees shall accrue vacation leave in accordance with the following:

a. Employees having less than five (5) years of service with the City: 3.6923 hours on a biweekly basis for time actually worked.

b. Employees having more than five (5) years of service but less than ten (10) years of service with the City: 4.6154 hours on a biweekly basis for time actually worked.

c. Employees having more than ten (10) years but less than fifteen (15) years of service with the City: 5.5385 hours on a biweekly basis for time actually worked.

d. Employees having more than fifteen (15) years but less than twenty (20) years of service with the City: 6.4615 hours on a biweekly basis for time actually worked.

e. Employees having over twenty (20) years of service with the City: 7.3846 hours on a biweekly basis for time actually worked.

Employees will be entitled to utilize accrued vacation leave after completion of six (6) months continuous employment with the City.

Executive Employees will be allowed to bank excess vacation accrual time for business necessity reasons only. Business necessity is defined as an urgent operational need requiring the employee's presence, as determined by the City Manager.

Human Resources will send out an email reminder on a semi-annual basis reminding employees to routinely check their vacation balances online to determine if they are at a use or lose status.

Bereavement Leave

Each employee shall receive up to five days of unpaid job-protected bereavement leave. The City will provide employees with the equivalent of one (1) work week of paid bereavement leave, per incident. Employees may utilize their own forms of accruals for the additional time taken.

Family members covered:
Employee's: spouse, children, siblings, parents, grandparents, step- children, foster children, grandchildren, and State registered domestic partners.

Spouse's: parents, and grandparents

Said time will not be cumulative from one twelve (12) month period to another nor will pay in lieu of unused leave for bereavement is provided.

Administrative Leave

Effective July 1, 2017, the CEO shall receive a maximum of one hundred twenty-five (125) hours of administrative leave. Payouts for unused time is discretionary and can be paid out at any time during each fiscal year. All other Executive employees shall receive a maximum of one hundred twenty (120) hours of administrative leave each fiscal year. For all other Executive employees, unused time at the end of each fiscal year, June 30th, will be paid during the following month of July with said time being calculated at their then straight time hourly rate.

Holidays

All Executive employees are currently working on an alternate work schedule of four (4) days, ten (10) hours. While assigned to such work schedule, the following days shall be observed as holidays:

New Year's Day- January 1st
Marthin Luther King Jr. Day – The third Monday in January
President's Day- The third Monday in February
Cesar Chavez Day – Monday closest to March 31st (March 31, 2025, March 30, 2026, March 29, 2027).
Memorial Day- The last Monday in May
Independence Day- July 4th
Labor Day- The first Monday in September
Veteran's Day- November 11th
Thanksgiving Day- The fourth Thursday in November
The Friday following the fourth Thursday in November (5/40 & 9/80 schedules only)
Christmas Eve- December 24th Christmas Day- December 25th

If any of the foregoing holidays fall on a Friday and/or Saturday, the holiday will not be observed on the preceding Wednesday or Thursday. If any of the holidays fall on a Sunday, the Monday following is the holiday in lieu thereof.

Floating Holidays

At the beginning of each calendar year, employees working the 4/10 schedule will receive one (1) ten (10) hour day of floating leave, for a total of 10 hours.

Holiday Bank

At the beginning of each calendar year, the City will determine how many of the set holidays fall on a Friday and/or Saturday. An employee will be credited with an equivalent number of hours of holiday time ("Holiday Bank"). Each affected employee will also be credited with the above floating holidays. For Executive Employees working the four (4) day, ten (10) hour alternate work schedule, the holiday bank will be calculated at ten (10) hours per holiday.

Employees may accumulate up to a maximum of one hundred (100) hours of holiday bank time. Each January 1, such excess hours will be removed from the employee's holiday bank hours accrual, calculated at their then straight time hourly rate and placed in a holiday hours bank to be paid no later than June 30 of the same year.

If an employee separates employment from the City, and has used holiday bank time prior to the occurrence of the actual holiday, he/she will have his/her vacation bank, administrative leave and/or final paycheck reduced to reflect the excess holiday bank time used.

If an employee separates employment from the City, and has not used any eligible accrued holiday bank time, he/she will be paid for such eligible holiday bank time at his/her straight time rate.

Compensation for Accrued Leave Time

Notwithstanding the maximum accruals established for vacation, administrative leave and holiday bank, Executive employees may accrue up to a maximum of three (3) months of additional paid leave time composed of a combination of vacation, administrative leave and/or holiday bank time.

DEFERRED COMPENSATION PLANS

The City's deferred compensation plans are designed to provide employees with a supplemental retirement savings plan.

457(b) Plan

Employee paid through pre-tax payroll deductions, subject to IRS annual limits.

401(a) Plan

Effective the first full pay period commencing on or after January 12, 2020, the City will contribute $750.00 per month into a 401(a) City sponsored defined contribution retirement plan.

UNCLASSIFIED MANAGERS
BENEFITS MATRIX

ATTACHMENT B

COST OF LIVING ADJUSTMENTS

The following unadjusted base salary shall receive the following:

COLA

Effective June 23, 2024 – 7% COLA
Effective June 22, 2025 – 5% COLA
Effective June 21, 2026 – 3% COLA

INSURANCES/SUPPLEMENTAL WANE PAYMENTS

Benefits Plan

Effective July 1, 2024, the City's contribution to medical and dental premiums shall be increased to $1,600 per month.
Effective July 1, 2025, the City's contribution to medical and dental premiums shall be increased to $1,700 per month.

Effective July 1, 2026, the City's contribution to medical and dental premiums shall be increased to $1,800 per month.

The employee is required to maintain minimum in a plan of their choice unless the employee can show proof they have adequate health insurance coverage through another source. In instances where the employee's medical insurance premium is less than the City's monthly contribution, the employee will have an option to have the excess monies placed toward an existing benefit program. These options include:

1. Placement in a City provided health insurance plan for self, two (2) party or family coverage;
2. Placement in a City provided dental insurance plan for self, two (2) party or family coverage;
3. Placement spread over a combination of the options listed above;
4. Elect to receive any excess monies in cash, which will be considered as taxable income; or
5. Elect to place the excess cash monies in a City provided deferred compensation program.

Employees hired on or after July 1, 2024;

The cash out options for new hires will be eliminated. Pre-existing part time employees hired full time on or after July 1, 2024, will not be eligible for the cash out options.

Employees who decline medical coverage may use the City's contribution towards any dental plan/tier premium, with no cash out options.

Vision Plan
Effective the first full pay period commencing on or after July 1, 2017, the City will provide a vision plan to all affected employees, and will contribute up to a maximum premium cost of $37.55 per month. If the premium exceeds the amount, then the employee shall be responsible to pay the difference in excess of $37.55.

Life Insurance
The City will provide term life insurance in the face amount of $60,000 effective April 6, 2016.

The City will provide a supplemental life insurance program to enable employees to purchase additional life insurance at the employee's cost and no contribution from the City.

Long-Term Disability and Short Term Disability
The City will provide each employee with long-term disability insurance coverage as set forth in the plan on file in the Human Resources Office. Effective June 1, 1993, affected employees will be eligible to receive benefits commencing on the 31st day of non-work related injury or illness, and employees will be eligible to receive a maximum benefit of 66 2/3% of their current base salary up to a maximum of $5,000 per month.

RETIREMENT

Employees Hired Before January 1, 2013
The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this agreement. The plan shall include the following options:

1. 2.7% @ 55 retirement formula (Government Code §21354.4);
2. Single highest year final compensation (Government Code §20042);
3. Military service credit as public service option (Government Code §21024);
4. 1959 Survivors Benefit Level 1 for which each employee contributes ninety-three cents ($.93) per pay period (Government Code §21571);
5. Pre-Retirement Death Benefits to continue after remarriage of survivor (Government Code §21551);
6. 2% Annual Cost of Living Allowance (Government Code §21329);
7. $500 Retired Death Benefits.

In accordance with City Resolution 2015-094, effective October 25, 2015, employees will pay 100% of the employee's membership contribution to the California Public Employees Retirement System (CalPERS). All such employee contributions shall be deposited in the member's retirement account.

New CalPERS Members Hired On or After January 1, 2013
The City contracts with the State of California Public Employees Retirement System (CalPERS) for the classifications contained in this agreement. The plan shall include the following options:

1. 2% at 62 formula (Government Code §7522.20);
2. Three (3) year average final compensation period (Government Code §20037);
3. Pre-Retirement Death Benefits to continue after remarriage of survivor (Government Code §21551);
4. Military Service Credit as Public Service (Government Code §21024);
5. 1959 Survivors Benefit Level 1 for which each employee contributes ninety-three cent ($.93) per pay period (Government Code §21571);
6. 2% Annual Cost of Living Allowance (Government Code §21329);
7. Employees will pay 50% of the normal cost as determined by CalPERS.
8. $500 Retired Death Benefits

Retiree Health Benefit Plan for Employees Hired Before July 1, 2020:

For all employees hired prior to July 1, 2020, if upon retirement from the City, the employee enrolls in the City's CalPERS medical care plan, the City will pay the minimum employer contribution to CalPERS that is

required by Government Code Section 22892(b). In addition, the City will cover the premium cost for retiree-only coverage in the retiree's chosen medical plan.

Effective the first full pay period following the date of MOU approval by City Council the Health reimbursement Account (HRA) will be terminated.

Retiree Health Benefit Plan for Employees Hired on or After July 1, 2020:

For all employees hired on or after July 1, 2020, if upon retirement from the City, the employee enrolls in the City's CalPERS medical care plan, the City will pay only the minimum employer contribution to CalPERS that is required by Government Code section 22892(b).

BILINGUAL PAY

Effective the first full pay period commencing on or after July 1, 2017, the City agrees to increase the bilingual pay amount from one hundred dollars ($100.00) to one hundred fifty dollars ($150.00) per month to an employee who is capable of speaking, reading, writing and/or interpreting the language of Spanish, Chinese, Japanese, Vietnamese, Tagalog, and Signing. Qualifying test established by the City shall make determination of capability. Re-testing of individuals will be required to determine bilingual capability in the above stated languages. Only those individuals who score at the level of "Good" or better will be eligible for bilingual pay.

ELECTRONIC DEVICE MONTHLY ALLOWANCE

Effective the first full pay period commencing on or after July 1, 2017, the City will provide an Executive employee an amount of $100.00 per month to obtain and maintain access to personal electronic communication devices (smart phones, tablets, laptops, etc.) also used for City business.

LONGEVITY PAY

Effective the first full pay period following the date of MOU approval by City Council the City agrees to provide a monthly longevity premium to each eligible employee as follows:

Years of Service	Monthly Premium
Five (5) – Nine (9) Years	$100
Ten (10) – Fourteen (14) Years	$150
Fifteen (15) – Nineteen (19) Years	$200
Twenty (20) – Twenty-four (24) Years	$250
Twenty-five (25) Years or more	$300

Part-time longevity will be applied at fifty percent (50%). For example, one year of part-time work cannot count for more than one half year of longevity. Employees hired full-time after July 1, 2020 will not receive part-time credit for longevity. This section is effective upon ratification and shall not result in back pay or retro pay.

ATTENDANCE AND LEAVES

Sick Leave
The general policy for sick leave will be as set forth, for all full-time employees, in Section 11.4 of the Personnel Rules.

Sick leave will accrue at the rate of 3.6923 hours on a biweekly basis and shall be debited on an hourly basis.

Each eligible employee shall elect his/her maximum sick leave hours accrual. Dependent upon the total number of currently accrued sick leave hours, the maximum sick leave hours accrual may be set at 300 hours, 600 hours or 900 hours. If an eligible employee wishes to elect a maximum sick leave accrual level that is at a higher level than their closest currently accrued sick leave hours, they may do so. The maximum accrual elected by the eligible employee will be irrevocable. Once the election is made by the employee, such excess hours will be removed from the employee's sick leave hours accrual, calculated at their then straight time hourly rate and placed into a sick leave hours bank to be paid at 75% of the total value, with the timing and method of payment to be determined by the City.

When an employee's service with the City is terminated for any reason, no compensation shall be paid for the unused sick leave.

Annual Sick Leave Incentive
Sick leave shall accrue on hourly basis of eight (8) hours per month and shall be debited on an hourly usage basis. Each January 1, eligible employees will commence to accrue sick leave hours above their prior elected sick leave hours bank (300, 600 or 900). At the close of the calendar year, each eligible employee will receive 75% of the unused portion of sick leave hours as compensation, calculated at their then straight time hourly rate. Payment will be made at the next closest pay period.

Bereavement Leave
Each employee will receive up to five days of unpaid job-protected bereavement leave. The City will provide employees with the equivalent of one (1) workweek of paid bereavement leave, per incident. Employees may utilize their own forms of accruals for the additional time taken.

> Family members covered:
> Employee's: spouse, children, siblings, parents, grandparents, step- children, foster children, grandchildren, and State registered domestic partners.
> Spouse's: parents, and grandparents

Said time will not be cumulative from one twelve (12) month period to another nor will pay in lieu of unused leave for bereavement is provided.

Vacation
Employees will be entitled to utilize accrued vacation leave after completion of six (6) months continuous employment with the City. Employees may be eligible to utilize accrued vacation leave at an earlier time, upon written request to and approval of their department head.

The times during which an employee may take his/her vacation leave shall be determined by the department head with due regard for the wishes of the employee and for the needs of the service.

Employees shall, each calendar year, be required to take a minimum of forty (40) consecutive hours vacation leave. In addition, an employee may, with approval of the appointing authority, use vacation leave in lesser increments during the calendar year.

Employees may accumulate up to a maximum of two (2) vacation periods in any one calendar year for the purpose of a vacation leave. A vacation period is defined as the maximum amount of vacation leave accrued by an employee in any calendar year, in accordance with Subsections (a), (b), (c), (d) and (e), as stated below.

a. Employees having less than five (5) years of employment (vacation accrual = 96 hours per year) the maximum amount of vacation that may be accumulated shall be 192 hours.

b. Employees having more than five (5) years of service but less than ten (10) years of employment (vacation accrual = 120 hours per year), the maximum amount of vacation that may be accumulated shall be 240 hours.

c. Employees having more than ten (10) years but less than fifteen (15) years of employment (vacation accrual = 144 hours per year), the maximum amount of vacation that may be accumulated shall be 288 hours.

d. Employees having more than fifteen (15) years but less than twenty (20) years of employment (vacation accrual = 168 hours per year), the maximum amount of vacation that may be accumulated shall be 336 hours.

e. Employees having over twenty (20) years of employment (vacation accrual — 192 hours per year). The maximum amount of vacation that may be accumulated shall be 384 hours.

If the employee, because of business necessity, is not able to utilize excess accrued vacation hours, upon written request to and approval of the Department Head, an employee will be given an extension in order to take his/her vacation. In cases where the employee forfeits vacation leave time at the request of the City, upon approval of the Chief Executive Officer or designated representative(s), said employee shall be compensated for forfeited vacation leave time at the employee's current rate of pay. It is the employee's responsibility to schedule vacation time well in advance to avoid forfeiting his/her vacation or to avoid any conflicts.

Business necessity is defined as an urgent operational need requiring the employee’s presence, as determined by the Department Head, Human Resources Manager and City Manager.

Human Resources will send out an email reminder on a semi-annual basis reminding employees to routinely check their vacation balances online to determine if they are at a use or lose status.

In the event a legal holiday falls during a vacation leave, such holiday shall not be charged as vacation leave, and the vacation leave shall be extended or accredited accordingly.

Employees who separate from the service of the City shall be eligible to receive compensation for all unused, accrued vacation leave.

Administrative Leave

Effective the first pay period including July 1, 2017, each employee shall receive a maximum of eighty (80) hours of administrative leave with pay each fiscal year. The use of such leave shall be at the reasonable discretion of the employee.

Unused time at the end of each fiscal year, June 30, will be paid during the following month of July with said time being calculated at their then straight time hourly rate.

Holidays
For employees working a 4/10 plan, the following days shall be observed as holidays:

New Year's Day- January 1st
Marthin Luther King Jr. Day – The third Monday in January
President's Day- The third Monday in February
Cesar Chavez Day – Monday closest to March 31st (March 31, 2025, March 30, 2026, March 29, 2027).
Memorial Day- The last Monday in May
Independence Day- July 4th
Labor Day- The first Monday in September
Veteran's Day- November 11th
Thanksgiving Day- The fourth Thursday in November
The Friday following the fourth Thursday in November (5/40 & 9/80 schedules only)
Christmas Eve- December 24th Christmas Day- December 25th

If any of the foregoing holidays falls on a Friday and/or Saturday, the holiday will not be observed on the preceding Wednesday or Thursday. If any of the holidays fall on a Sunday, the Monday following is the holiday in lieu thereof.

Floating Holidays
Employees working a 4/10 plan will receive one (1) ten (10) hour day of floating leave, for a total often (10) hours.

Holiday Bank
At the beginning of each calendar year, the City will determine how many of the set holidays fall on a Friday and/or Saturday. An employee will be credited with an equivalent number of hours of holiday time ("holiday bank"). Each affected employee will also be credited with the above floating holidays. The actual date for the use of such leave shall be subject to the approval of the Chief Executive Officer. This holiday bank leave can be used in hourly increments and combined with other leave. Employees may accumulate up to a maximum of one hundred (100) hours of holiday bank time.

If an employee, because of business necessity, is not able to utilize accrued holiday bank hours, upon written request to, and approval of the Chief Executive Officer, the employee will be paid for any excess hours over his/her maximum holiday bank hours accrual. Each January 1, such excess hours will be removed from the employee's holiday bank hours accrual, calculated at their then straight time hourly rate and placed in a holiday hours bank to be paid not later than June 30 of the same year.

If an employee separates employment from the City, and has used holiday bank time prior to the occurrence of the actual holiday, he/she will have his/her vacation bank, administrative leave and/or final paycheck reduced to reflect the excess holiday bank time used.

If an employee separates employment from the City, and has not used any eligible accrued holiday bank time, he/she will be paid for such eligible holiday bank time at his/her straight time rate.

DEFERRED COMPENSATION PLANS

The City’s deferred compensation plans are designed to provide employees with a supplemental retirement savings plan.

457(b) Plan Employee paid through pre-tax payroll deductions, subject to IRS annual limits.

401(a) Plan Effective the first full pay period commencing on or after January 12, 2020, the City will contribute $150.00 per month into a 401(a) City sponsored defined contribution retirement plan.

EXHIBIT D

WAIVER AND RELEASE

I, the undersigned, do hereby acknowledge and attest that I have read and understood Section 4.0 of my Employment Agreement with the City of Baldwin Park, and hereby agree that by accepting severance, I agree to waive all rights to further claims, remedies, or legal action against the City its officers and employees.

In exchange for receipt of the Severance Payment, I and my representatives, heirs, successors, and assigns do hereby completely release and forever discharge the City of Baldwin Park and its related entities and their present and former officers, directors, council members, agents, employees, attorneys, and successors (collectively, "Released Parties") from all claims, rights, demands, actions, obligations, liabilities, and causes of action of every kind and character, known or unknown, mature or unmatured, which I may have now or in the future arising from any act or omission or condition occurring on or prior to the date this waiver is signed whether based on tort, contract (express or implied), or any federal, state, or local law, statute, or regulation (collectively, the "Released Claims"). Released Claims shall also include, but not be limited to, age discrimination claims, claims for wages or other compensation due, severance pay, bonuses, sick leave, vacation pay, life or health insurance, or any other fringe benefit.

Employee knowingly and voluntarily waives any and all rights or benefits that he may now have, or in the future may have, under the terms of Section 1542 of the California Civil Code, which provides as follows:

> A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.
>
> [By initialing below, the Employee acknowledges that he or she has read and understands this waiver and voluntarily and knowingly is waiving his right under Section 1542 to pursue unknown or unanticipated claims, rights, demands, action obligations, liabilities and causes of action of any kind.]
>
> Initials of Employee_____

Employee shall not file any claim, sue or initiate against any Released Party any compliance review, action, or proceeding, or participate in the same, individually or as a member of a class, under any contract (express or implied), or any federal, state, or local law, statute, or regulation pertaining in any manner to the Released Claims.

Approved and Agreed to By:

EMPLOYEE: **DATE:**

_____ _____

CITY OF BALDWIN PARK: **DATE:**

_____ _____
Chief Executive Officer

CITY OF BALDWIN PARK: **DATE:**

_____ _____
City Attorney

STAFF REPORT

TO: **Honorable Mayor and Members of the City Council**
FROM: **Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY: **Christian L. Bettenhausen, City Attorney**
DATE: **July 15, 2026**
SUBJECT: **Adoption of Resolution No. 2026-023 Submitting a Non-Retail Cannabis Business Tax Measure to the Electorate at the November 3, 2026, General Municipal Election and Requesting Consolidation with Other Elections Held on November 3, 2026**

SUMMARY:
The purpose of this staff report is for the City Council to consider adoption of a resolution submitting the Good Government Cannabis Reform Measure to the voters at the November 3, 2026, General Municipal Election and requesting consolidation of the election with other elections held on November 3, 2026.

RECOMMENDED ACTION:
It is recommended that the City Council:

1. Adopt Resolution No. 2026-023, entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, SUBMITTING A NON-RETAIL CANNABIS BUSINESS TAX MEASURE TO THE ELECTORATE AT THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION; REITERATING ITS REQUEST THAT THE ELECTION BE CONSOLIDATED WITH OTHER ELECTIONS TO BE HELD ON THAT DATE; AND TAKING CERTAIN OTHER RELATED ACTIONS"; and
2. If desired, authorize members of the City Council to file an argument and rebuttal regarding the measure.

FISCAL IMPACT:
If approved by voters, the proposed measure is estimated to generate approximately $1,000,000 annually in additional locally controlled revenue for general municipal purposes. The City would be responsible for applicable election consolidation and administration costs charged by Los Angeles County in connection with placing the measure on the ballot.

BACKGROUND:
The City currently imposes a four percent (4%) gross receipts tax on retail cannabis businesses operating in the City, pursuant to the requirements of Chapter 129 of the Baldwin Park Municipal Code (BPMC).

Non-retail cannabis businesses in the City, including cultivation, manufacturing, distribution, processing, testing, and other related activities, are not currently subject to any kind of uniform business tax. Instead, those businesses have been generally been addressed through individual development agreements between the city and the cannabis business. The current process has led to substantial confusion, inconsistencies and disputes with a number of the non-retail cannabis operators. Therefore, the City Council directed staff to find ways to simplify and better coordinate the taxation of cannabis businesses operating in the City.

DISCUSSION:

As a result of the City Council's direction, staff has prepared the attached ballot measure to be presented to the voters for consideration. If approved, the proposed Good Government Cannabis Reform Measure would enact a four percent (4%) cannabis business tax on the gross receipts of non-retail cannabis businesses (Non-Retail Tax), which is the same rate currently applied to retail cannabis businesses in the City. The new Non-Retail Tax would apply to all cannabis businesses, except those which are solely involved in cannabis retailing, which would continue to be taxed under the existing retail tax. It is not a tax on on property owners or residents.

The new Non-Retail Tax would generally operate and be administered in parallel and consistent with the provisions of the City's existing retail cannabis tax. The City Council could adopt future ordinances to change the way the Non-Retail Tax is administered or implemented, and could reduce the tax rate, but could not increase it above four percent (4%) without additional voter approval.

In situations where a businesses is operating under multiple cannabis licenses issued by the California Department of Cannabis Control, the tax would be calculated separately for those activities taking place under each of the non-retail state licenses, and then combined to determine the total tax owed. In situations where goods or services have been provided between two different licenses within the same cannabis business, or in any situation where a transaction is not paid for at arm's length, the associated gross receipts would be calculated by the City's tax administrator based on the wholesale fair market value of the goods or services for purposes of determining the non-retail cannabis business tax.

The attached resolution would need to be approved by a 4/5ths vote of the City Council. If approved, the resolution would place the measure before Baldwin Park voters at the November 3, 2026 General Municipal Election, and would be consolidated with other elections held on that same date. The Council's role is merely to submit the proposed ordinance to the voters. The voters make the final decision whether to adopt (or reject) the ordinance, so there is no need for the City Council to adopt the ordinance itself. If the measure is subsequently approved, staff would prepare the necessary administrative procedures, forms, and guidance to implement the tax and coordinate it with the City's existing cannabis tax program.

The policy and fiscal vision of the City is to reform current practices so it is fair to all related business types, and to continue to have responsible budgeting and revenue practices in place to best serve the public's needs. In the City's spring Community Budget Priorities Survey, residents prioritized safety, cleanliness, and quality of services such as:

- Removing trash, litter and graffiti
- Properly maintaining City streets, infrastructure, parks, and public facilities
- Providing youth after-school and employment programs for youth
- Fixing streets and potholes

ALTERNATIVES:
The City Council may decline to adopt the resolution, direct staff to revise the proposed ballot measure, or provide other direction regarding the placement of the measure on the ballot.

CEQA REVIEW:
None

LEGAL REVIEW:

The resolution and proposed ordinance have been reviewed and approved as to form by the City Attorney.

ATTACHMENTS:

1. Resolution No. 2026-023, with the proposed non-retail cannabis tax measure/ordinance to be proposed to the voters attached as Exhibit “A” thereto.
2. Exhibit A - Ordinance No 1529 - BP Cannabis Tax

RESOLUTION NO. 2026-023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BALDWIN PARK, CALIFORNIA, SUBMITTING A NON-RETAIL CANNABIS BUSINESS TAX MEASURE TO THE ELECTORATE AT THE NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION; REITERATING ITS REQUEST THAT THE ELECTION BE CONSOLIDATED WITH OTHER ELECTIONS TO BE HELD ON THAT DATE; AND TAKING CERTAIN OTHER RELATED ACTIONS

WHEREAS, pursuant to Chapter 129 of the Municipal Code the City currently imposes a cannabis retailer tax upon cannabis retailers; and the rate of that tax is 4% of gross receipts; and

WHEREAS, in the interest of good government, in order to provide additional funding for general municipal purposes, and to tax all cannabis businesses at the same rate, the City Council desires to tax non-retail cannabis businesses, such as manufacturers and cultivators, at the same rate as the cannabis retailer tax; and

WHEREAS, all proceeds of the tax will be deposited in the City's general fund, which funds services such as cleaning up trash and graffiti, fixing streets and potholes, crime prevention, 911 emergency response, and providing afterschool and youth employment programs; and

WHEREAS, by its Resolution Nos. 2026-04 and 2026-05 (the "Election Resolutions"), adopted on June 3, 2026, the City Council called a General Municipal Election for November 3, 2026 (the "Election") and requested the Election be consolidated with the statewide general election held on the same date and administered by the Los Angeles County Registrar-Recorder/County Clerk; and

WHEREAS, at the Election the City Council desires to give the voters the opportunity to vote to approve a 4% cannabis business tax on non-retail cannabis businesses; and

WHEREAS, Los Angeles County continues to try to seize County control over available local revenue sources; and

WHEREAS, all money raised by this measure will stay local to help fund essential services such as cleaning up trash and graffiti, fixing streets and potholes, 911 emergency response, and providing afterschool and youth employment programs here in Baldwin Park, and by law can't be taken by the Federal, State or County governments; and

WHEREAS, the City maintains 119 miles of streets, 221 miles of sidewalks, and 30 acres of parks, and seeks to keep its streets, parks and infrastructure in good condition, safe, and clean; and

WHEREAS, fast emergency response times for 911 calls are critical for saving lives, and funding generated by this measure will help ensure that we have enough law enforcement officers to respond quickly to 911 emergencies.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BALDWIN PARK AS FOLLOWS:

Section 1. Recitals. The City Council hereby finds and determines that the foregoing recitals are correct.

Section 2. Ballot Measure Submitted. The City Council hereby orders, pursuant to Section 9222 of the Elections Code, that the ordinance attached hereto as Exhibit "A" and incorporated herein by reference, be submitted to the voters at the Election. Adoption of the ordinance requires a majority vote of those voting on the matter.

Section 3. Ballot Question. The question submitted by Section 2 of this Resolution shall appear on the ballot as follows:

Good Government Cannabis Reform Measure To fund general city services in Baldwin Park, such as cleaning trash/graffiti, fixing streets/potholes, crime prevention, 911 emergency response, and providing afterschool/ youth employment programs, shall the measure applying the City of Baldwin Park's existing 4% cannabis retailing tax rate to non-retail cannabis businesses, providing a projected $1,000,000 annually in additional locally-controlled funding until ended by voters, that can't be taken by the state, with public independent audits be adopted?	**YES**	
	NO	

Section 4. Consolidation. Pursuant Section 10400 et seq. of the Elections Code, the City Council reiterates its request set forth in the Election Resolutions that the Los Angeles County Board of Supervisors consolidate the Election with any other elections held on the same day in the same territory or in the territory that is in part the same.

Section 5. Conduct of Election. Pursuant to Section 10002 of the Elections Code, the City Council reiterates its request that the Los Angeles County Board of Supervisors permit the Registrar-Recorder/County Clerk to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the City agrees to reimburse the County, in accordance with current County pro-rations and allocation procedures. The Board of Supervisors is authorized to canvass the returns of the Election pursuant to Section 10411 of the Elections Code. In all matters, not otherwise specified in this Resolution, the Election shall be held as set forth in the Election Resolution. Notice of the time and place of the Election is hereby given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election as required by law and to take any other actions required for the conduct of the election.

Section 6. Filing with County. The City Clerk shall file a certified copy of this Resolution with the Board of Supervisors and the Registrar-Recorder/County Clerk.

Section 7. Impartial Analysis. The City Attorney shall prepare an impartial analysis of the measure. The analysis shall be included with other ballot materials.

Section 8. Arguments. Any person may prepare an argument for or against the measure not exceeding 300 words in length. Rebuttal arguments shall be permitted as provided by state law. If more than one argument is submitted for or against the measure,

or more than one rebuttal is submitted for or against the measure, for each, the City Clerk shall select the argument/rebuttal to be included with the ballot materials in the manner provided by state law.

Section 9. Effective Date. This Resolution shall be effective upon its adoption.

PASSED, APPROVED and ADOPTED this 15th day of July, 2026

_____
Daniel Damien, Mayor

ATTEST:
STATE OF CALIFORNIA
COUNTY OF LOS ANGELES SS:
CITY OF BALDWIN PARK

I, Christopher Saenz, City Clerk of the City of Baldwin Park do hereby certify that the foregoing **Resolution No. 2026-023** was duly adopted by the City Council of the City of Baldwin Park at a regular meeting thereof held on J**uly 15, 2026** and that the same was adopted by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Chirstopher Saenz
City Clerk

Exhibit “A”

Tax Ordinance

EXHIBIT A

ORDINANCE NO. 1529

AN ORDINANCE OF THE CITY OF BALDWIN PARK, CALIFORNIA ADDING CHAPTER 129.5 (CANNABIS BUSINESS TAX—NON-RETAIL) TO TITLE XI OF THE BALDWIN PARK MUNICIPAL CODE ESTABLISHING A TAX ON CANNABIS WHOLESALE BUSINESS ACTIVITIES WITHIN THE CITY

THE PEOPLE OF THE CITY OF BALDWIN PARK DO ORDAIN AS FOLLOWS:

SECTION 1. CODE AMENDMENT. Chapter 129.5 is added to Title XI of the Baldwin Park Municipal Code to read as follows:

CHAPTER 129.5
CANNABIS BUSINESS TAX—NON-RETAIL

129.5.010 Authority and Purpose.
129.5.020 Tax Imposed.
129.5.030 Administration.
129.5.040 Personal Cultivation and Use Not Taxed.
129.5.050 Constitutionality, Legality and Apportionment.
127.5.060 Remedies Cumulative.
127.5.070 Definitions.

129.5.010 Authority and Purpose.

A. The purpose of this chapter is to adopt a tax, for revenue purposes, pursuant to Sections 37101 and 37100.5 of the California Government Code, upon cannabis businesses that engage in business in the city. This cannabis business tax is levied based upon business gross receipts. It is not a sales and use tax, a tax upon income, or a tax upon real property.

B. As cannabis retailing activities are already subject to the cannabis retailer tax levied pursuant to Chapter 129 of this code, the tax imposed by this chapter does not apply to retailing activities.

C. Nothing in this chapter shall be interpreted to authorize or permit any business activity that would not otherwise be legal or permissible under laws applicable to the activity at the time the activity is undertaken.

D. The tax imposed by this chapter is a general tax enacted solely for general governmental purposes. All of the proceeds from the tax imposed by this chapter shall be placed in the city's general fund and be available for any lawful city expenditure.

129.5.020 Tax Imposed.

A. A cannabis business tax is hereby imposed upon each person who is engaged in business in the city as a non-retail cannabis business.

B. The rate of the cannabis business tax is 4% of the non-retail gross receipts of the non-retail cannabis business.

C. An individual who engages in business activities in the city solely as the employee of another person is not themselves subject to the cannabis business tax, so long as their employer has obtained a tax registration certificate in connection with the cannabis business tax.

D. The cannabis business tax is payable regardless of whether the business is operating lawfully in the city or unlawfully. The city's acceptance of a cannabis business tax payment from a cannabis business that is operating illegally shall not constitute the city's approval of or consent to such illegal operations.

E. The City Council may, by ordinance, reduce the rate of the cannabis business tax.

129.5.030 Administration.

Except as specifically provided in this chapter:

A. The cannabis business tax shall be administered in the same manner as the cannabis retailer tax and subject to the same deadlines, interest, and penalties.

B. Each person who is subject to the cannabis business tax shall be subject, with respect to their activities that are subject to the cannabis business tax, to all reporting, posting, remittance, registration and other obligations and requirements under Article 129 of this code that are applicable to activities that are subject to the cannabis retailer tax.

C. In the course of its administration of the cannabis business tax the city shall have the same authority to inspect, audit and examine records, equipment and premises, as it does in connection with the administration of the cannabis retailer tax.

D. The tax administrator shall have the authority to issues regulations, administrative interpretations, and rules that are not inconsistent with the provisions of this chapter or any ordinance of the City Council.

E. The cannabis business tax shall be subject to the same provisions for appeals as the cannabis retailer tax.

F. A tax registration certificate or other document issued in connection with the administration of this chapter does not substitute for any permit, license, certificate or other such document required by any other chapter of this code. However, the city may withhold any such permit, license, certificate or other document required by another

chapter if the person applying for such permit, license, certificate or other document has not complied with the requirements of this chapter.

129.5.040 Personal Cultivation and Use Not Taxed.

Nothing in this chapter shall apply to any individual with respect to (i) their cultivation of cannabis solely for their personal use or (ii) their personal use of cannabis. The exemption set forth in this section shall apply only to the extent that the cultivation or use is exempt from state cannabis licensing requirements and the individual received no compensation of any kind from such cultivation or use. This exemption does not apply to any corporation, partnership, or other legal person other than an individual human being.

129.5.050 Constitutionality, Legality and Apportionment.

It is the intent this chapter that any tax imposed pursuant to this chapter comply with the requirements of the constitution and laws of the United States and of California and no tax shall be applied in a manner that is impermissible under such constitutions and laws. To the extent any tax imposed by this chapter would be impermissible under such constitutions or laws unless a business activity (or the gross receipts from such activity) is apportioned between the city and other jurisdictions, such business activity or gross receipts (and the tax thereon) shall be apportioned.

If a person believes that apportionment of the tax is required, the taxpayer must indicate said apportionment on his or her tax return. The Tax Administrator may promulgate administrative procedures for apportionment as he or she finds useful or necessary. If a person believes that the tax, as applied to him or her, is impermissible under applicable law, he or she may request that the Tax Administrator release him or her from the obligation to pay the impermissible portion of the tax.

129.5.060 Remedies Cumulative.

All remedies and penalties prescribed by this chapter or which are available under any other provision of this code and any other provision of law or equity are cumulative. The use of one or more remedies by the city shall not bar the use of any other remedy for the purpose of enforcing the provisions of this chapter. The conviction and punishment of any person for failure to pay the required tax shall not excuse or exempt such person from any civil action for the tax debt unpaid at the time of such conviction. No civil action shall prevent a criminal prosecution for any violation of the provisions of this chapter or of any state law requiring the payment of all taxes.

129.5.070 Definitions.

The following words and phrases shall have the meanings set forth below when used in this chapter:

A. “Business” means all activities engaged in or caused to be engaged in within the

city, including any commercial or industrial enterprise, trade, profession, occupation, vocation, calling, or livelihood, whether or not carried on for gain or profit.

B. “Cannabis” means all parts of the plant Cannabis sativa Linnaeus, Cannabis indica, or Cannabis ruderalis, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” shall not include industrial hemp, unless otherwise specified.

C. “Cannabis business tax” means the tax imposed by section 129.5.020 of this article.

D. “Cannabis product” means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. “Cannabis product” also means cannabis products as defined by Section 11018.1 of the California Health and Safety Code and is not limited to medicinal cannabis products.

E. “Cannabis retailer tax” means the tax imposed by chapter 129 of this municipal code.

F. “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis and includes, but is not limited to, the operation of a nursery.

G. “Employee” means each and every person engaged in the operation or conduct of any business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in such business for a wage, salary, commission, barter or any other form of compensation.

H. “Engaged in business as a non-retail cannabis business” means the commencing, conducting, operating, managing or carrying on of a non-retail cannabis business in the city, whether done as owner, or by means of an officer, agent, manager, employee, or otherwise. A person shall be deemed engaged in business within the City if:

1. Such person or person’s employee maintains a fixed place of business within the City for the benefit or partial benefit of such person;

2. Such person or person’s employee owns or leases real property within the City for business purposes;

3. Such person or person’s employee regularly maintains a stock of tangible personal property in the City for sale in the ordinary course of business;

4. Such person or person’s employee regularly conducts solicitation of business within the City;

5. Such person or person's employee performs work or renders services in the City.

The foregoing specified activities shall not be a limitation on the meaning of "engaged in business."

I. "Gross receipts," except as otherwise specifically provided, means, whether designated as a sales price, royalty, rent, delivery fee, slotting fee, any other fee, commission, dividend, or other designation, the total amount (including all receipts, cash, credits, services and property of any kind or nature) received or payable for goods, wares or merchandise, or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether such service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever.

However, the following shall be excluded from Gross Receipts:

1. Cash discounts where allowed and taken on sales;

2. Any tax required by law to be included in or added to the purchase price and collected from the business or purchaser;

3. Such part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;

4. Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used by the taxpayer in the regular course of the taxpayer's business;

5. Whenever there are included within the gross receipts amounts which reflect sales for which credit is extended and such amount proved uncollectible in a subsequent year, those amounts may be excluded from the gross receipts in the year they prove to be uncollectible; provided, however, if the whole or portion of such amounts excluded as uncollectible are subsequently collected they shall be included in the amount of gross receipts for the period when they are recovered; and

6. Receipts of refundable deposits, except that such deposits when forfeited and taken into income of the business shall not be excluded.

J. "Non-arm's length transaction" means a transaction that is not a sale entered into in good faith and for valuable consideration reflecting the fair market value in the open market between two informed and willing parties, neither under any compulsion to participate in the

transaction.

K. "Non-retail cannabis business" means any business involving cannabis, including but not limited to cultivating, distributing, manufacturing, transporting, compounding, converting, processing, preparing, storing, packaging, testing, and wholesaling of cannabis, or cannabis products, whether or not carried on for gain or profit. However, where a business consists solely of the retail sales of cannabis, cannabis products, or ancillary products and accessories, and does not include any of the activities specifically enumerated in the first sentence of this subdivision K, such business is not a non-retail cannabis business.

L. "Non-retail gross receipts of a non-retail cannabis business" means the gross receipts of that non-retail cannabis business. However, where the non-retail cannabis business is operating under multiple state licenses (or consists of activities that would require multiple state licenses under California law), gross receipts shall be separately calculated for the activities conducted under each such license. The gross receipts of the non-retail cannabis business shall then be the sum of the gross receipts calculated for each license that is not a retail license.

For purposes of this definition, the gross receipts from any non-arm's length transaction shall be calculated using a methodology approved by the Tax Administrator at the fair market wholesale value of the goods, wares, merchandise, acts or service that are provided by the business as part of that transaction. Where a business activity conducted under one state license (the "upstream license") includes providing goods, wares, merchandise, acts or services for use by the cannabis business in a business activity conducted under a different state license (the "downstream license"), the act of providing such goods, wares, merchandise, acts or services for use in connection with the downstream license shall be treated as a non-arm's length transaction for purpose of calculating the gross receipts of the activities conducted of the upstream license.

M "Person" means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, whether organized as a nonprofit or for-profit entity, and includes the plural as well as the singular number.

N. "State License" means a license issued by the California Department of Cannabis Control.

O. "Tax Administrator" means the chief executive officer of the city or their designee.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Baldwin Park hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 3. AMENDMENT. This ordinance, including Chapter 129.5 of the Municipal Code, may be amended by ordinance of the City Council. However, no such amendment may increase the rate of the tax imposed by this ordinance above the rate set forth in Section 1 of this ordinance unless that increase is approved by a vote of the people as required by the California Constitution. For purposes of this section, "increase" has the meaning set forth in Section 53750 of the California Government Code.

SECTION 4. EFFECT ON REGULATIONS. The purpose of this Ordinance is solely to enact a tax upon certain cannabis businesses. Nothing in this Ordinance is intended to allow any cannabis business to operate in a manner or location that is not permitted under the Municipal Code (or under permits lawfully issued by the City or under development agreements entered into by the City). Nothing in this Ordinance is intended to (i) limit the City Council from adopting, by ordinance, rules governing operation or regulation of non-retail cannabis businesses in the City, or the terms under which permits for the operation of such businesses will be issued, limited, or revoked, or (ii) limit the City's authority to issue, limit or revoke such permits.

SECTION 5. ENVIRONMENTAL COMPLIANCE. This ordinance is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). Under CEQA Guidelines Section 15378 (b)(4), the tax imposed by this ordinance is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax is used for a purpose that would have such an effect, the City of Baldwin Park will undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

SECTION 6. EFFECTIVE DATE. This Ordinance, and the tax imposed by this Ordinance, shall be effective on January 1, 2027.

This Ordinance was approved and adopted by the People of the City of Baldwin Park at the City's November 3, 2026 Municipal General Election.

_____
Daniel Damian, Mayor

ATTEST:

_____
Christopher Saenz, City Clerk

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer**
PREPARED BY:	**Rose Tam, Finance Director**
DATE:	**July 15, 2026**
SUBJECT:	**American Rescue Plan Act (ARPA) Reallocation and Re-Obligation, and Reallocation of Other Funding Sources for the City Council Chamber Improvements Project**

SUMMARY:

American Rescue Plan Act ("ARPA") funds originally allocated for City Council Chamber Improvements and City Facilities Improvements ("Council Chamber Improvements") are unlikely to be fully utilized by the December 31, 2026 expense deadline due to staff turnover. Staff have identified opportunities to reallocate ARPA funds for various projects and programs that was previously obligated before the December 31, 2024 obligation deadline. These funds that were previously budgeted for these projects and programs will be reallocated to cover portion of the cost of the Council Chamber Improvements Project.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Approve the reallocation and re-obligation of ARPA funds from Council Chamber Improvements to the projects and programs herein in the amount of $1,348,612.19; and
2. Approve Addendums under the Attachments section; and
3. Approve the reallocation of the funds in the amount of $2,177,666.88 listed in the table under the Fiscal Impact section to the Council Chamber Improvements Project; and
4. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

FISCAL IMPACT:

Re-obligate $1,348,612.19 in ARPA funds from the Council Chamber Improvements Project that may not be expended by December 31, 2026, to other eligible projects and programs, and reallocate $2,177,666.88 from the funding sources identified in the table below to the Council Chamber Improvements Project.

Project/Program	Original Funding Source - Proposed Reallocation to Council Chamber Improvements Project	Revised Proposed Funding Source for the Listed Projects/Programs	Amount
Crossing Guard Services [a, b]	General (Fund 100)	ARPA (Fund 275)	225,000.00
Zocalo Park[a, b]	General (Fund 100)[i]	ARPA (Fund 275)	40,500.27
Agenda Management (fka "Prime Government")[b]	General (Fund 100)	ARPA (Fund 275)	41,005.99
Crossing Guard Services[a, b]	General (Fund 100)	ARPA (Fund 275)	23,534.77
Morgan Park Restrooms Improvements[b]	General (Fund 100)	ARPA (Fund 275)	19,590.00
Crossing Guard Services[b]	General (Fund 100)	ARPA (Fund 275)	7,272.00
Serenity Homes & Esperanza Villa (Operating)[b]	General (Fund 100)	ARPA (Fund 275)	5,567.43
Fleet Vehicles (fka "Lease Vehicles")[b]	Measure BP (Fund 110)	ARPA (Fund 275)	440,528.32
Body & Vehicle Cameras[b]	Measure BP (Fund 110)[ii]	ARPA (Fund 275)	208,771.67
Zocalo Park[a, b]	Future Development (Fund 200)[iii]	ARPA (Fund 275)	300,000.00
Zocalo Park[a, b]	Future Development (Fund 200)	ARPA (Fund 275)	168,810.24
Zocalo Park[a, b]	Community Enhancement (Fund 210)[iii]	ARPA (Fund 275)	500,000.00
Zocalo Park[a, b]	Community Enhancement (Fund 210)[iii]	ARPA (Fund 275)	91,379.27
Upgrade Internet Bandwidth[b]	Information Services (Fund 401)	ARPA (Fund 275)	105,706.92
Administrative Expenditures	ARPA (Fund 275)	ARPA (Fund 275)	100,714.77
Fleet Vehicles (Lease Expenditures)	ARPA (Fund 275)	ARPA (Fund 275)	16,038.18
Fleet Vehicles (fka "Lease Vehicles") Buyout	ARPA (Fund 275)	ARPA (Fund 275)	195,158.17
Fleet Vehicles (fka "Lease Vehicles") Buyout	Fleet Svcs (Fund 402)	ARPA (Fund 275)	208,258.74
Total Proposed Reallocation of Other Funds Towards Council Chamber Improvements Project:			**$ 2,177,666.88**
Total Proposed ARPA Reallocation and Re-obligation			**$ 1,348,612.19**

Note:

[a] Approved previously for ARPA reallocation and Re-obligation on November 19, 2025 Item No.5

[b] Proposed commitment to Council Chamber Improvements project from other funding sources

[i] Refer 11/19/2025 CC meeting Item No. 5

[ii] Approved on June 17, 2026 Item No. 11

[iii] Approved on November 19, 2025 Item No. 5

BACKGROUND:

The American Rescue Plan Act of 2021 (ARPA) was signed into law on March 11, 2021, providing $350 billion in additional funding for state and local governments to assist in pandemic rescue and recovery efforts. The City of Baldwin Park was allocated and received $22,917,903. All projects funded through the American Rescue Plan Act (ARPA) were fully obligated by the obligation deadline of December 31, 2024. Funds must be expended by December 31, 2026 for most eligible uses. Staff has prepared Interagency Agreements between City Council and each Department to contractually re-obligate ARPA funded projects. The agreements will ensure that the City is in compliance with the federal guidelines allowing it to utilize the remaining ARPA funds through December 31, 2026.

On November 19, 2025, Council had approved the reallocation and re-obligation of several funding sources; General Fund, Measure W, Future Development Fund, and Community Enhancement Fund, originally allocated to Zocalo Park to be revised to ARPA Funds in the amount of $1,349,224 from the Council Chamber Improvements

Project. Additionally, these funds would be committed back towards the Council Chamber Improvements Project at a later date.

On June 17, 2026, Council had approved the reallocation and re-obligation of Measure BP Funds originally allocated to Body & Vehicle Cameras project to be revised to ARPA Funds in the amount of $207,772 from the Council Chamber Improvements Project. Additionally, these funds would be committed back towards the Council Chamber Improvements Project at a later date.

Upon further review of ARPA funding timelines, staff determined that the Council Chamber Improvements Project would not fully utilize its original funding appropriation by the federal expenditure deadline of December 31, 2026. Staff identified opportunities to reallocate ARPA funds to cover eligible expenditures and projected costs for the various projects and programs listed in the table under the Fiscal Impact section.

DISCUSSION:
None

ALTERNATIVES:

CEQA REVIEW:
City Council may direct staff with a desired alternative by suggesting taking from other ARPA projects other than City Council Chambers Improvements.

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Addendum No. 1 - Inter-Agency Agreement - Administration
2. Addendum No. 1 - Inter-Agency Agreement - Finance
3. Addendum No. 4 - Inter-Agency Agreement - Police Department
4. Addendum No. 2 - Inter-Agency Agreement - Public Works
5. Addendum No. 1 - Inter-Agency Agreement - Recreation and Community Services

ADDENDUM NO. 1
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK
AND
ADMINISTRATION DEPARTMENT

THIS ADDENDUM NO. 1 ("Addendum") to the Inter-Agency Agreement dated December 4, 2024 (the "Agreement"), by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the "City") and the **ADMINISTRATION DEPARTMENT** of the City of Baldwin Park ("Department"), is entered into this day of July 15, 2026 (the "Effective Date"). Each party is at times individually referred to as a "Party" and collectively as the "Parties" herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department's responsibilities regarding 2021 American Rescue Plan Act ("ARPA") funding as described therein;

WHEREAS, the City previously obligated ARPA funding toward projects of the City Council Chambers and Facilities Improvements, the Upgrade Internet Bandwidth, and Agenda Management f.k.a. as "Prime Government";

WHEREAS, the City has since determined to reallocate and re-obligate ARPA funding from the City Council Chambers and City Facilities Improvements to the following projects through December 31, 2026; an additional $105,706.92 to the Upgrade Internet Bandwidth; and $41,005.99 to the Agenda Management;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect these changes;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated to the Upgrade Internet Bandwidth shall be increased by $105,706.92 for projected costs, resulting in a revised total ARPA obligation for Upgrade Internet Bandwidth of $237,771.75.

2. The ARPA funding obligated to the Agenda Management shall be increased by $41,005.99 for projected costs, resulting in a revised total ARPA obligation for Agenda Management of $181,713.61.

3. The ARPA funding obligated to the City Council Chambers and City Facilities Improvements shall be reduced by a total of $146,712.91 for Department related projects/programs herein.

4. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement, as modified by this Addendum No. 1.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 1, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 1 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

ADMINISTRATION DEPARTMENT

By: _____
Manuel Carrillo Jr., CEO Date

CITY OF BALDWIN PARK

By: _____
Daniel Damian, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

ADDENDUM NO. 1
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK
AND
FINANCE DEPARTMENT

THIS ADDENDUM NO. 1 ("Addendum") to the Inter-Agency Agreement dated December 4, 2024 (the "Agreement"), by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the "City") and the **FINANCE DEPARTMENT** of the City of Baldwin Park ("Department"), is entered into this day of July 15, 2026 (the "Effective Date"). Each party is at times individually referred to as a "Party" and collectively as the "Parties" herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department's responsibilities regarding 2021 American Rescue Plan Act ("ARPA") funding as described therein;

WHEREAS, the City previously obligated ARPA funding toward projects of the City Council Chambers and Facilities Improvements, and Administrative Expenditures;

WHEREAS, the City has since determined to reallocate and re-obligate ARPA funding from the City Council Chambers and City Facilities Improvements to Administrative Expenditures an additional $100,714.77 through December 31, 2026;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect these changes;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated to Administrative Expenditures shall be increased by $100,714.77 for projected costs, resulting in a revised total ARPA obligation for Administrative Expenditures of $220,928.80.

2. The ARPA funding obligated to the City Council Chambers and City Facilities Improvements shall be reduced by $100,714.77.

3. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement, as modified by this Addendum No. 1.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 1, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 1 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

FINANCE DEPARTMENT

By: _____
Rose Tam, Director of Finance Date

CITY OF BALDWIN PARK

By: _____
Daniel Damian, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

ADDENDUM NO. 4
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK AND POLICE DEPARTMENT

THIS ADDENDUM NO. 4 ("Addendum") to the Inter-Agency Agreement dated December 4, 2024 (the "Agreement"), and as previously modified by Addendum No. 1 dated July 16, 2025, Addendum No. 2 dated August 20, 2025, and Addendum No. 3 dated November 19, 2025, by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the "City") and the **POLICE DEPARTMENT** of the City of Baldwin Park ("Department"), is entered into this day of July 15, 2026 (the "Effective Date"). Each party is at times individually referred to as a "Party" and collectively as the "Parties" herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department's responsibilities regarding 2021 American Rescue Plan Act ("ARPA") funding as described therein;

WHEREAS, the City previously obligated ARPA funding toward projects of the City Council Chambers and Facilities Improvements, the Crossing Guard Services, Animal Control f.k.a. "Los Angeles County Animal Control", and the Body and Vehicle Cameras;

WHEREAS, the City has since determined to reallocate and re-obligate ARPA funding from the City Council Chambers and City Facilities Improvements to the following projects through December 31, 2026; an additional $7,272.00 to the Crossing Guard Services; and $208,771.67 to the Body and Vehicle Cameras.

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect these changes;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated to the Crossing Guard Services shall be increased by $7,272.00 for projected costs, resulting in a revised total ARPA obligation for Crossing Guard Services of $640,190.53.

2. The ARPA funding obligated to the Body and Vehicle Cameras shall be increased by $208,771.67 for projected costs, resulting in a revised total ARPA obligation for Body and Vehicle Cameras of $750,399.05.

3. The ARPA funding obligated to the City Council Chambers and City Facilities Improvements shall be reduced by a total of $216,043.67 for Department related projects/programs herein.

4. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement and Addendum No. 1, Addendum No. 2, and Addendum No. 3, as modified by this Addendum No. 4.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 4, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 4 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

POLICE DEPARTMENT

By: _____
Robert A. Lopez, Chief of Police Date

CITY OF BALDWIN PARK

By: _____
Daniel Damian, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

ADDENDUM NO. 2
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK AND PUBLIC WORKS DEPARTMENT

THIS ADDENDUM NO. 2 ("Addendum") to the Inter-Agency Agreement dated December 4, 2024 (the "Agreement"), and as previously modified by Addendum No. 1 dated November 19, 2025, by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the "City") and the **PUBLIC WORKS DEPARTMENT** of the City of Baldwin Park ("Department"), is entered into this day of July 15, 2026 (the "Effective Date"). Each party is at times individually referred to as a "Party" and collectively as the "Parties" herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department's responsibilities regarding 2021 American Rescue Plan Act ("ARPA") funding as described therein;

WHEREAS, the City previously obligated ARPA funding toward projects of the City Council Chambers and Facilities Improvements, the "Fleet Vehicles" f.k.a. "Lease vehicles (Patrol, Detective, and Admin";

WHEREAS, the City has since determined to reallocate and re-obligate ARPA funding from the City Council Chambers and City Facilities Improvements to the Fleet Vehicles an additional $859,983.41 through December 31, 2026;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect this change;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated to the City Council Chambers and City Facilities Improvements shall be reduced by $859,983.41.

2. The ARPA funding obligated to Fleet Vehicles shall increase by $859,983.41, resulting in a revised total ARPA obligation for Fleet Vehicles of $1,503,183.75.

3. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement, as modified by this Addendum No. 2.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 2, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 2 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

PUBLIC WORKS DEPARTMENT

By: _____
Daniel Padilla, Director of Public Works Date

CITY OF BALDWIN PARK

By: _____
Daniel Damian, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

ADDENDUM NO. 1
TO THE INTER-AGENCY AGREEMENT
BETWEEN
CITY OF BALDWIN PARK
AND
RECREATION & COMMUNITY SERVICES DEPARTMENT

THIS ADDENDUM NO. 1 ("Addendum") to the Inter-Agency Agreement dated December 4, 2024 (the "Agreement"), by and between the **CITY OF BALDWIN PARK**, a California municipal corporation (the "City") and the **RECREATION & COMMUNITY SERVICES DEPARTMENT** of the City of Baldwin Park ("Department"), is entered into this day of July 15, 2026 (the "Effective Date"). Each party is at times individually referred to as a "Party" and collectively as the "Parties" herein.

WHEREAS, the Parties entered into the Agreement to memorialize the Department's responsibilities regarding 2021 American Rescue Plan Act ("ARPA") funding as described therein;

WHEREAS, the City previously obligated ARPA funding toward projects of the City Council Chambers and Facilities Improvements, the Serenity Homes and Esperanza Villa (Operating Portion), and the Morgan Park Restrooms Improvements;

WHEREAS, the City has since determined to reallocate and re-obligate ARPA funding from the City Council Chambers and City Facilities Improvements to the following projects through December 31, 2026; an additional $5,567.43 to the Serenity Homes and Esperanza Villa (Operating Portion); and $19,590.00 to the Morgan Park Restrooms Improvements;

WHEREAS, the Parties desire to modify the Scope of Services and associated funding under the Agreement to reflect these changes;

NOW, THEREFORE, THIS AGREEMENT WITNESSETH that in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

A. AMENDMENT TO SCOPE OF WORK AND PAYMENT OF FUNDS

Section A (SCOPE OF WORK AND PAYMENT OF FUNDS) and Exhibit A (SCOPE OF SERVICES/SCHEDULE OF COMPENSATION) of the Addendum are hereby amended to reflect the following set forth below:

1. The ARPA funding obligated to the Serenity Homes and Esperanza Villa (Operating Portion) shall be increased by $5,567.43 for identified eligible costs, resulting in a revised total ARPA obligation for Serenity Homes and Esperanza Villa (Operating Portion) of $127,483.34.

2. The ARPA funding obligated to the Morgan Park Restrooms Improvements shall be increased by $19,590.00 for projected costs, resulting in a revised total ARPA obligation for Morgan Park Restrooms Improvements of $498,442.78.

3. The ARPA funding obligated to the City Council Chambers and City Facilities Improvements shall be reduced by a total of $25,157.43 for Department related projects/programs herein.

4. The Department shall continue to comply with all financial and performance requirements, recordkeeping, and reporting obligations as outlined in the Agreement, as modified by this Addendum No. 1.

B. EFFECT ON AGREEMENT

Except as specifically modified by this Addendum No. 1, all other terms, conditions, and provisions of the Agreement shall remain in full force and effect.

C. COUNTERPARTS

This Addendum No. 1 may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereby evidence their agreement to the terms and conditions herein by causing this Addendum to be executed below as of the date set forth above.

RECREATION & COMMUNITY SERVICES DEPARTMENT

By: _____
Maria Moreno, Date
Director of Recreation & Community Services

CITY OF BALDWIN PARK

By: _____
Daniel Damian, Mayor Date

ATTEST

By: _____
Christopher Saenz, City Clerk Date

APPROVE AS TO FORM

By: _____
Christian L. Bettenhausen, City Attorney Date

STAFF REPORT

TO:	**Honorable Mayor and Members of the City Council**
FROM:	**Manuel Carrillo Jr, Chief Executive Officer** **Rose Tam, Finance Director**
PREPARED BY:	**Daniel Padilla, Director of Public Works, Anthony Vazquez, Public Works Maintenance Manager**
DATE:	**July 15, 2026**
SUBJECT:	**Appropriation of Funding to Buyout City Vehicles Leased through Enterprise Fleet Management, Inc.**

SUMMARY:

This report seeks City Council's approval to buyout select City vehicles currently leased through Enterprise Fleet Management, Inc. and to make the necessary budget appropriations. The City currently leases various fleet vehicles in multiple departments under long-term lease agreements. Several of these vehicles have exceeded their original five (5) year lease term, while others have exceeded the duration of their original funding source or grant allocation.

Staff has evaluated the City's current fleet leasing program and determined that purchasing certain existing leased vehicles is the most cost-effective and fiscally responsible option. By exercising the vehicle buyout option, the City will avoid continued monthly lease payments, reduce long-term operational costs, and extend the useful life of vehicles that remain in satisfactory operating condition.

Based on staff analysis, the proposed vehicle buyouts are anticipated to generate substantial savings to the City over time while maintaining continuity of fleet operations for essential City services.

RECOMMENDED ACTION:

It is recommended that the City Council:

1. Approve the funding for the purchase and buyout of select City vehicles currently leased through Enterprise Fleet Management, Inc. in an amount not-to-exceed $851,425; and
2. Authorize the Director of Finance to make appropriation and necessary budget adjustments; and
3. Authorize the Mayor and City Clerk to execute all necessary agreements and documents related to the vehicle buyout transactions with Enterprise Fleet Management, Inc., upon finalization; and
4. Authorize the Director of Public Works or his designee to process all necessary documents related to the purchase, transfer, registration, and continued operation of the vehicles.

FISCAL IMPACT:

Staff anticipate that purchasing the vehicles outright will result in significant long-term cost savings by eliminating ongoing monthly lease obligations. In addition to reducing the direct financial costs associated with lease payments, the proposed buyout is expected to reduce administrative and operational expenses, including staff time required to process monthly invoices. Overall, transitioning these vehicles to City ownership will improve operational efficiency while providing greater long-term financial stability and cost control for the City's fleet program.

The total estimated cost of the vehicle buyouts is approximately $851,425 with estimated savings of $148,000.

Funding for the vehicle purchases will be provided from various funding sources, primarily from ARPA funds in the amount of $843,945.23 as shown in the table below.

Fleet Vehicles (Lease Vehicles) Buyout Proposed Funding Sources		
Original Funding Source	**Proposed Funding Source**	**Estimated Cost**
Measure BP (Fund 110)	ARPA (Fund 275)	440,528.32
CDBG (Fund 220)	CDBG (Fund 220)	886.28
AQMD (Fund 231)	AQMD (Fund 231)	6,192.21
AB939 Intergrated Waste Mmgt (Fund 246)	AB939 INT WASTE MGMT (Fund 246)	401.09
ARPA (Fund 275)	ARPA (Fund 275)	195,158.17
Fleet Services (Fund 402)	ARPA (Fund 275)	208,258.74
Total Estimated Buyout Cost		**$ 851,424.81**

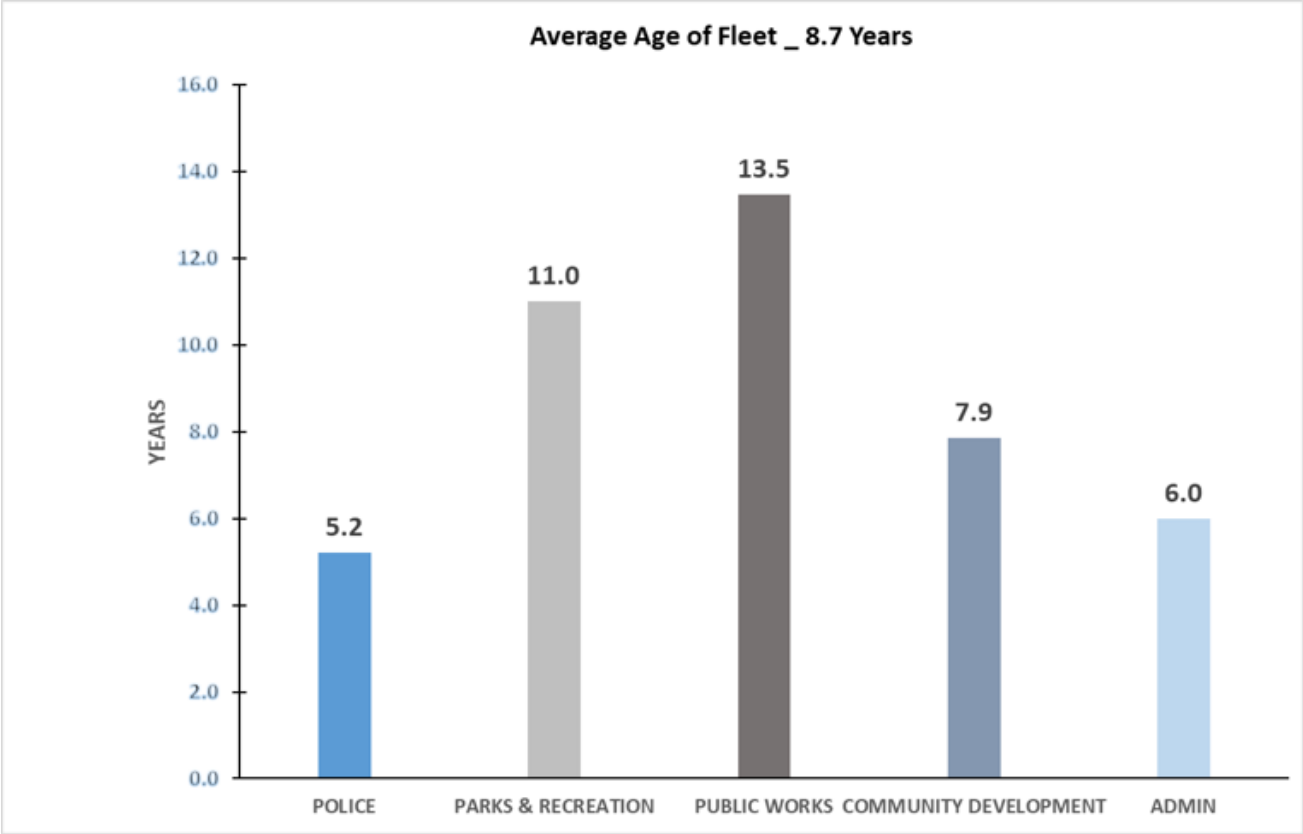
BACKGROUND:

The City of Baldwin Park currently leases a substantial portion of its municipal fleet through Enterprise Fleet Management, Inc. The leased fleet supports daily operations across multiple departments, including Police, Public Works, Parks & Recreation, Code Enforcement, and Administration.

In 2018, the City implemented a fleet leasing program as part of a broader initiative to modernize and stabilize its aging vehicle inventory. At that time, a significant portion of the City's fleet had exceeded its recommended useful life, with the average fleet age approaching approximately fifteen (15) years and several vehicles exceeding twenty (20) years in service. The aging fleet resulted in increasing maintenance costs, reduced reliability, and operational inefficiencies that impacted service delivery across departments.

The leasing program allowed the City to rapidly replace outdated and unreliable vehicles while minimizing large upfront capital expenditures and establishing a more predictable fleet replacement cycle. Since implementation of the program, the City has made substantial progress in addressing years of deferred fleet replacement needs and improving the overall condition of its fleet inventory.

As a result of these efforts, the City successfully reduced the average fleet age from approximately fifteen (15) years to approximately eight (8) years. The modernization of the fleet has improved operational reliability, reduced maintenance-related downtime, enhanced employee safety, and provided departments with more dependable equipment to support daily operations and essential public services.



DISCUSSION:

As the City's fleet condition has improved and replacement needs have become more manageable, staff have evaluated opportunities to transition certain vehicles from leased assets to City-owned vehicles to determine if they are operationally and financially advantageous.

Under the current fleet structure, many vehicles were originally leased with an anticipated replacement cycle of approximately five (5) years. However, several vehicles have remained in service beyond their original lease terms due to operational demands, budget considerations, supply chain disruptions affecting vehicle availability, and the continued satisfactory condition and performance of the vehicles. In addition, certain leased vehicles were originally funded through temporary or limited-term funding sources, including grant funding and one-time federal relief allocations such as the American Rescue Plan Act (ARPA), which are no longer available to support ongoing lease obligations.

To evaluate the feasibility of retaining select leased vehicles, staff conducted a comprehensive review of vehicle condition, maintenance history, operational usage, remaining useful life, and comparative replacement costs. Based on this assessment, staff determined that several leased vehicles remain in good operational condition, continue to adequately support departmental needs, and are suitable candidates for lease-end purchase through Enterprise Fleet Management. At the same time, staff recognize that portions of the City's fleet inventory continue to require replacement due to age, utilization, and operational wear.

The proposed vehicle buyouts represent a fiscally responsible approach that allows the City to maximize the remaining useful life of reliable fleet assets while avoiding the significantly higher costs associated with vehicle replacement in the current automotive market. Vehicle acquisition costs have increased substantially in recent years due to inflationary pressures, supply chain constraints, increased manufacturing costs, and limited vehicle

availability. Purchasing select vehicles at the conclusion of their lease terms provides the City with the opportunity to retain dependable equipment at a lower overall cost than entering into new lease agreements or purchasing replacement vehicles outright.

Transitioning these vehicles to City ownership would also eliminate future lease payment obligations associated with those units while allowing departments to continue utilizing operationally functional vehicles without disruption to service levels. This approach provides additional financial flexibility and allows the City to prioritize limited fleet replacement funding toward higher-need vehicles approaching the end of their useful life.

Staff recognize that fleet leasing remains an important fleet management tool and continues to provide operational flexibility for high-mileage and high-utilization vehicles, including police patrol units, graffiti abatement vehicles, and other heavily used operational equipment subject to accelerated wear and replacement cycles. However, given the progress achieved through prior fleet modernization efforts, staff believe the City is now positioned to implement a more balanced and sustainable fleet management strategy that incorporates both selective leasing and direct vehicle ownership.

Moving forward, staff will continue to monitor vehicle conditions, maintenance costs, operational performance, and replacement schedules to ensure the City maintains a safe, reliable, and cost-effective fleet inventory. The proposed vehicle buyouts are consistent with the City's long-term fleet management objectives and support the responsible stewardship of public resources while maintaining operational efficiency across all departments.

ALTERNATIVES:

The alternatives are as follows:

1. City Council may elect not to approve the appropriation of funding for the vehicle buyouts and direct staff to continue the current leasing arrangements or pursue replacement vehicles; or
2. City Council may provide alternate directions to staff regarding fleet replacement and acquisition strategies.

CEQA REVIEW:
Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code§ 21065.) To the extent that matters, it has been determined that the action does not constitute a "project" under CEQA.

LEGAL REVIEW:
This report does not require legal review.

ATTACHMENTS:
1. Lease Vehicles Buyout List - Enterprise Fleet Management Inc.-Final

City of Baldwin Park Lease Vehicles Buyout List

Make	Department	Fund	Estimated Buyout Cost
Hyundai	Admin	231	401.02
Dodge	PD	110	38,618.98
Dodge	PD	110	35,443.40
Dodge	PD	110	38,635.21
Dodge	PD	110	36,253.82
Dodge	PD	110	39,675.94
Dodge	PD	110	37,078.49
Dodge	PD	110	35,225.03
Dodge	PD	110	35,240.73
Dodge	PD	110	36,306.38
Dodge	PD	110	37,935.25
Ford	PD	110	31,064.35
Ford	PD	231	427.46
Ford	PD	275	14,242.95
Ford	PD	275	14,242.95
Ford	PD	275	8,045.36
Ford	PD	275	7,402.62
Ford	PD	275	8,559.33
Ford	PD	275	7,402.62
Ford	PD	275	7,965.32
Ford	PD	275	7,965.32
Chevrolet	PD	275	8,364.06
Chevrolet	PD	275	10,506.36
Chevrolet	PD	275	8,364.46
Chevrolet	PD	275	9,994.80
Chevrolet	PD	275	11,464.30
Chevrolet	PD	275	11,571.04
Chevrolet	PD	275	11,297.87
Chevrolet	PD	275	11,382.93
Chevrolet	PD	275	13,356.26
Chevrolet	PD	275	11,458.58
Chevrolet	PD	275	11,571.04
Dodge	PD	402	33,424.82
Dodge	PD	402	33,752.07
Dodge	PD	402	34,446.00
Dodge	PD	402	34,039.91
Dodge	PD	402	33,096.31
Ford	PW	110	39,050.74
Ford	PW	220	886.28
Hyundai	PW	231	401.05
Hyundai	PW	231	401.02
Ford	PW	231	1,102.16
Ford	PW	246	401.09
Chrysler	REC	231	400.99
Chrysler	REC	231	400.99
Chrysler	REC	231	400.99
Ford	REC	231	1,128.28
Ford	REC	231	1,128.25
Ford	REC	402	39,499.63
Total Estimated Buyout Cost			**$ 851,424.81**