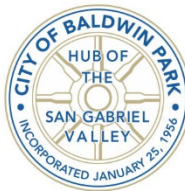


CITY COUNCIL  
FINANCE AUTHORITY  
HOUSING AUTHORITY  
REGULAR MEETING



**Mayor**  
**Mayor Pro Tem**  
**Councilmember**  
**Councilmember**

Daniel Damian  
Jean M. Ayala  
Alejandra Avila  
Emmanuel J. Estrada  
Manuel Lozano

## Agenda

September 16, 2026, 7:00 PM

### Welcome to your City Council Meeting

We welcome your interest and involvement in the City's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city's website and in the Office of the City Clerk.

Please note that, if a disruption prevents public participation through the audiovisual platform, the legislative or governing body shall recess the open session and make good faith efforts to restore public access and participation.

If public access cannot be restored after good faith efforts, the body may resume the meeting only after adopting, by roll call vote on the formal findings.

### How to watch and participate

|                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                     |                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <p><b>In Person</b></p>  <p>Most City Council meetings take place at Valley County Water District, 5121 Lante St., Baldwin Park, CA</p> | <p><b>Online</b></p>  <p>Audio streaming will be available at:<br/><a href="#">Baldwin Park You Tube Channel</a><br/><a href="#">CivicClerk Meeting Portal</a></p> | <p><b>Zoom</b></p> <p>Zoom Link:<br/><a href="#">Join Zoom Meeting</a></p> |
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#### Zoom Link:

<https://baldwinparkca.zoomgov.com/j/1654054143>

#### Public Comments

The public is encouraged to address the City Council or any of its Agencies listed on this agenda on any matter posted on the agenda or on any other matter within its jurisdiction. In accordance with Chapter 39 of the Baldwin Park Municipal Code, Speakers must address the City Council as a whole and refrain from making impertinent, slanderous, or profane remarks or disrupt the peace of the meeting. Speaker cards are available at the podium and by request with the City Clerk.

#### Public Communication

There is a three-minute speaking time limit. In accordance with Chapter 39 of the Baldwin Park Municipal Code **Section 39.03(C) Time limitation**. Every member of the public addressing the Council shall limit his or her remarks to a maximum of three minutes during all speaking opportunities; provided, that during oral communications just prior to adjournment comment shall not exceed two minutes per speaker. *When large numbers of persons wish to speak, the presiding officer of the meeting may announce a reduction of the speaking time allotted to each person so all persons wishing to speak may do so.*

Please notify the City Clerk if you require the services of an interpreter. No Action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The legislative body or its staff may: 1) Briefly respond to statements made or questions asked by persons; or 2) Direct staff to investigate and/or schedule matters for consideration at a future meeting.

#### Comments in writing

You can provide your comments for City Council in writing by sending it to the City Clerk Department in advance.

Your written comments will be distributed and will be made part of the written record but will NOT be read verbally at the meeting. Written comments to the City Council may be submitted by email: [comments@baldwinparkca.gov](mailto:comments@baldwinparkca.gov) or mailed to: City Clerk Department, 14403 E Pacific Ave., Baldwin Park, CA 91706

Communications to the City Council are public record and will become part of the City's electronic records. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record.

### **Reasonable Accommodations**

Individuals with disabilities may request an agenda packet in appropriate alternative formats as required by the Americans with Disability Act of 1990. Reasonable accommodations and auxiliary aids will be provided to effectively allow participation in the meeting. Please contact the City Clerk's Office at (626) 960-401, ext. 466.

### **Notice Regarding California Environmental Quality Act (CEQA) Determinations**

Pursuant to CEQA, a "project" is defined as a "whole action" subject to a public agency's discretionary funding or approval that has the potential to either (1) cause a direct physical change in the environment or (2) cause a reasonably foreseeable indirect physical change in the environment. "Projects" include discretionary activity by a public agency, a private activity that receives any public funding, or activities that involve the public agency's issuance of a discretionary approval and is not statutorily or categorically exempt from CEQA. (Pub. Res. Code § 21065.) To the extent that matters listed in this Agenda are considered "projects" under CEQA, their appropriate CEQA determination will be listed below each recommendation. If no CEQA determination is listed, it has been determined that the action does not constitute a "project" under CEQA.

### **CALL TO ORDER**

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **REPORT FROM CLOSED SESSION**

### **ANNOUNCEMENTS**

The City Council are also members of the Board of Directors of the Housing Authority and Finance Authority which are concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$30 for attending the Housing Authority meeting and \$50 for attending the Finance Authority meeting.

### **PROCLAMATIONS, COMMENDATIONS & PRESENTATIONS**

### **City of Baldwin Park Transit: Services Performance, Customer Experience and Continuous Improvement**

### **PUBLIC COMMUNICATIONS**

### **CONSENT CALENDAR**

All items listed are considered to be routine business by the City Council and will be approved with one motion. There will be no separate discussion of these items unless a City Councilmember so requests, in which case, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

1. **City of Baldwin Park's Warrants and Demands**  
It is recommended that the City Council ratify the attached Warrants and Demands Register.
2. **Treasurer's Report CC - July 2026**

It is recommended that City Council receive and file the Treasurer's Report for July 2026.

3. **Meeting Meeting of September 2, 2026**

It is recommended that the City Council approve the meeting minutes of the Special City Council and the Regular City Council, meetings held on September 2, 2026.

4. **Approval of Resolution No. 2026-027 for a One-Time City Hall Closure**

It is recommended that the City Council:

1. Approve Resolution No. 2026-027 entitled, "A Resolution of the City Council of the City of Baldwin Park, California, approving a one-time City Hall closure from December 21, 2026 through December 31, 2026, and authorizing qualified employees time off during the Holidays"; and
2. Approve the cancellation of the City Council Regular meeting on Wednesday, January 6, 2027; and
3. Direct the Chief Executive Officer to provide adequate notification to the public and take appropriate measures to ensure City Emergency Response Operations remain uninterrupted during the closure.

5. **Baldwin Park Charitable Relief Foundation Annual Financial Report For The Fiscal Year Ended June 30, 2026**

It is recommended that the Board of Directors receives and file BPCRF's Annual Financial Report for the fiscal year ending June 30, 2026.

6. **City of Baldwin Park SB 1693 Business Improvement Tax (BIT) Fund Annual Financial Report FY Ended June 30, 2026**

It is recommended that the City Council receive and file the SB1693 Business Improvement Tax (BIT) Fund Annual Financial Report for the Fiscal Year ended June 30, 2026.

7. **Approval of a \$99,734 Budget Appropriation for the Extension of the Citywide Janitorial Services Agreement with California Cleaning Maintenance**

It is recommended that the City Council;

1. Authorize additional funding in the amount of \$99,734 for the extension of the City's agreement with California Cleaning Maintenance for citywide janitorial services; and
2. Authorize the Director of Recreation & Community Services to execute any associated documents necessary to implement the agreement extension, consistent with the terms of the existing agreement; and
3. Authorize the Director of Finance to appropriate funding among the various funds, as indicated under Fiscal Impact table, in the amount of \$99,734, for a total appropriation of \$260,520, for each fiscal year and each of up to three (3) additional one-year terms, and to make any necessary budget adjustments.

8. **Certificate of Acceptance of Real Property**

It is recommended that the City Council adopt the attached Resolution authorizing the Chief Executive Officer, or designee, to execute Certificate of Acceptances to be attached to any conveyance of an interest in real property to the City.

9. **City Council Approval of Repairs and Restoration of Damaged Zocalo Park Signs**

It is recommended that the City Council:

1. Approve repairs to the damaged Zócalo Park signs in a total amount not to exceed \$149,710, utilizing Baja Signs (D.B.A. Sign Pro); and
2. Authorize the Director of Finance to make the necessary appropriation and budget adjustments to fund the proposed repairs; and
3. Authorize the Director of Public Works, or his designee, to execute all necessary documentation and process the required purchase order requisitions for the repairs; and
4. Authorize the Risk Management/Human Resources Department to take all necessary actions to pursue subrogation and recovery of eligible costs from the party responsible and/or applicable insurance carrier.

10. **Adopt Resolution No. 2026-028 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, authorizing the application for grant funding under the Transformative Climate Communities Program as administered by the Strategic Growth Council”**  
It is recommended that the City Council to:

1. Adopt Resolution No. 2026-028 entitled, “A Resolution of the City Council of the City of Baldwin Park, California, authorizing the application for grant funding under the Transformative Climate Communities Program as administered by the Strategic Growth Council for the Adelante/Forward Baldwin Park; and
2. Authorize the City Manager to execute any further documents.

11. **Consideration of a Professional Services Agreement with Terra Realty Advisors, Inc. to provide Real Estate Services Related to Outdoor Advertising**  
It is recommended that the City Council:

1. Approve the Professional Services Agreement with Terra Realty Advisors, Inc. for a term ending June 30, 2029, with an option to extend for an additional year, in an amount not-to-exceed \$50,000; and
2. Authorize the Mayor to execute the Professional Services Agreement with Terra Realty Advisors, Inc.

12. **Approval to Consider Fifth Amendment to the Service Agreement for Professional Services by and between the City of Baldwin Park and Kingdom Causes, Inc. dba City Net**

It is recommended that the City Council:

1. Approve the Fifth Amendment to the service agreement for consultant services by and between the City of Baldwin Park and Kingdom Causes, Inc. dba City Net in the total amount of \$995,232.07(as indicated under Fiscal Impact table), to operate Serenity Homes for a period of nine months, continuing to provide fifty (50) beds of interim housing for families experiencing homelessness for the period of September 22, 2026, to June 30, 2027 (“Fifth Amendment”); and
2. Authorize the Mayor to execute the Fifth Amendment in a form approved by the City Attorney; and
3. Authorize the Chief Executive Officer to execute any documents and take other actions necessary to implement the Fifth Amendment; and
4. Authorize the Director of Finance to appropriate funds and make the necessary budget adjustments.

13. **Approval of removing one Part Time Department Assistant Position and Adding a Part Time Engineering Assistant Position**  
It is recommended that the City Council approve eliminating the Department Assistant position and replace it with an Engineering Assistant position and authorize the Director of Finance to make the necessary appropriation and budget adjustments.

#### **CITY COUNCIL ACTING AS SUCCESSOR AGENCY OF THE DISSOLVED COMMUNITY DEVELOPMENT COMMISSION CONSENT CALENDAR**

14. **Successor Agency to The Dissolved Community Development Commission of The City of Baldwin Park Warrants and Demands**  
It is recommended that the Board ratify the attached Warrants and Demands Register.
15. **Treasurer's Report SA - July 2026**  
It is recommended that the Board receive and file the Treasurer's Report for July 2026.

#### **FINANCE AUTHORITY CONSENT CALENDAR**

16. **Treasurer's Report FA - July 2026**  
It is recommended that the Board receive and file the Treasurer's Report for July 2026.

#### **HOUSING AUTHORITY CONSENT CALENDAR**

17. **Treasurer's Report HA - July 2026**  
It is recommended that the Board receive and file the Treasurer's Report for July 2026.
18. **Baldwin Park Housing Authority's Warrants and Demands**  
It is recommended that the Board ratify the attached Warrants and Demands Register.

#### **PUBLIC HEARING**

19. **Public Hearing Regarding Fiscal Year 2025-26 Consolidated Annual Performance & Evaluation Report (CAPER)**  
It is recommended that the Mayor and City Council:
1. Conduct a Public Hearing to receive public comments and approve the Final FY 2025-2026 Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs; and
  2. Authorize the City Manager, or designee, to transmit the FY 2025-2026 CAPER to the United States Department of Housing and Urban Development (HUD) by the September 30, 2026.

#### **REPORTS OF OFFICERS**

20. **Approval of Employment Agreement for the position of Human Resources/Risk Manager**  
It is recommended that the City Council
1. Approve the Employment Agreement with Alicia C. Ramirez for the position of Human Resources/Risk Manager, subject to any non-substantive changes made by Chief Executive Officer and the City Attorney, and subject to conditions precedent reflected in the agreement; and
  2. Authorize the Mayor and City Clerk to execute Employment Agreement with Alicia C. Ramirez.

21. **Consideration of First Amendment to Chief of Police Employment Agreement - Robert A. Lopez**  
It is recommended that the City Council:

1. Approve the First Amendment to the Chief of Police Employment Agreement; and
2. Authorize the Director of Finance to make the appropriation and necessary budget adjustments.

**CITY COUNCIL / CITY CLERK / CITY TREASURER / STAFF REQUESTS & COMMUNICATION**

**ADJOURNMENT**

**CERTIFICATION**

I, Christopher Saenz, City Clerk of the City of Baldwin Park hereby certify that, under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 10th day of September 2026.



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Christopher Saenz  
City Clerk

For further information regarding agenda items, please contact the office of the City Clerk at (626) 960-4011 ext. 466 or via e-mail at [squinones@baldwinparkca.gov](mailto:squinones@baldwinparkca.gov).